

BARTRAM SPRINGS
Community Development District

June 10, 2024

AGENDA

Bartram Springs Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.BartramSpringsCDD.com

June 3, 2024

Board of Supervisors
Bartram Springs Community Development District

Dear Board Members:

The Meeting of Bartram Springs Community Development District is scheduled for **Monday, June 10, 2024 at 8:30 a.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (*regarding agenda items listed below*)
- III. Approval of Minutes of the May 13, 2024 Meeting
- IV. Landscape Update from VerdeGo
- V. Consideration of Proposals for Sports Programming Options
- VI. Discussion of Fiscal Year 2025 Approved Budget (adoption July 15, 2024)
- VII. Consideration of Proposals for Park Benches and Trash Receptacles
- VIII. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager
 - D. Amenity Management & Field Operations - Report

IX. Supervisor's Request and Audience Comments

X. Financial Statements

A. Balance Sheet as of April 30, 2024 and Statement of Revenue & Expenditures for the Period Ending April 30, 2024

B. Assessment Receipt Schedule

C. Approval of Check Register

XI. Next Scheduled Meeting – July 15, 2024 at 6:00 p.m. @ Bartram Springs Club Amenity Center

XII. Adjournment

THIRD ORDER OF BUSINESS

MINUTES OF MEETING
BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Springs Community Development District was held Monday, May 13, 2024 at 6:00 p.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.

Present and constituting a quorum were:

Andrew Walden	Chairman
Derri Lassiter Young <i>by phone</i>	Vice Chairperson
Stephanie McKinney	Supervisor
Taner Nierengarten	Supervisor
Lacy Reynolds	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Alison Mossing	GMS
Rich Whetsel	GMS
Terry Glynn	GMS
Leah Tinchler	GMS
Christian Birol	GMS
Bryan Wackes	VerdeGo Landscape

The following is a summary of the actions taken at the May 13, 2024 Bartram Springs Community Development District Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 6:00 p.m. and called the roll. Four Supervisors were in attendance in person and one attended via phone constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Oliver opened the audience comment period. Hearing no comments, the next item followed.

THIRD ORDER OF BUSINESS**Approval of Minutes:**

- A. February 12, 2024 Meeting**
- B. April 8, 2024 Meeting**
- C. April 22, 2024 Meeting**

Mr. Oliver presented the meeting minutes from the February 12, 2024, April 8, 2024, and April 22, 2024 Board of Supervisors meetings and asked for any comments, questions, or corrections. The Board had no changes to the minutes.

On MOTION by Mr. Walden, seconded by Mr. Nierengarten, with all in favor, the Minutes of the February 12, 2024, April 8, 2024, and April 22, 2024 Meetings, were approved.

FOURTH ORDER OF BUSINESS**Landscape Update from VerdeGo**

Mr. Wackes provided a landscape update from VerdeGo. He stated irrigation wise they got many items repaired. He stated they need to reroute the wires that are affecting the clubhouse sod and other areas. He also stated the annuals have been programmed for twice a week watering. He discussed the next round of annuals stating that he will rip out the existing ones and will leave a pile for residents to grab for a few days and then they will pick up whatever is left over. He updated the Board on the mulch installation, additional tree trimming that was approved, proposals, hedge removal and mulching, a dead oak tree removal at Veterans Park, irrigation, and maintenance. Mr. Walden asked if all the irrigation systems were back up and running. Mr. Wackes responded not everything. He explained that there was a tree affecting a bunch of wires at the clubhouse, so they need to reroute a bunch of wires. He is hoping they get approval to take the tree down that affected it. Mr. Walden asked about the sod on the two caps stating the cap on the left has no sod and the one on the right has sod. Mr. Wackes responded that he submitted a proposal a long time ago, but he would get a proposal to get the sod. Ms. Reynolds asked Mr. Wackes if their guys do clean up too for things like trash, cigarette buds, debris, etc. when they do the median. Mr. Wacks responded that they pick up debris when they are out there. Discussion ensued on having trash picked up as well as some signage. Ms. McKinney asked about the sod that was supposed to be laid between the bollards. Mr. Wackes responded that will be done early next month in June. Ms. Reynolds noted that the grass was a lot yellower than it used to be. The fertilization was discussed. After all questions and comments were addressed, Mr. Wackes concluded his landscape update.

FIFTH ORDER OF BUSINESS**Initial Review of Proposals for Sports Programming Options (deadline for submittal is May 8)**

Mr. Oliver stated at their April 12 meeting, they finalized the scope of services. They released that to vendors and the deadline for proposals was on May 8. They received proposals from Amenity Athletics, Phit4 LLC, and Prime. He noted that the firms that were engaged in the process, but did not submit proposals were i9 Sports, Elite Soccer, Happy Hoops, and St. Johns Soccer Academy. Ms. Reynolds asked if there was any reason given for these vendors not submitting proposals. Mr. Oliver responded no, but he would reach out to these vendors and ask them so it will help them in future RFPs. He explained that the idea of tonight is to have a broad overview of the proposals and any Board discussion that they want to have. He further explained that after this meeting, the Board can spend the time between now and the May 30th meeting to do their due diligence. He pointed out that this was an informal RFP, so the Board can contact the vendors and any references they provide. He encouraged the Board to independently do their due diligence. He stated that at their May 30th meeting, they can invite each of the three companies to come and present to the Board.

SIXTH ORDER OF BUSINESS**Discussion of Survey Results Regarding Future Design and Uses of Card Room (adjacent to Social Hall)**

Ms. Mossing reviewed the survey results of resident preferences for best use of room adjacent to meeting room. There were a little over 1,300 views of the survey and 572 people submitted the survey. The survey options were just a card room, just for yoga, usage of both or other. The survey results were 80% selected both for card room usage and for yoga, 12% for yoga only, 2% for card room only, and 4% for other. She noted that there were a few comments on a pool table option. She also noted that multiple people mentioned overflow for events in the social hall

Ms. Mossing reviewed the feedback on adult swim periods. The feedback was 46% voted yes to continue adult swim, 27% voted not to continue adult swim, 23% voted yes, but less often, and 3% voted other.

Ms. Mossing reviewed the feedback on special events. The feedback was 50% said adult only event, 25% said kids only event, 16% said teen events and 7% said other. She pointed out

that a lot of the other comments said all of the above and events should be family friendly events. She also stated they had comments on live music, a comedy show or event, and trivia night.

After reviewing the survey feedback results, Ms. Mossing stated they could provide suggestions. She stated it was very possible to accommodate both yoga and card room usage for the room adjacent to the social hall. She explained that they found some furniture online that has wheels so it can easily be moved for flexibility of room set-up. Mr. Walden thanked her for the survey feedback. He stated that he was satisfied with the results. The Board provided their feedback of the survey's feedback, and their consensus aligns with the survey results.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2024-05, Approving the Fiscal Year 2025 Proposed Budget and Setting a Public Hearing Date for Adoption

Mr. Oliver noted this formally kicks off the budget process. They are required by June 15th of each year to approve a proposed budget and set a public hearing no sooner than 60 days after that approval. He explained that they approve a budget tonight, but they will not adopt a budget until they have a public hearing. He noted that they will need to push the July meeting from the 8th to the 15th, so they will have the full 60 plus days. He explained that this was a worst-case scenario budget where they start high and starting with their May 30 meeting bring that budget down so they can make it as tight as possible and still have some flexibility for the Board.

Mr. Oliver presented the budget documents to the Board. He explained that the focus of the budget process is the general fund budget or also called the operations and maintenance budget. He reviewed the budget documents that were presented to the Board. Ms. Reynolds noted that the revenue for the summer camp seemed a little low considering all revenue should be going back to the District. Mr. Oliver responded that the projection that they have right now is not based solely on the revenues coming in, it is just the camp cost themselves. He stated that they think it's going to be around \$80,000 in revenues and somewhere in the \$70,000 range for expenditures. He added that those numbers were not solid, and they will be able to make stronger numbers as they go through the budget process. Ms. Reynolds noted the confusion last year when going through the budget process on hourly employees, exempt and non-exempt employees within the definitions of each contract. She saw they put in the narrative, but she asked if they would have an outline of the specific definitions of what each employee is. Mr. Oliver responded that they could put together a

schedule that outlines that. Mr. Walden asked that they do an inventory of what they paid for last year for the holiday decorations. Mr. Walden noted his confusion on the landscape maintenance, landscape contingency and the athletic field. He asked if they took into consideration with AgrowPro Tier 2 instead of Tier 1 to get the field the right way. Ms. Reynolds responded she worked on that with Mr. Wheeler and that number was correct for Tier 2. Mr. Oliver noted that Terry got a commitment from AgrowPro to honor that price. Mr. Walden asked if they could put streetlight repairs and replacement. Mr. Oliver responded that the replacement might involve a significant amount of money and would come out of the capital reserve. For janitorial, Mr. Walden asked if they were going to maintain that same company or would they get another company. The response was they are in the midst of making that change right now. Mr. Nierengarten asked when they will dive into the budget. Mr. Oliver noted they will fine-tune the budget at the May 30 meeting prior to release of mailed notice announcing budget hearing.

On MOTION by Mr. Walden, seconded by Ms. Reynolds, with all in favor, Resolution 2024-05 Approving the Fiscal Year 2025 Proposed Budget and Setting a Public Hearing Date for Adoption for July 15, 2024 at 6:00 p.m., was approved.

EIGHTH ORDER OF BUSINESS

Update Regarding Comcast Revenue

Mr. Oliver noted that several years ago the District entered into an agreement with Comcast to have revenue share of their marketing revenues. He noted that payment came in at \$5,686.20. He explained that they budget to receive about \$20,000 a year and it's tracking pretty well with that.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber provided an update on restitution process related to vehicular damage to bollards, electrical, and landscaping to median located at Bartram Springs entrance. It was noted that they are waiting for results of discussions between Egis and USAA. He hopes to have answers by the May 30th meeting.

Mr. Haber noted that there has been a delay on the installation of the shade structure, but it's his understanding that is moving forward.

B. Engineer

There being no comments, the next item followed.

C. District Manager – Report on the Number of Registered Voters (3,695)

Mr. Oliver stated they have 3,695 registered voters in the District. He explained that they were required by Chapter 190 of Florida Statutes to put that on the record once a year. He also reminded everyone of the qualifying period June 10th through the 14th for the three seats up for election. He stated for more information, they could contact the Supervisor of Elections at 255-8683 or their website duvalelections.com.

D. Amenity Management & Field Operations

Ms. Mossing provided some updates to the Board. She started with Summer Camp stating they have 67 total children registered so far for Summer Camp with 60 being resident children and 7 being non-resident children. She noted all weeks are currently full except for weeks 1, 4 and 5. They are expecting to hit full capacity. She stated there is a waitlist for the weeks that are full. She explained that they were planning their camp counselor orientation and training for the first week of June. She pointed out that they were predicting to bring in \$61,000 in revenue for all the registrations and they are expecting to spend about \$51,000 of that with the majority being payroll for counselors. She provided an update on the lifeguards stating they have 16 lifeguards hired so far. They hired one head lifeguard, and he started this past weekend. As far as they have heard, there were no issues this past weekend. They hosted a lifeguard meeting last Wednesday where they passed out their lifeguard manuals with their expectations company wide and a copy of their policies for all their lifeguards to further educate them on their expectations. For special events, they posted a Mother's Day paint event, which they received really good feedback on. She noted they would be open to hosting regular painting events if that was something they desired. She stated they have Kids Activity Night scheduled on Saturday May 18th at 5:00 p.m. to 9:00 p.m. and it is currently full, and it has a waitlist. They have a document shredding event scheduled on May 25th from 9:00 a.m. to 10:00 a.m. She added that Coastal Coffee will also be on site at the same time, but will stay until 11:00 a.m. She stated they have a Memorial Day Poolside Party planned for Monday May 27 from 11:00 a.m. to 2:00 p.m. She noted that the poolside DJ and Food Trucks were coming on the Memorial Day event. She pointed out that Boston Butcher would also be back on this day. She stated that in June they are bringing back Movie on the Lawn Friday June

14th. She stated that Movie on the Lawn will be scheduled every other month, but if the Board wants to see it scheduled more let them know. She explained that they were planning a Teen Pool Party/Glow Party on Friday June 21st.

Ms. Mossing provided two updates. One is that Chick-fil-A is currently coming to the community every second Wednesday of every month, but starting in June they would like to start coming the second and fourth Wednesday of every month. They have had a very good turnout so far. Also, she stated that Coastal Coffee did so well at the Garage Sale, they would like to know if they could come back on a semi-permanent basis and partner with the community. She explained that Coastal Coffee suggested that they would be open to being on site Monday through Thursday every week. Ms. Mossing suggested starting a little smaller than that if the Board desires to have them on site weekly. She suggested maybe Mondays or Mondays and Wednesdays. She noted that they did get a lot of positive feedback. She noted she presented the revenue share to Coastal Coffee. The Board agreed. Mr. Walden stated they would let the business of GMS handle the hours of operation and just give the Board feedback. Ms. Reynolds asked if there was going to be a daily drop-in rate for Kids Camp. The response was that they promoted it as \$10 if they pay in advance and \$15 the day of to try and encourage parents to commit to showing up. She added that with that, if they do not start receiving payment by the Friday before, they will start making phone calls. Ms. Reynolds stated she just wanted to know if there would be anything to allow residents the opportunity to bring their kid for one day to Summer Camp. The response was no. Ms. Reynolds asked if a child gets sick one week, would it be their policy to refund the money for that week. The response was yes. Ms. Reynolds stated she attended the Mother's Day paint event. She noted it was amazing and she had a lot of fun. She felt like it was well received by the community.

Mr. Glynn thanked everyone for all the support, text, emails, suggestions and feedback. He noted that it was really important to all of them that they get it, and they like all the input from the Supervisors. He thanked Alison, Leah, Christian and Rich. He stated all of the events had great feedback. Mr. Glynn provided extensive updates on the pruning of all the palms, hedge reduction and removal, the east pond water levels, an accident that occurred at the entranceway on the east side of the Racetrack, pressure cleaning the Bartram Spring signs, relandscaping the Bartram Springs signs, landscaping items and the next upgrades that are due, the irrigation main line repairs, surge protector for all irrigation well pumps, maintenance program for all irrigation pumps, mulch removal prior to new install, catch basin cleanout, louvers install in the men's and women's

bathroom to improve ventilation, installation of motion sensors in the bathrooms, a floor draining solution to the odor problem, playground, pressure cleaning the restrooms and the roof, the rehab of the athletic fields, dead tree removed from parking lot, fencing repairs, landscape cleanup and mulch installation, checking on Lake Doctors to make sure they providing the services in their contract, the hedges were removed on the main road to the amenity center, irrigation repairs, the power surge, and the person sleeping in their car overnight. He continued to provide updates on the action items list. Mr. Birol stated they would have three proposals for the security system, getting a camera for the front and repairs in the weightlifting area. He noted that they were having some complaints about the padding cracking in the weightlifting area.

A proposal for recumbent bike was presented to the Board. After Board discussion, it was decided to purchase a recumbent bike to replace a similar model which is beyond repair not to exceed \$4,000.

On MOTION by Mr. Nierengarten, seconded by Mr. Walden, with all in favor, Purchase of Recumbent Bike Not to Exceed \$4,000, was approved.

Ms. Reynolds asked if there were cameras on the dock where there is graffiti. It was noted that there were cameras on the dock, but they did not catch the individual. It was also noted that this would be discussed in the workshop when they further discuss security and cameras. Ms. Reynolds complimented the paint in the Veterans Park bathrooms stating that it looks lovely. She did not that the left handle still doesn't control the water in the bathroom. The response was that they would be replacing both vanities as soon as they shut the park down.

TENTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Mr. Nierengarten asked to have an idea at the May 30th meeting of the plan for the hurricane season coming up. He also asked what they are doing when it is lightening in regard to swimming. He mention reaching out to a blood bank. He suggested having a line item on the budget for next year for giving back to GMS event for the lifeguards, everybody who works there and residents.

Ms. McKinney noted the covered area at front of amenity center was rusted

Ms. Reynolds commented on inventory and suggested that they organize storage areas to consolidate and simplify. She requested that they have an immediate start date on the rehab of the field at the May 30th meeting from AgrowPro and VerdeGo. She noted her disappointment in the Engineer not being at the meeting today because they have some big things that are about to start occurring in their community. She wants an update regarding the 7-Eleven going in at the front of their neighborhood, which will affect their traffic patterns. She wants to see from the Engineer where their property lines are to make sure there is no encroachment on their land. Mr. Nierengarten offered to take this and will work on starting this process. Ms. Reynolds commented on the bags of mulch and asked for them to be moved or put down because they are about to have their first swim meet there and parking is already an issue. She reminded the community that it is swim at your own risk unless it's a Friday, Saturday or Sunday when the slide is open because they don't hire lifeguards until after school is out. She also noted the slide was open until 9:00 p.m. on Friday, Saturday and Sunday. She requested GMS be on the pool deck more when there isn't a lifeguard. She requested a text messaging system for residents. She requested bringing in the sample chairs requested for the pool deck to show the Board if they are going to move forward with any type of replacement. She also asked for information on the required ethics training. Mr. Haber responded that the ethics training is due by the end of the year, so they need to take four hours by December 31, 2024. He explained that there are two separate resources that are free on the Commission on Ethics website and on the Attorney General's website. He further explained that when they fill out their Form 1 in 2025, they will check the box for completion of the ethics training requirements. He reminded the Board that their Form 1 is due by July 1st, and it will be submitted electronically. He pointed out that they would not check the box for completion of ethics training this year but will check the box next year in 2025.

Mr. Walden noted a job well done to GMS. He noted everything GMS has done since they have been there is on the right track. He likes the way GMS communicates. He requested to recognize lifeguard of the month moving forward and have them at the meetings so the Board can tell them job well done. He thanked the Board for their hard work and dedication. He thinks the twice a month meetings are well put together. He requested more detail in the description on the invoice of Dobson Electric, Inc. He noted that other than that, he is very satisfied with everything.

An audience member asked about upgrades to the playground equipment. He also asked about fencing around the basketball court because balls were going into the street and children

might run into the street to get the balls. He also noted a request for a stair stepper machine at the gym. The Board informed this audience member that there is a stair stepper machine at the gym. Mr. Walden responded that they would look into the fence for the basketball court and upgrading playground equipment. It was noted that for now they are going to get a cost to fill in the gaps at the basketball court with sand and soil.

An audience member requested a backboard for tennis/pickleball court. He also commented that the request to recognize the lifeguards is great.

An audience member thanked GMS for all of their effort and stated they have done a great job.

An audience member commented on the breaks stating that she always thought the break was for the lifeguards, she didn't think about the kids using the bathroom. She asked if the lifeguards rotate stations. She noted she would hate to see the break go. She also commented on solicitation. Ms. Reynolds responded that any vendor that the CDD has participated with should not be allowed to solicit their residents regardless of if they were a past participant. Ms. Reynolds suggested maybe a clause or contract with their vendors. Mr. Haber responded that would be the only way they can do that because otherwise they have every right to purchase addresses or look up addresses in the community. He stated they could put a provision in their contract. He clarified their current agreements do not say anything about soliciting to landowners within the CDD. Discussion ensued on solicitation.

ELEVENTH ORDER OF BUSINESS Financial Statements

A. Balance Sheet as of March 31, 2024 and Statement of Revenue & Expenditures for the Period Ending March 31, 2024

Mr. Oliver presented and reviewed the financial statements. A copy of the financials was included in the agenda package. The capital reserve balance is at \$312,043. He noted they would have a positive variance for Fiscal Year 2024.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package. The District is 99.4% collected at this time.

C. Approval of Check Register

Mr. Oliver presented the check register for review. He offered to answer any questions. Ms. McKinney asked about the Hancock Whitney Purchase Cards. Mr. Oliver explained that it was a credit card, and they pay the credit card balance each month. Ms. Reynolds asked if the Security 101 \$658 was just for the new access cards. The response was that was also for fixing the access cards at the soccer field.

On MOTION by Mr. Walden, seconded by Ms. McKinney, with all in favor, the Check Register, was approved.

TWELFTH ORDER OF BUSINESS

**Next Scheduled Meeting – May 30, 2024 at
8:30 a.m. @ Bartram Springs Club Amenity
Center**

Mr. Oliver stated that the next meeting is scheduled for May 30, 2024 at 8:30 a.m. at this location.

THIRTEENTH ORDER OF BUSINESS**Adjournment**

Mr. Oliver asked for a motion to adjourn the meeting.

On MOTION by Mr. Walden, seconded by Ms. McKinney, with all in favor, the meeting adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS

Bartram Springs Community Development District

Sports Programming Selection Evaluation Criteria

	Ability of Personnel	Proposer's Experience	Understanding of Scope of Work	Ability to Furnish the Required Services	User Fees and Other Financial Considerations	
	(e.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.)	(e.g., past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character; integrity; reputation of respondent, etc.)	Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.	Extent to which the proposal demonstrates the adequacy of proposer's financial resources and stability as a business entity necessary to complete the services required	Points will be awarded based upon two-tiered user fees directly billed to residents and non- residents. Also considered are participation in 10% gross revenue sharing and other value-added services & incentives	Point Total
Proposer	20	20	20	20	20	100
Amenity Athletics						
Prime						
Florida Elite						

PROPOSAL FOR SPORTS PROGRAMMING MANAGEMENT SERVICES

Bartram Springs
Community Development District

AMENITY ATHLETICS

Vesta Property Services, Inc.
245 Riverside Ave. #300, Jacksonville, Florida 32202
877-988-3782

TABLE OF CONTENTS

Cover Letter	3
<u>RFP Forms</u>	
• General Proposer Info	4
• Program Reference Table	6
• Proposer’s Experience/Ability to Furnish the Required Services	7
• Ability of Personnel	11
• Understanding of Scope of Work	12
• User Fees and Other Financial Considerations	17



May 7th, 2024

Dear Bartram Springs CDD Board of Supervisors,

Amenity Athletics is grateful for the opportunity to present this proposal to continue to provide our athletics programs to your community. For over 15 years we have been a part of this community and have over 1500 Bartram Springs CDD residents participating in youth flag football, soccer, and basketball every year.

My brother, alongside Vesta Property Services, started this league from scratch over 10 years ago, and through hard work and dedication, it has grown to include over 3000 athletes. We couldn't have achieved this without Vesta's support, which has allowed us to involve many other communities.

Over the past four years, I've poured my heart and time into running the league. I was able to start a summer flag football program as well as our basketball program. Each league has been a huge success and that's evident by our growing numbers every season. This isn't just a job to me...It's my passion!

Amenity Athletics is all about providing a safe and fun environment for kids to be active with their friends. My kids have made countless friends through these sports programs, I'm eager to see it continue to grow. Your support means the world to us, and we have hundreds of people ready to stand behind and endorse Amenity Athletics.

Please review the enclosed proposal to continue our partnership with the Bartram Springs CDD board.

Sincerely,



Tim Callahan
Amenity Athletics League Director
Vesta Property Services, Inc.
245 Riverside Ave. #300
Jacksonville, Florida 32202



RFP Forms

General Description of District Facilities To Be Managed

The Bartram Springs Community Development District is located within City of Jacksonville, Florida. The District owns, operates, and maintains various recreational facilities including and a club house, pools, fitness center, tennis courts, and Veterans Park and its sports fields and basketball courts. The primary focus of this RFP is youth programming (to include practice and league play) for basketball, soccer, and flag football. Proposals may suggest additional team sports not listed. This RFP is not intended to impact other sports training/lessons programs established with other vendors (e.g., swim lessons, fitness training, and tennis lessons). Please participate in the self-guided tour for a detailed review of all the District's recreational facilities.

Proposer General Information:

Proposer Name Vesta Property Services, Inc.
Street Address 245 Riverside Avenue #300
P. O. Box (if any)
City State Zip Code Jacksonville, Florida 32202
Telephone (904) 355-1831 Fax no. (904) 204-2469
1st Contact Name Tim Callahan Title League Director
2nd Contact Name Solveig Hackleman Title Head Administrator

Parent Company Name (if any) PMG Holdings
Street Address 5401 N. Central Expressway #290
P. O. Box (if any)
City Dallas State TX Zip Code 75205
Telephone (214) 272-4074 Fax no. (214) 751-2397
1st Contact Name Jose B. Maldonado Title Treasurer
2nd Contact Name Jason Villalba Title Secretary

Company Standing:

Proposer's Corporate Form: Corporation
(e.g., individual, corporation, partnership, limited liability company, etc.)
In what State was the Proposer organized? Florida Date November 12, 1995
Is the Proposer in good standing with that State? Yes X No If no, please explain

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes X Charter No. P95000090161 If no, please explain

What are the Proposer's current insurance limits?

General Liability **\$1,000,000**
Automobile Liability **\$5,000,000**
Workers Compensation **\$1,000,000**
Expiration Date **01/01/2025**

Licensure – Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing:

Type of registration: Community Association Management Firm License
License No. #CAB3970 Expiration Date: 09/30/2024
Qualifying Individual: Lisa Ann Manzione Title: CAM / Regional President

Commercial General Liability Insurance

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY)	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.		If this certificate is being prepared for a party who has an insurable interest in the property, do not use this form. Use ACORD 27 or ACORD 28.		03/10/2024	
PRODUCER Associations Insurance Agency, Inc. 5401 North Central Expressway, Suite 315 Dallas, TX 75205		CONTACT NAME: Associations Insurance Agency, Inc. PHONE: (866) 384-8579 FAX: (214) 751-2390 E-MAIL ADDRESS: CertificateRequest@AssociationsInsuranceAgency.com PRODUCER CUSTOMER ID: 00003921			
INSURED Vesta Property Services, Inc. 245 Riverside Ave, Suite 300 Jacksonville, 32202		INSURER(S) AFFORDING COVERAGE INSURER A: Integrity Specialty Insurance Company INSURER B: Axis Specialty INSURER C: INSURER D:		NAC #	
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
TYPE OF INSURANCE	ADD. MARK	POLICY NUMBER	POLICY EFFECT DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000
<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED (RESIDENTIAL) EXCLUDED
<input checked="" type="checkbox"/> REVERSIBILITY OF INTEREST					MED EXP (any one person) \$ Excluded
GEN'L AGGREGATE LIMIT APPLIES PER:		01-B-OL-P00000595-4	08/01/2023	08/01/2024	PERSONAL & ADV INJURY \$ 1,000,000
<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROSUCH <input type="checkbox"/> LOC					GENERAL AGGREGATE \$ 2,000,000
OTHER:					PRODUCTS - COMP/OP AGG \$ 2,000,000
AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (See Attached)
<input type="checkbox"/> ANY AUTO					BODILY INJURY (per person) \$
<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (per accident) \$
<input type="checkbox"/> HIRE/AUTOS					PROPERTY DAMAGE (per accident) \$
<input type="checkbox"/> SCHEDULED AUTOS					NON-OWNED AUTOS ONLY \$
<input type="checkbox"/> NON-OWNED AUTOS					EXCESS LIABILITY \$
<input type="checkbox"/> UMBRELLA LIAB					EACH OCCURRENCE \$ 5,000,000
<input checked="" type="checkbox"/> EXCESS LIAB					AGGREGATE \$ 5,000,000
DED <input type="checkbox"/> RETENTION \$					
WORKERS COMPENSATION AND EMPLOYER LIABILITY					
ANY PROPRIETOR/OWNER/EXECUTIVE OFFICER/INSURER EXCLUDED?					
If yes, describe error:					
DESCRIPTION OF OPERATIONS below					
Directors & Officers					
SPECIAL CONDITIONS / OTHER COVERAGES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)					
CERTIFICATE HOLDER		CANCELLATION			
Insurance Verification		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
		AUTHORIZED REPRESENTATIVE			
		Dana Rodge			

ACORD 25 (2009/09)

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Automobile Liability Insurance

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY)	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.		If this certificate is being prepared for a party who has an insurable interest in the property, do not use this form. Use ACORD 27 or ACORD 28.		1/10/2024	
PRODUCER USI SouthWest 9811 Katy Freeway, Suite 500 Houston, TX 77024 713 490-4600		CONTACT NAME: Brian Phan PHONE: 713-490-4600 FAX: 713-490-4700 E-MAIL ADDRESS: Brian.Phan@usi.com			
INSURED Vesta Property Services, Inc. 245 Riverside Avenue, Suite 300 Jacksonville, FL 32202		INSURER(S) AFFORDING COVERAGE INSURER A: Sentry Insurance Company INSURER B: Sentry Casualty Company INSURER C: INSURER D: INSURER E:		NAC # 24988 28460	
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
TYPE OF INSURANCE	ADD. MARK	POLICY NUMBER	POLICY EFFECT DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					DAMAGE TO RENTED (RESIDENTIAL) EXCLUDED
<input type="checkbox"/> REVERSIBILITY OF INTEREST					MED EXP (any one person) \$
GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$
<input type="checkbox"/> POLICY <input type="checkbox"/> PROSUCH <input type="checkbox"/> LOC					GENERAL AGGREGATE \$
OTHER:					PRODUCTS - COMP/OP AGG \$
AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (See Attached)
<input checked="" type="checkbox"/> ANY AUTO		9017993003	08/01/2023	08/01/2024	BODILY INJURY (per person) \$ 5,000,000
<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (per accident) \$
<input type="checkbox"/> HIRE/AUTOS					PROPERTY DAMAGE (per accident) \$
<input type="checkbox"/> SCHEDULED AUTOS					NON-OWNED AUTOS ONLY \$
<input type="checkbox"/> NON-OWNED AUTOS					EXCESS LIABILITY \$
<input type="checkbox"/> UMBRELLA LIAB					EACH OCCURRENCE \$
<input type="checkbox"/> EXCESS LIAB					AGGREGATE \$
DED <input type="checkbox"/> RETENTION \$					
WORKERS COMPENSATION AND EMPLOYER LIABILITY					
ANY PROPRIETOR/OWNER/EXECUTIVE OFFICER/INSURER EXCLUDED?					
If yes, describe error:					
DESCRIPTION OF OPERATIONS below					
The Automobile policy includes a Blanket Automatic Additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between the named insured and certificate holder that requires such status. The Automobile Liability policy also contains a special endorsement with Primary and Non-Contributory wording, as required by written contract.					
(See Attached Descriptions)					
CERTIFICATE HOLDER		CANCELLATION			
For Informational Purposes Only		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
		AUTHORIZED REPRESENTATIVE			
		Dana Rodge			

ACORD 25 (2016/03)

1 of 2

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RFPZP

Youth Sports Program References: Provide examples of sports programs that your firm is currently providing or has provided in other similar sized communities (what have you done elsewhere.)

Note* - Table below reflects locations where contracts are/were in effect for games. Amenity Athletics does not organize or schedule practices for teams; the coach's choose locations, dates and times that are most convenient for them and their players. We encourage all coaches to follow the rules and policies of where that practice is taking place including guests, hours of usage, and be aware when community meetings are being conducted or parking may be limited.

Examples of Programs Provided in 2023				
Program	Community Name	User Fee Amount	Total Annual Participants	Resident/Non-resident Ratio
Spring Soccer	Batram Springs	\$ 110.00	469	267 Res/202 Non
Fall Soccer	Bartram Springs	\$ 145.00	436	246 Res/190 Non
Summer Flag Football	Bartram Springs	\$ 120.00	281	106 Res/175 Non
Winter Flag Football	Bartram Springs	\$ 115.00	458	128 Res/330 Non
Spring Basketball	Bartram Springs	\$ 100.00	95	10 Res/85 Non
Spring Soccer	Heritage Landing	\$ 110.00	408	192 Res/216 Non
Fall Soccer	Heritage Landing	\$ 145.00	397	209 Res/188 Non
Winter Flag Football	Heritage Landing	\$ 115.00	240	128 Res/112 Non
Spring Basketball	Heritage Landing	\$ 100.00	95	28 Res/67 Non

Has the Proposer, or any of its principals or supervisory personnel (e.g., owner, officer, or supervisor, etc.), been terminated from sports management contracts within the past 3 years? Yes X No ____ Please provide the following information:

Project Name/Location: Bartram Springs/Jacksonville, Florida

Contact: Jim Oliver, GMS Contact Phone: 904-940-5850

Project Type/Description: CDD Community Dollar Amount of Contract:

Scope of Services for Project: Amenity-and-Lifestyle Management; special events. programming.

Dates Serviced:

Reason for Termination:

Has the Proposer been cited by OSHA for any job site or company officeshop safety violations in the past five years? Yes ____ No X

Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past five years? Yes ____ No X

Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from bidding or contracting on any state, local, or federal contracts? Yes ____ No X

-
- *List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.*

None

- *List any and all litigation to which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.*
 - **At our "Five Towns" managed community in the St. Petersburg area, a resident alleged a type of "slip-and-fall," supposedly resulting from an insect sting occurring on the club premises/facilities that we maintain. The claim was dismissed.**
 - **A former employee at our Kings Point Sun City Center property alleged wrongful termination in lieu of receiving severance pay (contrary to our standard employment practice.) The claim was dismissed.**
 - **In February of 2019, a "Dram Shop" liability matter was settled by our insurance carrier involving a homicide of a resident by a fellow resident in a managed community of Vesta's in the Tampa area, The Bay Club at Westshore Yacht Club.**
 - **A former Vesta employee alleged age-discrimination as the reason for his or her termination at our Villages of Bloomingdale contact in Riverview. The claim was settled (for a modest sum) out of court on May 21, 2021.**

In additional to the required information, you are encouraged to share additional information required your company and programs, such as how league play is structured success stories, testimonials, references with contact information, profiles of key personnel and qualifications, significant awards and industry recognition.

Proposer's Experience/Ability to Furnish the Required Services

- Over 15 years of proven success at Bartram Springs CDD.
- Amenity Athletics goal is to provide a co-ed, "recreational league" environment where families can have fun, learn the fundamentals of the game, and improve performance while promoting good sportsmanship and teamwork. We allow coach and friend-requests for team placement.
- Original three seasons were Spring and Fall Soccer, and Winter Flag Football. In 2021 we expanded the league to include Spring and Fall Basketball and Summer Flag Football.
 - Currently we offer all the above except for Fall Basketball.
- We have almost 3,000 participants per year currently with people coming from all over St. Johns and Duval County to participate, including multiple CDD's and HOA's.
- We currently have agreements and hold games at Heritage Landing and Bartram Springs (through the end of May) and we will be introducing additional game locations later in the year to spread our "footprint" even further.
- Amenity Athletics was unique during COVID-19 during 2020, in which we gave full refunds to everyone registered during our 2020 Spring Soccer Season.

Testimonial:

I have been coaching soccer for Amenity Athletics going on 8 years during both Spring and Fall seasons. I played through college and high school, it was when we moved to Heritage landing I wanted my kids to find something fun to do in our neighborhood. We have never lived in an area like this up north where we are from. When I first started coaching it was for my oldest daughter and my middle born son. We loved the excitement of it. It introduced us to a great circle of people and I find that as my daughter found music and moved on the the U15 league, my middle son still plays and I coach and we have had the same team going on for years. I have parents always thanking me for helping their kid find their roots and friends within this league. In fact last year we left to try Prime out because my son was developing and I felt I was holding him back.

It only took 1 year of prime to see that the money invested in that league for younger players is not an investment I saw a return on. We parted ways and came back to Amenity to prepare for middle school try outs. I find that as I keep coaching I see kids that have played with me and moved to other teams and still say "Hi Coach Randy". It is a great feeling to know this program has helped kids and parents grow with an amazing sport. In fact if my son makes the middle school team, I have parents who still ask if I will participate with this program, because they love it and how coaches teach them the skills, teamwork, and having fun with the sport. We all love to win, but when we lose I tell the kids we do what Taylor Swift says and "Shake it Off."

I find this program to be well managed and refs trained appropriately. They are younger Highschool kids and they do their best to make the game fair and fun. I think every season Tim Callahan reaches out to me to see how things are going and to let me know I have returning players who are excited to be back. Congrats to Amenity Athletics for a program that has kept me involved with my kids as well as friends I have made with parents who trust the program but the coaches as well.

Regards:

Randall Broadbent

Testimonial:

I want to give a huge shout out to Amenity Athletics and our amenity staff who helps run it all. We have completed another soccer season and our family had a blast. We love sports season here in the neighborhood. The kids have a blast and I love the community that comes with it.

We are grateful for the coaches who volunteer their time to teach skills, leadership and sportsmanship to our kiddos and for the amenity staff who make this program possible. Thank you to all associated with Amenity Athletics. We can't wait for the other sports season to begin - we will be there cheering the kids on!

-Peter Helton

Testimonial:

Our family has been apart of the Amenity Athletics family for several years, playing both soccer & flag football. I've coached teams in both sports and the experiences we have had are nothing but positive. The friendships we have made will last a lifetime. When I'm out in the community, in stores or schools, it amazes me how many people recognize me as "Coach Nick."The staff & team with Amenity Athletics have helped create a lifetime of memories.

-Nick Schaber

Testimonial:

My name is Tara Coggin, and I have been a resident of Bartram Springs since 2011. In May of 2014, my husband Mike and I had our first child, Nate, and four years later we signed him up for Amenity Athletic soccer. One of his first soccer coaches was David Callahan, and since then, Nate has had nearly the same soccer team every season. In 2016, my daughter Felicity was born and four years later Coach Sandy became her first soccer coach. She, too has stayed with mostly the same teammates. In 2019, our son Theo was born and that's when my husband decided to coach his team.

Through the years our children have made lasting friendships, as have my husband and I. Amenity Athletics has given our family the opportunity to not only join wonderful teams full of neighbors and friends, but the opportunity to help serve our community as a coach.

We are a homeschooling family, so sports and extracurriculars are a big part of our day. Even with all of their other activities and schoolwork we look forward to practices and Saturday morning games. Since our children began playing soccer, it's been an absolute joy to have this type of connection with our neighbors. With games and practices being held right in the neighborhood, we know that our kids will look back one day with fond memories of living here.

I would be remiss if I wrote a letter about Amenity Athletics without mentioning Tim Callahan. During all the years my children have played, he has always been there with a smile on his face- to cheer on the teams or offer a word of direction to the players. He never fails to stop to talk to the parents, share a laugh, or to listen if we have a concern. Nobody works harder for our kids and this program than Tim; he is an asset and a blessing to this community; we are lucky to have him.

With legions of families leaving Duval County for greener pastures, an irreplaceable sports program like Amenity is one of the *only* reasons many of us are choosing to stay here, my family included. With childhood obesity and excessive electronic use on the rise, I should hope any community would consider itself lucky to have a group like Amenity Athletics.

-Tara Coggin

Testimonial:

This is our first season with Amenity Athletics and I'd highly recommend! The refs have been good for us. The coaches are all volunteers so I'm sure everyone's experience could be different but we lucked out with ours! For the age of my kids (4 & 7) practice once a week on a different day than the game is perfect. We've tried other rec leagues and we will definitely be repeat registrants with Amenity for soccer now!

-Abby Zimmerman

Proposer's Experience/Ability to Furnish the Required Services - Continued

Testimonial:

My 3 sons have been playing soccer, flag football and basketball with Amenity Athletics over the last 6 years and I have been coaching their soccer and flag football teams. What initially drew me to Amenity Athletics was it is a recreational league with competitive pricing compared to the alternatives and convenient locations for practices and games. Although the league is laden with talent, the emphasis wasn't solely on developing athletic skills but more so on giving children the opportunity to develop a passion for the sport and to learn important life skills such as teamwork, sportsmanship and winning/losing with grace.

Throughout the seasons we forged friendships with other families and were able to keep the core of our teams together as Amenity Athletics allows players to choose a player and coach to be teamed up with which is unlike most other sports leagues. This has allowed me the opportunity to continually develop and pour into a core group of kids and to have the privilege of watching them mature as teammates and athletes over several years.

Overall Amenity Athletics has been an amazing experience for my family and I. The director and referees are knowledgeable and care about the players and their wellbeing. The organization provides a safe, fun and encouraging environment for children to grow and reach their potential as both productive and positive members of society and as athletes.

-Brandon Silvey

References:

- Coach - Randall Broadbent - rbroad1121@gmail.com
- Former League Director - David Callahan - 904.219.1551
- Coach - Brandon Silvey - Bsilvey13@gmail.com - 904.386.0513



Ability of Personnel

- Offices, management and all staff are local to the Northeast Florida area.
 - Referees
 - We staff between 20 and 30 referees every year to referee across all three sports
 - Previous experience playing one of the three sports is preferred and most of our staff have played previously with Amenity Athletics, Prime and/or Florida Elite.
 - Many of our referees played in our league as youth athletes.
 - Currently we have 10 referees staffed that are residents in Bartram Springs
 - Pre-season meetings and clinics with referees before each season
 - Coaches
 - Volunteers
 - Coaches receive a discount on those family members that are registered to play in that current season.
 - Required to complete child safety training, approved by our insurance carrier.
 - Receive a coaches packet which includes our rules, regulations, league structure and skills/practice drills.
 - Direct contact with our league director at any times for advisement.
 - Management
 - See below.
-



Tim Callahan, League Director

Tim has always had a passion for sports and coaching. As a 3-sport athlete in high school, Tim went on to play college soccer (Southeastern) & college basketball (Trinity College). After college Tim began his coaching career at Providence School in Jacksonville where he coached three different sports over a 9-year period. Leading the girls' soccer team to back-to-back regional final appearances, middle school softball team to 4 IMSC championships, and JV girls' basketball team to Sunshine Tournament champs.

While coaching, Tim began playing competitive flag football. Over a 10-year span, Tim traveled the USA playing on the #1 team in the country. Winning national championships, played against NFL stars, and eventually being inducted into the Flag Football Hall of Fame.



Solveig Hackleman, Head Administrator

Solveig Hackleman moved to St Augustine from Colorado in 2008. She immediately signed her children up for soccer once she learned there was a league right in her own neighborhood! Her kids enjoyed it so much that they played every season and flag football also. Solveig's daughter enjoyed flag football every bit as much as soccer! After meeting so many wonderful neighbors and making many friends, she began working at Heritage Landing Amenity Center. Soon after, Solveig began working as the Head Administrator for Amenity Athletics in 2010.

"It has been a pleasure to watch the program grow in North Florida. I work mostly behind the scenes doing administrative work, but my favorite part is seeing the joy that Amenity Athletics brings to so many families. I love being a part of something that affects so many people in a positive way!"

Understanding of Scope of Work

- Marketing goes out for each season around 6 to 8 weeks before the start dates via the following:
 - Direct e-blasts to past participants.
 - Flyers to residents directly through those communities that allow it and agree to provide it via their e-blast systems and websites.
 - Signs put out in those communities that allow and agree to it.
- Registration
 - Partnered with Quickscores for registration software.
 - Payments processed through PayPal.
 - Registration opens an average of 6 to 8 weeks prior to opening day.
 - Registration closes after an average of 4 weeks.
 - After registration is closed, late fees are applied to those that register. We attempt to register as many people as close to the start date as possible.
- Age divisions depend on the sport but range from U5 to U15.
 - U5 Age 3 - 4
 - U6 Age 4 - 5
 - U8 Age 6 - 7
 - U10 Age 8 - 9
 - U12 Age 10 - 11
 - U15 Age 12 - 14
- Our League Director puts together all teams and considers registrants requests of playing with certain coaches and other players.
- On average, teams are finished 2 to 3 weeks prior to the league starting and we attempt to allow for at least two practices to occur before opening day.
- Coaches are provided with packets as well as have direct communication from our League Director
- We currently do not schedule or organize any practices for any Amenity Athletics teams. Our coaches are volunteers and they are responsible for choosing where they want to practice and are encouraged to follow the rules of any place they proceed with.
- Seasons consist of between 6 and 8 games per teams.
- No team records are kept due to the league being recreational.
- Inclement weather is monitored and decisions to cancel, postpone or reschedule take place as close to game as possible.
 - Make up days for inclement weather only occur in case of a 2nd rain out.
- Shin guards are mandatory for all participants for soccer.
- Cleats are suggested.
- We e-blast directly to all participants weekly providing them with up to date information as well as parking maps for game locations.
- Picture Day
 - Team pictures happen once per season and are scheduled accordingly with our photographer Flashback Photography.

Understanding of Scope of Work - Continued

- All parents are required to review and accept the Amenity Athletics Parent Code of Conduct below:
 - **PARENT / GUARDIAN CODE OF CONDUCT AGREEMENT**
 - Youth sports are supposed to be fun – for the children. Actions by parents, fans and coaches, whether verbal or nonverbal, can have a lasting emotional effect on children and referees.
 - Amenity Athletics strongly believes the essential elements of character-building and ethics in sports are embodied in the concept of sportsmanship and six core principles: Trustworthiness, Respect, Responsibility, Fairness, Caring and Good Citizenship.
 - As a parent or guardian of a player in Amenity Athletics, your actions reflect not only on you, but your child, his/her team and the league.
 - As a parent in Amenity Athletics, you and your child agree to abide by and follow the rules and guidelines below:
 - I will adhere to the Amenity Athletics Tolerance Policy. I will never be under the influence of or in possession of drugs, alcohol, tobacco products or weapons of any kind at practices, games, trips, or other events.
 - I understand that the use of foul language towards anyone (coaches, teammates, referees, opponents or spectators) will not be tolerated. I will not engage in any language or actions with the intent to initiate, hurt, intimidate, or humiliate any player, coach, referee, or spectator.
 - I will not post on any social media site with the intent to initiate, hurt, intimidate or humiliate any player, coach, referee or spectator. The posting of negative, demeaning or derogatory comments will not be tolerated. These acts shall be considered harassment and may result in the immediate removal from the league. As a parent, I understand that I am accountable for the actions of my child on social media sites. I will stress to my child the importance of proper conduct on these sites and provide parental oversight to prevent any type of cyber-bullying by my child.
 - I (and my guests) will not engage in any unsportsmanlike conduct with any referee, coach, player or parent such as booing, taunting or using profane language or gestures. I will maintain self-control at games, practices and other league events.
 - I (and my guests) will be a positive role model for my child and encourage sportsmanship by showing respect and courtesy, and demonstrate positive support for all players, coaches, and referees at every game, practice or event.
 - I will not encourage any behaviors or practices that would endanger the health and wellbeing of the players.
 - I will encourage my child to play by the rules and to resolve conflicts without resorting to hostility or violence. I will require that my child treat all players, coaches, referees and spectators with respect.
 - I will not complain or become confrontational about penalties or calls made by the referees and I will always respect the referees and their decisions.
 - I will support the coaches, allowing them to do their job by not coaching my child or other players during games and practices. I will not openly question or confront coaches before, during or after games or practices. I will take the time to speak with coaches about any concerns calmly, privately and at an agreed upon time and place.
 - I will promote the emotional and physical well-being of the players ahead of any personal desire I have for my child or his/her team to win.
 - I will inform the coach of any physical disability, illness or injury that may affect the safety of my child or the safety of others.

Understanding of Scope of Work - Continued

- I realize that if I violate this Code of Conduct, I may be subject to disciplinary action that could include one or more, but not limited to the following:
 - 1st Violation – Verbal warning from referee or any Amenity Athletics staff
 - 2nd Violation – Removal from the spectator area and it will be documented for our records.
 - Violations will start over every week, however, if more than two weeks of violations occur through the season, we will schedule a private meeting to discuss whether Amenity Athletics is a good fit for you and your child.
- *If you have any concerns, please email us at AmenityAthletics@vestapropertyservices.
- All parents are required to review and sign the following waiver and photo release:
 - **GENERAL RELEASE AND WAIVER OF LIABILITY** -(agreement to assume sole responsibility for all risks related to participation in the Program)
 - Pursuant to Florida Statute 744.301:
 - **NOTICE TO THE MINOR CHILD'S NATURAL GUARDIAN**
 - **READ THIS FORM COMPLETELY AND CAREFULLY. YOU ARE AGREEING TO LET YOUR MINOR CHILD ENGAGE IN A POTENTIALLY DANGEROUS ACTIVITY. YOU ARE AGREEING THAT, EVEN IF**
 - Bartram Springs CDD, Brandy Creek CDD, Celestina, Heritage Landing CDD, King and Bear, Aberdeen CDD, Turnbull Creek CDD, Durbin Crossing CDD, Southaven CDD, Trout Creek CDD, Rivers Edge 1 and Rivers Edge 2, Cimerrone CDD, Samara Lakes CDD, Shearwater CDD, Vesta Property Services
 - **USES REASONABLE CARE IN PROVIDING THIS ACTIVITY, THERE IS A CHANCE YOUR CHILD MAY BE SERIOUSLY INJURED OR KILLED BY PARTICIPATING IN THIS ACTIVITY BECAUSE THERE ARE CERTAIN DANGERS INHERENT IN THE ACTIVITY WHICH CANNOT BE AVOIDED OR ELIMINATED. BY SIGNING THIS FORM YOU ARE GIVING UP YOUR CHILD'S RIGHT AND YOUR RIGHT TO RECOVER FROM**
 - Bartram Springs CDD, Brandy Creek CDD, Celestina, Heritage Landing CDD, King and Bear, Aberdeen CDD, Turnbull Creek CDD, Durbin Crossing CDD, Southaven CDD, Trout Creek CDD, Rivers Edge 1 and Rivers Edge 2, Cimerrone CDD, Samara Lakes CDD, Shearwater CDD, Vesta Property Service,
 - **IN A LAWSUIT FOR ANY PERSONAL INJURY, INCLUDING DEATH, TO YOUR CHILD OR ANY PROPERTY DAMAGE THAT RESULTS FROM THE RISKS THAT ARE A NATURAL PART OF THE ACTIVITY. YOU HAVE THE RIGHT TO REFUSE TO SIGN THIS FORM, AND**
 - Bartram Springs CDD, Brandy Creek CDD, Celestina, Heritage Landing CDD, King and Bear, Aberdeen CDD, Turnbull Creek CDD, Durbin Crossing CDD, Southaven CDD, Trout Creek CDD, Rivers Edge 1 and Rivers Edge 2, Cimerrone CDD, Samara Lakes CDD, Shearwater CDD, Vesta Property Services
 - **HAS THE RIGHT TO REFUSE TO LET YOUR CHILD PARTICIPATE IF YOU DO NOT SIGN THIS FORM.**

Understanding of Scope of Work - Continued

- I acknowledge and understand that participation in the Program has certain inherent risks, including, but not limited to, significant changes in the Participant's health, injury or even death to the Participant, and on behalf of the Participant, I agree to assume and accept sole responsibility for all risks related to participation in the Program, including, but not limited to, the risks mentioned above and/or damage to, loss or theft of property, or other loss or damage of any nature.
- I acknowledge on behalf of Participant that the District recommends that the Participant consult a physician prior to engaging in the Program. I hereby certify that the Participant is physically and mentally capable of participating in the Program and that the Participant is not under any kind of medical treatment nor has any mental or physical condition that would prevent Participant from participating in the Program.
- On behalf of Participant, I hereby indemnify, waive, release, hold harmless, and forever discharge the District and its present, former and future Supervisors, agents, officers, employees and staff, and its employees, agents and staff, and Vesta Property Services, Inc., and its employees and agents (collectively, the "Indemnitees"), of and from any and all claims, demands, expenses, debts, contracts, causes of action, lawsuits, damages and liabilities, of every kind and nature, whether known or unknown, in law or equity, that I ever had or may have, arising from or in any way related to participation in the Program. I further agree to pay all expenses, including court costs and attorney fees, incurred by the Indemnitees in investigating and/or defending a claim or lawsuit related to the Participant's participation in the Program. This waiver of liability does not apply to any act of gross negligence, or intentional, willful or wanton misconduct by the Indemnitees. However, I agree that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in section 768.28, Florida Statutes.
- This General Release and Waiver of Liability is binding upon myself, my spouse, heirs, executors, administrators, legal representatives, successors and assigns. This General Release and Waiver of Liability supersedes any prior written and/or oral agreements or representation made with respect to the subject matter contained herein. The provisions of the General Release and Waiver of Liability will continue in full force and effect even after the termination of the Program. The provisions of this General Release and Waiver of Liability may be waived, altered, amended or repealed, in whole or in part, only upon the prior written consent of the District, and Vesta Property Services, Inc., altogether, and the party whose signature appears below. Nothing herein shall alter the Participant's rights or obligations under the Policies and Fees for the Amenity Facilities and/or related documents.

Understanding of Scope of Work - Continued

- If Participant is a minor child, I certify that I am the Participant's parent and/or legal guardian and that I am legally authorized to sign this General Release and Waiver of Liability on behalf of the Participant. Further, in the event that I cannot be reached, I authorize and direct the Instructor to seek emergency treatment, as required, and to transport the Participant to the appropriate medical facility in the event that the urgent/emergency care is necessary. The medical facility and its medical staff have my authorization to provide any treatment that a physician deems necessary for the well being of the Participant. I understand that the resulting expenses will be my responsibility. I understand and acknowledge that the District and Vesta Property Services, Inc. are not responsible for providing such treatment or transportation and I hereby agree to hold the District, its supervisors, agents, officers and staff and Vesta Property Services, Inc., harmless for any acts or omissions related to emergency medical transportation and/or treatment resulting from myself or my child's participation in the Program. I further agree to pay all expenses, including court costs and attorney fees, incurred by the Indemnites in investigating and/or defending a claim or lawsuit resulting from or related to the emergency medical transportation and/or treatment of the Participant. I am of lawful age and legally competent to sign this General Release and Waiver of Liability. I have read and understand the terms of this General Release and Waiver of Liability, and I have willingly signed it as my own free act.
- PHOTO RELEASE:
 - I give my permission to
 - Bartram Springs CDD, Brandy Creek CDD, Celestina, Heritage Landing CDD, King and Bear, Aberdeen CDD, Turnbull Creek CDD, Durbin Crossing CDD, Markland CDD, Trout Creek CDD, Rivers Edge 1 and Rivers Edge 2 and Vesta Property Services to use, without limitation or obligation, photographs, film footage or tape recordings that may include my child's image or voice for purposes of promoting or interpreting Bartram Springs CDD, Brandy Creek CDD, Celestina, Heritage Landing CDD, King and Bear, Aberdeen CDD, Turnbull Creek CDD, Durbin Crossing CDD, Southaven CDD, Trout Creek CDD, Rivers Edge 1 and Rivers Edge 2, Cimerrone CDD, Samara Lakes CDD, Shearwater CDD and Vesta Property Services programs.

Understanding of Scope of Work - Continued

- Those applying to volunteer as a Head Coach are required to review and accept the following Coaches Policy:
 - Amenity Athletics Coaching Policy and Agreement
 - This Coaching Agreement, made between Amenity Athletics and Coach, is intended to set forth the minimum requirements and performance expectations of Amenity Athletics for coaching services to be provided by Coach to a team affiliated with Amenity Athletics. Coach is in all respects a volunteer, and the precise time and method of delivery such services to such team is within the sole discretion of Coach.
 - Performance Expectations:
 - The primary responsibility of Coach is to develop the soccer players on Coach's team, including but not limited to the development of their individual soccer skills, their team play, and their attitude and enthusiasm for the game, including good sportsmanship. To that end, Coach is expected to be a positive role model for the team, exhibiting a positive attitude towards players, parents, opponents, and officials.
 - Coach is expected to conduct one practice per week, beginning two weeks prior to the first game and attend all season games unless other arrangements are made with the team and conveyed to the Athletics Director.
 - Coach should be on time, ready to go, at the commencement of each practice. Coach should establish expectations for players as to their readiness to begin practice, and their preparation prior to games.
 - Coach should communicate clearly and positively to players and parents Coach's expectations for players. Examples of reasonable expectations are attendance and participation at practices, improvement in individual and team skills, enthusiasm toward the team and teammates, and a positive attitude both on and off the field.
 - Amenity Athletics does not mandate equal playing time at any age level. Strategic decisions regarding game play and practice drills are within Coach's own discretion. Amenity Athletics does, however, expect coaches to find opportunities to provide playing time for players who have met Coach's expectations as set forth in item d. above. Amenity Athletics expects Coach to communicate directly to players if there are reasons, such as lack of attendance or participation, skill limitations, or negative attitude, that are restricting their playing time, so that the player and parents can address such matters.
 - Coach is an adult responsible for the safety and welfare of the team's players. Coach should intervene at any time in practices or games if circumstances, such as behavior or field conditions, are jeopardizing the safety of the players. Coach should not leave younger players (U15 and younger) alone at any location, such as after a practice or game.
 - Coach understands that all Amenity Athletics coaches are required to abide by the policies and procedures of Amenity Athletics as published or amended. Coach further understands that if he or she does not follow any of the above policies, he or she will be subjected to the following per season:
 - Verbal warning by league director or Amenity Athletics Management Team
 - Written warning by league director or Amenity Athletics Management Team
 - Asked to resign from coaching duties. If he or she has a child in the program, and chooses to withdraw that child, no refund will be given.

User Fees and Other Financial Considerations

Proposed User Fess for Services (all inclusive with no additional cost for uniforms, etc.)

User Fees and Other Financial Considerations						
Sport	Duration of Seasons: Start/End Dates	Proposed User Fees For Residents and Non-Residents*	Estimated Number of Participants @ Bartram Springs	Total Estimated Gross Revenues**	Total Estimated Revenue Share**	CDD Revenue Share % of Gross
Fall Soccer 2024	September 21 - November 9, 2024	\$135 Res/\$145 Non	450	\$63,000.00	\$8,325.00	13.21%
Winter Flag Football 2025	January 18 2024 - March 1, 2025	\$135 Res/\$145 Non	386	\$54,040.00	\$7,141.00	13.21%
Spring Soccer 2025	March 29 - May 24, 2025	\$135 Res/\$145 Non	470	\$65,800.00	\$8,695.00	13.21%
Basketball 2025	April 23rd - May 28, 2025	\$100 Res/\$110 Non	100	\$10,500.00	\$1,500.00	14.29%
Summer Flag 2025	June 7 - July 12, 2025	\$135 Res/\$145 Non	290	\$40,600.00	\$5,365.00	13.21%
* Includes Uniforms						
**Assumes 100% of games are played @ Bartram Springs, 50/50 ratio of residents to non-resident participants and no late fees						

***If Bartram Springs does not want field utilized in the Summer to allow for field to rest, Summer Flag can be played at a different location similar to 2024.**

CDD Revenue Share and Other Incentives

Please describe fee-based sports programming that you plan to provide at Bartram Springs during the first year of the contract and proposed revenue share (%) with the CDD and estimated total payment to CDD.

Incentives/Value Added Propositions (optional)

- Field Maintenance Assistance (estimated value)
- Other incentives such as uniforms, equipment, etc.

Revenue Share Components

1. 10% of Regular User Fees for every player (resident and non residents) who plays on Bartram's fields (prorated when multiple communities host games in a single season).
2. An additional \$10 for non-resident players (prorated when multiple communities host games in a single season).

Program	Description	CDD Revenue Share	Estimated Annualized CDD Revenue Share
Fall Soccer	8 weeks, jersey, shorts, trophy	10 % + 10.00 per non resident	\$8,325.00
Winter Flag Football	7 weeks, jersey, shorts, medal	10 % + 10.00 per non resident	\$7,141.00
Spring Soccer	8 weeks, jersey, shorts, trophy	10 % + 10.00 per non resident	\$8,695.00
Spring Basketball	6 weeks, jersey, award	10 % + 10.00 per non resident	\$1,500.00
Summer Flag	5 weeks (but 7 games played), jersey, shorts, medal	10 % + 10.00 per non resident	\$5,365.00

Revenue Share Example #1 Fall Soccer	
% of Games Played at Bartram Springs:	100%
Resident Players	225
Non Resident Players	225
User Fee per Participant	\$135.00
Additional Non-Resident User Fee per Participant	\$10.00
Gross Revenue	\$60,750.00
10% of User Fees	\$6,075.00
\$10 per a non resident	\$2,250.00
Total Revenue to Bartram Springs	\$8,325.00

Revenue Share Example #2 Winter Flag	
% of Games Played at Bartram Springs:	50%
Resident Players	193
Non Resident Players	193
User Fee per Participant	\$135.00
Additional Non-Resident User Fee per Participant	\$10.00
Gross Revenue	\$52,110.00
10% of User Fees	\$5,211.00
\$10 per a non resident	\$1,930.00
Total Revenue to Bartram Springs	\$7,141.00

Field Maintenance Assistance (estimated value)

- Games will be rotated if possible in order to utilized different areas of the field
- Holes will be field with sand (provided by CDD) by our staff
- Fields lined by league director

Other incentives such as uniforms, equipment, etc.

- Uniforms, awards and flags included in registration (see above table)
- We own all goals and equipment needed for each season
- Trash is emptied at the end of each game day



AMENITY ATHLETICS

Contact Us

245 Riverside Ave. #300
Jacksonville, FL 32202

Phone: 877-988-3782
Contact@VestaPropertyServices.com



PARTNERSHIP PROGRAM



BARTRAM SPRINGS

THE CONNECTION TO SPORTS IN NORTHEAST FLORIDA.

#THEFUTUREISPRIME

ABOUT US



WHO WE ARE

Florida Prime Sports is the only **Full-service sports organization** in NE Florida.

Our programs feature the **highest achieving and professional coaching staff** across their respective sports.



OUR MISSION

Our mission is to **broaden opportunities and connect athletes** with the best coaches and create comprehensive programs that allow **each player to meet his or her potential** without leaving the area in search of new programs.

We exist for the **betterment of youth sports** in our **community**.



PARTNERSHIP PROGRAM



WHY PARTNER WITH US?

- **Safety protocol** prioritized for all participants.
- **7 full-time admin** holding college degrees.
- **Partnerships** with professional teams in town.
- National partnership with **Adidas**.
- Foundation providing the **ability for everyone to play**.
- **Physical office** for centralized operations.
- **Over 70 coaches** with Professional/College/High School experience.
- **Expertise in communication** platforms.
- **Full athletic path** available for ages 2 to 19 years old.
- **Preferred partners** of the St. Johns County, St. Johns school district, and Duval County District.



PARTNERSHIP PROGRAM



ADDITIONAL BENEFITS

- Coach **Safety Training**
 - In addition to background checks we Also require a **child safety course** as well as **concussion protocol**.
 - Volunteer coaches as well as professional coaches for the U4,U5,U6 age group for the same price point as your Recreational Program.
- Will be the **same financial commitment** as families were getting before.
- We are the only organization that offers **all the sports that amenity was previously providing to these families**
- We are a smaller organization which allows us to provide a **level of interaction with the families that is not offered by any other multi-sport organization** in this meeting.



SAFETY STANDARDS



Background checks are a crucial component of ensuring the safety and well-being of children as well as protecting them while participating in our youth sports programs.

Our main priority at Florida Prime Sports is maintaining a safe environment for all athletes.

- Help verify the credentials and qualifications of individuals working with young athletes
- Ensure that coaches and staff members have the necessary training and experience
- Set a tone of high standards of professionalism
- Create a secure and positive environment where children can learn, grow, and thrive



OUR DEMOGRAPHICS



MEMBERSHIP

NUMBER OF ATHLETES IN PRIME PROGRAMS

2020

2021

2022

FALL 2023



200



1050



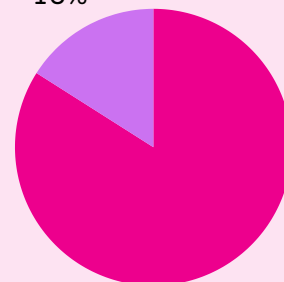
1452



2008

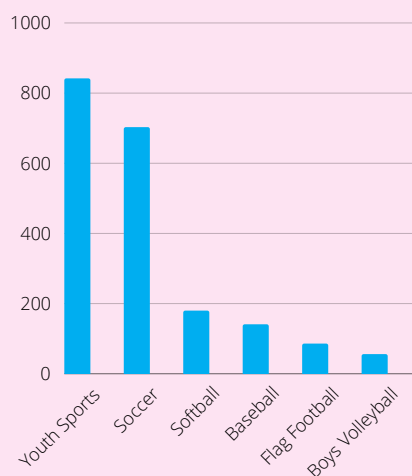
LOCATION

Other
16%

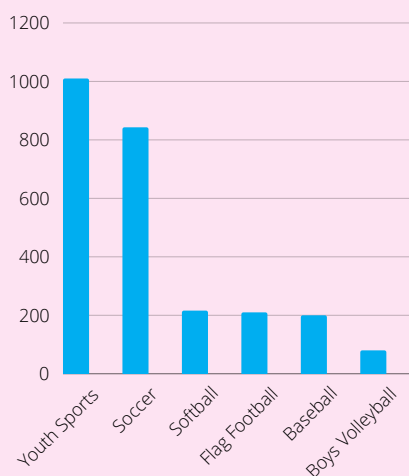


St. Johns County
84%

CURRENT



FALL 2024 (EXPECTED)



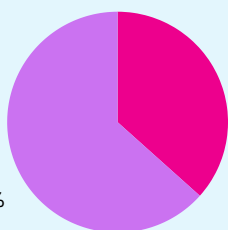
COMBINED YEARS OF COACHING EXPERIENCE

+610 YEARS

STAFF

GENDER

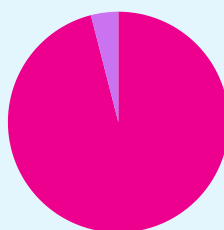
Male
63.4%



Female
36.6%

STAFF BACKGROUND

Non-Local
4%

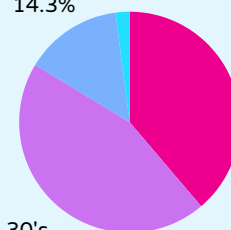


Local
96%

AGE

40's
14.3%

50's
2%



20's
38.8%

30's
44.9%

COMMUNITY INVOLVEMENT



Partnership with St. Johns Cares.

- Donated 7000+ snacks and goods to benefit their various needs throughout the year.



Partnership with Field of Dreams.

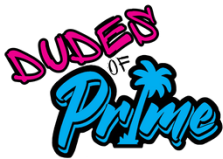
- Our staff and members volunteer with the Buddy Program providing opportunities for children with special needs.



- Our staff volunteered at the Best Buddies Friendship Walk for the second straight year.
- Executive Director, Felipe, was nominated as Best Buddies Champion of the Year.



- Youth female athlete empowerment and education program.
- Equip female athletes with the tools to succeed in life and sport.



- Program created to lead youth male athletes to give back to the community while learning and growing as individuals and brothers in sport.



- Enables Florida Prime Sports families to make impactful connections and share their small businesses and community involvement.
- Engaging events that simultaneously support members of our club and community.

OUR GROWTH

EST. JULY 9, 2020



SOCCER



- 20 Competitive teams.
- 40 Recreational teams.
- Camps & Clinics.
- Annual 3v3 Tournament.
- Prime Soccer Cup.

BOYS VOLLEYBALL



- 5 teams.
- Camps & Clinics.

BASEBALL



- 12 highest level teams.
- 2 showcase teams.
- 10 youth teams.
- Camps & Clinics.

BASKETBALL



- Recreational events.
- Camps & Clinics.

SOFTBALL



- 7 teams.
- Camps & Clinics.

FLAG FOOTBALL



- 16 teams.
- Started June 2023.

ALL SPORTS CAMPS



- Over 1000 campers every summer.
- 2 locations: St. Johns County, FL and Laredo, TX.

THE ROOKIE PROJECT



- 200 Rookies.
- Incubator for developing youth athletes ages 2-6.
- All equipment provided.
- Baseball, basketball, soccer, tennis, flag football!

PRIME PREP



- Convenient after-school soccer program in partnership with local schools.

OUR FUTURE



**BASKETBALL
PROGRAM**



**T-BALL
PROGRAM**



ONLINE COMMUNITY



18,000+ families in the St. Johns County/Duval County and Jacksonville areas.



16.5K+ Email Contacts & growing!



13K+ Instagram Followers.



Twitter presence for college recruitment & news.



37,506+ Facebook reach & thriving!



CURRENT PARTNERS



SOUTHEAST
ORTHOPEDIC SPECIALISTS

Outcomes by HOPCo



SOCCER.COM



LET'S TEAM UP!



- Florida Prime will revenue share a % or fee of all soccer instruction, clinics, camps, and all other soccer related revenue.
- Florida Prime will be the exclusive provider of all the sports agreed by both organizations, instruction, events, league coordination, and youth sport camps.
- Florida Prime will manage all sports related activities outside of social play.
- Bartram Spring will work with Florida Prime to help promote and market all sports and camp related activities through the monthly newsletter, message boards, social media, and community e-blasts. Florida Prime will provide the relevant information.
- Florida Prime will consult the Maintenance Supervisor on the upkeep of the sports fields.
- Florida Prime will use temporary markings that will be removed after each practice, game, or related activities.

Benefits to Bartram Springs

- Cost savings on overall field maintenance and labor through consulting.
- Attraction of new homebuyers through league play, programming, and events.
- Fun programming for current residents ages 2-19.

#THEFUTUREISPRIME

SOCCER SEASON



Soccer

Divisions

- U5 - 2020/21
- U6 - 2019
- U8 - 2017/18
- U10 - 2015/16
- U12 - 2013/14
- U15 - 2010-12

- Ball Size per Division
- U5 U6, U8 - Size 3 Ball
- U10, U12 - Size 4 Ball
- U15 - Size 5 Ball

Cost per Player

- \$145.00 - Early Bird pricing
- \$190.00 - Regular Season pricing
- Includes game uniform

Fees cover training sessions, player and coaches league registration fees, background checks for all coaches and managers, and referees for local league games.

Bartram Springs Game Location Based on Community

- Saturdays: 8 a.m. - 2 p.m. Times may vary.

Sample Session Schedule

- Summer Session: June-July 18 (6 Weeks short season)
- Fall session: September-November (10 weeks long season)
- Winter Session: January-February (6 Weeks short season)
- Spring 2022 Session: March- May (10 weeks long season)

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FLAG FOOTBALL SEASON



Flag Football

Divisions

- U5 - 2020/21
- U6 - 2019
- U8 - 2017/18
- U10 - 2015/16
- U12 - 2013/14
- U15 - 2010-12

Ball Size per Division

- 6U, 8U - Pee Wee
- 10U, 12U, 14U - Junior

Flag Belt per Division

- 6U - Velcro
- 8U, 10U, 12U, 14U - Pop Flag

Cost per Player

- \$145.00 - Includes flag belt, jersey, shorts and medal.
- Late Fee - \$45.00 added after registration if there is room on a team.

Fees cover training sessions, player and coaches league registration fees, background checks for all coaches and managers, and referees for local league games.

Bartram Springs Game Schedule:

- Games played locally
- Weekly Practices
- Picture Day
- 6 Game season

#THEFUTUREISPRIME

BASKETBALL SEASON



Basketball

Divisions

- U5 - 2020/21
- U6 - 2019
- U8 - 2017/18
- U10 - 2015/16
- U12 - 2013/14
- U15 - 2010-12

• Divisions

- CO-ED: Ages 8 - 10
- CO-ED: Ages 11 - 13

Cost per Player

- \$ 125.00-\$185.00 per player
- Includes jersey
- \$45.00 late fee added April 1

Fees cover training sessions, player and coaches league registration fees, background checks for all coaches and managers, and referees for local league games.

Bartram Springs Game Schedule:

- Games played locally
- Weekly Practices
- Picture Day
- 6 Game season

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LEAGUE INFORMATION



Important Information - League Rules and Regulations

Once team rosters are finalized, each parent will be contacted by the coach to identify practice day and time. This process can take up to 4 weeks after registration.

- Two practices before first game.
- There will be 8 scheduled games. Games are played Saturdays at local fields.
- Shin guards are MANDATORY.
- Cleats are suggested.
- Division size ball required for practice.
- Mouth Guard suggested for 10u and up (Football).
- Referees will be provided for all division play.

Volunteer coaches will receive a registration discount.

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SPORTS SEASONS SAMPLE



Summer Flag Football Season 2024

Practices could begin the week June 1st

Season games: June 7th -July 20th

Winter Flag Football Season 2025

Practices could begin the week of January 13th

Season games: January 27th-March 16th

Spring Soccer Season 2024

Practices could begin the week of April 1st

Season games: April 13th-June 15th

Fall soccer Season 2024

Practices could begin the week of

September 2nd

Season games: September 14th- November 16th

Basketball Season 2024

Practices could begin the week of April 15th

Season games: April 27th-June 29th

LET'S TEAM UP!



We are excited about the possibility of partnering with Bartram Spring. We believe this collaboration can strongly benefit both athletes and families.

At Prime Sports, we are committed to providing an outstanding experience for our athletes. Our dedicated coaches and staff ensure they receive top-notch training and support.

Beyond the field, we understand the importance of family, that's why we offer resources and events to support them in youth sports.

#THEFUTUREISPRIME

CONTACT

✉ EMAIL (Partnership Program): info@floridaprime.net

✉ EMAIL (Executive Director): felipe@floridaprime.net

☎ PHONE: **904.887.6856**





BAR TRAM SPRINGS COMMUNITY
DEVELOPMENT DISTRICT

REQUEST FOR PROPOSALS

FOR

SPORTS PROGRAMMING MANAGEMENT SERVICES

April 8, 2024
TABLE OF CONTENTS

1. General Informationfor Proposers
2. General Description Q/District Progranming 10 be Provided
3. Proposal Forms
 - A.General Proposer Information
 - B. Experience
 - c. Pricing
 - D. Scoring Criteria to be used by Board
4. Alternative Proposal

1. GENERAL INFORMATION FOR PROPOSERS

BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS FOR SPORTS PROGRAMMING MANAGEMENT

The Bartram Springs Community Development District (the "District") is seeking proposals from qualified firms interested in providing Youth Sports Programming Management Services at the District's recreational facilities located at Veterans Park and the Bartram Club. These services are considered contractual services under Florida law and are not required to be competitively bid. In order to submit a proposal, each Proposer must be authorized to do business in Florida, hold all required state and federal licenses in good standing, and otherwise meet any applicable requirements set forth by the District.

All proposals should include the following information, among other things described herein:

- A. Completed proposal forms as set forth herein.
- B. At least three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address, and phone number of a contact person(s).
- c. Pricing showing the fees to be charged to participants (resident fees and non-resident fees) broken down as set forth on the following price proposal form. The CDD will not pay the user fees. Please note that Bartram Springs residents should pay lower fees than non-residents.

All wishing to respond to the RFP are encouraged to attend an optional self-guided onsite tour on April 16, 2024 between the hours of 9:00 a.m. and 4:00 p.m. Please check in with the front desk of the amenity center to receive an access card and facility map.

Firms desiring to provide a proposal should submit a copy of the proposal via e-mail no later than May 8, 2024 at 5:00 p.m. (EST) to Sarah Sweeting at Governmental Management Services, e-mail ssweeting@gmsnf.com

Proposals will be scored by the District based on established criteria. User fees to be paid directly by residents and non-resident participants will be one factor used in determining the proposal that is in the best interest of the District, but the District explicitly reserves the right to make such award on its stated criteria, or to make no award at all. The District has the right to reject any and all proposals and waive any technical errors, informalities, or irregularities if it determines in its discretion it is in the best interest of the District to do so.

Nothing herein shall be construed as or constitute a waiver of District's limitations on liability contained in Section 768.28, Florida Statutes, or other statute or law.

Any and all questions relative to this project shall be directed in writing by e-mail only to Jim Oliver @joliver@gmsnf.com.

2. GENERAL DESCRIPTION OF DISTRICT FACILITIES TO BE USED FOR SPORTS PROGRAMMING

The Bartram Springs Community Development District is located within City of Jacksonville, Florida. The District owns, operates, and maintains various recreational facilities including and a club house, pools, fitness center, tennis courts, and Veterans Park and its sports fields and basketball courts. The primary focus of this RFP is youth programing (to include practice and league play) for basketball, soccer, and flag football. Proposals may suggest additional team sports not listed. This RFP is not intended to impact other sports training/lessons programs established with other vendors (e.g., swim lessons, fitness training, and tennis lessons). Please participate in the self-guided tour for a detailed review of all the District's recreational facilities.

3. PROPOSAL :FORMS

3.A.
GENERAL PROPOSER INFORMATION

● Proposer General Information:

Proposer Name : Prime Sports Management

Street Address: 5712 Crosswinds Circle

P. O. Box (if any)

City : St Augustine. State: Florida Zip Code: 32092

Telephone: 904- 887-6856 Fax no.

1 Contact Name Felipe Munoz

Title: Executive Director

2nd Contact Name: Jen Contreras

Title: Director of Youth Sports

Parent Company Name (if any)_____

Street Address_____

P. O. Box (if any) _____

City_____State_____Zip Code_____

Telephone _____Fax no. _____

1st Contact Name _____Title

2nd Contact Name _____

Title_____

- Company Standing:

Proposer's Corporate Form: Limited Liability Company
(e.g., individual, corporation, partnership, limited liability company, etc.)

In what State was the Proposer organized? Florida Date: 07/07/2020

Is the Proposer in good standing with that State? Yes

If no, please explain _____

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes

If no, please explain _____

- What are the Proposer 's current insurance limits?

General Liability: See attached COI

Automobile Liability: See attached COI

Workers Compensation: See attached COI

Expiration Date: See attached COI

- Licensure Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing:

Youth Sports Program References: Provide examples of sports programs that your firm is currently providing or has provided in other similar sized communities (what have you done elsewhere).

Program	Community Name	User Fee Amount	2023 'Total Annual Participants	Resident/ Non-resident Ration
Soccer	Prime Sports	Varies	550	80/20
Baseball	Prime Sports	Varies		
Youth Sports Camps (Basketball/ Wiffle ball/ camps)	Prime Sports	Varies	580	85/15
Flag Football	Prime Sports	Varies	260	90/10
Softball	Prime Sports	Varies	85	75/25
Volleyball	Prime Sports	Varies	52	75/25
Rookie Project	Rivertown Neighborhood	Varies	110	100/0
Rec Soccer	Shearwater Neighborhood	Varies	30	100/0
Youth Sports Camps (Basketball/ Wiffle ball/ camps)	Laredo County Club	Varies	280	95/5
International Programs	Prime Sports International	Varies	80	100/0

- Has the Proposer, or any of its principals or supervisory personnel (e.g., owner, officer, or supervisor, etc.), been terminated from sports management contracts within the past 3 years? No

For each such incident, please provide the following information (attach additional sheets as needed):

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Scope of Services for Project: _____

Dates Serviced: _____

Reason for Termination: _____

● Has' [he Proposer been cited by OSHA for any job site or company Office/shop sq, fely violations in the past five years? No

If yes, please describe each violation, fine, and resolution _____

Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past five years? No

If yes, please describe each incident _____

● Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from bidding or contracting on any state, local, or federal contracts? No
If yes, please provide:

The names of the entities _____

The state(s) where barred or suspended_____

The period(s) of debarment or suspension_____

Also, please explain the basis for any bar or suspension:

- List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.

- List any and all litigation in which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.

In addition to the required information, you are encouraged to share additional information regarding your company and programs, such as how league play is structured, success stories, testimonials, references with contact information, profiles of key personnel and qualifications, significant awards and industry recognition.

Below is a list of our full time staff and program Directors that will be working with players and families at Bertram Springs.

Felipe Munoz- Executive Director

Bachelors Degree in Fitness and Sports from Texas A&M Int. University.

Masters Degree in Leadership and Sports Management from Texas A&M Int. University.

Wendy Hatcher- Director of Administrative Operations

Bachelors Degree in Communications from University of North Florida

Joie Martinez- Director of Sports Operations

Bachelors Degree in Sports Management from University of North Florida

Roye Lockelear- Parent Liaison and Community Relations Coordinator

Bachelors Degree in Business Administration from AMU

Masters Degree in Executive Leadership from Liberty University

Nathan Floyd- Director of Media

Bachelors Degree in Mechanical Engineering from University of Central Florida

Ronnie Martinez- Finance Director

Bachelors Degree in Accounting and Financing from Universidad Santiago de Cuba

Masters Degree in Accounting from Keiser University

Gio Ramirez- Director of Facilities

Jen Contreras- Director of Youth Sports

Bachelors Degree in Political Science and Government from Xavier University

Masters Degree in Education from Liberty University

Emily Bennet- Social Media Coordinator

Bachelors Degree in Public Relations and Social Media from University of North Florida

Tyler Berry- Director of Smiles

Bachelors Degree in Education from University of North Florida

Jacob Sprunt- Sports Operations Coordinator

Bachelors Degree in Sports Management from University of North Florida

Kristen Chavez- Soccer Operations Coordinator

Bachelors Degree in Communications from University of North Florida

Jason Hatcher- Director of Youth Baseball

Bachelors Degree in Exercise Science and Physiology from Christopher New Port University

Masters Degree in Special Education from Old Dominion University

Bernardo Otero- Director of Softball

Bachelors Degree in History from Arizona State University

Lainey Kekic- Director of Volleyball

Bachelors Degree in Psychology from Ohio Wesleyan University

Brandon MacDonald- Director of Flag Football

Bachelors Degree in Sports Management from University of North Florida

Tim Winter- Director of Basketball

Bachelors Degree in Education from Flagler College

3.c.
PRICING

Proposed User Fees for Services

Please use chart formatting below. Provide age group information. Use additional pages if needed to provide additional information based on breakout of age groups, if needed. Proposed dates subject to shifting to allow time for field repairs and restoration between seasons.

June 1, 2024 - May 30, 2025

Sport	Duration of Season: Start/End Dates	Proposed User Fees For Residents and NonResidents	Estimated Number of Participants	Estimated Gross Revenues
Fall Soccer	Aug-Nov	\$145/\$165	250	\$38,750
Winter Flag Football	Jan-Mar	\$145/\$165	300	\$46,500
Spring Soccer	Feb-May	\$145/\$165	250	\$38,750
Basketball	April-May	\$125/\$145	100	\$13,500
Rookie Project (2-6 years old)	4 sessions (Fall, Winter, Spring, Summer)	\$135	100 per session	\$54,000
Summer Flag	Jun-Jul	\$145/\$165	150	\$23,250

CDD Revenue Share and Other Incentives: Using table below, provide requested information.

- a. Please describe fee-based sports programming that you plan to provide at Bartram Springs during the first year of the contract and proposed revenue share (%) with the CDD and estimated total payment to CDD
- b. Incentives/Value Added Propositions (optional).
 - i. Field Maintenance Assistance (estimated value)
 - ii. Other incentives such as uniforms, equipment, etc.

Program	Description	CDD Revenue Share 10%	Estimated Annualized CDD Revenue Share
Fall Soccer	Includes Coaches background check, communication app, 8 games, and picture day and Jersey		\$3,875
Winter Flag Football	Includes Coaches background check, communication app, 6 games, picture day and Jersey		\$4,650
Spring Soccer	Includes Coaches background check, communication app, 8 games, picture day and Jersey		\$3,875
Basketball	Includes Coaches background check, communication app, 6 games, picture day, and Jersey		\$1,350
Rookie Project	Includes Coaches background check, communication app, 6 sessions, picture day, and Jersey		\$5,400
Summer Flag Football	Includes Coaches background check, communication app, 6 games, picture day and Jersey		\$2325

4. ALTERNATIVE PROPOSAL

IF THE PROPOSER DESIRES TO PROPOSE AN ALTERNATE APPROACH TO OPERATING YOUTH SPORTS PROGRAMMING THE DISTRICT'S FACILITIES, THE PROPOSER IS STRONGLY ENCOURAGED TO SUBMIT BOTH A PROPOSAL RESPONSIVE TO THE STRUCTURE OUTLINED HEREIN AND A SEPARATE, ALTERNATIVE PROPOSAL. PROPOSER IS ENCOURAGED TO PROVIDE AS MUCH DETAIL AS POSSIBLE REGARDING THE ALTERNATIVE, INCLUDING, BUT NOT LIMITED TO, STAFFING, FEE STRUCTURES, REVENUE SHARING, AND FIELD MAINTENANCE PARTICIPATION.

Bartram Springs Community Development District Sports Programming Selection Evaluation Criteria

Ability of Personnel	Proposer's Experience	Understanding of Scope of Work	Ability to Furnish the Required Services	User Fees and Other Financial Considerations	Point Total
(e.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.)	(e.g., past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character; integrity; reputation of respondent, etc.)	Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.	Extent to which the proposal demonstrates the adequacy of proposer's financial resources and stability as a business entity necessary to complete the services required	Points will be awarded based upon two-tiered user fees directly billed to residents and non-residents. Also considered are participation in 10% gross revenue sharing and other value-added services & incentives	
Proposer	20	20	20	20	100
Company A					
Company B					

Company C

Company D

Company E



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/7/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackadar Insurance Agency, Inc. 1436 N Ronald Reagan Blvd Longwood FL 32750		CONTACT NAME: Kathryn Francis PHONE (A/C, No. Ext): E-MAIL ADDRESS: Kathryn@partridgepetty.com FAX (A/C, No): 407-830-4681		
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Philadelphia Insurance Company		
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 767714276**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK2578708	8/31/2023	8/31/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2578708	8/31/2023	8/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Participant Accident PI			PHPA138884	8/31/2023	8/31/2024	Maximum Benefite 25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Bartram Springs Community Development District
and its supervisors, staff and agents
475 West Town Place, Suite 114
St. Augustine FL 32092

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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3.A. GENERAL PROPOSER INFORMATION

PROPOSER GENERAL INFORMATION

Proposer Name: Florida Elite Soccer Academy Inc (Florida Elite Sports Academy)

Business Street Addresses:

St Johns County: 112 Bartram Oaks Walk, St Johns Florida 32260

Duval County: PO Box 57065 Jacksonville Florida 32257

Main Park Operation Addresses:

Veterans Park: 1332 Veterans Parkway, St Johns Florida 32259

Chuck Rogers Park: 11950 San Jose Blvd, Jacksonville, FL 32223

Earl Johnson Park: 5308 St Augustine Rd, Jacksonville, FL 32207

Telephone: 904-230-4445 (main office)

1st Contact Name: Chris Brunner - COO - 904-434-8528

2nd Contact Name: Sean Bubb - Executive Director - 904-657-9655

Company Standing:

501(c)(3) organization (certificate # 85-8013915193C-1)


State: Florida

Is the Proposer in good standing with the State? Yes

3.A. GENERAL PROPOSER INFORMATION (cont.)

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes

DIVISION OF CONSUMER SERVICES
(850) 410-3800



THE RHODES BUILDING
2005 APALACHEE PARKWAY
TALLAHASSEE, FLORIDA 32399-6500

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER WILTON SIMPSON


November 16, 2023

Refer To: CH42477

FLORIDA ELITE SOCCER ACADEMY, INC.
PO BOX 57065
JACKSONVILLE, FL 32241-7065

RE: FLORIDA ELITE SOCCER ACADEMY, INC.
REGISTRATION#: CH42477
EXPIRATION DATE: November 25, 2024

0000266 12/16/22



DR-14
R. 01/18

Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

85-8013915193C-1	02/28/2023	02/29/2028	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

FLORIDA ELITE SOCCER ACADEMY INC
11950 SAN JOSE BLVD
JACKSONVILLE FL 32223-1840

State of Florida Department of State

I certify from the records of this office that FLORIDA ELITE SOCCER ACADEMY, INC. is a corporation organized under the laws of the State of Florida, filed on September 16, 1991.


The document number of this corporation is N45156.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on June 7, 2023, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Seventh day of June, 2023




Secretary of State

Tracking Number: 8065577427CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Fillings/CertificateOfStatus/CertificateAuthentication>

Form
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

W-9

Request for Taxpayer
Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Florida Elite Soccer Academy Inc

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership):

☒ Other (see instructions) Exempt Organization

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) **501c(3)**

Exemption from FATCA reporting code (if any)

5 Address (number, street, and apt. or suite no.) See instructions.
P O Box 57065

6 City, state, and ZIP code
Jacksonville FL 32241

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

3.A. GENERAL PROPOSER INFORMATION (cont.)

What are the Proposer's current insurance limits?

Florida Elite operates under 2 main governing bodies. US Club and USL. Each of these governing bodies have their own Insurance providers who supply Florida Elite with all required COI support at all locations in which Florida Elite operates. This includes all municipalities, schools and parks.

ACORD						DATE (MM/DD/YYYY)	
CERTIFICATE OF LIABILITY INSURANCE						7/11/2023	
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>							
PRODUCER Insurance Office of America 1855 West State Road 434 Longwood, FL 32750				CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL: ADDRESS:			
INSURED National Association of Competitive Soccer Clubs dba US Club Soccer 774 S Shelmore Blvd Ste 104 Mount Pleasant, SC 29464				INSURER(S) AFFORDING COVERAGE INSURER A: Accredited Surety & Cas Co Inc INSURER B: HDI Global Specialty SE INSURER C: United States Fire Insurance Company INSURER D: INSURER E: INSURER F:		NAIC # 26379 NA 21113	
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:							
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>							
INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Participant LL <input checked="" type="checkbox"/> Abuse/Molestation GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Per Sanctioned Event	X	1-TRE-SC-17-01338515-01	8/1/2023	8/1/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		1-TRE-SC-17-01338516-01	8/1/2023	8/1/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	
B	Excess Liability		HDHX003701036	8/1/2023	8/1/2024	XO \$3mm Primary 1,000,000	
C	Participant Accident		US1929851	8/1/2023	8/1/2024	Max Med Limit 200,000	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) If using as an indoor facility, coverage is limited to practice, meetings, and official training sessions for this club only.							
Waiver of Subrogation (per Form #CG2404 12/19) and Primary wording (per Form #CG2001 12/19) when required by written contract, but only with respect to the operations of the Named Insured.							
The Certificate Holder is included as an Additional Insured under the General Liability and Excess Liability policies when required by written contract but only with respect to the operations of the Named Insured. SEE ATTACHED ACORD 101							
CERTIFICATE HOLDER City of Jacksonville, its members, officials, officers, employees and agents 117 West Duval Street, Suite #335 Jacksonville, FL 32202				CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE			

3.A. GENERAL PROPOSER INFORMATION (cont.)

Each league and association we operate has it's own requirements for COI coverage. Our relationship with our current providers allow us the flexibility to meet all requirements across all locations as needed.

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Participant LL <input checked="" type="checkbox"/> Abuse/Molestation GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Per Sanctioned Event	X		1-TRE-SC-17-01338515-01	8/1/2023	8/1/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			1-TRE-SC-17-01338516-01	8/1/2023	8/1/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Excess Liability			HDHX003701036	8/1/2023	8/1/2024	XO \$3mm Primary
C	Participant Accident			US1929851	8/1/2023	8/1/2024	Max Med Limit 200,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)							

A	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	Y	AWC1192093	02/10/2023	02/10/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
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Youth Sports Program References (external programs)

Program	Community Name	User Fee	2023-2024 Total annual participants	Resident/Non-resident Ration
River City Science Academy	Charter School	\$495 annually	375	100% attending students
West St Augustine Soccer	Hastings	Free	200	100% resident ratio
Palm Coast Sports	Palm Coast/Flagler	Free	380	100% residents of Palm Coast underserved communities

3.A. GENERAL PROPOSER INFORMATION (cont.)

Youth Sports Program References (internal programs) Program descriptions on next page

Program	Community Name	User Fee	2023-2024 Total annual participants	Resident/Non-resident Ration
Future Stars (2.5 - 5 year olds)	Jacksonville/St Johns, Flagler, Oakleaf	\$85 per 10 week session	1100	Multi community residents
Rising Stars (5-6 year olds)	Jacksonville/St Johns, Flagler, Oakleaf	\$135 per 8 week sessions	275	Multi community residents
After School programs (8-12 year olds)	Jacksonville/St Johns, Flagler, Oakleaf	\$495 annually	375	Multi community residents
Jr Academy (6-8 year olds)	Jacksonville/St Johns, Flagler, Oakleaf	\$695 annually	950	Multi community residents
RDA (8-12 year olds)	Jacksonville/St Johns, Flagler, Oakleaf	\$895 annually	600	Multi community residents
Recreational Program (4-19 year olds)	Jacksonville/St Johns, Flagler, Oakleaf	\$135 - \$190 seasonally (Fall/Spring)	4200	Multi community residents
Competitive Program (9-19 year olds)	Jacksonville/St Johns, Flagler, Oakleaf	\$1100 - \$1600 annually	2400	Multi community residents

3.A. GENERAL PROPOSER INFORMATION (cont.)

Program Descriptions

FUTURE STARS PROGRAM - Ages 2-5

Future Stars is Florida Elite Soccer Academy's Introductory Soccer Program designed specifically for boys and girls ages 2-5 years old. This program is the perfect introduction to the "beautiful game" of soccer. Your player will work on building balance, coordination, motor skills and social skills all while learning fundamental soccer skills necessary for the next level! [CLICK HERE](#) for more information.

RISING STARS PROGRAM - Ages 4-5

A Developmental program specifically designed for players ages 4-5 years old (U5-U6). The Rising Stars Program is an extension of our Future Stars Program and has a curriculum designed so players have fun, build on their fundamental soccer skills and are introduced to new tactical skills. The Rising Stars Program is the perfect program for 4-5 years olds who are looking for a program that will include both practice and game settings, and is led by our professional staff.

[CLICK HERE](#) for more information about the available programs.

RECREATIONAL PROGRAM - Ages 4-19

The Florida Elite Recreational Program is a fun filled soccer program for ALL players, Boys and Girls from 4-19 years of age. The Florida Elite Soccer Academy Recreational Program is primarily devoted to the enjoyment and development of youth soccer players. The purpose of recreational soccer is to provide an opportunity for the participants to have fun, learn the sport, develop life skills and discover a love for the game. Prior soccer experience is not required and there is no tryout. We encourage players that are NEW to the game to come on out and have some fun!

[CLICK HERE](#) for more information about the available programs.

RECREATIONAL DEVELOPMENT ACADEMY- Ages 8-13

Recreational Development Academy is designed to bridge the gap between the Recreational and Competitive programs. This new program will give your child that higher level you are looking for with a set schedule and local games, providing the convenience of a recreational program but the competition of competitive soccer. This program features a set schedule with practices on Monday and Friday evenings and one weekend game on Saturdays. Teams will be formed by our professional staff after an evaluation period and players will be divided into smaller teams where games will be play 5v5, 7v7 or 9v9, and will get the chance to participate in 1-2 competitive tournaments.

[CLICK HERE](#) for more information about the available programs.

3.A. GENERAL PROPOSER INFORMATION (cont.)

Program Descriptions (cont.)

JR ACADEMY PROGRAM - Ages 6-8

Junior Academy is Florida Elite's program that is designed to be the perfect bridgeway to our competitive program. The program is available for all players between 6 and 8 years old who want to take their game to the next level. This program runs from August through May. The Jr. Academy fees are for the entire 10 month season. The Jr. Academy Program's focus is to prepare players for our competitive program. Our program offers a high level of training by licensed, experienced coaches with a focus on player development. Our emphasis is on individual confidence with the ball, technical development, and placing the kids in a competitive environment to expose them to all the components of the game. We introduce these concepts through a set curriculum

[CLICK HERE](#) for more information about the available programs.

COMPETITIVE PROGRAM - Ages 9-19

Our Club is proud to have the best and most comprehensive competitive programs in the Southeastern United States. Our professional coaching staff works from a nationally recognized curriculum that allows our teams to compete at the highest levels in the State, Regional and National levels. Our "Path2Pro" structure allows the opportunity for every player to compete at the highest level possible. Florida Elite teams have the opportunity to play in the country's top leagues. Tryouts for the Competitive program are in May and the season runs from August through May. All of our Competitive Teams compete in the highest available leagues in the United States.

[CLICK HERE](#) for more information about our Competitive program.

USL LEAGUE TWO MEN'S TEAM & USL W LEAGUE WOMEN'S TEAM

These teams compete at the highest Pre-Professional level available in the United States. The USL has 3 Divisions of play starting with the USL Championship League which a Professional Men's league comparable to the MLS. The USL Super League is the Women's Professional league comparable to the NWSL. Our Teams are direct feeder programs to both of these professional leagues. Last year these Pre-Professional leagues were responsible for nearly 80% of the professional drafts.

3.A. GENERAL PROPOSER INFORMATION (cont.)

Has the Proposer, or any of its principals or supervisory personnel been terminated from sports management contracts within the past 3 years? No

Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past five years? No

Has the Proposer experienced any worker injuries resulting in a worker losing more than 10 working days as a result of the injury in the past five years? No

Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from bidding or contracting on any state, local, or federal contracts? No

-
- *List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.*

None to list

-
- *List any and all litigation to which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.*

None to list

-
- *In additional to the required information, you are encouraged to share additional information regarding your company and programs, such as how league play is structured, success stories, testimonials, references with contact information, profiles of key personnel and qualifications, significant awards and industry recognition.*

We absolutely love what we do and we do so many things. However, at the core of everything we do, is the unwavering commitment to providing youth athletes with every possible opportunity they can dream to achieve. ALL of our programs are designed to include all levels of athletes and provide services that create pathways for ALL children who compete.

SOCCER CLUB STRUCTURE



ONE CLUB - OPPORTUNITY FOR ALL



TRUE PATHWAY STRUCTURE

FUTURE STARS PROGRAM - Ages 2 - 5

RISING STARS PROGRAM - Ages 4 - 5

RECREATIONAL PROGRAM - Ages 4 - 19

RECREATIONAL DEVELOPMENT PROGRAM (RDA) - Ages 8-11

JR ACADEMY PROGRAM - Ages 6 - 8

COMPETITIVE PROGRAM

USL LEAGUE TWO - MEN'S PRE-PROFESSIONAL TEAM

USL W LEAGUE - WOMEN'S PRE-PROFESSIONAL TEAM



WE ARE FLORIDA ELITE SOCCER ACADEMY

WWW.FLORIDAELITESA.COM

In just 8 years Florida Elite Soccer Academy has become renowned as Florida's Premier Youth Soccer Development organization. Instilling in our players a love for the game at all levels & a commitment to excellence on & off the field, our Coaches' dedication to our players & our players' successes have catapulted our Club to unprecedented heights. With consistent leadership & strong ethical foundations the Future is bright at Florida Elite Soccer Academy, your Premier Youth Soccer Destination.

IN JUST 9 YEARS

- Granted USL League Two Team - Pathway to Pros for our male players
- Granted USL W League team - Pathway to Pros for our female players
- 16 ECNL Teams qualified for Regionals in first 3 years
- 8 ECNL Teams in qualification for Southeastern Championship
- Back to Back National League Champions
- 3-Peat Southern Regional Champions
- More than 15 Players Selected for National Team Player Pool
- 5 Players Turned Professional
- 8 Florida High School Players of the Year Award recipients
- 5 Florida High School Coach of the Year Award recipients
- 33 Players invited to Tottenham Hotspur Academy

ABOUT OUR CLUB

- Largest Club in the state of Florida with over 10,000 registered members
- Dedicated Coaches at ALL levels of Play
- Development Structure Unparalleled - Backed By Tottenham Hotspur
- Dedicated programs for ages 2 through 19
- College Fit Finder accounts for ALL Competitive Players U14 and up
- Player video Highlight editing software
- Goalkeeper Training 4 Nights Weekly
- More State Championships than any other Club in the Southeast
- Over 25,000 social media subscribers
- Dedicated Locations: Jacksonville, St Johns, Palm Coast, Oakleaf, Tallahassee
- Largest youth sports organization partner of New Balance
- Partners with Savannah United and Florida Kraze Krush increasing our player pool to over 15,000 players



OPPORTUNITY AND DEVELOPMENT FOR ALL PLAYERS



3.C. PRICING

Proposed User Fees for Services: *Please note, proposed information below is flexible based on the communities needs. This includes age ranges and date ranges. Our priority is always doing what is best for our athletes and their families.*

SPORT	Duration of Season: Start/End Dates	Proposed User Fees for Residents and Non-Residents	Estimated number of participants	Estimated gross revenues
FALL SOCCER	September - November	\$90	300	\$27,000
WINTER SOCCER	December - February	\$75	150	\$11,250
SPRING SOCCER	March - May	\$90	300	\$27,000
WINTER FLAG FOOTBALL	November - February	\$90	200	\$18,000
BASKETBALL	October - March	\$90	150	\$13,500
Additional Sports	Open to discussion			

CDD Revenue Share and Other Incentives: Using table below, provide requested information.

- a. Please describe fee-based sports programming that you plan to provide at Bartram Springs during the first year of the contract and proposed revenue share (%) with the CDD and estimated total payment to CDD
- b. Incentives/Value Added Propositions (optional).
 - i. Field Maintenance Assistance (estimated value)
 - ii. Other incentives such as uniforms, equipment, etc.

Soccer - Recreational Soccer with Professional Coaching instructional sessions provided at no additional cost. 10% CDD revenue share estimated annually: \$6,525

Flag Football - Recreational flag football with Professional Coaching instructional sessions provided at no additional cost. 10% CDD revenue share estimated annually: \$1,800

Basketball - Recreational basketball with Professional Coaching instructional sessions provided at no additional cost. 10% CDD revenue share estimated annually: \$1,350

SIXTH ORDER OF BUSINESS

Bartram Springs

Community Development District



Approved Budget

FY 2025

June 13, 2024



Table of Contents

1-2	<u>General Fund</u>
3-6	<u>General Fund Narratives</u>
7	<u>Recreation Fund</u>
8	<u>Recreation Fund Narratives</u>
9-10	<u>Debt Service Fund Series 2021</u>
11	<u>Capital Reserve Fund</u>
12	<u>Assessment Schedule</u>

Bartram Springs
Community Development District
Approved Budget
General Fund

Description	Adopted Budget FY 2024	Actuals Thru 4/30/24	Projected Next 5 Months	Projected Thru 9/30/24	Approved Budget FY 2025
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Revenues

Maintenance Assessments	\$1,560,531	\$1,543,582	\$16,946	\$1,560,527	\$1,664,035
Facility Income	8,000	4,495	5,305	9,800	8,000
Program Sharing	20,000	27,931	5,000	32,931	25,000
Comcast Revenue Share	20,000	11,286	11,372	22,659	20,000
Interest / Miscellaneous Income	6,000	23,069	13,200	36,269	25,000
Carryforward	15,927	-	-	-	-
TOTAL REVENUES	\$1,630,458	\$1,610,363	\$51,823	\$1,662,186	\$1,742,035

Expenditures

Administrative

Supervisor Fees	\$12,000	\$9,600	\$4,800	\$14,400	\$12,000
FICA Expense	918	734	367	1,102	918
Engineering	6,300	1,220	5,080	6,300	6,300
Attorney	33,000	19,994	13,006	33,000	33,000
Annual Audit	3,250	-	3,250	3,250	3,250
Assessment Roll	6,500	6,500	-	6,500	6,890
Arbitrage	600	-	600	600	600
Trustee	4,500	-	4,041	4,041	4,500
Management Fees	59,707	34,829	24,878	59,707	63,289
Information Technology	1,625	948	677	1,625	1,800
Website Maintenance	1,272	742	530	1,272	1,348
Telephone	800	471	384	855	848
Postage	2,500	341	1,500	1,841	2,500
Insurance	82,566	78,802	-	78,802	88,808
Printing & Binding	2,500	1,640	1,744	3,384	2,850
Legal Advertising	2,900	1,645	1,671	3,315	2,900
Other Current Charges	1,560	1,013	547	1,560	1,560
Office Supplies	350	94	256	350	350
Dues, Licenses & Subscriptions	175	175	-	175	175
TOTAL ADMINISTRATIVE	\$223,023	\$158,749	\$63,329	\$222,078	\$233,887

Amenity Center

Utilities

Electric	\$75,000	\$35,166	\$29,014	\$64,180	\$75,000
Water/Irrigation	28,000	11,910	10,056	21,966	28,000
Phone/Cable/Internet	11,000	7,393	5,240	12,633	12,850
Gas	1,800	715	785	1,500	1,800
Trash Removal	10,775	6,166	4,405	10,571	11,099

Security

Security Monitoring	1,000	503	497	1,000	1,000
Access Cards	1,500	658	-	658	1,500

Management Contracts

Facility Management	195,154	108,233	86,921	195,154	256,242
Pool Attendants	91,293	22,552	68,741	91,293	88,282
Field Operations Management	87,817	51,391	38,318	89,708	97,480
Pool Maintenance	30,955	17,932	12,898	30,830	32,812
Janitorial	19,950	11,585	8,313	19,898	21,147
Gym Monitor	34,252	20,017	14,855	34,873	37,793

Bartram Springs
Community Development District
Approved Budget
General Fund

Description	Adopted Budget FY 2024	Actuals Thru 4/30/24	Projected Next 5 Months	Projected Thru 9/30/24	Approved Budget FY 2025
<i>Amenity Center (Continued)</i>					
Facility Maintenance	\$75,950	\$46,315	\$35,100	\$81,415	\$100,154
Pool Chemicals	47,200	12,088	20,784	32,871	47,200
Mobile Application and Amenities Website	2,500	3,636	-	3,636	2,500
Repairs & Maintenance	78,000	68,279	21,682	89,960	78,000
Special Events	21,000	20,124	876	21,000	21,000
Holiday Decorations	7,500	5,894	1,606	7,500	7,500
Fitness Center Repairs/Supplies	5,000	2,795	2,205	5,000	5,000
Office Supplies	7,000	2,174	4,826	7,000	7,000
ASCAP/BMI Licenses	1,000	-	-	-	1,000
TOTAL AMENITY CENTER	\$833,646	\$455,527	\$367,119	\$822,646	\$934,359
<i>Grounds Maintenance</i>					
Landscape Maintenance	\$200,322	\$113,571	\$81,635	\$195,206	\$200,322
Landscape Contingency	40,000	18,394	21,606	40,000	40,000
Athletic Field	25,250	-	12,625	12,625	25,250
Lake Maintenance	31,667	14,615	11,110	25,725	31,667
Fountain Maintenance	1,600	798	598	1,396	1,600
Grounds Maintenance	10,000	1,465	3,535	5,000	10,000
Pump Repairs	5,000	1,918	3,082	5,000	5,000
Streetlight Repairs	3,000	96	2,000	2,096	3,000
Irrigation Repairs	15,000	8,780	6,220	15,000	15,000
Miscellaneous	1,500	-	1,500	1,500	1,500
TOTAL GROUNDS MAINTENANCE	\$333,339	\$159,636	\$143,912	\$303,548	\$333,339
<i>Other Expenditures</i>					
Capital Reserve Transfer Out	240,450	240,450	-	240,450	240,450
TOTAL EXPENDITURES	\$1,630,458	\$1,014,362	\$574,360	\$1,588,722	\$1,742,035
<i>Other Sources/(Uses)</i>					
Interfund Transfer In/(Out)	-	-	-	-	-
Total Other Sources/(Uses)	\$0	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$0	\$596,001	\$(522,537)	\$73,464	\$0

⁽¹⁾ Carry forward surplus is net of maintenance reserves

Bartram Springs
Community Development District
General Fund
Budget Narrative
Fiscal Year 2025

REVENUES

Special Assessments-Tax Roll

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year.

Facility Income

Represents miscellaneous income received for activities related to the Amenity Center.

Program Sharing Income

Represents miscellaneous income received based on the Sharing of Revenues agreement between the District and third party vendors.

Comcast Revenue Share

The District will receive marketing revenues from Comcast

Interest/Miscellaneous Income

The District will receive interest on all excess funds invested with U.S. Bank and State Board Administration. The amount is based upon the estimated average balance of funds available during the fiscal year. Miscellaneous Revenue includes Swim Season Revenue, Northeast Florida Vending Revenue, and other miscellaneous deposits.

Summer Camp Income

The estimated revenue generated for Summer Camp activities.

Expenditures - Administrative

Supervisors Fees

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting in which they attend. The budgeted amount for the fiscal year is based on all supervisors attending 6 meetings.

FICA Taxes

Payroll taxes on Board of Supervisor's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Engineering

The District's engineer, Matthews Design Group, LLC, will provide general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review of invoices, and other specifically requested assignments.

Attorney

The District's Attorney, Kutak Rock LLP, will be providing general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

Annual Audit

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from the previous year engagement plus anticipated increase.

Assessment Roll Administration

GMS, LLC provides assessment services for closing lot sales, assessment roll services with the local Tax Collector and financial advisory

Arbitrage

The District is required to have an annual arbitrage rebate calculation prepared for the District's Series 2021 Special Assessment Refunding and

Trustee Fees

The District bonds will be held and administered by a Trustee. This represents the trustee annual fee for Special Assessment Refunding and Revenue Bonds Series 2021.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Information Technology

The District processes all of its financial activities, i.e. accounts payable, financial statements, etc. on a main frame computer leased by Governmental Management Services, LLC.

Website Maintenance

Per Chapter 2014-22, Laws of Florida, all Districts must have a website to provide detailed information on the CDD as well as links to useful websites regarding Compliance issues. This website will be maintained by Governmental Management Services, LLC and updated monthly.

Communication - Telephone

Internet, Phone and Wi-Fi service for Office.

Postage and Delivery

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance General Liability

The District's General Liability & Public Officials Liability Insurance policy is with a qualified entity that specializes in providing insurance coverage to governmental agencies. The amount is based upon estimated premium for the District.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Bartram Springs
Community Development District
General Fund
Budget Narrative
Fiscal Year 2025

Expenditures - Administrative (continued)

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general

Other Current Charges

This includes monthly bank charges and any other miscellaneous expenses that incur during the year.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Due, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Commerce for \$175.

Expenditures - Amenity Center

Electric & Water

The District has utility accounts with JEA to provide electricity and water for the District.

Electric Acct #	Meter #	Location	Monthly	Annual
2568379466	22489908	14532 Cherry Lake Dr E Apt TRCT	\$4,212	\$50,544
2568379466	22493394	14543 Cherry Lake Dr W Apt LS01	\$12	\$147
2568379466	22508751	17 Everest La Apt SG01	\$1,466	\$17,592
1540008426	24063319	14751 Bartram Springs Pkwy	\$100	\$1,200
1540008426	22493397	14857 Bartram Springs Pkwy	\$21	\$252
Contingency			\$439	\$5,265
Total Electric			\$6,250	\$75,000
Water & Sewer Account #	Meter #	Location	Monthly	Annual
2568379466	83003017	14530 Cherry Lake Dr E	\$135	\$1,620
2568379466	86860454	14530 Cherry Lake Dr E	\$268	\$3,216
2568379466	83003017	14530 Cherry Lake Dr E	\$72	\$864
2568379466		14530 Cherry Lake Dr E	\$43	\$516
2568379466	86860454	14531 Cherry Lake Dr E	\$130	\$1,560
1540008426	68272587	14751 Bartram Springs Pkwy	\$33	\$396
1540008426	68272587	14751 Bartram Springs Pkwy	\$25	\$300
Contingency			\$336	\$4,028
Total Water & Sewer			\$1,042	\$12,500
Irrigation Account #	Meter #	Location	Monthly	Annual
2568379466	61905337	14530 Cherry Lake Dr E	\$465	\$5,580
2568379466	894241659	61 Everest Lane Apt IR01	\$265	\$3,180
1540008426	75759444	14752 Bartram Springs Pkwy	\$78	\$936
Contingency			\$484	\$5,804
Total Irrigation			\$1,292	\$15,500
Total Water/Sewer & Irrigation				\$28,000
TOTAL UTILITIES				\$103,000

Phone/Cable/Internet

The District has accounts with Comcast to provide telephone, cable television services, and internet for the Amenity Center.

Account #	Location	Monthly	Annual
8495-74-121-1618453	14530 Cherry Lake Dr E OFC	\$566	\$6,792
8495-74-121-2680338	Fitness Center	\$135	\$1,620
8495-74-120-3774991	14751 Bartram Springs Pkwy	\$348	\$4,176
Contingency	Contingency	\$22	\$262
Total		\$1,071	\$12,850

Gas

The District has accounts with TECO-Peoples Gas and Florida Natural Gas to provide gas to the Amenity Center.

Vendor	Account #	Location	Monthly	Annual
TECO	211003320143	14530 Cherry Lake Dr E	\$35	\$420
TECO	221003032432	14531 Cherry Lake Dr E Fire Pit	\$45	\$540
Florida Natural Gas	38487	Inside FERC FGTZ3	\$10	\$120
Florida Natural Gas	38488	Inside FERC FGTZ3	\$30	\$360
		Gas for Cart	\$15	\$180
Contingency		Contingency	\$15	\$180
Total			\$150	\$1,800

Trash Removal

The District uses Logistic Rubicon Global for refuse picking up at the Amenity Center.

Bartram Springs
Community Development District
General Fund
Budget Narrative
Fiscal Year 2025

Expenditures - Amenity Center (continued)

Security Monitoring

The District has contracted with Atlantic Companies, Inc. to monitor the Amenity Center.

Access Cards

Cost of access cards for issuance to new residents and to replace lost or damaged cards.

Facility Management

The District contracted with Governmental Management Services, LLC to provide management services for the Amenity Center. This includes staffing of amenity center with full-time and part-time personnel, to include a general manager and assistant general manager.

Pool Attendants

The District has contracted with Governmental Management Services, LLC to provide pool attendants during the operating season for the pool. This line includes night swim for extended evening hours staffing of front office pool monitors, and lifeguards.

Field Operations Management

The District is contracted with Governmental Management Services, LLC for a full-time employee to manage maintenance contracts for the District and manage community appearance of all common areas and District facilities.

Pool Maintenance

The District utilizes the services of Governmental Management Services, LLC to maintain the pool.

Janitorial Services

The District utilizes the services of Governmental Management Services, LLC to provide janitorial services.

Gym Monitor

The District contracts with Governmental Management Services, LLC for monitor of fitness room during evening hours of fitness room operations when front office is not staffed. Monitor duties are to prevent unauthorized use of fitness room and prevent vandalism or misuse of equipment.

Facility Maintenance

The District has contract with Governmental Management Services, LLC to provide a full-time maintenance employee at the amenity center.

Pool Chemicals

The estimated cost for delivery of pool chemicals. The District is contracted with Poolsure for services.

Vendor	Contract	Monthly	Annual
PoolSure	October-March	\$2,984	\$17,904
PoolSure	April-September	\$3,786	\$22,713
	Contingency	\$549	\$6,583
	Total	\$7,318	\$47,200

Repair & Maintenance

Represent estimated cost of regular maintenance and replacement throughout the district and amenity center.

Special Events

Represents estimated costs for the District to host special events for the community throughout the Fiscal Year.

Holiday Decorations

Represents estimated costs for the District to decorate the amenity center throughout the Fiscal Year.

Fitness Center Repairs/Supplies

Represents estimated costs for the Fitness Center repairs of equipment, purchase of supplies, and preventative maintenance contract.

Office Supplies

Represents miscellaneous office supplies needed throughout the Fiscal Year for the amenity center.

ASCAP/BMI Licenses

License fee required to broadcast music to the amenity center.

Bartram Springs
Community Development District
General Fund
Budget Narrative
Fiscal Year 2025

Expenditures – Grounds Maintenance

Landscape Maintenance

The District has a contract with VerdeGo LLC for the maintenance of the landscape.

Vendor	Contract	Monthly	Annual
VerdeGo	Landscape service	\$16,327	\$195,925
		\$366	\$4,397
		\$16,693	\$200,322

Landscape Contingency

Estimated cost of landscape services in addition to the monthly contract.

Athletic Field – Additional Maintenance Services

The CDD will contract with vendor to perform addition maintenance treatments of athletic field to ensure adequate conditions for recreational use. Treatments include aerifications, fertilizations, application of growth regulators, and top dressing with sand after aeration. These treatments are in addition to current fertilization program executed by VerdeGo.

Lake Maintenance

The District has contracted with The Lake Doctors to maintain the lakes.

Vendor	Contract	Monthly	Annual
The Lake Doctor	Lake Maintenance	\$1,842	\$22,104
	Contingency	\$797	\$9,563
		\$2,639	\$31,667

Fountain Maintenance

The District has contracted with The Lake Doctors to maintain the fountain quarterly.

Vendor	Contract	Quarterly	Annual
The Lake Doctor	Fountain Maintenance	\$400	\$1,600

Grounds Maintenance

The day-to-day maintenance of district common areas. Services to include the following:

1. All common areas, lakes, easements and park trash clean up
2. Decorative and ground light bulb replacements
3. Pressure wash, paint, and repairs to district walls
4. Pressure wash, paint & repairs to pillars and entry monuments
5. Storm sewer grate and Lake outfall structure inspections/cleaning
6. Trash can and dog waste receptacle change out including bags
7. Bogus signage removal, maintenance of community signage
8. Tree removal & storm clean up

Pump Repairs & Replacements

Regular maintenance and replacement of various pumps throughout the district.

Street Light Repairs

Regular maintenance and repairs of streetlights throughout the district.

Irrigation Repairs

Represents miscellaneous irrigation repairs and maintenance cost for the District.

Miscellaneous

Other miscellaneous landscape costs not included in other budget categories.

Bartram Springs
Community Development District
Proposed Budget
Recreation Fund

Description	Proposed Budget FY 2024	Actuals Thru 4/30/24	Projected Next 5 Months	Projected Thru 9/30/24	Proposed Budget FY 2025
<u>Revenues</u>					
Summer Camp Revenues	\$61,000	\$12,975	\$48,025	\$61,000	\$61,000
Carryforward	-	-	-	-	-
TOTAL REVENUES	\$61,000	\$12,975	\$48,025	\$61,000	\$61,000
<u>Expenditures</u>					
<i>Youth Programs</i>					
Payroll - Counselors	\$39,600	\$-	\$39,600	\$39,600	\$39,600
Payroll - FICA Expense	3,029	-	3,029	3,029	3,029
Other Current Charges	6	6	-	6	-
Education/Training-CPR Certification	1,095	-	1,095	1,095	1,095
Events-Themed Inflatibles	6,000	-	6,000	6,000	6,000
Supplies - Uniforms	647	-	647	647	700
Supplies - Crafts	900	-	900	900	900
Supplies - General	900	-	900	900	900
Supplies - Pizza Friday	1,350	-	1,350	1,350	1,350
Supplies - Snow Cones Wednesday	900	-	900	900	900
Other Current Charges (Paypal Fees)	1,603	534	1,069	1,603	1,650
Contingency	4,970	-	4,970	4,970	4,876
TOTAL YOUTH PROGRAMS	\$61,000	\$540	\$60,460	\$61,000	\$61,000
EXCESS REVENUES (EXPENDITURES)	\$-	\$12,435	\$(12,435)	\$-	\$-

Bartram Springs
Community Development District
Recreation Fund
Budget Narrative
Fiscal Year 2025

REVENUES

Summer Camp Revenues

Estimated income for campers to attend the Bartram Springs Summer Camp

Expenditures - Administrative

Payroll - Counselors

Salaries to pay the part-time and full-time camp counselors during the 2024 Summer Camp.

Payroll - FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld for the camp counselors' paychecks (7.65%).

Education/Training-CPR Certification

The cost of Training and CPR certification for all camp counselors.

Events-Themed Inflatables

Estimated cost for weekly themed inflatables for entertainment.

Supplies - Uniforms

The cost to provide the counselors camp uniform T-shirts.

Supplies - Crafts

The cost for the weekly craft projects.

Supplies - General

Miscellaneous supplies such as plates, cups, paper towels and other needed items during camp.

Supplies - Pizza Friday

Each Friday during camp, the campers will enjoy a Pizza lunch.

Supplies - Snow Cones Wednesday

Each Wednesday during camp, the campers will enjoy Snow Cones.

Other Current Charges (Paypal Fees)

Bank fees and pay pal fees.

Contingency

Any unanticipated expenditure that may arise during summer camp.

Bartram Springs
Community Development District
Approved Budget
Special Assessment Refunding Bonds Series 2021
Debt Service Fund

Description	Adopted Budget FY 2024	Actuals Thru 4/30/24	Projected Next 5 Months	Projected Thru 9/30/24	Approved Budget FY 2025
Revenues					
Special Assessments - Tax Roll	\$1,232,157	\$1,218,773	\$13,384	\$1,232,157	\$1,232,157
Interest Earned	9,000	23,340	14,156	37,496	26,000
Carryforward Surplus	186,059	\$188,370	-	188,370	221,758
Total Revenues	\$1,427,216	\$1,430,482	\$27,540	\$1,458,023	\$1,479,916
Expenditures					
Interest 11/1	\$130,632	\$130,632	\$-	\$130,632	\$125,148
Interest 5/1	130,632	-	130,632	130,632	125,148
Principal 5/1	975,000	-	975,000	975,000	985,000
TOTAL EXPENDITURES	\$1,236,264	\$130,632	\$1,105,632	\$1,236,264	\$1,235,296
EXCESS REVENUES (EXPENDITURES)	\$190,952	\$1,299,850	\$(1,078,092)	\$221,758	\$244,620

*Carry forward surplus is net of Reserve requirement

11/1/2025 Interest \$118,992

Bartram Springs
Community Development District

Special Assessment Refunding Bonds Series 2021
Amortization Schedule

Period	Outstanding Balance	Principal	Interest	Annual Debt Service
11/1/24	12,280,000		125,148	125,148
5/1/25	12,280,000	985,000	125,148	
11/1/25	11,295,000		118,992	1,229,139
5/1/26	11,295,000	1,000,000	118,992	
11/1/26	10,295,000		111,492	1,230,483
5/1/27	10,295,000	1,015,000	111,492	
11/1/27	9,280,000		102,610	1,229,102
5/1/28	9,280,000	1,035,000	102,610	
11/1/28	8,245,000		92,907	1,230,517
5/1/29	8,245,000	1,055,000	92,907	
11/1/29	7,190,000		83,017	1,230,924
5/1/30	7,190,000	1,075,000	83,017	
11/1/30	7,190,000		83,017	1,241,033
5/1/31	7,190,000	1,100,000	83,017	
11/1/31	5,015,000		59,907	1,242,924
5/1/32	5,015,000	1,125,000	59,907	
11/1/32	3,890,000		47,251	1,232,158
5/1/33	3,890,000	1,150,000	47,251	
11/1/33	2,740,000		33,595	1,230,846
5/1/34	2,740,000	1,175,000	33,595	
11/1/34	1,565,000		19,642	1,228,236
5/1/35	1,565,000	775,000	19,642	
11/1/35	790,000		9,954	804,596
5/1/36	790,000	790,000	9,954	
				799,954
Total		\$12,280,000	\$1,775,059	\$14,055,059

Bartram Springs
Community Development District
Approved Budget
Capital Reserve Fund

Description	Adopted Budget FY 2024	Actuals Thru 4/30/24	Projected Next 5 Months	Projected Thru 9/30/24	Approved Budget FY 2025
<u>Revenues</u>					
Misc Income	\$-	\$3,803	\$-	\$3,803	\$-
Interest Income	2,000	5,023	3,000	8,023	6,000
Unassigned Fund Balance	256,291	235,437	-	235,437	248,576
TOTAL REVENUES	\$258,291	\$244,263	\$3,000	\$247,263	\$254,576
<u>Expenditures</u>					
Capital Projects	\$135,960	\$19,607	\$22,660	\$42,267	\$100,000
Repair and Maintenance	196,870	154,511	42,359	196,870	90,552
Other Services Charges	800	-	-	-	800
TOTAL EXPENDITURES	\$333,630	\$174,118	\$65,019	\$239,137	\$191,352
<u>Other Sources/(Uses)</u>					
Capital Reserve Transfer In	\$240,450	\$240,450	\$-	\$240,450	\$240,450
Total Other Sources/(Uses)	\$240,450	\$240,450	\$-	\$240,450	\$240,450
EXCESS REVENUES (EXPENDITURES)	\$165,111	\$310,595	\$(62,019)	\$248,576	\$303,674

Bartram Springs
Community Development District
Non-Ad Valorem Assessments Comparison
2024-2025

Neighborhood	O&M Units	Bonds Units 2021	Annual Maintenance Assessments			Annual Debt Assessments			Total Assessed Per Unit		
			FY 2025	FY2024	Increase/ (decrease)	FY 2025	FY2024	Increase/ (decrease)	FY 2025	FY2024	Increase/ (decrease)
								Total			Total
50'	456	456	\$1,108.38	\$1,032.67	\$75.71	\$781.48	\$781.48	\$0.00	\$1,889.86	\$1,814.15	\$75.71
60'	412	412	\$1,184.25	\$1,110.49	\$73.76	\$877.70	\$877.70	\$0.00	\$2,061.95	\$1,988.19	\$73.76
70'	290	288	\$1,259.45	\$1,187.61	\$71.83	\$972.99	\$972.99	\$0.00	\$2,232.44	\$2,160.60	\$71.83
80'	242	242	\$1,333.26	\$1,263.33	\$69.94	\$1,066.56	\$1,066.56	\$0.00	\$2,399.82	\$2,329.89	\$69.94
Multi-Family	294	293	\$360.30	\$327.89	\$32.41	\$207.24	\$207.24	\$0.00	\$567.54	\$535.13	\$32.41
Commercial	21818	21818	\$0.54	\$0.55	-\$0.01	\$0.69	\$0.69	\$0.00	\$1.23	\$1.24	-\$0.01
Total	23512	23509									

SEVENTH ORDER OF BUSINESS



Proposed Date	MAY 1, 2024
Expiration Date	JUNE 1, 2024

Southern Recreation

Play for all ages

4060 Edison Avenue
Jacksonville, Florida 32254
Phone 904-387-4390 Fax 904-387-4391
terry@southernrecreation.com
www.southernrecreation.com

PROJECT NAME:
Bartram Springs
14751 Bartram Springs Pkwy
Jacksonville, FL 32258

PROPOSE Richard Whetsel
D TO GMS Operations
(904) 759-8923
rwhetsel@gmsnf.com

BILL TO
Same

SALESPERSON		SHIPPING METHOD	PAYMENT TERMS	
Travis		Installed	50% Deposit	
QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
5ea.	B8WBULS	SRP Ultra Leisure Series 8' Park Bench	775.00	3,875.00
1ea.	B10RCS	SRP Regal Series 10' Bench without Back		775.00
4ea.		SR Belt Seats to Include New Chain and Mounting Hardware		600.00
1ea.		Miscellaneous Repairs and Replacement Hardware for Items Missing Screw/Bolts.		250.00

Subtotal	5,500.00
Tax Rate	.07
Tax	405.00
Freight	1,195.00
Installation	1,250.00
Total Due	8,350.00

Terms and Conditions and Required Signature on next page.

Southern Recreation, Inc. Terms and Conditions

Payment A 50% deposit is required to begin project. The deposit is non-refundable. If equipment is refused when delivery is attempted you will be responsible for any resulting charges. A signed terms and condition and payment of the deposit indicates that you are in full agreement with all terms and conditions of this proposal including the following: Prices are valid for 30 days. After 30 days, prices are subject to change without notice. Sales tax will be charged unless a copy of a valid Sales tax exemption certificate is presented.

Balance of monies are due immediately upon completion and acceptance by the owner of the equipment and installation.

Installation, site work, drainage, equipment removal, building permits, engineered drawings, etc. as listed below are not included unless specifically noted on the proposal.

Installation may include the following: Permitting if required for the State of Florida - State Certified Contractor CBC1252594
Site Preparation to include equipment removal, excavation, grading and drainage
Concrete work to include Curbing for containment and Sidewalks for accessibility
Installation of your Playground by *NPSI and Factory Certified Installers
Safety Surfacing as propose- Engineered Wood Fiber, Poured-In- Place Rubber
Surfacing, Loose Fill Rubber or Synthetic Turf
Complete site clean up and playground inspection upon completion
*National Playground Safety Institute Certified Playground Safety Inspectors

Southern Recreation Responsibilities Southern Recreation (SR) is responsible for the acceptance of all freight deliveries that includes the installation of the equipment. All equipment will ship to our warehouse for acceptance and inventory. Equipment will be transported to the installation site on fully insured SR trucks and trailers. SR is responsible to secure the site and equipment while the installation is in progress. All equipment to be installed per CPSC and ASTM guidelines for proper spacing and elevations. SR is responsible for trash removal as a result of the installation

Owners Responsibilities Provide access to the installation site. Provide area for storage and staging if needed. Security at the installation site both during and after work hours. To provide sufficient input for equipment locations so as to properly install per the owners intent-
Note: All equipment installation must meet CPSC and ASTM guidelines for proper spacing. **SR WILL NOT INSTALL** any equipment outside of these spacing guidelines

Optional Responsibilities If a building permit is required, it is the responsibility of the owner to provide SR will all necessary documentation as needed-this would include an acceptable site plan, warranty deed (if needed), owners notarized signatures on permit and Notice of Commencement and all other documentation as required by the local building department of jurisdiction in order to execute the permit. Charges for permitting will include an administrative fee and actual permit cost. Any other SR responsibilities must be clearly outlined in the applicable proposal/contract

Access/Utilities Access will need to be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage.

Rock/Foreign Object Clause Most installations require digging of holes and footing equipment in concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in- place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rock, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Playground Surfacing All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer contracts for something contrary to the guidelines, they are accepting all responsibility for any liability and future litigation that may arise.

Signature of owner or owners rep indicates acceptance of the above terms and conditions

Authorized signature Terry Rogers Terry Rogers, President

Accepted by _____ Date _____

Billing Name and Address: _____ Billing Email: _____

Please sign and fill in the information where the project invoice will be billed to.



Southern Recreation, Inc.

4060 Edison Avenue, Jacksonville, Florida 32254



Quote

Account Number - 353928

Treetop Products, LLC
222 State Street
Batavia IL (866) 511-5642
info@treetopproducts.com

Estimate # QUOTRE35945

5/3/2024

Customer

Richard Whetsel
Governmental Management Services, LLC
14530 Cherry Lake Drive E.
Jacksonville FL 32258
(904) 759-8923

Ship To

Richard Whetsel
Governmental Management Services, LLC
14530 Cherry Lake Drive E.
Jacksonville FL 32258
(904) 759-8923

Item	Qty	Rate	Amount	Estimated Lead Time
2WG5687-GN 8' Supersaver™ Bench/ With Back/ Inground Mount/ Green	3	\$498.85	\$1,496.55	Ships in 5 - 6 Weeks
2WG5693-GN 8' Supersave™r Players Bench/10W/ Backless/ Inground Mount/ Green	3	\$408.85	\$1,226.55	Ships in 5 - 6 Weeks
4WG4969 Receptacle Inground Mount Kit	1	\$84.85	\$84.85	Ships in 5 - 6 Weeks
4WG4966-BK Supersaver™ Receptacle/ 32 Gallon/ Black/ with Black Dome Lid & Liner	1	\$418.85	\$418.85	Ships in 5 - 6 Weeks
LIFTGATE Liftgate Fees	1	\$90.00	\$90.00	

Subtotal	\$3,316.80
Tax Total (%)	\$0.00
Shipping	\$743.18
Total	\$4,059.98

*Estimated lead time is based on normal fulfillment time of an order at this moment. Orders with large quantities may require additional time. These estimates are subject to change based on the nationwide supply chain issue.



TreeTopProducts.com
Lowest Prices Guaranteed

Quote

Account Number - 353928

Treetop Products, LLC
222 State Street
Batavia IL (866) 511-5642
info@treetopproducts.com

Estimate # QUOTRE35945

5/3/2024

PRICING FOR THIS QUOTE IS LOCKED IN FOR 30 DAYS

EIGHTH ORDER OF BUSINESS

D.

6/10/2024

Bartram Springs

Community Development District

Amenity Management & Field Operations Report



Terry Glynn

GENERAL MANAGER
GOVERNMENTAL MANAGEMENT SERVICES

Leah Tincher

AMENITY MANAGER
GOVERNMENTAL MANAGEMENT SERVICES

Rich Whetsel

FIELD OPERATIONS MANAGER
GOVERNMENTAL MANAGEMENT SERVICES

Bartram Springs
Community Development District

Amenity Management & Field Operations Report

June 10, 2024

To: Board of Supervisors

From: Terry Glynn
General Manager

Leah Tinch
Amenity Manager

Rich Whetsel
Field Operations Manager

RE: Bartram Springs Amenity Management & Field Operations Report

The following is a summary of items related to the Amenity Management, Field Operations & Maintenance of Bartram Springs CDD.

Special Events

- GMS looks forward to working with the Bartram Springs CDD Board of Supervisors and residents of the community on hosting events desired in this district
- Past Events:
 - May 11th- Mother's Day Paint, Sip & Swirl
 - May 18th- Kids Activity Night
 - May 25th- Shred Truck
 - May 27th- Memorial Day Poolside Party
 - June 1st – Swim Meet
- Upcoming Events:
 - Food Trucks – Every Friday Night 5-8pm
 - Chick-Fil-A Truck- Every Second & Fourth Wednesday Night Monthly
 - June 10th – First day of Summer Camp
 - June 14th - Movie on the Lawn
 - June 15th – Swim Meet
 - June 15th – Kids Activity Night
 - June 18th – Baby Sitting Course
 - June 21st – Teen Glow Pool Party
 - June 22nd – Swim Meet

Communication

- Email blast updates will be sent out regularly to the community – Bartramspringsmanager@gmsnf.com
- Weekend Updates will be sent out each Friday
- Food trucks will be announced weekly
- New Amenity Website: thebartramclub.com
 - Amenities tab on CDD website




Baby Sitting Course
 Bartram Springs Amenity Center
 Babysitting Safety Certification Course
 Two dates to choose from!
 For youth ages 11-16.

Tues, June 18, 6:30-8:30p → use link:
<https://June18Babysitting.eventbrite.com>

OR

Thurs, June 20, 12:00-2:00p → use link:
<https://June20Babysitting.eventbrite.com>

This is a Blended Learning class: ONLINE COURSE + IN-PERSON
Taught by Safety First CPR & Safety Training.
Cost is \$52/participant.



Class space is limited. Reservations are accepted on a first come, first served basis. Register online.





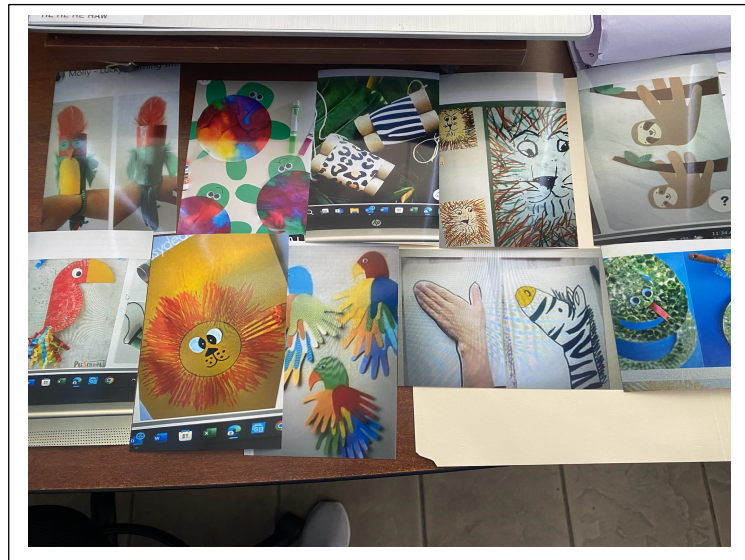
Summer Camp 2024:

- 65 Resident children registered for camp
- 7 Non-Resident children registered for camp
- Weeks 2, 3, 7, 8 and 9 are all full
- Camp Counselor training started first week of June

Lifeguards 2024:

- 14 lifeguards hired so far
- Lifeguards on duty and slide open:
 - Monday 3-9pm
 - Tuesday-Sunday 10am-9pm

	Jun 10 -14	Jun 17-21	Jun 24-28	Jul 1-3	Jul 8-12	Jul 15-19	Jul 22-26	Jul 29-Aug 2	Aug 5-9	
	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	
Resident	32	37	39	31	35	36	35	35	34	
Non-Resident	4	3	1	3	3	3	5	5	6	
Total	36	40	40	34	38	39	40	40	40	



BIG NEWS

Bartram Springs

Enjoy Gourmet
Coffees & Breakfast
at your very own cafe
located at the
Amenity Center
This Summer!



Every
Mon - Wed
8am - 2pm
Starting June 3rd

Costal Coffee

- Serving coffee at the amenity center Monday-Wednesday 8:00am-2:00pm
- June & July Trial



Atlantic Coast High School Swim Team

- Practices Only
- August 14-October 31
- Monday-Thursday 3pm-5pm



First Coast Vendor Village

- 40+ local vendors
- Food trucks, DJ, Bounce House
- Back to School Village and/or Christmas Village

Completed Projects

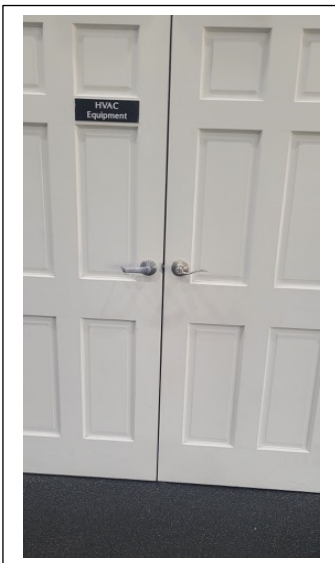
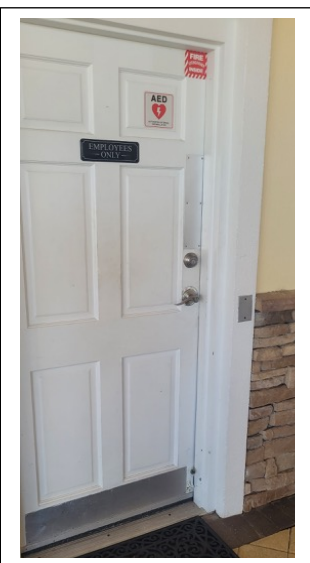


Amenity Center

- Irrigation issue with existing dripline and breaks. Verde-Go repaired, GMS monitoring ongoing.

Amenity Center- Fire safety lighting/exit signs

- First Coast servicing batteries and exit signs
- Thank you Supervisor Taner for your assistance/expertise



Amenity Center

- Re-keyed locks throughout the amenity center to limit the number of keys for staff
- GMS staff handled this in house

Completed Projects

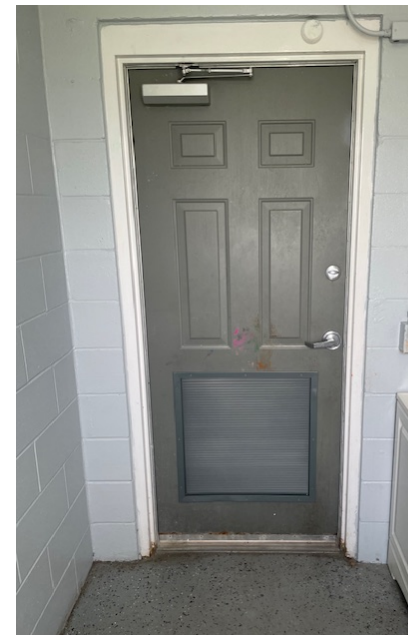


Veterans Park

- Catch basin and field drain cleaned
- Silt fabric reattached to field drain
- Handled in house by GMS

Veterans Park

- GMS staff installed louvers/vents were installed on the Veterans Park bathroom doors to help alleviate the odor issue



Veterans Park

- Removed rubber and damaged parking stops
- Installed new concrete parking stops per Mike S. (Engineer) recommendation

In Progress Projects



Amenity Center

- A \$9,390 deposit was paid to Shade America, Inc. on 1/5/24 for the install of shade sail at the amenity center playground (Prior to GMS awarded management contract)
- GMS continues to follow up with vendor on installation

Amenity Center

- Gutter repairs needed on overhang.
- Mighty Dog Roofing Proposal



In Progress Projects



Veterans Park

- Broken benches at Veterans Park to be replaced and repaired- Proposals provided.

Veterans Park/Amenity Center

- A certified playground inspector on GMS Staff, Richard Gray, evaluated both playgrounds
- Replacement parts and paint kits have been requested from the manufacturer to improve both playgrounds



In Progress Projects



- Fitness center wall/window issue- Consulted with District engineer and seeking proposals from Stucco/window contractors. To be scheduled during off season.
- Bartram Springs Pkwy Railing Hit n' Run damage- GMS In house maintenance crew removed railing and scheduled to repair with expanding grout and new anchors. Welding of damaged rail to be completed by outside vendor.
- GMS staff monitoring pond levels and any possible outfall structure/weir issues.



GMS Action Item Tracker (AIT) - Bartram Springs CDD							Last Updated:	6/4/24
Date Added To Log	Category	Summary Description	Reported By	Assigned to	Status & Comments	Status	Verified By	
2024-03-15	Amenity Repairs	Veteran Park Shade Structure Failure	On-site staff	Boree Canvas	Boree made the needed repairs to the equipment on 03/11/2024	Completed (C)	On-site staff	
2024-03-15	Amenity Repairs	Roof Replacement	On-site staff	Contractor	Board approved contractors for replacement of Amenity Roof	Completed (C)	On-site staff	
2024-03-15	Amenity Repairs	Dog Park Fence down/ Holes present in turf	On-site staff	On- Site Staff	In progress- Completed temporary	Completed (C)		
2024-03-15	Amenity Repairs	Clean fountain water features	On-site staff	On- Site Staff	In progress	Completed (C)		
2024-03-15	Amenity Repairs	Failed Back Flow Preventor	On-site staff	Contractor	Contracted Bobs Backflow for repair on 04/2023	Completed (C)	On-site staff	
2024-03-15	Amenity Repairs	Broken Pool Tiles On Lap Pool Deck	On-site staff	Contractor	In the process of getting addressed by CBUSS	Completed (C)		
2024-03-15	Pool Deck Repairs	Cracked coping and depth tiles (left side of pool)	On-site staff	On- Site Staff		Completed (C)		
2024-03-15	Pool Deck Repairs	Multiple loose handrails through out the pool deck	On-site staff	On- Site Staff	On-Site- Larry P	Completed (C)		
2024-03-15	Pool Deck Repairs	Broken skimmer drain covers (right side of pool)	On-site staff	On- Site Staff	In progress - Larry	Completed (C)		
2024-03-15	Pool Deck Repairs	Handi Cap Assist Chair- rusted hardware on the unit	On-site staff	On- Site Staff	In progress- Larry	In Progress		
2024-03-15	Pool Deck Repairs	Top of Slide chute entrance on slide tower has exposed fiberglass and paint peeling. Address issue asap.	On-site staff	On- Site Staff	Slide Shute entrance gel coat was repaired by onsite staff	Completed (C)	On-site staff	
2024-03-15	Pool Deck Repairs	Railing to left side of slide chute is loose at mounting section. (tap cons are loose and backing out of bottom mounting at right side and the concrete it's attached to is cracked.)	On-site staff	On- Site Staff	In progress- Larry	Completed (C)		
2024-03-15	Pool Deck Repairs	Patio and Pool Deck furniture needs to be pressure washed	On-site staff	On- Site Staff	All patio and pool deck furniture was completed by on-site staff	Completed (C)	On-site staff	
2024-03-15	Pool Deck Repairs	Finish pressure washing back of slide tower, pergola, rear of amenity overhang, front entrance rocks	On-site staff	On- Site Staff	In progress ongoing	In Progress		
2024-03-15	Pool Deck Repairs	Repair/replace broken and chipped coping located around pool deck edging surface	On-site staff	On- Site Staff		Completed (C)		
2024-03-15	Pool Deck Repairs	Multiple handrail supports in sections have rails that are loose and the welds are completely busted.	On-site staff	On- Site Staff	In progress- Larry	In Progress		
2024-03-15	Pool Deck Repairs	Water Slide repairs - Replace Bolt, Nut, Washer	On-site staff	On- Site Staff	Staff replaced 3" structure bolt for slide structure	Completed (C)	On-site staff	
2024-03-15	Athletic Fields	Check Broken Irrigation	On-site staff	Contractor	Proposals approved-- Verde-Go	Completed (C)		
2024-03-15	Athletic Fields	Clean up dead, dying, loose sod and material	On-site staff	Contractor	Area along tree root area -sanded and mulched existing mulch	Completed (C)		
2024-03-15	Athletic Fields	Recut drainage swale along North/South of soccer field	On-site staff	Contractor	Drain uncovered- Swale to be monitored	Completed (C)		
2024-03-15	Athletic Fields	Find drain to lake east side	On-site staff	Contractor	Need to have drain cleaned out. Packed with dirt and mud.	Completed (C)		
2024-03-15	Athletic Fields	Replace broken benches	On-site staff	On- Site Staff	Proposals coming in from Park Vendor	In Progress		
2024-03-15	Athletic Fields	Address root trip hazards	On-site staff	Contractor	Sand and mulch on areas- More landscape to propose	Completed (C)		
2024-03-15	Amenity Playground/Veterans Park	Various missing mounting hardware or hardware that needs replaced-Water fountain repair drain	On-site staff	On- Site Staff	Fountain repaired- Proposals for some repairs needed- Parts ordered	Completed (C)		
2024-03-15	Amenity Playground/Veterans Park	Playground barrier poles rusting in areas	On-site staff	On- Site Staff	In progress staff	In Progress		
2024-03-15	Amenity Playground/Veterans Park	Platforms have multiple places that are rusting	On-site staff	On- Site Staff	In progress staff	In Progress		
2024-03-15	Amenity Playground/Veterans Park	Replace swing clevis's at Veterans Park. Showing wear	On-site staff	On- Site Staff	In progress staff	In Progress		

2024-03-15	Building Inspection	Some Fire suppression products are outdated on required yearly testing (fire extinguishers, Safety / Emergency lighting	on-site staff	Contractor	Tested and certified certain equipment. Replacing others	Completed (C)	
2024-03-15	Building Inspection	Multiple back flows to be tested within community (Bob's Backflow)	on-site staff	Contractor	Repaired - One backflow --from 2023- other inspections proceeding in June.	Completed (C)	
2024-03-15	Building Inspection	Numerous areas of ceiling has water damage from previous leaking roof	on-site staff	On- Site Staff	In progress-	Completed (C)	
2024-03-15	Building Inspection	Dry wall repairs for Flex storage and Social counter	on-site staff	On- Site Staff	Completed	Completed (C)	
2024-03-15	Building Inspection	Missing decorative brick/ block on various pillars	on-site staff	On- Site Staff	In Progress	In Progress	
2024-03-15	Building Inspection	Air duct has holes at A/C handler (patch for proper flow)	on-site staff	On- Site Staff	A/C repair completed by on-site staff	Completed (C)	On-site staff
2024-03-15	Building Inspection	Water damage above door from previous roof leak at east wing entrance of Flex Room	on-site staff	On- Site Staff	Done	Completed (C)	
2024-03-15	Building Inspection	A/C duct system from inspection and removal of multiple filters and inspection of overhead vents recommend A/C vent cleaning to be scheduled for proper operation of the unit.	on-site staff	Contractor	Contractor - Riverside mechanical- to propose maintenance program	In Progress	
2024-03-15	Building Inspection	Water fountain leak was present at the Flex room. Concrete flooring with carpet? Recommend replacing floor carpet tiles in front of the water fountain.	on-site staff	On- Site Staff	Completed	Completed (C)	
2024-04-09	Amenity Center	Paver water leak pool deck	On-site staff	Plumber	Tracked and repaired	Completed (C)	
2024-04-09	Amenity Center	Pavers replaced at water leak	On-site staff	On- Site Staff	Completed	Completed (C)	
2024-04-09	Amenity Center	Irrigation module failure-Amenity center	On-site staff	Verde-Go	Completed	Completed (C)	
2024-04-09	Amenity Center	Trench for tennis court drainage	On-site staff	Verde-Go	In progress- awaiting proposal	In Progress	
2024-04-09	Amenity Center	Common Keys for Amenity center	On-site staff	On- Site Staff	In progress	In Progress	
2024-04-09	Amenity Center	Irrigation breaks at Volleyball court	On-site staff	Verde-Go	Completed	Completed (C)	
2024-04-09	Amenity Center	Broken junction box- Volleyball court	On-site staff	Dobson	Approved work order	Completed (C)	
2024-04-09	Amenity Center	Filter replacement pool pac areas	Cbuss	Cbuss	In progress	Completed (C)	
2024-03-15	Amenity Center	IT upgrade of access system and cameras	On-site staff	Security 101	Awaiting complete proposal including Veterans Park IT	In Progress	
2024-04-09	Amenity Center	Hedge reduction/removals entrances-	On-site staff	Verde-Go	Proposals submitted for board direction- Approved	Completed (C)	
2024-04-09	Entrance Features, Ponds, and Median	Stanchion replaced east fountain	On-site staff	Dobson	Completed	Completed (C)	
2024-04-09	Entrance Features, Ponds, and Median	East Pond fill line- proposal	On-site staff	Verde-Go	Proposal submitted for board direction-Approved	Completed (C)	
2024-04-09	Entrance Features, Ponds, and Median	Pressure cleaning Bartram signs	On-site staff	On- Site Staff	scheduled for post fill line installation	In Progress	
2024-04-09	Entrance Features, Ponds, and Median	Irrigation main line repairs-Electrical box	On-site staff	Verde-Go	Reconnected Zone line	Completed (C)	
2024-04-09	Entrance Features, Ponds, and Median	Median on Cherry Lake	On-site staff	Verde-Go	Completed	Completed (C)	
2024-04-09	Entrance Features, Ponds, and Median	Surge protector for all irrigation well pumps	On-site staff	Tyler Pumps	In progress - Approved Amenity center irrigation first	In Progress	
2024-04-09	Entrance Features, Ponds, and Median	Maintenance program for all irrigation pumps	On-site staff	Tyler Pumps	Proposal approved for Amenity center. Additional proposals to follow.	In Progress	
2024-04-09	Entrance Features, Ponds, and Median	Cut back all plants and trees growing on walls	On-site staff	Verde-Go	Completed	Completed (C)	
2024-04-09	Entrance Features, Ponds, and Median	Remove dead trees at Wall east side	On-site staff	Verde-Go	Completed	Completed	
2024-04-22	Amenity Center	Social Hall AC repair- Compressor	On-site staff	AC contractor	Part ordered- 3-5 Days	Completed (C)	
2024-04-22	Bartram Springs Pkwy	Irrigation washout and sinkhole	On-site staff	Verde-Go	Irrigation Repaired and proposed fill in estimate	Completed (C)	
2024-04-22	Fitness center	Sagging window and stucco	Alex Acree	Matthews	Met engineer	In Progress	
2024-04-26	Fitness center	Gas meter shut off lock out installed	LP/CB	On- Site Staff	Completed	Completed (C)	
2024-04-26	Amenity Center	Main irrigation line damaged	Verde-Go	Verde-Go	Completed 5/1/24	Completed (C)	
2024-04-26	Veterans park	BB Court Bracket	Taner	On- Site Staff	Completed 5/1/24	Completed (C)	
2024-04-26	Racetrack Road entry	Railing damaged Hit n Run accident	On-site staff	On- Site Staff	Met engineer- Scheduled with Rob (GMS)	In Progress	
2024-04-26	Amenity center pool deck	Replace all shower heads	On-site staff	On- Site Staff	Completed 5/1/24	Completed (C)	
2024-04-26	Amenity center	West sidewalk valve failure- repaired-	Verde-Go	Verde-Go	Completed- need to remove tree- called city arborist	Completed (C)	
2024 04 26	Amenity center	Pushbar doors serviced and repaired	On-site staff	Dedges-Lock	Doors will need to be monitored ongoing.	Completed (C)	
2024 04 26	Bartram Springs Pkwy	Median street light replacement	BOD	Dobson	Getting quote from Dobson	In Progress	
2024 04 26	Veterans park	Catch basin cleanup	On-site staff	Vac- vendor	Completed Larry and Rich	Completed (C)	
2024 04 26	Fitness center	Replace quote for Bike and Elliptical	On-site staff	Vendor	Getting quote for upgrading gym equipment- approved	In Progress	
2024 05 08	Amenity Center	Flex room door broken- storm	On-site staff	On- Site Staff	Will replace door	In Progress	
2024- 05-08	Amenity center	Partition for Swim team	On-site staff	On- Site Staff	Looking for board direction for partition	In Progress	

2024-05-14	Amenity Center	Gutters front of overhang and southside bldg.	BOD	Contractor	Getting quotes for gutters and repairs for AC Southside	In Progress
2024-05-14	Amenity Center	Fitness roof/gutter issue sagging	On-site staff	Contractor	Getting quote for repairs as needed	In Progress
2024-05-14	Amenity Center	New clock for lights pool deck	On-site staff	Dobson	Larry reported bad time clock for Pool deck lights	Completed (C)
2024-05-14	Amenity Center	New light fixture for Social hall bathroom Men's	On-site staff	Dobson	Larry reported bad light fixture	Completed (C)
2024-05-14	Veterans park	New vanities for bathrooms	On-site staff	On- Site Staff	After soccer season- new vanities to be installed	In Progress
2024-05-14	Veterans park	Louvers for ventilation bathrooms	On-site staff	On- Site Staff	Rob A will install louvers in doors after soccer season	Completed (C)
2024-05-14	Veterans park	Fence or hedge solution for BB courts -	BOD	Contractor	Will get quotes for fence or hedge for northside of the courts	In Progress
2024-05-14	Amenity Center	Backboard for pickleball/tennis courts	Resident	Contractor	Will get quote for installing hard back board with sound proofing	In Progress
2024-05-14	Bartram Springs Pkwy	Palm trimming at Entry and Racetrack Rd.	On-site staff	Verde-Go	Proposal approved for palms to be trimmed	In Progress
2024-05-20	Amenity center	Dock washout and irrigation breaks	On-site staff	Verde-Go	Verde- Go repaired capped, Larry P installed sand	Completed (C)
2024-05-20	Veterans park	Gate repair Dog Park	On-site staff	On- Site Staff	Repaired new holding post	Completed (C)
2024- 05-20	Bartram Springs	Spring Mulch	On-site staff	Verde-Go	Mulch installed Amenity center- Community in progress	In Progress
2024-05-20	Veterans park	Replace GFCI outlet at park	On-site staff	on- Site Staff	LP repaired damaged GFI	Completed (C)
2024-05-28	Amenity Center	Surge prection for pool pack area	On-site staff	Dobson	Justin to get proposals for surge protection at pool pack	In Progress
2024-05-28	Brush Hollow ponds	Levels are lower than others	On-site staff	Lake Dr.s	Ponds on Brush hollow appear lower than others (MONITOR)	In Progress
2024-05-28	Amenity center	Numerous drip-line issues	On-site staff	Verde-Go	Areas around amenity center have failing drip lines	Completed (C)
2024-05-28	Amenity center	Cushions need attention	On-site staff	Cmmercial fitness	Cushions to be reupholstered	Completed (C)

Conclusion

For any questions or comments regarding the above information please contact:

Terry Glynn, General Manager
TGlynn@gmsnf.com

Leah Tincher, Amenity Manager
LTincher@gmsnf.com

Rich Whetsel, Field Operations Manager
Rwhetsel@gmsnf.com



TENTH ORDER OF BUSINESS

A.

Bartram Springs
Community Development District

Unaudited Financial Reporting
April 30, 2024



Table of Contents

1	<u>Balance Sheet</u>
2-3	<u>General Fund</u>
4	<u>Recreation Fund</u>
5	<u>Capital Reserve</u>
6	<u>Debt Service Fund Series 2021</u>
7-9	<u>Month to Month</u>
10	<u>Long Term Debt Report</u>
11	<u>Assessment Receipt Schedule</u>
12	<u>Check Register Summary</u>

Bartram Springs
Community Development District
Combined Balance Sheet
April 30, 2024

	<i>General Fund</i>	<i>Recreation Fund</i>	<i>Debt Service Fund</i>	<i>Capital Reserve Fund</i>	<i>Totals Governmental Funds</i>
Assets:					
Cash:					
Operating Account - General Fund	\$ 94,393	\$ -	\$ -	\$ -	\$ 94,393
Operating Account - Rec Fund		18,710	-	-	18,710
Operating Account - Wells Fargo	-	-	-	53,515	53,515
Petty Cash	200	-	-	-	200
Assessments Receivable	-	-	-	-	-
Due from Capital	-	-	-	-	-
Due from Other	1,137	-	-	-	1,137
Due from General Fund	-	-	-	-	-
Due from Rec Fund	100	-	-	-	100
Investments:					
State Board of Administration (SBA)	609,276	-	-	259,702	868,978
Custody US Bank Account	211,647	-	-	-	211,647
Series 2021					
Reserve	-	-	-	-	-
Revenue	-	-	1,299,850	-	1,299,850
Prepaid Expenses	3,624	-	-	-	3,624
Deposits	720	-	-	-	720
Total Assets	\$ 921,097	\$ 18,710	\$ 1,299,850	\$ 313,216	\$ 2,552,874
Liabilities:					
Accounts Payable	\$ 25,263	-	\$ -	\$ 2,621	\$ 27,884
Accrued Expenses	-	-	-	-	-
Due to Debt Service	-	-	-	-	-
Due to General Fund	-	100	-	-	100
Due to Other	-	-	-	-	-
Total Liabilities	\$ 25,263	\$ 100	\$ -	\$ 2,621	\$ 27,984
Fund Balance:					
Nonspendable:					
Prepaid Items	\$ 3,624		\$ -	\$ -	\$ 3,624
Deposits	720		-	-	720
Restricted for:					
Debt Service	-		1,299,850	-	1,299,850
Capital Project	-		-	-	-
Assigned for:					
Capital Reserve Fund	-	-	-	310,595	310,595
Capital Reserves	-	-	-	-	-
Unassigned - General Fund	891,490		-	-	891,490
Unassigned - Recreation Fund		18,610			18,610
Total Fund Balances	\$ 895,834	\$ 18,610	\$ 1,299,850	\$ 310,595	\$ 2,524,890
Total Liabilities & Fund Balance	\$ 921,097	\$ 18,710	\$ 1,299,850	\$ 313,216	\$ 2,552,874

Bartram Springs
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending April 30, 2024

	Adopted Budget	Prorated Budget Thru 04/30/24	Actual Thru 04/30/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 1,560,531	\$ 1,560,531	\$ 1,543,582	\$ (16,950)
Facility Income	8,000	4,667	4,495	(172)
Program Sharing - ASG	20,000	20,000	27,931	7,931
Comcast Revenue Share	20,000	11,667	11,286	(380)
Interest/Miscellaneous Income	6,000	3,500	23,069	19,569
Total Revenues	\$ 1,614,531	\$ 1,600,365	\$1,610,363	\$ 9,998

Expenditures:

General & Administrative:

Supervisor Fees	\$ 12,000	\$ 7,000	\$ 9,600	\$ (2,600)
PR-FICA	918	536	734	(199)
Engineering	6,300	3,675	1,220	2,455
Attorney	33,000	19,250	19,994	(744)
Annual Audit	3,250	-	-	-
Assessment Administration	6,500	6,500	6,500	-
Arbitrage Rebate	600	350	-	350
Trustee Fees	4,500	2,625	-	2,625
Management Fees	59,707	34,829	34,829	-
Information Technology	1,625	948	948	-
Website Maintenance	1,272	742	742	-
Website Design	-	-	-	-
Telephone	800	467	471	(4)
Postage & Delivery	2,500	1,458	341	1,118
Insurance General Liability/Public Officials	82,566	82,566	78,802	3,764
Printing & Binding	2,500	1,458	1,640	(182)
Legal Advertising	2,900	1,692	1,645	47
Other Current Charges	1,560	910	1,013	(103)
Office Supplies	350	204	94	110
Dues, Licenses & Subscriptions	175	175	175	-
Total General & Administrative	\$ 223,023	\$ 165,385	\$ 158,749	\$ 6,636

Bartram Springs
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending April 30, 2024

	Adopted Budget	Prorated Budget Thru 04/30/24	Actual Thru 04/30/24	Variance
<u>Operations & Maintenance</u>				
Amenity Center Expenditures				
Utilities:				
Electric	\$ 75,000	\$ 43,750	\$ 35,166	\$ 8,584
Water/Irrigation	28,000	16,333	11,910	4,423
Cable	11,000	6,417	7,393	(977)
Gas	1,800	1,050	715	335
Trash Removal	10,775	6,285	6,166	119
Security:				
Security Monitoring	1,000	583	503	81
Access Cards	1,500	658	658	-
Management Contracts:				
Facility Management	195,154	108,233	108,233	-
Pool Attendants	91,293	22,552	22,552	-
Field Management/Administration	87,817	51,391	51,391	-
Pool Maintenance	30,955	17,932	17,932	-
Janitorial	19,950	11,638	11,585	52
Gym Monitor	34,252	20,017	20,017	-
Facility Maintenance	75,950	46,315	46,315	-
Pool Chemicals	47,200	27,533	12,088	15,446
Mobile Application and Amenities Website	2,500	2,500	3,636	(1,136)
Repairs and Maintenance	78,000	45,500	68,279	(22,779)
Special Events	21,000	20,124	20,124	-
Holiday Decorations	7,500	5,894	5,894	-
Fitness Center Repairs/Supplies	5,000	2,917	2,795	121
Office Supplies	7,000	4,083	2,174	1,909
ASCAP/BMI Licenses	1,000	583	-	583
Subtotal Amenity Center Expenditures	\$ 833,646	\$ 462,290	\$ 455,527	\$ 6,763
Grounds Maintenance				
Landscape Maintenance	\$ 200,322	\$ 116,855	\$ 113,571	\$ 3,284
Landscape Contingency	40,000	23,333	18,394	4,939
Atheletic Field	25,250	14,729	-	14,729
Lake Maintenance	31,667	18,472	14,615	3,857
Fountain Maintenance	1,600	933	798	135
Grounds Maintenance	10,000	5,833	1,465	4,369
Pump Repairs	5,000	2,917	1,918	999
Streetlight Repairs	3,000	1,750	96	1,654
Irrigation Repairs	15,000	8,750	8,780	(30)
Miscellaneous	1,500	875	-	875
Subtotal Grounds Maintenance	\$ 333,339	\$ 194,448	\$ 159,636	\$ 34,812
Total Operations & Maintenance	\$ 1,166,985	\$ 656,737	\$ 615,163	\$ 41,574
Total Expenditures	\$ 1,390,008	\$ 822,122	\$ 773,912	\$ 48,210
Excess (Deficiency) of Revenues over Expenditures	\$ 224,523	\$ 778,243	\$ 836,451	\$ 58,208
<u>Other Financing Sources/(Uses):</u>				
Capital Reserves Transfer Out	\$ (240,450)	\$ (240,450)	\$ (240,450)	\$ -
Total Other Financing Sources/(Uses)	\$ (240,450)	\$ (240,450)	\$ (240,450)	\$ -
Net Change in Fund Balance	\$ (15,927)	\$ 537,793	\$ 596,001	\$ 58,208
Fund Balance - Beginning	\$ 15,927		\$ 299,834	
Fund Balance - Ending	\$ -		\$ 895,834	

Bartram Springs
Community Development District

Recreation Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending April 30, 2024

	Proposed	Prorated Budget	Actual	
	Budget	Thru 04/30/24	Thru 04/30/24	Variance
Revenues:				
Summer Camp Income	\$ 61,000	\$ 19,150	\$ 19,150	\$ -
Total Revenues	\$ 61,000	\$ 19,150	\$19,150	\$ -
Expenditures:				
<u>Youth Programs</u>				
Payroll-Counselors	\$ 39,600	\$ -	\$ -	\$ -
Payroll-FICA Expense	3,029	-	-	-
Other Current Charges	6	6	6	-
Education/Training-CPR Certification	1,095	-	-	-
Events-Themed Inflatibles	6,000	-	-	-
Supplies-Uniforms	647	-	-	-
Supplies-Crafts	900	-	-	-
Supplies-General	900	-	-	-
Supplies-Pizza Friday	1,350	-	-	-
Supplies-Snow Cones Wednesday	900	-	-	-
Other Current Charges (Paypal Fees)	1,603	534	534	-
Contingency	4,970	.	-	#VALUE!
TOTAL YOUTH PROGRAMS	\$ 61,000	\$ 540	\$ 540	#VALUE!
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ 18,610	\$ 18,610	#VALUE!
Fund Balance - Beginning	\$ -		\$ -	
Fund Balance - Ending	\$ -		\$ 18,610	

Bartram Springs
Community Development District

Capital Reserve Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending April 30, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 04/30/24	Thru 04/30/24	Variance
Revenues				
Capital Reserve Transfer In	\$ 240,450	\$ 240,450	\$ 240,450	\$ -
Misc Income	-	-	3,803	\$ 3,803
Interest	2,000	1,167	5,023	3,856
Total Revenues	\$ 242,450	\$ 241,617	\$ 249,276	\$ 7,659
Expenditures:				
Capital Projects	\$ 135,960	\$ 79,310	\$ 19,607	\$ 59,703
Repairs and Maintenance	196,870	114,841	154,511	(39,670)
Other Service Charges	800	467	-	467
Total Expenditures	\$ 333,630	\$ 194,618	\$ 174,118	\$ 20,500
Excess (Deficiency) of Revenues over Expenditures	\$ (91,180)		\$ 75,158	
Other Financing Sources/(Uses)				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ (91,180)		\$ 75,158	
Fund Balance - Beginning	\$ 256,291		\$ 235,437	
Fund Balance - Ending	\$ 165,111		\$ 310,595	

Bartram Springs
Community Development District

Debt Service Fund Series 2021

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending April 30, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 04/30/24	Thru 04/30/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 1,232,157	\$ 1,232,157	\$ 1,218,773	\$ (13,384)
Special Assessments - Prepayments	-	-	-	-
Interest Income	9,000	5,250	23,340	18,090
Total Revenues	\$ 1,241,157	\$ 1,237,407	\$ 1,242,113	\$ 4,706
Expenditures:				
Interest - 11/1	\$ 130,632	\$ 130,632	\$ 130,632	\$ -
Interest - 5/1	130,632	-	-	-
Principal - 5/1	975,000	-	-	-
Total Expenditures	\$ 1,236,264	\$ 130,632	\$ 130,632	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 4,893	\$ 1,106,775	\$ 1,111,481	\$ 4,706
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 4,893	\$ 1,106,775	\$ 1,111,481	\$ 4,706
Fund Balance - Beginning	\$ 186,059		\$ 188,370	
Fund Balance - Ending	\$ 190,953		\$ 1,299,850	

Bartram Springs
Community Development District
General Fund
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Special Assessments - Tax Roll	\$ -	\$ 234,908	\$ 1,239,629	\$ 26,637	\$ 14,543	\$ 12,768	\$ 15,097	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,543,582
Facility Income	830	590	-	890	1,245	650	290	-	-	-	-	-	4,495
Program Sharing - ASG	13,177	-	-	-	7,754	668	6,332	-	-	-	-	-	27,931
Comcast Revenue Share	-	5,667	-	-	5,620	-	-	-	-	-	-	-	11,286
Interest/Miscellaneous Income	3,924	619	284	5,617	6,028	2,994	3,604	-	-	-	-	-	23,069
Total Revenues	\$ 17,931	\$ 241,784	\$ 1,239,912	\$ 33,144	\$ 35,189	\$ 17,080	\$ 25,323	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,610,363
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000	\$ 1,800	\$ 1,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,600
PR-FICA	77	77	77	77	153	138	138	-	-	-	-	-	734
Engineering	-	-	-	930	-	290	-	-	-	-	-	-	1,220
Attorney	2,461	3,970	4,937	5,639	2,989	-	-	-	-	-	-	-	19,994
Annual Audit	-	-	-	-	-	-	-	-	-	-	-	-	-
Assessment Administration	6,500	-	-	-	-	-	-	-	-	-	-	-	6,500
Arbitrage Rebate	-	-	-	-	-	-	-	-	-	-	-	-	-
Trustee Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Management Fees	4,976	4,975	4,976	4,976	4,976	4,976	4,976	-	-	-	-	-	34,829
Information Technology	135	136	135	135	135	135	135	-	-	-	-	-	948
Website Maintenance	106	106	106	106	106	106	106	-	-	-	-	-	742
Telephone	129	101	46	17	115	47	15	-	-	-	-	-	471
Postage & Delivery	66	34	20	72	26	47	75	-	-	-	-	-	341
Insurance General Liability/Public Officials	78,802	-	-	-	-	-	-	-	-	-	-	-	78,802
Printing & Binding	278	149	194	194	419	194	213	-	-	-	-	-	1,640
Legal Advertising	140	469	448	163	163	183	80	-	-	-	-	-	1,645
Other Current Charges	178	155	193	181	170	22	115	-	-	-	-	-	1,013
Office Supplies	14	13	13	13	14	13	14	-	-	-	-	-	94
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Total General & Administrative	\$ 95,036	\$ 11,183	\$ 12,146	\$ 13,503	\$ 11,265	\$ 7,950	\$ 7,666	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,749

Bartram Springs
Community Development District
General Fund
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<u>Operations & Maintenance</u>													
Amenity Center Expenditures													
Utilities:													
Electric	\$ 5,939	\$ 5,221	\$ 4,850	\$ 4,810	\$ 5,489	\$ 4,610	\$ 4,246	\$ -	\$ -	\$ -	\$ -	\$ -	35,166
Water/Irrigation	1,444	1,168	1,157	1,038	1,251	1,440	4,412	-	-	-	-	-	11,910
Cable	943	1,247	1,030	1,030	1,048	1,048	1,048	-	-	-	-	-	7,393
Gas	85	165	21	93	115	117	119	-	-	-	-	-	715
Trash Removal	881	881	881	881	881	881	881	-	-	-	-	-	6,166
Security:													
Security Monitoring	280	-	-	223	-	-	-	-	-	-	-	-	503
Access Cards	-	-	-	-	658	-	-	-	-	-	-	-	658
Management Contracts:													
Facility Management	16,263	16,263	16,263	16,263	16,263	13,869	13,050	-	-	-	-	-	108,233
Pool Attendants	-	-	-	-	-	9,116	13,436	-	-	-	-	-	22,552
Field Management/Administration	7,318	7,318	7,318	7,318	7,318	7,137	7,664	-	-	-	-	-	51,391
Pool Maintenance	2,580	2,580	2,580	2,580	2,580	2,455	2,580	-	-	-	-	-	17,932
Janitorial	1,691	1,662	1,663	1,663	1,663	1,582	1,663	-	-	-	-	-	11,585
Gym Monitor	2,854	2,855	2,854	2,854	2,854	2,775	2,971	-	-	-	-	-	20,017
Facility Maintenance	2,854	9,804	6,329	6,329	6,329	6,795	7,874	-	-	-	-	-	46,315
Pool Chemicals	1,959	1,959	1,959	2,070	2,070	2,070	-	-	-	-	-	-	12,088
Mobile Application and Amenities Website	208	208	208	208	208	94	2,500	-	-	-	-	-	3,636
Repairs and Maintenance	17,250	9,151	11,357	6,235	10,110	9,036	5,140	-	-	-	-	-	68,279
Special Events	7,952	2,358	1,329	1,837	394	5,904	350	-	-	-	-	-	20,124
Holiday Decorations	-	5,068	770	56	-	-	-	-	-	-	-	-	5,894
Fitness Center Repairs/Supplies	18	178	992	1,050	557	-	-	-	-	-	-	-	2,795
Office Supplies	509	339	619	275	433	-	-	-	-	-	-	-	2,174
ASCAP/BMI Licenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Amenity Center Expenditures	\$ 71,029	\$ 68,424	\$ 62,180	\$ 56,813	\$ 60,221	\$ 68,930	\$ 67,932	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455,527
Grounds Maintenance													
Landscape Maintenance	\$ 16,207	\$ 16,207	\$ 16,207	\$ 16,207	\$ 16,207	\$ 16,207	\$ 16,327	\$ -	\$ -	\$ -	\$ -	\$ -	113,571
Landscape Contingency	5,896	7,648	2,040	1,475	360	976	-	-	-	-	-	-	18,394
Athletic Field	-	-	-	-	-	-	-	-	-	-	-	-	-
Lake Maintenance	1,821	1,842	3,584	1,842	1,842	1,842	1,842	-	-	-	-	-	14,615
Fountain Maintenance	-	-	-	499	-	-	299	-	-	-	-	-	798
Grounds Maintenance	100	-	134	138	321	771	-	-	-	-	-	-	1,465
Pump Repairs	-	1,268	-	-	650	-	-	-	-	-	-	-	1,918
Streetlight Repairs	96	-	-	-	-	-	-	-	-	-	-	-	96
Irrigation Repairs	2,011	947	455	430	2,777	1,599	560	-	-	-	-	-	8,780
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Grounds Maintenance	\$ 26,131	\$ 27,913	\$ 22,420	\$ 20,592	\$ 22,157	\$ 21,395	\$ 19,028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159,636
Total Operations & Maintenance	\$ 97,160	\$ 96,337	\$ 84,600	\$ 77,404	\$ 82,378	\$ 90,325	\$ 86,960	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 615,163
Total Expenditures	\$ 192,196	\$ 107,520	\$ 96,745	\$ 90,907	\$ 93,643	\$ 98,275	\$ 94,626	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 773,912
Excess (Deficiency) of Revenues over Expenditures	\$ (174,265)	\$ 134,264	\$ 1,143,167	\$ (57,763)	\$ (58,453)	\$ (81,196)	\$ (69,303)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 836,451
Other Financing Sources/Uses:													
Transfer In/(Out)	-	-	-	-	(240,450)	-	-	-	-	-	-	-	(240,450)
Total Other Financing Sources/Uses	\$ -	\$ -	\$ -	\$ -	\$ (240,450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (240,450)
Net Change in Fund Balance	\$ (174,265)	\$ 134,264	\$ 1,143,167	\$ (57,763)	\$ (298,903)	\$ (81,196)	\$ (69,303)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 596,001

Bartram Springs
Community Development District
Recreation Fund
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Summer Camp Income	\$ -	\$ -	\$ -	\$ -	\$ -	12,975	6,175	\$ -	\$ -	\$ -	\$ -	\$ -	19,150
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	12,975	6,175	\$ -	\$ -	\$ -	\$ -	\$ -	19,150
Expenditures:													
Youth Programs													
Payroll-Counselors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Payroll-FICA Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Current Charges	-	-	-	-	-	6	-	-	-	-	-	-	6
Education/Training-CPR Certification	-	-	-	-	-	-	-	-	-	-	-	-	-
Events-Themed Inflatibles	-	-	-	-	-	-	-	-	-	-	-	-	-
Supplies-Uniforms	-	-	-	-	-	-	-	-	-	-	-	-	-
Supplies-Crafts	-	-	-	-	-	-	-	-	-	-	-	-	-
Supplies-General	-	-	-	-	-	-	-	-	-	-	-	-	-
Supplies-Pizza Friday	-	-	-	-	-	-	-	-	-	-	-	-	-
Supplies-Snow Cones Wednesday	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Current Charges (Paypal Fees)	-	-	-	-	-	432	102	-	-	-	-	-	534
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Youth Programs	\$ -	\$ -	\$ -	\$ -	\$ -	438	102	\$ -	\$ -	\$ -	\$ -	\$ -	540
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	12,537	6,073	\$ -	\$ -	\$ -	\$ -	\$ -	18,610
Net Change in Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	12,537	6,073	\$ -	\$ -	\$ -	\$ -	\$ -	18,610

Bartram Springs
Community Development District
Long Term Debt Report

Series 2021 Special Assessment Refunding and Revenue Bonds	
Optional Redemption Date	None
Interest Rate:	0.750%-2.520%
Maturity Date:	5/1/2036
Reserve Fund Definition	50% of Maximum Annual Debt Service
Reserve Fund Requirement	\$616,079
Reserve Fund Balance	\$616,079
Bonds Outstanding - 6/1/21	\$15,175,000
Less: Principal Payment - 5/1/22	(\$955,000)
Less: Principal Payment - 5/1/23	(\$965,000)
Current Bonds Outstanding	\$13,255,000

* Reserve Fund Requirement funded by Surety Bond
Excess Funds Revenue Acct transfer on 11/2 for any lawful purpose.

B.

Bartram Springs
Community Development District
FISCAL YEAR 2024 SUMMARY OF ASSESSMENT RECEIPTS

TAX ROLL					
TOTAL TAX ROLL	UNITS	2021-1 DEBT ASSESSED	2021-2 DEBT ASSESSED	O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED	23,512	1,192,875.97	39,277.22	1,560,527.28	2,792,680.47
DUVAL COUNTY DISTRIBUTION	DATE RECEIVED	2021-1 DEBT RECEIVED	2021-2 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/3/2023	8,674.64	285.63	11,348.21	20,308.48
2	11/14/2023	25,171.35	828.80	32,929.30	58,929.45
3	11/21/2023	46,197.77	1,521.13	60,436.20	108,155.10
4	11/28/2023	99,521.41	3,276.89	130,194.49	232,992.79
5	12/4/2023	783,033.44	25,782.54	1,024,368.90	1,833,184.88
6	12/6/2023	141,852.90	4,670.72	185,572.78	332,096.40
7	12/14/2023	17,472.73	575.32	22,857.93	40,905.97
8	12/22/2024	5,220.21	171.88	6,829.11	12,221.20
9	1/9/2024	14,733.76	485.13	19,274.79	34,493.68
10	1/22/2024	5,627.79	185.30	7,362.31	13,175.41
11	2/5/2024	8,535.95	281.06	11,166.79	19,983.80
12	2/20/2024	2,580.66	84.97	3,376.04	6,041.67
13	3/6/2024	6,183.09	203.59	8,088.76	14,475.44
14	3/20/2024	3,576.78	117.77	4,679.16	8,373.71
15	4/5/2024	11,078.78	364.79	14,493.32	25,936.89
16	4/18/2024	461.31	15.19	603.49	1,079.99
		-	-	-	-
TOTAL COUNTY DISTRIB.		1,179,922.58	38,850.71	1,543,581.59	2,762,354.86
TOTAL TAX ROLL DUE (DISCOUNTS NOT TAKEN)		12,953.39	426.51	16,945.69	30,325.61
PERCENT COLLECTED TAX ROLL		98.91%	98.91%	98.91%	98.91%

C.

Bartram Springs
COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2024
Check Register

Date		check #'s	Amount
General Fund - Hancock			
04/05/24		2844-2853	\$11,019.56
04/12/24		2854-2858	83,939.46
04/19/24		2859-2863	18,949.12
04/25/24		2864-2865	1,000.00
			<hr/>
			\$114,908.14
General Fund - Capital Reserve			
04/05/24		322	\$3,684.75
04/12/24		323	4,704.00
			<hr/>
			\$8,388.75
Utilities and Autopayments			
04/02/24	TECO		\$45.25
04/02/24	TECO		56.77
04/04/24	Comcast		348.14
04/04/24	Comcast		565.21
04/09/24	JEA		5,868.15
04/10/24	Comcast		134.67
04/22/24	Rubicon		880.90
04/23/24	Hancock Whitney Purchase Cards		999.13
			<hr/>
			\$8,898.22
TOTAL			<hr/>
			\$132,195.11

*Fedex invoices will be available upon request.

AP300R		YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER					RUN 6/03/24		PAGE 1		
*** CHECK DATES 04/01/2024 - 04/30/2024 ***		BARTRAM SPRINGS - GENERAL FUND									
		BANK B GENERAL FUND-HANCOCK									
CHECK DATE	VEND#INVOICE..... DATE INVOICE		...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS		VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #		
4/05/24	00381	3/28/24	11633	202403	330-57200-46275		*	321.25			
		BACKFLOW TEST 3/21									
						BOB'S BACKFLOW & PLUMBING SERVICES			321.25	002844	

4/05/24	00422	3/28/24	24196	202403	320-57200-35000		*	300.00			
		TROUBLESHOOT POOL PUMP									
						DOBSON ELECTRIC, INC.			300.00	002845	

4/05/24	00071	4/01/24	575	202404	310-51300-35100		*	135.42			
		APR INFO TECH									
		4/01/24	575	202404	310-51300-34000		*	4,975.58			
		APR MANAGEMENT FEES									
		4/01/24	575	202404	310-51300-35200		*	106.00			
		APR WEBSITE ADMIN									
		4/01/24	575	202404	310-51300-51000		*	13.67			
		OFFICE SUPPLIES									
		4/01/24	575	202404	310-51300-42000		*	74.80			
		POSTAGE									
		4/01/24	575	202404	310-51300-42500		*	213.00			
		COPIES									
		4/01/24	575	202404	310-51300-41000		*	15.44			
		TELEPHONE									
						GOVERNMENTAL MANAGEMENT SERVICES			5,533.91	002846	

4/05/24	00135	3/28/24	24-01984	202403	310-51300-48000		*	79.63			
		NTC OF MTG 3/28									
						JACKSONVILLE DAILY RECORD C/O			79.63	002847	

4/05/24	00340	3/28/24	1298877	202403	320-57200-49300		*	595.00			
		3/30 SPRING FLING									
						PROGRESSIVE ENTERTAINMENT SRVCS.			595.00	002848	

4/05/24	00040	4/01/24	170979B	202404	330-57200-46600		*	1,842.00			
		APR WATER MGT-ZONE 1 & 2									
						THE LAKE DOCTORS INC			1,842.00	002849	

4/05/24	00040	4/01/24	170980B	202404	330-57200-46600		*	299.00			
		QURTLY FOUNTAIN CLEAN SRV									
						THE LAKE DOCTORS INC			299.00	002850	

4/05/24	00388	3/27/24	15172	202403	330-57200-46275		*	450.00			
		BASE CUT PINE TREE									
						VERDEGO LLC			450.00	002851	

4/05/24	00388	3/29/24	15243	202403	330-57200-46400		*	545.20			
		#15482 - MAINLINE REPAIR									
						VERDEGO LLC			545.20	002852	

						BSPR BART SPRING					
						BPEREGRINO					

AP300R	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN	6/03/24	PAGE	2	
*** CHECK DATES 04/01/2024 - 04/30/2024 ***														BARTRAM SPRINGS - GENERAL FUND	
														BANK B GENERAL FUND-HANCOCK	
CHECK DATE	VEND#INVOICE.....		...EXPENSED TO...			VENDOR NAME		STATUS	AMOUNTCHECK.....				
		DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS			AMOUNT		#		
4/05/24	00388	3/31/24	15423	202403	320-57200-46400				*		1,053.57				
												#15263 - IRRIG REPAIR			
												VERDEGO LLC			
												1,053.57 002853			

4/12/24	00071	3/01/24	574	202403	320-57200-33000				*		1,458.67				
												MAR PRORATED GEN MANAGER			
		3/01/24	574	202403	320-57200-33000				*		5,066.17				
												MAR PRORATED FAC MANAGER			
		3/01/24	574	202403	320-57200-33100				*		3,547.55				
												MAR PRORATE GUEST SRV ATT			
		3/01/24	574	202403	320-57200-34000				*		3,831.75				
												MAR PRORATE FIELD OPS MGR			
		3/01/24	574	202403	320-57200-34510				*		1,485.55				
												MAR PRORATED GYM MONITOR			
		3/01/24	574	202403	320-57200-34100				*		2,968.55				
												MAR PRORATED SR MAINT			
		3/01/24	574	202403	320-57200-34100				*		968.34				
												MAR PRORATED MAINT TECH			
		3/01/24	574	202403	320-57200-46400				*		1,289.80				
												MAR PRORATED POOL MAINT			
		3/01/24	574	202403	320-57200-43500				*		831.25				
												MAR PRORATED JANITORIAL			
												GOVERNMENTAL MANAGEMENT SERVICES			
												21,447.63 002854			

4/12/24	00071	4/01/24	576	202404	320-57200-33000				*		2,917.33				
												APR GENERAL MANAGER			
		4/01/24	576	202404	320-57200-33000				*		10,132.33				
												APR FACILITY MANAGER			
		4/01/24	576	202404	320-57200-33100				*		7,095.08				
												APR GUEST SRVCS ATTENDANT			
		4/01/24	576	202404	320-57200-34000				*		7,663.50				
												APR FIELD OPS MANAGER			
		4/01/24	576	202404	320-57200-34510				*		2,971.08				
												APR GYM MONITOR			
		4/01/24	576	202404	320-57200-34100				*		5,937.08				
												APR SR MAINTENANCE TECH			
		4/01/24	576	202404	320-57200-34100				*		1,936.67				
												APR MAINTENANCE TECH			
		4/01/24	576	202404	320-57200-46400				*		2,579.58				
												APR POOL MAINTENANCE			
		4/01/24	576	202404	320-57200-43500				*		1,662.50				
												APR JANITORIAL			
												GOVERNMENTAL MANAGEMENT SERVICES			
												42,895.15 002855			

4/12/24	00071	4/08/24	577	202404	310-51300-35101				*		2,500.00				
												AMENITY CENTER WEB CREATE			
												GOVERNMENTAL MANAGEMENT SERVICES			
												2,500.00 002856			

BSPR BART SPRING BPEREGRINO															

AP300R		YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER					RUN 6/03/24		PAGE 3		
*** CHECK DATES 04/01/2024 - 04/30/2024 ***		BARTRAM SPRINGS - GENERAL FUND									
		BANK B GENERAL FUND-HANCOCK									
CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME		STATUS	AMOUNTCHECK..... AMOUNT #			
4/12/24	00518	4/09/24 190924	202403 310-51300-31100	MAR ENGINEERING SERVICES		*	290.00				
MATTHEWS DESIGN GROUP LLC								290.00	002857		
4/12/24	00351	3/01/24 417552	202403 320-57200-33000	MAR MANAGER & ATTENDANTS		*	7,344.50				
		3/01/24 417552	202403 320-57200-46400	MAR POOL MAINT SRVCS		*	1,164.97				
		3/01/24 417552	202403 320-57200-34100	MAR GEN FAC MAINT SRVCS		*	2,858.33				
		3/01/24 417552	202403 320-57200-43500	MAR JANITORIAL SRVCS		*	750.81				
		3/01/24 417552	202403 320-57200-34510	MAR GYM MONITORING SRVCS		*	1,289.05				
		3/01/24 417552	202403 320-57200-34000	MAR FIELD OPS SRVCS		*	3,304.94				
		3/01/24 417552	202403 320-57200-34530	MAR MOBILE APP		*	94.08				
VESTA PROPERTY SERVICES, INC.								16,806.68	002858		
4/19/24	00135	4/11/24 24-02465	202404 310-51300-48000	NTC OF MTG 4/11		*	79.63				
JACKSONVILLE DAILY RECORD C/O								79.63	002859		
4/19/24	00519	4/11/24 4432	202404 330-57200-46000	POOL LEAK DETECTION		*	750.00				
LEAK SEEKERS INC								750.00	002860		
4/19/24	00388	3/28/24 15219	202403 330-57200-46250	SPORT FIELD BENCHES		*	976.00				
VERDEGO LLC								976.00	002861		
4/19/24	00388	4/08/24 15452	202404 330-57200-46200	APR LANDSCAPE MAINTENANCE		*	16,327.08				
VERDEGO LLC								16,327.08	002862		
4/19/24	00482	4/08/24 91401417	202403 330-57200-46000	URINAL UNCLOGGING CALCIUM		*	816.41				
WW GAY MECHANICAL CONTRACTOR, INC								816.41	002863		
4/25/24	00520	11/30/23 0061373-	202311 330-57200-46000	RPR 5 ELKAY WATER COOLERS		*	440.00				
MADDENAIRE INC								440.00	002864		
4/25/24	00274	4/15/24 33825	202404 330-57200-46000	APR SNAKE SERVICES		*	560.00				
QUICK CATCH								560.00	002865		
TOTAL FOR BANK B							114,908.14				
BSPR BART SPRING					BPEREGRINO						

CHECK	VEND#INVOICE.....	...EXPENSED TO...	VENDOR NAME				STATUS	AMOUNTCHECK.....	
DATE		DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS		AMOUNT	#
TOTAL FOR REGISTER										114,908.14	

Bob's Backflow & Plumbing Services

4640 Subchaser Ct., Ste 113
Jacksonville, FL 32244

Invoice

11633

Invoice Date

3/28/2024

Bill To
GMS/Governmental Mgmt Svcs Inc 475 West Town Place Suite 114 St Augustine, FL 32092

Job Location
Bartram Springs CDD 14530 Cherry Lake Dr E. Jacksonville, FL 32258

Bob's Backflow & Plumbing Services**4640 Subchaser Ct., Ste 113****Jacksonville, FL 32244**

Phone # (904) 268-8009

Fax # (904) 292-4403

P.O. Number	Terms	Due Date
	Net 30	4/27/2024

Serviced	Description	Quantity	Price Each	Amount
3/21/2024	2" Wilkins 975XL2 S#:ACA8874 - Irrigation Labor to replace #1 & #2 check rubber, RV rubber kit, clean, flush, test, and certify	1.75	90.00	157.50
	Wilkins RK114-950XLR 950/975 Double Check Kit 1.25'-2' 2 Each	1	86.75	86.75
	Wilkins RK114-975RV 975 Relief Valve Kit 1 1/4'-2'	1	77.00	77.00
	Backflow Test: Backflow Test/ Certified and submitted to proper Water Utility Provider - Passed	1	0.00	0.00
	Grounds Maint 330,572,46275 3,28,24 RMW RECEIVED MAR 28 2024 BY: _____			

Thank you for your business. We appreciate your prompt payment.
Please make checks payable to Bob's Backflow and include your invoice number.

Total	\$321.25
Payments/Credits	\$0.00
Balance Due	\$321.25

Remit To



Dobson Electric, Inc.
9378 Arlington Expressway Suite #220
Jacksonville, FL 32225

Invoice

Date	Invoice #
3/28/2024	24196

Bill To

Governmental Management Services LLC
475 West Town Place, Suite 114
World Golf Village
St Augustine, FL 32092

Location

14530 E Cherry Lake Dr
Jacksonville, FL 32258

DEI No.

24175

P.O. No.

Terms

Net 30

Quantity	Description	Rate	Amount
	<p>TASK:</p> <p>troubleshoot wiring at irrigation pump</p> <p>Labor performed 3/26/2024 Trace wiring at irrigation pump, due to control transformer failing Locate panel behind tower Re-energize circuit and ensure proper power</p> <p>RECEIVED MAR 28 2024 BY: _____</p>	300.00	300.00
Thank you for your business.		Payments/Credits	\$0.00
Past due balances are subject to late charge at 1.5% per month.		Balance Due	\$300.00

1001 Bradford Way
Kingston, TN 37763

Invoice #: 575
Invoice Date: 4/1/24
Due Date: 4/1/24
Case:
P.O. Number:

Bartram Springs CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
APR 02 2024
BY: _____

Total	\$5,533.91
Payments/Credits	\$0.00
Balance Due	\$5,533.91

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

March 28, 2024

Date

Attn: Sarah Sweeting
GMS, LLC
475 West Town Place, Ste 114
Saint Augustine FL 32092



Serial #	24-01984D	PO/File #		\$79.63
				Payment Due
Notice of Meeting				
				\$79.63
				Publication Fee
Bartram Springs Community Development District				
Case Number				Amount Paid
Publication Dates	3/28			
County	Duval			

*Payment is due before
the Proof of Publication
is released.*

Payment Due Upon Receipt

For your convenience, you
may remit payment online at
[www.jaxdailyrecord.com/
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being
mailed, please reference
Serial # 24-01984D on your
check or remittance advice.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.
Please remit any payment due upon receipt of this invoice.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**NOTICE OF MEETING
BARTRAM SPRINGS
COMMUNITY**

DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Bartram Springs Community Development District will be held on Monday, April 8, 2024, at 6:00 p.m., at the Bartram Springs Amenity Center, 14530 Cherry Lake Drive East, Jacksonville, FL. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at this meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Jim Oliver
District Manager
Mar. 28 00 (24-01984D)



Invoice-Agreement

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, FL 32225

(904) 645-9068 Fax: (904)645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

Invoice date: 3/28/2024 **Invoice #** 1298877 **PO #**
Customer name: Bartram Springs CDD **Event type:** Spring Fling
Billing address: 14530 Cherry Lake Drive E., Jacksonville, FL 32258
Original contact person: Leah Tinker **Wk:** 904-880-5156 **Cell:** 904-874-5339 **E-mail/ fax:** ltinker@gmsnf.com
At event contacts with cell: Same
Event date: Saturday March 30, 2024 **Hours of event:** 12:00- 3:00 pm **Hours of service:** Same
Approximate set up time: Between: 11:00-11:15 am
Location name and address: Same
Where to set up at location: Parking lot under tent **Power within 75':** Yes
Set up-grass or pavement: GR **Water within 75':** NA **Covered area for entertainer:** NA

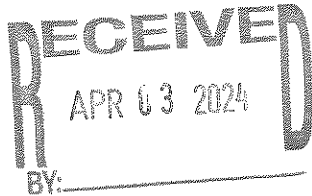
Notes:

SERVICES NEEDED:

* Professional Mobile DJ Service

* 10' x 10' Tent for DJ (NO CHARGE)

Reg. Rate	\$	695.00	Your Cost	\$	595.00
Reg. Rate	\$	59.00	Your Cost	\$	-
Reg. Total	\$	754.00	Your Total	\$	595.00
Your Total Savings			\$159.00		



Sub Total:	\$	595.00
Sales Tax:	\$	-
Invoice Total:	\$	595.00
50 % Deposit required	\$	Waived
Balance Due at Setup	\$	595.00
Payments Received	\$	-
Amount Due	\$	595.00

CANCELLATION, RE-SCHEDULING, INCLAMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs.

No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x _____ Date: _____

MAKE CHECK PAYABLE TO:


The Lake Doctors, Inc.
Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

BARTRAM SPRINGS CDD
Terry Glynn
475 W Town Place
Suite 114
Saint Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
709275	4/1/2024	\$1,842.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

00000000021558001000000017097900000018420036

Please Return this invoice with your payment and
notify us of any changes to your contact information.

BARTRAM SPRINGS CDD

14530 Cherry Lake Drive East, Jacksonville, FL Jacksonville, FL 32258

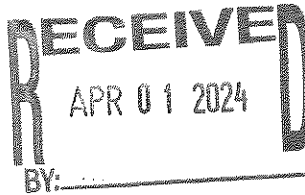
Invoice Due Date 4/11/2024

Invoice 170979B

PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
4/1/2024	Water Management - Zone 1, Water Management - Zone 2		\$921.00	\$0.00	\$921.00
			\$921.00	\$0.00	\$921.00

Please remit payment for this month's invoice.



Please provide remittance information when submitting payments,
otherwise payments will be applied to the oldest outstanding invoices.

Credits	\$0.00
Adjustment	\$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$2141.00

This Invoice Total:

\$1842.00


Click the "Pay Now" link to submit payment by ACH

Customer #: 709275
Portal Registration #: 7CA2D48A
Customer E-mail(s): tglynn@gmsnf.com, bperegrino@gmsnf.com, tpolvere@gmsnf.com
Customer Portal Link: www.lakedoctors.com/contact-us/

Corporate Address
4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

MAKE CHECK PAYABLE TO:


The Lake Doctors, Inc.
Pest Management Services
Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

BARTRAM SPRINGS CDD
Terry Glynn
475 W Town Place
Suite 114
Saint Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
709275	4/1/2024	\$299.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

0000000002155800100000001709800000002990006

Please Return this invoice with your payment and
notify us of any changes to your contact information.

BARTRAM SPRINGS CDD

14530 Cherry Lake Drive East, Jacksonville, FL Jacksonville, FL 32258

Invoice Due Date 4/11/2024

Invoice 170980B

PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
4/1/2024	Fountain Cleaning Service - Quarterly		\$299.00	\$0.00	\$299.00

Please remit payment for this month's invoice.



Please provide remittance information when submitting payments,
otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00

Adjustment \$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$2141.00

This Invoice Total:

\$299.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 709275

Portal Registration #: 7CA2D48A

Customer E-mail(s): tglynn@gmsnf.com, bperegrino@gmsnf.com, tpolvere@gmsnf.com

Customer Portal Link: www.lakedoctors.com/contact-us/

Corporate Address

4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



Invoice

Invoice #: 15172

Date: 03/27/24

Customer PO:

DUE DATE: 04/26/2024

BILL TO

Bartram Springs CDD
475 West Town Place, Suite 114
St Augustine, FL 32092

FROM

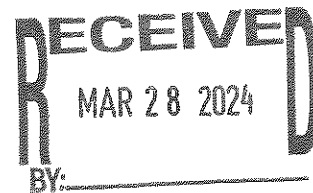
VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#15157 - Enhancement - Base cut dead Pine Tree near

AMOUNT

Corner of Bartram Springs Parkway and Ginnie Springs Rd -
Base cut the dead Pine Tree and haul away the debris.



Landscape Enhancement

\$450.00

Base cut dead Pine Tree and haul away debris (Sub)	1.00	\$450.00	\$450.00
---	------	----------	----------

Invoice Notes:

Thank you for your business!

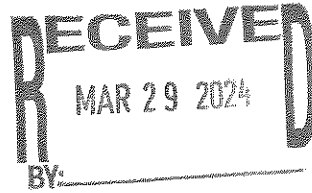
AMOUNT DUE THIS INVOICE

\$450.00

Please See Our
Updated Remittance
Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com



Invoice

Invoice #: 15243

Date: 03/29/24

Customer PO:

DUE DATE: 04/28/2024

BILL TO

Bartram Springs CDD
475 West Town Place, Suite 114
St Augustine, FL 32092

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

AMOUNT

#15482 - Mainline repair

Main line repair left side of amenity center. Between sidewalk and curb.

<i>Landscape Enhancement</i>				<i>\$545.20</i>
2.5x2 reducer (Material)	1.00	\$8.25	\$8.25	
3 inch coupling (Material)	2.00	\$24.48	\$48.95	
3in. tee (Material)	1.00	\$24.75	\$24.75	
3x2.5 reducer (Material)	1.00	\$8.25	\$8.25	
Irrigation Labor (Labor)	7.00	\$65.00	\$455.00	

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$545.20

Please See Our
Updated Remittance
Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com



Invoice

Invoice #: 15423

Date: 03/31/24

Customer PO:

DUE DATE: 04/30/2024

BILL TO

Bartram Springs CDD
475 West Town Place, Suite 114
St Augustine, FL 32092

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

AMOUNT

#15263 - Irrigation Repair

Front controller wires were cut inside by someone. In turn the controller has power but is not allowing power to the valves. Now the controller needs to be replaced.

Landscape Enhancement

\$1,053.57

Irrigation Tech (Labor)	4.00	\$65.00	\$260.00
-------------------------	------	---------	----------

R-B 22 zone controller (Material)	1.00	\$793.57	\$793.57
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Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$1,053.57

Please See Our
Updated Remittance
Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Bill To:

Bartram Springs CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Invoice #: 574
Invoice Date: 3/1/24
Due Date: 3/1/24
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
General Manager (1.320.57200.33000) - (Prorated 3/15/24 - 3/31/24)		1,458.67	1,458.67
Facility Manager/ Lifestyle Director (1.320.57200.33000) - (Prorated 3/15/24 - 3/31/24)		5,066.17	5,066.17
Guest Services Attendant (1.320.57200.33100) - (Prorated 3/15/24 - 3/31/24)		3,547.55	3,547.55
Field Operations Manager (1.320.57200.34000) - (Prorated 3/15/24 - 3/31/24)		3,831.75	3,831.75
Gym Monitor (1.320.57200.34510) - (Prorated 3/15/24 - 3/31/24)		1,485.55	1,485.55
Sr. Maintenance Tech. (1.320.57200.34100) - (Prorated 3/15/24 - 3/31/24)		2,968.55	2,968.55
Maintenance Tech. (1.320.57200.34100) - (Prorated 3/15/24 - 3/31/24)		968.34	968.34
Pool Maintenance (1.320.57200.46400) - (Prorated 3/15/24 - 3/31/24)		1,289.80	1,289.80
Janitorial (1.320.57200.43500) - (Prorated 3/15/24 - 3/31/24)		831.25	831.25
Total			\$21,447.63
Payments/Credits			\$0.00
Balance Due			\$21,447.63



Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 576**Invoice Date:** 4/1/24**Due Date:** 4/1/24**Case:****P.O. Number:****Bill To:**

Bartram Springs CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
General Manager (1.320.57200.33000) - April 2024		2,917.33	2,917.33
Facility Manager/ Lifestyle Director (1.320.57200.33000) - April 2024		10,132.33	10,132.33
Guest Services Attendant (1.320.57200.33100) - April 2024		7,095.08	7,095.08
Field Operations Manager (1.320.57200.34000) - April 2024		7,663.50	7,663.50
Gym Monitor (1.320.57200.34510) - April 2024		2,971.08	2,971.08
Sr. Maintenance Tech. (1.320.57200.34100) - April 2024		5,937.08	5,937.08
Maintenance Tech. (1.320.57200.34100) - April 2024		1,936.67	1,936.67
Pool Maintenance (1.320.57200.46400) - April 2024		2,579.58	2,579.58
Janitorial (1.320.57200.43500) - April 2024		1,662.50	1,662.50

RECEIVED
APR 02 2024
BY: _____

Total \$42,895.15**Payments/Credits** \$0.00**Balance Due** \$42,895.15

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 577**Invoice Date:** 4/8/24**Due Date:** 4/8/24**Case:****P.O. Number:****Bill To:**

Bartram Springs CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Amenity Center Website Creation		2,500.00	2,500.00
<div>RECEIVED APR 08 2024 BY: _____</div>			
Total			\$2,500.00
Payments/Credits			\$0.00
Balance Due			\$2,500.00

Project Manager Alex Acree



James Oliver
Governmental Management Services
475 West Town Place
St. Augustine, FL 32092

April 9, 2024
Invoice No: 190924

Project 23272.00 Bartram Springs CDD

This invoice includes charges for tasks performed for your project, including:

- CDD Agenda Call and Meeting

Please call Alex Acree if you have any questions or concerns regarding your project.

For billing inquiries, please contact our Accounting Department.

Professional Services through March 31, 2024

Phase 001 Engineering Services

	Hours	Rate	Amount
Vice President of Production	1.00	290.00	290.00
Total Labor			290.00
Total Due:			\$290.00

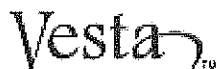
Billed to Date

	Current Due	Prior Billed	Billed to Date
Labor	290.00	0.00	290.00
Totals	290.00	0.00	290.00



7 Waldo Street, St. Augustine, FL 32084 | P: 904.826.1334 | F: 904.826.4547 | www.MDGinc.com

Invoices are due upon receipt. Prompt payments are critical to keeping your project on schedule. Matthews | DCCM accepts all major credit cards for a 3.5% convenience fee. Payments not received within 30 days of the invoice date are considered past due and all work and submittals will be placed on hold until payment is received along with finance charges of 18% annual accrued. We appreciate your business and cooperation with timely payments.



Invoice

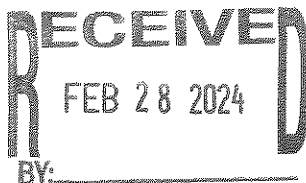
Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 417552
Date 03/01/2024

Terms Net 30
Due Date 03/31/2024
Memo Monthly fees until March

Bill To

Bartam Springs C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092



Description	Quantity	Rate	Amount
Services of Bartram Club Manager and Attendants	1	7,344.50	7,344.50
Pool Maintenance Services at Bartram Club Pool (excludes pool chemicals)	1	1,164.97	1,164.97
General Facility Maintenance Services	1	2,858.33	2,858.33
Janitorial Services	1	750.806	750.81
Gym Monitoring Services	1	1,289.05	1,289.05
Field Operation Services	1	3,304.94	3,304.94
Mobile App / website	1	94.084	94.08

Total 16,806.68

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

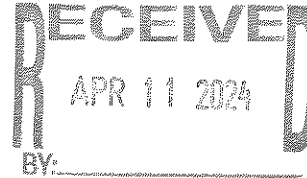
P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

April 11, 2024

Date

Attn: Sarah Sweeting
GMS, LLC
475 West Town Place, Ste 114
Saint Augustine FL 32092



Serial #	24-02465D	PO/File #		\$79.63
				Payment Due
Notice of Meeting				
				\$79.63
Bartram Springs Community Development District				Publication Fee
Case Number				Amount Paid
Publication Dates	4/11			
County	Duval			

*Payment is due before
the Proof of Publication
is released.*

Payment Due Upon Receipt
For your convenience, you
may remit payment online at
[www.jaxdailyrecord.com/
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being
mailed, please reference
Serial # 24-02465D on your
check or remittance advice.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.
Please remit any payment due upon receipt of this invoice.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**NOTICE OF MEETING
BARTRAM SPRINGS
COMMUNITY**

DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Bartram Springs Community Development District will be held on Monday, April 22, 2024, at 8:30 a.m., at the Bartram Springs Amenity Center, 14530 Cherry Lake Drive East, Jacksonville, FL. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

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James Oliver

District Manager

Apr. 11 00 (24-02465D)

Leak Seekers, Inc
120 Palencia Village Dr Ste 105-350
Saint Augustine, FL 32095 US
josh@waterleakseekers.com

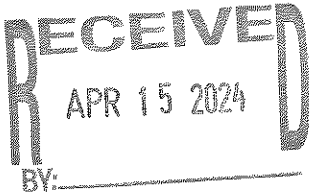


INVOICE

BILL TO
Bartram Springs CDD
14530 East Cherry Lake Drive
Jacksonville, FL 32258

INVOICE 4432
DATE 04/11/2024
TERMS Net 30
DUE DATE 05/11/2024

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Job# 1041331300			
	Job Description: Commercial Locate			
	Arrival Time Window: 10:00 am - 12:00 pm			
	Duration: 1 h 0 m			
	Assigned Techs: Joshua Gibson			
	Completion Notes: Performed leak detection on potable water system. Found leak on an 1 1/4" water service beneath the pool deck that feeds the potable water features. Dug up and exposed leak for the plumbers repair.			
	\$750			
	Net 30			
	Rwhetsel@gmsnf.com			
Commercial Locate	Commercial	1	750.00	750.00



BALANCE DUE \$750.00







Invoice

Invoice #: 15219

Date: 03/28/24

Customer PO:

DUE DATE: 04/27/2024

BILL TO

Bartram Springs CDD
475 West Town Place, Suite 114
St Augustine, FL 32092

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

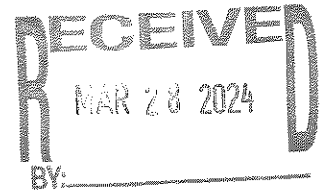
#15381 - Enhancement - Sport Field Benches

AMOUNT

Add soil around the (2) benches and nearby trees to cover exposed roots by the sport fields

Load the rubber mulch that is on site currently and instal around the benches

*If additional rubber mulch is needed, a follow up proposal will be submitted





Landscape Enhancement

Labor and Prep (Labor)

Top Soil (Material)

12.00	\$48.00	\$576.00
4.00	\$100.00	\$400.00

\$976.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$976.00

Please See Our
Updated Remittance
Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com



Invoice

Invoice #: 15452

Date: 04/08/24

Customer PO:

DUE DATE: 05/08/2024

BILL TO

Bartram Springs CDD
475 West Town Place, Suite 114
St Augustine, FL 32092

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION	AMOUNT
#14291 - Standard Maintenance Contract 2024-2025 April 2024	\$16,327.08

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE **\$16,327.08**

Please See Our
Updated Remittance
Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com





MECHANICAL CONTRACTOR, INC.

INVOICE

INVOICE #: 914014178
INVOICE DATE: 04/08/24
CUSTOMER NUMBER: Gove001
SERVICE ORDER: 14012485
CUSTOMER PO:

Governmental Management Services LLC
ATTN: Rich Whetsel
475 West Town Place, Suite 114
World Golf Village
St Augustine, FL 32092

----> INVOICE TOTAL DUE: \$ 816.41

DUE DATE: 05/08/24

TERMS: NET 30 DAYS

For work performed at:

Bartram Springs Amenity Center
14530 Cherry lake Drive East,
Jacksonville, FL 32258

LABOR

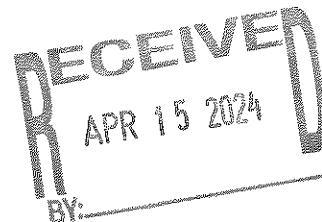
DATE	DESCRIPTION	HOURS	HOURLY TYPE	RATE	EXTENDED
03/27/24	JERRY L DUNN	4.00	REG	65.50	262.00
03/27/24	Alex N Wallace	4.00	REG	116.50	466.00
Labor-Subtotal only:					728.00

PARTS AND MATERIALS

DATE	DESCRIPTION	RATE	EXTENDED
03/27/24	Plumbing Material		88.41
Material-Subtotal only:			88.41

COMMENTS

Pulled urinal and snaked line 30 ft. Cleared calcium off back off outlet of urinal.
Set urinal and caulked it. Used urinal auger for calcium stoppage in p trap of
urinal. Urinal flushing properly.



TOTAL BEFORE TAX: 816.41
TAX: 0.00
INVOICE GRANDTOTAL: 816.41

Please note: Interest will accrue on past due invoices at the maximum rate allowed by law.
REMIT TO: WW Gay Mechanical Contractor 524 Stockton Street Jacksonville, FL 32204
904-388-2696



AIR CONDITIONING & HEATING
CACO 22425
P.O. Box 60335- Jacksonville, FL 32236-0335
(904)781-8060

1

0061373-IN

11/30/2023

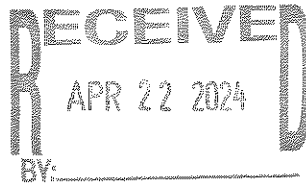
BARTRAM SPRINGS CCD
14530 CHERRY LAKE DR.E.
JACKSONVILLE, FL 32258

cust #

BARTRA1

P.O.#

1453CHERRYLAKE



N

440.00

14530 CHERRY LAKE DR. E.
FLEX RM.#1-- MOD# EMABFTL8WS SER# 150426367
FLEX RM.#2-- MOD# VRCTL8WSC-1A SER# 180913796
GYM #1-- LZSTL8WSLP SER# 170416259
GYM #2-- VRCTL8WSC-1A SER# 170717737
BALL FIELD-- MOD# VRCTL8WSC-1A SER# N/A
ASSESSED 5 ELKAY WATER COOLERS; REPAIRED
FLEX RM. #1. QUOTE INCLUDED FLEX RM. #1
WHICH IS PART OF THIS INVOICE, *SEE ATTACHMENT.
CALL OFFICE TO SCHEDULE REMAINING WORK.
TECHNICIAN/PHIL AND GREG KEYED CLW
THANK YOU FOR YOUR BUSINESS PLEASE REMIT

Net Invoice: 440.00

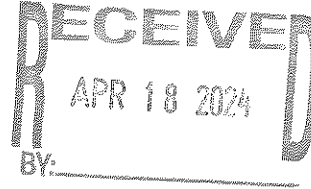
Freight: 0.00

Sales Tax: 0.00

440.00

Quick Catch Inc
 12627 San Jose Blvd Suite 205
 Jacksonville, FL 32223 US
 admin@quick-catch.com
 www.quick-catch.com

Invoice



BILL TO Bartram Springs 14539 Cherry Lake Dr East Jacksonville, FL 32258
--

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
33825	04/15/2024	\$560.00	04/29/2024	Net 14	

DESCRIPTION	QTY	RATE
service agreements:PPP Perimeter Protection Program	1	135.00
PPP Boxes PPP Monthly Bait Station Checks	1	95.00
service agreements:Monthly Snake Service Monthly Snake Service Clubhouse	1	135.00
service agreements:Monthly Snake Service Monthly Snake Service Ginnie springs location	1	195.00

BALANCE DUE

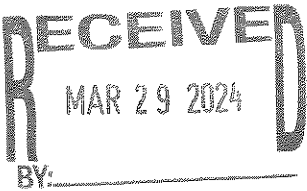
\$560.00

Please confirm receipt of this invoice. We appreciate your prompt payment. Thank you for your business!

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
4/05/24	00001	4/01/24 04012024	202404 600-20700-10000	REIMB K. RASNICK CK #2758	*	3,684.75	
BARTRAM SPRINGS CDD							3,684.75 000322
4/12/24	00119	11/08/23 13594A	202403 600-53800-61000	2 SHADE CANOPY FINAL PMT	*	4,704.00	
BOREE CANVAS UNLIMITED INC							4,704.00 000323
TOTAL FOR BANK B						8,388.75	
TOTAL FOR REGISTER						8,388.75	

Bartram Springs CDD

CAPITAL RESERVE



Check Request

Date	Amount	Authorized By
April 1, 2024	\$3,684.75	Bernadette Peregrino

Payable to:

Vendor #1 - BARTRAM SPRINGS CDD - HANCOCK
--

Date Check Needed:

Budget Category:

4/1/24	033.600.20700.10000
--------	---------------------

Intended Use of Funds Requested:

Kenneth Rasnick Ck #2758 Deposit for Paver Sealing Project

(Attach supporting documentation for request.)

BOREE CANVAS UNLIMITED, INC

4635 HIGHWAY AVENUE

JAX, 32254

(904) 388-8770 - (800) 396-6770

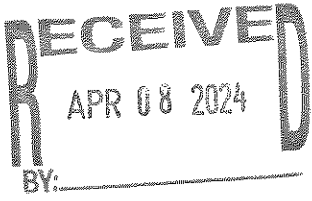
WEBSITE: www.boreecanvas.com

Invoice

DATE	INVOICE #
11/8/2023	13594A

BILL TO
BARTRAM SPRINGS CCD. 14530 CHERRY LAKE DR. EAST JACKSONVILLE, FL 32258

P.O. NO.	TERMS
	50% DP / BAL C.O...

DESCRIPTION	QTY	RATE	AMOUNT
RECOVER (2) SHADE CANOPIES	1	9,408.00	9,408.00
BALANCE DUE AT COMPLETION		-50.00%	-4,704.00
Sales Tax		0.00%	0.00
REMOVE AWNING COVER IN EXCESS OF 75MPH WINDS			
			
50% DEPOSIT REQUIRED (SEE PROPOSAL) THANK YOU !			Total \$4,704.00



BARTRAM SPRINGS CDD
14530 CHERRY LAKE DR E
JACKSONVILLE, FL 32258-5133

Statement Date: April 10, 2024

Amount Due: **\$45.99**

Due Date: May 01, 2024

Account #: 211003320143

DO NOT PAY. Your account will be drafted on May 01, 2024

Account Summary

Current Service Period: March 05, 2024 - April 03, 2024

Previous Amount Due	\$45.25
Payment(s) Received Since Last Statement	-\$45.25

Current Month's Charges	\$45.99
--------------------------------	----------------

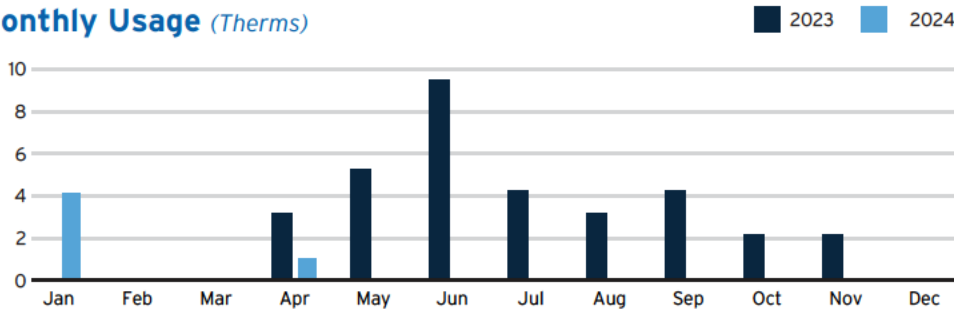
Amount Due by May 01, 2024	\$45.99
-----------------------------------	----------------

Amount not paid by due date may be assessed a late payment charge and an additional deposit.



Scan here to view
your account online.

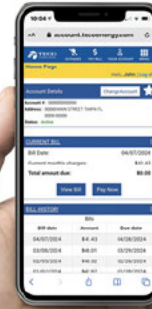
Monthly Usage (Therms)



Learn about your newly redesigned bill and get deeper insights about your usage by visiting TECOaccount.com

A one-stop shop to manage your account.

Do it all from the palm of your hand.



- Check the status of your account
- Review and pay your balance
- Access your billing and payment history
- Monitor your energy use
- Sign up for programs and notifications

Log in at TECOaccount.com today!



To ensure prompt credit, please return stub portion of this bill with your payment.

Account #: 211003320143

Due Date: May 01, 2024



Pay your bill online at PeoplesGas.com

See reverse side of your paystub for more ways to pay.

Go Paperless, Go Green! Visit PeoplesGas.com/Paperless to enroll now.

Amount Due: **\$45.99**

Payment Amount: \$ _____

616816308108

Your account will be
drafted on May 01, 2024

BARTRAM SPRINGS CDD
393 PALM COAST PKWY SW, UNIT 4
PALM COAST, FL 32137-4774

Mail payment to:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318

Make check payable to: TECO

Please write your account number on the memo line of your check.



Service For:
14530 CHERRY LAKE DR E
JACKSONVILLE, FL 32258-5133

Account #: 211003320143
Statement Date: April 10, 2024
Charges Due: May 01, 2024

Meter Read

Service Period: Mar 05, 2024 - Apr 03, 2024

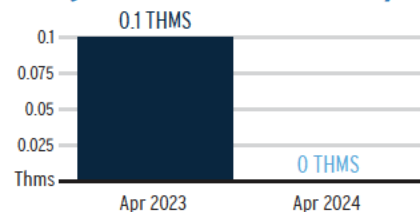
Rate Schedule: Small General Service - Transportation

Meter Number	Read Date	Current Reading	- Previous Reading	= Measured Volume	x BTU	x Conversion	= Total Used	Billing Period
AHI40399	04/03/2024	722	721	1 CCF	1.045	1.0000	1.0 Therms	30 Days

Charge Details

Natural Gas Charges		
Customer Charge		\$42.98
Distribution Charge	1.0 THMS @ \$0.62853	\$0.63
Swing Service Charge	1.0 THMS @ \$0.03880	\$0.04
Florida Gross Receipts Tax		\$0.03
Natural Gas Service Cost		\$43.68
Franchise Fee		\$2.31
Total Natural Gas Cost, Local Fees and Taxes		\$45.99

Avg THMS Used Per Day



Important Messages

Removing Your Envelope. We've noticed that you have been paying your bill electronically lately. To help cut down on clutter and waste, we are no longer including a remittance envelope with your bill. Should you want to mail in your payment, you can request a payment envelope by calling 813-223-0800 or simply use a regular envelope and address it to TECO P.O. Box 31318, Tampa, Florida 33631-3318.

Total Current Month's Charges

\$45.99

For more information about your bill and understanding your charges, please visit [PeoplesGas.com](https://www.PeoplesGas.com)

Ways To Pay Your Bill



Bank Draft

Visit [PeoplesGas.com](https://www.PeoplesGas.com) for free recurring or one time payments via checking or savings account.



In-Person

Find list of Payment Agents at [PeoplesGas.com](https://www.PeoplesGas.com)



Mail A Check

Payments:
TECO
P.O. Box 31318
Tampa, FL 33631-3318
Mail your payment in the enclosed envelope.



Credit or Debit Card

Pay by credit Card using KUBRA EZ-Pay at [PeoplesGas.com](https://www.PeoplesGas.com). Convenience fee will be charged.



Phone

Toll Free:
866-689-6469

All Other Correspondences:

Peoples Gas
P.O. Box 111
Tampa, FL 33601-0111

Contact Us

Residential Customer Care:

813-223-0800 (Tampa)
863-299-0800 (Lakeland)
352-622-0111 (Ocala)
954-453-0777 (Broward)
305-940-0139 (Miami)
727-826-3333 (St. Petersburg)
407-425-4662 (Orlando)
904-739-1211 (Jacksonville)
877-832-6747 (All Other Counties)

Online:

[PeoplesGas.com](https://www.PeoplesGas.com)

Phone:

Commercial Customer Care:
866-832-6249
Hearing Impaired/TTY:
7-1-1
Natural Gas Outage:
877-832-6747
Natural Gas Energy
Conservation Rebates:
877-832-6747

Please Note: If you choose to pay your bill at a location not listed on our website or provided by Peoples Gas, you are paying someone who is not authorized to act as a payment agent at Peoples Gas. You bear the risk that this unauthorized party will relay the payment to Peoples Gas and do so in a timely fashion. Peoples Gas is not responsible for payments made to unauthorized agents, including their failure to deliver or timely deliver the payment to us. Such failures may result in late payment charges to your account or service disconnection.



BARTRAM SPRINGS CDD
CLUBHOUSE FIRE PIT
14530 CHERRY LAKE DR E
JACKSONVILLE, FL 32258-5133

Statement Date: March 11, 2024

Amount Due: \$56.77

Due Date: April 01, 2024

Account #: 221003032432

DO NOT PAY. Your account will be drafted on April 01, 2024

Account Summary

Current Service Period: February 03, 2024 - March 04, 2024

Previous Amount Due	\$52.95
Payment(s) Received Since Last Statement	-\$52.95

Current Month's Charges	\$56.77
--------------------------------	----------------

Amount Due by April 01, 2024	\$56.77
-------------------------------------	----------------

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

Your Energy Insight



Your average daily THMS used was **58.33% lower** than the same period last year.



Your average daily THMS used was **25% higher** than it was in your previous period.



Scan here to view your account online.

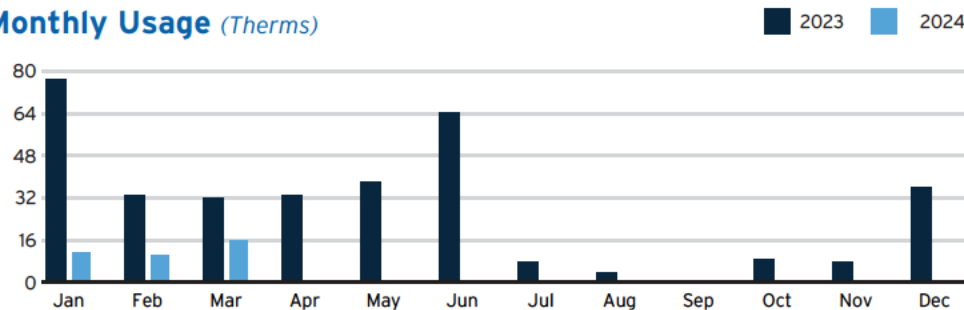
One Less Worry :)

Go paperless and get payment reminders so you never lose track of your bill.



PeoplesGas.com/Paperless

Monthly Usage (Therms)



Learn about your newly redesigned bill and get deeper insights about your usage by visiting TECOaccount.com



To ensure prompt credit, please return stub portion of this bill with your payment.

Account #: 221003032432

Due Date: April 01, 2024



Pay your bill online at PeoplesGas.com

See reverse side of your paystub for more ways to pay.

Go Paperless, Go Green! Visit PeoplesGas.com/Paperless to enroll now.

Amount Due: \$56.77

Payment Amount: \$ _____

678544443596

Your account will be drafted on April 01, 2024

BARTRAM SPRINGS CDD
CLUBHOUSE FIRE PIT
393 PALM COAST PKWY SW, UNIT 4
PALM COAST, FL 32137-4774

Mail payment to:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318

Make check payable to: TECO

Please write your account number on the memo line of your check.



Service For:
14530 CHERRY LAKE DR E
JACKSONVILLE, FL 32258-5133

Account #: 221003032432
Statement Date: March 11, 2024
Charges Due: April 01, 2024

Meter Read

Meter Location: Clubhouse FP

Service Period: Feb 03, 2024 - Mar 04, 2024

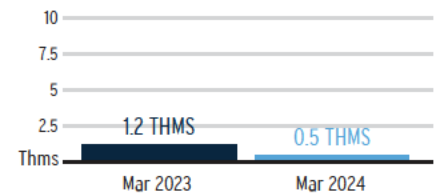
Rate Schedule: Small General Service - Transportation

Meter Number	Read Date	Current Reading	- Previous Reading	= Measured Volume	x BTU	x Conversion	= Total Used	Billing Period
AHX25588	03/04/2024	1,479	1,464	15 CCF	1.046	1.0000	15.7 Therms	31 Days

Charge Details

Natural Gas Charges		
Customer Charge		\$42.98
Distribution Charge	15.7 THMS @ \$0.62853	\$9.87
Swing Service Charge	15.7 THMS @ \$0.03880	\$0.61
Florida Gross Receipts Tax		\$0.46
Natural Gas Service Cost		\$53.92
Franchise Fee		\$2.85
Total Natural Gas Cost, Local Fees and Taxes		\$56.77

Avg THMS Used Per Day



Important Messages

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Total Current Month's Charges

\$56.77

For more information about your bill and understanding your charges, please visit [PeoplesGas.com](https://www.PeoplesGas.com)

Ways To Pay Your Bill



Bank Draft

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In-Person

Find list of Payment Agents at [PeoplesGas.com](https://www.PeoplesGas.com)



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P.O. Box 31318
Tampa, FL 33631-3318
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Tampa, FL 33601-0111

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305-940-0139 (Miami)
727-826-3333 (St. Petersburg)
407-425-4662 (Orlando)
904-739-1211 (Jacksonville)
877-832-6747 (All Other Counties)

Online:

[PeoplesGas.com](https://www.PeoplesGas.com)

Phone:

Commercial Customer Care:
866-832-6249
Hearing Impaired/TTY:
7-1-1
Natural Gas Outage:
877-832-6747
Natural Gas Energy Conservation Rebates:
877-832-6747

Please Note: If you choose to pay your bill at a location not listed on our website or provided by Peoples Gas, you are paying someone who is not authorized to act as a payment agent at Peoples Gas. You bear the risk that this unauthorized party will relay the payment to Peoples Gas and do so in a timely fashion. Peoples Gas is not responsible for payments made to unauthorized agents, including their failure to deliver or timely deliver the payment to us. Such failures may result in late payment charges to your account or service disconnection.

Hello Bartram Springs Cdd,

Thanks for choosing Comcast Business.

Your bill at a glance

For 14751 BARTRAM SPRINGS PKWY, JACKSONVILLE, FL, 32258-6101

Previous balance		\$348.14
EFT Payment - thank you	Mar 02	-\$348.14
Balance forward		\$0.00
Regular monthly charges	Page 3	\$334.85
Taxes, fees and other charges	Page 3	\$13.29
New charges		\$348.14

Amount due

\$348.14

Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.

!

Thanks for paying by Automatic Payment

Your automatic payment on Apr 01, 2024, will include your amount due, plus or minus any payment related activities or adjustments, and less any credits issued before your bill due date.

Need help?

Visit business.comcast.com/help or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST
BUSINESS

1100 NORTHPOINT PKWY W PALM
BCH FL 33407-1937

BARTRAM SPRINGS CDD
ATTN WINSLOW WHEELER
14751 BARTRAM SPRINGS PKWY
JACKSONVILLE, FL 32258

Account number

8495 74 120 3774991

Automatic payment

Apr 01, 2024

Please pay

\$348.14

Electronic payment will be applied Apr 01, 2024

COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211

Download the Comcast Business App

Business is always moving. Our app was built for this. Manage your account anytime, anywhere with the Comcast Business App – the easy way to manage your services on the go.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments

Scan the QR Code with your phone or mobile device to get started.



Faster speeds. More solutions. Bigger savings.

Comcast Business now offers **NEW** packages with faster speeds and innovative Voice and security solutions – at a better value.

Call today for a FREE account review at 877-564-0318.

Need help? We're here for you



Visit us online

Get help and support at **business.comcast.com/help**



Call us anytime

800-391-3000

Open 24 hours, 7 days a week for billing and technical support

Useful information

Moving?

We can help ensure it's a smooth transition.

Visit **business.comcast.com/learn/moving** to learn more.

Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at **support.xfinity.com/accessibility**, email **accessibility@comcast.com**, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838 Attn: M. Gifford.

Ways to pay



No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit **business.comcast.com/myaccount**



Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit **business.comcast.com/myaccount** to get started.

Additional billing information

More ways to pay:



Online

Visit My Account at **business.comcast.com/myaccount**



Comcast Business App

Download the Comcast Business App





In-Store

Visit **business.comcast.com/servicecenter** to find a store near you

Regular monthly charges		\$334.85
Comcast Business		\$299.90
Data, Voice Package	\$284.95	
Package Includes: Business Internet 200 and 1 Mobility Voice Line.		
Static IP - 1	\$24.95	
Automatic Payments Discount Including Paperless Billing	-\$10.00	
Equipment & services		\$22.95
Equipment Fee	\$22.95	
Voice.		
Service fees		\$12.00
Directory Listing Management Fee	\$6.00	
Voice Network Investment	\$6.00	
Taxes, fees and other charges		\$13.29
Other charges		\$3.68
Federal Universal Service Fund	\$1.79	
Regulatory Cost Recovery	\$1.89	
Taxes & government fees		\$9.61
Sales Tax	\$1.72	
State Communications Services Tax	\$4.14	
Local Communications Services Tax	\$3.35	
911 Fees	\$0.40	

What's included?

- **Internet:** Fast, reliable internet on our Gig-speed network
- **Voice Numbers:** (904)312-9604
- Visit business.comcast.com/myaccount for more details
- You've saved \$10.00 this month with your automatic payments discount.

Additional information

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Hello Gms Bartram Springs Club,

Thanks for choosing Comcast Business.

Your bill at a glance

For 14530 CHERRY LAKE DR E OFC, JACKSONVILLE, FL, 32258-5133

Previous balance		\$565.21
EFT Payment - thank you	Mar 02	-\$565.21
Balance forward		\$0.00
Regular monthly charges	Page 3	\$499.77
Taxes, fees and other charges	Page 3	\$65.44
New charges		\$565.21

Amount due

\$565.21

Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.

!

Thanks for paying by Automatic Payment

Your automatic payment on Apr 01, 2024, will include your amount due, plus or minus any payment related activities or adjustments, and less any credits issued before your bill due date.

Need help?

Visit business.comcast.com/help or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST
BUSINESS

1100 NORTHPOINT PKWY W PALM
BCH FL 33407-1937

GMS BARTRAM SPRINGS CLUB
ATTN WINSLOW WHEELER
14530 CHERRY LAKE DR E
OFC
JACKSONVILLE, FL 32258

Account number

8495 74 121 1618453

Automatic payment

Apr 01, 2024

Please pay

\$565.21

Electronic payment will be applied Apr 01, 2024

COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211

849574121161845300565218

Download the Comcast Business App

Business is always moving. Our app was built for this. Manage your account anytime, anywhere with the Comcast Business App – the easy way to manage your services on the go.

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- Pay your bill and customize billing options
- View upcoming appointments

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Get help and support at **business.comcast.com/help**



Call us anytime

800-391-3000

Open 24 hours, 7 days a week for billing and technical support

Useful information

Moving?

We can help ensure it's a smooth transition.

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Ways to pay



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Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit **business.comcast.com/myaccount** to get started.

Additional billing information

More ways to pay:



Online

Visit My Account at **business.comcast.com/myaccount**



Comcast Business App

Download the Comcast Business App



In-Store

Visit **business.comcast.com/servicecenter** to find a store near you

Regular monthly charges

\$499.77

Comcast Business	\$309.87
TV Standard Business Video.	\$99.95
Service Discount	-\$54.98
Sports and Entertainment Package.	\$34.95
Data, SecurityEdge, Voice Package, Includes: Business Internet Performance, 1 Mobility Voice Line, and SecurityEdge.	\$244.00
Bundle Discount	-\$154.00
Static IP - 1	\$24.95
Voice Mail Service Qty 3 @ \$5.00 each	\$15.00
Mobility Voice Line Business Voice. Qty 4 @ \$44.95 each	\$179.80
Voice Credit Qty 4 @ -\$19.95 each	-\$79.80

Equipment & services	\$132.40
Equipment Fee Voice.	\$22.95
TV Box + Remote	\$9.95
Service To Additional TV With TV Box and Remote. Qty 10 @ \$9.95 each	\$99.50

Service fees	\$57.50
Directory Listing Management Fee	\$6.00
Voice Network Investment	\$6.00
Broadcast TV Fee	\$34.00
Regional Sports Fee	\$11.50




Taxes, fees and other charges

\$65.44

Other charges	\$11.99
Regulatory Cost Recovery	\$5.47
Federal Universal Service Fund	\$6.52

Taxes & government fees	\$53.45
Sales Tax	\$4.47
State Communications Services Tax	\$25.96
Local Communications Services Tax	\$21.02
911 Fees	\$2.00

What's included?

- **Internet:** Fast, reliable internet on our Gig-speed network
- **TV:** Keep your employees informed and customers entertained
- **Voice Numbers:** (904)880-5156, (904)880-5370, (904)880-5014, (904)374-3397, (904)619-0387
- Visit business.comcast.com/myaccount for more details

You've saved \$288.78 this month with your service, bundle and voice credit discounts.

Additional information

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

TV Update: Effective February 7, 2024, Showtime was renamed Paramount + with SHOWTIME. This service does not include access to the Paramount + app.

TV Update: On February 28, 2024, Hallmark Drama was renamed Hallmark Family.

TV Update: On March 6, 2024, Hallmark Movies & Mysteries was renamed Hallmark Mystery.

Recent and Upcoming Programming Changes: Information on recent and upcoming programming changes can be found at xfinity.com/programmingchanges/ or by calling 866-216-8634.

Get wireless that works for you with Comcast Business Mobile.



When you get Unlimited data from Comcast Business Mobile, the more lines you add, the more you save. Plus, you can mix & match Unlimited and shared data options on up to 20 lines.

However you structure your plan, you'll find that Comcast Business Mobile is built for how you do business, giving even more value to Comcast Business Internet customers like you.

- Save up to 75% a year on your wireless bill
- Bring your own device
- No line activation fees or annual contract
- The most reliable 5G network nationwide

Call us today at 877-453-1676 or visit **comcastbusiness.com/mobile** to see if you can **save up to 75% a year on your wireless bill versus the Big Three carriers** with Comcast Business Mobile. Wireless that works for you. It's not just possible, It's happening.

Savings compared to weighted average of top 3 carriers based on optimized pricing. Comcast Business Internet required. Reduced speeds after use of monthly data included with your data option. Data thresholds and savings vary.



Call 877-453-1676
Click **comcastbusiness.com/mobile**
or visit your local Xfinity store today!

**COMCAST
BUSINESS**
Mobile

Restrictions apply. Not available in all areas. Comcast Business Internet required. Up to 20 lines. Equip., intl. and roaming charges, taxes, and fees, including regulatory recovery fees, and other charges extra, and subject to change. \$25/line/mo. charge applies if one of the following post-pay services is not maintained: Comcast Business TV, Internet, or Voice. Pricing subject to change. In times of congestion, your data may be temporarily slower than other traffic. After monthly data threshold included with your data option, speeds reduced to a maximum of 1.5 Mbps download/750 Kbps upload. For Comcast Business Mobile Disclosures visit: <http://www.xfinity.com/mobile/policies/broadband-disclosures>. Bring Your Own Phone: Limited to select eligible phones. Requires activation of new Comcast Business Mobile line. Comcast Business Mobile utilizes the network with the highest RootMetrics® 5G reliability rankings in 1H '23. WiFi not tested. Results may vary. Not an endorsement. Call for restrictions and complete details. © 2024 Comcast. All rights reserved. B6554A-ADP-CBM-BAU-1676 PA0243

Hello Gms Bartram Springs Club,

Thanks for choosing Comcast Business.

Your bill at a glance

For 14530 CHERRY LAKE DR E, BLDG GYM, JACKSONVILLE, FL, 32258-5133

Previous balance		\$134.67
EFT Payment - thank you	Mar 08	-\$134.67
Balance forward		\$0.00
Regular monthly charges	Page 3	\$132.95
Taxes, fees and other charges	Page 3	\$1.72
New charges		\$134.67

Amount due

\$134.67

Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.

! Thanks for paying by Automatic Payment
Your automatic payment on Apr 07, 2024, will include your amount due, plus or minus any payment related activities or adjustments, and less any credits issued before your bill due date.

Need help?
Visit business.comcast.com/help or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Do not include correspondence with payment

COMCAST
BUSINESS
1100 NORTHPOINT PKWY W PALM
BCH FL 33407-1937

BARTRAM GMS SPRINGS CLUB
ATTN WINSLOW WHEELER
14530 CHERRY LAKE DR E
BLDG GYM
JACKSONVILLE, FL 32258

Please write your account number on your check or money order

Account number
Automatic payment
Please pay

Electronic payment will be applied Apr 07, 2024

8495 74 121 2680338
Apr 07, 2024
\$134.67

COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211

Download the Comcast Business App

Business is always moving. Our app was built for this. Manage your account anytime, anywhere with the Comcast Business App – the easy way to manage your services on the go.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments

Scan the QR Code with your phone or mobile device to get started.



Faster speeds. More solutions. Bigger savings.

Comcast Business now offers **NEW** packages with faster speeds and innovative Voice and security solutions – at a better value.

Call today for a FREE account review at 877-564-0318.

Need help? We're here for you



Visit us online

Get help and support at business.comcast.com/help



Call us anytime

800-391-3000

Open 24 hours, 7 days a week for billing and technical support

Useful information

Moving?

We can help ensure it's a smooth transition.

Visit business.comcast.com/learn/moving to learn more.

Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at support.xfinity.com/accessibility, email accessibility@comcast.com, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838 Attn: M. Gifford.

Ways to pay



No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit business.comcast.com/myaccount



Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit business.comcast.com/myaccount to get started.

Additional billing information

More ways to pay:



Online

Visit My Account at business.comcast.com/myaccount



Comcast Business App

Download the Comcast Business App



In-Store

Visit business.comcast.com/servicecenter to find a store near you

Regular monthly charges		\$132.95
Comcast Business		\$110.00
Data, SecurityEdge Package, Includes: Business Internet Performance and SecurityEdge.	\$229.00	
Bundle Discount	-\$109.00	
Automatic Payments Discount Including Paperless Billing	-\$10.00	
Equipment & services		\$22.95
Equipment Fee Internet.	\$22.95	
Taxes, fees and other charges		\$1.72
Taxes & government fees		\$1.72
Sales Tax	\$1.72	

What's included?



Internet: Fast, reliable internet on our Gig-speed network

Visit business.comcast.com/myaccount for more details

You've saved \$119.00 this month with your bundle and automatic payments discounts.

Get wireless that works for you with Comcast Business Mobile.



When you get Unlimited data from Comcast Business Mobile, the more lines you add, the more you save. Plus, you can mix & match Unlimited and shared data options on up to 20 lines.

However you structure your plan, you'll find that Comcast Business Mobile is built for how you do business, giving even more value to Comcast Business Internet customers like you.

- Save up to 75% a year on your wireless bill
- Bring your own device
- No line activation fees or annual contract
- The most reliable 5G network nationwide

Call us today at 877-453-1676 or visit **comcastbusiness.com/mobile** to see if you can **save up to 75% a year on your wireless bill versus the Big Three carriers** with Comcast Business Mobile. Wireless that works for you. It's not just possible, It's happening.

Savings compared to weighted average of top 3 carriers based on optimized pricing. Comcast Business Internet required. Reduced speeds after use of monthly data included with your data option. Data thresholds and savings vary.



Call 877-453-1676
Click **comcastbusiness.com/mobile**
or visit your local Xfinity store today!

**COMCAST
BUSINESS**
Mobile

Restrictions apply. Not available in all areas. Comcast Business Internet required. Up to 20 lines. Equip., intl. and roaming charges, taxes, and fees, including regulatory recovery fees, and other charges extra, and subject to change. \$25/line/mo. charge applies if one of the following post-pay services is not maintained: Comcast Business TV, Internet, or Voice. Pricing subject to change. In times of congestion, your data may be temporarily slower than other traffic. After monthly data threshold included with your data option, speeds reduced to a maximum of 1.5 Mbps download/750 Kbps upload. For Comcast Business Mobile Disclosures visit: <http://www.xfinity.com/mobile/policies/broadband-disclosures>. Bring Your Own Phone: Limited to select eligible phones. Requires activation of new Comcast Business Mobile line. Comcast Business Mobile utilizes the network with the highest RootMetrics® 5G reliability rankings in 1H '23. WiFi not tested. Results may vary. Not an endorsement. Call for restrictions and complete details. © 2024 Comcast. All rights reserved. B6554A-ADP-CBM-BAU-1676 PA0243



225 N Pearl St.
Jacksonville, FL
32202-4513



**BARTRAM SPRINGS COMM DEV.
DISTRICT**



Phone: (904) 665-6000



Online: jea.com

Account #: 2568379466
Bill Date: 03/18/2024
Cycle: 16

Amount Due
\$5,615.55

Do not pay. AutoPay will process
your payment on 04/09/24.

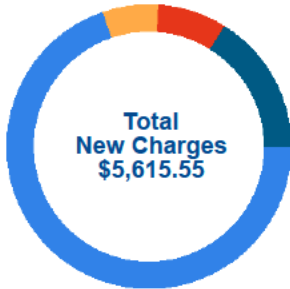
TOTAL SUMMARY OF CHARGES

Electric	\$	4,117.48
Water		272.46
Sewer		362.18
Irrigation		863.43
Total New Charges	\$	5,615.55

(A complete breakdown of charges can be found on the following pages.)

Previous Balance	\$	5,450.30
Payment(s) Received		-5,450.30
Balance Before New Charges		0.00
New Charges		5,615.55

**Do not pay. AutoPay will process your
payment on 04/09/24.** \$ 5,615.55



Electric
\$4,117.48
Water
\$272.46
Sewer
\$362.18
Irrigation
\$863.43

MESSAGES



Make sure the built-in power management system
on office equipment is activated to ensure power
saving during periods of inactivity.



By turning off the faucet, following irrigation
restrictions and checking for leaks, you can help
preserve our most valuable natural resource.

PLEASE DETACH AND RETURN PAYMENT STUB BELOW WITH TOTAL DUE IN ENVELOPE PROVIDED.

Additional information on reverse side. →

☐

Check here for telephone/mail address correction and fill in on reverse side.

☐

Add \$_____ to my monthly bill: \$_____ for Neighbor to Neighbor and/or \$_____ for
the Prosperity Scholarship Fund. I will notify JEA when I no longer wish to contribute.

Acct #: **2568379466**

Bill Date: **03/18/2024**

Do not pay. AutoPay will process your payment on 04/09/24.

TOTAL AMOUNT PAID

\$5,615.55

BARTRAM SPRINGS COMM DEV. DISTRICT
475 W TOWN PL STE 114
ST AUGUSTINE FL 32092-3649



BARTRAM SPRINGS COMM DEV. DISTRICT

Account #: 2568379466

Bill Date: 03/18/2024

Cycle: 16



Phone: (904) 665-6000



Online: jea.com

WATER SERVICE

Billing Rate: Commercial Water Service

Service Address: 14530 CHERRY LAKE DR E

Service Period: 02/15/24 - 03/18/24 Reading Date: 03/18/24

Service Point: Commercial - Water/Sewer

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
83003017	32	247	Regular	1 1/2	2000 GAL

Basic Monthly Charge \$ 63.00

Water Consumption Charge 3.72

City of Jacksonville Franchise Fee 2.00

Total Current Water Charges \$ 68.72**WATER SERVICE**

Billing Rate: Detector Meter Sprinkler Service

Service Address: 14530 CHERRY LAKE DR E

Service Period: 02/15/24 - 03/18/24 Reading Date: 03/18/24

Service Point: Fire Sprinkler 1

Detecto-Meter Charge \$ 42.00

City of Jacksonville Franchise Fee 1.26

Total Current Water Charges \$ 43.26**WATER SERVICE**

Billing Rate: Commercial Water Service

Service Address: 14530 CHERRY LAKE DR E

Service Period: 02/13/24 - 03/14/24 Reading Date: 03/14/24

Service Point: Commercial - Water/Sewer

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
86860454	30	1188	Regular	2	10000 GAL

Basic Monthly Charge \$ 100.80

Water Consumption Charge 18.60

City of Jacksonville Franchise Fee 3.58

Total Current Water Charges \$ 122.98**SEWER SERVICE**

Billing Rate: Commercial Sewer Service

Service Address: 14530 CHERRY LAKE DR E

Service Period: 02/15/24 - 03/18/24 Reading Date: 03/18/24

Service Point: Commercial - Water/Sewer

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
83003017	32	247	Regular	1 1/2	2000 GAL

Basic Monthly Charge \$ 105.75

Sewer Usage Charge 12.78

City of Jacksonville Franchise Fee 3.56

Total Current Sewer Charges \$ 122.09**SEWER SERVICE**

Billing Rate: Commercial Sewer Service

Service Address: 14530 CHERRY LAKE DR E

Service Period: 02/13/24 - 03/14/24 Reading Date: 03/14/24

Service Point: Commercial - Water/Sewer

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
86860454	30	1188	Regular	2	10000 GAL

Basic Monthly Charge \$ 169.20

Sewer Usage Charge 63.90

City of Jacksonville Franchise Fee 6.99

Total Current Sewer Charges \$ 240.09**IRRIGATION SERVICE**

Billing Rate: Commercial Irrigation Service

Service Address: 14530 CHERRY LAKE DR E

Service Period: 02/15/24 - 03/18/24 Reading Date: 03/18/24

Service Point: Irrigation 1 - Commercial

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
61905337	32	26863	Regular	2	172000 GAL

Basic Monthly Charge \$ 100.80

Tier 1 Consumption (1-14 kgal @ \$3.81) 53.35

Tier 2 Consumption (> 14 kgal @ \$4.33) 684.13

City of Jacksonville Franchise Fee 25.15

Total Current Irrigation Charges \$ 863.43



BARTRAM SPRINGS COMM DEV. DISTRICT

Account #: 2568379466

Bill Date: 03/18/2024

Cycle: 16



Phone: (904) 665-6000



Online: jea.com

ELECTRIC SERVICE

Billing Rate: General Service Demand

Service Address: 14532 CHERRY LAKE DR E APT TRCT

Service Period: 02/14/24 - 03/15/24 Reading Date: 03/15/24

Service Point: Large Commercial - Electric

Meter Number	Days Billed	Current Reading	Reading Type	Meter Constant	Consumption
22489908	30	57279	Regular	40	30480 KWH
22489908	30	1.86	Regular	40	74.40 KW

Basic Monthly Charge	\$	185.00
GSD Demand Charge		624.96
GSD Energy Charge		1,014.98
Tax Exempt Fuel Cost (\$0.02804 per kWh)		854.66
Taxable Fuel Cost (\$0.00511 per kWh)		155.75
City of Jacksonville Franchise Fee		85.06
Gross Receipts Tax		74.88

Total Current Electric Charges \$ **2,995.29**

ELECTRIC SERVICE

Billing Rate: General Service

Service Address: 14543 CHERRY LAKE DR W APT LS01

Service Period: 02/14/24 - 03/15/24 Reading Date: 03/15/24

Service Point: Commercial - Electric

Meter Number	Days Billed	Current Reading	Reading Type	Meter Constant	Consumption
22493394	30	1237	Regular	1	18 KWH
22493394	30	.03	Regular	1	.03 KW

Basic Monthly Charge	\$	21.00
Energy Charge (\$0.06078 per kWh)		1.09
Tax Exempt Fuel Cost (\$0.02804 per kWh)		0.50
Taxable Fuel Cost (\$0.00511 per kWh)		0.09
City of Jacksonville Franchise Fee		0.68
Gross Receipts Tax		0.60

Total Current Electric Charges \$ **23.96**

ELECTRIC SERVICE

Billing Rate: General Service

Service Address: 17 EVEREST LA APT SG01

Service Period: 02/13/24 - 03/13/24 Reading Date: 03/13/24

Service Point: Commercial - Electric

Meter Number	Days Billed	Current Reading	Reading Type	Meter Constant	Consumption
22508751	29	56515	Regular	1	11176 KWH
22508751	29	27.14	Regular	1	27.14 KW

Basic Monthly Charge	\$	21.00
Energy Charge (\$0.06078 per kWh)		679.28
Tax Exempt Fuel Cost (\$0.02804 per kWh)		313.38
Taxable Fuel Cost (\$0.00511 per kWh)		57.11
Gross Receipts Tax		27.46

Total Current Electric Charges \$ **1,098.23**

WATER SERVICE

Billing Rate: Commercial Reclaimed Irrigation Service

Service Address: 61 EVEREST LA APT IR01

Service Period: 02/15/24 - 03/18/24 Reading Date: 03/18/24

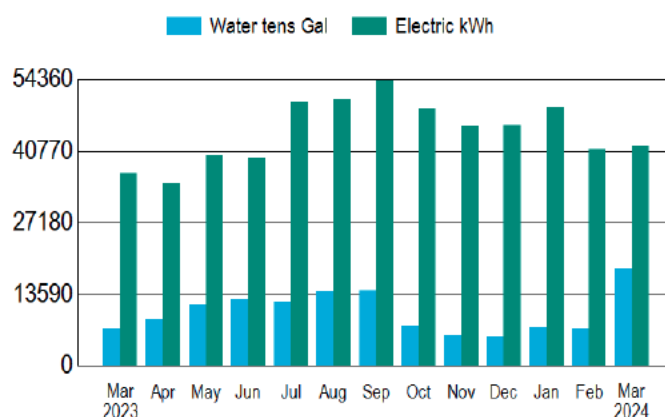
Service Point: Reclaim Commercial

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
89241659	32	2471	Regular	1	0 GAL

Basic Monthly Charge	\$	31.50
Inspection Fee		6.00

Total Current Water Charges \$ **37.50**

CONSUMPTION HISTORY



	1 year ago	Last Month	This Month	Average Daily
Total kWh used	36,455	41,087	41,674	1,389
Total Gallons used	70,000	70,000	184,000	5,750



225 N Pearl St.
Jacksonville, FL
32202-4513



**BARTRAM SPRINGS COMM DEV
DISTRICT**

Phone: (904) 665-6000 Online: jea.com

Account #: 1540008426
Bill Date: 03/18/2024
Cycle: 16

**Amount Due
\$252.60**

Do not pay. AutoPay will process
your payment on 04/09/24.

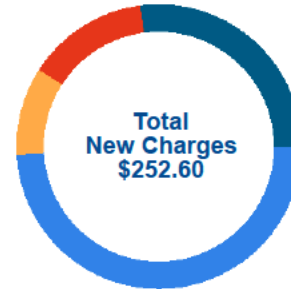
TOTAL SUMMARY OF CHARGES

Electric	\$	128.92
Water		22.15
Sewer		32.72
Irrigation		68.81
Total New Charges	\$	252.60

(A complete breakdown of charges can be found on the following pages.)

Previous Balance	\$	299.69
Payment(s) Received		-299.69
Balance Before New Charges		0.00
New Charges		252.60

**Do not pay. AutoPay will process your
payment on 04/09/24.** \$ 252.60



Electric
\$128.92
Water
\$22.15
Sewer
\$32.72
Irrigation
\$68.81

MESSAGES



Make sure the built-in power management system
on office equipment is activated to ensure power
saving during periods of inactivity.



By turning off the faucet, following irrigation
restrictions and checking for leaks, you can help
preserve our most valuable natural resource.

PLEASE DETACH AND RETURN PAYMENT STUB BELOW WITH TOTAL DUE IN ENVELOPE PROVIDED.

Additional information on reverse side. →



- ☐ Check here for telephone/mail address correction and fill in on reverse side.
- ☐ Add \$_____ to my monthly bill: \$_____ for Neighbor to Neighbor and/or \$_____ for the Prosperity Scholarship Fund. I will notify JEA when I no longer wish to contribute.

Acct #: **1540008426**

Bill Date: **03/18/2024**

Do not pay. AutoPay will process your payment on 04/09/24.

TOTAL AMOUNT PAID

\$252.60

BARTRAM SPRINGS COMM DEV DISTRICT
475 W TOWN PL STE 114
ST AUGUSTINE FL 32092-3649

**BARTRAM SPRINGS COMM DEV DISTRICT**

Account #: 1540008426

Bill Date: 03/18/2024

Cycle: 16



Phone: (904) 665-6000



Online: jea.com

ELECTRIC SERVICE

Billing Rate: General Service

Service Address: 14751 BARTRAM SPRINGS PKWY

Service Period: 02/14/24 - 03/15/24 Reading Date: 03/15/24

Service Point: Irrigation 1 - Electric

Meter Number	Days Billed	Current Reading	Reading Type	Meter Constant	Consumption
24063319	30	31669	Regular	1	790 KWH

Basic Monthly Charge	\$	21.00
Energy Charge (\$0.06078 per kWh)		48.02
Tax Exempt Fuel Cost (\$0.02804 per kWh)		22.15
Taxable Fuel Cost (\$0.00511 per kWh)		4.04
City of Jacksonville Franchise Fee		2.86
Gross Receipts Tax		2.51

Total Current Electric Charges \$ 100.58**WATER SERVICE**

Billing Rate: Residential Water Service

Service Address: 14751 BARTRAM SPRINGS PKWY

Service Period: 02/13/24 - 03/14/24 Reading Date: 03/14/24

Service Point: Commercial - Water/Sewer

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
68272587	30	2074	Regular	3/4	2000 GAL

Basic Monthly Charge	\$	18.90
Tier 1 Consumption (1-6 kgal @ \$1.30)		2.60
City of Jacksonville Franchise Fee		0.65

Total Current Water Charges \$ 22.15**SEWER SERVICE**

Billing Rate: Residential Sewer Service

Service Address: 14751 BARTRAM SPRINGS PKWY

Service Period: 02/13/24 - 03/14/24 Reading Date: 03/14/24

Service Point: Commercial - Water/Sewer

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
68272587	30	2074	Regular	3/4	2000 GAL

Basic Monthly Charge	\$	21.15
Tier 1 Usage (1-6 kgal @ \$5.31)		10.62
City of Jacksonville Franchise Fee		0.95

Total Current Sewer Charges \$ 32.72**IRRIGATION SERVICE**

Billing Rate: Commercial Irrigation Service

Service Address: 14751 BARTRAM SPRINGS PKWY

Service Period: 02/13/24 - 03/14/24 Reading Date: 03/14/24

Service Point: Irrigation 1 - Commercial

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
74759444	30	174	Regular	1 1/2	1000 GAL

Basic Monthly Charge	\$	63.00
Tier 1 Consumption (1-14 kgal @ \$3.81)		3.81
City of Jacksonville Franchise Fee		2.00

Total Current Irrigation Charges \$ 68.81**ELECTRIC SERVICE**

Billing Rate: General Service

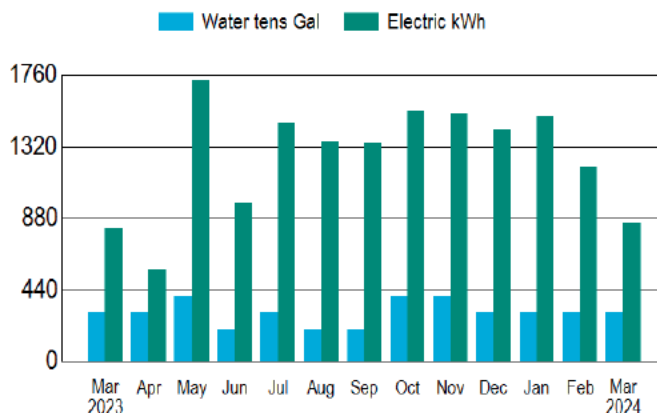
Service Address: 14857 BARTRAM SPRINGS PY

Service Period: 02/14/24 - 03/15/24 Reading Date: 03/15/24

Service Point: Irrigation 1 - Electric

Meter Number	Days Billed	Current Reading	Reading Type	Meter Constant	Consumption
22493397	30	50446	Regular	1	62 KWH
22493397	30	11.69	Regular	1	11.69 KW

Basic Monthly Charge	\$	21.00
Energy Charge (\$0.06078 per kWh)		3.77
Tax Exempt Fuel Cost (\$0.02804 per kWh)		1.74
Taxable Fuel Cost (\$0.00511 per kWh)		0.32
City of Jacksonville Franchise Fee		0.80
Gross Receipts Tax		0.71

Total Current Electric Charges \$ 28.34**CONSUMPTION HISTORY**

	1 year ago	Last Month	This Month	Average Daily
Total kWh used	822	1,194	852	28
Total Gallons used	3,000	3,000	3,000	100



Rubicon Global, LLC
PO BOX 733963
Dallas, TX 75373-3963

(844) 479-1507
billing@rubicon.com
www.rubicon.com

AUTOBILL

Invoice

Current Invoice Total
\$880.90

Invoice Number 2529334

Date: 04/15/2024
Customer Number: 012239
Due Date: 04/20/2024
Invoice Month: April
Payment Term: NET 5 DAYS

Billed to

Bartram Springs CDD
A00011335.SITE-0001

Winslow Wheeler
GMS Governmental Management Services
14530 E Cherry Lake Dr East, Jacksonville, FL 32258
solear@vestapropertyservices.com

Past Due Amount:
\$0.00

Past Due Note
Past due balance is reflective from May 15, 2018 to present.
Any unpaid balance before this time is not included in this amount.

Account Balance:
\$880.90

* Invoice to be paid by:
Bank Account

Recurring Service Detail

Service Period	Charge Description	Location Address	Equipment	Sub Total
05/01/2024 - 05/31/2024	Monthly Hauling - Trash	14530 E Cherry Lake Dr	8 Yd Front Load	\$880.90
Recurring Total				\$880.90



RUBICON

Refer a new customer
and get a \$250
invoice credit

Refer a business

Restrictions apply



**HANCOCK
WHITNEY**

HANCOCK WHITNEY BANK
PO BOX 61750
NEW ORLEANS LA 70161-1750

CREDIT CARD CENTER
P.O. BOX 23070
COLUMBUS, GA 31902 - 3070

BARTRAM SPRINGS CDD
CORPORATE ACCOUNT
ATTN BERNADETTE PEREGRINO
475 W TOWN PL STE 114
ST AUGUSTINE FL 32092-3649

RETURN
TO:

** 0000001

Visa Purchasing Card
Statement of Account
Issued by Hancock Whitney Bank

ACCOUNT NUM.	4485-XXXX-XXXX-5900
PAYMENT DUE	04-21-24
AMOUNT DUE	
NEW BALANCE	\$999.13
MIN. PAYMENT	or \$999.13

AMOUNT
ENCLOSED \$

Please make check Payable to
Hancock Whitney Bank
☐ Check here for an address or phone number
changes made on the reverse side

Detach here

To assure proper credit please return upper portion with remittance

CORPORATE ACCOUNT SUMMARY

CORPORATE ACCOUNT NUMBER

FINANCE CHARGE SUMMARY

	AVERAGE DAILY BALANCE	MONTHLY PERIODIC RATE	CORRESPONDING ANNUAL PERCENTAGE RATE	PERIODIC FINANCE CHARGE
PURCHASES	\$0.00	1.853%	22.240%	\$0.00
CASH ADVANCES	\$0.00	1.853%	22.240%	\$0.00
			ANNUAL PERCENTAGE RATE (this billing cycle)	22.24%
PERIODIC RATES MAY VARY.				

CLOSING DATE	03-27-24
PAYMENT DUE DATE	04-21-24
CREDIT LIMIT	10,000
AVAILABLE CREDIT	9,001

FOR CUSTOMER SERVICE CALL:

Toll Free 1-800-448-8812

SEND BILLING INQUIRIES TO:

CREDIT CARD CENTER
PO BOX 61750
NEW ORLEANS LA 70161-1750

To assure proper credit return upper portion with remittance.
See reverse side for important information.

PREVIOUS BALANCE	2,701.32
NEW PURCHASES AND OTHER CHARGES	1,031.05
NEW CASH ADVANCES	.00
CREDITS	31.92
PAYMENTS	2,701.32
LATE PAYMENT CHARGES	.00
FINANCE CHARGES	.00
NEW BALANCE	999.13
TOTAL PAYMENT DUE	999.13
DISPUTED AMOUNT	.00

Grace Period: To avoid an additional Finance Charge on Purchases pay
entire New Balance by Payment Due Date. Finance charge accrues on Cash
Advances daily until paid and will be billed in your next Statement.

Payments received anywhere other than the RETURN TO address on the face of this statement may be subject to a delay in crediting of up to 5 days after the date of receipt.

Please enter change of address below:

Street _____

City-State _____ Zip _____

Telephone Numbers At Home (____) _____

At Work (____) _____

▼ Detach here and return above portion with your remittance. After detaching, retain lower portion for your future reference

IMPORTANT INFORMATION

The method of determining the balances upon which a Finance Charge is imposed:

We calculate the Finance Charge on the Account by applying the Monthly Periodic Rate to each of the "average daily balances" of Cash Advances and Purchases (including current transactions).

(a) Average Daily Balance of Cash Advances (including new Cash Advances). To get the "average daily balance" of Cash Advances, we take the beginning balance of your Account each day, including unpaid Finance Charges on Cash Advances, but excluding any other unpaid fees or charges and outstanding Purchases, we add any new Cash Advances transacted that day and subtract payments and credits posted to the Cash Advance balance as of that day. This gives us the daily balance for Cash Advances. Then we add all of these daily balances for the Billing Cycle together and divide the total by the number of days in the Billing Cycle. This gives us the "average daily balance" of Cash Advances.

(b) Average Daily Balance of Purchases (including new Purchases). To get the "average daily balance" of Purchases, we take the beginning balance of your Account each day, including unpaid Finance Charges on Purchases, but excluding any other unpaid fees or charges and outstanding Cash Advances, we add any new Purchases transacted that day and subtract payments and credits posted to the Purchases balance as of that day. This gives us the daily balance for Purchases. Then we add all of these daily balances for the Billing Cycle together and divide the total by the number of days in the Billing Cycle. This gives us the "average daily balance" of Purchases. If the New Balance on the Account's previous monthly billing statement was zero or was paid in full within 25 days after the Closing Date, the "average daily balance" of Purchases will be considered zero.



ACCT. NUMBER [REDACTED]			
CREDIT LIMIT	10,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	999.13	MINIMUM PAYMENT DUE	999.13
AVAILABLE CREDIT	9,000.87	PAYMENT DUE DATE	04-21-24

CORPORATE ACCOUNT ACTIVITY

BARTRAM SPRINGS COMMUNITY	TOTAL CORPORATE ACTIVITY
[REDACTED]	\$2,701.32CR

Post Date	Trans Date	Reference Number	MCC	Transaction Description	Amount
03-25	03-25		0000	AUTO PAYMENT DEDUCTION	2,701.32CR

INDIVIDUAL CARDHOLDER ACTIVITY

SUE OLEAR		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
4485-XXXX-XXXX-5918		\$31.92	\$1,031.05	\$0.00	\$999.13
Post Date	Tran Date	Reference Number	MCC	Transaction Description	Amount
02-28	02-26	24943014058010187733713	5200	THE HOME DEPOT #1324 ST. JOHNS FL	30.18
02-29	02-27	74269794058300793649389	5996	PINCH A PENNY - STORE 210 SAINT JOHNS FL	31.92CR
03-01	02-29	24692164060106865098205	5942	AMZN MKTP US*RW1MP8RP1 AMZN.COM/BILL WA	78.95
03-04	03-01	24906414061194717843325	5968	EIG*CONSTANTCONTACT.COM 855-2295506 MA	120.00
03-05	03-04	24692164064100360288201	5942	AMZN MKTP US*RZ5NZ0W92 AMZN.COM/BILL WA	10.99
03-06	03-06	24431064066083336869203	5942	AMAZON.COM*RN7QN3U60 SEATTLE WA	27.64
03-07	03-06	24692164066101709600153	5942	AMZN MKTP US*RN0G11J32 AMZN.COM/BILL WA	68.50
03-07	03-06	24692164066101855802777	5942	AMZN MKTP US*RN3MF1W10 AMZN.COM/BILL WA	96.93
03-11	03-07	24943014068010190698547	5200	THE HOME DEPOT #1324 ST. JOHNS FL	3.87
03-13	03-11	24943014072010188875572	5200	THE HOME DEPOT #1324 ST. JOHNS FL	45.66
03-18	03-16	24692164076109492282509	5942	AMZN MKTP US*R62E114A1 AMZN.COM/BILL WA	395.03
03-19	03-18	24000774078000006079880	8398	SIGNUPGENIUS WWW.SIGNUPGEN NC	59.99
03-25	03-22	24692164082104516769633	5942	AMZN MKTP US*RH0CE1D42 AMZN.COM/BILL WA	93.31

ACCT. NUMBER: [REDACTED]			
CREDIT LIMIT	10,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	999.13	MINIMUM PAYMENT DUE	999.13
AVAILABLE CREDIT	9,000.87	PAYMENT DUE DATE	04-21-24

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