

Bartram Springs Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.BartramSpringsCDD.com

October 7, 2024

Board of Supervisors
Bartram Springs Community Development District

Dear Board Members:

The Meeting of Bartram Springs Community Development District is scheduled for **Monday, October 14, 2024 at 6:00 p.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (*regarding agenda items listed below*)
- III. Recognition of Staff Member of the Month
- IV. Approval of Minutes of the September 9, 2024 Meeting
- V. Acceptance of Fiscal Year 2023 Audit Report
- VI. Overview of Proposed Fiscal Year 2025 Special Event Calendar
- VII. Consideration of Proposals
 - A. Proposal from Matthews for Public Facilities Report
- VIII. Staff Updates:
- IX. Staff Reports
 - A. Attorney
 - B. Engineer

- C. District Manager – November Meeting
- D. Amenity Management & Field Operations
 - 1. Report
 - 2. Program Revenue Share
- X. Supervisor’s Request and Audience Comments
- XI. Financial Statements
 - A. Balance Sheet as of August 31, 2024 and Statement of Revenue & Expenditures for the Period Ending August 31, 2024
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- XII. Next Scheduled Meeting – November 11, 2024 at 8:30 a.m. @ Bartram Springs Club Amenity Center
- XIII. Adjournment