

**Bartram Springs
Community Development District**

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.BartramSpringsCDD.com

January 31, 2024

Board of Supervisors
Bartram Springs Community Development District

Dear Board Members:

The Special Meeting of Bartram Springs Community Development District is scheduled for **Wednesday, February 7, 2024 at 6:00 p.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (*regarding agenda items listed below*)
- III. Scoring of Proposals for Landscape & Irrigation Maintenance Services
- IV. Consideration of Proposals for On-Site Staffing for Amenities & Operation Management Services
- V. Supervisor's Request and Audience Comments
- VI. Next Scheduled Meeting – February 12, 2024 at 6:00 p.m. @ Bartram Springs Club Amenity Center
- VII. Adjournment

A Brighter View for your Landscape Services



Prepared for:

**Bartram Springs
CDD**

January 15, 2023

January 15, 2024

Jim Oliver, District Manager

Governmental Management Services, LLC,

475 West Town Place, Suite 114

St Augustine, FL 32092

Dear Jim,

Priority item #1: Plant Material Health screams "Curb Appeal" to Current and Prospective Residents as well as Management. BrightView feels and understands your concern when residents and visitors notice the lack of green color in the turf, dead palm fronds, bed weeds and the like.. Healthy turf is a deep, dark green color signifying proper nutrients, appropriate irrigation and fertilization, as well as the care and pride of the community. We also understand the concern for following the "Florida Best Management Practices" directives established by the University of Florida. Items such as proper fertilization techniques, minimizing grass clippings into retention ponds, proper mowing and trimming techniques, and community landscape enhancement plantings. We further understand that trees and shrubs are expected to be healthy, upright, vigorous and colorful. To these ends, we will use the latest fertilizer formulations, irrigation techniques and Florida Friendly maintenance practices to achieve this high level curb appeal, with details presented later in this proposal.

Priority item #2: Communication. Communication between your Board, District Manager, and BrightView will either make or break our contract. All the best intentions and service capabilities are useless if we do not communicate clearly with you. Our proposal will refer to specific reporting tools such as property management reports, irrigation inspection reports, and site specific enhancement ideas. These written reports, along with monthly property walks, will demonstrate not only our ability to keep the board informed of our services, but demonstrate our care and concern to constantly improve the Bartram Springs CDD landscape investment.

Priority item #3: Vendor Capabilities and Pricing. Vendor Capabilities and Pricing together reflect the Ultimate Outcome of your Satisfaction. Too few hours on the job means services go missed. Inadequate training and service practices result in unsightly "curb appeal". Rest assured, BrightView has extensive employee training, initial job assessment techniques, and a "value-driven" pricing program that results in a quality performance and customer satisfaction level second to none in the industry. All of this means our price and our service level is driven by your desired outcome for the property. Please note that our pricing that follows will be tied directly to your service expectations.

As an experienced partner delivering both local expertise and national resources, we understand how a well-maintained landscape attracts people, adds to your property value and contributes to your success. When you partner with BrightView, you will have a team of local professionals dedicated to the careful stewardship of your landscape and its enduring beauty and value.

Thank you for the opportunity to submit this proposal. I will follow up with you in the next few days to answer any questions you may have. Feel free to contact me at (904) 887-8553 or by email at Chris.Charbonneau@brightview.com.

Chris Charbonneau

Cell: 904.887.8553

January 12, 2024

Bartram Springs CDD
14530 Cherry Lake Drive East
Jacksonville, FL 32058

Dear Board,

BrightView Landscape Services is proud to submit a Full Service Landscape Maintenance proposal for your Community. Our Team has performed a thorough estimation of the landscape material, evaluated the estimate during our Production review process and met with our team of experts to produce a well thought out and comprehensive proposal for your judgement and review. Thank you for the opportunity to provide a response to your RFP.

As requested, we have submitted complete and qualifying information for the Boards Review . Enclosed you will find a thorough and concise presentation for your evaluation. Additionally, during our process to provide a response to your RFP, we noticed some areas in which we can supplement our response with our previous knowledge of the site, aligned with multiple cost saving measures designed to save money without sacrificing performance quality. Additionally, experience tells us that bi-weekly irrigation inspections can be managed effectively with one inspection and vigilant monitoring by site management team. Utilizing our double layer of supervisory personnel (Account Manager and Operations Manager working tandem), we constantly monitor irrigation system and make adjustments to timer periodically. Using the results of our extensive knowledge, experience, and production systems, we have provided an additional, alternative set of pricing for your review.

We understand this is a very big decision for this group as good stewards of the community and its finances. We understand the value the community has entrusted you with as you review the competing submissions. While we expect different areas will appeal differently to each Member, our goal is to provide not only quality service but a partnership with your community designed to be fiscally responsible while improving your community's landscape palette.

The backbone of BrightView has always been about people. From the people who service your communities to the residents of the community, our goal is to take care and take pride. Take care of our customers and employees and take pride in the performance of our services. Our industry leading Production Mapping, Quality Site Assessments and Customer Service Teams set us apart from the competition and allow us to showcase the depth and scope of our ability as the leading landscape maintenance provider in the nation. We have provided a snapshot of our initial 90 day plan of action to hit the ground running and make noticeable improvements in not only the daily maintenance operations, but categorizing and developing opportunities in areas of the community needing revitalization.

We appreciate the opportunity to serve as your landscape maintenance provider. We can make a difference in your community. Read on to learn how we can exceed your expectations and still provide quality service with efficiency.

Sincerely,

Chris Charbonneau

Executive Summary

BrightView Landscape Services is proud to submit the following proposal for Bartram Springs CDD. After thoroughly reviewing the property with multiple teams, coming up with solutions to current issues, providing the largest value add. Some of the highlights are included in the following executive summary.

DESCRIPTION	DETAILS
Completeness	The proposal has been produced in accordance with RFP requirements
Experience	BrightView has extensive experience partnering with properties similar in size, scope, and current conditions. Included in proposal is a QSA – Quality Site Assessment which is a detailed look at the property including current issues, and solutions. BrightView has extensive experience working with CDD's.
Qualifications	All labor and staffing will be provided in order to produce the best results on the property. Proposal includes specific training and management structure.
Machinery & Manpower	BrightView has a full array of equipment and machinery which is under 3 years old and maintained by a qualified mechanic. Also included are path of motion maps, and detail maps of how maintenance will be performed onsite specifically.
References	BrightView takes pride in our customers and full references of similar work are provided. Please contact them as they are happy to provide details about BrightView. CDD's are a specific market segment, and any contractor should have specific experience in this area.
Cost	BrightView has thoroughly reviewed the RFP and has provided the best value / cost option. Specifically using the correct sized mowers on property and equipment throughout the community. BrightView is open to any feedback from Management and Board.

To: Bartram Springs Community Development District

Ladies and Gentlemen:

The undersigned, as Proposer, hereby declares (1) that the only person or persons interested in the Proposal, as principal or principals is or are names herein and that no other person than herein mentioned has any interest in the Proposal of the Contract to which the Work pertains, (2) that this Proposal is made without connection or arrangement with any other person, company, or parties making a Proposal and (3) that the Proposal is in all respects fair and made in good faith without collusion or fraud.

The Proposer further declares that he has examined the site of the Work; that he has made sufficient investigations to fully satisfy himself that such site is a correct and suitable one for this Work; and he assumes full responsibility therefore; that he has examined the Specifications for the Work and from his own experience or from professional advice that the Specifications are sufficient for the Work to be done and he has examined the other Contract Documents relating thereto, including the Notice to Contractors, Instructions to Proposer, Proposal, Agreement, General Conditions, Detailed Specifications and Maintenance Map and he has read all addenda prior to the opening of Proposals, and that he has satisfied himself fully, relative to all matters and conditions with respect to the Work to which this Proposal pertains.

The Proposer proposes and agrees, if this Proposal is accepted, to contract with the Owner in the form of contract specified, to furnish all necessary materials, all equipment, all necessary machinery, tools, apparatus, means of transportation, and labor necessary to complete the Work specified in the Proposal and the Agreement, and called for by the Detailed Specifications and Maintenance Map and in the manner specified.

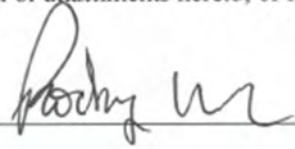
Note: The proposal summary contained herein is merely illustrative of the minimum amount/quantity of Work to be performed under the Contract, in the case of any conflict between this schedule of Proposal items and the Contract Specifications, the Contract Specifications will prevail.

PER CONTRACT DOCUMENTS:

1. Certificate of insurance is enclosed with Proposal.
2. Proposal is for a one year term, with the option for four annual renewals thereafter.
3. Proposer certifies he has made a complete inspection of the site of the proposed work and fully understands and complies with the Instructions to Proposer.
4. The District reserves the right to add and delete individual items from the final Contract award and during the Contract term.
5. This Proposal covers all maintenance Work detailed in the general conditions, detailed specifications and Maintenance Map.

The undersigned hereby authorize(s) and request(s) any person, firm or corporation to furnish any pertinent information requested by the District, or their authorized agents, deemed necessary to verify the statements made in this proposal or attachments hereto, or regarding the ability, standing and general reputation of the Proposer.

BrightView Landscape Services, Inc.
Name of Organization

By: 

This 14th day of January, 2024

By: Rodney Hicks, Branch Manager
Name and Title of Person Signing

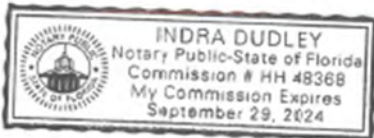
(Apply Corporate Seal if filing as a Corporation)

State of Incorporation: Florida

State of Florida

County of Duval

The foregoing instrument was acknowledged before me this 14th day of January, 2024, by Rodney Hicks, of the BrightView Landscape Services, Inc., who is personally known to me or who has produced _____ as identification and who did (did not) take an oath.




Signature of Notary taking acknowledgment

PRICING

LANDSCAPE MANAGEMENT

Base Management Monthly Price	\$ 12,343.00
Base Management Yearly Fee	\$148,116.00

Base Management pricing includes:

- 52 Grounds Maintenance Visits
- Mowing, Weeding, Edging
- Blowing Debris
- Bed Weed Control
- Shrubs and Groundcover Pruning
- Irrigation Inspection

Irrigation Inspection includes:

- Monthly check and adjust all zones
- Monthly cleaning irrigation heads
- Monthly Irrigation report
- **Alternative Base Price (efficiency based) ^\$131,256.00**



Fertilizer/Pest Control/Weed Control Monthly Price	\$ 4,880.00
Fertilizer/Pest Control/Weed Control Yearly Fee	\$58,560.00

Agronomics Management pricing includes:

- Turf Fertilization
- Turf Insect and Weed Control as needed
- Shrub and Groundcover Fertilization
- Shrub and Groundcover Insect Control as needed.

Annual Installation Monthly Price	\$ 1,820.00
Annual Installation Yearly Fee	\$ 21,840.00

Annual Installation pricing Includes:

- Install 2100 - 4" annuals 4x/year
- Soil amendment, prep and cleanup is included in price

Palm Tree Pruning Monthly Price	\$ 541.00
Palm Tree Pruning Yearly Fee	\$ 6,492.00

Palm Pruning pricing includes:

- Palms pruned 1x/ year
- Cleanup and debris removal is included in the price

Total Yearly Price: \$235,008.00 per year

Total Monthly Price: \$ 19,584.00 per month

Additional Services:

Mulch Application Monthly Fee	<u>\$ 14,559.00</u>
Mulch Application Yearly Fee	\$174,708.00

Mulch Application pricing includes:

- 990 cubic yards of Mulch 1x/year
- 110 cubic yards of Playground Mulch
- 2016 bales of Pine Straw
- Prep and cleanup is included in the price

Veterans Park: \$35,000.00

Maintenance \$ 8,900.00
Overseeding \$ 8,033.00
Aeration \$ 7,800.00
Fertilization \$10,267.00

Full time Irrigation Technician \$72,800.00 per year

BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT

**ACKNOWLEDGMENT OF RECEIPT OF DOCUMENTS
AND PROPOSAL SIGNATURE FORM**

This Proposal for landscape and irrigation maintenance services has been submitted on this 18th day of January, 2024 by BrightView Landscape Services, Inc. [company] whose business address is 11530 Davis Creek Court, Jacksonville, FL 32256, telephone number is (904) 292-0718, fax number is (904) 292-1014, and electronic mail address is rodney.hicks@brightview.com.

The undersigned acknowledges, by the below execution of this proposal, that all information provided herein has been provided in full and that such information is truthful and accurate. Proposer agrees through submission of this Proposal to honor all pricing information ninety (90) days from the date of the Proposal opening, and if awarded the contract on the basis of this Proposal, to enter into and execute the services contract in substantially the form included in the proposal documents.

Proposer understands that inclusion of false, deceptive or fraudulent statements on this proposal constitutes fraud; and, that Bartram Springs Community Development District (the "District") considers such action on the part of the Proposer to constitute good cause for denial, suspension or revocation of a proposal for work for the District.

Furthermore, the undersigned acknowledges receipt of the following addenda, the provisions of which have been included in this Request for Proposal.

- Addendum No. 1 - _____ dated received 12/29/2023
- Addendum No. 2 _____ dated received 1/9/2024
- Addendum No. 3 _____ dated received 1/12/2024
- Addendum No. _____ dated _____
- Addendum No. _____ dated _____

This form must be submitted with written proposal

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

UNIT PRICES

Please provide the following unit prices for the following items. Each unit price shall include all costs for complete, installed work including materials, labor, overhead and profit. All materials shall be Florida No. 1 or better.

SOD/SEED/MULCH:

Sodded Bermuda 419 Lawn, SF	\$ <u>1.08</u>
Sodded St. Augustine 'Floritam'	\$ <u>.89</u>
Sodded Bahia Lawn, SF	\$ <u>.85</u>
3" Deep Pine straw, SF	\$ <u>11.00</u>
3" Deep Shredded Hardwood Mulch, SF	\$ <u>60.00</u>

SHRUBS:

Daylily- 1 gal.	\$ <u>8.22</u>
Lantana - 1 gal.	\$ <u>8.22</u>
Parsons Juniper - 3 gal.	\$ <u>16.16</u>
Agapanthus - 3 gal.	\$ <u>17.33</u>
Loropetalum - 3 gal.	\$ <u>15.98</u>
Walters Viburnum - 3 gal.	\$ <u>16.43</u>
Muhly Grass - 3 gal.	\$ <u>15.53</u>

ANNUALS:

Annuals in 4" pots each	\$ <u>2.30 - 2.93</u>
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TREES (CONTAINER):

Crape Myrtle - 30 gal.	\$ <u>363.75</u>
Live Oak - 45 gal.	\$ <u>599.72</u>
Live Oak - 100 gal.	\$ <u>946.25</u>
Southern Magnolia - 30 gal.	\$ <u>354.79</u>
Red Cedar- 30 gal.	\$ <u>327.92</u>

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES/UNIT PRICES
(PLEASE PROVIDE ACCURATE PRICING)**

COST FOR ADDITIONAL MOWING

Lump Sum, Area #1	\$ <u>712.00</u>
Lump Sum Bahia, Area #2	\$ <u>189.00</u>
Lump Sum Bahia, Area #3	\$ <u>213.00</u>

COST FOR ONE TIME ADDITIONAL POND MOWING

Lump Sum Bahia on Pond # 2	\$ <u>77.00</u>
Lump Sum Bahia on Pond # 4	\$ <u>120.00</u>
Lump Sum Bahia on Pond # 5	\$ <u>96.00</u>
Lump Sum Bahia on Pond # 6	\$ <u>96.00</u>
Lump Sum Bahia on Pond # 7	\$ <u>96.00</u>
Lump Sum Bahia on Pond # 10	\$ <u>77.00</u>
Lump Sum Bahia on Pond # 14	\$ <u>77.00</u>
Lump Sum Bahia on Pond # 16	\$ <u>120.00</u>
Lump Sum Bahia on Pond # 17	\$ <u>77.00</u>
Lump Sum Bahia on Pond # 20	\$ <u>96.00</u>
Lump Sum Bahia on Pond # 21	\$ <u>120.00</u>
Lump Sum Bahia on Pond # 22	\$ <u>96.00</u>
Lump Sum Bahia on Pond # 25	\$ <u>120.00</u>
Lump Sum Bahia on Pond #26	\$ <u>120.00</u>

COST FOR ONE TIME DRAINAGE EASEMENT ROUGH MOWING (RED AREAS ON MAP)

Lump Sum Drainage Easement # D 1	\$ <u>175.00</u>
Lump Sum Drainage Easement # D 2	\$ <u>175.00</u>
Lump Sum Drainage Easement # D 3	\$ <u>175.00</u>
Lump Sum Drainage Easement # D 4	\$ <u>175.00</u>

COST FOR BERMUDA TURF AERIFICATION

Aerification for both Bermuda Sports Fields	\$ <u>7,800.00</u>
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COST TO OVERSEED BERMUDA SPORTS FIELDS

Overseeding for both Bermuda Sports Fields at a rate of 8 pounds of Rye Seed per 1000sqft \$ 8,033.00

Refer to Detailed Specifications on Mulch removal.

<u>MULCH REMOVAL</u>	<u>Cost</u>
Amenity Facility	
Pool area and building	\$ <u>2,300.00</u>
Parking lot	\$ <u>2,300.00</u>

Entry

Entry thru Everest curb cut including median \$ N/A

Center Medians

Everest to School Curb Cut	\$ <u>N/A</u>
School to Ginnie Springs Rd.	\$ <u>N/A</u>
Ginnie Springs Rd. to Chary Lake Dr.	\$ <u>N/A</u>

PALM SERVICES (PER LANDSCAPE SPECS)

Lump Sum Prune (Total Palms) \$ 6,500.00

Lump Sum Fungicide/Insecticide/Fertilize (Total Palms) \$ 12,400.00

Please provide unit prices for routine maintenance repair and replacement of the following items. Each unit price shall include costs for complete, installed work including materials, labor, overhead and profit.

CONTROLLER:

Rain Bird ESTP-32MC	\$ <u>2,400.00</u>
Rain Bird ESP-24	\$ <u>2,200.00</u>

VALVE:

Rain Bird PGA/50	\$ <u>598.00</u>
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Heads: Rainbird or Hunter

Rotor	\$ <u>45.00</u>
Pop up 6"	\$ <u>38.00</u>
Pop up 12"	\$ <u>42.00</u>

WIRE:

14-1 Red Ft.	\$ <u>.55</u>
14-1 White Ft.	\$ <u>.55</u>
Wire Splice 3MDBR EA	\$ <u>8.00</u>

PIPE:

3" PR - 160, LF	\$ <u>4.00</u>
2-1/2" PR - 160, LF	\$ <u>3.88</u>
2" PR - 160, LF	\$ <u>3.83</u>

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1-1/2" PR - 160, LF	\$ 2.86
1-1/4" PR - 160, LF	\$ 2.20
1" CL - 200, LF	\$ 1.80
3/4" CL - 200, LF	\$ 1.87
1/2" PR - 315, LF	\$ 1.47

MISCELLANEOUS:

1/2" Flex PVC	\$ 2.00
3/4" Flex PVC	\$ 4.20

SLIP-FIX REPAIR COUPLING:

3", EA	\$ 81.00
2-1/2", EA	\$ 53.00
2", EA	\$ 41.00
1-1/2", EA	\$ 26.00
1-1/4", EA	\$ 24.00
1", EA	\$ 22.00
3/4", EA	\$ 18.00
1/2", EA	\$ 12.00

PLEASE PROVIDE HOURLY RATES FOR THE FOLLOWING ITEMS:

A. Mowers	\$ 85.00	Acre
B. Bush-Hog	\$ 150.00	Hour
C. Tractor	\$ 150.00	Hour
D. Supervisor with Transportation	\$ 150.00	Hour
E. Laborer with hand equipment	\$ 85.00	Hour
F. Truck	\$ 85.00	Hour
G. Irrigation Tech labor rate	\$ 85.00	Hour

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6. Proposal amount is \$ 235,008.00 for year one.
Written amount: two hundred thirty-five thousand eight dollars
- Renewal price is \$ 235,008.00 for year two.
Written amount: two hundred thirty-five thousand eight dollars
- Renewal price is \$ 242,058.00 for year three.
Written amount: two hundred forty two thousand fifty eight dollars
- Renewal price is \$ 249,312.00 for year four.
Written amount: two hundred forty nine thousand three hundred twelve dollars
- Renewal price is \$ 256,788.00 for year five.
Written amount: two hundred fifty six thousand seven hundred eighty eight dollars

Proposer: BrightView Landscape Services, Inc.

SIGNATURE: 

TITLE: Business Developer

ADDRESS: 11530 Davis Creek Court
Jacksonville, FL 32256

SIGNATURE: 

TITLE: Branch Manager

ADDRESS: 11530 Davis Creek Court
Jacksonville, FL 32256

SIGNATURE: 

TITLE: Administrator

ADDRESS: 11530 Davis Creek Court
Jacksonville, FL 32256

6. Is the Proposer incorporated in the State of Florida? yes (X) no ()

6.1 If yes, provide the following:

o Is the Company in good standing with the Florida Department of State, Division of Corporations? yes (X) no ()

If no, please explain _____

o Date incorporated December 15, 1988 Charter No. 95-4194223

6.2 If no, provide the following:

o The State with whom the Proposer company is incorporated? _____

o Is the company in good standing with the State? yes () no ()

In no, please explain _____

o Date incorporated _____ Charter No. _____

o Is the Proposer company authorized to do business in the State of Florida? yes () no ()

7. Is the Proposer company a registered or licensed contractor with the State of Florida? yes (X) no ()

7.1 If yes, provide the following:

o Type of registration (i.e. certified general contractor, certified electrical contractor, etc.) Certifications, COI, W9, and affidavits enclosed

o License No. _____ Expiration Date _____

o Qualifying individual _____ Title _____

o List company(s) currently qualified under this license _____

7.2 Is the Proposer company a registered or licensed Contractor with Duval County? yes (X) no ()

7.3 Has the Proposer company performed work for a community development district previously? yes (X) no ()

8. List the Proposer's total annual dollar value of work completed for each of the last three (3) years starting with the latest year and ending with the most current year (2020) 2.4 Billion, (2021) 2.4 Billion, (2022) 2.6 Billion

9. What are the Proposer's current insurance limits?

General Liability \$ 2 Million
 Automobile Liability \$ 5 Million
 Workers Compensation \$ 3 Million
 Expiration Date October 1, 2024

10. Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past two years? yes () no (X)

If yes, please describe each violation, fine, and resolution _____

11. Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from bidding or contracting on any state, local, or federal-aid contracts in any state(s)? Yes X No _____ If so, state the name(s) of the company(ies) _____

the state(s) where barred or suspended _____
 state the period(s) of debarment or suspension _____

12. What is the landscape and irrigation maintenance experience of the proposed superintendent and project manager?

INDIVIDUAL'S NAME	PRESENT POSITION OR OFFICE	MAGNITUDE AND TYPE OF WORK	YEARS OF LANDSCAPE AND IRRIGATION MAINTENANCE EXPERIENCE	YEARS WITH FIRM	IN WHAT CAPACITY?
Daniel Bauman	Account Mgr	Client Liaison	28	26	Operations
Chris Efaw	Operations Mgr	Crew Production	12	5	Operations
Alan Wojciechowski	Irrigation Mgr	Irrigation services	22	4	Irrigation

13. Has the Proposer ever failed to complete any work awarded to it? Yes _____ No X
 If so, where and why? _____

14. Has any officer or partner of the Proposer ever been an officer, partner, or owner of some other organization that has failed to complete a landscape and irrigation maintenance contract?

Yes _____ No X If so, state name of individual, other organization and reason
therefore. _____

15. List any and all litigation to which the Proposer has been a party in the last five (5) years.

N/A

16. Has the Proposer or any of its affiliates ever been either disqualified or denied prequalification status by a governmental entity? No If so, discuss the circumstances surrounding such denial or disqualification as well as the date thereof.

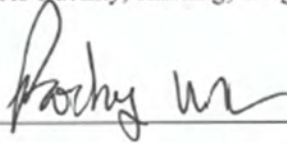
17. Within the past five (5) years, has the Proposer failed to complete a project within the scheduled contract time? No If so, discuss the circumstances surrounding such failure to complete a project on time as well as the date thereof.

18. Please state whether or not the Proposer has completed background checks on all of its employees who will or may be providing services at the Bartram Springs Community Development District? Yes X No _____ If no, please state the date by which the Proposer will assure to the District the completion of such background check.

[CONTINUED ON FOLLOWING PAGE]

The undersigned hereby authorize(s) and request(s) any person, firm or corporation to furnish any pertinent information requested by the Bartram Springs Community Development District or their authorized agents, deemed necessary to verify the statements made in this document or documents attached hereto, or necessary to determine whether the Bartram Springs Community Development District should qualify the Proposer for bidding on its landscape and irrigation maintenance project, including such matters as the Proposer's ability, standing, integrity, quality of performance, efficiency and general reputation

BrightView Landscape Services, Inc.
Name of Proposer

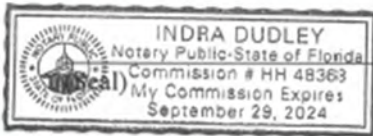
By: 

Rodney Hicks, Branch Manager
[Type Name and Title of Person Signing]

This 16th day of January, 2024.

(Corporate Seal)

Sworn to before me this 16th day of January, 2024.



 / 9/29/24
Notary Public/Expiration Date

Experience

A photograph of a Mediterranean-style building with a central tower and arches, a palm tree, and a paved walkway. The building has a light-colored stucco finish and a red-tiled roof. A large palm tree stands to the right of the building. In the foreground, there is a paved walkway and some greenery.

Experience and References

Area References

Marsh Creek Master Association

Property Address: St Augustine, FL
Customer Since: 2017
Services Provided: Landscape and Irrigation Installation, and Maintenance, Enhancements, Fertilization, Pest Control,

Contact Dottie Kriner dkriner@mayresort.com or 904.461.9708



Heritage Landing CDD

Property Address: St Augustine, FL
Customer Since: 2001
Services Provided: Landscape Maintenance, Enhancements, Fertilization, Pest Control, Irrigation Services

Contact Melissa Dobbins mdobbins@rizzetta.com or 904.436.6270



Julington Creek Plantation (CDD)

Property Address: Jacksonville, FL
Customer Since: 2015
Services Provided: Landscape and Irrigation Installation and Maintenance, Landscape Design and Enhancement

Contact Jeff Branch jbranch@jpcdd.org or 904.347.0602



Del Webb Nocatee

Property Address: Nocatee, Florida
Customer Since: 2021
Services Provided: Landscape and Irrigation Maintenance, Landscape Enhancement

Contact Nicole Pare Nicole.pare@pulte.com or 904.604.8219



Del Webb

NOCATEE

September 30, 2022

Dear Sir or Madam,

It is with great confidence and pleasure to recommend Brightview Landscape Services. Our members were dissatisfied with the former landscaper because of lack of follow-up and follow through. The association needed a landscaper who would communicate and establish rapport.


Before Brightview's start date of 7/1/2022, they conducted thorough evaluation of the community's landscape conditions with photographs. They sat down with the Board and me to review the evaluation.

Two weeks into the service agreement with Brightview, they hosted a community BBQ for the residents. Brightview began with a meet and greet where they took the opportunity to introduce themselves, speak with the residents, discuss expectations, and ensure their delivery on service. Then, Brightview cooked the food and spent time with our residents. What a great start to our community's relationship with Brightview.

Since Brightview's start at Del Webb Nocatee, they have regularly followed up on work orders. When Brightview addresses a work order, they make direct contact with the person reporting the matter. Sixty days into the service agreement, Brightview provided a Quality Site Assessment, which sets clear expectations for quality, provides a forum for feedback, fosters communication, and measures where we began versus where we're going with the landscape conditions and maintenance.

The association and residents are very happy with Brightview, most notably their communication. The communication has been the bridge to the follow-up and follow through. It has earned the association's confidence in who Brightview is and the work they do. Again, Brightview Landscape Services is highly recommended as an elite landscape company.

Sincerely,



Monica Hodges, General Manager

FirstService Residential

Monica.Hodges@fsresidential.com

445 Grand Wood Drive, Ponte Vedra, FL 32081 904-436-5118

Del Webb Nocatee Homeowners Association, Inc.
445 Grand Wood Drive
Ponte Vedra, FL 32081

August 29, 2022

To Whom It May Concern:

We have recently brought on BrightView Landscaping as our landscape service provider at Del Webb Nocatee Homeowners Association, in Ponte Vedra. Chris Charbonneau and Rodney Hicks have committed themselves to creating a relationship with not only the management team and the board, but the homeowners as individuals as well. They have shown the homeowners that they are committed to partnering with them to create the look for the community that they are expecting.

The BrightView team has been incredible to work with, and a breath of fresh air. They are responsive to the needs of the homeowners, and make contact to ensure that the homeowners understand what has been done to help manage and create the correct expectation. Work orders are completed in a timely manner, and the team, as a whole, is extremely responsive.

If you have any questions, please do not hesitate to reach out to me at 561-699-6939.

Sincerely,



Nicole Pare'

Board President

Del Webb Nocatee Homeowners Association, Inc.

Riverwood by Del Webb Community Association, Inc.
1775 River Run Blvd
Ponte Vedra, FL 32081



April 14, 2023

Del Webb eTown
Attn: Board of Directors
11246 Town View Dr
Jacksonville, FL 32256

RE: BrightView – Professional Reference

Dear Board of Directors,

My name is Scott Jefferson, and I have managed Del Webb Ponte Vedra for the past 8 years. During my tenure, I have worked with three (3) different common area landscape companies. I have worked with a good many more throughout my long career in the business.

BrightView, who took over our common area landscape operations at the turn of this year, has proven themselves to be of the highest caliber. They have exceedingly competent professionals within the ranks of their leadership team. They communicate well – which is necessary to ensure best outcomes.

Since engaging their services, they have done great work in the community. Our grounds present very well. The landscape lines are sharp, the plants and trees maintained, and the grass kept well-manicured. Worthy of additional note, BrightView introduced a proprietary work order/proposal tracking system that is user-friendly and that helps keep pending/completed matters organized and readily accessible.

Our assigned account manager is knowledgeable, easy to work with, and always available to us to address the myriad of items that inevitably arise when overseeing such a large-scale property as ours is.

Ultimately, our residents and board are very pleased with what Brightview brings to the table. Their good work shows daily. We would recommend them to other homeowner associations who are seeking a professional landscape company that produces consistent, high-quality work.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Jefferson".

SCOTT M. JEFFERSON, LCAM
Community Association Manager
Direct 904.834.3400
Email scott.jefferson@fsresidential.com
www.delwebbvp.com

Riverwood by Del Webb Community Association, Inc.
1775 River Run Blvd., Ponte Vedra, FL 32081
Phone: 904-834-3400 / Fax: 904-834-3304

Awards & Recognition



2016

BrightView Recognized with Awards in Design, Development and Maintenance
California Landscape Contractors Association's (CLCA)

2017

Grand Award: FCA US Headquarters (maintained by BrightView)
National Association of Landscape Professionals (NALP)

Oracle Campuses Honored for Efficient Water Use & Savings (maintained by BrightView)
The Silicon Valley Water Conservation Awards Coalition

2018

Colonial Williamsburg Receives Arboretum Accreditation (maintained by BrightView)
ArbNet

ASLA Design Awards: Merit Honors— Antelope Valley College, One Arroyo Trail System, and Cadence Park
American Society of Landscape Architects (ASLA)

Exceptional Partner in Business Development Award
Cushman & Wakefield

BrightView Earns Top Awards in Landscape Maintenance
Arizona Landscape Contractors Association (ALCA)

2019

Award of Excellence Winner
National Association of Landscape Professionals (NALP)

Ballpark of the Year Award: Las Vegas Aviators Stadium (maintained by BrightView)
BaseballParks.com

Exceptional Customer Relations Award
Associated Landscape Contractors of Colorado (ALCC)

BrightView's Groundskeeper Named PCL Sports Turf Manager of the Year
Pacific Coast League

2020

BrightView Development Branch honored by HomeAid Atlanta
HomeAid

Gold Nugget Grand Award: Masterplan Community of the Year— Great Park Neighborhoods, Irvine, CA
CBIA/PCBC

Financial Strength

PART I—FINANCIAL INFORMATION

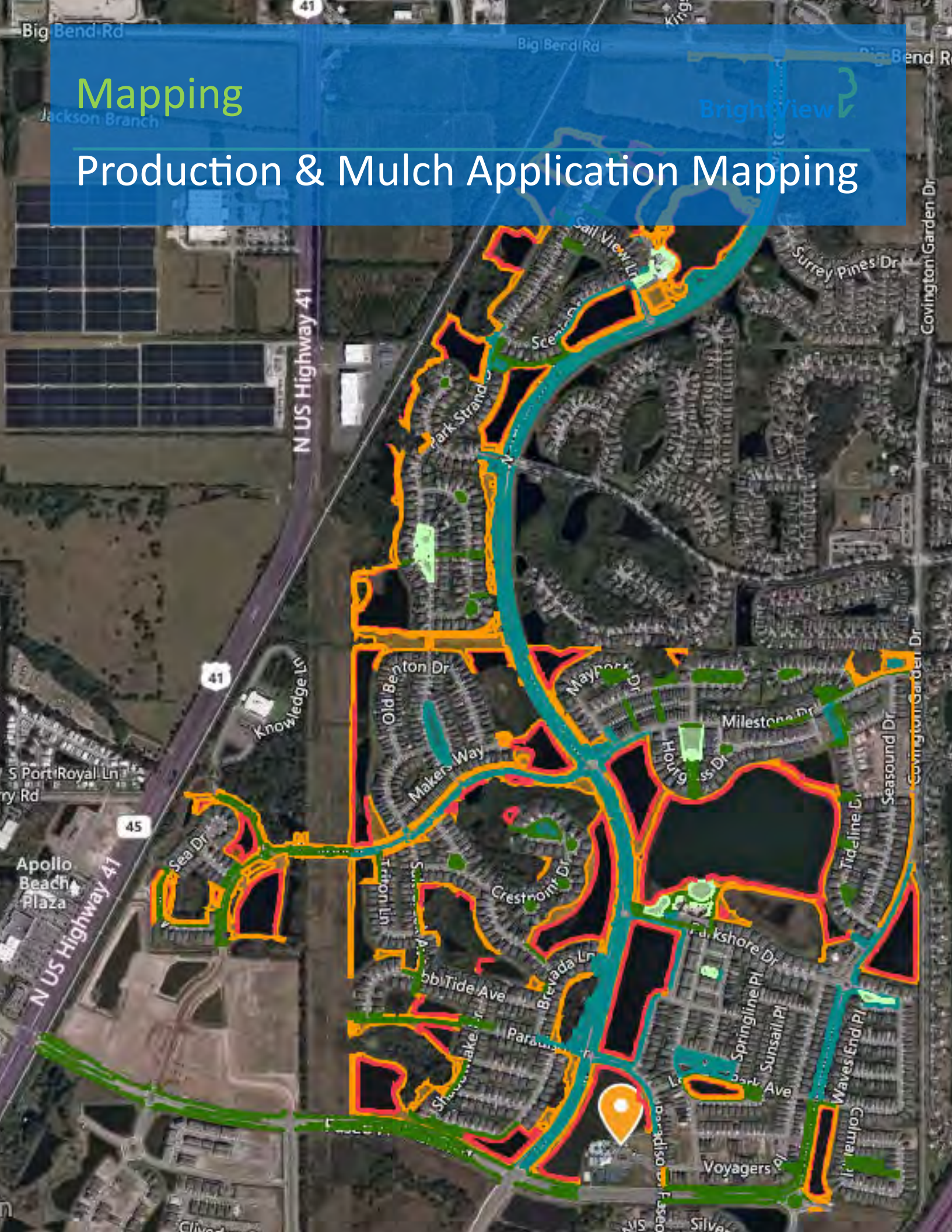
Item 1. Financial Statements.

BrightView Holdings, Inc.
Consolidated Balance Sheets
(Unaudited)
(In millions, except par value and share data)

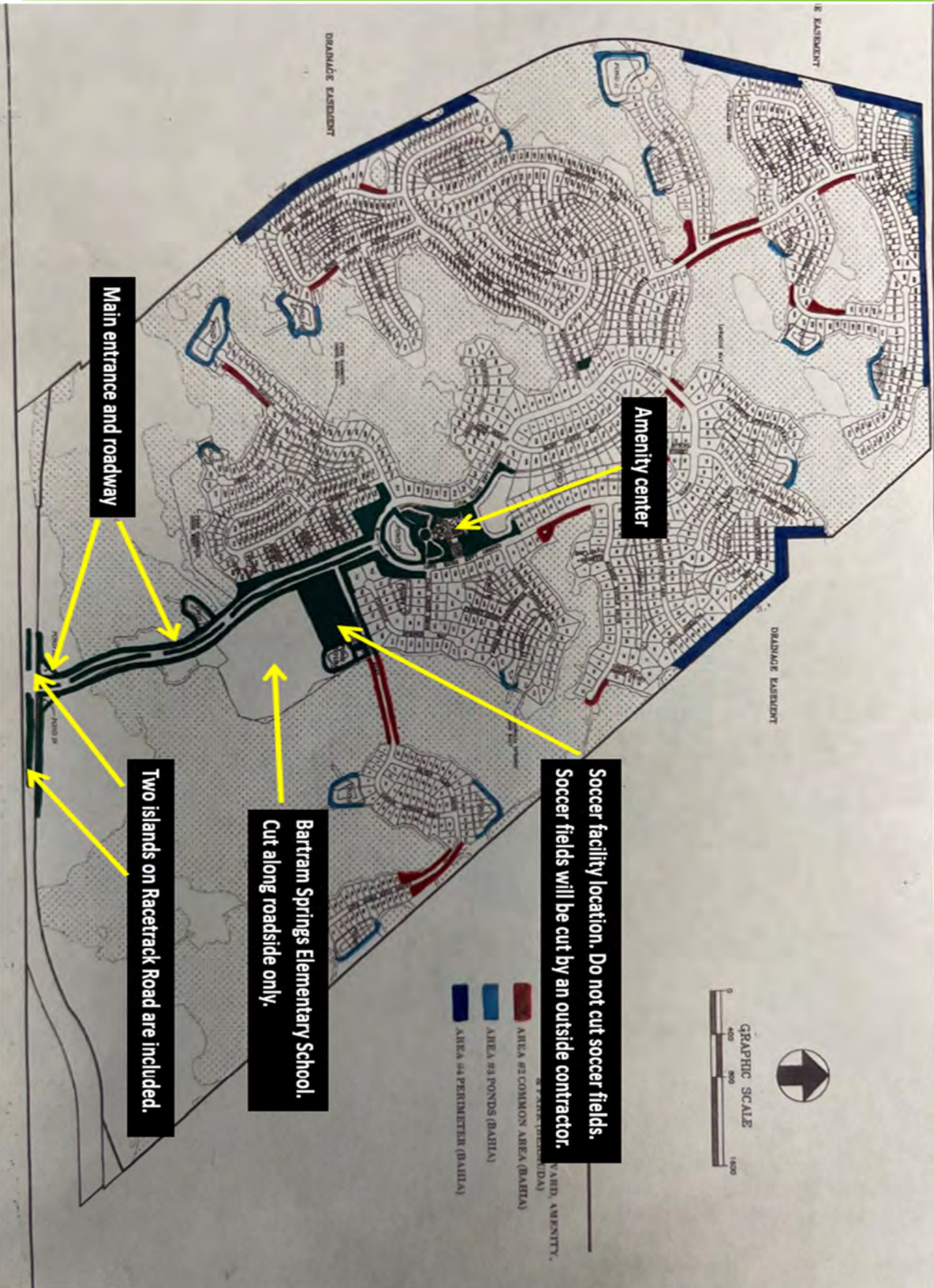
	June 30, 2022	September 30, 2021
Assets		
Current assets:		
Cash and cash equivalents	\$ 26.3	\$ 123.7
Accounts receivable, net	422.4	378.9
Unbilled revenue	121.1	111.2
Other current assets	114.0	97.0
Total current assets	683.8	710.8
Property and equipment, net	323.0	264.4
Intangible assets, net	186.4	197.6
Goodwill	2,005.4	1,950.8
Operating lease assets	78.4	69.5
Other assets	40.0	44.5
Total assets	<u>\$ 3,317.0</u>	<u>\$ 3,237.6</u>
Liabilities and stockholders' equity		
Current liabilities:		
Accounts payable	\$ 159.0	\$ 144.4
Current portion of long-term debt	12.0	10.4
Deferred revenue	73.0	48.2
Current portion of self-insurance reserves	49.6	50.2
Accrued expenses and other current liabilities	210.5	220.9
Current portion of operating lease liabilities	25.6	22.0
Total current liabilities	529.7	496.1
Long-term debt, net	1,336.4	1,130.6
Deferred tax liabilities	56.2	70.8
Self-insurance reserves	101.6	104.5
Long-term operating lease liabilities	59.2	54.2
Other liabilities	36.5	38.7
Total liabilities	2,119.6	1,894.9
Stockholders' equity:		
Preferred stock, \$0.01 par value; 50,000,000 shares authorized; no shares issued or outstanding as of June 30, 2022 and September 30, 2021	—	—
Common stock, \$0.01 par value; 500,000,000 shares authorized; 105,700,000 and 105,200,000 shares issued and 93,000,000 and 105,200,000 shares outstanding as of June 30, 2022 and September 30, 2021, respectively	1.1	1.1
Treasury stock, at cost; 12,700,000 and 287,000 shares as of June 30, 2022 and September 30, 2021, respectively	(168.1)	(4.4)
Additional paid-in-capital	1,504.7	1,489.1
Accumulated deficit	(142.9)	(141.6)
Accumulated other comprehensive income (loss)	2.6	(1.5)
Total stockholders' equity	1,197.4	1,342.7
Total liabilities and stockholders' equity	<u>\$ 3,317.0</u>	<u>\$ 3,237.6</u>

Mapping

Production & Mulch Application Mapping

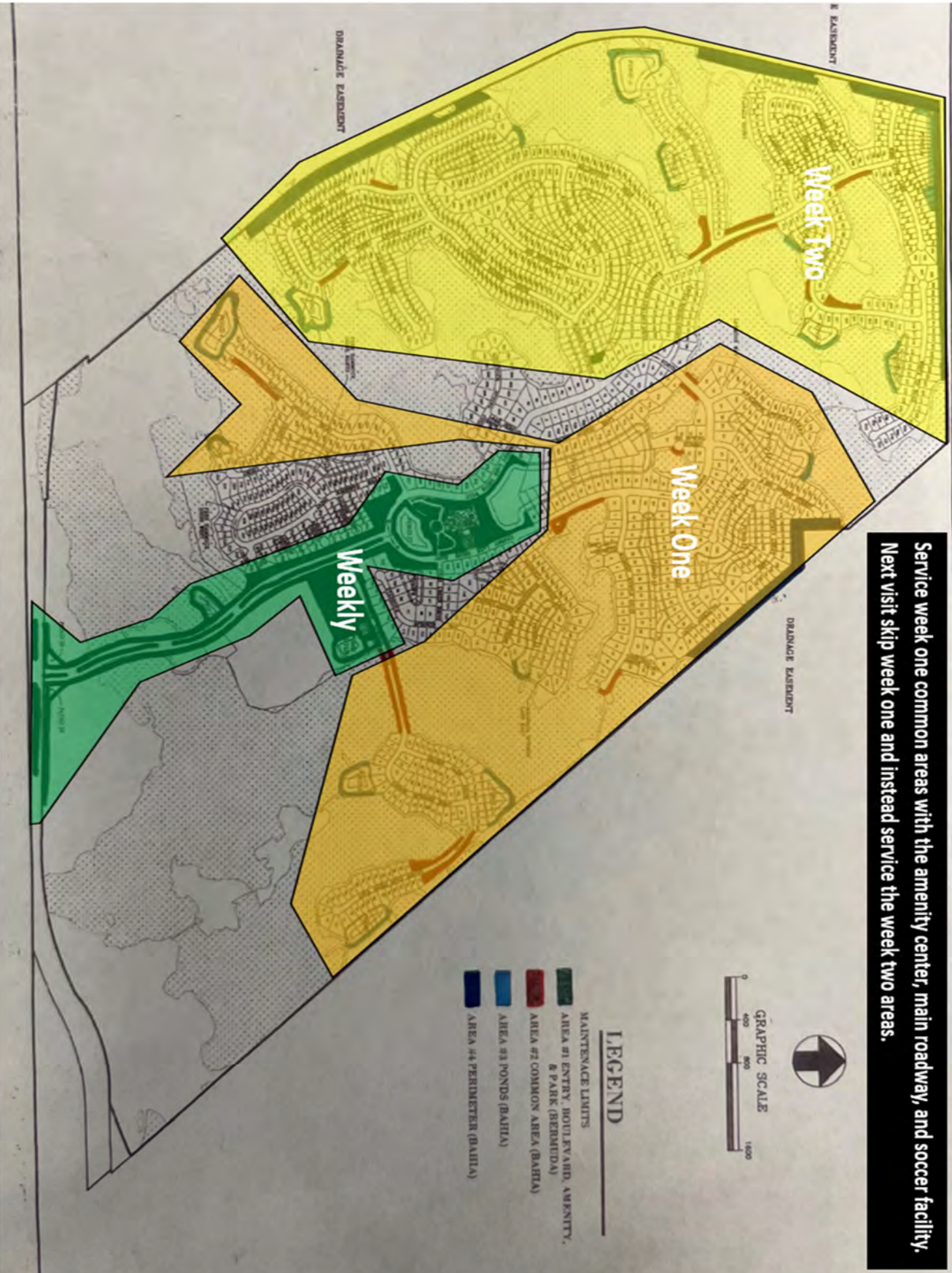


Bartram Springs CDD Notes



Bartram Springs CDD Common Areas Sections

Service week one common areas with the amenity center, main roadway, and soccer facility.
 Next visit skip week one and instead service the week two areas.



Bartram Springs CDD Main Entrance Flower Bed Locations

Untitled Map

Write a description for your map.

Detail flower beds every visit.

Legend



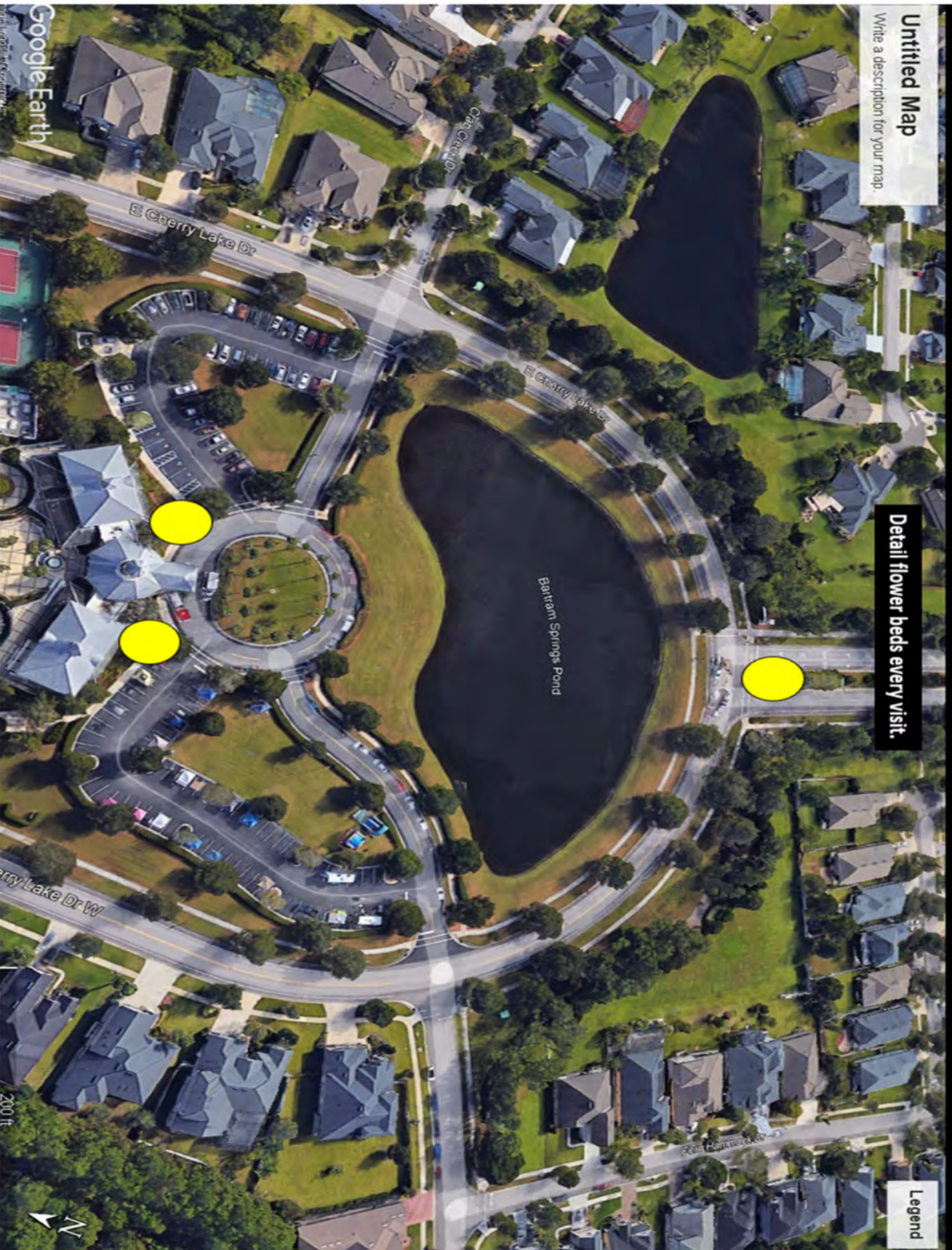
Amenity Center and Roadway Flower Bed Locations

Untitled Map

Write a description for your map.

Detail flower beds every visit.

Legend



Bartram Springs CDD Amenity Center Push Mow Areas

Untitled Map

Write a description for your map.

Use gate and cut small areas inside pool.

Park truck in the parking lot near the tennis courts and begin service here. Complete all tasks before leaving this section. Complete any detail items for the pool area before 9:00AM.

Use gate and cut inside the playground.

Legend



Bartram Springs CDD Amenity Center Edge and Blow Map



Untitled Map
Write a description for your map.

Park truck in the parking lot near the tennis courts and begin service here. Complete all tasks before leaving this section. Complete any detail items for the pool area before 9:00AM.

Use two team members to edge and blow this section. Edge all sidewalks as they're approached.

Legend



Bartram Springs CDD Roadside Mow and String Trim Map



Untitled Map

Write a description for your map.

Gate access

Legend

Use two mowers to move through half of the roadway.
 Cut common areas behind the hedges along the roadway.
 Some of the center median island do not have turf.
 Do not cut the soccer fields. Fields will be cut by an outside contractor.

Bartram Springs CDD Roadside Edge and Blow Map

Untitled Map

Write a description for your map.

Legend



Start edging at the green dot and edge the sidewalks as you go. Edge the center island with the yellow line as you go. The island without the yellow line will still need to be blown. Use two team members to blow. Start one team member at the green dot and blow the main curb first and two center islands as you go. Come back down the sidewalk and finish at the green dot. Start the other team member at the red dot and blow main curb first, come down the sidewalk and into the soccer facility and make your way back to the red dot.

Try to stage the truck near the soccer Facility for gas fill ups and water access.

Green Earth

400ft

Bartram Springs CDD Roadside Mow and String Trim Map

Untitled Map

Write a description for your map.

Legend



Google Earth

One mower should be able to finish this last section of the roadway. Cut the center median islands as you go. The center median islands with the green lines have turf on them. The other island does not. The two islands on Racetrack Road have turf. The island with the line has turf that can be cut with a mower. The small green dot will need a string trimmer.

Bartram Springs CDD Roadside Edge and Blow Map

Untitled Map

Write a description for your map.

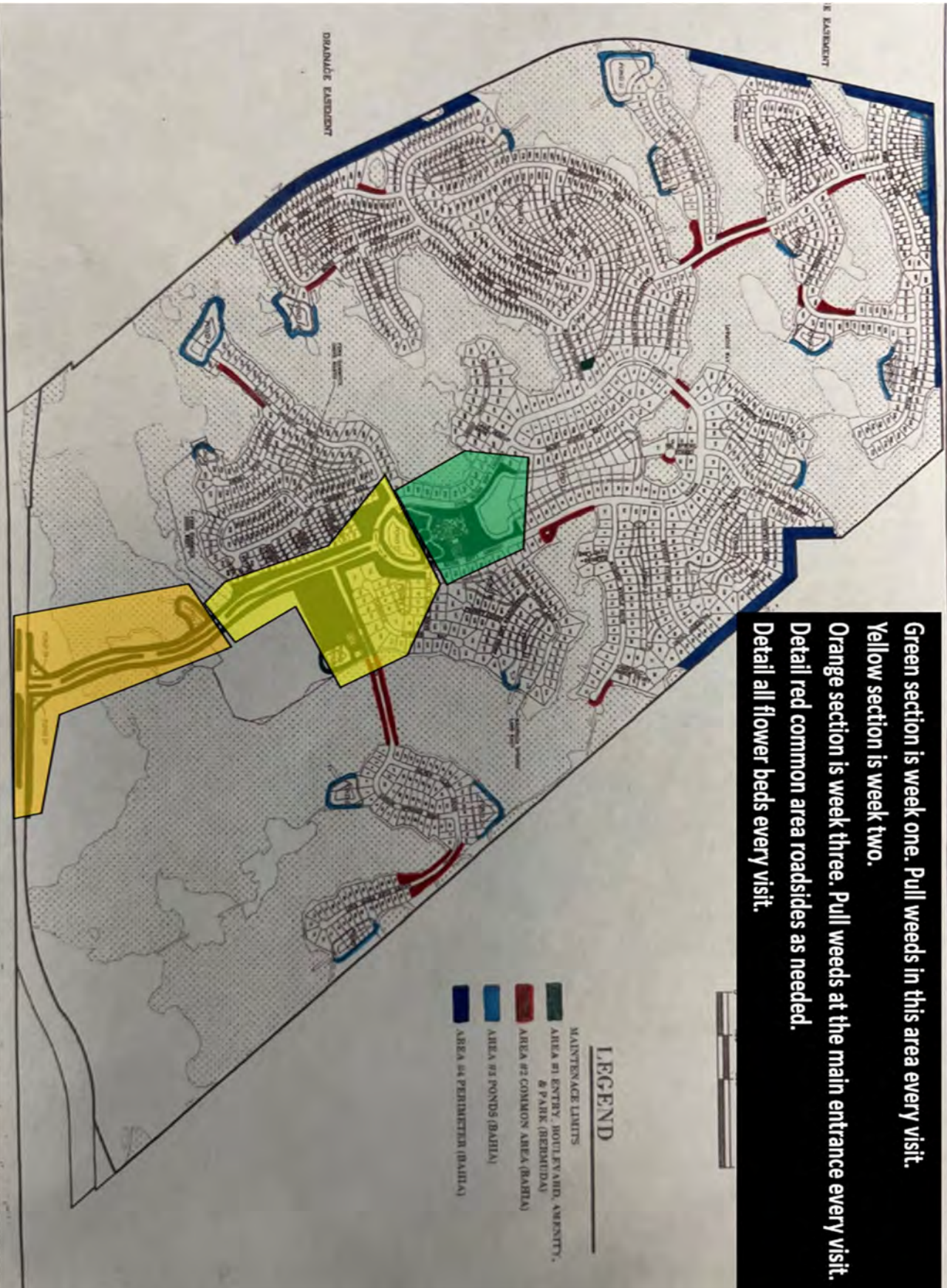


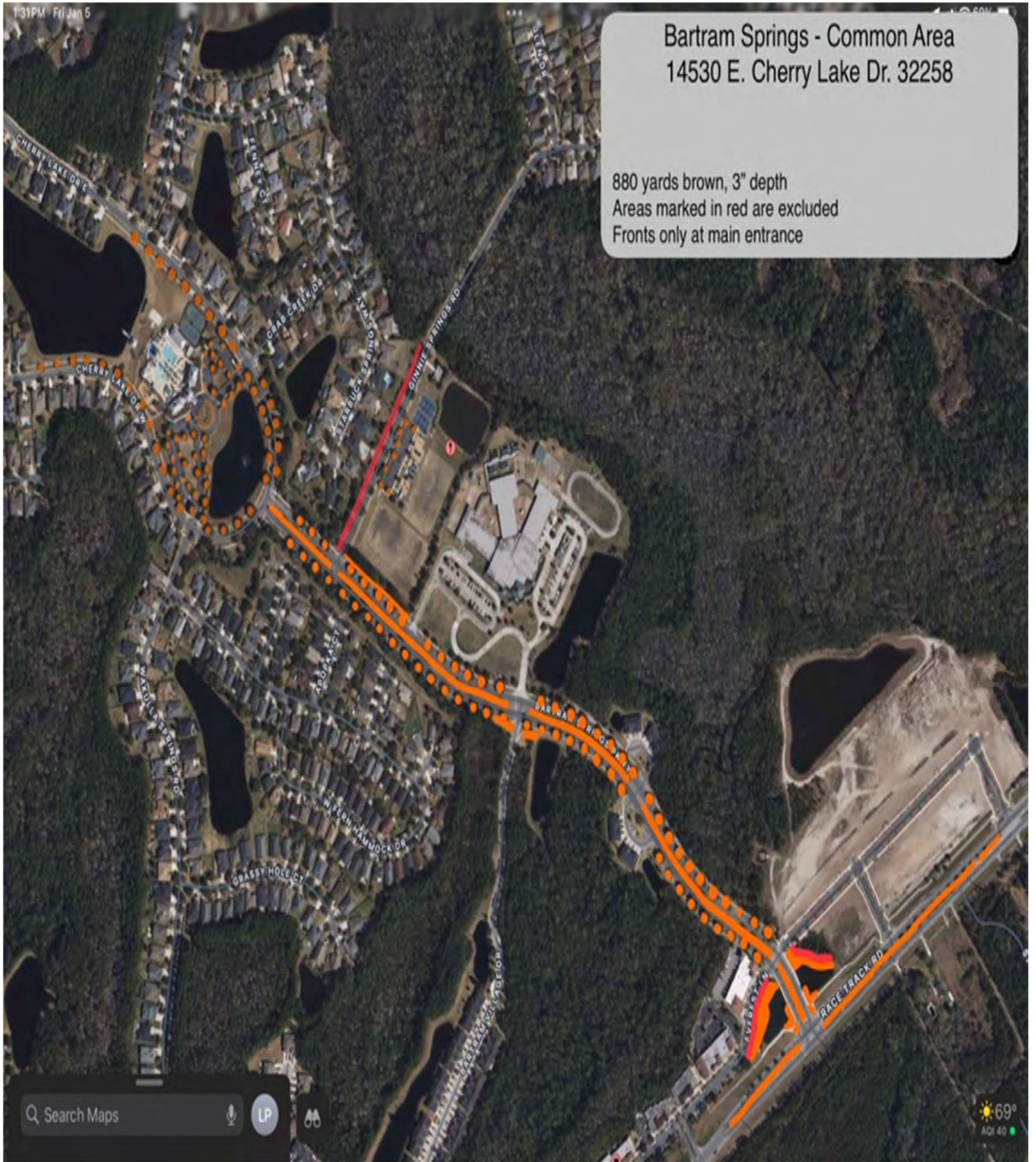
Legend

Edge the last section of the roadway catching the center median islands with the yellow line. Edge the sidewalks as you go. There's turf of the two islands on Racetrack Road. Small area at the yellow dot and both sides of the island with the yellow line. Use two team members to blow starting at the green and red dots. Blow the main curb and three islands as you go. Blow the sidewalk last as you work your way down to the starting points.

Bartram Springs CDD Detail Rotations

Green section is week one. Pull weeds in this area every visit.
Yellow section is week two.
Orange section is week three. Pull weeds at the main entrance every visit.
Detail red common area roadsides as needed.
Detail all flower beds every visit.





Bartram Springs - Common Area
14530 E. Cherry Lake Dr. 32258

880 yards brown, 3" depth
Areas marked in red are excluded
Fronts only at main entrance

Bartram Springs - Amenity Center
14530 E. Cherry Lake Dr. 32258

110 yards brown, 3" depth, 300' hose



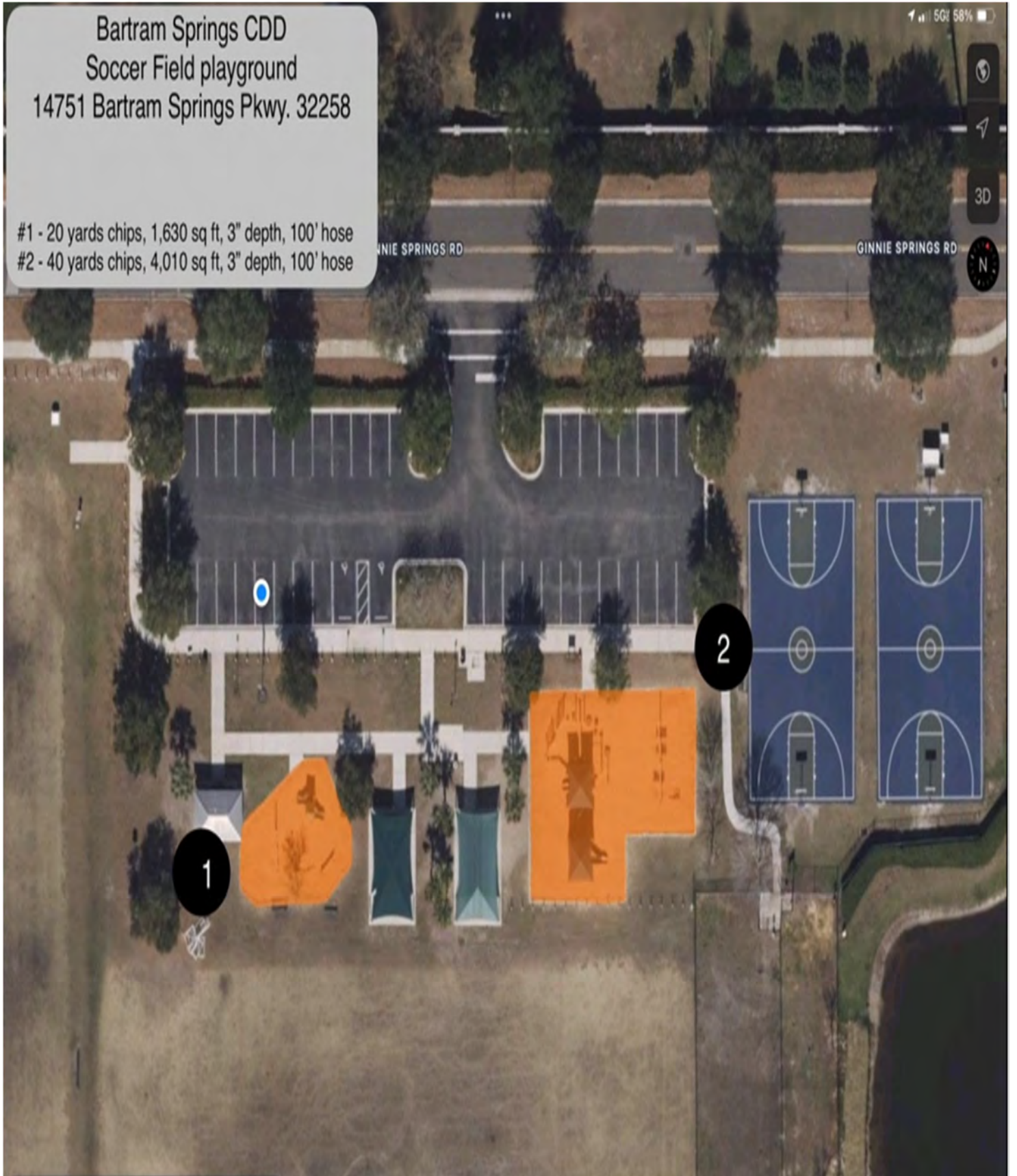
Bartram Springs CDD
Amenity Center playground
14530 E. Cherry Lake Dr. 32258

50 yards chips, 5,115 sq ft, 3" depth, 220' hose



Bartram Springs CDD
Soccer Field playground
14751 Bartram Springs Pkwy. 32258

#1 - 20 yards chips, 1,630 sq ft, 3" depth, 100' hose
#2 - 40 yards chips, 4,010 sq ft, 3" depth, 100' hose



Machinery, Equipment and Manpower



Meet Your Client Services Team (CST)

BrightView Landscape Services prides itself as a Learning Organization. Over the past 80+ years our Company has been a leading innovator in many of today's Best practices.

We have always provided a single point of contact to our Clients to streamline communication and to have accountability in service delivery. We will continue to maintain this best practice based on the success our clients have communicated back. In addition we are now providing our clients with a Client Service Team to better provide transparency in service delivery.

Here we have developed a team to best service each Client and below you will see how each one plays a role in successful client satisfaction:



Account Manager

Focus on Client

- Your primary phone call and contact
- Develop Relationship with Management and Board
- Proactively provide enhancement proposals
- Communicate client needs to PM and Crews

Production Manager

Focus on Execution of the Work

- Manage crews to execute the work
- Hire, develop, evaluate, and retain crew members
- Safety, quality, and efficiency
- Reports to the AM
- Communicate with AM to understand client needs

Ancillary Managers

Focus on Ancillary Work

- Support and drive enhancement work on property
- Mulch or Annual Installation
- Community Enhancement Projects
- Palm Pruning, Street Tree clearance , Canopy thinning and lifting.

E-Verified Employees

BrightView ID Number: 13026

BrightView is enrolled in E-Verify in all states in which we operate to ensure 100% compliance with all US Labor and Immigration laws.

Our participation in this web-based process, currently the best means available to electronically confirm employment eligibility, makes certain that individuals we hire and are working on our client's sites are authorized to work in the United States.

E-Verify is only part of BrightView's robust employment verification program. Our enterprise-wide practice also covers regular training of our staff and semi-annual auditing to maintain compliance with all US Labor and Immigration laws.



Personal Protection Equipment

Your Dedicated BrightView Crew - will always be in full uniform – company shirt, pants, belt, hat and work boots. This not only presents a professional look to our team, it gives a sense of safety to your residents and visitors who can instantly recognize our team members.

Uniforms Crew Leader – Landscape Services option A (Black logo on back of safety vest) *Preferred/Recommended



Uniforms Crew Worker – Landscape Services option B (Blue logo on back of safety vest)



Through ongoing learning and coaching, crew members learn new skills on-the-job and then demonstrate their progress. As crew members gain new skills, they earn opportunities for recognition and promotions.

Assistant Branch Manager Training Program



Operations Managers at BrightView Landscape Maintenance undertake a 4 training session consisting of a total of 14 days. Each session focuses on a specific discipline

- Employee Leadership
- Operational Excellence
- Client Relations
- Financials

Each manager performs pre-work and follow-up testing for each program with a certification process conducted by senior managers at the end. Account Managers work through a detailed learning process providing the skills necessary to succeed as an Operations Manager.

Irrigation Training

Regional Irrigation Leaders complete 5 sessions of training consisting of a total of 25 days. The Regional Irrigation Leader provides certification training to Irrigation Technicians on the mechanics of an irrigation system, conducting a monthly inspection and repairing components.

Account Manager Safety and Training Program

Management training includes both formal training in group settings, ongoing training support available on line and in field shadow programs. Weekly safety classes at each branch.

A Safe Workplace & Community is

#1 Our Priority

Safety is our top priority at BrightView and we are committed to keeping our people safe every day across our business. As an organization committed to constant improvement, we actively work to continue developing a best-in-class Safety Management System that results in zero injuries to our team members. We take pride in conducting our business operations in a manner that helps to ensure the safety and well-being of our team members, customers, and the properties in which we operate.

We believe in the following principles:

Safety is our top priority

Appropriate PPE must be worn at all times

Follow-up, report, and learn from incidents


Everyone is responsible for each other

Training is the first step to safe behavior

You are the key to making a difference

BrightView's management is committed to providing a safe work environment and establishing safe work practices for all our employees. **We begin all new jobs with a safety inspection.** This identifies any job site hazards, roadway hazards and the safest place to operate from onsite.



 Landscape Management: How BrightView Does Safety

Every employee: E-verify, driving & criminal background check, along with initial drug & alcohol screens.

* Trucks are always equipped with cones that are placed around the truck and trailer at all times.

* We also demonstrate this commitment to safety through a continuing program of education and training, accident prevention, reporting, investigation and analysis, and the development of positive attitudes about safety and awareness about safety by all employees.

The following can be provided upon request:

- Safety Manual
- OSHA Compliance Manual
- Right to Know Program
- Safety Rules and Regulations
- HAZCOM Policy
- Safety Compliance Checklists
- Crew Member Equipment
- Safety Training Program
- Weekly Safety Talks

Equipment List

Route Trucks

- (26) Ford F150 1/2 Ton Pick Ups
- (20) Ford F250 3/4 Ton Pick Ups
- (4) Ford F550 -Trucks

Spray Trucks

- (1) Ford F250 Spray Truck 200 Gallon
- (1) Ford 450 RC Spray Truck with 2 [Lesco](#) skid mounted sprayers -300 gallons
- (4) [50 gallon Lesco](#) Sprayer Skid Mount
- (5) Ride on z-sprayers
- (2) Toro ride on boom sprayers
- (1) Vortex spreader ornamental fertilizer

Irrigation Truck

- (3) Ford F250 SC XL
- (9) F150

Dump Body Trucks

- (3) Ford F450 Trucks
- (8) Isuzu Dump Trucks

Trailers

- (12) Custom Built Equipment Trailer
- (2) Weld Rite 16' Batwing Trailer
- (1) 10' Flatbed
- (1) Ray side 16'x6'
- (1) Weld Rite 16'x6'
- (9) 20' Enclosed Trailer



Field Equipment (400 units)

- Gas articulating shears
- Hand shears
- Straight shears
- [Back pack](#) sprayers
- Fertilizer spreaders
- Hand spreaders
- Walk behind spreaders
- Riding fertilizer spreaders



Large Equipment

- (1) Polecat Aerial Lift
- (3) Bandit 1590 Brush Chipper
- (1) Skid Steer Loaders
- (2) Aerial Lift Trucks

Utility Vehicle

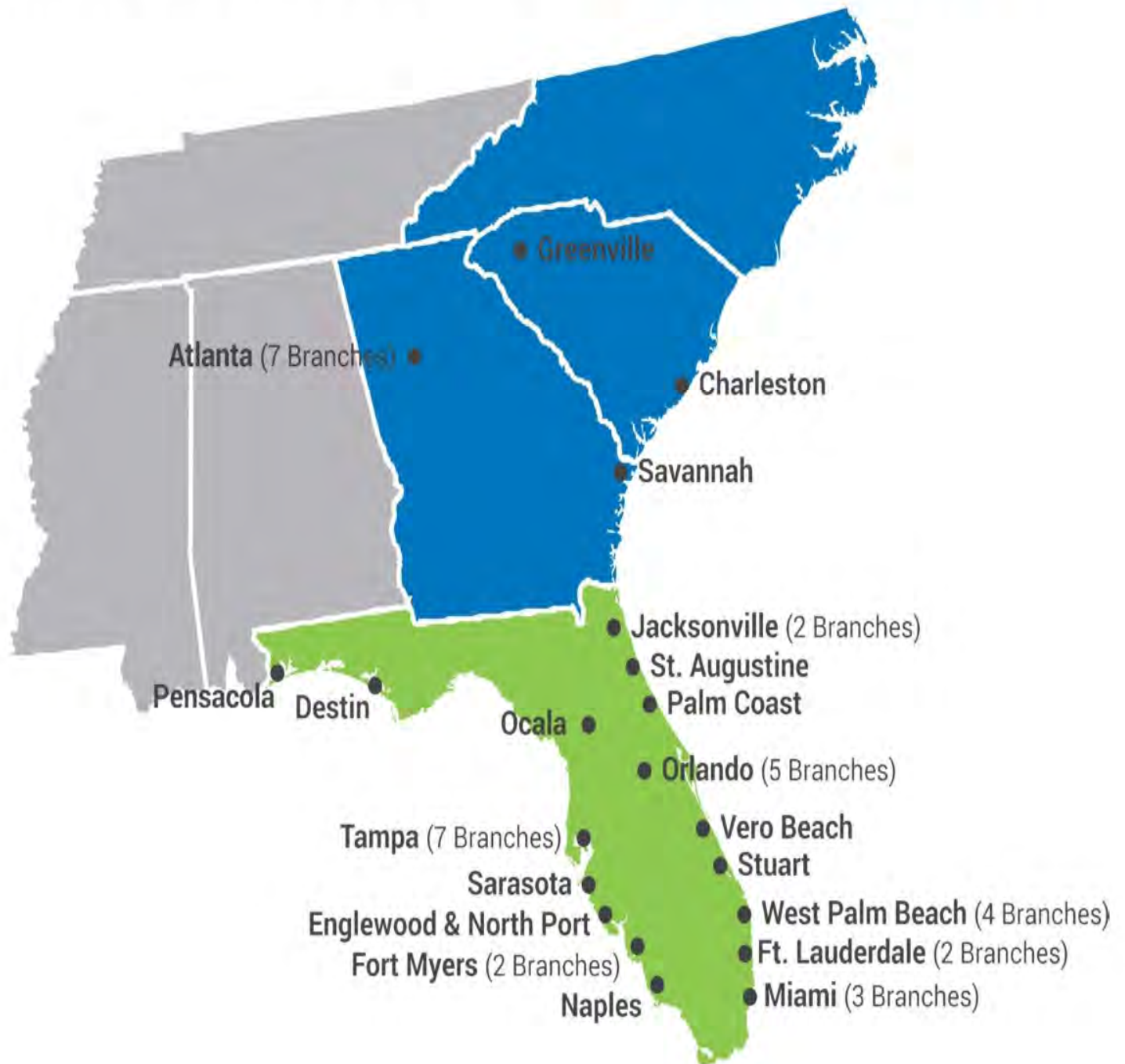
- (8) John Deere Gators

Mower Equipment

- (8) 48" Walk behind mowers
- (15) 52" Stand on mower
- (2) 11' Batwing Mowers
- (30) 61" Riding Mowers

Resources

BrightView brings 140 years of experience and client-focused service. We function under the belief that taking care of our teams and clients should always be at the heart of what we do. True to our name, BrightView represents our optimism for the future-offering new opportunities for our clients and team members to succeed. - [28 Florida branch locations.](#)



Emergency Storm Response

We will help you be ready for whatever hurricane season throws your way! With help from our local teams we can provide recommendations on structural pruning to developing a post storm clean up action plan tailored to your property. Thanks to our large footprint within Florida we're able to bring in outside help if necessary to get you cleaned up quickly in the event of large storms.

Safety before and after a storm is our primary focus. Immediately following a storm our teams will ensure:

- Vehicle access is cleared, allowing emergency personnel access.
- Debris that may pose immediate risk is cleared.
- Plant material that may have a chance of surviving is replanted.
- Hazardous damaged limbs that remain in trees are trimmed or removed.
- Tree limbs, root balls, or large wood debris remaining on the ground is chipped and removed.
- Final restoration of any remaining damages or losses resulting from the storm is performed



Pro-Active Communication

From Your BrightView Manager

Your contact and your BrightView Manager will be one phone call, text, email away from each other at all times. All managers are provided with a company Iphone complete with their company email. You will have your manager's cell phone and will be able to be in contact with him or her at any time. Your Account Manager will be your SINGLE POINT OF CONTACT for all your needs. On top of this easy access, our Account Manager will also provide you with pro-active communication reports on a weekly basis including...

Quality Site Assessment (QSA) Report

As part of our reporting plan you will receive quality site assessments (QSA's) on a monthly basis. These inspections review turf quality, seasonal flowers, tree & shrub care, site quality and irrigation management. The assessments provide recommendations for property enhancements, note any maintenance items that need addressed and allow for additional reporting on property areas that may be outside of our scope work.

In the next few pages we have included an example of a QSA we submitted to a client. As you will see the detail is very clear. Each of the QSA's are electronically generated and submitted to the manager after each walk. These all will be archived and available to compare and track the progress through the contract. the feed bck we receive is this is the single best tool BrightView shares with the Clients Boards to assist the Community with communication and tracked data for developing a long term landscape plan for the Community

Seamless Transitions

Create Successful Partnerships



Success depends on a seamless transition especially with a large community like Bartram Springs , This transition sets the tone for the entire relationship and acts as a foundation for successful partnership. An ideal transition is smooth, cost effective and transparent.

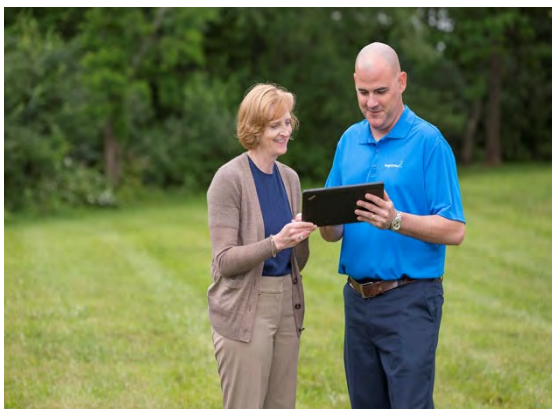
At our initial kick-off meeting, we will confirm communication protocols, review the contract and scope of work along with a timeline on completion of key site initiatives, review our safety protocols, introduce our QSA process,

1 WEEK BEFORE SERVICE START



- Tour entire site with BV Team that will be involved in project
- Assemble and prepare all required equipment
- Final update to community Representative
- Tour with community representative to discuss the following:
- Complete Irrigation Audit of entire property.
- Implementation of complete Irrigation inspection Program
- Monthly Rotational Maintenance Plan
- Schedule and implementation of comprehensive Fertilization Program
- Complete Horticulture Site Inspection
- Complete Arbor Inspection Report
- Any additional findings or requests from the site

1 MONTH AFTER SERVICE START



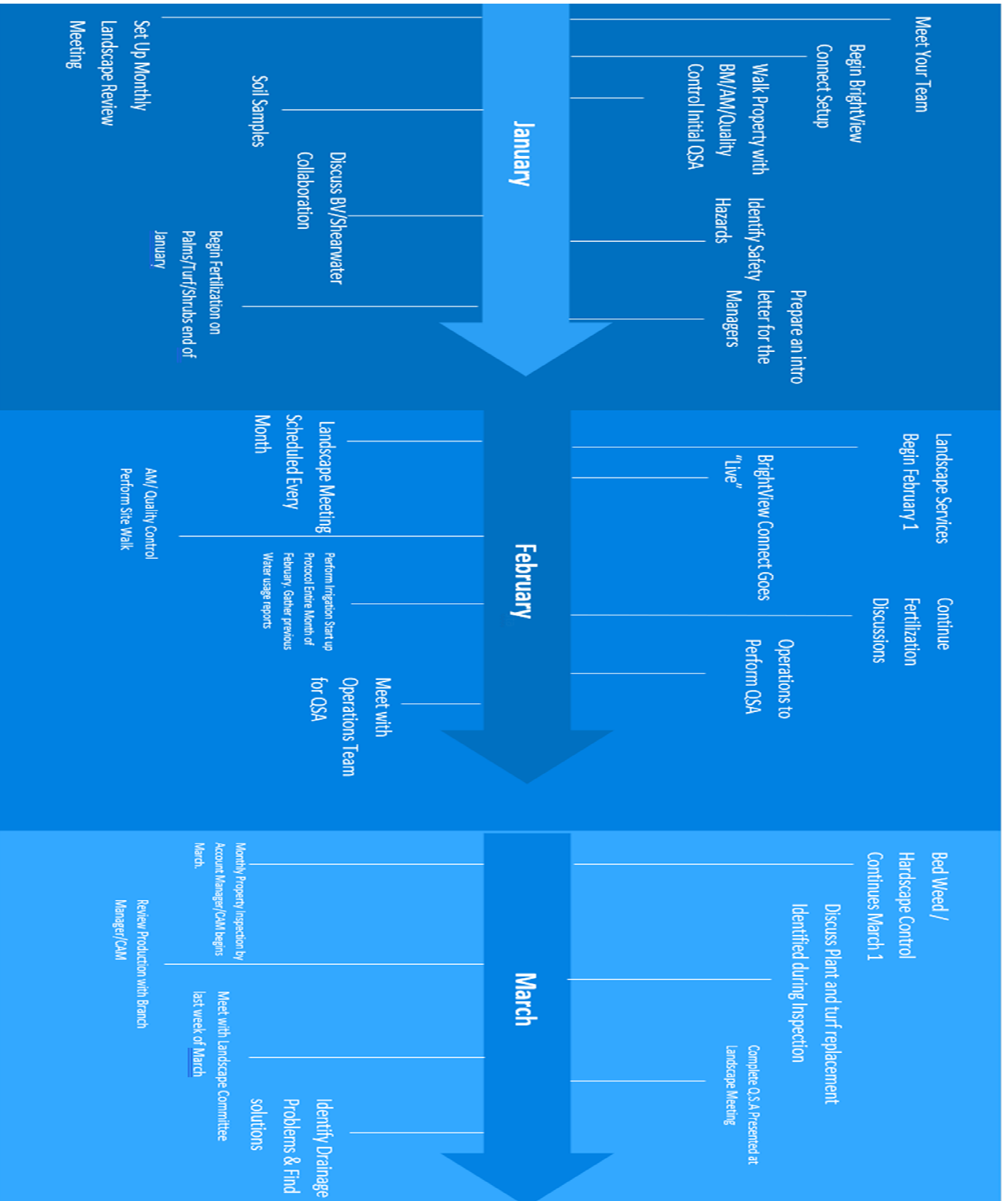
- Review progress on complete Irrigation system and components
- Review progress on Horticulture Report
- Review progress on site Safety Inspection Report
- Review with the Landscape Committee our designated areas of supervision and service, Communication with the Resort using the BrightView Connect Portal
- Review progress on complete Arbor report
- Provide the first QSA

Providing Services Described in RFP



Focus on
Communication

30-60-90 Day Plan



Manpower

Weekly Service Plan and Staffing

We spent a great deal of time and effort to inspect, walk and measure the entirety of Bartram Springs CDD. Over the past few months we have developed an operational plan for a weekly presence at Bartram Springs CDD designed to merge efficiency with your expectations and the needs of the community **OUTLINED IN YOUR RFP.**

Mow Crew–

This crew will move through the community to complete all mowing, edging and string trimming operations. If additional help is needed due to inclement weather or events the next available day will be utilized to complete operations with additional crews as needed.

Detail & Pruning Crew-

This crew is **dedicated to the maintenance and shaping of plant material** Their duties will include ornamental, shrub and tree care along with site policing and weed removal. They will be on property every day of the week, and they will progress through the community each month.

Account Manager– Steve McAvoy

Owner of Bartram Springs CDD relationship. He is your primary point of contact for the management team and Board members for all services. He will be responsible for scheduling and managing all operational activities, providing weekly reports to you, communication with the community staff and leadership. The Account Manager creates company mandated Quality Site Assessment or QSA, for your property. This will serve as a snapshot of the conditions on site and a management tool that helps both parties visually understand areas of concern or needs that can be tailored to be area specific.

Production Managers– German Martinez

These crew managers will be on site with crew and are the right hand of the Account Manager. German will provide leadership and supervision to the field crews above, along with directing daily operational movement to cover specific work orders communicated to us by Meadow View at Twin Creeks CDD team and the Account Manager.

Ancillary Services: Chad Knight

There are several teams external to the community's on site team that will handle a portion of the work load specific to their expertise. **Tree Care** outside of ground clearance, palm pruning will be handled by Tree Care Crews as scheduled. Seasonal color bed and mulch installations and maintenance will be handled by our **Enhancement Department**. Improvements to the landscape that involve light construction will be performed by Enhancement Department as well. Chemical applications for fertilization, insects, and specific weed control products will be handled by **Spray Technician** who use specialized equipment to move through the site in a more efficient manner.

Turf Management Program



Every property is different with a unique set of maintenance needs. We took into consideration our community tour to create the maintenance plan below which is designed to keep your property looking its best year-round.

Mowing Service

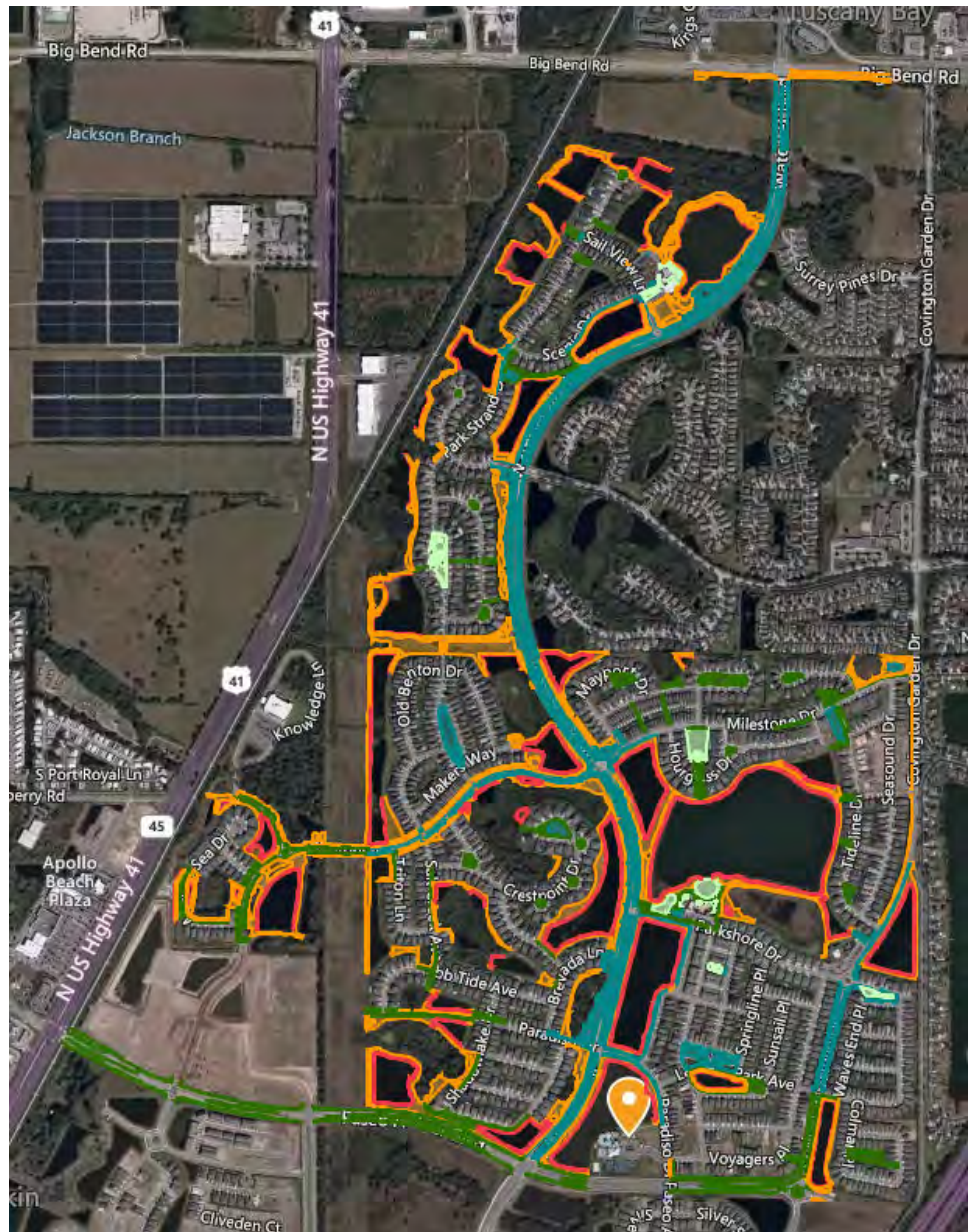
We will deploy a specific mowing crew every day to perform all the mowing, edging, string trimming, and blowing.

This mow crew will only mow, edge, trim and blow, they will not short your mowing services to prune or trim shrubs – that will be a different crew handling the pruning and detail.

Bartram Springs CDD will be mapped and the crews will follow that mapping progression through the property. This “mapping” will be provided to Your team and Board in advance of our initial service. We can adjust the weekly mow schedule if we encounter rain, an emergency or a schedule adjustment based around a special event. We utilize Friday if that week’s schedule backs up.

We will maintain a weekly schedule for all turf areas. The schedule may change according to weather, turf conditions, and fertilization schedule:

- Hand mowers to be used in areas where large, heavy equipment may damage turf or other property. Patterns will be changed frequently to prevent ruts accumulating in turf.
- All mowers are equipped with mulching decks. Grass clippings will be dispersed at each mowing, to eliminate unsightly build-up of grass clippings that may appear after each mowing.
- All debris will be blown off sidewalks, driveways, streets and parking lots during that same service day.



Mowing Services

Edging Equipment Procedure

Hard edging (Sidewalks and Curbing) will be performed by Bright-View on a weekly basis and soft edging of bed areas and tree wells will be edged every other week. Borders of plant beds are to be maintained with a distinct edge that separates the bed from adjoining grass. No chemicals shall be used for edging of the beds.

This will keep neat and well-groomed appearance at all times. All generated debris from the edging process will be blown off to create a clean swept look appearance.



Trimming

No chemicals will be used around ponds. Mowing services will be performed to the intended sod line of the turf. The small strip left around the pond perimeter will be serviced with a weed-eater to provide a neat and well-groomed appearance at all times. This will be performed in conjunction with each scheduled mowing.

All tree trunks will have an edged turf perimeter around them to protect them from unnecessary weed-eater damage



Debris Removal

Each mowing operator is properly trained in order to not run over trash and or debris. Each mowing operator is equipped with trash pickers for the safety of our employees.



Shrub and Plant Care Program

Pruning Schedule

Bartram Springs CDD will be maintained by specific pruning crew with talents shown to be proficient in the shaping, care and maintenance of shrubs and ornamentals.

Their duties will include ornamental, shrub and tree care along with site policing, weed removal, and leaf removal.

Your Detail Crew will proceed through entire community until it is complete each month. All areas that require pruning will be done one time completely in every month. This will guarantee we maintain all shrub and ground cover beds a minimum of once per month and will minimize the variance of “long and short” shrub pruning every month. High frequented areas will be touched every week.

We will map and schedule the community. This schedule will be updated monthly and a copy will be provided to you for final approval every month.

Several preventative functions are scheduled seasonally. Please note below a general quarterly plan that will become site specific upon further evaluation. During our initial site review we will diagnose any shrubs that cause safety issues for pedestrians on sidewalks and shrubs blocking traffic signs or monument signs.

Winter Cut back shrubs needing severe thinning, limb up trees.

Spring Apply pre/post emergent weed prevention chemically to all areas, and fertilize. Hard cutbacks for selective plants.

Summer Regular inspections to address plant growth, weeds, and overall plant health, fertilize.

Fall Fertilize at proper rates, monitor irrigation cut backs, and apply pre-emergent weed control for winter weed.

Debris Cleanup

Your Pruning Team will remove all debris generated in the Shrub and Ground Cover functions from the site daily and police common areas for litter and fallen debris upon each service visit

Bed Weed Control



Irrigation Management Program

Water Management is much more than just sprinkler repairs. **Upon award, BrightView will perform a thorough audit of the entire irrigation system** listing items needing repair or replacement. Including items that would improve the irrigation system.

After confirming that all heads are working properly, we will need to understand which zones water which plants, and whether they are growing in full sun or shade. It is also important to monitor the soil conditions and daily weather conditions.

Every Irrigation clock will be checked thoroughly once per month by the full time Irrigation Technician.

A report will be provided to the management team. Any irrigation heads or damaged will be repaired immediately. Any other problems will be reported immediately to management.

- Monthly irrigation checks assure that every zone is fully operational, and coverage is adequate to keep a healthy and lush landscape.
- Water management is the key to a successful landscape management program.
- The best preventative maintenance program is one that consistently checks the system, keeps it up and running properly, and repairs issues in timely manner.



Fertilizer, Weed and Pest Control Program

IPM Agronomic Program Turf, Shrubs and Ground Cover

What Are The GI-BMPs?

The GI-BMPs are a science-based educational program for Green Industry workers (lawn-care and landscape maintenance professionals), brought to you by UF-IFAS Florida-Friendly Landscaping™ program. The GI-BMPs teach environmentally safe landscaping practices that help conserve and protect Florida's ground and surface waters.

Who Gets Trained in the GI-BMPs?

Florida Statute 482.1562 states that all commercial fertilizer applicators must have a license from the Florida Department of Agriculture and Consumer Services (FDACS) by January 1, 2014. To get this license, each Green Industry worker must be trained in the GI-BMPs and receive a certificate of completion from UF/IFAS and FDEP. Additionally, many non-commercial Green Industry applicators or other workers are required to pass the training by local ordinances or voluntarily participate in the program to better serve their clients.

Integrated Pest Management (IPM) is an important part of any turf maintenance program. IPM uses an efficient, effective and environmentally conscious approach to pest management which draws on knowledge from several different sciences including entomology (study of insects), mycology (study of fungi), chemistry and horticulture. This interdisciplinary approach enables us to develop sustainable and less costly solutions to many common landscape problems.

Early preventative actions are the key to a successful BMP program. Once you have determined the economic threshold of a site, the evaluation process may begin. Determining the Best practices program, we use information on:

- Pest identification
- Pest lifecycles
- Soil tests and Fertilizer choice
- Control methods that cause the least damage to the environment

We have included our IPM Program as an example, the final plan will be determined after our start-up Procedure

Contractor shall abide by all requirements in the RULES OF THE ENVIRONMENTAL PROTECTION COMMISSION "FERTILIZER USE AND LANDSCAPE MANAGEMENT" and other applicable law, regulations, rules,

Tree Management Program

You can count on us to preserve your trees, enhance their appearance, increase their production, improve safety and reduce liability.

Our ISA Certified Arborists offer a comprehensive set of services and will be available to you for everything you may need to keep your trees healthy and beautiful.

Tree Care services include:

- Tree pruning
- Soil and tissue analysis
- Cabling and bracing
- Emergency storm clearance
- Tree removal and stump grinding
- Inventory and management plans
- Insect and disease control
- Nutrient management
- Fertilization
- Transplant and relocation
- Nuisance fruit production control
- Hazard evaluation and management



Winter Maintenance Pruning of Crape Myrtles (February-March), Hardwood elevation and deadwood removal if necessary

Spring (April-May) Pruning of all Palms to remove brown fronds and seed stalks.

Summer Maintenance Pruning of Hardwoods to remove excess foliage, building, security, vehicle and pedestrian clearance issues.

Fall (September-October) Pruning of all Palms to remove brown fronds and seed stalks (Optional if needed)



Seasonal Color Management Program

A seasonal color program on your property is the perfect complement to a well-maintained landscape. A consultation with your Account Manager will ensure beautiful seasonal color throughout the year.

On a per-square-foot basis, color plantings are usually the most intensively managed element of a landscape. There are ways to develop an outstanding color program that makes a strong return on the investment.

Color themes may be used to complement buildings, company colors or the appropriate season of the year.


BrightView will take control of all Seasonal Color Beds, weed control, all fungus controls, all designs and all warranties associated with all the Seasonal Color Beds.

[BrightView will be 100% responsible for all services associated with Seasonal Color Management on site.](#)



Weekly Reports Provided

In addition to QSAs, we utilize a simple, yet effective reporting tool to communicate on weekly services. The report below will be used by our Account Manager during weekly site visits to recap the priorities back to you. It can be emailed or copies left at a specified location on property.

		<h3>Field Report</h3>	
		Crew Leader:	_____
		Client Fax:	_____
Client Name:	_____	Date:	_____
Property Name:	_____	Manager:	_____
THE FOLLOWING SERVICES WERE PERFORMED:			
Operation		Complete	Ongoing
POLICE SITE		<input type="checkbox"/>	<input type="checkbox"/>
MOW		<input type="checkbox"/>	<input type="checkbox"/>
BLOWING		<input type="checkbox"/>	<input type="checkbox"/>
WEED BEDS		<input type="checkbox"/>	<input type="checkbox"/>
EDGE BEDS		<input type="checkbox"/>	<input type="checkbox"/>
EDGE HARD LINES		<input type="checkbox"/>	<input type="checkbox"/>
SPOT PRUNE SHRUBS		<input type="checkbox"/>	<input type="checkbox"/>
MAJOR PRUNE SHRUBS		<input type="checkbox"/>	<input type="checkbox"/>
PRUNE GROUND COVERS		<input type="checkbox"/>	<input type="checkbox"/>
PRUNE TREES		<input type="checkbox"/>	<input type="checkbox"/>
FLOWER CARE		<input type="checkbox"/>	<input type="checkbox"/>
SPRAY INSECTICIDE		<input type="checkbox"/>	<input type="checkbox"/>
SPRAY HERBICIDE		<input type="checkbox"/>	<input type="checkbox"/>
Comments:	_____		

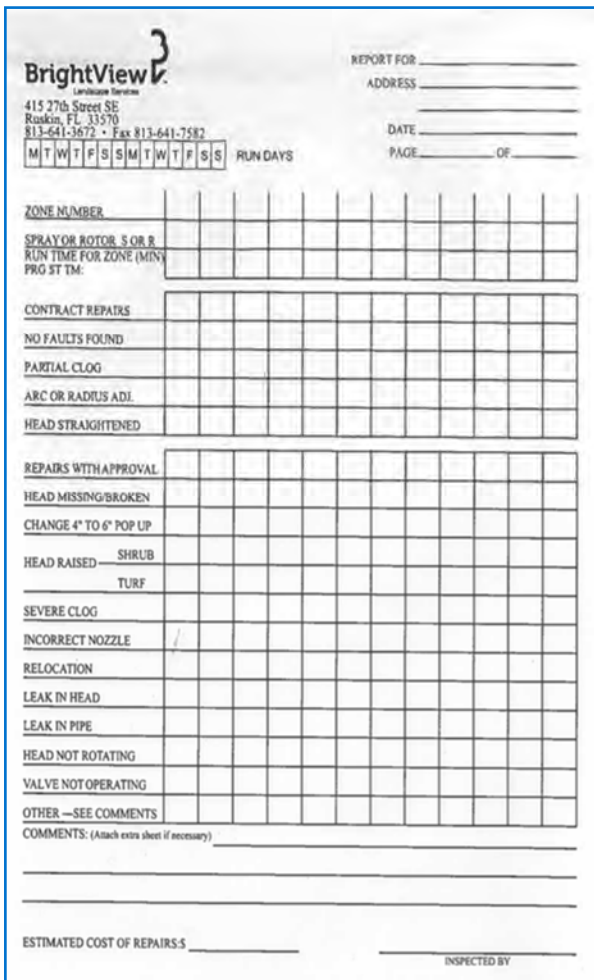
Client Signature:	_____	Date:	_____

Customer Satisfaction Surveys

We seek ongoing feedback from our clients using objective sources such as third-party targeted telephone surveys or other outreach discussions in order to verify we are exceeding expectations.

Monthly Irrigation Reports

Regular inspections and system monitoring will be a part of our proactive approach and communication methods to keep your irrigation functioning properly and efficiently.



The form includes the following sections:

- Header:** BrightView logo, address (415 27th Street SE, Roakim, FL 33570), phone (813-641-3672), fax (813-641-7582), and a 'RUN DAYS' grid (M T W T F S S M T W T F S S).
- Form Fields:** REPORT FOR, ADDRESS, DATE, PAGE OF.
- Zone Information:** ZONE NUMBER, SPRAY OR ROTOR S OR R, RUN TIME FOR ZONE (MIN), PRO ST TM.
- Contract Repairs:** NO FAULTS FOUND, PARTIAL CLOG, ARC OR RADIUS ADJ, HEAD STRAIGHTENED.
- Repairs with Approval:** HEAD MISSING/BROKEN, CHANGE 4" TO 6" POP UP, HEAD RAISED - SHRUB/TURF, SEVERE CLOG, INCORRECT NOZZLE, RELOCATION, LEAK IN HEAD, LEAK IN PIPE, HEAD NOT ROTATING, VALVE NOT OPERATING.
- Other:** OTHER - SEE COMMENTS, COMMENTS: (Attach extra sheet if necessary).
- Footer:** ESTIMATED COST OF REPAIRS, INSPECTED BY.

Monthly Water Management Services

- Every Irrigation clock will be checked thoroughly every month by your Irrigation Technician.
- Any irrigation heads damaged will be repaired immediately. Any other issues found by technician will be reported immediately to management. If crew members see issue, they will report to Account Manager right away.
- The monthly irrigation check will assure us that every zone is fully operational, and that the coverage is adequate to keep a healthy and lush landscape.
- The best preventative maintenance program is the one that consistently checks the system, keeps it up and running properly, and repairs any issues in timely manner.

Water Management Services

- Water Auditing, budgeting and tracking
- EvapoTranspiration (ET) based scheduling.

Upgrade Equipment and Replacement Parts

- Soil Moisture sensors
- Rain sensors
- Matched precipitation Sprinklers.
- Pressure regulated valves and

sprinklers.

Water Saving Retrofits

- Drip Conversions
- Hydronizing Design and implementation.

BrightView Team will Help You with Budget Planning

Budgeting now means less worry later.

When it comes to a cost effective landscape plan there are four key things you can control to budget for your property.

1. Have a Vision for Your Landscape.

Identify your basic maintenance requirements as well as what you might want to consider for repairs, upgrades and possible enhancements. BrightView has in-house, agronomic-focused Design Team who can quickly provide Florida Friendly plant designs which insures longer lasting plant material with a strong emphasis on your water management. These designs have proven to immediately save you money on irrigation and long-term plant replacement.

2. Focus on Key Areas to Improve Value While Reducing Costs.

Your property can benefit from cost-effective recommendations such as reducing water use, recycling green waste and converting certain turf areas to shrubs and sustainable ground cover.

3. Save with Smart Irrigation Technology.

Our water management experts can perform a water analysis to identify areas of avoidable water waste on your property and make recommendations for upgrades to smarter technology. In many cases, the water savings pay for upgrade in the first 6 months and after that, your bottom line just keeps looking better.

4. Estimate the Possibilities

Your Goals and Needs can be mapped out on a worksheet so you'll have customized budget estimates with plans for 1, 2 and 3 year goals as well as longer horizons.

Your BrightView Team and you can plan your goals and future needs together with our Customer Budget Worksheet.

Customer Budget Worksheet													BrightView <small>Landscape Services</small>	
Date: _____												Client Name: _____		
Branch Name & No.: _____												Job Name: _____		
Account Manager: _____												Job Number: _____		
ITEM	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	
Exterior Monthly Contract														
Tree Pruning & Maintenance														
Interior Monthly Maint. Contract														
Seasonal Color Rotation														
Irrigation Systems Repairs														
Landscape Improvements														
Mulch														
Other														
Other														
Other														
Monthly Contract Totals														
Projected "Extra" Expenses														
Grand Total														
Comments:														

Additional Information

Forms, Affidavits, Certifications



AFFIDAVIT FOR CORPORATION

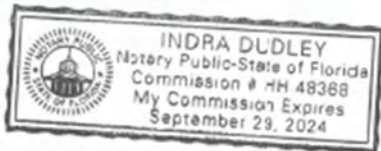
State of Florida ss:
County of Duval

Rodney Hicks, Branch Manager
of BrightView Landscape Services, Inc.
(Incorporation described herein) being duly sworn, deposes and says that the statements and answers to the questions in the foregoing concerning experience are correct and true as of the date of this affidavit; and, that he/she understands that intentional inclusion of false, deceptive or fraudulent statements in this statement constitutes fraud; and, that the District considers such action on the part of the Proposer to constitute good cause for rejection of Proposer's proposal.

Rodney Hicks
(Officer must also sign here)

CORPORATE SEAL

Sworn to and subscribed before me this 16th day of January, 2024, by Rodney Hicks
of the BrightView Landscape Services, Inc.



(Official Notary Signature & Seal) *Indra Dudley*
Name: Indra Dudley
Personally Known
OR Produced Identification _____
Type of Identification _____

**SWORN STATEMENT PURSUANT TO CHAPTER 287, *FLORIDA STATUTES*, ON
INTEGRITY OF PUBLIC CONTRACTING AND PURCHASING**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to Bartram Springs Community Development District ("District")
(print name of the public entity)

by Rodney Hicks, Branch Manager
(print individual's name and title)

for BrightView Landscape Services, Inc.
(print name of entity submitting sworn statement)

whose business address is

11530 Davis Creek Court, Jacksonville, FL 32256

and (if applicable) its Federal Employer Identification Number (FEIN) is 95-4194223

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement)

2. I have read and am familiar with Chapter 287, *Florida Statutes*, and specifically including the following Sections ("Public Integrity Laws"):

- a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
- b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
- c. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
- d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and
- e. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited*.

3. I understand that the Public Integrity Laws, with limited exceptions, prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("Prohibited Criteria").

4. I understand that the Public Integrity Laws apply to the bidding documents applicable to the District's Request for Proposals for Landscape and Irrigation Maintenance Services Project ("Project") and the contract to be executed in connection with the Project.

5. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria. Thus, the entity is not prohibited from bidding on or entering into or renewing a contract with the District.

The entity submitting this sworn statement, one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, meets one or more of the Prohibited Criteria.

If this statement is marked, the Proposer may provide additional information regarding the same in the space provided directly below (or by attaching a separate sheet and indicating this method in the space provided directly below). Such additional information may be related to the Proposer's alleged basis for entitlement to an exception from the prohibition on bidding or contracting, to the extent one is permissible under Florida law.

6. If awarded the contract, the Proposer will immediately notify the District in writing if either the Proposer, any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity, meets any of the Prohibited Criteria after award of the contract or during the term of the contract.

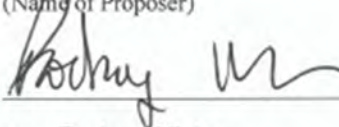
[Signature page follows]

IT SHALL BE THE RESPONSIBILITY OF THE PROPOSER EXECUTING THIS AFFIDAVIT TO VERIFY THAT NONE OF THE SUBCONTRACTORS/SUPPLIERS UTILIZED FOR THIS BID/QUOTE MEET ANY OF THE PROHIBITED CRITERIA. IN THE EVENT IT IS LATER DISCOVERED THAT A SUBCONTRACTOR/SUPPLIER MEETS ANY OF THE PROHIBITED CRITERIA, THE PROPOSER SHALL SUBSTITUTE THE SUBCONTRACTOR/ SUPPLIER WITH ANOTHER WHO DOES NOT MEET ANY OF THE PROHIBITED CRITERIA. ANY COST ASSOCIATED WITH THIS SUBSTITUTION SHALL BE THE SOLE RESPONSIBILITY OF THE PROPOSER.

The foregoing SWORN STATEMENT is dated this 16th day of January, 2024.

(Corporate Seal, if applicable)

BrightView Landscape Services, Inc.
(Name of Proposer)

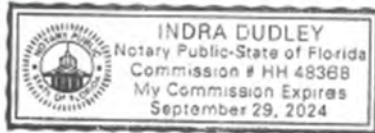



By: Rodney Hicks

Title: Branch Manager

STATE OF Florida
COUNTY OF Duval

The foregoing instrument was sworn and subscribed before me by means of physical presence or online notarization, this 16th day of January, 2024, by Rodney Hicks of BrightView Landscape Services, Inc., who is personally known to me or who has produced _____ as identification, and did [] or did not [] take the oath.




Notary Public, State of Florida
Print Name: Indra Dudley
Commission No.: HH 48368
My Commission Expires: 9/29/24

CORPORATE OFFICERS

Company Name BrightView Landscape Services, Inc.

Date November 2023

Provide the following information for Officers of the Proposer and parent company, if any.

NAME FOR PROPOSER	POSITION OR TITLE	CORPORATE RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
Dale Asplund	CEO	Company Leader	Blue Bell, PA
Michael Dozier	President Southeast	President of Southeast	Atlanta, GA
Todd Chesnut	Vice President Southeast	Oversees State of Florida	Nocatee, Florida
Steven Brackin	Vice President General Manager	Oversee Operations, North Florida	Destin, FL
Ryan Tinsley	General Manager Jacksonville	Oversee all Jacksonville Branches	Beachwalk, Florida
FOR PARENT COMPANY (if applicable)			

COMPANY OWNED MAJOR EQUIPMENT
(Attach additional sheets if necessary)

Company Name BrightView Landscape Services, Inc.

Date November 2023

QUANTITY	DESCRIPTION	CAPACITY	NO. LOCATED IN	
			FLORIDA	OTHER
525	Pickup Trucks	Grounds Maintenance	X	
24	Vans	Employees Transportation	X	
18	Arbor-care Trucks	Tree Work	X	
24	Dump Trucks	Landscape Enhancements Department	X	
575	Utility & Equipment Trailer	Equipment Transportation / Maintenance Functions	X	
22	1-ton 600-gal Pesticide Spray Truck	Horticultural Work	X	
35	100-gal Spray Rig	Horticultural Work	X	
10	200-gal Spray Utility Vehicle	Horticultural Work	X	
8	200-gal Trailer Mounted Spray Rigs	Horticultural Work	X	
825	Commercial Riding Lawn Mowers - 60" Deck	Grounds Maintenance	X	
540	Commercial Walk-behind Mowers	Grounds Maintenance	X	
380	Commercial Stand-on Mowers	Grounds Maintenance	X	
12	Kubota Tractors	Landscaping & Horticultural Work	X	
8	Ford Tractors	Landscaping Work	X	
6	Tractor Mounted Fertilizer Spreaders	Horticultural Work	X	
18	6' Bush-hog Mowers	Bush Hog Work	X	
16	Commercial Vermeer Chippers	Arbor Care	X	
16	Bobcat	Landscaping	X	
32	Vacuum Blowers	Grounds Maintenance	X	

PROJECTS PROPOSER COMPLETED IN THE LAST TWO YEARS

Company Name BrightView Landscape Services, Inc.

Date January 2024

List all projects completed in the last two years for which the contract value individually exceeded 3% of the Proposer's annual total work completed for the year the project was started. Include in the list projects that were started earlier than two years but were completed within the last two years.

Project Name/Location	Final Contract Amount	Prime or Sub ¹	Classification of Work Performed	Year Started/ Completed	Owner Name/Location ²	Name & Phone Number of Owner's Representative on this Project ³
Olympus	>500k	Prime	Landscape Maintenance/ Enhancement	2023	Olympus Management	Brandy Morris (817) 795-4900
Fleet Landing	>1M	Prime	Landscape Maintenance/ Enhancement	2022-2023	Fleet Landing	Luis Peteman (904) 504-8373
Tiny Homes	>500k	Prime	Landscape Maintenance/ Enhancement	2023	Matovina & Co.	Greg Matovina (904) 292-0778
Vicars Landing	>250k	Prime	Landscape Maintenance	2023	Vicars Landing	Enver Kapidzic (904) 285-6000
Julington Creek Plantation	>300k	Prime	Enhancement Plantings	2023	JCP POA	Jeff Branch (904) 347-0602

¹ Prime or Sub¹ should indicate whether Proposer performed the work as a prime contractor or as a sub-contractor.
² Owner Name/Location should indicate the Owner of the project if the Proposer performed the work as a prime contractor or the general contractor if the Proposer performed the work as a sub-contractor.
³ Name & Phone Number of Owner's Representative on this Project³ should list a reference from the business entity listed in the previous column familiar with Proposer's contract performance.

STATUS OF CONTRACTS ON HAND
(Attach additional sheets if necessary)

Company Name BrightView Landscape Services, Inc.

Date January 2024

Furnish requested information about all of Proposer's active contracts, whether as prime or subcontracts; whether in progress or awarded but not yet started; and regardless of with whom contracted. All amounts to be shown to nearest \$1,000. Contractor may consolidate and list as a single item all contracts that individually do not exceed 3% of total active contracts and in total do not exceed 20% of the active total contracts.

Owner, Location and Description of Project	Current Contract Amount as Prime	Current Contract Amount as Subcontractor	Current Amount Sublet to Others	Proposer's Uncompleted Amount as of this Date		Completion Date		
				As Prime Contractor	As Subcontractor	Original Contract Date	Approved Revised Date	Current Estimate Date
Fleet Landing	\$ <20%	\$ n/a	\$ n/a	\$ n/a	\$ n/a	1995	n/a	n/a
Heritage Landing CDD	\$ <20%	\$ n/a	\$ n/a	\$ n/a	\$ n/a	2004	n/a	n/a
World Commerce CDD	\$ <20%	\$ n/a	\$ n/a	\$ n/a	\$ n/a	2002	n/a	n/a
WaterColor	\$ <20%	\$ n/a	\$ n/a	\$ n/a	\$ n/a	2004	n/a	n/a
Del Webb Nocatee	\$ <20%	\$ n/a	\$ n/a	\$ n/a	\$ n/a	2022	n/a	n/a
Julington Creek Plantation Vicars Landing	\$ <20%	\$ n/a	\$ n/a	\$ n/a	\$ n/a	2014	n/a	n/a
Marsh Creek POA	\$ <20%	\$ n/a	\$ <n/a	\$ n/a	\$ n/a	2003	n/a	n/a
Palm Coast Plantation	\$ <20%	\$ n/a	\$ n/a	\$ n/a	\$ n/a	2010	n/a	n/a
Subtotal Uncompleted Work				\$	\$			
Total Uncompleted Work on Hand				\$	\$			

State of

Florida



Department of Agriculture and Consumer Services
Bureau of Licensing and Enforcement

CERTIFIED PEST CONTROL OPERATOR

Number: JF3339675

RODNEY HICKS

This is to Certify that the individual named above is a Certified Pest Control Operator and is privileged to practice

Lawn and Ornamental

*in conformity with an Act of the Legislature of the State of Florida regulating the
practice of Pest Control and imposing penalties for violations.*



*In Testimony Whereof, Witness this
Signature at Tallahassee, Florida on June 13, 2023
[Signature]*
Chief, Bureau of Licensing and Enforcement

[Signature]
WILTON SIMPSON
Commissioner of Agriculture

Form **W-9**
 (Rev. October 2018)
 Department of the Treasury
 Internal Revenue Service

**Request for Taxpayer
 Identification Number and Certification**

Give Form to the
 requester. Do not
 send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Brightview Landscape Services, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) see instructions.
11530 Davis Creek Court

6 City, state, and ZIP code
Jacksonville FL 32256

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN, later*.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			
--	--	--	---	--	--	--

or

Employer identification number

9	5	-	4	1	9	4	2	2	3
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ **6/28/2022**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding, later*.



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
07/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Philadelphia PA Office 100 North 18th Street 15th Floor Philadelphia PA 19103 USA	CONTACT (AC) No. Ext: (866) 283-7122 FAX (AC) No.: (800) 363-0105	
	INSURER(S) AFFORDING COVERAGE NAIC #	
INSURED BrightView Landscape Services, Inc. Location #34610 11530 Davis Creek Court Jacksonville FL 32256 USA	INSURER A:	ACE American Insurance Company 22667
	INSURER B:	American Guarantee & Liability Ins Co 26247
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

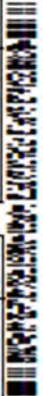
COVERAGES CERTIFICATE NUMBER: 570100574652 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSO	SUBR WD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	Limits shown as requested	
							Y	N/A
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER			XSLG47318397 SIR applies per policy terms & conditions	10/01/2022	10/01/2023	EACH OCCURRENCE	\$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$2,000,000
							MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$5,000,000
							PRODUCTS - COMPOF AGG	\$5,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			ISA H1071333A	10/01/2022	10/01/2023	COMBINED SINGLE LIMIT (Ea accident)	\$5,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			AUC508596818	10/01/2022	10/01/2023	EACH OCCURRENCE	\$3,000,000
							AGGREGATE	\$3,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER (Mandatory in NJ) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLRC50687302 WC - ADS SCFC50687405 WC - WI	10/01/2022	10/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
A					10/01/2022	10/01/2023	E.L. EACH ACCIDENT	\$2,000,000
							E.L. DISEASE-EA EMPLOYEE	\$2,000,000
							E.L. DISEASE-POLICY LIMIT	\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if space is required)

CERTIFICATE HOLDER 	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central, Inc.</i>





TRAINED AND CERTIFIED in THE



FLORIDA GREEN INDUSTRIES

Certificate

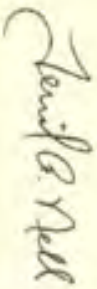


Awarded to



CHRIS CHARBONNEAU

Certifying The Completion of 6 Training Hours on
the Topic of Green Industries Best Management
Practices on July 6th 2007



Terri A. Nell, Chair,
Environmental Horticulture

UNIVERSITY OF
FLORIDA
IFAS EXTENSION

Laurie E. Trenholm,
Urban Turfgrass Specialist

for the PROTECTION OF WATER RESOURCES in FLORIDA



BEST MANAGEMENT PRACTICES



Jacksonville
Where Florida Begins

License Certificate
HICKS RODNEY Y

This is to certify that _____
is the qualifying agent for **BRIGHTVIEW LANDSCAPE SERVICES, INC.**

and had met all the requirements of law and this Board and is certified as a **IRRIGATION CONTRACTOR**
contractor expires **SEPTEMBER 30, 2023**

No: **1 - 310** **Clifford D. Snell**
Date issued: **1/12/2022** **CHAIRMAN**

St. Johns County

Authorized Contractor

License No: **BL-5603**
HICKS, RODNEY
BRIGHTVIEW LANDSCAPE SERVICES INC
DOB: **4/24/1980**
Issued: **4/7/2020**
Expires: **9/30/2021**

** License valid through expiration date, unless sooner disqualified*

This Certifies that
Rodney Hicks

Has Completed a Florida DOT approved Maintenance of Traffic Intermediate course on 3/23/2012

Date Expires: 3/23/2016 Certificate #: 2461
Instructor: Roger Sanders FDOT Provider # 110

Safety Links Inc
P.O. Box 933 Gotha FL 34734
www.safetylinks.net
info@safetylinks.net

Safety Links Inc

Let's your essential for a safer road.

St. Johns County

Authorized Contractor

License No: **BL-5603**
HICKS, RODNEY
BRIGHTVIEW LANDSCAPE SERVICES INC
DOB: **4/24/1980**
Issued: **2/28/2022**
Expires: **9/30/2023**

** License valid through expiration date, unless sooner disqualified **

Select Certified
IRRIGATION ASSOCIATION
Environmental professionals. Efficient solutions.

Rodney Y. Hicks
CIC, CIT, CLIA

Certification ID#: **99597**
Expiration Date: **12/31/2019**
CEU Cycle: **1/1/2018 to 12/31/2019**

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

BRIGHTVIEW LANDSCAPE SERVICES INC
11530 DAVIS CREEK COURT
PEST CONTROL COMPANY FIRM

JB267592

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE EXPIRING January 31, 2023

Nicole Fried Signature
COMMISSIONER



Submitted by:

Chris Charbonneau

904.887.8553

chris.charbonneau@brightview.com

www.brightview.com



Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Duval Landscape Maintenance, LLC
7011 N. Business Park Blvd., #103
Jacksonville, FL 32256

SURETY:

(Name, legal status and principal place of business)

Travelers Casualty and Surety Company of
America
One Tower Square
Hartford, CT 06183

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

Bartram Springs Community Development District
475 West Town Place, Suite 114
St. Augustine, FL 32092

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ \$25,000.00

Twenty Five Thousand Dollars and 00/100

PROJECT:

(Name, location or address, and Project number, if any)

BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT - LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 4th day of January, 2024

(Witness)



(Witness) Tracey C. Brown-Boone

Duval Landscape Maintenance, LLC

(Principal)

(Seal)

By:



(Title) Rob Bullock President

Travelers Casualty and Surety Company of America

(Surety)

(Seal)

By:



(Title) Kevin R Wojtowicz Attorney-in-Fact





**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY


KNOW ALL MEN BY THESE PRESENTS. That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **KEVIN R WOJTEWICZ** of **ST PETERSBURG Florida**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

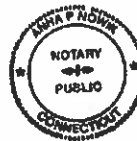
City of Hartford ss.

By: 
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **4th** day of **January**, 2024 .




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lassiter-Ware Insurance 3305 Hendricks Avenue Jacksonville FL 32207		CONTACT NAME: Debbie Weigel PHONE (A/C, No, Ext): (800) 845-8437 E-MAIL ADDRESS: debbieuw@lassiterware.com		FAX (A/C, No): (888) 883-8680	
INSURED Duval Landscape Maintenance LLC 7011 Business Park Blvd. N. Jacksonville FL 32256		INSURER(S) AFFORDING COVERAGE			NAIC #
		INSURER A: Arch Insurance Company			11150
		INSURER B: Scottsdale Insurance Company			41297
		INSURER C: Westchester Surplus Lines Insurance Company			10172
		INSURER D:			
		INSURER E:			
		INSURER F:			

COVERAGES

CERTIFICATE NUMBER: 22-23c

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			ZAGLB1852201	07/01/2022	07/01/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			ZACAT1847101	07/01/2022	07/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			XLS0125510	07/01/2022	07/01/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N N/A			ZAWCI1833101	07/01/2022	07/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Pollution Liability			G73566149001	02/01/2022	07/01/2023	Each Pollution Condition \$1,000,000 General Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

FOR INFORMATION ONLY

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Duval Landscape Maintenance LLC		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate		Exempt payee code (if any) _____
	<input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>S</u> Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		Exemption from FATCA reporting code (if any) _____
	<input type="checkbox"/> Other (see instructions) ▶ _____		(Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) See instructions. 7011 Business Park Blvd N		Requester's name and address (optional)
6 City, state, and ZIP code Jacksonville, FL 32256			
7 List account number(s) here (optional)			

Part I Taxpayer Identification Number (TIN)																					
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later.	Social security number <table border="1" style="width: 100%; text-align: center;"> <tr><td> </td><td> </td><td> </td><td>-</td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td></tr> </table> OR Employer identification number <table border="1" style="width: 100%; text-align: center;"> <tr><td>2</td><td>7</td><td>-</td><td>0</td><td>8</td><td>7</td><td>7</td><td>5</td><td>3</td><td>1</td></tr> </table>				-			-				2	7	-	0	8	7	7	5	3	1
			-			-															
2	7	-	0	8	7	7	5	3	1												
Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.																					

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and	
3. I am a U.S. citizen or other U.S. person (defined below); and	
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	

Sign Here	Signature of U.S. person ▶	Date ▶ <u>01/03/2024</u>
------------------	----------------------------	--------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT

**FIRST ADDENDUM
TO REQUEST FOR PROPOSALS
FOR LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

TO: All Respondents
FROM: Jim Oliver, District Manager
DATE: December 29, 2023

This First Addendum to the Bartram Springs Community Development District (“District”) Request for Proposals for Landscape and Irrigation Maintenance Services (“RFP”) addresses questions raised about the RFP and extends the due date for responses. Please acknowledge receipt of this Addendum by e-mail only to Jim Oliver at joliver@gmsnf.com.

New Submittal Date

Date for submission is moved from January 4, 2024 at 10:00 am to **January 12, 2024 at 10:00 am** at the same location.

Responses to Questions

- I. **Questions from RFP Informational Meeting:**
 - a. **Request for an Irrigation Zone Map** – An irrigation zone map is not available. A list of 68 zones, 18 of which are nodes, is attached hereto as **Exhibit A**.
 - b. **Are 2 irrigation wet checks required per month in a 30 day audit?** The language of the RFP requires 2, but proposers are encouraged to additionally propose 1 with an explanation of why one adequate.
 - c. **How many Palm Trees require trimming within the contract?** 43 Washingtonian, 32 Medjools
 - d. **What are the annual rotation counts?** This is done quarterly; in November there were 2178.
 - e. **Does the installation of pine straw and mulch require removal of the previous materials?** Yes.
 - f. **Does the District oversee that E-Verify is used for staffing purposes?** The vendor is left to verify all employees it hires.
- II. **Questions Received Outside of the Informational Meeting:**
 - a. **Under 1A) Pond Mowing, it has (32) in parentheses, but there are not 32 ponds highlighted on the map provided. Can you clarify if the map is correct? If your map is correct, it appears to be a total of 21 ponds – this is based on what I counted (see attached map). If there are 11 additional ponds, can you send an updated map to include those ponds? A Pond Map is attached hereto as Exhibit B, which shows 30 ponds (there are 30, not 32).**

- b. **Questions were received regarding levels of maintenance within easements and JEA stations.** An Easement/JEA Station Map is attached hereto as **Exhibit C**, shows Drainage Easements in Green, Conservation Easements in Red, and JEA Stations in Blue.
1. **Drainage Easements:** These (4) four areas indicated shall be mowed from the resident property line to the bottom of the berm and/or fence. The mowing frequency will be determined by owner/district representatives. This service shall be accomplished with a bush hog or rotary mower.
 2. **Conservation Easements:** These (28) twenty eight easements shall be mowed from the curb to the edge of the easement. Tree limbs should be kept at the 14' minimum while the bushes trimmed back equal to the edge of the easement. The mowing can be accomplished with a rotary mower and tree limbs with a pruner.
 3. **JEA Stations:** These (4) four areas shall have tree limbs kept at the 14' minimum, shrubs trimmed, and weeds removed. These are maintained at the same frequency that is determined in seasonal and non-seasonal maintenance.
- c. **Can you define what is maintained on the berm out front?** The Cherry Lake berms from the road, over the berm, down to the resident property line are to be maintained.
- d. **Do we maintain JEA Substations on property?** Yes. Information included above in question II(b).
- e. **What count in cubic yards needed for each of the mulch items listed in the RFP? Please provide if you have measurements from previous year's installation.** The RFP requires 3 inches. In the previous year 1 inch was installed but did not provide adequate coverage. The District does not provide a number in cubic yards.
- f. **What is the number of occurrences of each of the types of mulch to be installed during a 1 year period?** Two (2) times per year for all types listed: Common areas, Berms (Cherry Lake Drive/Bartram Springs Parkway, and Bartram Springs Parkway), Dog Park and Playgrounds.
- g. **Can you clarify the last paragraph under mulch that states "This item will not be included in the contract amount and shall be invoiced separately the month after service is rendered. The contractor shall provide a price per cubic yard and estimated quantities to be installed per top dressing (based on his own field measurements) and shall submit with bid." Specifically, is all mulch to be outside of the contract and billed separately?** Yes, mulching costs will be billed outside of the regular monthly billing.

ANY RESPONDENT WISHING TO PROTEST ANY OR ALL OF THE MATTERS CONTAINED OR ADDRESSED IN THIS ADDENDUM, INCLUDING EXHIBIT A, SHALL FILE A NOTICE OF PROTEST WITH THE DISTRICT MANAGER, JIM OLIVER, C/O, GOVERNMENTAL MANAGEMENT SERVICES, LLC, 475 WEST TWON PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092, IN WRITING WITHIN SEVENTY-TWO HOURS AFTER ISSUANCE OF THIS ADDENDUM. A FORMAL WRITTEN PROTEST ADEQUATELY DETAILING WITH

PARTICULARITY THE FACTS AND LAW UPON WHICH THE PROTEST IS BASED SHALL BE FILED WITHIN SEVEN (7) CALENDAR DAYS AFTER THE NOTICE OF PROTEST IS FILED. FAILURE TO TIMELY FILE A WRITTEN NOTICE OF PROTEST OR FAILURE TO TIMELY FILE A FORMAL WRITTEN PROTEST SHALL CONSTITUTE A WAIVER OF ANY RIGHT TO OBJECT OR PROTEST WITH RESPECT TO THIS ADDENDUM.

Exhibit A

BARTRAM SPRINGS		
Zone	Time	Entrance Controller Near Strip Mall
		A
		C
		B
		D
1		Sprays Racetrack Rd center island medians 2nd half
2		Sprays Racetrack Rd center island medians 1st half
3		Rotor turf exit side in front of pond between sidewalk and curb
4		Rotor turf on entrance side between sidewalk and curb
5		
6		Spray Racetrack Rd center island 4th section
7		Spray Racetrack Rd center island 3rd section
8		Sprays Entrance and Exit sides main entrance and flowers
9		
10		Spray exit side on median on Racetrack Road
11		Spray grass on 2nd median on Bartram Springs Pkwy middle area
12		Rotor turf around exit pond
13		Spray turf between sidewalk and curb by Fanning Springs CT and BSP
14		Spray turf exit side of pond behind monument
15		Spray turf entrance side between sidewalk and curb passed first road on entrance side
16		
17		Spray beds tip of medians by Fanning Springs
18		Sprays around entry pond monument behind pond
19		Spray turf island coming in the entrance and second island tip
20		Spray turf between sidewalk and curb from entrance to commercial area to exit pond
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		

BARTRAM SPRINGS

Zone	Time	Bartram Springs Parkway Across from School	
		A	C
		B	D
1		LABLED: Sprays Entrance No wire connected at controller	
2		Sprays entrance side grass area	
3		Sprays entrance side Pkwy up to Fanning Springs	
4		Sprays entrance side Pkwy Fanning Springs to School	
5		Sprays entrance side front of school to Ginnie Springs	
6		Sprays corner of Blvd to Ginnie Springs	
7		Sprays both sides of Ginnie Springs	
8		Sprays Ginnie Springs near soccer fields	
9		Sprays Pkwy near Circle	
10		Rotors along Cherry Lake Berm	
11		Rotors along Cherry Lake Berm	
12		Rotors along sidewalk curb to Cherry Lake	
13		Rotors both corners of Cherry Lake where Pkwy ends	
14		Rotors Cherry Lake East back of berm	
15		Rotors along sidewalk Cherry Lake West	
16		Rotors Cherry Lake by wall	
17		Rotors rear of berm near controller	
18		Sprays near controller	
19		Rotors near controller	
20		No wire connected	
21		Sprays Bartram Village and Garth Pond	
22		Sprays Garth Pond up to Shopping Center	
23		Sprays Exit side before Bridge Flowers	
24		Sprays 1st and 2nd Islands	
25		Sprays 2nd island	
26		Sprays end of 2nd island and 3rd island	
27		Sprays 3rd island and 4th island Flowers	
28		Sprays center of 4th island	
29		Sprays 4th and 5th island Flowers	
30		Sprays 5th island to end	
31		No wire connected	
32		Rotors exit side turf and shrubs	

BARTRAM SPRINGS

Zone	Time	Pool Area	
		A	C
		B	D
1		Sprays around rear of pond and left side of clubhouse	
2		Rotors around Tennis Courts and all the way around the lake	
3		Rotors rear field area behind tennis courts and around front pond	
4		Sprays between parking lot and road on both sides of clubhouse	
5		Sprays around front pond	
6		Rotors around front pond and rear between slide and back pond	
7		Rotors large parking lot areas and back side of front pond	
8		Rotors roundabout left side of clubhouse playground	
9		Sprays right of clubhouse door down the side of tennis courts	
10		Sprays around gym and inside pool area	
11		Spray front side of playground and sidewalk along road	
12			
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32			

BARTRAM SPRINGS

Zone	Time	Recreational Area on Ginnie Springs	
		A	C
		B	D
1		Sprays along sidewalk from controller down to basketball courts	
2		Rotors I-25 Athletic Fields close to controller	
3		Rotors I-25 Athletic Fields middle area	
4		Rotors I-25 Athletic Fields far middle area	
5		Rotors I-25 Athletic Fields far end	
6		Rotors I-25 open area behind bathrooms	
7		Rotors I-25 behind bathrooms and playground	
8		Rotors I-25 open area far end near Dog Park	
9			
10			
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Exhibit B

**Bartram Springs CDD
Pond Map**



Exhibit C

Bartram Springs CDD
Drainage Easements, Conservation Easements, and
JEA Stations



KEY



Conservation Easements



Drainage Easements



JEA Stations

BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT
SECOND ADDENDUM
TO REQUEST FOR PROPOSALS
FOR LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

TO: All Respondents
FROM: Jim Oliver, District Manager
DATE: January 9, 2024

This Second Addendum to the Bartram Springs Community Development District (“District”) Request for Proposals for Landscape and Irrigation Maintenance Services (“RFP”) addresses questions raised about the RFP and extends the due date for responses. Please acknowledge receipt of this Addendum by e-mail only to Jim Oliver at joliver@gmsnf.com.

New Submittal Date

Date for submission is moved from January 12, 2024 at 10:00 am to **January 18, 2024 at 10:00 am** at the same location.

1. **Can you confirm if the pricing for the Veterans Park annual treatments, Aerification, Fertilization (4 Premomax Granual Apps), Overseeding and Top Dressing (4 times per year) is to be included in the annual contract number we are providing or will this be something that is considered outside of contract? This is to be considered outside the contract.**
2. **Perimeter Bahia – On the original map included with the RFP were several areas along the perimeter of the map marked in blue labeled “drainage easement”. In the addendum (page 9) these areas are not on the map. Can you please clarify what the contractors responsibilities are for these areas and frequency of service? Please refer to Exhibit A attached hereto for cutting areas around the ponds. The areas marked in blue show the approximate area that is to be cut. The frequency of service is as follows: In Season (3/1/24 – 10/1/24) 2 maintenance services per week, 8 cuts per month, and Out of Season (10/2/24 – 2/28/25) 2 bi-monthly maintenance services, 4 cuts per month.**
3. **In the Addendum, Section 1e, it states that removal of mulch/pine straw is required before installation. In the RFP, it states that this only applies to the Amenity Center. Please confirm if this is just for Amenity or applies to entire site. This applies only to the Amenity Center.**
4. **“Each susceptible palm shall receive quarterly injections . . . contractor is asked to provide cost per injection (material and labor) multiplied by quantity of susceptible palms multiplied by four inoculations per year in bid form.” Clarify if in or outside of contract. Outside of contract.**
5. **The RFP has contradictory wording regarding the costs for repairs. Can you please clarify one of the following:**

- a. **After initial audit repairs, are any additional repairs billable to the CDD at labor and materials.**
- b. **After initial audit repairs, are repairs all-inclusive and the vendor should assume all costs moving forward.**
- c. **After initial audit repairs, are repairs split 50/50 between the vendor and the CDD.**
- d. **Another scenario I have not listed.**

The answer is A, currently all additional repairs are billable to the CDD.

ANY RESPONDENT WISHING TO PROTEST ANY OR ALL OF THE MATTERS CONTAINED OR ADDRESSED IN THIS ADDENDUM, INCLUDING EXHIBIT A, SHALL FILE A NOTICE OF PROTEST WITH THE DISTRICT MANAGER, JIM OLIVER, C/O, GOVERNMENTAL MANAGEMENT SERVICES, LLC, 475 WEST TWON PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092, IN WRITING WITHIN SEVENTY-TWO HOURS AFTER ISSUANCE OF THIS ADDENDUM. A FORMAL WRITTEN PROTEST ADEQUATELY DETAILING WITH PARTICULARITY THE FACTS AND LAW UPON WHICH THE PROTEST IS BASED SHALL BE FILED WITHIN SEVEN (7) CALENDAR DAYS AFTER THE NOTICE OF PROTEST IS FILED. FAILURE TO TIMELY FILE A WRITTEN NOTICE OF PROTEST OR FAILURE TO TIMELY FILE A FORMAL WRITTEN PROTEST SHALL CONSTITUTE A WAIVER OF ANY RIGHT TO OBJECT OR PROTEST WITH RESPECT TO THIS ADDENDUM.

Exhibit A

Land Development Review



January 3, 2024

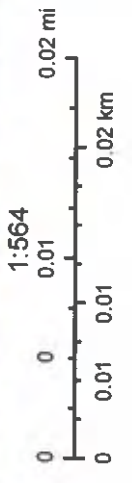
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Land Development Review

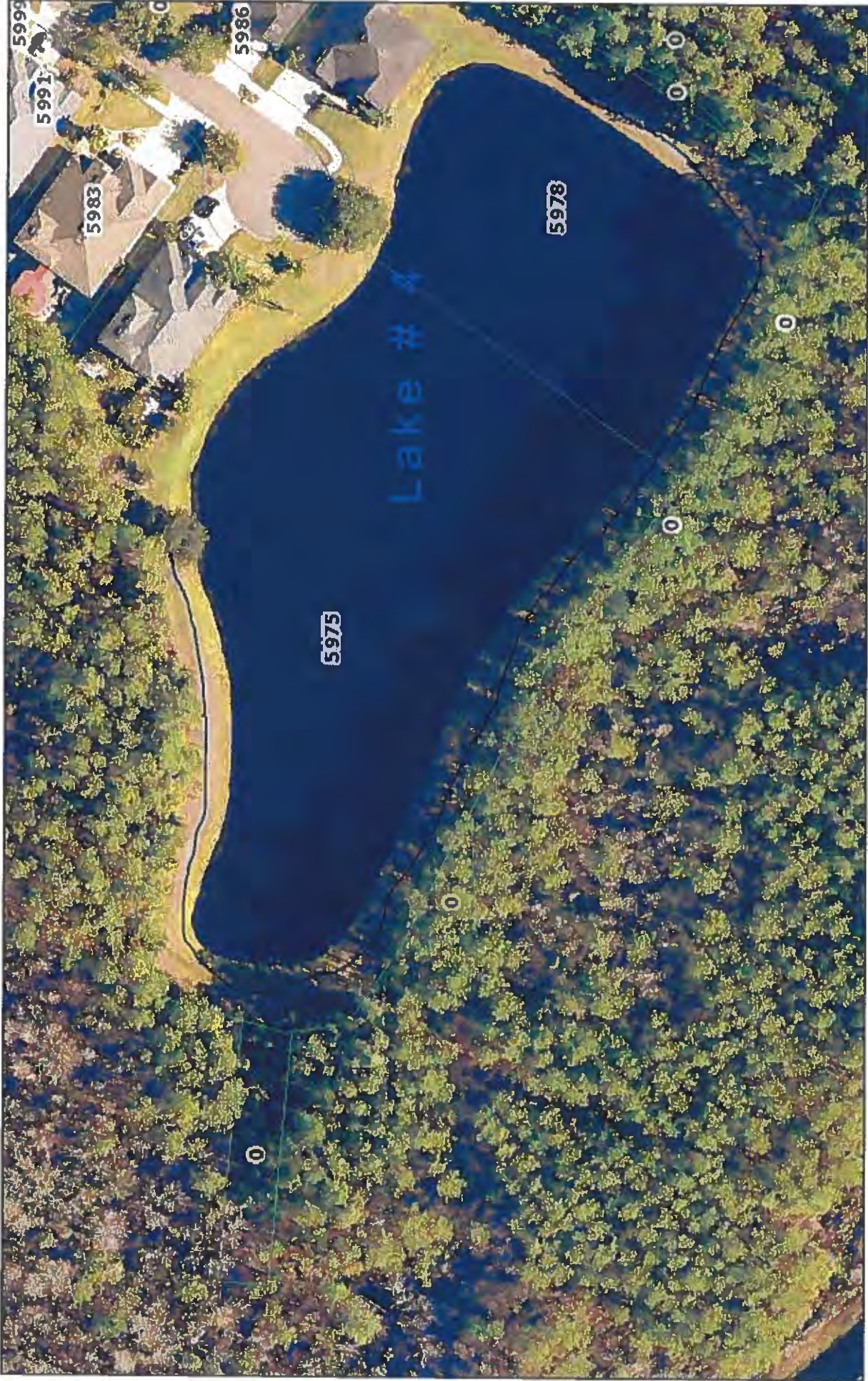


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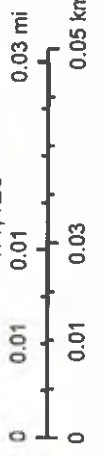
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January 3, 2024

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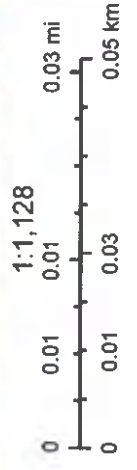


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January 3, 2024

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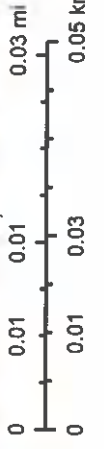
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January 3, 2024

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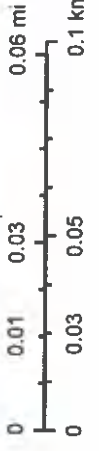
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January 3, 2024

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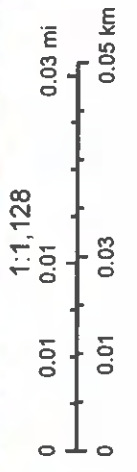


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January 3, 2024

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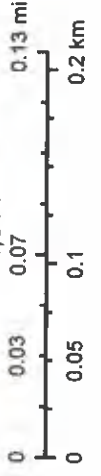
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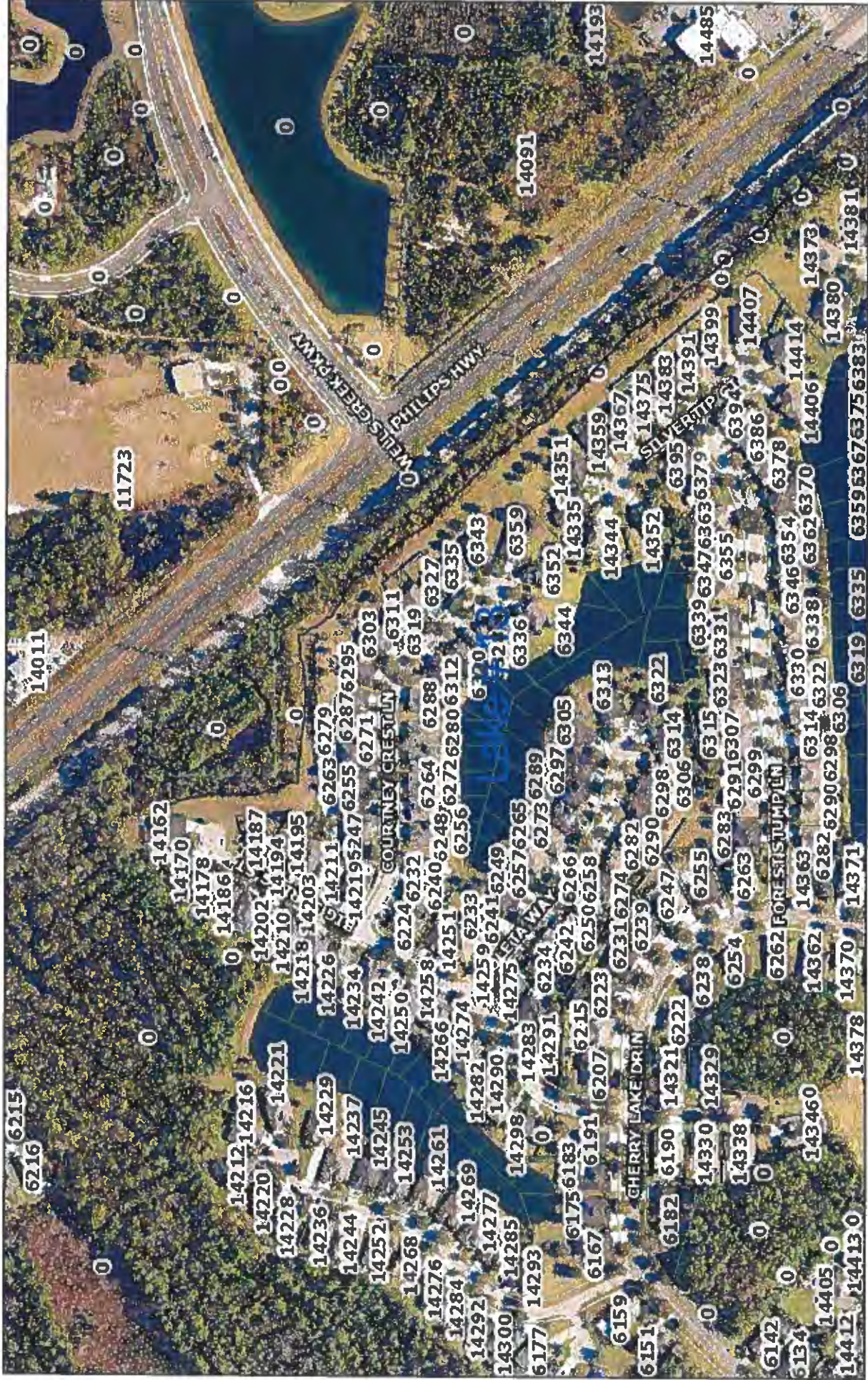
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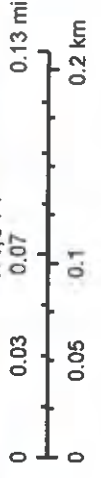
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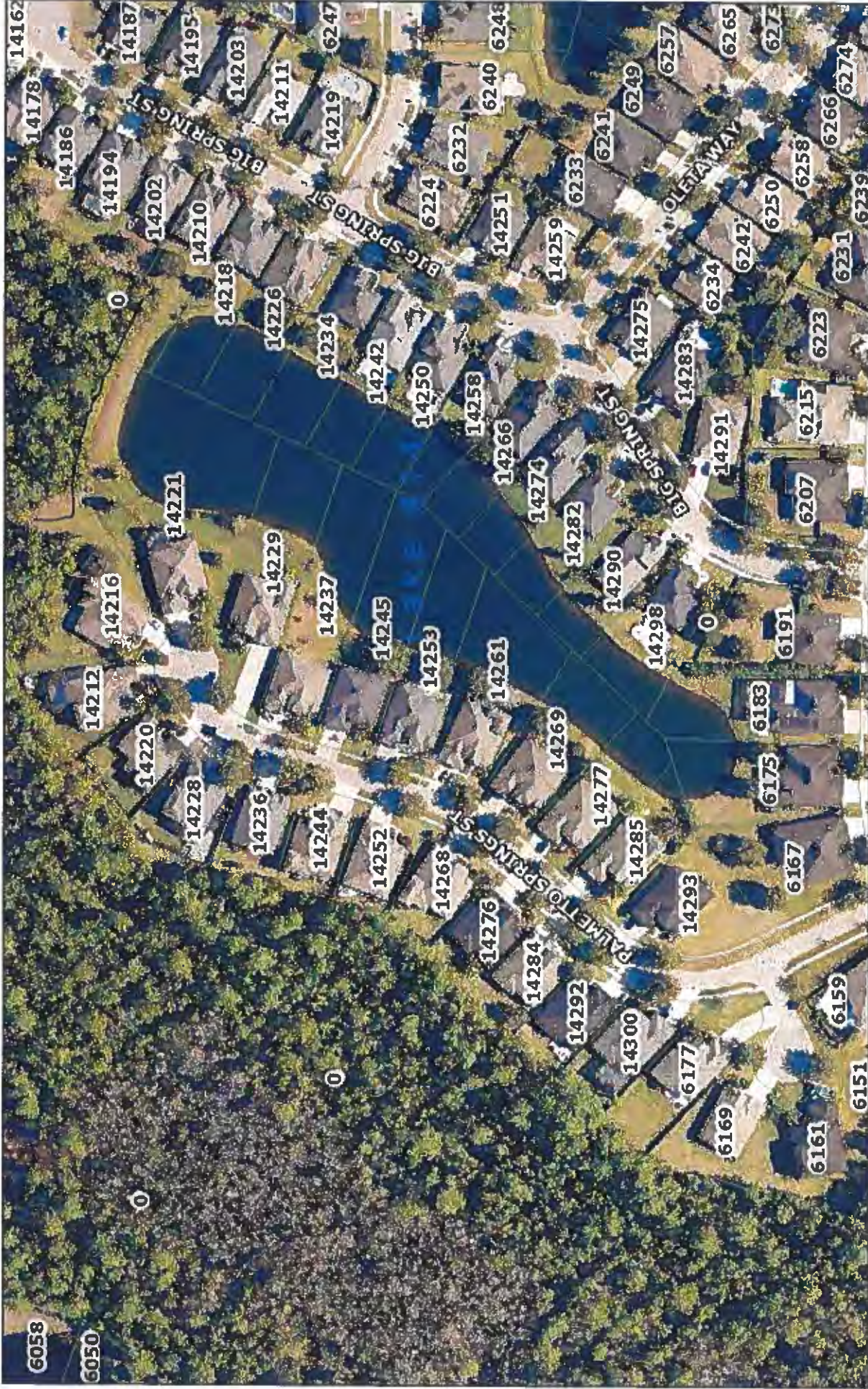
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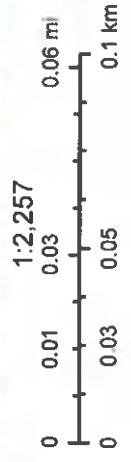


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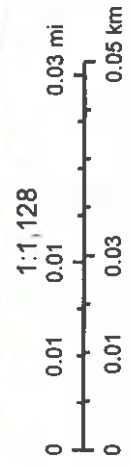


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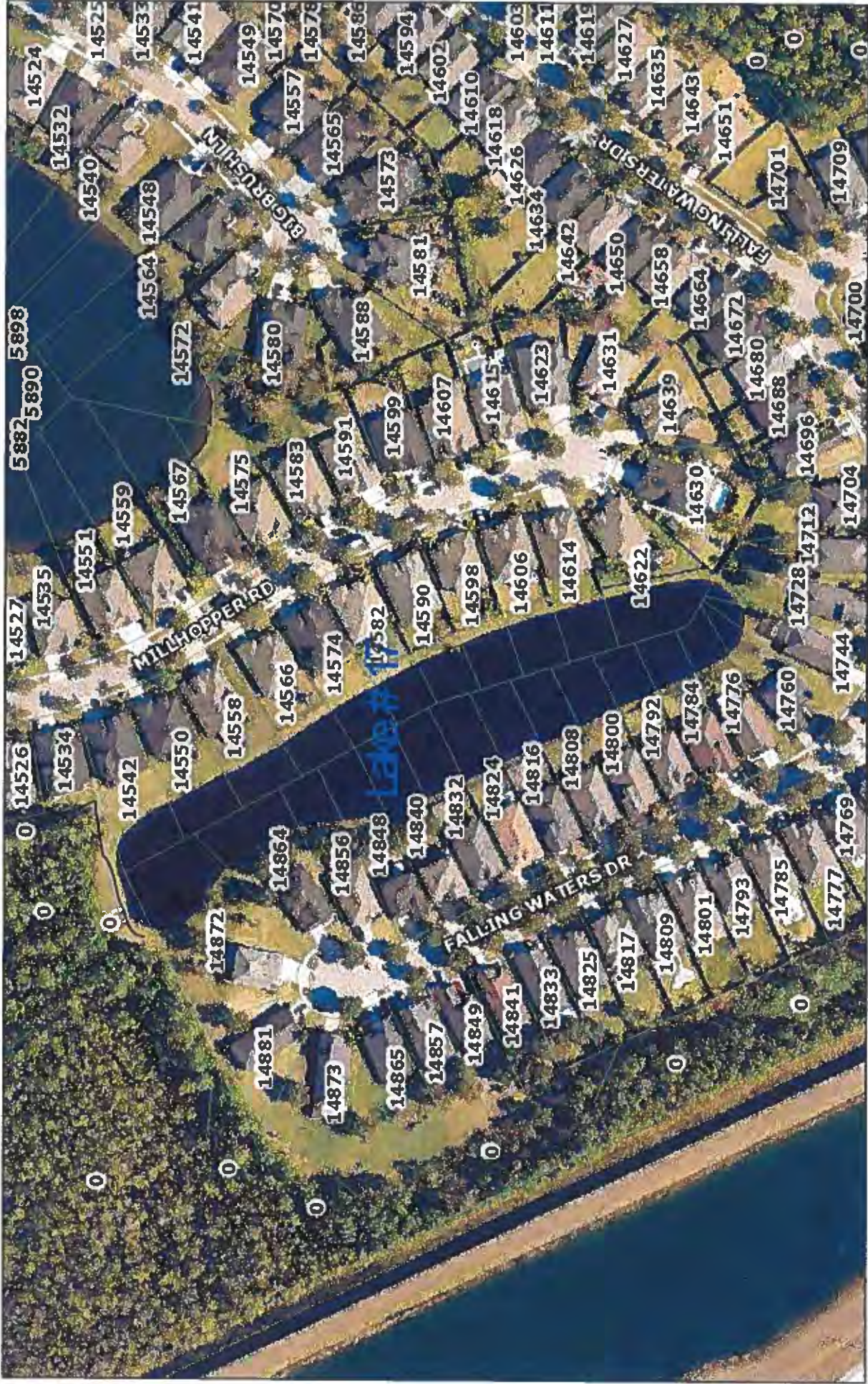


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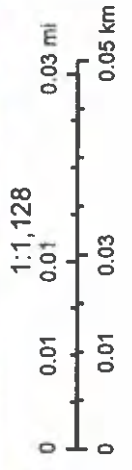


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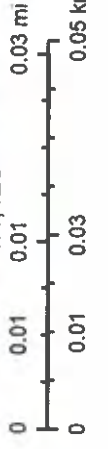
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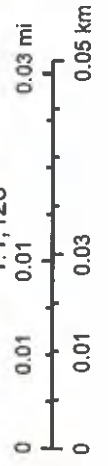
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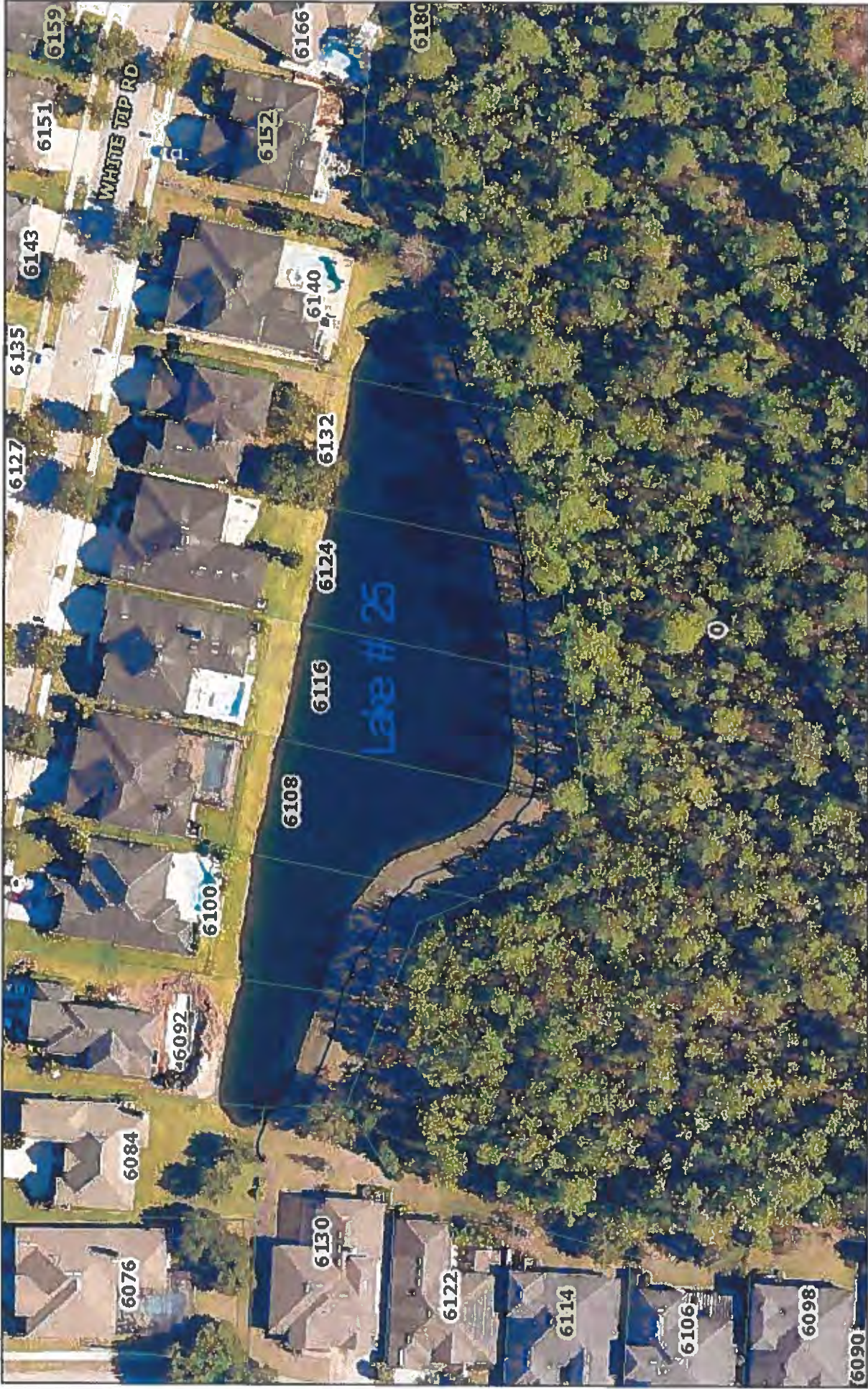
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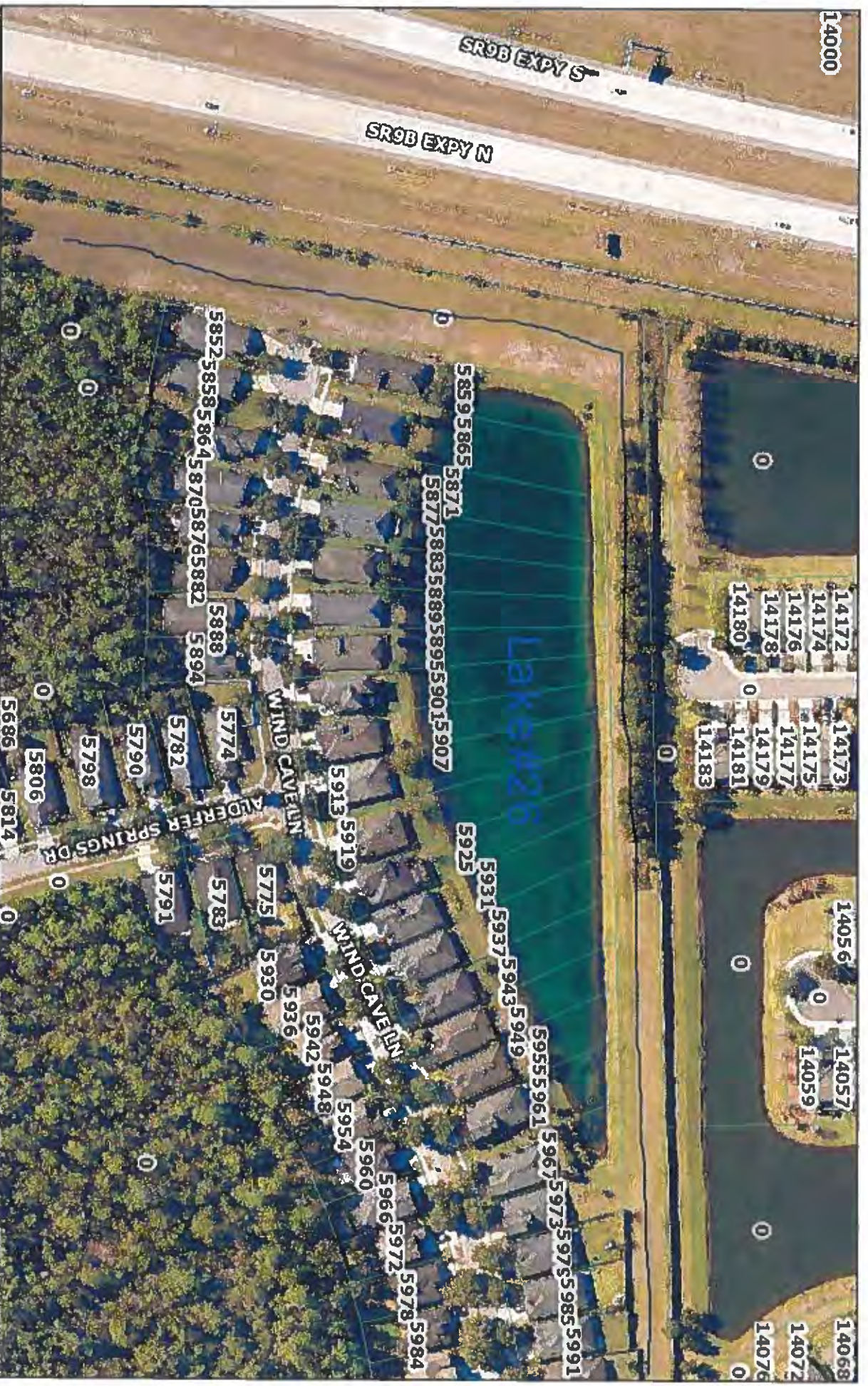
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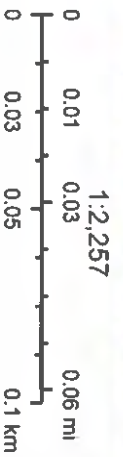
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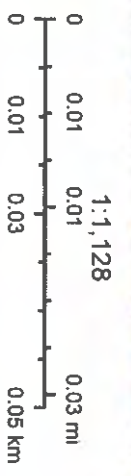


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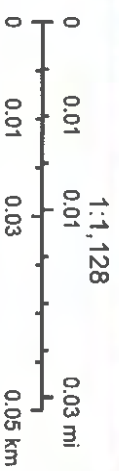


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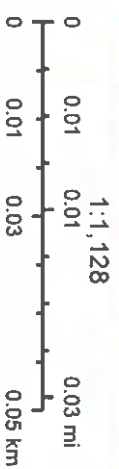


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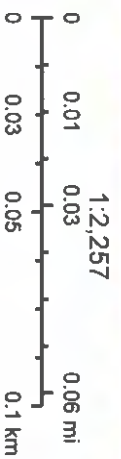


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January 3, 2024

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BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT

**THIRD ADDENDUM
TO REQUEST FOR PROPOSALS
FOR LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

TO: All Respondents
FROM: Jim Oliver, District Manager
DATE: January 12, 2024

This Third Addendum to the Bartram Springs Community Development District ("District") Request for Proposals for Landscape and Irrigation Maintenance Services ("RFP") addresses questions raised about the RFP. Please acknowledge receipt of this Addendum by e-mail only to Jim Oliver at joliver@gmsnf.com.

Please Note – The District will not be responding to any further questions about the RFP.

1. On December 31st, I sent in a question that isn't specifically addressed in Addendum 2. I see the new maps in Addendum 2 (which are great), but still wanted to get clarification on the ponds. If these new maps in Addendum 2 show the only areas around ponds we are responsible for, then these new maps will work. But if there are other areas around other / additional ponds not shown in the new Addendum 2 maps, I'd like to be sure we know exactly what areas need to be covered – and ideally get the missing maps sent over in the next Addendum.

Of the 30 ponds, only the ponds that need maintenance are included. The ponds that do NOT need maintenance are ponds 3,5,8,9,12,13,15,18,19,23, and 24. However, there are maps that show areas of responsibility that are not on pond banks. I.e. the maps labeling easements behind lakes 12,13, 14, 8, and 27. As well, the Racetrack road map which shows our current responsibility for maintenance.

2. Under #2 on the 2nd Addendum it states that the areas should be serviced 2 times per WEEK. I believe this should be 2 times per Month. Can you please clarify the frequencies for us?

In season (3/1/24-10/1/24) 2x per month

Out of season (10/2/24-2/28/25)- 1x time per month

ANY RESPONDENT WISHING TO PROTEST ANY OR ALL OF THE MATTERS CONTAINED OR ADDRESSED IN THIS ADDENDUM, INCLUDING EXHIBIT A, SHALL FILE A NOTICE OF PROTEST WITH THE DISTRICT MANAGER, JIM OLIVER, C/O, GOVERNMENTAL MANAGEMENT SERVICES, LLC, 475 WEST TWON PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092, IN WRITING WITHIN SEVENTY-TWO HOURS AFTER ISSUANCE OF THIS ADDENDUM. A FORMAL WRITTEN PROTEST ADEQUATELY DETAILING WITH PARTICULARITY THE FACTS AND LAW UPON WHICH THE PROTEST IS BASED SHALL BE FILED WITHIN SEVEN (7) CALENDAR DAYS AFTER THE NOTICE OF PROTEST IS FILED. FAILURE TO TIMELY FILE A WRITTEN NOTICE OF PROTEST OR

FAILURE TO TIMELY FILE A FORMAL WRITTEN PROTEST SHALL CONSTITUTE A WAIVER OF ANY RIGHT TO OBJECT OR PROTEST WITH RESPECT TO THIS ADDENDUM.

PROJECT MANUAL

FOR

*LANDSCAPE AND IRRIGATION
MAINTENANCE SERVICES*

FOR

***BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT***

December 2023

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1. Request for Proposals
2. Instructions to Proposers
3. Evaluation Criteria
4. Acknowledgment of Receipt of Documents and Proposal Signature Form
5. Proposal Form
6. Contractor's Qualification Statement
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8. Detailed Specifications and Maintenance Map

1. Request for Proposals

**LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
REQUEST FOR PROPOSALS
BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT
Duval County, Florida**

Notice is hereby given that the Bartram Springs Community Development District (“District”) will accept proposals from qualified firms (“Proposers”) interested in providing landscape and irrigation maintenance services, all as more specifically set forth in the Project Manual. The Project Manual, including among other materials, contract documents, project scope and any technical specifications, will be available for public inspection and may be obtained by sending an email to Sarah Sweeting at ssweeting@gmsnf.com.

There will be an **optional pre-proposal on-site meeting** on December 13, 2023 at 1:00 p.m. (EST) at Bartram Springs Amenity Center, 14530 Cherry Lake Drive East, Jacksonville, Florida 32258. In order to submit a proposal, each Proposer must (1) be authorized to do business in Florida and hold all required state and federal licenses in good standing; and (2) have at least five (5) years of experience with landscape and irrigation maintenance projects. The District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the proposal opening, and to provide notice of such changes only to those Proposers who have attended the pre-proposal meeting and registered.

Firms desiring to provide services for this project must submit one (1) written proposal AND a PDF file on a flash-drive no later than January 4, 2024 at 10:00 a.m. (EST) at Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Attention: Jim Oliver. Additionally, as further described in the Project Manual, each Proposer shall supply a proposal bond or cashier’s check in the amount of \$25,000 with its proposal. Proposals shall be submitted in a sealed package that shall bear “RESPONSE TO REQUEST FOR PROPOSALS (Bartram Springs Community Development District – Landscape & Irrigation Maintenance) ENCLOSED” on the face of it. Unless certain circumstances exist where a public opening is unwarranted, proposals will be publicly opened at the time and date stipulated above; those received after the time and date stipulated above may be returned un-opened to the Proposer. Any proposal not completed as specified or missing the required proposal documents may be disqualified.

Proposals will be opened at a public meeting on January 4, 2023, at 10:00 a.m. (EST), at Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. No official action of the District’s Board will be taken at this meeting, and it is held for the limited purpose of opening the RFP responses. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least five (5) calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8870 (Voice), for aid in contacting the District.

Any protest regarding the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours after issuance of the Project Manual. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications or contract documents. Additional information and requirements regarding protests are set forth in the Project Manual and the District’s Rules of Procedure, which are available from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Attention: Jim Oliver (904) 940-5850.

Rankings will be made based on the Evaluation Criteria contained within the Project Manual. Price will be one factor used in determining the proposal that is in the best interest of the District, but the District explicitly reserves the right to make such award to other than the lowest price proposal. The District has the right to reject any and all proposals and waive any technical errors, informalities or irregularities if it determines in its discretion it is in the best interest of the District to do so. Proposers are hereby notified that Section 287.05701, Florida Statutes, requires that the District may not request documentation of or consider a Proposer’s social, political, or ideological interests when determining if the Proposer is a responsible vendor. Any and all questions relative to this project shall be directed in writing by e-mail only to Wesley Haber at wesley.haber@kutakrock.com, with a further copy to Jim Oliver at joliver@gmsnf.com.

Bartram Springs Community Development District
Jim Oliver, District Manager

2. Instructions to Proposers

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS**

**Landscape and Irrigation Maintenance
Duval County, Florida**

Instructions to Proposers

SECTION 1. DUE DATE. Sealed proposals must be received no later than January 4, 2024 at 10:00 a.m. (EST), at Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. Proposals will be publicly opened at that time.

SECTION 2. OPTIONAL PRE-BID MEETING. An optional pre-bid meeting and site tour will be held on December 13, 2023 at 1:00 p.m. at the Bartram Springs Amenity Center, 14530 Cherry Lake Drive East, Jacksonville, Florida 32258.

SECTION 3. SIGNATURE ON PROPOSAL. In addition to executing all forms, affidavits, and acknowledgments for which signature and notary blocks are provided, the Proposer must correctly sign the Acknowledgment of Receipt of Documents and Proposal Signature Form attached hereto. If the proposal is made by an individual, that person's name and business address shall be shown. If made by a partnership, the name and business address of an authorized member of the firm or partnership shall be shown. If made by a corporation, the person signing the proposal shall show the name of the state under the laws of which the corporation was chartered. In addition, the proposal shall bear the seal of the corporation. Anyone signing the proposal as agent shall file with the proposal legal evidence of his authority to do so.

SECTION 4. FAMILIARITY WITH THE PROJECT. Before submitting a proposal, the Proposer shall carefully examine the drawings, read the specifications, visit the project site and fully inform itself as to all existing conditions and limitations. Submitting a proposal is a certification by the Proposer that the Proposer is familiar with the project.

SECTION 5. FAMILIARITY WITH THE LAW. By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

Notwithstanding the foregoing, the Proposer is hereby specifically notified and informed that the following provisions of Florida law apply to this Request for Proposals ("RFP"), the Project Manual, and the contract to be executed in connection with the RFP ("Agreement"):

- A. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
- B. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
- C. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
- D. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and

E. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited*.

SECTION 6. QUALIFICATIONS OF PROPOSER. The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared with the necessary organization, capital, and equipment to complete the work to the satisfaction of the District. Proposer must (1) be authorized to do business in Florida and hold all required state and federal licenses in good standing; and (2) have at least five (5) years of experience with landscape and irrigation maintenance projects.

SECTION 7. SUBMISSION OF ONLY ONE PROPOSAL. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

SECTION 8. INTERPRETATIONS AND ADDENDA. All questions about the meaning or intent of the Project Manual are to be directed in writing only to Wesley Haber at Wesley.Haber@KutakRock.com, with a further copy to Jim Oliver at joliver@gmsnf.com. (Please use "Bartram Springs Community Development District – Landscape and Irrigation RFP" in the subject of any email concerning this project). Interpretations or clarifications considered necessary in response to such questions will be issued by Addenda, faxed, emailed or otherwise delivered to all parties recorded as having received the Project Manual. Questions received less than seven (7) days prior to the date of opening of proposals may not be answered. Only questions answered by formal written Addenda will be binding. No interpretations will be given verbally. All questions and answers will be distributed to all Proposers. No inquiries will be accepted from subcontractors; the Proposer shall be responsible for all queries.

SECTION 9. SUBMISSION OF PROPOSAL. Submit one (1) written proposal AND a PDF file on a flash-drive of the proposal forms, along with other requested attachments, at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the project title and name and address of the Proposer and accompanied by the required documents. If the proposal is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with a notation "RESPONSE TO REQUEST FOR PROPOSALS (Bartram Springs Community Development District – Landscape and Irrigation Maintenance) ENCLOSED" on the face of it.

SECTION 10. PROPOSAL GUARANTEE. Each Proposer shall submit a proposal guarantee in the form of a bid bond or cashiers check in the amount of twenty-five thousand dollars (\$25,000.00) with its proposal. The Proposal Guarantees shall be held until the time of award of contract with the successful proposer at which time the Proposal Guarantees shall be returned to all unsuccessful Proposers. If the successful Proposer shall not enter into the Contract as within fourteen (14) days as set forth below, the Proposer shall forfeit its Proposal Guarantee to the District.

SECTION 11. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.

SECTION 12. PROPOSAL FORMS. All blanks on the proposal forms must be completed in ink or typewritten. The proposal shall contain an acknowledgment of receipt of all Addenda (the numbers of which must be filled in on the Acknowledgement of Receipt of Documents and Proposal Signature Form). In making its proposal, each Proposer represents that it has read and understands the Project Manual and that the proposal is made in accordance therewith, including verification of the contents of the Project Manual against the Table of Contents. Proposer shall provide in the proposal a complete breakdown of both unit quantities and unit costs for each separate item associated with landscaping and irrigation plans and technical specifications. The quantities and unit costs for landscaping materials shall be provided by the Proposer in accordance with the Project Manual.

SECTION 13. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

SECTION 14. CONTRACT AWARD. Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute the Contract in substantially the form included in the Project Manual. If a Proposer to whom a contract is awarded forfeits and fails to execute a contract agreement within the aforementioned timeframe, the contract award may be annulled at the District's option. If the award is annulled, the District may, at its sole discretion, award the contract to the next highest ranked Proposer for the contract work, re-advertise, perform the work by day/temporary labor, or through in-house operations. The District and the selected contractor ("Contractor") will execute a contract for a specified term. Upon expiration or termination of any existing contract for landscape and irrigation maintenance services, Contractor, if requested by the District, agrees to perform the services on a month-to-month basis until either party has provided the other party written notice of its election to renew or terminate the contract agreement. This RFP does not guarantee that a contract will be awarded. The District reserves the exclusive right to reject any and all Proposals. The District reserves the right to award by items, groups of items, or total proposal.

SECTION 15. INSURANCE. All Proposers shall include as part of their proposal a current Certificate of Insurance demonstrating that the company's ability to meet the insurance coverage requirements set forth in the attached Contract form provided herein. In the event the Proposer is notified of award, it shall provide proof of the Insurance Coverage identifying the District, its supervisors, staff and consultants as additional insureds, as stated in the Contract form provided herein, within fourteen (14) calendar days after notification, or within such approved extended period as the District may grant. Failure to provide proof of insurance coverage shall constitute a default.

SECTION 16. INDEMNIFICATION. The successful Proposer shall fully indemnify, defend and hold harmless the District from and against all claims, damages, costs and losses arising, in whole or in part, from Contractor's negligence or breach of contract, as more fully set forth in the Contract form, provided herein.

SECTION 17. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limitations on liability contained in Section 768.28, Florida Statutes, or other statute or law.

SECTION 18. MISCELLANEOUS. All proposals shall include the following information in addition to any other requirements of the Project Manual:

- A. A narrative description of the Proposer's approach to providing the services as described in the scope of services provided herein.
- B. Completed price proposal (form attached).
- C. List position or title and corporate responsibilities of key management or supervisory personnel. Include resumes for each person listed; list years of experience in present position for each party listed and years of related experience.
- D. Describe proposed staffing levels. Include information on current operations, administrative, maintenance and management staffing of both a professional and technical nature, including resumes for staff at or above the Project Manager level.
- E. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
- F. Information related to other projects of similar size and scope which Proposer has provided, or is currently providing landscape and irrigation maintenance services.
- G. A copy of its insurance certificate indicating the types of coverage and limits for general, property, automobile liability insurance, and worker's compensation insurance.
- H. Completed copies of all other forms included within the Project Manual.

SECTION 19. PROTESTS. Any protest relating to the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours (excluding Saturdays, Sundays, and official holidays of the State of Florida) after issuance of the Project Manual, and any protest relating to a decision regarding a contract award or rejection of proposal(s) must be filed within seventy-two (72) hours (excluding Saturdays, Sundays, and official holidays of the State of Florida) after issuance of a notice of such a decision. Such protests must be filed at: **Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.** A formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest relating to the aforesaid Project Manual.

SECTION 20. EVALUATION OF PROPOSALS. The proposals shall be ranked based on price and the District's evaluation of the Proposer's ability to perform the services for the project as demonstrated by the documentation provided by the Proposer and reference checks of the Proposer's clients. The criteria to be used in the evaluation are presented in the Evaluation Criteria sheet, contained within the Project Manual.

SECTION 21. COLLUSION. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

SECTION 22. RESPONSIBLE VENDOR DETERMINATION. Proposer is hereby notified that Section 287.05701, Florida Statutes, requires that the District may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor.

3. Evaluation Criteria

BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT

**REQUEST FOR PROPOSAL
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

EVALUATION CRITERIA

1. Personnel & Equipment

(20 Points Possible)

This category addresses the following criteria: skill set and experience of key management and assigned personnel, including the project manager and other specifically trained individuals who will manage the property; present ability to manage this project; proposed staffing levels; capability of performing the work; geographic location; subcontractor listing; inventory of all equipment; etc. Skill set includes certification, technical training, and experience with similar projects. Please include resumes, certifications, etc., with proposal. Please also provide evidence of the proposer's ability to meet deadlines and be responsive to client needs.

2. Experience

(25 Points Possible)

This category addresses whether a Proposer clearly distinguishes past & current record and experience of the Proposer in similar projects; volume of work previously awarded to the firm; past performance in any other contracts; etc.

3. Understanding Scope of RFP

(15 Points Possible)

This category addresses the following issues: Does the proposal demonstrate an understanding of the District's needs for the services requested? Does it provide all information as requested by the District including pricing, scheduling, staffing, etc.? Does it demonstrate clearly the ability to perform these services? Were any suggestions for "best practices" included? Does the proposal as a whole appear to be feasible, in light of the scope of work? Did the contractor use the forms provided from the Project Manual in responding to the proposal?

4. Financial Capacity

(5 Points Possible)

This category addresses whether the Proposer has demonstrated that it has the financial resources and stability as a business entity necessary to implement and execute the work. Proposer should include proof of ability to provide insurance coverage as required by the District as well as audited financial statements, or similar information.

5. Price

(20 Points Possible)

Twenty (20) points will be awarded to the Proposer submitting the lowest bid for Parts 1 - 4 (the Contract Amount). AN AVERAGE OF ALL FIVE YEARS PRICING IS TO BE CONSIDERED WHEN AWARDING POINTS FOR PRICING - THE INITIAL TERM AND ALL FOUR ANNUAL RENEWALS. All other proposers will receive a percentage of this amount based upon a formula which divides the low bid by the proposer's bid and is then multiplied by the number of points possible in this part of the Price evaluation.

EXAMPLE: Contractor "A" turns in a bid of \$210,000 and is deemed to be low bid and will receive the full 20 points. Contractor "B" turns in a bid of \$265,000. Bid "A" is divided by Bid "B" then multiplied by the number of points possible (20). $(210,000/265,000) \times 20 = 15.85$, therefore, Contractor "B" will

receive 15.85 of 20 possible points. Contractor "C" turns in a bid of \$425,000. Bid "A" is divided by Bid "C" then multiplied by the number of points possible (20). $(210,000/425,000) \times 20 = 9.88$, therefore, Contractor "C" will receive 9.88 of 20 points.

6. Reasonableness of ALL Numbers

(15 Points Possible)

Up to fifteen (15) points will be awarded as to the reasonableness of ALL numbers, quantities & costs (including, but not limited to fertilizer quantities, mulch quantities based on Contractor's field measurements) provided, as well as unit costs, if any.

Proposer's Total Score

(100 Points Possible)

4. Acknowledgment of Receipt of Documents and Proposal Signature Form

BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT

**ACKNOWLEDGMENT OF RECEIPT OF DOCUMENTS
AND PROPOSAL SIGNATURE FORM**

This Proposal for landscape and irrigation maintenance services has been submitted on this 16th day of January, 2024 by Duval Landscape Maintenance [company] whose business address is 7011 Business Park Blvd. North Jacksonville, FL 32256, telephone number is 904-900-1127, fax number is 904-212-0547, and electronic mail address is cory@duvallandscape.com.

The undersigned acknowledges, by the below execution of this proposal, that all information provided herein has been provided in full and that such information is truthful and accurate. Proposer agrees through submission of this Proposal to honor all pricing information ninety (90) days from the date of the Proposal opening, and if awarded the contract on the basis of this Proposal, to enter into and execute the services contract in substantially the form included in the proposal documents.

Proposer understands that inclusion of false, deceptive or fraudulent statements on this proposal constitutes fraud; and, that Bartram Springs Community Development District (the "District") considers such action on the part of the Proposer to constitute good cause for denial, suspension or revocation of a proposal for work for the District.

Furthermore, the undersigned acknowledges receipt of the following addenda, the provisions of which have been included in this Request for Proposal. **\$16,580**

Addendum No. 1 dated 12/29/2023
Addendum No. 2 dated 1/9/2024
Addendum No. 3 dated 1/12/2024
Addendum No. _____ dated _____
Addendum No. _____ dated _____

The undersigned hereby authorize(s) and request(s) any person, firm or corporation to furnish any pertinent information requested by the District, or their authorized agents, deemed necessary to verify the statements made in this proposal or attachments hereto, or regarding the ability, standing and general reputation of the Proposer.

Duval Landscape Maintenance
Name of Organization

By: Rob Bullock

This 16th day of January, 2024

By: Rob Bullock President
Name and Title of Person Signing

(Apply Corporate Seal if filing as a Corporation)

State of Incorporation: Florida

State of Florida

County of Duval

The foregoing instrument was acknowledged before me this 16th day of January, 2024, by Rob Bullock, of the Duval Landscape Maintenance, who is personally known to me or who has produced _____ as identification and who did (did not) take an oath.



LIANNA HIGGS
Notary Public
State of Florida
Comm# HH167074
Expires 8/19/2025

Lianna Higgs
Signature of Notary taking acknowledgment

5. Proposal Form

PROPOSAL FORM
FOR
LANDSCAPE AND IRRIGATION MAINTENANCE OPERATIONS
FOR
BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT

TO BE SUBMITTED TO:

BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
c/o Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, Florida 32092

on or before 10:00 a.m. EST, January 4, 2023

TO: Bartram Springs Community Development District

FROM: Duval Landscape Maintenance
(Contractor)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance for Bartram Springs Community Development District, the undersigned proposes to conduct all Work necessary to provide complete Maintenance Operations as described in the Detailed Specifications and Maintenance Map.

All Proposals shall be in accordance with the project manual.

To: Bartram Springs Community Development District

Ladies and Gentlemen:

The undersigned, as Proposer, hereby declares (1) that the only person or persons interested in the Proposal, as principal or principals is or are names herein and that no other person than herein mentioned has any interest in the Proposal of the Contract to which the Work pertains, (2) that this Proposal is made without connection or arrangement with any other person, company, or parties making a Proposal and (3) that the Proposal is in all respects fair and made in good faith without collusion or fraud.

The Proposer further declares that he has examined the site of the Work; that he has made sufficient investigations to fully satisfy himself that such site is a correct and suitable one for this Work; and he assumes full responsibility therefore; that he has examined the Specifications for the Work and from his own experience or from professional advice that the Specifications are sufficient for the Work to be done and he has examined the other Contract Documents relating thereto, including the Notice to Contractors, Instructions to Proposer, Proposal, Agreement, General Conditions, Detailed Specifications and Maintenance Map and he has read all addenda prior to the opening of Proposals, and that he has satisfied himself fully, relative to all matters and conditions with respect to the Work to which this Proposal pertains.

The Proposer proposes and agrees, if this Proposal is accepted, to contract with the Owner in the form of contract specified, to furnish all necessary materials, all equipment, all necessary machinery, tools, apparatus, means of transportation, and labor necessary to complete the Work specified in the Proposal and the Agreement, and called for by the Detailed Specifications and Maintenance Map and in the manner specified.

Note: The proposal summary contained herein is merely illustrative of the minimum amount/quantity of Work to be performed under the Contract, in the case of any conflict between this schedule of Proposal items and the Contract Specifications, the Contract Specifications will prevail.

PER CONTRACT DOCUMENTS:

1. Certificate of insurance is enclosed with Proposal.
2. Proposal is for a one year term, with the option for four annual renewals thereafter.
3. Proposer certifies he has made a complete inspection of the site of the proposed work and fully understands and complies with the Instructions to Proposer.
4. The District reserves the right to add and delete individual items from the final Contract award and during the Contract term.
5. This Proposal covers all maintenance Work detailed in the general conditions, detailed specifications and Maintenance Map.

6. Proposal amount is \$ 198,963 for year one.
Written amount: _____
- Renewal price is \$ 204,932 for year two.
Written amount: _____
- Renewal price is \$ 211,080 for year three.
Written amount: _____
- Renewal price is \$ 223,934 for year four.
Written amount: _____
- Renewal price is \$ 230,652 for year five.
Written amount: _____

Proposer: Cory Radio

SIGNATURE: *Cory Radio*

TITLE: Business Development Manager

ADDRESS: 7011 Business Park Blvd. North
Jacksonville, FL 32256

SIGNATURE: _____

TITLE: _____

ADDRESS: _____

SIGNATURE: _____

TITLE: _____

ADDRESS: _____

This form must be submitted with written proposal

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

UNIT PRICES

Please provide the following unit prices for the following items. Each unit price shall include all costs for complete, installed work including materials, labor, overhead and profit. All materials shall be Florida No. 1 or better.

SOD/SEED/MULCH:

Sodded Bermuda 419 Lawn, SF	\$ <u>2.40 sf</u>
Sodded St. Augustine 'Floritam'	\$ <u>2.00 sf</u>
Sodded Bahia Lawn, SF	\$ <u>1.86 sf</u>
3" Deep Pine straw, SF	\$ <u>19.85 per bale</u>
3" Deep Shredded Hardwood Mulch, SF	\$ <u>12.58 cf</u>

SHRUBS:

Daylily- 1 gal.	\$ <u>12.77</u>
Lantana – 1 gal.	\$ <u>15.34</u>
Parsons Juniper – 3 gal.	\$ <u>30.13</u>
Agapanthus – 3 gal.	\$ <u>35.13</u>
Loropetalum – 3 gal.	\$ <u>28.69</u>
Walters Viburnum – 3 gal.	\$ <u>26.69</u>
Muhly Grass – 3 gal.	\$ <u>23.27</u>

ANNUALS:

Annuals in 4" pots each	\$ <u>5.35</u>
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TREES (CONTAINER):

Crape Myrtle – 30 gal.	\$ <u>700.09</u>
Live Oak – 45 gal.	\$ <u>1,176.89</u>
Live Oak – 100 gal.	\$ <u>4,066.16</u>
Southern Magnolia – 30 gal.	\$ <u>728.67</u>
Red Cedar- 30 gal.	\$ <u>585.79</u>

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES/UNIT PRICES
(PLEASE PROVIDE ACCURATE PRICING)**

COST FOR ADDITIONAL MOWING

Lump Sum, Area #1	\$ <u>2,200</u>
Lump Sum Bahia, Area #2	\$ <u>1,100</u>
Lump Sum Bahia, Area #3	\$ <u>1,100</u>

COST FOR ONE TIME ADDITIONAL POND MOWING

Lump Sum Bahia on Pond # 2	\$ <u>215</u>
Lump Sum Bahia on Pond # 4	\$ <u>265</u>
Lump Sum Bahia on Pond # 5	\$ <u>215</u>
Lump Sum Bahia on Pond # 6	\$ <u>215</u>
Lump Sum Bahia on Pond # 7	\$ <u>215</u>
Lump Sum Bahia on Pond # 10	\$ <u>215</u>
Lump Sum Bahia on Pond # 14	\$ <u>215</u>
Lump Sum Bahia on Pond # 16	\$ <u>215</u>
Lump Sum Bahia on Pond # 17	\$ <u>215</u>
Lump Sum Bahia on Pond # 20	\$ <u>215</u>
Lump Sum Bahia on Pond # 21	\$ <u>215</u>
Lump Sum Bahia on Pond # 22	\$ <u>265</u>
Lump Sum Bahia on Pond # 25	\$ <u>265</u>
Lump Sum Bahia on Pond #26	\$ <u>265</u>

COST FOR ONE TIME DRAINAGE EASEMENT ROUGH MOWING (RED AREAS ON MAP)

Lump Sum Drainage Easement # D 1	\$ <u>1,375</u>
Lump Sum Drainage Easement # D 2	\$ <u>1,375</u>
Lump Sum Drainage Easement # D 3	\$ <u>1,375</u>
Lump Sum Drainage Easement # D 4	\$ <u>1,375</u>

COST FOR BERMUDA TURF AERIFICATION

Aerification for both Bermuda Sports Fields	\$ <u>650</u>
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COST TO OVERSEED BERMUDA SPORTS FIELDS

Overseeding for both Bermuda Sports Fields at a rate of 8 pounds of Rye Seed per 1000sqft \$ 19,156 per year includes 4 applications
(includes rye grass, sand top dressing, and labor)

Refer to Detailed Specifications on Mulch removal.

<u>MULCH REMOVAL</u>	<u>Cost</u>
Amenity Facility	
Pool area and building	\$ 10,000
Parking lot	\$ 4,487.52
Entry	
Entry thru Everest curb cut including median	\$2,057.40
Center Medians	
Everest to School Curb Cut	\$ 2,057.40
School to Ginnie Springs Rd.	\$ 2,057.40
Ginnie Springs Rd. to Charry Lake Dr.	\$ 2,057.40

PALM SERVICES (PER LANDSCAPE SPECS)

Lump Sum Prune (Total Palms)	\$ 5,625.14
Lump Sum Fungicide/Insecticide/Fertilize (Total Palms)	\$ 1,219.55

Please provide unit prices for routine maintenance repair and replacement of the following items. Each unit price shall include costs for complete, installed work including materials, labor, overhead and profit.

CONTROLLER:

Rain Bird ESTP-32MC	\$ 570
Rain Bird ESP-24	\$ 480

VALVE:

Rain Bird PGA/50	\$ 250
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Heads: Rainbird or Hunter

Rotor	\$ 100
Pop up 6"	\$ 40
Pop up 12"	\$ 70

WIRE:

14-1 Red Ft.	\$ 30
14-1 White Ft.	\$ 30
Wire Splice 3MDBR EA	\$ 50

PIPE:

3" PR - 160, LF	\$ 5.20 in ft
2-1/2" PR - 160, LF	\$ 3.50 in ft
2" PR - 160, LF	\$ 2.50 in ft

1-1/2" PR - 160, LF
1-1/4" PR - 160, LF
1" CL - 200, LF
3/4" CL - 200, LF
1/2" PR - 315, LF

\$ 2 in ft
\$ 1.50 in ft
\$ 1.25 in ft
\$ 1.10 in ft
\$.90 in ft

MISCELLANEOUS:

1/2" Flex PVC
3/4" Flex PVC

\$ 1.00 ft
\$ 1.60 ft

SLIP-FIX REPAIR COUPLING:

3", EA
2-1/2", EA
2", EA
1-1/2", EA
1-1/4", EA
1", EA
3/4", EA
1/2", EA

\$ 120
\$ 75
\$ 70
\$ 55
\$ 50
\$ 40
\$ 30
\$ 25

PLEASE PROVIDE HOURLY RATES FOR THE FOLLOWING ITEMS:

A. Mowers \$ 50 _____ Acre
B. Bush-Hog \$ 100 _____ Hour
C. Tractor \$ 100 _____ Hour
D. Supervisor with Transportation \$ 75 _____ Hour
E. Laborer with hand equipment \$ 50 _____ Hour
F. Truck \$ 50 _____ Hour
G. Irrigation Tech labor rate \$ 100 _____ Hour

6. Contractor's Qualification Statement

x

BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT

CONTRACTOR'S QUALIFICATION STATEMENT
Landscape and Irrigation Maintenance Services

Duval Landscape Maintenance

Contractor

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CONTRACTOR QUALIFICATION STATEMENT

CORPORATE OFFICERS

SUPERVISORY PERSONNEL

COMPANY OWNED MAJOR EQUIPMENT

STATUS OF CONTRACTS ON HAND

ALL PROJECTS PROPOSER COMPLETED IN LAST TWO YEARS

AFFIDAVIT FOR INDIVIDUAL

AFFIDAVIT FOR PARTNERSHIP

AFFIDAVIT FOR CORPORATION

SWORN STATEMENT PURSUANT TO CHAPTER 287, FLORIDA STATUTES, ON
INTEGRITY OF PUBLIC CONTRACTING AND PURCHASING

6. Is the Proposer incorporated in the State of Florida? yes (x) no ()

6.1 If yes, provide the following:

o Is the Company in good standing with the Florida Department of State, Division of Corporations? yes (x) no ()

If no, please explain _____

o Date incorporated 8/12/2009 Charter No. _____

6.2 If no, provide the following:

o The State with whom the Proposer company is incorporated? _____

o Is the company in good standing with the State? yes () no ()

In no, please explain _____

o Date incorporated _____ Charter No. _____

o Is the Proposer company authorized to do business in the State of Florida? yes () no ()

7. Is the Proposer company a registered or licensed contractor with the State of Florida? yes () no (x)

7.1 If yes, provide the following:

o Type of registration (i.e. certified general contractor, certified electrical contractor, etc.) _____

o License No. _____ Expiration Date _____

o Qualifying individual _____ Title _____

o List company(s) currently qualified under this license _____

7.2 Is the Proposer company a registered or licensed Contractor with Duval County? yes () no (x)

7.3 Has the Proposer company performed work for a community development district previously? yes (x) no ()

8. List the Proposer's total annual dollar value of work completed for each of the last three (3) years starting with the latest year and ending with the most current year (2020) \$20 million, (2021) \$25 million, (2022) \$35 million

9. What are the Proposer's current insurance limits?

General Liability	\$ 1,000,000
Automobile Liability	\$ 1,000,000
Workers Compensation	\$ 5,000,000
Expiration Date	2/1/2024

10. Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past two years? yes () no (x)

If yes, please describe each violation, fine, and resolution

11. Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from bidding or contracting on any state, local, or federal-aid contracts in any state(s)? Yes ___ No x ___ If so, state the name(s) of the company(ies)

the state(s) where barred or suspended
state the period(s) of debarment or suspension

12. What is the landscape and irrigation maintenance experience of the proposed superintendent and project manager?

INDIVIDUAL'S NAME	PRESENT POSITION OR OFFICE	MAGNITUDE AND TYPE OF WORK	YEARS OF LANDSCAPE AND IRRIGATION MAINTENANCE EXPERIENCE	YEARS WITH FIRM	IN WHAT CAPACITY?
Mike Wooldridge	Branch Manager	Operations	15 years	3 years	Manager
Josh Boucher	Irrigation Manager	Install/repair	20 years	7 years	Manager

13. Has the Proposer ever failed to complete any work awarded to it? Yes ___ No x ___
If so, where and why?

14. Has any officer or partner of the Proposer ever been an officer, partner, or owner of some other organization that has failed to complete a landscape and irrigation maintenance contract?

Yes _____ No _____ If so, state name of individual, other organization and reason therefore. _____

15. List any and all litigation to which the Proposer has been a party in the last five (5) years.
None

16. Has the Proposer or any of its affiliates ever been either disqualified or denied prequalification status by a governmental entity? None If so, discuss the circumstances surrounding such denial or disqualification as well as the date thereof. _____

17. Within the past five (5) years, has the Proposer failed to complete a project within the scheduled contract time? No If so, discuss the circumstances surrounding such failure to complete a project on time as well as the date thereof. _____

18. Please state whether or not the Proposer has completed background checks on all of its employees who will or may be providing services at the Bartram Springs Community Development District? Yes No _____ If no, please state the date by which the Proposer will assure to the District the completion of such background check.

[CONTINUED ON FOLLOWING PAGE]

The undersigned hereby authorize(s) and request(s) any person, firm or corporation to furnish any pertinent information requested by the Bartram Springs Community Development District or their authorized agents, deemed necessary to verify the statements made in this document or documents attached hereto, or necessary to determine whether the Bartram Springs Community Development District should qualify the Proposer for bidding on its landscape and irrigation maintenance project, including such matters as the Proposer's ability, standing, integrity, quality of performance, efficiency and general reputation

Rob Bullock / lural Landscape maintenance
Name of Proposer

By: Rob Bullock

Rob Bullock President
[Type Name and Title of Person Signing]

This 16th day of January, 2024.

(Corporate Seal)

Sworn to before me this 16th day of January, 2024.



LIANNA HIGGS
Notary Public
State of Florida
Comm# HH167074
Expires 8/19/2025

(Seal)

Notary Public/Expiration Date

CORPORATE OFFICERS

Company Name Duval Landscape Maintenance

Date 1/16/2024

Provide the following information for Officers of the Proposer and parent company, if any.

NAME FOR PROPOSER	POSITION OR TITLE	CORPORATE RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
Rob Bullock	President	Oversee company	Jacksonville, FL
Edwin Cintron	CFP	Financial management	Jacksonville, FL
FOR PARENT COMPANY (if applicable)			

SUPERVISORY PERSONNEL

Company Name Cory Radio Date 1/16/2024

What is the experience of the key management and supervisory personnel of the Proposer for both administration as well as operations?
 (Attach resumes of key personnel here)

INDIVIDUAL'S NAME	PRESENT TITLE	DESCRIPTION OF DIRECT JOB RESPONSIBILITIES	YEARS OF EXPERIENCE IN PRESENT POSITION	TOTAL YEARS OF RELATED EXPERIENCE
Mike Wooldridge	Branch Manager	Operations	3 years	15 years
Joshua Boucher	Regional Irrigation Manager	Install / repair	7 years	20 years
Torre Dunham	Agronomy Manager	Fertilization / pesticide	7 years	7 years

COMPANY-OWNED MAJOR EQUIPMENT
(Attach additional sheets if necessary)

PROPOSER: Cory Radio

DATE: 1/16/2024

QUANTITY	DESCRIPTION	CAPACITY	NO. LOCATED IN
50	F-150 vehicles	Used as need for entire customer base	Jacksonville
75	F-250 vehicles	Same as above	Jacksonville
20	Ford 450 Super Duty Dump Truck	Same as above	Jacksonville
10	Commercial spray rigs	Same as above	Jacksonville
15	Commercial pest control Z sprayers	Same as above	Jacksonville
4	Tractor with bush hog and skid steer	Same as above	Jacksonville
100	Trailers	Same as above	Jacksonville
100	21" Toro mowers - 60" grand stand mower	Same as above	Jacksonville
300	2 cycle stick small engine equipment	Same as above	Jacksonville
100	Backpack and push blower	Same as above	Jacksonville

STATUS OF CONTRACTS ON HAND
(Attach additional sheets if necessary)

Company Name Duval Landscape Maintenance

Date 1/16/2024

Furnish requested information about all of Proposer's active contracts, whether as prime or subcontractors; whether in progress or awarded but not yet started; and regardless of with whom contracted. All amounts to be shown to nearest \$1,000. Contractor may consolidate and list as a single item all contracts which individually do not exceed 3% of total active contracts and in total do not exceed 20% of the active total contracts.

Owner, Location and Description of Project	Current Contract Amount as Prime	Current Contract Amount as Subcontractor	Current Amount Sublet to Others	Proposer's Uncompleted Amount as of this Date		Completion Date		
				As Prime Contractor	As Subcontractor	Original Contract Date	Approved Revised Date	Current Estimate Date
Durbin Crossing Townhomes	\$ 53,00	\$	\$	\$53,000	\$	8/25/23		Present
Marcis Pointe	\$ 29,000	\$	\$	\$29,000	\$	7/31/23		Present
St. Augustine Outlets	\$ 20,00	\$	\$	\$20,000	\$	6/27/23		Present
Longleaf at St. Johns	\$ 40,000	\$	\$	\$40,000	\$	5/19/2023		Present
JEA Headquarters	\$ 15,000	\$	\$	\$15,000	\$	7/26/2023		Present
Hanania Riverplace	\$ 16,000	\$	\$	\$16,000	\$	11/23/2021		Present
The Enclave	\$ 62,000	\$	\$	\$62,000	\$	8/21/2019		Present
Lakecrest	\$ 109,000	\$	\$	\$109,000	\$	5/24/2021		Present
St. Johns County	\$ 122,000	\$	\$	\$122,000	\$	12/7/2022		Present
The Drake	\$ 61,000	\$	\$	\$61,000	\$	7/12/2023		Present
Argyle Lake at Oakleaf	\$ 50,000	\$	\$	\$50,000	\$	10/2/2023		Present
The Exchange	\$ 50,000	\$	\$	\$50,000	\$	4/18/2023		Present
The Colony at Deerwood	\$ 60,000	\$	\$	\$60,000	\$	3/9/2023		Present
Subtotal Uncompleted Work				\$	\$			
Total Uncompleted Work on Hand				\$	\$			

PROJECTS PROPOSER COMPLETED IN THE LAST TWO YEARS

Company Name Duval Landscape Maintenance

Date 1/16/2024

List all projects completed in the last two years for which the contract value individually exceeded 3% of the Proposer's annual total work completed for the year the project was started. Include in the list projects that were started earlier than two years but were completed within the last two years.

Project Name/Location	Final Contract Amount	Prime or Sub ¹	Classification of Work Performed	Year Started/ Completed	Owner Name/Location ²	Name & Phone Number of Owner's Representative on this Project ³
Cascades at World Golf	\$825,000	Prime	Maintenance	10/1/21 - present	Saint Augustine, FL	Ricke Ricciardelli, 904-254-9997
Sweetwater Creek CDD	\$341,276	Prime	Maintenance	9/1/21 - present	Saint Augustine, FL	Paul Stratton, 315-726-2975
Flagler Center	\$218,000	Prime	Maintenance	4/6/19 - present	Jacksonville, FL	Brian Baker, 904-686,4844
Flagler Station	\$125,000	Prime	Maintenance	6/1/23 - present	Jacksonville, FL	Carla Masters, 904-223-7224

¹ Prime or Sub' should indicate whether Proposer performed the work as a prime contractor or as a subcontractor.
² 'Owner Name/Location' should indicate the Owner of the project if the Proposer performed the work as a prime contractor or the general contractor if the Proposer performed the work as a subcontractor.
³ 'Name & Phone Number of Owner's Representative on this Project' should list a reference from the business entity listed in the previous column familiar with Proposer's contract performance.
 4881-7433-3076 1

AFFIDAVIT FOR CORPORATION

State of Florida _____ ss:

County of Duval _____

Bob Bullock
(title) President
of the Duval Landscape Maintenance

(a corporation described herein) being duly sworn, deposes and says that the statements and answers to the questions in the foregoing concerning experience are correct and true as of the date of this affidavit; and, that he/she understands that intentional inclusion of false, deceptive or fraudulent statements in this statement constitutes fraud; and, that the District considers such action on the part of the Proposer to constitute good cause for rejection of Proposer's proposal.

Bob Bullock
(Officer must also sign here)

CORPORATE SEAL

Sworn to and subscribed before me this 16th day of January, 2024, by Bob Bullock of the Duval Landscape Maintenance.



LIANNA HIGGS
Notary Public
State of Florida
Comm# HH167074
Expires 8/19/2025

(Official Notary Signature & Seal)
Name: Bob Bullock
Personally Known
OR Produced Identification _____
Type of Identification _____

**SWORN STATEMENT PURSUANT TO CHAPTER 287, *FLORIDA STATUTES*, ON
INTEGRITY OF PUBLIC CONTRACTING AND PURCHASING**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to Bartram Springs Community Development District ("District")
(print name of the public entity)

by _____
(print individual's name and title)

for [NAME OF PROPOSER] ("Proposer")
(print name of entity submitting sworn statement)

whose business address is

7011 Business Park Blvd. North

Jacksonville, FL 32256

and (if applicable) its Federal Employer Identification Number (FEIN) is 27-0877531

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement)

- _____
2. I have read and am familiar with Chapter 287, *Florida Statutes*, and specifically including the following Sections ("Public Integrity Laws"):
- a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
 - b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
 - c. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
 - d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and
 - e. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited*.
3. I understand that the Public Integrity Laws, with limited exceptions, prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("Prohibited Criteria").
4. I understand that the Public Integrity Laws apply to the bidding documents applicable to the District's Request for Proposals for Landscape and Irrigation Maintenance Services Project ("Project") and the contract to be executed in connection with the Project.
5. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Indicate which statement applies.)

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria. Thus, the entity is not prohibited from bidding on or entering into or renewing a contract with the District.

_____ The entity submitting this sworn statement, one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, meets one or more of the Prohibited Criteria.

If this statement is marked, the Proposer may provide additional information regarding the same in the space provided directly below (or by attaching a separate sheet and indicating this method in the space provided directly below). Such additional information may be related to the Proposer's alleged basis for entitlement to an exception from the prohibition on bidding or contracting, to the extent one is permissible under Florida law.

6. If awarded the contract, the Proposer will immediately notify the District in writing if either the Proposer, any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity, meets any of the Prohibited Criteria after award of the contract or during the term of the contract.

[Signature page follows]

The C

IT SHALL BE THE RESPONSIBILITY OF THE PROPOSER EXECUTING THIS AFFIDAVIT TO VERIFY THAT NONE OF THE SUBCONTRACTORS/SUPPLIERS UTILIZED FOR THIS BID/QUOTE MEET ANY OF THE PROHIBITED CRITERIA. IN THE EVENT IT IS LATER DISCOVERED THAT A SUBCONTRACTOR/SUPPLIER MEETS ANY OF THE PROHIBITED CRITERIA, THE PROPOSER SHALL SUBSTITUTE THE SUBCONTRACTOR/ SUPPLIER WITH ANOTHER WHO DOES NOT MEET ANY OF THE PROHIBITED CRITERIA. ANY COST ASSOCIATED WITH THIS SUBSTITUTION SHALL BE THE SOLE RESPONSIBILITY OF THE PROPOSER.

The foregoing SWORN STATEMENT is dated this 16th day of January, 2024.

(Corporate Seal, if applicable)

Duval Landscape Maintenance
(Name of Proposer)

By: Bob Bullock

Title: President

STATE OF Florida
COUNTY OF Duval

The foregoing instrument was sworn and subscribed before me by means of physical presence or online notarization, this 16th day of January, 2024, by Bob Bullock of Duval Landscape Maintenance, who is personally known to me or who has produced _____ as identification, and did or did not take the oath.



LIANNA HIGGS
Notary Public
State of Florida
Comm# HH167074
Expires 8/19/2025

Lianna Higgs
Notary Public, State of Florida
Print Name: Lianna Higgs
Commission No.: HH167074
My Commission Expires: 8/19/2025

7. Form of Landscape and Irrigation Maintenance Services Agreement

FORM OF AGREEMENT

**LANDSCAPE AND IRRIGATION MAINTENANCE AGREEMENT
BY AND BETWEEN BARTRAM SPRINGS COMMUNITY DEVELOPMENT
DISTRICT AND**

THIS AGREEMENT is made and entered into this 10th day of January, 2024, by and between:

Bartram Springs Community Development District, a local unit of special-purpose government established pursuant to chapter 190, Florida Statutes, located in Duval County, Florida (the "District"), and

Duval Landscape Maintenance, whose address is 7011 Business Park Blvd. North, Jacksonville, FL 32256 (the "Contractor").

RECITALS

WHEREAS, the District was established by rule of the Florida Land and Water Adjudicatory Commission, for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure; and

WHEREAS, the District has a need to retain an independent contractor to provide landscape and irrigation maintenance services for certain lands within and around the District; and

WHEREAS, Contractor submitted a proposal, attached hereto as **Exhibit A** and incorporated herein by reference (the "Proposal"), and represents that it is qualified to serve as a landscape and irrigation maintenance contractor and provide such services to the District.

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement, it is agreed that the Contractor is hereby retained, authorized, and instructed by the District to perform in accordance with the following covenants and conditions, which both the District and the Contractor have agreed upon:

1. INCORPORATION OF RECITALS. The recitals stated above are true and correct and by this reference are incorporated by reference as a material part of this Agreement.

2. DESCRIPTION OF WORK AND SERVICES.

A. The District desires that the Contractor provide professional landscape and irrigation maintenance services within presently accepted standards. Upon all parties executing this Agreement, the Contractor shall provide the District with the specific services identified in this Agreement.

- B. While providing the services identified in this Agreement, the Contractor shall assign such staff as may be required, and such staff shall be responsible for coordinating, expediting, and controlling all aspects to assure completion of the services.
- C. The Contractor shall provide the specific professional services as shown in Paragraph 3 of this Agreement.

3. SCOPE OF LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES. The duties, obligations, and responsibilities of the Contractor are those described in the Scope of Services attached hereto as **Exhibit B**. Contractor shall solely be responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District.

4. MANNER OF CONTRACTOR'S PERFORMANCE. The Contractor agrees, as an independent contractor, to undertake work and/or perform or have performed such services as specified in this Agreement or any addendum executed by the Parties or in any authorized written work order by the District issued in connection with this Agreement and accepted by the Contractor. All work shall be performed in a neat and professional manner reasonably acceptable to the District and shall be in accordance with industry standards. The performance of all services by the Contractor under this Agreement and related to this Agreement shall conform to any written instructions issued by the District.

- A. Should any work and/or services be required which are not specified in this Agreement or any addenda, but which are nevertheless necessary for the proper provision of services to the District, such work or services shall be fully performed by the Contractor as if described and delineated in this Agreement.
- B. The Contractor agrees that the District shall not be liable for the payment of any work or services not included in **Section 3** unless the District, through an authorized representative of the District, authorizes the Contractor, in writing, to perform such work.
- C. The District shall designate in writing a person to act as the District's representative with respect to the services to be performed under this Agreement. The District's representative shall have complete authority to transmit instructions, receive information, interpret and define the District's policies and decisions with respect to materials, equipment, elements, and systems pertinent to the Contractor's services.
 - (1) The District hereby designates the District Manager, or a representative of the District Manager, to act as its representative.

(2) The Contractor agrees to meet with the District's representative no less than one (1) time per month to walk the property to discuss conditions, schedules, and items of concern regarding this Agreement.

D. In the event that time is lost due to heavy rains (the "Rain Days"), the Contractor agrees to reschedule its employees and divide their time accordingly to complete all scheduled services during the time during the same week as any Rain Days. The Contractor shall provide services on Saturdays if needed to make up Rain Days, but shall not provide services on Sundays. Contractor shall coordinate with the District Representatives to timely complete all such services.

E. Contractor shall use all due care to protect the property of the District, its residents, and landowners from damage. Contractor agrees to repair any damage resulting from Contractor's activities and work within twenty-four (24) hours.

5. COMPENSATION; TERM.

A. The initial term of this Agreement shall be from _____, 2024 through September 30, 2024 (the "Initial Term"), with the option for four annual renewals thereafter. As compensation for services described in this Agreement, the District agrees to pay Contractor \$16,580 Dollars and _____ Cents (\$_____) for the Initial Term of the Agreement in monthly amounts as set forth in the Proposal, unless terminated earlier in accordance with Section 13 below. At the end of the Initial Term set forth above, this Agreement may be renewed for four (4) consecutive twelve (12) periods with compensation to be determined at each renewal period upon terms mutually agreeable to both parties.

B. If the District should desire additional work or services, or to add additional lands to be maintained, the Contractor agrees to negotiate in good faith to undertake such additional work or services. Upon successful negotiations, the Parties shall agree in writing to an addendum, addenda, or change order(s) to this Agreement. The Contractor shall be compensated for such agreed additional work or services based upon a payment amount acceptable to the Parties and agreed to in writing.

Additional services such as mulching, mowing, irrigation, sod laying, remedial landscape, and the planting of annuals, can be provided by the Contractor. However, no additional services shall be provided by the Contractor unless done at the direction of the District. Fees for such

additional services shall be as provided for in the attached Proposal or, if not identified, as negotiated between the District and the Contractor.

- C. The District may require, as a condition precedent to making any payment to the Contractor, that all subcontractors, material men, suppliers or laborers be paid and require evidence, in the form of Lien Releases or partial Waivers of Lien, to be submitted to the District by those subcontractors, material men, suppliers or laborers, and further require that the Contractor provide an Affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from the Contractor, in a form satisfactory to the District, that any indebtedness of the Contractor, as to services to the District, has been paid and that the Contractor has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Workmen's Compensation, Unemployment Compensation contributions, and similar payroll deductions from the wages of employees.
- D. The Contractor shall maintain records conforming to usual accounting practices. Further, the Contractor agrees to render monthly invoices to the District, in writing, which shall be delivered or mailed to the District by the fifth (5th) day of the next succeeding month. These monthly invoices are due and payable within forty-five (45) days of receipt by the District. Each monthly invoice will include such supporting information as the District may reasonably require the Contractor to provide.

6. INSURANCE.

- A. The Contractor or any subcontractor performing the work described in this Agreement shall maintain throughout the term of this Agreement the following insurance:
 - (1) Worker's Compensation Insurance in accordance with the laws of the State of Florida.
 - (2) Commercial General Liability Insurance covering the Contractor's legal liability for bodily injuries, with limits of not less than \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
 - (i) Independent Contractors Coverage for bodily injury and property damage in connection with subcontractors' operation.

- (3) Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.
 - (4) Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.
- B. The District, its staff, consultants, agents and supervisors shall be named as an additional insured. The Contractor shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of at least A-VII.
- C. If the Contractor fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, the Contractor shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

7. INDEMNIFICATION.

- A. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.
- B. Contractor agrees to defend, indemnify, and hold harmless the District and its officers, agents, employees, successors, assigns, members, affiliates, or representatives from any and all liability, claims, actions, suits, liens, demands, costs, interest, expenses, damages, penalties, fines, judgments against the District, or loss or damage, whether monetary or otherwise, arising out of, wholly or in part by, or in connection with the Services to be performed by Contractor, its subcontractors, its employees and agents in connection with this Agreement, including litigation, mediation, arbitration, appellate, or settlement proceedings with respect thereto. Additionally,

nothing in this Agreement requires Contractor to indemnify the District for the District's percentage of fault if the District is adjudged to be more than 50% at fault for any claims against the District and Contractor as jointly liable parties; however, Contractor shall indemnify the District for any and all percentage of fault attributable to Contractor for claims against the District, regardless whether the District is adjudged to be more or less than 50% at fault.

8. COMPLIANCE WITH GOVERNMENTAL REGULATION. The Contractor shall keep, observe, and perform all requirements of applicable local, State, and Federal laws, rules, regulations, or ordinances. If the Contractor fails to notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by any local, State, or Federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any action of the Contractor or any of its agents, servants, employees, or materialmen, or with respect to terms, wages, hours, conditions of employment, safety appliances, or any other requirements applicable to provision of services, or fails to comply with any requirement of such agency within five (5) days after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation, the District may terminate this Agreement, such termination to be effective upon the giving of notice of termination.

9. LIENS AND CLAIMS. The Contractor shall promptly and properly pay for all labor employed, materials purchased, and equipment hired by it to perform under this Agreement. The Contractor shall keep the District's property free from any materialmen's or mechanic's liens and claims or notices in respect to such liens and claims, which arise by reason of the Contractor's performance under this Agreement, and the Contractor shall immediately discharge any such claim or lien. In the event that the Contractor does not pay or satisfy such claim or lien within three (3) business days after the filing of notice thereof, the District, in addition to any and all other remedies available under this Agreement, may terminate this Agreement to be effective immediately upon the giving notice of termination.

10. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE. A default by either Party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

11. CUSTOM AND USAGE. It is hereby agreed, any law, custom, or usage to the contrary notwithstanding, that the District shall have the right at all times to enforce the conditions and agreements contained in this Agreement in strict accordance with the terms of this Agreement, notwithstanding any conduct or custom on the part of the District in refraining from so doing; and further, that the failure of the District at any time or times to strictly enforce its rights under this Agreement shall not be construed as having created a custom in any way or manner contrary to

the specific conditions and agreements of this Agreement, or as having in any way modified or waived the same.

12. SUCCESSORS. This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the Parties to this Agreement, except as expressly limited in this Agreement.

13. TERMINATION. The District agrees that the Contractor may terminate this Agreement with or without cause by providing ninety (90) days written notice of termination to the District; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. The Contractor agrees that the District may terminate this Agreement immediately with cause by providing written notice of termination to the Contractor. The District shall provide thirty (30) days written notice of termination without cause. Upon any termination of this Agreement, the Contractor shall be entitled to payment for all work and/or services rendered up until the effective termination of this Agreement, subject to whatever claims or off-sets the District may have against the Contractor.

14. PERMITS AND LICENSES. All permits and licenses required by any governmental agency directly for the District shall be obtained and paid for by the District. All other permits or licenses necessary for the contractor to perform under this Agreement shall be obtained and paid for by the Contractor.

15. ASSIGNMENT. Neither the District nor the Contractor may assign this Agreement without the prior written approval of the other.

16. INDEPENDENT CONTRACTOR STATUS. In all matters relating to this Agreement, the Contractor shall be acting as an independent contractor. Neither the Contractor nor employees of the Contractor, if there are any, are employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. The Contractor agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of the Contractor, if there are any, in the performance of this Agreement. The Contractor shall not have any authority to assume or create any obligation, express or implied, on behalf of the District and the Contractor shall have no authority to represent the District as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.

17. HEADINGS FOR CONVENIENCE ONLY. The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

18. ENFORCEMENT OF AGREEMENT. In the event that either the District or the Contractor is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.

19. AGREEMENT. This instrument shall constitute the final and complete expression of this Agreement between the District and the Contractor relating to the subject matter of this Agreement.

20. AMENDMENTS. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and the Contractor.

21. AUTHORIZATION. The execution of this Agreement has been duly authorized by the appropriate body or official of the District and the Contractor, both the District and the Contractor have complied with all the requirements of law, and both the District and the Contractor have full power and authority to comply with the terms and provisions of this instrument.

22. NOTICES. All notices, requests, consents and other communications under this Agreement (the "Notices") shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

A. If to the District: Bartram Springs Community
Development District
475 West Town Place, Suite 114
World Golf Village
St. Augustine, Florida 32092
Attn: District Manager

With a copy to: Kutak Rock LLP
107 W. College Avenue
Tallahassee, Florida 32301
Attn: District Counsel

B. If to the Contractor: Duval Landscape Maintenance
7011 Business Park Blvd. North
Jacksonville, FL 32256

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notice on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

23. **THIRD PARTY BENEFICIARIES.** This Agreement is solely for the benefit of the District and the Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and the Contractor any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and the Contractor and their respective representatives, successors, and assigns.

24. **CONTROLLING LAW AND VENUE.** This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. Venue for any dispute arising out of this Agreement shall be in Duval County, Florida.

25. **EFFECTIVE DATE.** The Initial Term of this Agreement shall be from _____, 2024 through _____, ____ with the option for two annual renewals thereafter.

26. **PUBLIC RECORDS.** Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is Jim Oliver ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor' s possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Contractor, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR' S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 1-904-940-5850,

**JOLIVER@GMSNF.COM, AND 475 WEST TOWN PLACE,
SUITE 114, ST. AUGUSTINE, FLORIDA 32092.**

27. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

28. ARM'S LENGTH TRANSACTION. This Agreement has been negotiated fully between the District and the Contractor as an arm's length transaction. The District and the Contractor participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.

29. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument. Additionally, the Parties acknowledge and agree that the Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed versions of an original signature, electronically scanned and transmitted versions (e.g. via PDF) of an original signature, or signatures created in a digital format.

30. E-VERIFY. The Contractor shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, to the extent required by Florida Statute, Contractor shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees. The District may terminate this Agreement immediately for cause if there is a good faith belief that the Contractor has knowingly violated Section 448.09(1), *Florida Statutes*. By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

31. COMPLIANCE WITH SECTION 20.055, FLORIDA STATUTES. The Contractor agrees to comply with Section 20.055(5), *Florida Statutes*, to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant to such section and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), *Florida Statutes*.

32. SCRUTINIZED COMPANIES STATEMENT. Contractor certifies it: (i) is not in violation of Section 287.135, *Florida Statutes*; (ii) is not on the Scrutinized Companies with Activities in Sudan List; (iii) is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; (iv) does not have business operations in Cuba or Syria; (v) is not on the Scrutinized Companies that Boycott Israel List; and (vi) is not participating in a boycott of Israel. If the Contractor is found to have submitted a false statement with regards to the prior

sentence, has been placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List, has engaged in business operations in Cuba or Syria, and/or has engaged in a boycott of Israel, the District may immediately terminate the Contract.

[CONTINUED ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties execute this agreement the day and year first written above.

ATTEST:

**BARTRAM SPRINGS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

By: _____

By: _____

Its: _____

Exhibit A: Proposal for Landscape and Irrigation Maintenance

Exhibit B: Scope of Services

8. Detailed Specifications and Maintenance Map

SCOPE OF SERVICES – LANDSCAPE
Bartram Springs CDD

PART 1
GENERAL LANDSCAPE MAINTENANCE

1) MOWING – All grass areas will be mowed on the following schedule; however, Bermuda grass will be mowed once a month November 1 - March 1 and such reduced schedule shall be reflected in Contractor's pricing:

MARCH 1 – NOVEMBER 1 – Once a week
NOVEMBER 1 – MARCH 1 – Once every two weeks

This schedule estimates that there will be between 41 – 45 cuts annually based on standard growing periods in Florida, however, requires a minimum of 52 visits (weekly) to perform those duties, other than mowing, which cannot remain unattended for two weeks. (i.e., weed control, selective mowing, landscape detailing, debris clearing, etc.) Notwithstanding the above, at no time will the Bahia grass (ponds) be allowed to grow beyond a maximum height of four (4) to four and one half (4 ½) inches and Bermuda grass shall never be allowed to grow beyond a maximum height of two (2) inches. Each mowing should leave the Bahia grass at a height of three (3) to three and one half (3 1/2) inches and Bermuda at a height of one (1) to one and one half (1 ½) inches. St. Augustine shall never be allowed to grow beyond five and one half (5 ½) inches. Optimum height for Bermuda should be approximately one and one half (1 ½") to encourage deeper root growth. Rotary Mowers are preferred for heights above one (1) inch. All blades shall be kept sharp at all times to provide a high-quality cut and to minimize disease. If the swales located throughout the property are filled with rainwater or are too soft to mow without leaving ruts from the mowers in the swales, contractor shall use line trimming to properly maintain the grasses. The district requires mowers to be equipped with a mulching type of deck. Clippings may be left on the lawn if no readily visible clumps remain on the grass surface thirty-six hours after mowing. Otherwise, large clumps of clippings will be collected and removed by the Contractor. In case of fungal disease outbreaks, the clippings will be collected until the disease is under control. The Contractor shall restore any noticeable damage caused by the Contractor's mowing equipment within forty-eight hours from the time the damage is caused at his sole cost and expense. The contractor shall be responsible for training all its personnel in the technical aspects of the Bartram Springs Landscape Maintenance Program and general horticultural practices. This training will also include wetland species identification as it relates to lake banks & wetland areas. The Contractor shall be held responsible for all damage to wetlands, littoral shelves, mitigation areas and uplands due to mowing/fertilizing, etc. Weekend work is permitted, when necessary, upon prior approval.

1A) POND MOWING - All ponds (32) identified as such on the overall Bartram Springs CDD Maintenance Exhibit/Plans shall be mowed incorporating the same mowing schedule as the common areas stated above. Each mowing shall leave the grass at a height of four

(4) to four and one half (4½) inches. Pond banks will be mowed and/or trimmed to water's edge. Line trimming at water's edge and line trimming of drainage structures shall occur every time the pond is mowed. Careful attention must be paid to mower height on pond banks so as not to scalp at the crest of the lake bank and increase the chances for pond bank erosion. Also, when line trimming to water's edge, Contractor shall be extremely careful not to scalp at the water's edge also increasing chances of pond bank erosion. Line trimming height shall be the same as mowing height (if not slightly higher). Contractor shall be careful to keep trimmings from entering water. Excessive clippings shall be hand removed. Mowers must blow all clippings away from pond banks. It is understood that trash of any kind and other debris within arm's reach of water's edge shall be removed & disposed of by Contractor during every normal service event. Unless otherwise designated on Maintenance Exhibit/Plans, homeowners are responsible for mowing down to the water's edge behind their property.

The Contractor shall mow within the Contract Areas 1 thru 4 as described below (shown on the Maintenance Map). The **growing season** shall be defined as April 1 through October 31. The **dormant season** shall be defined as November 1 through March 31. Each mowing shall be completed for the entire contract area within four (4) days after commencement of the mowing.

AREA 1: Entry Roadways, Amenity Site & Sports Park - 1 time per week during the growing season and twice a month during the dormant season, for a total of 41 cuts. Bermuda grass shall be maintained at a 2" height.

AREA 2: Roadside Common Area - 1 time (bi-weekly) every fourteen (14) calendar days during the growing season and once a month during the dormant season, for a total of 21 cuts.

AREA 3: Ponds 1 time (bi-weekly) every fourteen (14) calendar days during the growing season and once a month during the dormant season, for a total of 21 cuts.

AREA 4: Drainage Easements These (4) four areas indicated on the maintenance map shall be mowed from the resident property line to the bottom of the berm and/or fence. The mowing frequency will be determined by owner/district representatives. This service shall be accomplished with a bush hog or rotary mower.

2) EDGING AND TRIMMING – All hard-edged areas (curbs, sidewalks, bike paths, nature trails, etc.) and soft-edged areas (tree rings, shrub, and groundcover bed lines) shall be edged during each mowing event. All edging shall be performed to the sole satisfaction of the DISTRICT. **Chemical edging shall not be permitted anywhere on property.**

AT NO TIME SHALL LAWN BE ALLOWED TO GROW IN AN UNSIGHTLY MANNER. SHOULD THIS OCCUR, THE CONTRACTOR AGREES TO CORRECT WITHIN FORTY-EIGHT HOURS OF NOTICE BY DISTRICT.

3) TREE AND SHRUB CARE – Branches will be pruned just outside the branch collar. Branches and limbs shall be kept off buildings, signage structures, play structures, fences & walls as well as pruned to keep streetlights and traffic signage from being blocked to a maximum of twelve (12ft.) Additionally, on an as-needed basis, all trees shall be pruned over sidewalks, conservation areas, parking lots, driveways & roadways so as not to interfere with pedestrians, cars or other vehicles. (This is to include always maintaining a minimum of fourteen and a half (14.5) feet (but shall vary according to DOT specs) of clearance under all limbs depending on location and species of tree.). Aesthetic pruning shall consist of the removal of dead and/or broken branches as often as necessary to have trees always appear neat. Sucker growth at the base of the trees shall be removed by hand continuously throughout the year.

All shrubs will be pruned as necessary to retain an attractive shape and fullness, removing broken or dead limbs as necessary to provide a neat and clean appearance. Shrubs shall not be clipped into balled or boxed forms unless such forms are required by design. Shrubs shall be pruned in accordance with the intended function of the plant in its present location. Flowering shrubs shall be pruned immediately after the blossoms have cured with top pruning restricted to shaping the terminal growth. All pruning shall be done with horticultural skill and knowledge to maintain an overall acceptable appearance consistent with the current aesthetics of the Bartram Springs CDD community. The Contractor agrees that pruning is an art that must be done under the supervision of a highly trained supervisor and shall make provisions for such supervision. Individual plants pruned into rounded balls or unnatural shapes will not be allowed. All clippings and debris from pruning will be carted away at the time pruning takes place.

Palms: All palms shall receive pruning as often as necessary to always appear neat and clean to include after high wind occurrences. This includes brown and/or broken fronds and inflorescence. Removal of green or even yellowing fronds is unnecessary. Fronds should be removed only once they turn brown or become broken or disrupt the flow of pedestrian/vehicular traffic or are hanging on architectural structures. Fruit pods shall be removed prior to development. Tarpaulins shall be used in areas where date palms and other palm fruits may stain sidewalks & pavement including, but not limited to, pool decks. The contractor shall be responsible for the removal of all palm fruit stains. "Hurricane" palm pruning shall never be allowed.

4) WEEDS AND GRASSES – All groundcover and turf areas shall be kept reasonably free of weeds and grasses and be neatly cultivated and maintained in an orderly fashion. This may be accomplished by carefully applied applications of pre & post emergent herbicides as part of fertilizer mixtures and post-emergent herbicide spot treatments on an as-needed basis. The condition of turf is to be determined by the district at its sole discretion. All shrub and bed areas shall be maintained each mowing service by removing all weeds, trash and other undesirable material and debris to keep the area neat and tidy. All ornamental beds, hedge areas and tree rings shall be kept weed (and sod) free throughout the year. This is to be accomplished through hand pulling or the careful

application of a post-emergent herbicide. The contractor shall include the quarterly hand removal of all dog fennel (and other invasives) along the main roadways and view corridors. **AT NO TIME SHALL POST-EMERGENT HERBICIDES BE PERMITTED WHEN WEEDS HAVE ESTABLISHED THEMSELVES AS TO DOMINATE PLANTING BEDS. HAND PULLING MUST BE PERFORMED.**

NON-SELECTIVE, POST-EMERGENT HERBICIDES SHALL NEVER BE USED TO CONTROL WEED/SOD GROWTH AROUND STRUCTURES OF ANY TYPE (I.E. STREET SIGNS, UTILITY BOXES, STREET LIGHTS, PAVEMENT, ETC.) THE FIRST OFFENSE WILL RESULT IN A VERBAL WARNING; THE SECOND OFFENSE WILL RESULT IN A SECOND VERBAL WARNING AND THE BOARD OF SUPERVISORS FOR THE DISTRICT WILL BE NOTIFIED; THE THIRD OFFENSE MAY TERMINATE THIS CONTRACT FOR CAUSE AT THE DISTRICT'S DISCRETION.

The Contractor shall be responsible for the replacement of ornamental plants killed or damaged by herbicide application. All fence lines shall be kept clear of weeds, undesirable vines, and overhanging limbs.

5) MAINTENANCE OF PAVED AREAS – All paved areas shall be kept weed free. This may be accomplished by mechanical means (line trimmer) or by applications of post/pre-emergent herbicides. Weeds greater than two (2) inches in height or width shall be pulled from paved areas, not sprayed. No sprays with dyes may be used on any paved areas.

6) CLEAN UP – At no time will Contractor leave the premises after completion of any work in any type of disarray. All clippings, trimmings, debris, dirt, or any other unsightly material shall be removed promptly upon completion of work. The contractor shall use his own waste disposal methods, never the property dumpsters. Grass clippings, leaves and vegetative debris shall be blown off sidewalks, streets, and curbs into the turf areas, never into mulched bed areas as these are to be maintained free of grass clippings and weeds. **NO CLIPPINGS SHALL BE BLOWN DOWN CURB INLETS.** At no time shall the clippings be left on the sidewalks, streets, and curbs overnight. The contractor shall be responsible for blowing grass clippings, leaves, vegetative debris, and other debris off pool decks, volleyball and basketball courts, and parking lots at the time of service.

During months of heavy leaf fall, the Contractor will remove leaves from turf areas (including medians) and haul away to prevent leaves from matting atop turf and to allow for proper maintenance and weed control.

7) TRASH REMOVAL - The Contractor will, prior to mowing, pick up all bottles, cans, fallen limbs and palm fronds and other debris and trash on the property including bogus signs such as "For Sale" signs displayed in rights-of-way and common areas by owners and realtors.

8) STAFFING - Minimum staffing requirements shall be as follows:

<i>Time Period</i>	<i>Crew Size</i>	<i>Hours</i>
May 1 to September 30	5 (4 crew members and 1 leader)	8 hours a day, 2 days a week, monthly.
October 1 to April 30	4 (4 crew members and 1 leader)	8 hours a day, 2 days a week, bi-monthly

Any enhancements beyond the scope of this Agreement and authorized by the district must be installed by additional crew members unless use of the standard required crew is approved by the district. The district's authorization of additional work or enhancements shall not relieve the Contractor of its obligations under this Agreement.

9) REPLACEMENT OF PLANT MATERIAL – Tree and shrubs in a state of decline should immediately be brought to the attention of the district. Dead or unsightly plant material shall be removed expeditiously upon notification of the district. The contractor shall be responsible for replacement if due to his negligence. New plant material shall be guaranteed for a period of one (1) year for trees and ninety (90) days for shrubs, ground cover and lawn after final acceptance. The contractor will replace said dead or unsightly plant material not to exceed \$ 200.00 per month with the approval of the Field Operations Manager.

Any turf, shrubs, trees that die because of the Contractor's failure to maintain the irrigation system as specified in Part 4 shall be replaced at the Contractor's expense.

10) SEASONAL COLOR/ANNUALS - A schedule of all annual plant options will be discussed with the Field Operations Manager or General Manager prior to installation to ensure the choice of plant pattern and plants are conducive to that season. Annuals shall be changed out in four cycles yearly – Spring (March), Summer (June), Fall (September) and Winter (December). Color and species shall be approved by the District prior to installation. Additional soil amendments, fungicides and insect applications will be performed to maintain vigorous growth and color.

11) MAKE UP DAYS - If Contractor misses a service due to inclement weather or any other reason, he is required to make up service the same week.

PART 2
FERTILIZATION

Contractor must comply with the St. Johns and Duval County Fertilizer Ordinance in total.

All turf shall be fertilized according to the following IFAS Guidelines for a high maintenance level for northeast Florida turf, which is outlined below. It is incumbent upon the Contractor to review such guidelines for conformance with northeast Florida recommendations.

All Bahia Sod:

March	A complete fertilizer based on soil tests + Pre-M
April	Nitrogen (soluble Nitrogen applied at 0.5 lbs. N/1000 SF)
June	SRN (Slow-Release Nitrogen applied at 1.0 lbs. N/1000 SF)
August	Fe For foliar application, use ferrous sulfate (2 oz. /3-5 gal. H2O/1,000 SF)
October	A complete fertilizer based on soil tests + Pre-M

All Bermuda Sod:

March	A complete fertilizer based on soil tests + Pre-M
April	N (Soluble Nitrogen applied at .5 lbs. N/1000 SF)
May	SRN (Slow-Release Nitrogen applied at 1.0 lbs. N/1000 SF)
July	A complete fertilizer based on soil tests.
August	Fe (for foliar apps, use ferrous sulfate @ 2 oz. /3-5-gal H2O/1000 SF). If Fe is applied to an acidic soil, use 1 lb. of iron sulfate/1000 SF. If soil is calcareous, use the container label recommended rate of an iron chelate.)
September	SRN (Slow-Release Nitrogen applied at 1.0 lbs. N/1000 SF)
November	A complete fertilizer based on soil tests + Pre-M

All St. Augustine Sod:

February	A complete fertilizer based on soil tests + Pre-M
April	Nitrogen (soluble Nitrogen applied at 0.5 lbs. N/1000 SF)
May	SRN (Slow-Release Nitrogen applied at 1.0 lbs. N/1000 SF)
July	Fe For foliar application, use ferrous sulfate (2 oz. /3-5 gal. H2O/1,000 SF)
August	SRN (Slow-Release Nitrogen applied at 1.0 lbs. N/1000 SF)
October	A complete fertilizer based on soil tests + Pre-M

At times environmental conditions may require additional applications of nutrients, augmenting the above fertilization programs to ensure that turf areas are kept uniformly green, healthy and in top condition. It shall be the responsibility of the contractor to determine specific needs and requirements and notify the resident project representative when these additional applications are needed.

Fertilizers containing iron shall be removed from all hard surfaces to avoid staining before the sprinklers are activated after application of the fertilizer. Any stains caused by a failure to do so will be the responsibility of the contractor to remove.

Soil test samples shall be taken by the contractor to determine the presence of Phosphorus and whether changes in the fertilizer pH or formulations are required. Should changes be of merit, the Contractor shall notify the district in writing prior to the implementation of such changes.

Fertilizer shall be applied in a uniform manner. If streaking of the turf occurs, correction will be required at no additional cost to the District. Fertilizer shall be swept/blown off all hard surfaces onto lawns or beds to avoid staining. **IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REMOVE ANY STAINS FROM ANY HARD SURFACES ON THE PROPERTY CAUSED BY THEIR NEGLIGENCE OF THE FERTILIZER APPLICATION.** Fertilizer shall not be applied within ten (10) feet from the landward extent of any surface water. Spreader deflector shields are required when applying fertilizer by use of any broadcast or rotary spreader. Deflector shields must be positioned such that fertilizer granules are deflected away from all impervious surfaces and surface waters.

VETERANS PARK ANNUAL TREATMENTS, AERIFICATION, FERTILIZATION AND OVERSEEDING

Contractor shall assume the cost for proper treatment to restore the athletic fields to include:

4 aerification and water-soluble nitrogen fertilization during the growing season.

4 applications of complete granular fertilization during the growing season.

4 applications of Primo Max regulator during the growing season.

Top dressing with sand after aeration (4x per year or as required) and weekly mowing with a "reel" mower.

Overseeding both Bermuda Sports Fields at a rate of 8 pounds of Rye Seed per 1000sqft or as needed.

SHRUB, TREE & GROUNDCOVER FERTILIZATION:

For purposes of bidding, all shrubs, groundcovers, and trees shall be fertilized according to the following specifications:

3 Times a year – (March, June, October)

A complete fertilizer (formula will vary according to soil test results) at a rate of 4-6 lbs. N/1000 sq. ft. /year. (A minimum 50% Nitrogen shall be in a slow-release form)

Fertilizer shall be applied by hand in a uniform manner, broadcast around the plants, but never in direct contact with stems or trunks. Fertilizer shall never be piled around plants. All fertilizer remaining on the leaves of the plants is to be brushed or blown off. **IT IS THE CONTRACTOR'S RESPONSIBILITY TO REPLACE ANY PLANT MATERIAL DAMAGED BY FERTILIZATION BURN DUE TO HIS NEGLIGENCE.**

PALM FERTILIZATION:

All Palms shall receive 1 ½ pounds of 8N-2P2O5-12K2O+4Mg with micronutrients per 100 SF of palm canopy four times per year (March, June, September, November). 100% of the N, K & Mg **MUST** be in slow-release form. All micronutrients must be in water soluble form. Fertilizer shall be broadcast evenly under the dripline of the canopy but must be kept at least 6" from the palm trunk.

Fertilizer shall not be billed equally monthly but invoiced the month after application.

Contractor must notify the district 48 hours prior to performing any palm fertilization. Contractor shall provide the DISTRICT with all fertilizer analysis tags from the fertilizer to verify correct formulation and quantity. Payment will not be made until the correct quantity and formulation has been verified and applied. The contractor must notify the district five (5) working days in advance of the day the property is scheduled to be fertilized. Failure on the part of the Contractor to so notify the district may result in the Contractor forfeiting all rights to payment for the applications made without notification.

PART 3 **PEST CONTROL**

INSECTS AND DISEASE IN TURF - Insect and disease control spraying in turf shall be provided by the Contractor every month (or as needed if not required - Contractor should consult with District's Designee if insect/disease control is not required) with additional spot treatment as needed. During the weekly inspections, the Contractor is responsible for the identification and eradication/control of disease and insect damage including but not limited to scale, mites, fungus, chinch bugs, grubs, nematodes, fire ants, mole crickets, etc. The contractor shall pay for the chemicals. Please list all chemicals that you will include in your fertilizer applications in the space allocated for "formula" under the fertilization section in the bid form. Also include the cost of these chemicals as part of the fertilizer application. Any anticipated additional treatments shall be included in the Pest Control portion of the bid form.

INSECTS AND DISEASE CONTROL FOR TREES, PALMS AND PLANTS - The Contractor is responsible for the treatment of insects and diseases for all plants. The appropriate insecticide or fungicide will be applied in accordance with state and local regulations, and as weather and environmental conditions permit. The contractor shall pay for the chemicals. There are several afflictions that may be detrimental to the health of many trees and palms. The contractor will be fully responsible for the treatment of such afflictions. At the District's discretion, this may include the quarterly inoculation of all palms susceptible to Lethal Yellowing and/or Texas Phoenix Palm Decline. The cost of these inoculations should be included as a separate line item in your Pest Control price. The contractor is to identify those species of palms susceptible and supply a list of species and quantities with a proposal. Each susceptible palm shall receive quarterly injections. Each injection site/valve can be used only twice. The third quarterly injection requires a new valve and injection site. Contractor is asked to provide cost per injection (material & labor)

multiplied by quantity of susceptible palms multiplied by four inoculations per year in bid form. **The District reserves the right to subcontract out all OTC Injection events. This will not be included in the Contract Amount.**

The contractor will perform biweekly inspections of all District owned property at which time a punch list of deficiencies and corrective measures will be presented to the district's Field Operations Manager.

The Contractor is required to inspect all landscaped areas during each visit for indication of pest problems. When control is necessary, it is the responsibility of the Contractor to properly apply low toxicity and target-specific pesticide. If pesticides are necessary, they will be applied on a spot treatment basis when wind drift is not a threat. Top Choice ant bait will be used once annually at the grass areas where special events are held at the Amenity Center or Veterans Park.

Careful inspection of the property on each visit is crucial to maintaining a successful program. It is the Contractor's full responsibility to ensure that the person inspecting the property is properly trained in recognizing the symptoms of both insect infestations and plant pathogen damage (funguses, bacteria, etc.). It is also the Contractor's responsibility to treat these conditions in an expedient manner.

It shall also be the Contractor's responsibility to furnish the resident project representative with a copy of the Pest Management Report which he is to complete at every service as well as all certifications (including BMP Certifications) of all pesticide applicators. The contractor shall familiarize himself with all current regulations regarding the applications of pesticides and fertilizers.

If at any time the district should become aware of any pest problems, it will be the Contractor's responsibility to treat pests within five (5) working days of the date of notification.

FIRE ANT CONTROL

The contractor is required to inspect property each visit for evidence of fire ant mounds and immediately treat upon evidence of active mounds. In small areas control can be achieved by individual mound treatment. Active mounds in larger turf areas will require broadcast application of bait.

For informational purposes only, Contractor is asked to provide the cost for the annual application of Top Choice in all finished landscaped and irrigated areas on the Plans/Maintenance Exhibit. This does not include lake banks behind the residential properties or between ponds and conservation areas.

Pest Control will not be included as a standard line item in each monthly billing but shall be invoiced as a separate line item the month after service is rendered.

Pest Control shall be included in the Contract Amount.

PART 4
IRRIGATION SYSTEM MONITORING AND MAINTENANCE

IRRIGATION SYSTEM. The Contractor shall inspect and test the irrigation system components twice monthly during the growing season (April 1- October 31) and once a month during the dormant season (November 1-March 31). This shall include all the existing irrigation systems. The irrigation system summary table of controllers, zones and clocks are provided to the Contractor herein. All routine repairs shall be included as part of the contracted amount; system integrity repairs that are related to the infrastructural integrity of the irrigation system shall be borne by the district. Should Contractor have a disagreement about the nature of the repair, the Contractor shall work with the District and its Designee in good faith to resolve such disagreement.

A. Irrigation Controllers

1. Semi-automatic start of the automatic irrigation controller.
2. Check for proper operation.
3. Lubricate and adjust mechanical components.
4. Test back up programming support devices.
5. Ensure the proper operation of each automatic rain shutoff device. If none, provide a proposal for the installation to be included in the 30-day irrigation audit.

B. Water Sources

1. Visual inspection of water source.
2. Clean all ground strainers and filters regularly.
3. Test each pump (if applicable) at design capacities **weekly** and inform the District Designee of any problems immediately. This is to minimize the time a water source is down. The contractor shall also confirm weekly that all backflow preventers are on and operating properly, if applicable.
4. Test automatic protection devices.

C. Irrigation Systems

1. Manual test and inspection of each irrigation zone in its entirety.
2. Clean and raise heads as necessary.
3. Adjust arc pattern and distance for required coverage areas.
4. Clean out irrigation valve boxes.
5. Inspect and maintain battery-operated valves throughout the property and replace batteries as needed. The contractor shall be responsible for ordering replacement batteries, the cost of which shall be billed to the district at actual cost with no markup.

D. Report

1. Irrigation operation time.

2. Irrigation start time.
3. Maintenance items performed.
4. General comment and recommendations.

The above list is for routine maintenance and adjustment of the existing irrigation system components. Locating and repairing or replacing automatic valves or control wires and irrigation controller or large-scale repairs are to be considered additional items. **Contractor shall provide a list of additional charges and pricing for such items other than routine maintenance as a separate price from this bid.**

Routine irrigation maintenance is to be completed monthly. Each zone is to be turned on and operated for as long as necessary to verify proper operation. Each head, seal, nozzle, and strainer are to be inspected for adjustment and shall be aligned, packed, cleaned and repaired, as necessary. Shrubs, groundcovers, and turf around sprinkler heads shall be trimmed to always maintain maximum clearance for the greatest coverage. The contractor shall also provide risers as needed to raise heads to a suitable height above plant material, when necessary, at no additional cost to District. All below ground repairs including valves, pumps and wiring require an estimate for all such repairs. Upon written approval from Management, Contractor shall proceed. In the event of an emergency, Contractor shall make a diligent effort to contact, with the approximate price or estimate of repairs, Management, or their assign prior to making such repair.

Upon being awarded contract, Contractor shall have a period of ten (10) business days from date of commencement to perform a thorough audit of the entire irrigation system listing items that need repair/replacement for the system to operate properly. A separate audit may also be provided by the Contractor listing those items that would improve the irrigation system. Any action taken regarding the Irrigation Audit will be at the Board of Supervisors' discretion.

Assuming the Board of Supervisors approves the repairs listed in the 30-day audit and after such repairs have been made, after the ten (10) day period has expired and for the duration of the contract, Contractor shall assume, at no additional cost to the District, responsibility for any and all maintenance deficiencies, including parts and labor, associated with the irrigation system, to include sprinkler heads, nozzles, drip, main and delivery lines and any associated fittings. Said repairs shall be performed immediately. The District's Designee shall be notified what day and time of the week the irrigation tech will be available servicing the community. The Contractor will keep detailed irrigation reports consisting of run times and correct operation of the system. A copy of this report will be maintained by the Contractor and a copy delivered to the District's Designee, along with the weekly report. At no time shall the Contractor leave the property knowing of the need for a repair and not reporting it.

Watering schedules shall meet all government regulations, and zone times will be adjusted depending on job conditions, climactic conditions and all watering restrictions of St. Johns County and Duval County, or any other governmental agencies. It is the responsibility of the Contractor to ensure the turf and plant material remains healthy. If the Contractor finds that the irrigation

system cannot adequately cover the district in the allotted time, it will be the Contractor's responsibility to bring this to the attention of the district representative and apply for a variance. Violations and/or fines imposed by any local or state agency will be deducted from the Contractor's monthly payment.

Emergency service shall be available after normal working hours and an emergency telephone number will be provided to Management.

FREEZE PROTECTION. The Contractor shall describe ability and cost per man-hour to provide freeze protection for both landscape material and pumps/wells.

1. Responsibility for Sprinkler Head Repairs: Contractor shall have sixty (60) days from the effective date of the Agreement to conduct a comprehensive review of the district's irrigation system, including all sprinkler heads, and submit proposals for any items needing repair. After the 60-day period has expired and any necessary repairs have been made, Contractor and District shall share the cost of sprinkler head repairs 50/50; i.e., the Contractor shall bear 50% of the applicable sprinkler head repair costs and the district shall bear 50% of the applicable sprinkler head repair costs. Contractor shall not be responsible for any items identified as needing repair if the district does not authorize the recommended repair.
2. Bid Alternate: Contractor shall submit a price to provide a full time Irrigation Technician / Water Manger to provide routine maintenance as stated in this section, make repairs related to the irrigation systems in the district, manage all controllers to provide seasonal watering requirements and minimize irrigation use when conditions allow. This would replace irrigation inspections totals on the Proposal summaries.

PART 5 **INSTALLATION OF MULCH**

After prior approval by the Board of Supervisors, Contractor shall top dress all currently landscaped areas as shown on the plans/maintenance map (landscaped beds & tree rings) at the Amenity Center and Veterans Park with Brown Cyprus Mulch (or the choice of the designee) in the beds and Pine Straw Mulch on Bartram Springs Parkway. The interior of the dog park area will receive hardwood colored mulch chips to maintain an acceptable depth for the intended use of this area (4-6 inches). All playground areas will be maintained with the certified required depth to follow playground regulations at a minimum of twice (2) per year.

7011 Business Park Blvd. North

Mulched areas should be raked, leveled, or mulch removed to maintain 3"-4" level of mulch in beds prior to the installation of new mulch. Such an application is expected to be twice per year (May and November). In doing so, Contractor shall ensure that all mulched areas (excluding

playground and dog park) are brought to a minimum depth of three (3) inches after compaction. The contractor is responsible for all necessary cleanups related to this procedure.

The District's Field Operations Manager should be notified 2 weeks prior to mulch installation to assure that proper trenching occurs to assure mulch does not spill over into walkways, paths, hardscapes, etc.

The contractor agrees to provide neat and defined lines along the edges of all mulched areas. This is done to facilitate mechanical edging of these areas. Additionally, Contractor shall properly trench all bedlines adjacent to concrete surfaces. Trenches shall be 3" deep and beveled. Mulched beds on slopes adjacent to turf shall also be trenched to a depth of 3" & beveled to reduce mulch washout. Mulch shall not be piled around tree trunks or bases of plants. Any mulch "volcanoes" around tree trunks shall be corrected immediately at no additional cost to District.

Contractor agrees to ensure that mulch caught in plant material will be shaken or blown from plants, so that upon completion there is no plant material left covered with mulch.

If, after installation is complete and it is determined that additional mulch or Pine Straw is required to attain the required 3" depth, sufficient mulch shall be supplied by Contractor at no additional cost to District.

At the Amenity Facility, including but not limited to the pool area, the Contractor must REMOVE old mulch and replace it with new mulch up to the 3" depth. Supplementation elsewhere is permissible.

This item will not be included in the contract amount and shall be invoiced separately the month after service is rendered. The contractor shall provide a price per cubic yard and estimated quantities to be installed per top dressing (based on his own field measurements) and shall submit with bid.

The District reserves the right to subcontract out all mulching events.

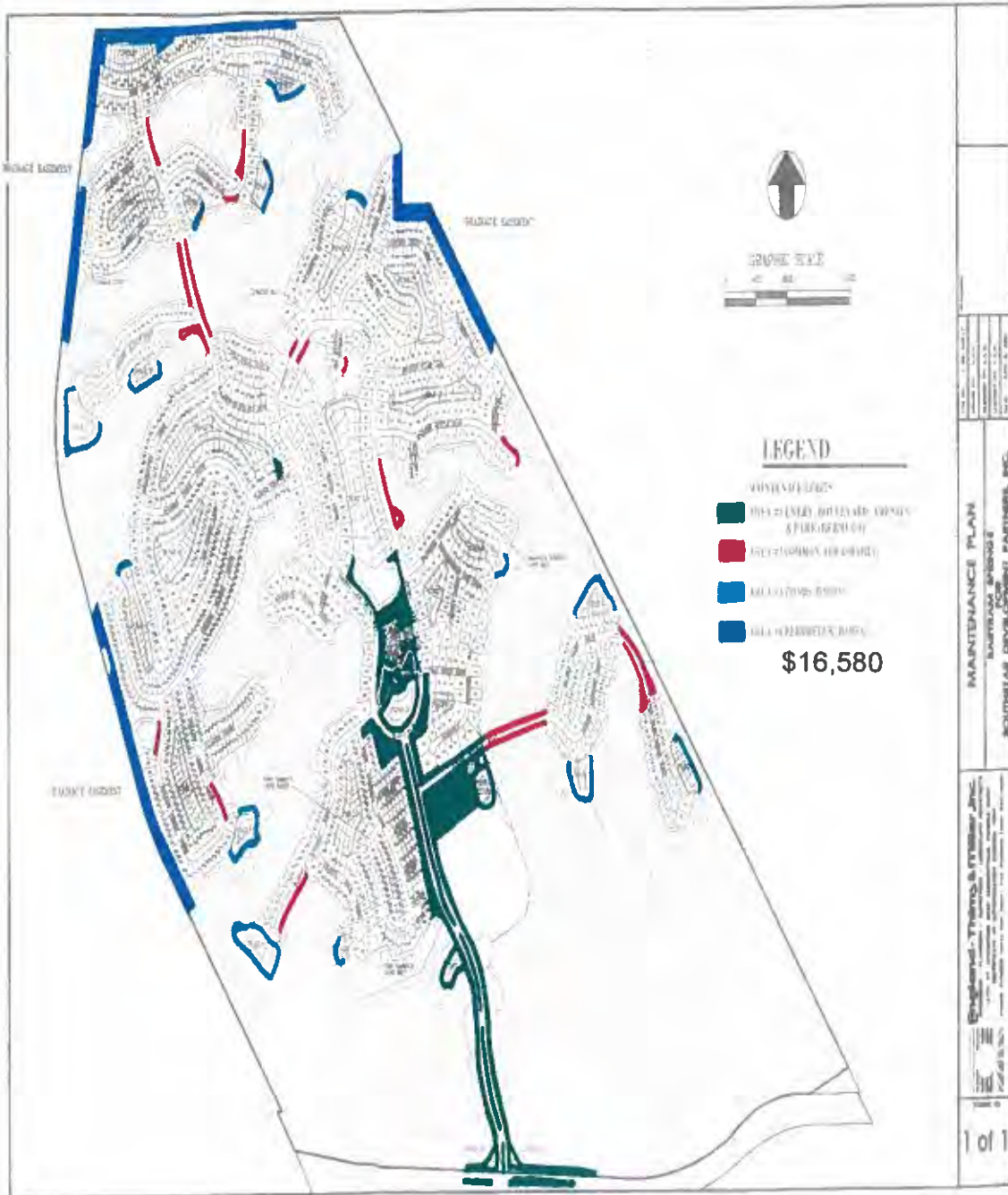
PART 6 **ADDITIONAL REQUIREMENTS**

QUALITY CONTROL INSPECTIONS - A qualified representative from the Contractor's firm shall accompany the district representative on monthly quality inspections. Any deficiencies within the scope of service shall be corrected with 7 days of each inspection.

REPORTING - A written report shall be completed and submitted 10 days prior to the monthly CDD Board of Supervisors meeting outlining the anticipated work schedule for the following month. This report shall indicate fertilization and pest control schedules, irrigation run schedules as well as special projects needing attention.

ATTENDANCE AT MEETINGS - Upon request of the District, the Contractor shall attend regularly scheduled District meetings.

LICENSURE - Contractor must have and maintain the appropriate licensure for business operation within St. Johns and Duval County and the State of Florida. This includes irrigation licensing, pest control business license and applicable business license.





Enhancement Credit

Koehn Outdoor would like to present (BARTRAM SPRINGS CDD) with an enhancement credit in the amount of \$10,000.00 with the signing of an annual landscape management agreement. This credit can apply towards a landscape upgrade to create curb appeal. This enhancement credit is valid with the 2nd year and on renewal contract.

\$10,000.00 CREDIT

PRESENTED BY:

David Koehn /President

ON THIS DAY:

01/18/ 2024



Proposal For: BARTRAM SPRINGS CDD

**Koehn Outdoor BRAND PROMISE
Landscape and Irrigation Management**



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Letter from the CEO – David Koehn

Dear Board Members and Trusted Advisors:

Thank you for the opportunity to become your trusted landscape management partner for **BARTRAM SPRINGS CDD**. Our teams take pride in our work and our goal is to provide the highest level of customer value. With several contractors to choose from, we would be honored to be your trusted partner. Our company is one of few large commercial landscape firms in NEFL that is 100% family owned and operated. Our culture and communication are important to us, and I assure you will see the difference. We feel our success is driven by how we treat our team members and the level of care we provide to our employees and clients. **I would like to highlight the reasons why I feel Koehn Outdoor is the best partner for your community.**

- *I will also be an extension of the team in overseeing the installation of all new enhancements on your property.*
- *Our leadership team has been carefully selected and on average have over 20+ years of industry experience.*
- *Our teams have access to the most innovative technology in mapping and reporting. Reports are created with pictures and pin dropped locations to keep track of all areas of the community.*
- *We are a **market leader** in water management, sustainable solutions, and industry best practices. Our motto is to be stewards of the land and our goal is to provide the most efficient watering technology and provide sustainable landscape solutions.*
- *Koehn Outdoor will be involved in your community events as sponsors and can provide scheduled workshops for residents to learn more about sustainability and best industry practices for their personal residences.*
- *We are **passionate** about our local communities we serve, and we support organizations, charities, and local businesses. For example, we have strong partnerships with K9's for warriors and abundance of other organizations that make an impact in our community. It is an honor and a pleasure to give back.*

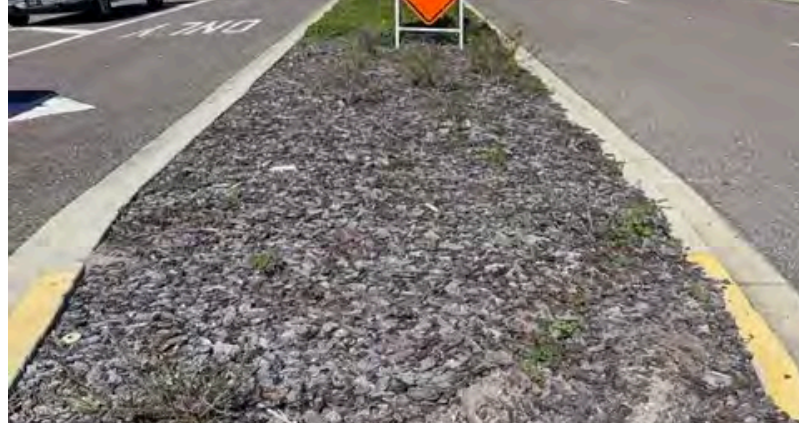
Lastly, I can personally assure the board that I will be an involved owner who takes pride in the success of **BARTRAM SPRINGS CDD**. Your community will be a top tier account and will be a major focus for our team and myself. I look forward to reviewing the proposal and answer any questions when we sit down for our presentation.

Have a blessed day!!



**DEFECIENCIES IN
BARTRAM SPRINGS CDD**

Few Examples



DEFECIENCIES IN **BARTRAM SPRINGS CDD**

Few Examples

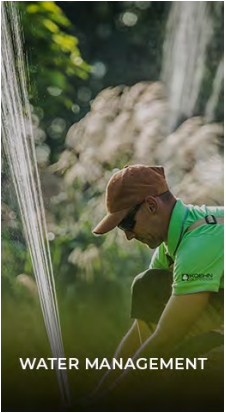
Company Overview

KOEHN OUTDOOR is a premier provider of landscape management and enhancement hardscape for commercial clients in Northeast Florida for the last 19 years. Our reach for landscape management services extends **100 miles** from our headquarters in Jacksonville, FL covering all Northeast Florida and then some.

Koehn Outdoor specialized Services:

- **Landscape Management**-(Full service with mowing, trimming, horticulture treatments, irrigation, tree pruning and all scopes in regarding to maintenance.)
- **Landscape Enhancement**-(redesigns, removal and install of landscape, irrigation, drainage, sod, annuals, and misc. landscape scopes.)
- **Hardscape Services**-(Installation and repair of the listed scopes-(Pavers, concrete, brickwork, synthetic turf, decks, fences, retaining walls-wood and block)
- **Misc. Construction**-(Dog parks constructed, Playground construction, marine construction-bulkhead/docks, fountains, shade sails, pergolas, cabanas, low voltage lighting and full outdoor kitchens)

Today our company has over 90 trained employees to service our clients. We are licensed Irrigation Contractors, Pest Control Providers and Certified Tree Professionals. We look forward to servicing you soon.



CORE VALUES



INTEGRITY - We do the right thing because it's the right thing to do



INNOVATION - We relentlessly pursue more than just the status quo



LEADERSHIP - We lift up our people, celebrate diversity, and empower our managers to lead



SUSTAINABILITY - We are stewards of the land and committed to providing environmentally sound landscape solutions



ACCOUNTABILITY - We take ownership of our work and hold each other to high standards of service



BUILDING RELATIONSHIPS - We make building relationships as important as building and maintaining landscape projects

Why Koehn Outdoor

- **LOCALLY-OWNED & Operated Since 2004:** In today's environment it is not common to find a locally owned regional provider like **Koehn Outdoor** that has the capacity of a national and offers world-class service.
- **NORTHEAST FLORIDA ONLY.**
- **EXCELLENT QUALITY CONTROL:** Account manager to assure multiple levels of quality control.
- **NO SUBCONTRACTING:** Turf care and irrigation divisions which allow our teams to communicate together without outside subs.
- **HIGH-QUALITY SERVICE:** We **PRIDE** ourselves on providing dependable, high-quality service with our attention always focused on YOU.
- **HORTICULTURE EXPERTISE:** In-house Plant Health Care Professionals, Season Flower Specialist on staff.
- **WINNING CULTURE:** Become a **TRUSTED-PARTNER** with the **Koehn Outdoor** winning culture.

KEY BENEFITS - Koehn Outdoor Team:

Unparalleled Customer Experience with landscape-specific technology, to collaborate with “**BARTRAM SPRINGS CDD**” through customer portal giving *you access to real-time data and imagery*.

Koehn Outdoor implements an AI-based tool - for measuring communities with a team of dedicated cartographers for ensuring quality control and high-definition aerial imagery from that is updated frequently.

Accurate Estimates and Pricing

KEY BENEFITS - Transition to Koehn Outdoor:

- **Koehn Outdoor 30-60-90- day Plan Checklist**
 - A site **work-flow map** and **detail schedule** during our 30-60-90-day plan.
 - Provides a ***highlighted zone map for irrigation, trim schedules***, and ***zone map*** for detail work being performed after the first 30 days.
 - **Review after the first month**, work on any approvals, or wish list items that are identified during that first 30-day period.
 - Goal is to **complete during the 30-60-day window**.
 - **At 90 days**, we walk the property together to ensure our action and flow plans are meeting expectation for the community.



Locally Owned
AND OPERATED

20TH
ANNIVERSARY

Brand Promise & Company Overview Video



Brand Promise:

<https://vimeo.com/745903311>



Company Overview video at

<https://vimeo.com/745556992>.



David Koehn – President & CEO



Will Crews – Director of Operations



Steve Gorman – Director of
Horticulture & Irrigation



Kyle Clarke – Director of
Maintenance

BARTRAM
SPRINGS



Meet YOUR Team



KOEHN
OUTDOOR

DAVID KOEHN - BIO



- **David Koehn** is the founder and president of Koehn Outdoor, formerly DM Koehn Landscaping, Inc. David learned the construction and green industry at an early age by working with his father Douglas W. Koehn at his Class A Contracting business in Franklin, VA. After receiving a 2-year degree in industrial technology from a local community college, David moved from Franklin, VA to Jacksonville, FL in 2001 and started DM Koehn Landscaping in 2004, when he was only 24 years old.
- In its humble beginnings, David's business was a one-man residential mowing operation. With the company's success, David added more employees, equipment, and trucks and began focusing growing the business commercially. Early in life, David was taught that, "**when you do something, you do it right and with integrity**" — **a life lesson that has become one of the Koehn Outdoors core values.**
- Koehn Outdoor has developed into a market-leading commercial landscape management company with over 125 full-time employees. The company also has a full-service outdoor enhancement division that has developed award-winning hardscapes and beautiful amenity centers throughout the state of Florida.
- Having adapted a culture of continuous learning, training, and strategic planning, David and the Koehn Outdoor leadership team hold many green industry certifications and licenses and are involved in many industry professional associations.
- **In 2018**, Koehn Outdoor engaged with green industry specialist Envisor Consulting. The Envisor team holds leadership accountable for achieving goals and maintaining a level of customer service that is unmatched in Northeast Florida — which coincides with David's personal promise to his clients that Koehn Outdoor provides the most customer value for the most competitive price possible.

WILL CREWS - BIO



- Director of Operations
- Will obtained the core values of **HONESTY**, **INTEGRITY**, and **LEADERSHIP** from the U.S. Army, where he oversaw day to day operations as a logistics specialist and was responsible for maintaining the training records and transitioning processes of soldiers. He gives credit to the military for strengthening skills that help him work with people from different regions and backgrounds, as well as giving him the ability to adapt and overcome any situation.
- In his twelve-year tenure at Koehn Outdoor, Will has grown from crew member to upper management thanks to his work ethic and willingness to learn.
- Will also attends yearly training such as BPM, arbor care, and core classes and is passionate about continuing his education, having completed Master Account Management training program through the Envisor consulting group.
- He possesses vast knowledge in the process of onboarding new customers, recommending tactical strategic plans on maximizing time with service maps and creative planning, and learning ways to create customer value.
- Will's focus is on creating a clear line of communication with the customer, being proactive, performing monthly site walks to ensure quality, and continually training our teams to help provide a quality service. More than anything, Will's skills help maintain positive relationships with Koehn Outdoor customers.

STEVE GORMAN- BIO



- **STEVE GORMAN** is Director of Horticulture & Safety proudly offering 28 years of experience.
- He currently oversees our Pest Control division and holds our Certified Operators License. He is responsible for ensuring that our horticulture program is following Florida statutes 482, performs all chemical training for the company, and maintains all chemical records
- As Director of Horticulture, Steve establishes and adjusts the lawn and ornamental programs to the highest standards complying with all state and federal regulations.
- He is pro-active, intuitive, and empathetic leader with a passion for the natural world, love for plants, and a desire for new innovative, and evocative garden display that delight, heal, and celebrate diversity.
- Serves on the Leadership team, his goals include *pro-actively anticipates the needs of the team, ensures Horticulture has the tools to excel at their role, and plans for future growth*, In addition to his primary job functions, Steve has been recognized by KOEHN OUTDOOR for his **extraordinary** commitment to success.

KYLE CLARKE - BIO



- **Kyle** is an Account Manager based in Jacksonville, Florida. He boasts multiple **certifications** and **training courses** with the **Envisor Academy** in the Green Industry as a recognized leading Industry Experts.
- He is the long-standing employee of Koehn Outdoor and has over 15 years experience.
- He offers far more than best practices through the Green Dot Operating System, from the Envisor Academy that created a roadmap that simplifies, streamlines, and ensures organizational development success.
- He has partnered with some prestigious properties such as ***Epping Forest, luxury portfolio of Fort Family*** along with ***RH Galleria*** and ***many more!***
- Kyle and Koehn Outdoor will partner with you to maximize turf & water management and elevate your properties in sustainable water management.
- As an **ACCOUNT MANAGER**, his goals include being *pro-active, communicating well*, and helping communities with a *yearly landscape budgets* to beautify the grounds. In addition to his primary job functions, Kyle has been recognized by KOEHN OUTDOOR for his ***extraordinary*** commitment to success

ROBERT BELADI - BIO



- **Robert Beladi** is a seasoned industry leader of 24 years in managing daily operations of maintenance crews and oversaw operations for (3) LPGA tournaments.
- Moreover, his portfolio of many prestigious HOA communities include ***RIVERTOWN, DEERWOOD Country Club, PLANTATION at Ponte Vedra, OAK BRIDGE CLUB at SAWGRASS and Nocatee communities.***
- He offers far more than best practices through the Green Dot Operating System, from the **Envisor Academy** that created a roadmap that simplifies, streamlines, and ensures organizational development success.
- Driven by attention to detail, he takes pride in providing the best **5-Star Customer Service.**
- As an **ACCOUNT MANAGER**, his goals include being *pro-active, communicating well*, and helping communities with a *yearly landscape budgets* to beautify the grounds. In addition to his primary job functions, Robert has been recognized by KOEHN OUTDOOR for his ***extraordinary*** commitment to success.

CHARLES KEITHLEY - BIO



- **Charles Keithley** is an Account Manager with KOEHN OUTDOOR based in Jacksonville, Florida with a **University of Kentucky Turf Certificate**. He has attended **Toro Irrigation Institute** and holds a Florida Licensed Commercial Chemical Application License.
- He recently joined Koehn Outdoor in 2022 and has over 15 years experience in Agronomy and Turf management.
- He has partnered with some prestigious properties such as **PGA Tour Agronomy & TPC Sawgrass** along with **Atlantic Beach Country Club!**
- Charles and Koehn Outdoor will partner with you to maximize turf & water management and elevate your properties in sustainable water management.

Effective Communication

Your landscape company plays a vital role in maintaining property values, and new buyers.

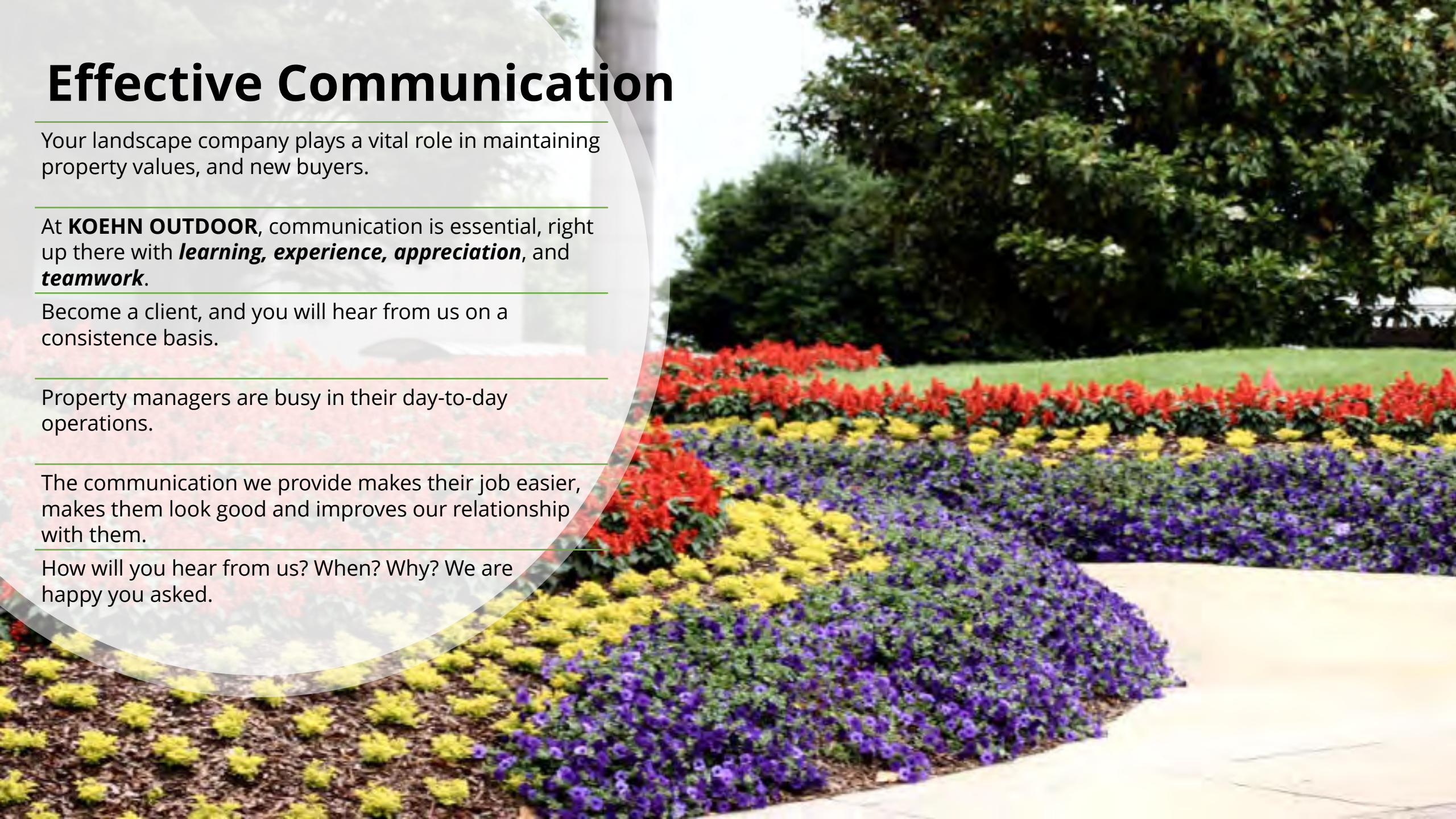
At **KOEHN OUTDOOR**, communication is essential, right up there with *learning, experience, appreciation*, and *teamwork*.

Become a client, and you will hear from us on a consistence basis.

Property managers are busy in their day-to-day operations.

The communication we provide makes their job easier, makes them look good and improves our relationship with them.

How will you hear from us? When? Why? We are happy you asked.



One Point of Contact & PROACTIVE — Not Just Reactive

- Each property is assigned a **KOEHN OUTDOOR** Client Relations Manager, your point of reference for any questions, from irrigation to invoicing, weeds to wisteria.
- There is no confusion about who you should contact, whatever your question or concern.



Monthly Service Email, Quality Reports, Monthly Irrigation Fertilization/Pest Control Annual Flower Types & Design



- You will get a monthly service email featuring the services that will be done on your property that month.
 - *What is in store for each Month?*
 - *Weekly service visits*
 - *Early summer fertilization and turf weed control*
 - *Lawn aeration for warm season turf*
 - *Irrigation walk through*
 - *Summer pruning starts*
- Any questions or concerns? Your **KOEHN OUTDOOR** Client Relations Manager's number is right there in the email.

We are
PROACTIVE
— Not Just
Reactive

- Whenever you call us, we will get right on your question or concern. But even more important than being reactive is being initiative-taking — so you do not have to call us in the first place.
- So, we communicate with you about issues before they turn into problems.



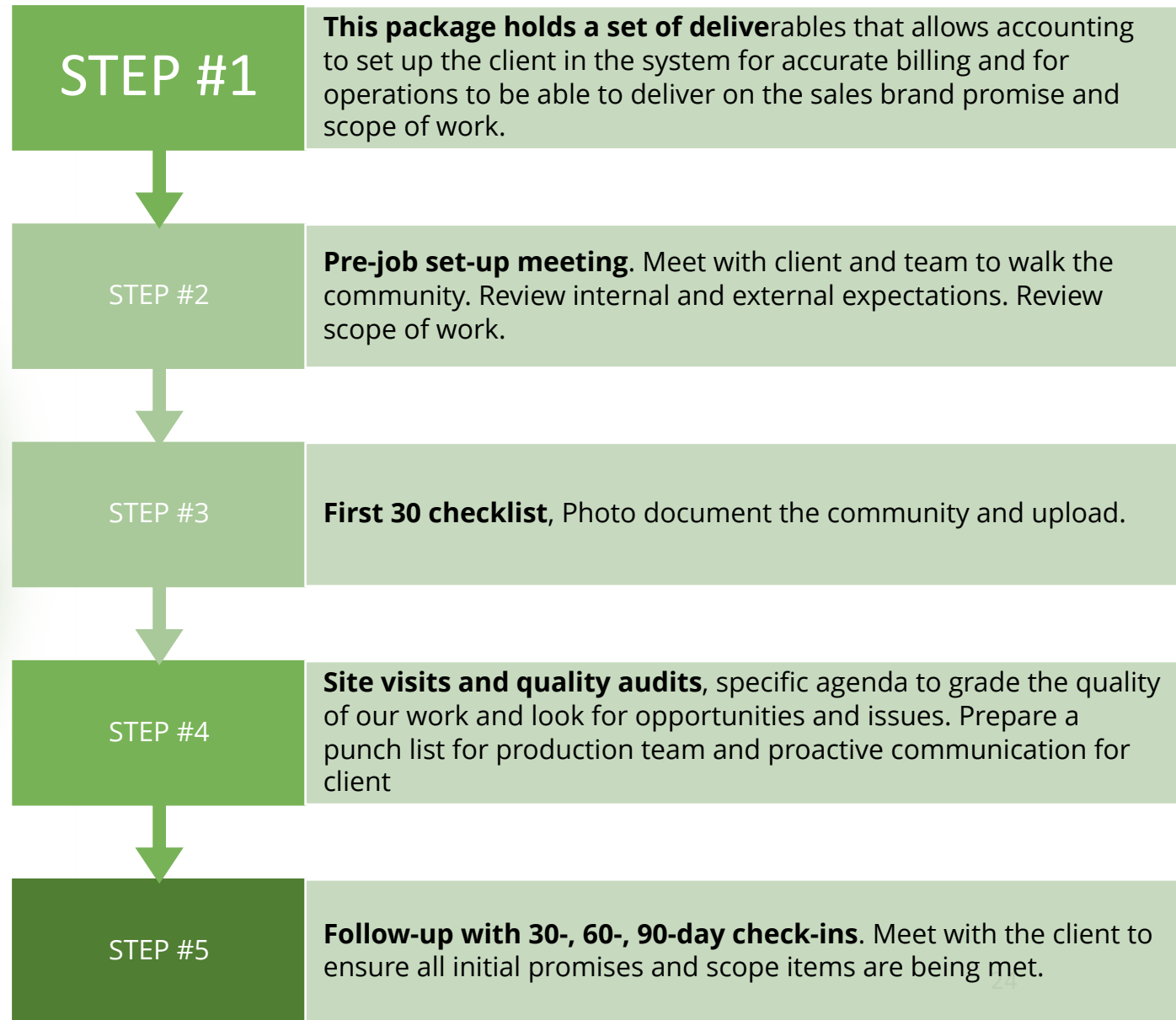
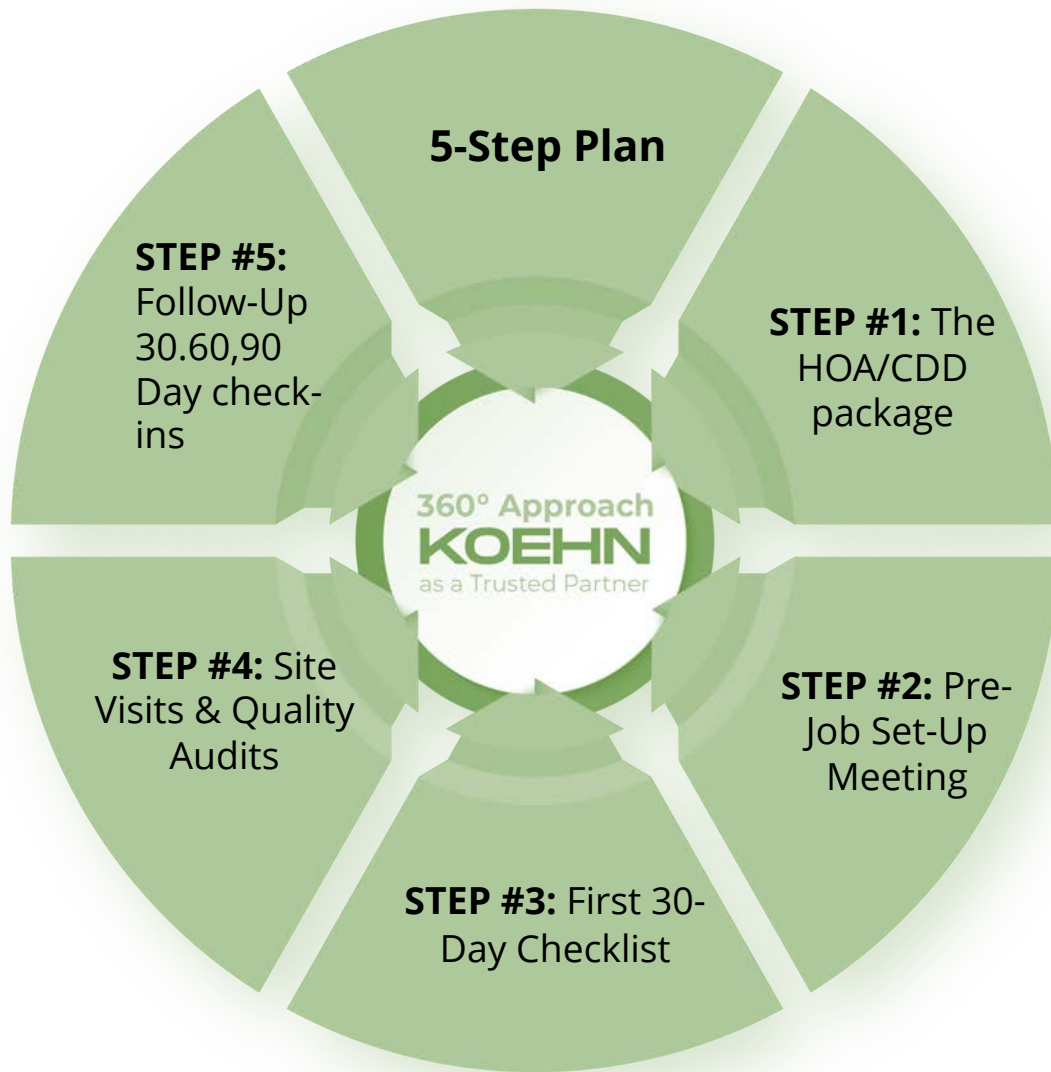
Choosing the Right Landscape Company

Clear Strategy & Vision for Future Design of Plants By *Complementary* Artist Renderings

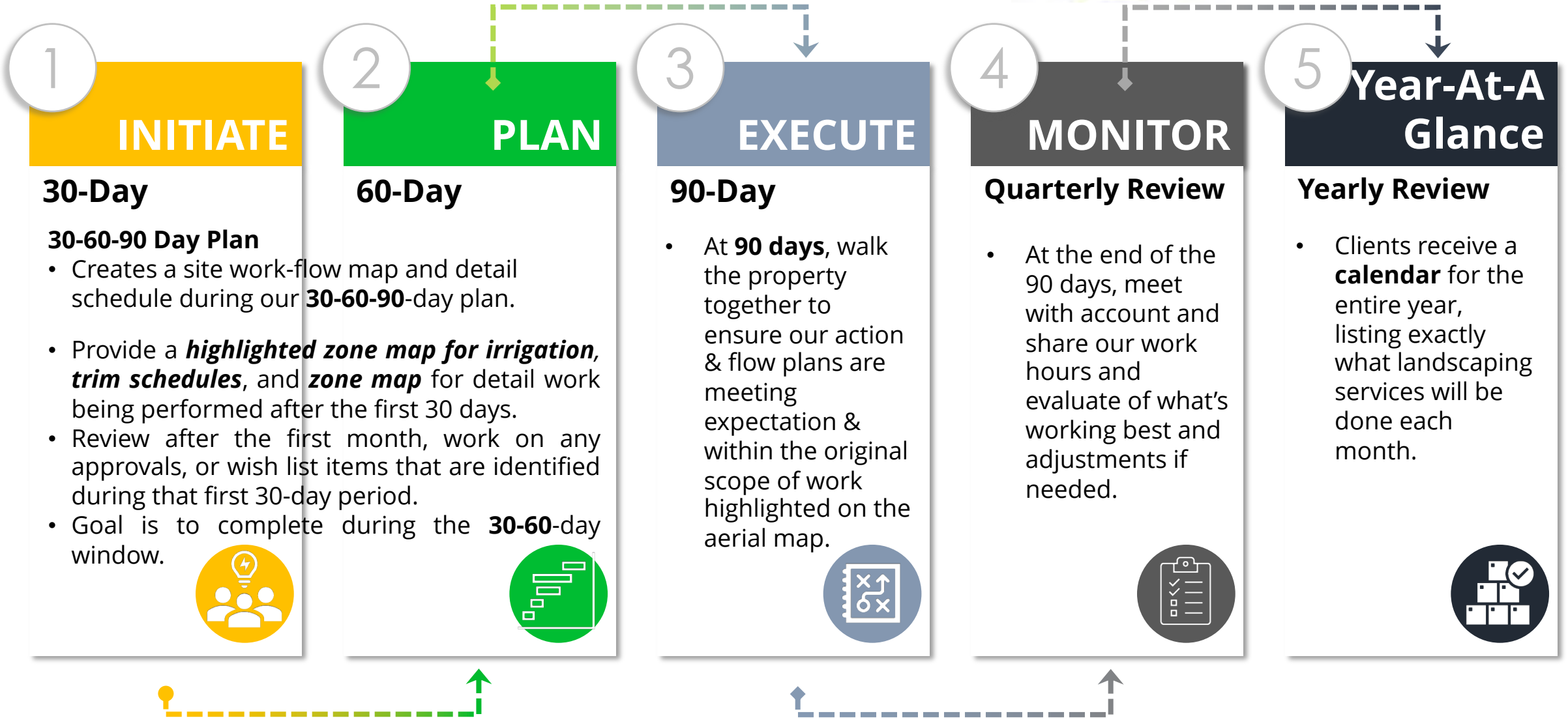
A Multifaceted Landscape Maintenance Service, including irrigation, repairs and upgrades; water management; commercial landscape design and installation, including materials such as concrete, pavers/stone, and drainage and commercial tree care.



The Koehn **5-Step START-UP Plan**



30-60-90 DAY EXECUTION STRATEGY PLAN : Property:



The Year at-a-Glance

- Clients get a **calendar** for the entire year, listing exactly what landscaping services will be done each month.
- You always know what to expect, from lawn fertilization in March to leaf removal in November.
- When the property owner stops by and wonders when the roses will be pruned, you can say, that happens in February.
- When will seasonal color be installed? You will know to expect that in April.
- Attendance of Meetings
- The more information we provide, the better you will look.



Week	January				February				March				April				Jan				February				March				April				May				June				July				August						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
1	Horticulture Activities																																																		
1	Turf - includes detail and leaf removal																																																		
2	Mow																																																		
4	Mowing height adjustment																																																		
6	Ornamental																																																		
7	Hard pruning (up tp 10')																																																		
8	Crape myrtle pruning (up to 10')																																																		
11	property clean up(during service)																																																		
16	Ornamental grass shearing																																																		
18	Seasonal Color																																																		
20	3 changes																																																		
21	4 changes																																																		
	Holiday plantings																																																		
22	Agronomic Program (Turf)																																																		
23	Fertilization+weed/insect control (6x)																																																		
	Nitrogen restricted areas (granular)																																																		
	Preventative chinch bug control																																																		
26	Crabgrass pre-emergent																																																		
32	Broad leaf post-emergent																																																		
33	Ornamental Program																																																		
34	Granular fertilization																																																		
35	Insect control																																																		
42	Irrigation																																																		
43	Monthly irrigation inspections																																																		
47	Irrigation renovation/repair																																																		
	Palm Pruning																																																		
	Once/year (sabals)																																																		
	Once/year (washingtonia)																																																		
	Mulching (1x)																																																		
48	Customer Care																																																		
48	Quarterly reports																																																		
49	Client Budget Worksheets																																																		

- Turf
- Ornamental
- Seasonal Color
- Agronomic Turf
- Ornamental Program
- Irrigation
- Customer Care
- Mulching (1x)

Legend

52 Week Visit **SAMPLE – MAINTENANCE** Calendar

Each Community Will Be Customized



HORTICULTURE CALENDAR – **Lawn Care**

- **ROUND #1: Jan/Feb** – Winter Fertilizer Blend, Pre/Post Emergent Weed Controls
- **ROUND #2: March/April** – Spring Fertilizer Blend, Pre/Post Emergent Weed Controls, and Insect Control
- **ROUND #3: May/June** - Late Spring Fertilizer Blend, Weed/Sedge Controls, Chinch Bug Supression
- **ROUND #4: July/August** - Summer Fertilizer Blend, Weed Control, Chinch Bug Supression
- **ROUND #5: Sept/Oct** - Fall Fertilizer Blend, Pre/Post Emergent Weed Control, Sedge Control
- **Round #6: Nov/Dec** – Winter Fertilizer Blend, Pre-Post emergent Controls
- Fungicides are ONLY applied as needed



HORTICULTURE
CALENDAR –
Ornamental Care

- **Round #1: January/Feb** - Micro-nutrient fertilizer, Overwintering Insect Egg Mass Control, Insect Control, Disease Control
- **Round #2: March/April** - Custom Blended Fertilizer, Insect and Disease Control
- **Round #3: May/June** - Micro-nutrient fertilizer, Insect and Disease Control
- **Round #4: July/August** - Micro-nutrient fertilizer, Insect and Disease Control
- **Round #5: Sept/October** - Custom Blended Fertilizer, Insect and Disease Control
- **Round #6: Nov/Dec** - Micro-nutrient fertilizer, Overwintering Insect Egg mass Control

**This Calendar is only meant to serve as a general guideline. Environmental factors, weather, and product label laws will govern ALL applications dates and material applied. Lawn and Ornamental applications are provided separately, typically rotate monthly, and are each done separately.*

Accurate Pricing: with Aerial Imagery



AI-based tool - for measuring communities with a team of dedicated cartographers for ensuring quality control and high-definition aerial imagery from that is updated frequently.



NO Hidden extra cost, or deferred maintenance conditions may serve as stumbling blocks down the road.



We **Identify potential hazards** such as **liabilities**, or **dead plant** and lawn replacements – just to name a few.





- **Koehn Outdoor implements SiteRecon** - an AI-based tool - for measuring sites
- **Automated measurements** from SiteRecon are fast and highly accurate
- This shortens our response time and ensures that our bids are highly accurate as well.

- **The accuracy can be attributed to the following factors:**
 - The AI is quite mature and delivers consistent output.
 - There is a team of dedicated cartographers for ensuring quality control.
 - SiteRecon uses **high-definition aerial imagery** from Nearmap that is updated frequently.
 - This also ensures that you stay up to date with the latest state of your property.

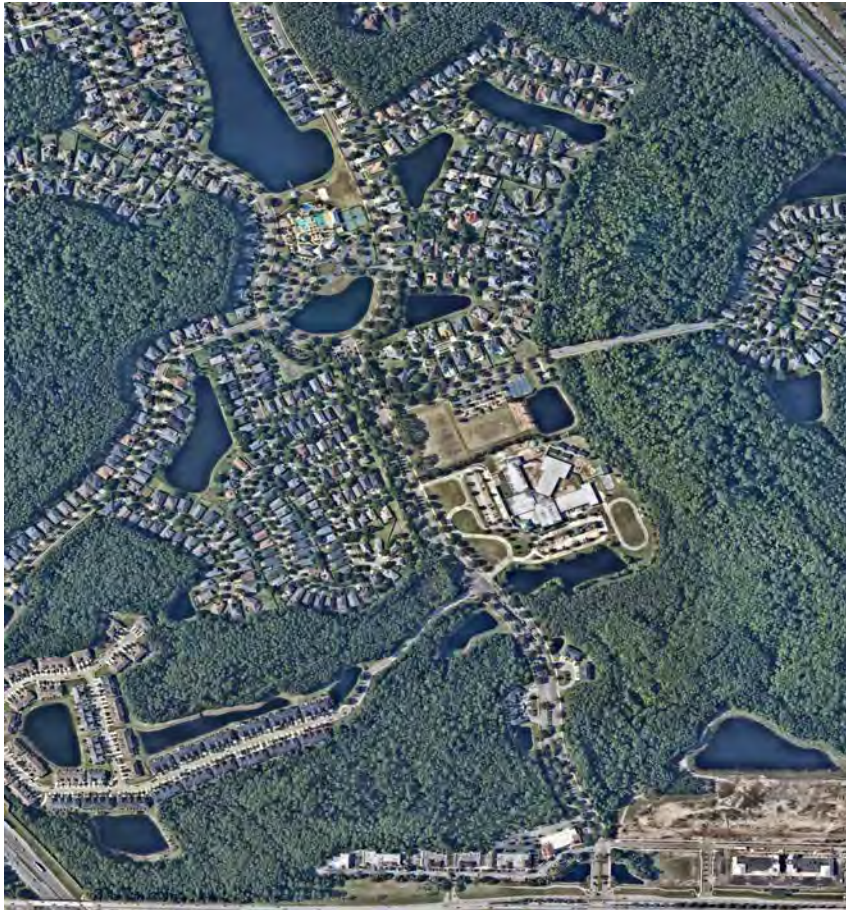
A photograph of a grassy field with a colorful blanket in the foreground. In the background, several people are visible, some sitting on the grass and others standing. The scene is outdoors with trees and a bright sky.

AREA # 1 Landscaping

Accuracy of Aerial Measurements

SOFTSCAPES ONLY

OVERVIEW

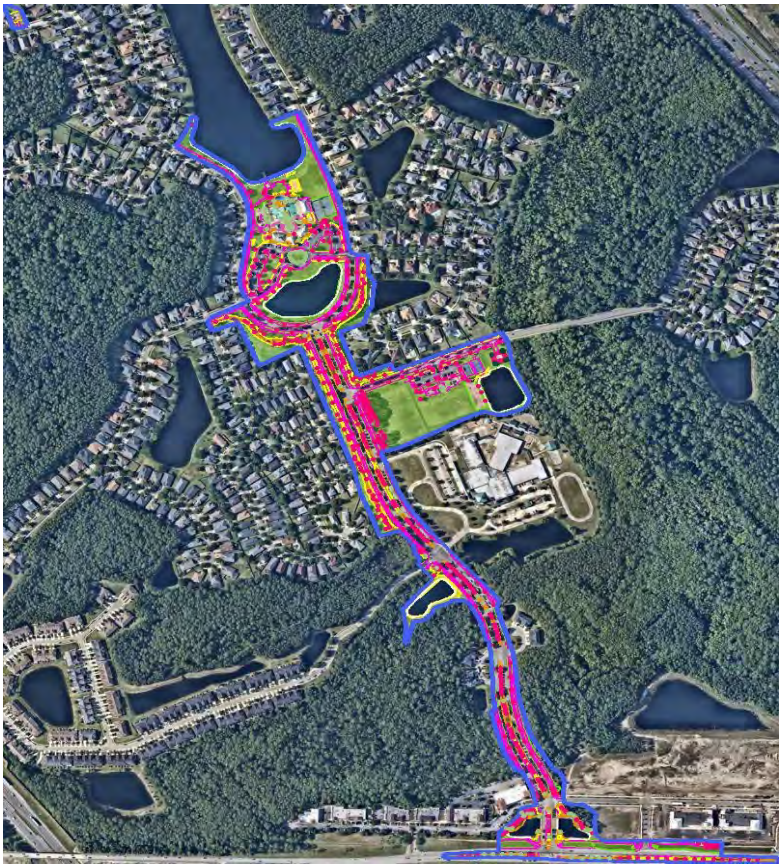


Contents

Overview	1
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21-Inch Mower	4
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48-Inch Mower	6
60-Inch Mower	7
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Mulch Bed	11
Hard Edge	12
Soft Edge	13
String Trimming	14
Deciduous Tree	15
Evergreen Tree	16
Palm Tree	17
Notes	18

SOFTSCAPES ONLY

SUMMARY



Note: Measurements are rounded to nearest whole number

Summary measurements

Lot area 1,936,188 sq.ft.(44 Acres)

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
21-inch Mower	54,503	14,105
36-inch Mower	0	0
48-inch Mower	0	0
60-inch Mower	733,019	57,416
Bahia Ponds	19,803	1,845
Gravel Bed	1,454	378
Hedge	42,377	9,986
Mulch Bed	161,222	23,747

<u>Feature</u>	<u>Length(ft)</u>
Hard Edge	45,254
Soft Edge	13,239
String Trimming	4,504

<u>Feature</u>	<u>Count</u>
Deciduous Tree	559
Evergreen Tree	15
Palm Tree	91

SOFTSCAPES ONLY

SIDE VIEWS

NORTH



SOUTH



EAST

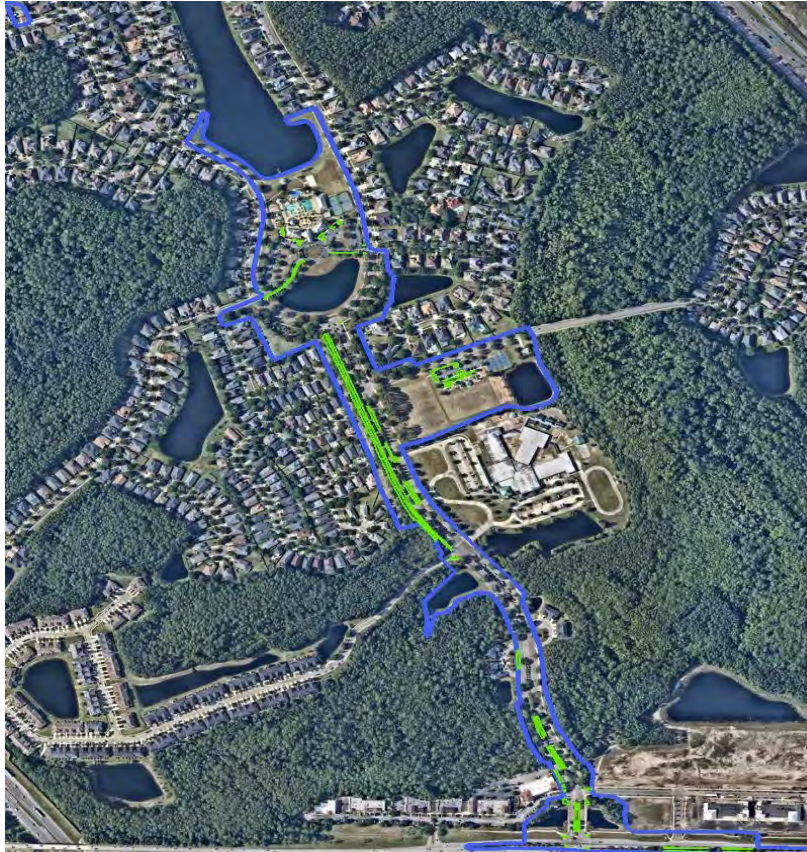




WEST



SOFTSCAPES ONLY

21-INCH MOWER



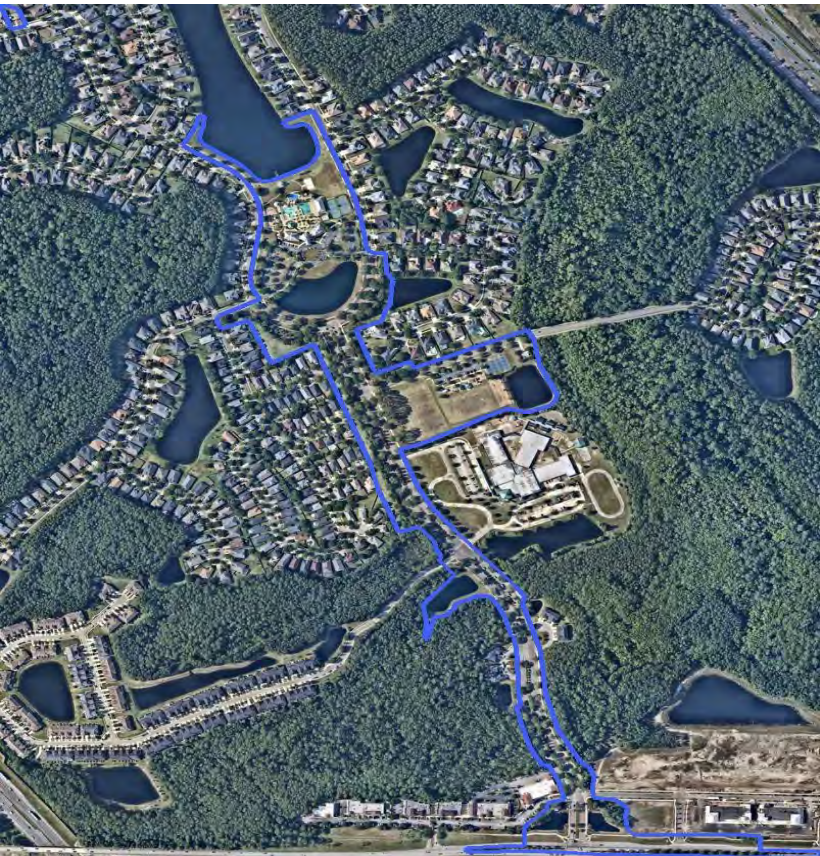
 21-Inch Mower  Lot Boundary



Note: Measurements are rounded to nearest whole number.

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
21-inch Mower	54,503	14,105

SOFTSCAPES ONLY

36-INCH MOWER



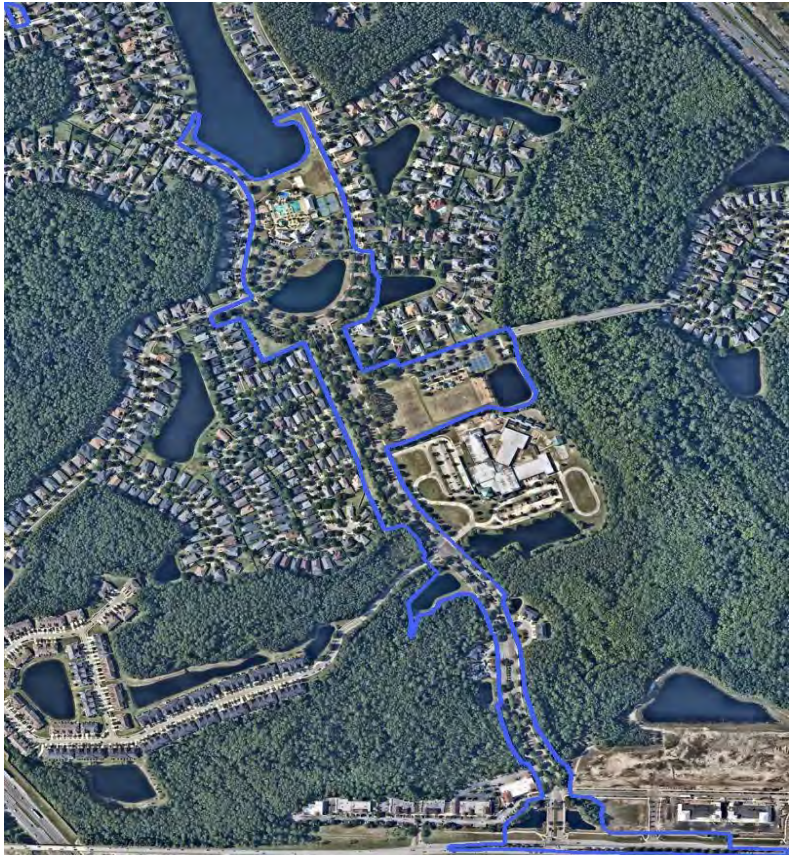
 36-Inch Mower  Lot Boundary

Note: Measurements are rounded to nearest whole number.

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
36-inch Mower	0	0

SOFTSCAPES ONLY

48-INCH MOWER



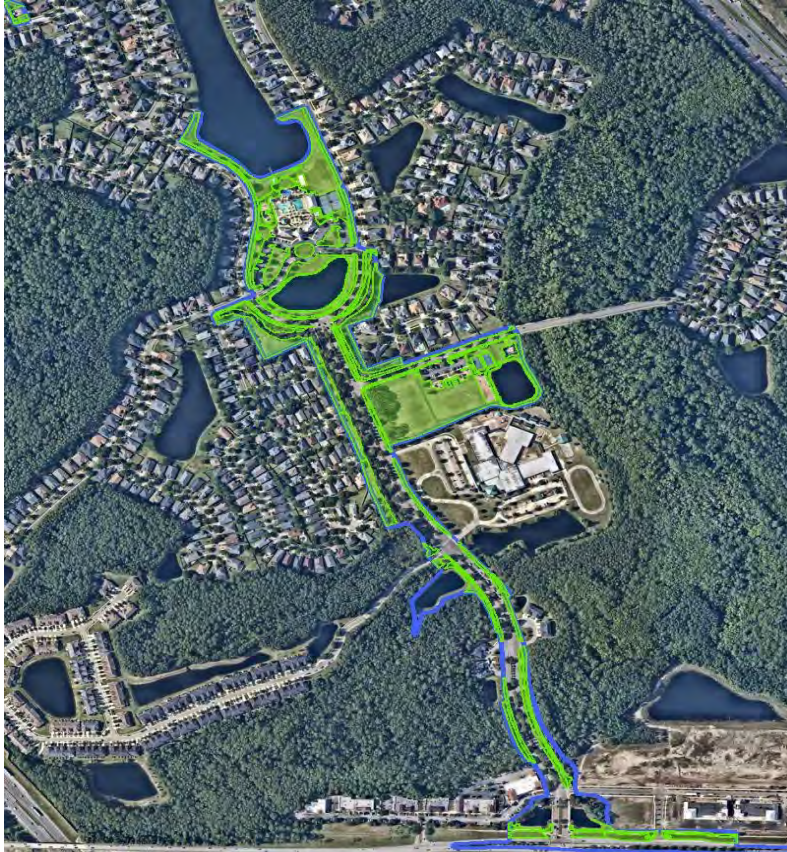
48-Inch Mower Lot Boundary



Note: Measurements are rounded to nearest whole number.

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
48-inch Mower	0	0

SOFTSCAPES ONLY

60-INCH MOWER



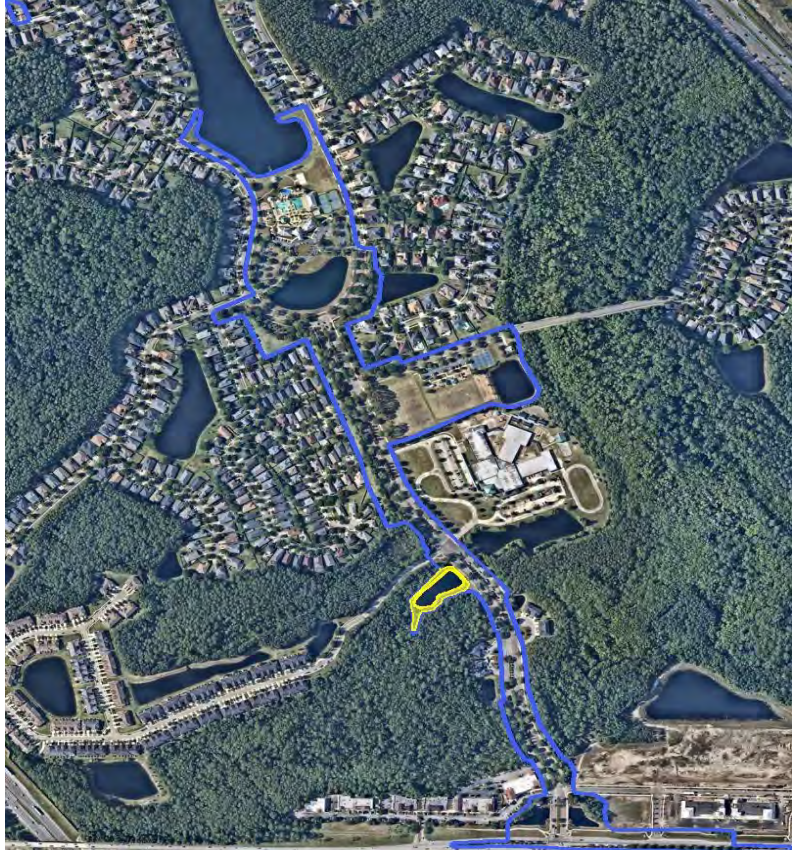
 60-Inch Mower  Lot Boundary

Note: Measurements are rounded to nearest whole number.

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
60-inch Mower	733,019	57,416

SOFTSCAPES ONLY

BAHIA PONDS



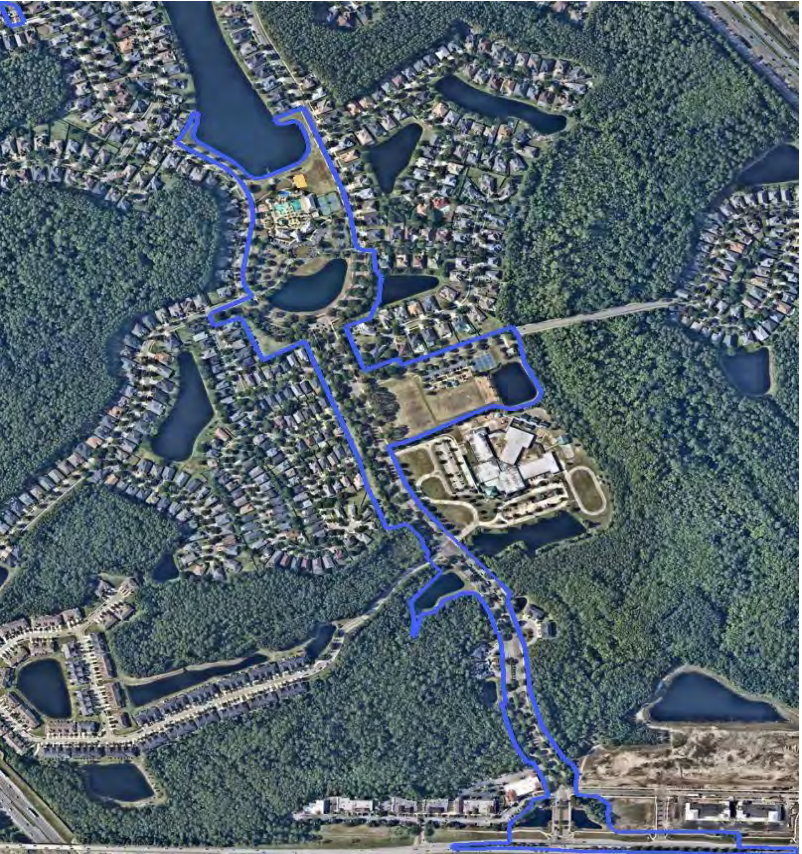
 Bahia Ponds  Lot Boundary

Note: Measurements are rounded to nearest whole number.

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Bahia Ponds	19,803	1,845

SOFTSCAPES ONLY

GRAVEL BED



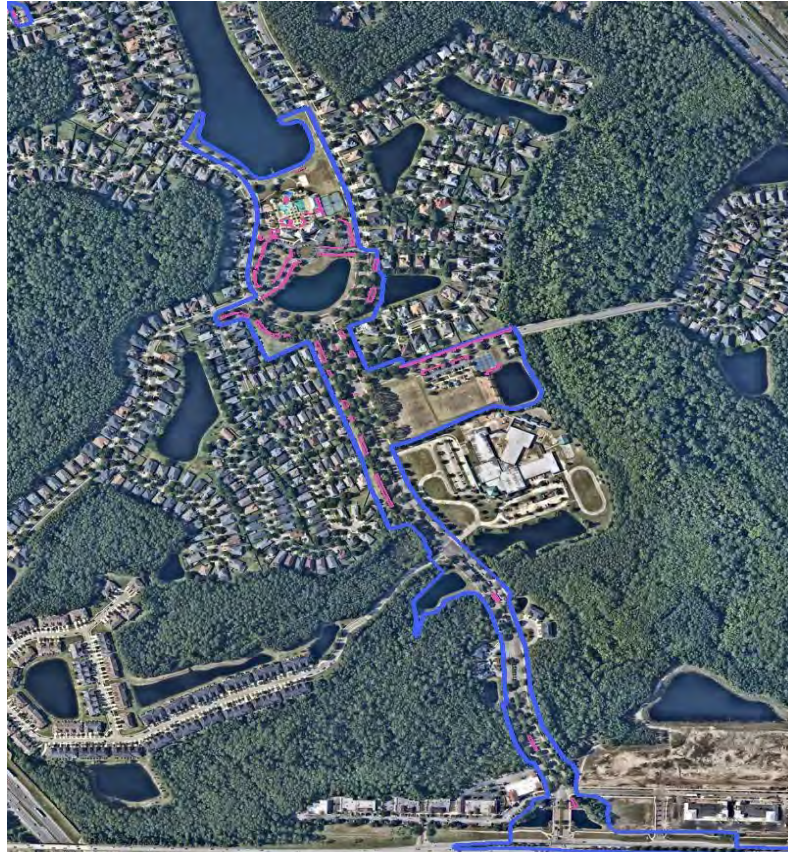
 Gravel Bed  Lot Boundary

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Gravel Bed	1,454	378

Note: Measurements are rounded to nearest whole number.

SOFTSCAPES ONLY

HEDGE



Hedge



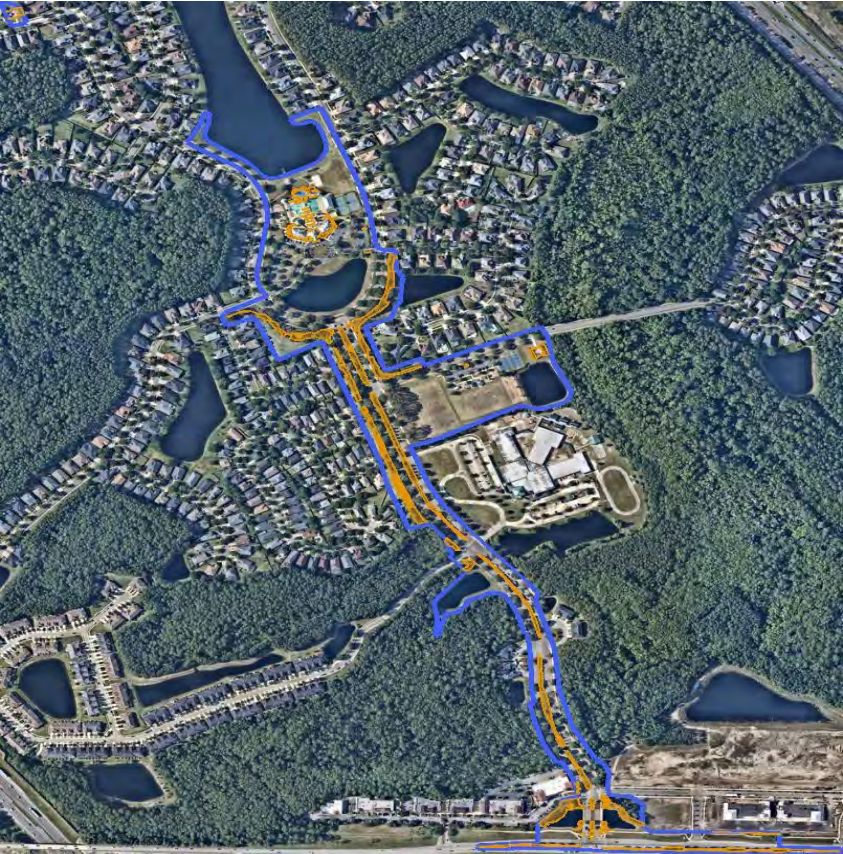
Lot Boundary

Note: Measurements are rounded to nearest whole number.

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Hedge	42,377	9,986

SOFTSCAPES ONLY

MULCH BED



Mulch Bed



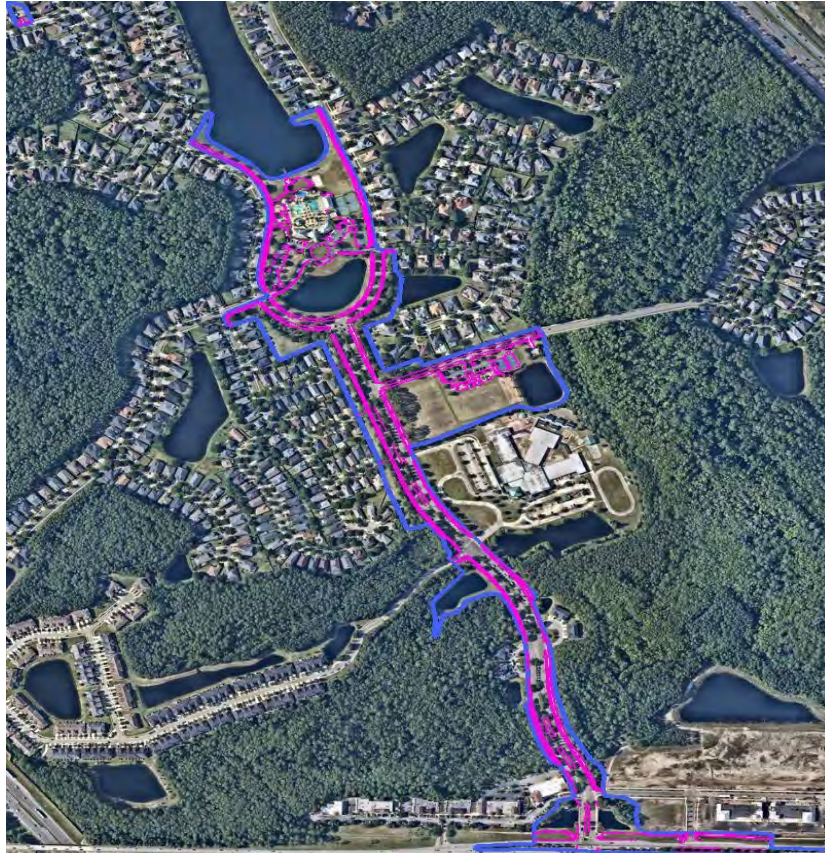
Lot Boundary

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Mulch Bed	161,222	23,747

Note: Measurements are rounded to nearest whole number.

SOFTSCAPES ONLY

HARD EDGE



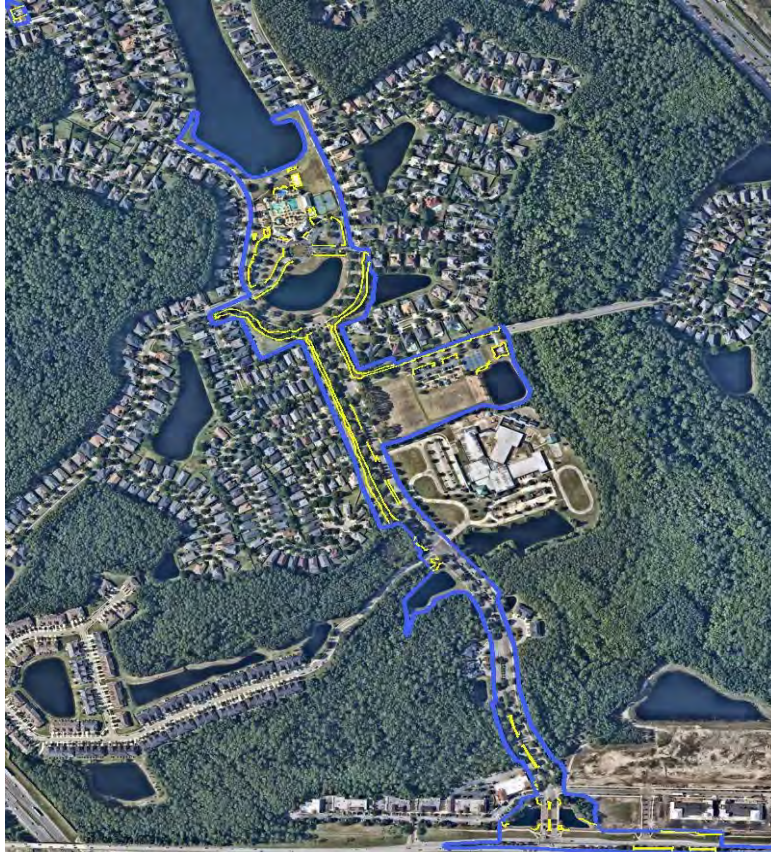
 Hard Edge  Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Length(ft)</u>
Hard Edge	45,254

SOFTSCAPES ONLY

SOFT EDGE



Soft Edge

Lot Boundary

Feature

Length(ft)

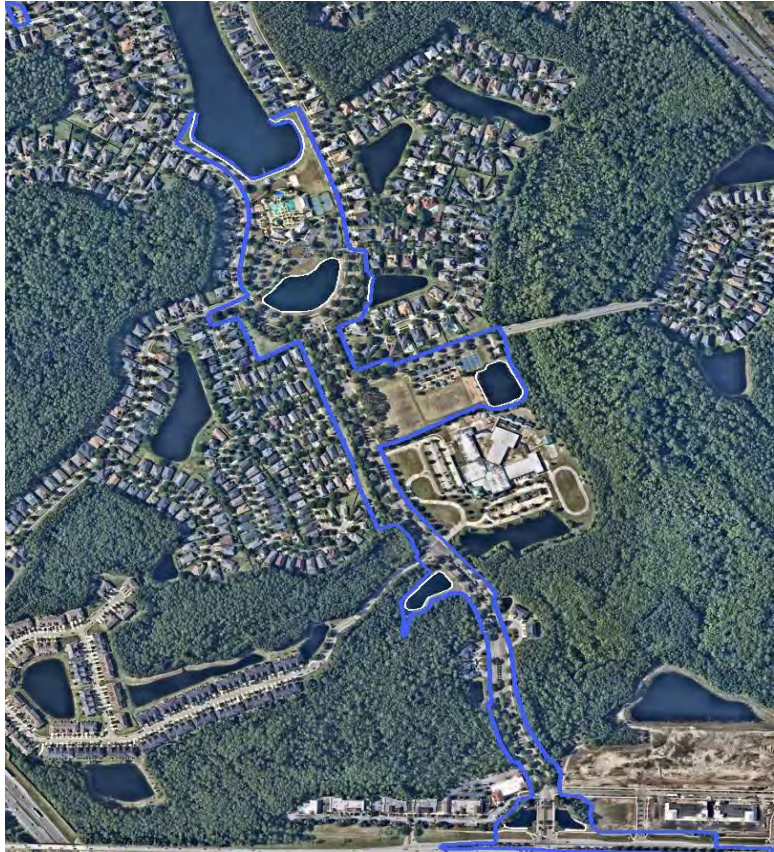
Soft Edge

13,239

Note: Measurements are rounded to nearest whole number

SOFTSCAPES ONLY

STRING TRIMMING



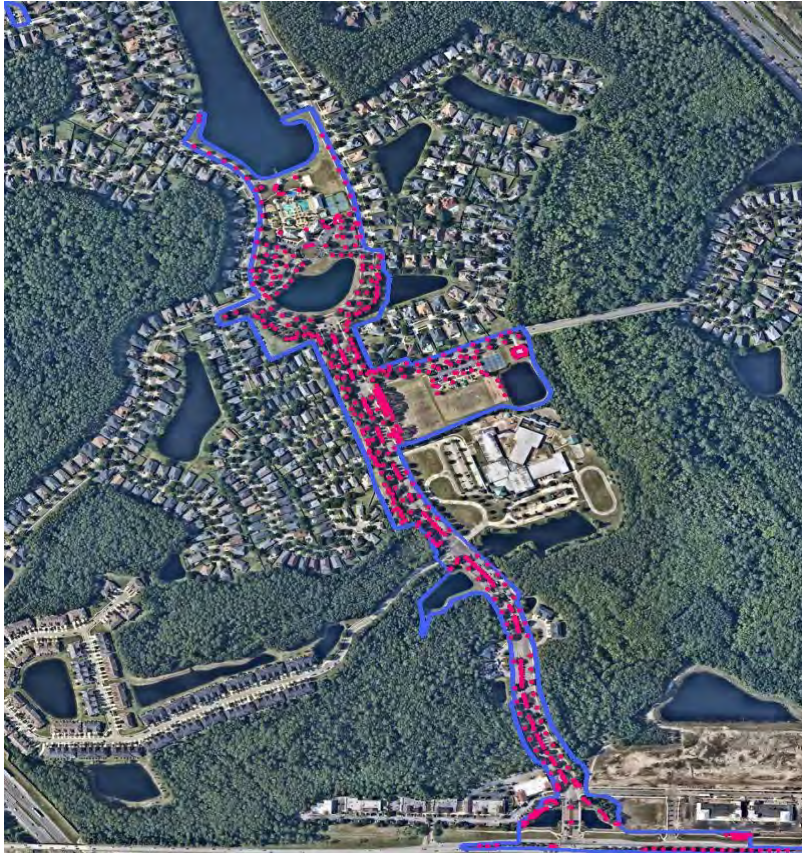
String Trimming  Lot Boundary

<u>Feature</u>	<u>Length(ft)</u>
String Trimming	4,504

Note: Measurements are rounded to nearest whole number

SOFTSCAPES ONLY

DECIDUOUS TREE



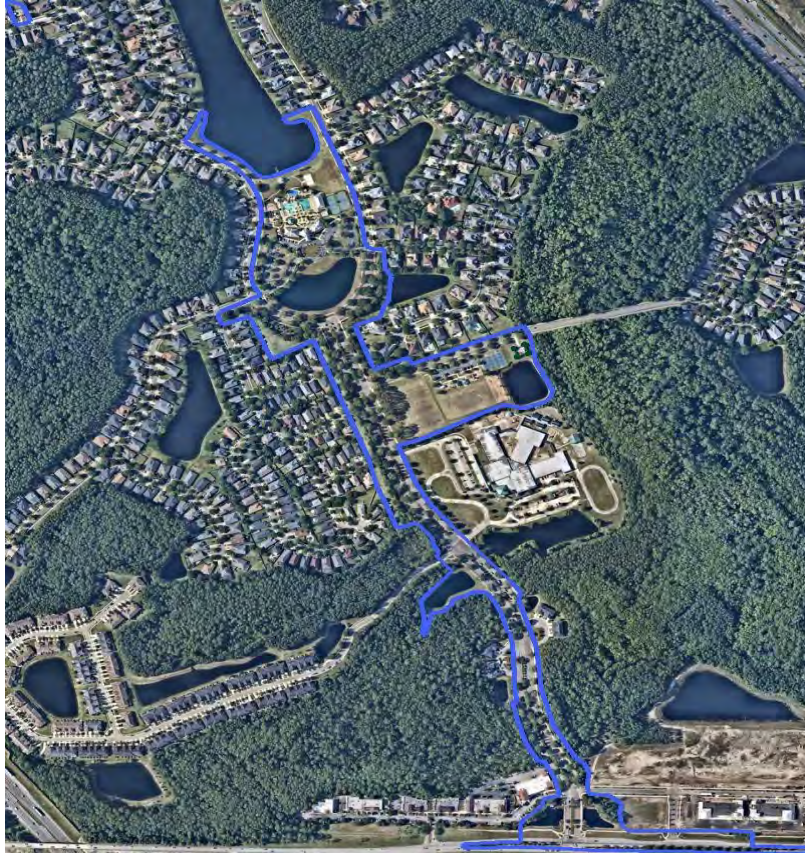
 Deciduous Tree  Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Count(number)</u>
Deciduous Tree	559

SOFTSCAPES ONLY

EVERGREEN TREE



Evergreen Tree

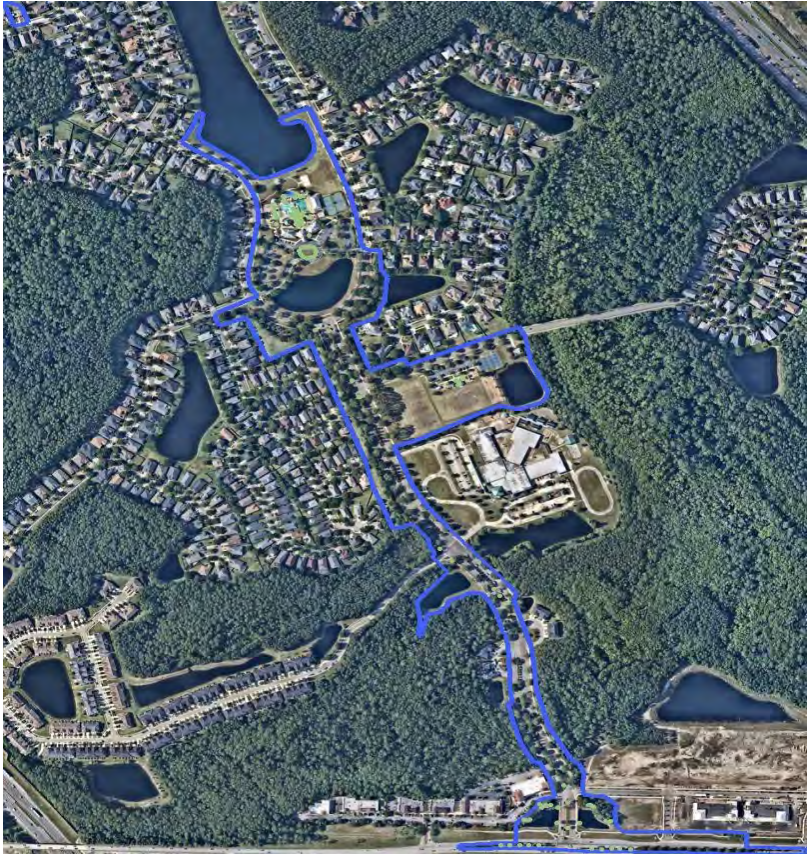
Lot Boundary

<u>Feature</u>	<u>Count(number)</u>
Evergreen Tree	15

Note: Measurements are rounded to nearest whole number
Attentive©2023

SOFTSCAPES ONLY

PALM TREE



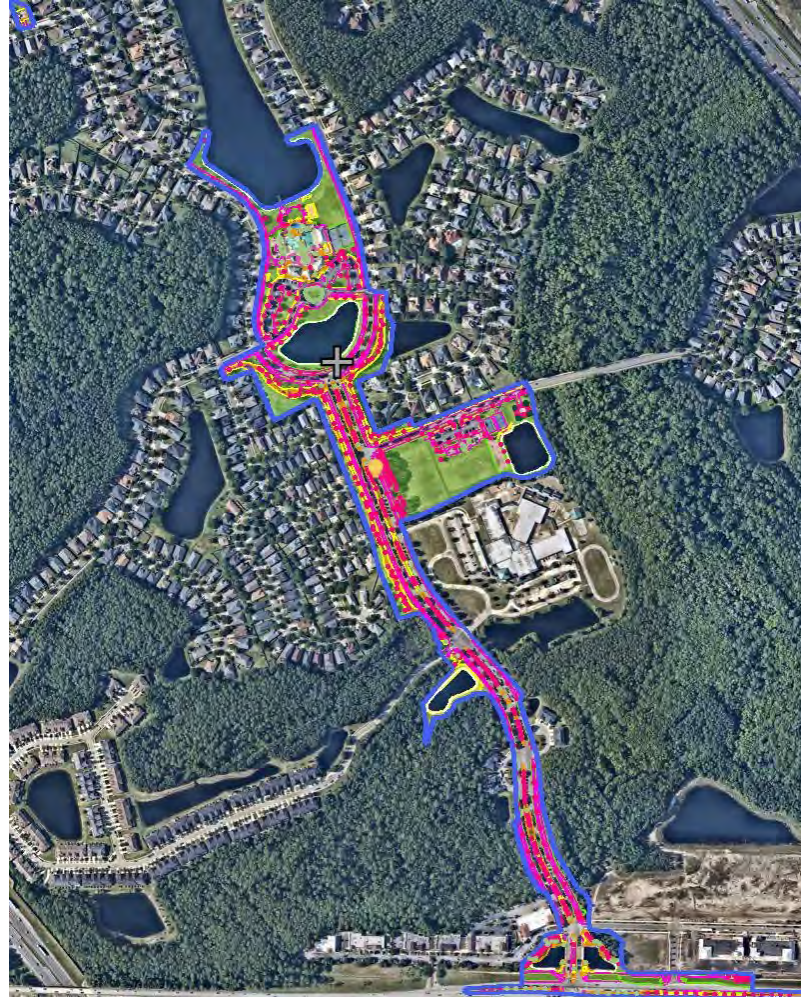
 Palm Tree  Lot Boundary

Note: Measurements are rounded to nearest whole number Attentive©2023

<u>Feature</u>	<u>Count(number)</u>
Palm Tree	91

SOFTSCAPES ONLY

Notes



A photograph of a grassy field with a colorful blanket in the foreground. In the background, several people are visible, some sitting on the grass and others standing. The scene is outdoors with trees and a bright sky.

AREAS #2-4 landscaping

Accuracy of Aerial Measurements

SOFTSCAPES ONLY

OVERVIEW: Areas #2-4



Site Address: 14530 Cherry Lake Drive West, Jacksonville, FL, USA

Contents

Overview	1
Summary	2
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Area 2	4
Area 3	5
Area 4	6
Gravel Bed	7
Hedge	8
Lawn	9
Mulch Bed	10
Area 2 Hard	11
Area 2 Soft	12
Area 3 Hard	13
Area 3 Soft	14
Area 4 Hard	15
Area 4 Soft	16
Hard Edge	17
Soft Edge	18
String Trimming Area 3 Ponds	19
Tree	20

SOFTSCAPES ONLY

SUMMARY



Summary measurements

Lot area 29,402,605 sq.ft.(675 Acres)

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Area 2	221,337	31,555
Area 3	265,505	20,142
Area 4	429,914	18,552
Gravel Bed	0	0
Hedge	575	221
Lawn	0	0
Mulch Bed	2,059	322

<u>Feature</u>	<u>Length(ft)</u>
Area 2 Hard	21,761
Area 2 Soft	312
Area 3 Hard	0
Area 3 Soft	0
Area 4 Hard	0
Area 4 Soft	0
Hard Edge	0
Soft Edge	0
String Trimming Area 3 Ponds	8,548

<u>Feature</u>	<u>Count</u>
Tree	177

SOFTSCAPES ONLY

SIDE VIEWS

NORTH



SOUTH



EAST



WEST



SOFTSCAPES ONLY

AREA 2



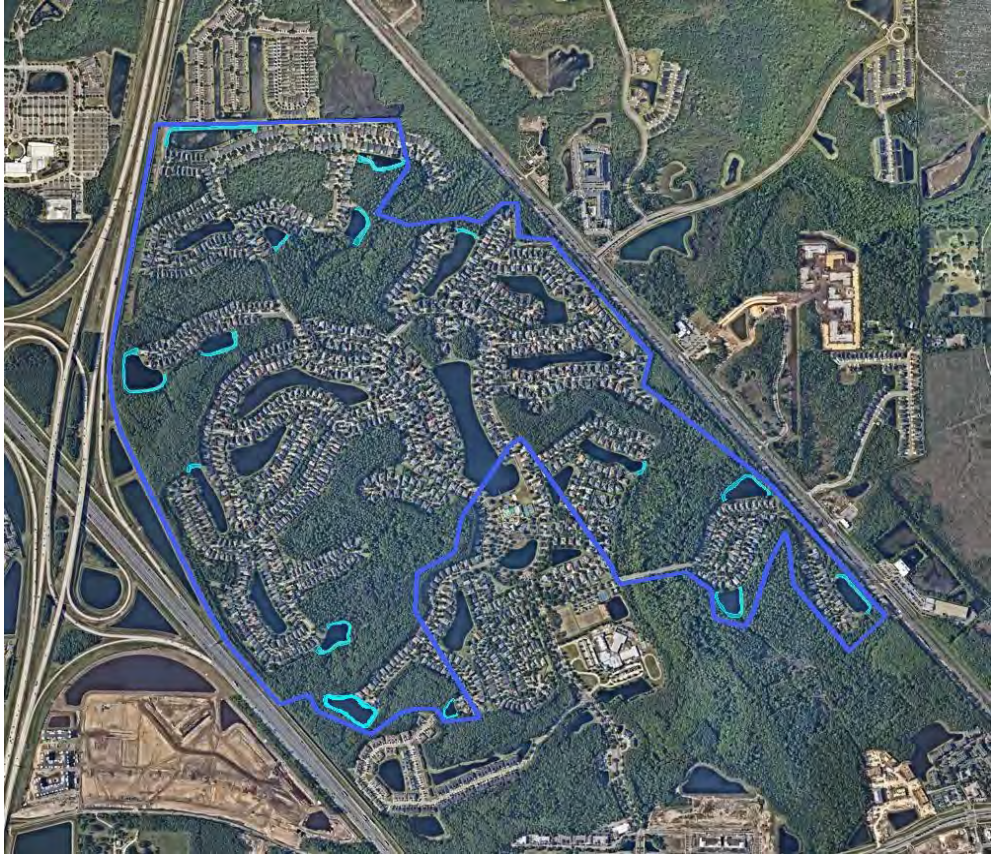
 Area 2  Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Area 2	221,337	31,555

SOFTSCAPES ONLY

AREA 3



 Area 3  Lot Boundary

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Area 3	265,505	20,142

Note: Measurements are rounded to nearest whole number

SOFTSCAPES ONLY

AREA 4



Area 4

Lot Boundary

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Area 4	429,914	18,552

Note: Measurements are rounded to nearest whole number

SOFTSCAPES ONLY

GRAVEL BED



Gravel Bed



Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Gravel Bed	0	0

SOFTSCAPES ONLY

HEDGE



Hedge



Lot Boundary


Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Hedge	575	221

SOFTSCAPES ONLY

LAWN



 Lawn  Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Lawn	0	0

SOFTSCAPES ONLY

MULCH BED



Mulch Bed



Lot Boundary


<u>Feature</u>	<u>Area(sq ft)</u>	<u>Perimeter(ft)</u>
Mulch Bed	2,059	322

Note: Measurements are rounded to nearest whole number

SOFTSCAPES ONLY

AREA 2 HARD



 Area 2 Hard  Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Length(ft)</u>
Area 2 Hard	21,761

SOFTSCAPES ONLY

AREA 2 SOFT



Area 2 Soft



Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Length(ft)</u>
Area 2 Soft	312

SOFTSCAPES ONLY

AREA 3 HARD



Area 3 Hard



Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Length(ft)</u>
Area 3 Hard	0

SOFTSCAPES ONLY

AREA 3 SOFT



Area 3 Soft



Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Length(ft)</u>
Area 3 Soft	0

SOFTSCAPES ONLY

AREA 4 HARD



Area 4 Hard



Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Length(ft)</u>
Area 4 Hard	0

SOFTSCAPES ONLY

AREA 4 SOFT



Area 4 Soft



Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Length(ft)</u>
Area 4 Soft	0

SOFTSCAPES ONLY

HARD EDGE



 Hard Edge  Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Length(ft)</u>
Hard Edge	0

SOFTSCAPES ONLY

SOFT EDGE



Soft Edge



Lot Boundary

Note: Measurements are rounded to nearest whole number

<u>Feature</u>	<u>Length(ft)</u>
Soft Edge	0

SOFTSCAPES ONLY

STRING TRIMMING AREA 3 PONDS



String Trimming Area 3 Ponds — Lot Boundary

Note: Measurements are rounded to nearest whole number

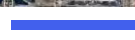
<u>Feature</u>	<u>Length(ft)</u>
String Trimming Area 3 Ponds	8,548

SOFTSCAPES ONLY

TREE



 Tree

 Lot Boundary

Note: Measurements are rounded to nearest whole number

Feature

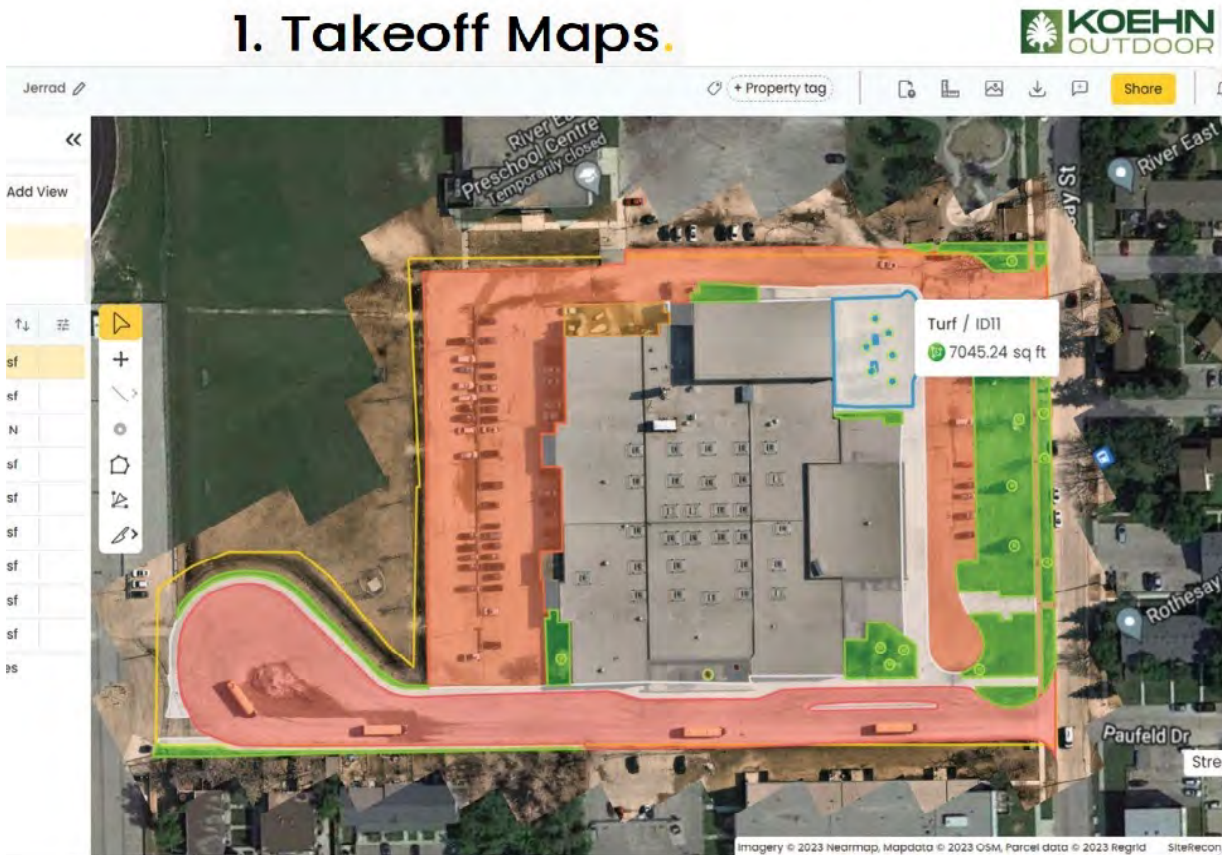
Count(number)

Tree

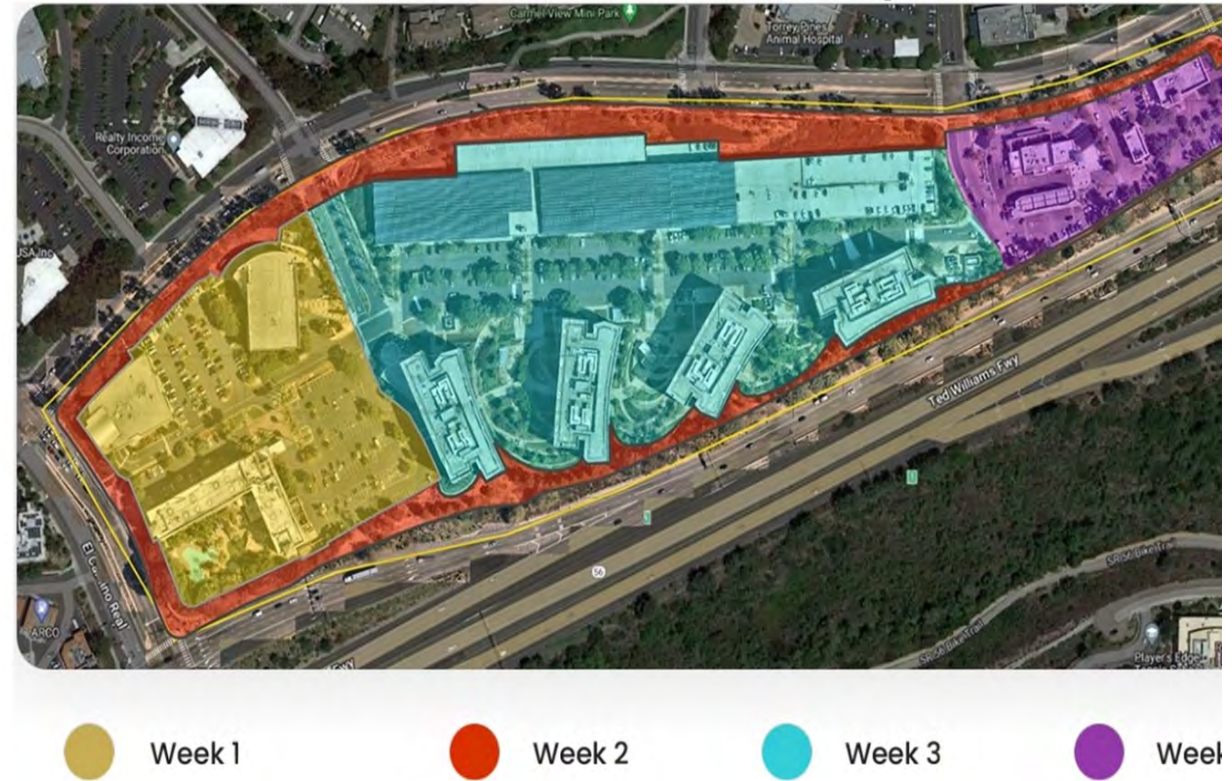
177

Koehn Outdoor Innovative MAP Approach - **EXAMPLE**

1. Takeoff Maps.

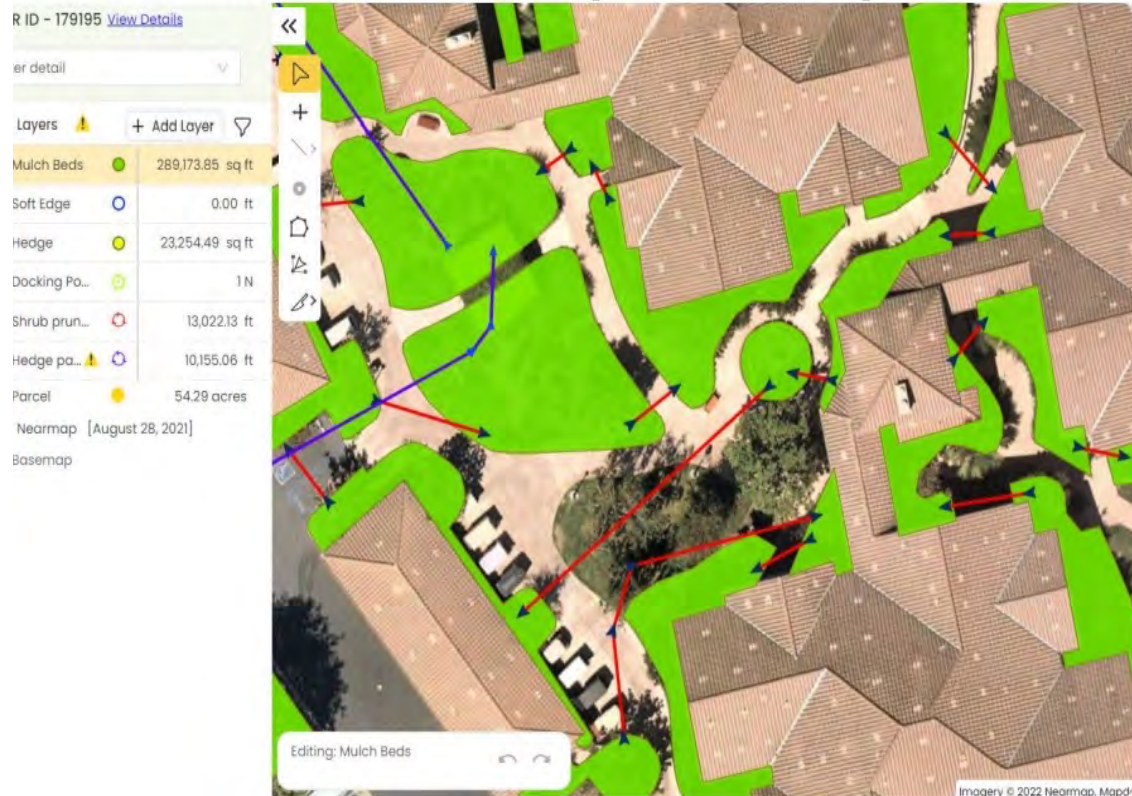


2. Service area maps.



Koehn Outdoor Innovative MAP Approach - **EXAMPLE**

4. Execution plan maps.



3. Inventory Maps.



tree



mulch bed



planter



sprinkler


Koehn Outdoor Innovative MAP Approach – **EXAMPLE**

5. Enhancement maps.

KOEHN OUTDOOR

WR Willa Rodriguez 17 January
Entrance by hotel

- Remove everything in bed beside trees.
- T&M: Removal
- Proposal: plants and sod
- Grass, Mulch, plants
- Front bed in of hotel make sure it pops
- In between the bio trees. 3 plants on each side to match




Tag: Enhancement

Add a Comment...

6. Site inspections maps.

KOEHN OUTDOOR

NB Nick Bonn 3 March
Dollar weed infested



Tag: Site Inspection

Add a Comment...

SmartLink Technology for Water Management - The Smart Solution

- We can service all your irrigation needs and ensure that your property is using the exact amount of water necessary, to avoid both monetary and environmental waste.
- A smart controller with remote monitoring allows for **24/7** access to your site, and dramatically improves response time
- Reduce water use as much as **50%** (average **38%**)
- Reduce damage from over/under watering
- Minimize liability from hazardous slick spots
- Comply with water restrictions while maximizing watering opportunities and limiting landscape loss
- Improve sustainability through water management
- Creates visibility and accountability through the photo documented inspection tool

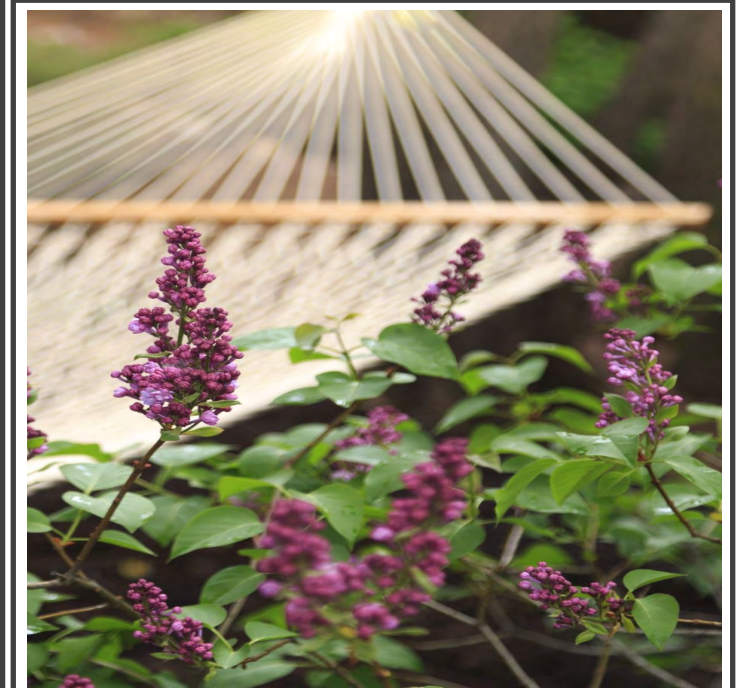


A Few TOP Clients

- **STATUS** - Current
- **SERVICES PROVIDED** - Full-Service "Scope of Work" with properties *over 125 acres*

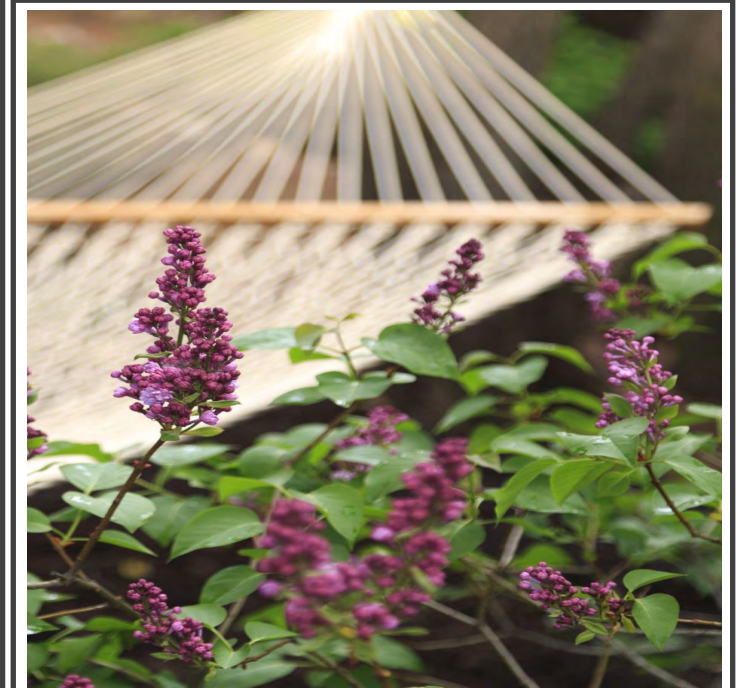


EPPING FOREST
YACHT & COUNTRY CLUB



Top Ten Koehn Client
Epping Forrest Mansion, Master HOA

Board President: Bob Coffee
Phone: (904) 563-0825



**Top Ten Koehn Client
Deerwood Country Club HOA**

**Kristen Sheldon, LCAM - Property Manager
Phone: 904.747.0181 ext. 142**



Service Provided: Full-service landscape maintenance including monthly irrigation and horticultural services. Annuals, mulch, and palm trimming are also included as additional services as a part of this contract.

Contact:

Noelle, Salomon, LCAM, Community Manager

Marsh Management

P: 904-273-3033

E: Noelle Salomon: nsalomon@marshlanding.org.

Top Ten Koehn Clients Turtleback Crossing in Sawgrass Village

Homeowners Association

Dates: 2023 - Present



Service Provided: Full-service landscape maintenance including monthly irrigation and horticultural services provided to a portfolio of Class A Industrial Sites. Additional services including palm and hardwood trimming, annuals and irrigation repairs and modifications provided in addition to the contract value. Landscape design services and the installation of new plant materials also provided at several sites in addition to the contract value.

Contact: Hillary Reed, Property Manager

Prominence Office Park

P: 904-464-0900

E: hreed@crockerpartners.com

Top Ten Koehn Client Prominence Jacksonville

Class A Office Park, Service

Dates: 2019 - Present



Service Provided: Full-service landscape maintenance including monthly irrigation and horticultural services. Annuals, mulch, and palm trimming are also included as additional services as a part of this contract. Additionally, we have provided landscape design services and the installation of new plant materials not included as a part of the monthly contract value.

Contact: Monica Bowden, Property Manager
Flagler Center Offices

P: 904-464-0900

E: mbowden@cpgcre.com

Top Ten Koehn Client Flagler Center Jacksonville

Class A Office Park, Service

Dates: 2019 - Present



Service Provided: Full-service landscape maintenance including monthly irrigation and horticultural services. Annuals, mulch, and palm trimming are also included as additional services as a part of this contract.

Contact: Katie Almeida, Community Manager
May Management
P: (904) 940-1002
E: KAlmeida@maymgt.com

Top Ten Koehn Clients Tuscany Village HOA

Homeowners Association

Dates: 2022 - Present



Top Ten Koehn Clients Forest Hammock HOA

Contact: Amy Potter (CAM) Associa

P: (904) 367-8532 E: Amy.Potter@cmcjaxfla.com

Homeowners Association

Dates: 2021 - Present



Service Provided: Full-service landscape maintenance including monthly irrigation and horticultural services. Annuals, mulch, and palm trimming are also included as additional services as a part of this contract.

Contact:

Blaine Anderson, Community Manager

BCM Services

P: 860-908-9865

E: BAnderson@bcmervices.net

Top Ten Koehn Client Addison Park at Nocatee HOA

HOA

Dates: 2021 - Present



RECENT CONCEPTUAL RENDERINGS

Sawmill Lakes (*pending design*) – Ponte Vedra



RECENT CONCEPTUAL RENDERINGS

- Vista Brooklyn – Jacksonville
- Tidewater HOA at Nocatee (Ponte Vedra)
- Julington Creek Plantation Entrance – St Johns



Del Webb®

eTOWN®



Artist Rendering of Circle Island

Proposed Project Staffing

The following is a (1) year total manpower summary for grounds **BARTRAM SPRINGS CDD**. We anticipate staffing as follows:

Suggested Crew Staffing – SAMPLE only

- (1) Crew Supervisor (Working/English speaking - assist with various services).
- (1) 4 man Mow & Detail Crews for all areas.
- (2) Irrigation Tech – for all monthly wet-checks and repair requirements as needed.
- (2) Hort Spray Tech – for all fertilization and pest control services per specifications.

In addition to proposed base services crew personnel, **KOEHN OUTDOOR** offers additional support services via separate written authorization and invoicing for arbor care services over 15', mulch installation, annual flower installation and landscape and irrigation enhancement and/or modification.

Included within this proposal but not part of the proposed manpower estimates is the additionally provided management and operational support from the assigned Production Manager, Client Relations Manager (CRM), and Operations Leadership/Ownership. The stated manpower are estimates only. The related growing or non-growing seasons, and subsequent services and frequencies to be provided, will dictate the exact number of personnel needed at any given time.

Weather conditions throughout the year may dictate adjustments to the number of required days/weeks of service and required staffing at those times. Regardless of the estimated personnel requirements, the necessary number of site-visits and personnel will be provided for the satisfactory completion of the proposed services. In addition to the proposed personnel, additional labor can/will be provided if needed for extra work items which are not included within the current Scope of Work.



Property Evaluation Notes

The following describes Koehn Outdoor's evaluation of current property conditions at **BARTRAM SPRINGS CDD** as it pertains to the boards RFP provided, and suggested solutions to remedy. Our proposal pricing is reflected accordingly:



- Select turf areas and plants are exhibiting weed intrusion and compaction. Turf weed populations will be treated with a seasonally appropriate aggressive program. Any compaction areas will be identified with suggested remedies such as aeration and/or soil amendments. Annual Flower beds were heavily populated with weeds. Beds will be manually weeded.
- Select plants are exhibiting pest & disease issues. An inspection will be scheduled upon commencement by our Hort Tech to evaluate and treat all issues as required.
- In select areas, the turf appears to be mowed too low. We will begin mowing with the mower deck raised to a minimum of 4.75". This will promote blade and resulting root growth helping establish a stronger, healthier and more pest & disease resistant turf.
- In problem leaf areas, Koehn Outdoor will provide leaf removal each service visits as needed during the heavy leaf-drop season to remove leaf build up in the turf and hard surfaces.
- All trees will be given more attention to address substantial sucker growth that exists.
- Sidewalks and parking areas will be checked regularly and sprayed with non-select herbicide to keep weed populations down.
- Many shrub and perennial varieties did not receive the necessary and required seasonal cutbacks in spring. Some appear as though they have not been properly pruned. Select shrubs can be cut back every year or should be cut back every 2-3 years to keep shrubs full from the bottom up and controlled within the landscape. If not done regularly, shrubs will become bare at the bottom and leggy. Perennials such as liriop and jasmine ground covers can and should be cut back each year to remove old dead leaves and spent stalks and promote new fresh growth and a more even growing pattern. Flax Lily should have spent bloom stalks pruned out regularly during the detail cycles. Flax can be pruned back when necessary but not more often than every 5 years or so. If done too often, Flax Lily plants will weaken and decline, or death will occur.

Hurricane Plan

June 1st marks the start to hurricane season with it lasting through the month of November. With uncertainties in the climate, predicting the season can be challenging and, it is always best to be prepared if a storm should make landfall in our area.

To **BARTRAM SPRINGS CDD** prepare, our management team will be proactively evaluating your property for potential landscape issues that can be prevented prior to a storm. In addition to preparedness, we will ensure that multiple emergency contacts have been provided to the board and staff. Communication can be difficult following major storms so this will help maximize efficiency in relief efforts.

Following a storm, and once it is determined safe to do so, we will dispatch our regular crew to the property for clean-up efforts. Our team will work through the property based on the following priorities:

1. Clearing of debris blocking vehicle access to ensure emergency personnel can access your property.
2. Clearing debris from structures that may pose an immediate risk or danger.
3. Replanting of any plant material that may have a chance to survive if replanted.
4. Trimming and removal of hazardous damaged limbs that remain in trees.

Any work that our on-site crew is incapable of taking care of (large tree limb failure, uprooted trees, debris caught in canopies etc.) will be billed at a rate of \$125 per hour. This price **includes** the use of all necessary specialty equipment such as lift, chipper, grapple truck, skid steer & stump grinder.






Once the above priorities have been met, we will continue to work diligently to clean up the remainder of site of smaller less hazardous debris. This will include removal of tree limbs and landscape debris left on the ground from any initial efforts. We will also provide options for restoration of all damaged landscaping should this be necessary throughout the community. Regular service/mowing of the site will resume once the clean-up has been complete and the moisture levels in the turf have reduced enough so that our equipment will not cause additional damage.

We encourage you to evaluate your emergency plans to ensure that you and your staff are prepared in the event a damaging storm makes landfall. If we may answer any questions or concerns you may have regarding our plan and your landscaping, please let us know.



STATE-OF-THE-ART EQUIPEMENT LIST

The following is a list of equipment owned by Koehn Outdoor that may be used in accordance with the scope of services at **BARTRAM SPRINGS CDD**.

 <p>14 Light Duty Trucks</p>	 <p>22 Super Duty Trucks</p>	 <p>6 F-450 or Larger Trucks</p>	 <p>23 Maintenance Trailers (open and enclosed)</p>	 <p>8 Heavy Duty Trailers</p>	 <p>5 Irrigation Vans</p>	 <p>3 Irrigation Trucks</p>
 <p>3 Spray Trucks</p>	 <p>2 72" Mower</p>	 <p>22 60" Mowers</p>	 <p>22 52" Mowers</p>	 <p>2 36" Mowers</p>	 <p>1 32" Mower</p>	 <p>22 Walk Behind Mowers</p>
 <p>1 T650 Track Loader</p>	 <p>2 John Deere Wheel Loaders</p>	 <p>2 Ditch Witch Trenchers</p>	 <p>25 Mowers – Misc sizes</p>	 <p>213 Field Equipment Edgers, Trimmers, Blowers, Weed eaters, Backpack Sprayers</p>		

AVERAGE NUMBER OF FULL-TIME & PART-TIME EMPLOYED IN 2022-2023



FULL-TIME: 125



PART-TIME: 75



REGISTERED at DBA
D.M. KOEHN
LANDSCAPING

- AS KOEHN OUTDOOR in State of Florida (locally-owned since 2004)
- BUSINESS STRUCTURE: A Corporation

Licenses and Professional Associations

**KOEHN OUTDOOR
LICENSES AND
REGISTRATIONS**

**Occupational License
- Florida, Duval & St
Johns County**

**Pest Control License
- Florida**

**Pest Control
Operator - Florida**

**License as a Dealer in
Agricultural Products**

**Nursery Stock Dealer
Certificate of
Registration**

**All Management
Hold BMP (Best
Management
Practices)
Certifications**

**State of Florida
Irrigation - License
No. 1-331**

LICENSES & PERMITS

**KOEHN OUTDOOR LICENSES AND
REGISTRATIONS: GOOD STANDING**

ACORD CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR RELATIVELY AGENE, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES DESCRIBED BELOW. THIS CERTIFICATE OF LIABILITY INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURERS, AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

CERTIFICATE HOLDER: JACKSONVILLE COMMUNITY DEVELOPMENT DISTRICT
ADDRESS: JACKSONVILLE, FL 32204-5140

INSURANCE COVERAGE: COMMERCIAL GENERAL LIABILITY, AUTOMOBILE LIABILITY, PRODUCTS/OPERATIONS LIABILITY, UMBRELLA LIABILITY, FIDELITY/BOND LIABILITY, WORKERS COMPENSATION/BENEFITS LIABILITY, DIRECTORS AND OFFICERS LIABILITY, PROFESSIONAL FEES LIABILITY, PERSONNEL LIABILITY, COMMERCIAL AUTOMOBILE LIABILITY, COMMERCIAL EQUIPMENT LIABILITY, COMMERCIAL STRUCTURES LIABILITY, COMMERCIAL VEHICLES LIABILITY, COMMERCIAL WATER DAMAGE LIABILITY, COMMERCIAL POLLUTION LIABILITY, COMMERCIAL AERIAL LIABILITY, COMMERCIAL AIRCRAFT LIABILITY, COMMERCIAL HELICOPTER LIABILITY, COMMERCIAL RAILROAD LIABILITY, COMMERCIAL BOAT LIABILITY, COMMERCIAL BOAT TRAILER LIABILITY, COMMERCIAL AIRCRAFT TRAILER LIABILITY, COMMERCIAL HELICOPTER TRAILER LIABILITY, COMMERCIAL RAILROAD TRAILER LIABILITY, COMMERCIAL BOAT TRAILER LIABILITY, COMMERCIAL AIRCRAFT TRAILER LIABILITY, COMMERCIAL HELICOPTER TRAILER LIABILITY, COMMERCIAL RAILROAD TRAILER LIABILITY.

INSURERS: AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY.

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CERTIFICATE HOLDER: D.M. KOEHN LANDSCAPING INC. dba KOEHN OUTDOOR
ADDRESS: 1872 EWEEN ROAD, JACKSONVILLE, FL 32216

INSURANCE COVERAGE: COMMERCIAL GENERAL LIABILITY, AUTOMOBILE LIABILITY, PRODUCTS/OPERATIONS LIABILITY, UMBRELLA LIABILITY, FIDELITY/BOND LIABILITY, WORKERS COMPENSATION/BENEFITS LIABILITY, DIRECTORS AND OFFICERS LIABILITY, PROFESSIONAL FEES LIABILITY, PERSONNEL LIABILITY, COMMERCIAL AUTOMOBILE LIABILITY, COMMERCIAL EQUIPMENT LIABILITY, COMMERCIAL STRUCTURES LIABILITY, COMMERCIAL VEHICLES LIABILITY, COMMERCIAL WATER DAMAGE LIABILITY, COMMERCIAL POLLUTION LIABILITY, COMMERCIAL AERIAL LIABILITY, COMMERCIAL AIRCRAFT LIABILITY, COMMERCIAL HELICOPTER LIABILITY, COMMERCIAL RAILROAD LIABILITY, COMMERCIAL BOAT LIABILITY, COMMERCIAL BOAT TRAILER LIABILITY, COMMERCIAL AIRCRAFT TRAILER LIABILITY, COMMERCIAL HELICOPTER TRAILER LIABILITY, COMMERCIAL RAILROAD TRAILER LIABILITY, COMMERCIAL BOAT TRAILER LIABILITY, COMMERCIAL AIRCRAFT TRAILER LIABILITY, COMMERCIAL HELICOPTER TRAILER LIABILITY, COMMERCIAL RAILROAD TRAILER LIABILITY.

INSURERS: AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY, AMERICAN FIDELITY AND SURETY COMPANY.

W-9 Request for Taxpayer Identification Number and Certification

Requester: D.M. KOEHN LANDSCAPING INC. dba KOEHN OUTDOOR
Address: 1872 EWEEN ROAD, JACKSONVILLE, FL 32216

Requestee: D.M. KOEHN LANDSCAPING INC. dba KOEHN OUTDOOR
Address: 1872 EWEEN ROAD, JACKSONVILLE, FL 32216

Signature: [Signature]

Form W-9 Instructions: This form is used to certify that the taxpayer is a U.S. citizen or other U.S. person. It is used to determine the correct withholding rate for interest, dividends, and other payments. It is also used to certify that the taxpayer is not a tax-exempt organization.

ACORD CERTIFICATE OF LIABILITY INSURANCE

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CERTIFICATE HOLDER: JACKSONVILLE COMMUNITY DEVELOPMENT DISTRICT
ADDRESS: JACKSONVILLE, FL 32204-5140

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Licenses & Insurance

- Certificate of Insurance
- Liability
- Workman's Comp
- Vehicle
- *Full copies are included with awarded contract



Safety Communication No. 1: Safety Briefings

- **KOEHN OUTDOOR**, safety briefings are a daily occurrence between crew managers and crew members. They are often reminders about company safety policies on topics like vehicle seat belt use, cell phone use while operating equipment or the wearing of personal protective equipment (PPE) at work sites.

Safety Communication No. 2: Safety Training

- **KOEHN OUTDOOR** trainings encourage hands-on activities, demonstrations of safe work skills and a commitment to behavioral change targeting safe work practices.

Safety Communication No. 3: Safety Education

- The most important information transfer component that closes the loop is safety educating. Our goal throughout this process is to:
 - Provide reminders and warnings about safe work habits (briefings)
 - Provide interactive sessions on enhanced safety knowledge and safe workplace behaviors (training)
 - Ensure attendees retain the knowledge and adopt safe behaviors (educating)

SAFETY



NATIONAL
ASSOCIATION OF
**LANDSCAPE
PROFESSIONALS**

TRAINING

Team Member Training –

We regularly evaluate teams for safety, quality and effectiveness in a persistent effort to be better today than we were yesterday.

- At **Koehn Outdoor**, we incorporate an all-encompassing training program that ensures our crews perform at their peak year-round.
- Listed below are a few of our programs available to teams.
- Gardner Certification training through **NALP**
- Horticulture training-
- Equipment training
- Continuous safety training
- Design Expertise training
- Arbor care Training -



envisor
Academy

Transform your
business with
Envisor Academy.

ENHANCEMENT CREDIT



Enhancement Credit

Koehn Outdoor would like to present (BARTRAM SPRINGS CDD) with an enhancement credit in the amount of \$10,000.00 with the signing of an annual landscape management agreement. This credit can apply towards a landscape upgrade to create curb appeal. This enhancement credit is valid with the 2nd year and on renewal contract.

\$10,000.00 CREDIT

PRESENTED BY: David Koehn /President

ON THIS DAY: 01/18/2024



THANK YOU

We look forward to Serving **YOU**. I'd like to **THANK YOU** for your time and the opportunity.

Frank Prescutti
Director of New Business Development



Cell
(904) 962-3590



Office
(904) 716-0683



E-mail
frankp@koehnoutdoor.com



Website
www.koehnoutdoor.com

