

BARTRAM SPRINGS
Community Development District

February 12, 2024

AGENDA

**Bartram Springs
Community Development District**

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.BartramSpringsCDD.com

February 5, 2024

Board of Supervisors
Bartram Springs Community Development District

Dear Board Members:

The Special Meeting of Bartram Springs Community Development District is scheduled for **Monday, February 12, 2024 at 6:00 p.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (*regarding agenda items listed below*)
- III. Approval of Minutes of the January 22, 2024 Meeting
- IV. VerdeGo Update
- V. Consideration of Proposals
 - A. VerdeGo for Tree Removal
 - B. Champion Swim School
- VI. Ratification of Agreement for Engineering Services (*will be sent under separate cover*)
- VII. Consideration of Agreement for Landscape & Irrigation Maintenance Services (*will be sent under separate cover*)
- VIII. Update Regarding Structural Engineer Slide Tower Inspection Report
- IX. Staff Reports

- A. Attorney
 - B. Engineer
 - C. District Manager
 - D. General Manager - Report
 - E. Operation Manager - Report
- X. Supervisor's Request and Audience Comments
- XI. Financial Statements
- A. Balance Sheet as of December 31, 2023 and Statement of Revenue & Expenditures for the Period Ending December 31, 2023
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- XII. Next Scheduled Meeting – March 11, 2024 at 8:30 a.m. @ Bartram Springs Club Amenity Center
- XIII. Adjournment

THIRD ORDER OF BUSINESS

MINUTES OF MEETING
BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Springs Community Development District was held Monday, January 22, 2024 at 8:35 a.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.

Present and constituting a quorum were:

Andrew Walden	Chairman
Derri Lassiter Young	Vice Chairperson
Stephanie McKinney	Supervisor
Taner Nierengarten	Supervisor
Lacy Reynolds	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel, Kutak Rock
Sue O’Lear	Bartram Club Manager
Winslow Wheeler	Operations Manager
Stephanie Taylor	Vesta Assistant Manager
Fred Atwood	Vesta
Jay King	Vesta
Bryan Wackes	VerdeGo
Darrin Mossing	GMS
Alison Mossing	GMS
Billy Genovese	VerdeGo
Blake Dougherty	Yellowstone
Stacy Montoya	The Greenery
Chris Charbonneau	Brightview

The following is a summary of the actions taken at the January 22, 2024 Bartram Springs Community Development District Regular Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 8:35 a.m. and called the roll. Five Supervisors were in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Oliver opened the audience comment period. Hearing no comments, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the December 11, 2023 Meeting

Mr. Oliver stated the next item was approval of the minutes of the December 11, 2023 meeting. Mr. Oliver asked for any comments, corrections, or changes to the minutes. Mr. Walden noted a correction to change the spelling to Bryan Wackes name throughout the minutes.

On MOTION by Mr. Walden, seconded by Ms. Young, with all in favor, the Minutes of the December 11, 2023 meeting, were approved as amended.
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FOURTH ORDER OF BUSINESS

VerdeGo Update

Mr. Wackes from VerdeGo provided a brief monthly update. He noted that it was normal maintenance right now. A detailed report of the bollard area was provided. Irrigation was also discussed and was noted to be working. Mr. Walden asked when they would put the plants in. Mr. Wackes responded that he was just waiting on the final approval. Ms. Young thanked Mr. Wackes for the detailed VerdeGo report and noted her appreciation that he recognized all the hedges that need to be lowered and not just trimmed at the level they are right now. She noted that it had been an on-going issue before Mr. Wackes came on board.

SEVENTH ORDER OF BUSINESS

Consideration of Proposals for Landscape & Irrigation Maintenance Services

**This item was taken out of order.*

Mr. Oliver explained that several meetings ago it was decided that it was time to go through the RFP process. VerdeGo was selected several years ago, and they have gone through their maximum number of renewals, which requires the CDD to go through the RFP process. It was noted that the CDD received seven proposals. Mr. Oliver briefly presented a proposal that was

received 20 minutes late as well as a proposal with a math error. District Counsel, Mr. Haber, walked through those two situations in further detail. Discussion ensued on these two situations, and it was decided to accept both the late and the mathematical error proposals.

On MOTION by Ms. Reynolds, seconded by Mr. Nierengarten, with all in favor, Waiving Late Proposal and Mathematical Error Proposal, were approved.

Mr. Oliver provided a landscape scoring sheet, which he reviewed with the Board. After discussion, it was decided to score the proposals at the special meeting on February 7, 2024 at 6:00 p.m. with one-hour targeted time for this item. It was also noted that the proposals would be scored on score sheets provided by supervisors to Mr. Oliver by February 1, 2024 and Mr. Oliver would provide the combined scores to the Board for further discussion and final scoring at the special meeting. Mr. Haber stated that when they hold the meeting to consider the proposals, it's quite limited on what the Board can hear from the proposers. There is no supplemental or additional information they can provide. The proposers, at most, should be highlighting what was already presented in the package. He pointed out that things such as mathematical errors can be brought to their attention and they can correct those, but it's not a question-and-answer session where they ask for more information beyond what was presented because the law doesn't allow that. He explained that proposals are exempt from public record for 30 days after their opening or until they are awarded, and they should not be shared with members or the public or with the proposers themselves. The Board expressed their appreciation to all the vendors for coming to the meeting today.

FIFTH ORDER OF BUSINESS

Consideration of Renewal of Barracudas Swim Team Agreement

Mr. Nierengarten presented the Barracudas Swim Team Renewal Agreement for 2024 to the Board. After Mr. Nierengarten briefly reviewed the agreement, Mr. Walden asked if all the stuff they discussed last year still applied such as parking monitors, etc. Ms. O'Lear responded that it was not part of the original document but was something they worked out together. Mr. Walden suggested that they include it in this agreement for clarification. Ms. Young wanted to

clarify that staff members were not helping. Mr. Nierengarten responded that he would make sure to clarify that. He also noted that this was essentially the rough draft.

SIXTH ORDER OF BUSINESS

Ranking of Qualifications of Engineering Firms

Mr. Oliver noted that ETM had been servicing Bartram Springs CDD as district engineer since 2005 and that they helped with the original construction planning. He explained that ETM was resigning from most CDDs which have completed infrastructure construction.. He explained the ranking of qualifications process to the Board. They reached out to six different engineering companies, and they all responded. He added that all six companies were very qualified to do CDD work, and the details were included in the agenda package. Mr. Haber explained that this was also a different process than the other two that they just discussed in that it is an RFQ, which means it's a request for qualifications. He explained that they score them, which creates a ranking. It doesn't necessarily mean that the highest ranked firm will be the one they enter into a contract with. It does, however, mean that the Board ranks them and the District enters into negotiations with the highest ranked and if they can't successfully negotiate a contract with the top ranked, then they move to the second top ranked, then the third top ranked until they successfully negotiate a contract. He pointed out that in his experience, they successfully negotiate contracts with the top ranked and it was fair for the Board to expect for the top ranked firm to be the one whom they enter into a contract with, but it wasn't necessarily what is contemplated by law and how it sets forth this process.

Mr. Nierengarten asked for clarification on what they were asking for from the engineer. Mr. Haber clarified that most often with a District like this, they see the engineer when issues arise regarding things like the stormwater system or if there is a dispute regarding conservation property or a drainage easement, etc. He pointed out that the engineer was more on a case-by-case basis as issues arise. Mr. Oliver stated that as a unit of government, the district relies on the engineer to meet local and state compliance requirements, as well as requirements of the bond indenture. For example, one requirement is that they have to have an annual engineer's report inspecting all of the facilities and hopefully determining that they are in good shape.

After discussion and ranking, the top ranked firms are Matthews Design, Dominion and Alliant with Matthews Design ranking No. 1. It was noted that the rate schedule was requested from Matthews Design for review.

On MOTION by Ms. Reynolds, seconded by Mr. Nierengarten, with all in favor, Adopting the Scoring, was approved.

Mr. Nierengarten and staff will negotiate fee schedule.

EIGHTH ORDER OF BUSINESS

Consideration of Proposals for On-Site Staffing for Amenities & Operation Management Services

Mr. Oliver explained that the solicitation of proposals for on-site staffing services for amenities and operation management resulted in a proposal from Vesta and a proposal from GMS. Mr. Haber explained that much of what he explained with respect to the landscape maintenance RFP review was off the table for this item. He further explained that this process was not a formal RFP in that there is protest rights for the proposers or limits on their ability to seek additional information in connection with the decision they make on who they are going to award the contract to. Mr. Oliver noted that he was associated with the GMS family companies. He explained that they had the right to put in a proposal. Based on that, Mr. Haber was the one who was involved in this process and Mr. Oliver was not involved in the process of drafting the RFP scope, nor was he involved in soliciting proposals. Mr. Oliver stated as the Board talked about the process, they will need to determine which date to invite the two firms to come to the presentation with the Board. After discussion, it was decided that the selection decision will be considered at the February 7, 2024 special meeting, which will follow the vendor presentations.

NINTH ORDER OF BUSINESS

Bollard Restoration Project Update

Mr. Wheeler provided an update on the bollard restoration project. After discussion, Mr. Nierengarten asked for a detailed breakdown of what it would cost to replace what was there to put it back, the costs associated with what they have there, the administrative costs, and the landscaping so they can have that number ready. Restitution was discussed by the Board. The restitution terms will be negotiated with residents responsible for the damages resulting from a car crash. It was noted that the CDD insurer was notified. The estimated costs as well as the repair details will be shared with the residents. The Board agreed to do the mulch at the entrance now as

an interim for \$3,300 and install sod for \$4,200. It was also noted that the little piece of grass would be cut out.

On MOTION by Mr. Nierengarten, seconded by Mr. Walden, with all in favor, NTE \$3,300 for Mulch as an Interim and \$4,200 to Install Sod, were approved.

TENTH ORDER OF BUSINESS

Review of Bartram Springs CDD Code of Conduct

Mr. Oliver presented this item to the Board asking what the Board would like to be included in the Code of Conduct regarding social media. Discussion ensued regarding social media as a communication platform. After discussion, it was decided that the Board will consider any revisions at the next meeting.

ELEVENTH ORDER OF BUSINESS

Consideration of Proposals

A. Fitness Equipment (Smith Machine)

Ms. O’Lear stated that regarding social media, she tries to only interject if there is misinformation. She noted her appreciation of everybody’s efforts to clarify issues for the residents. She noted that she learned in the process over the past few weeks regarding the Smith machine that there was some places in their process that they can strengthen. She explained that going on social media doesn’t address the process issues, but coming there addresses the process issues.

Ms. O’Lear presented a new Magnum Smith machine proposal for a total cost of \$4,799. The warranty for the new Smith machine is ten years for the frame, five years for the parts and three years for the labor. She also presented the option to do a complete repair on both machines for a total cost of \$3,012, which includes parts and labor. For the repair option, both machines are out of warranty. It was noted that this repair would not include any kind of guarantee for how long the repair might hold. Proposals for a squat rack for \$3,425 and flat bench for \$425 were also presented to the Board due to requests from residents. Delivery and install of the new equipment would be \$675. Staff recommended replacement of both Smith machines. The Matrix brand was also recommended due to high volume. After discussion, it was decided to approve purchase of one Smith machine and one squat rack and one flat bench with Ms. Young and Ms. Reynolds

opposed. Ms. Young explained that she didn't think they needed to replace both pieces of equipment because only one of the machines needs to be replaced right now.

On MOTION by Ms. McKinney, seconded by Mr. Walden, with Mr. Walden, Mr. Nierengarten, Ms. McKinney in favor and Ms. Young and Ms. Reynolds opposed, Replacing the Two Smith Machines with One Smith Machine for \$4,799 and One Squat Rack for \$3,425 and One Flat Bench for \$425, was approved 3-2.

B. Pool Deck Furniture

Ms. Taylor presented proposals for the pool deck furniture. After presentation of the three different proposals, staff recommended Florida Patio Furniture, Inc. because they offer the best price with similar coloring to their original furniture. Florida Patio Furniture, Inc. has a strong working relationship with another Vesta contracted location, which is why they were able to offer a lower price on their furniture. The cost for the Florida Patio chair is \$4,410 for 32 chairs. There is a three-year warranty on the frame finish and a one-year warranty for the sling. These chairs would be a Sherwood green finish with a textured blush off white sling.

Mr. Nierengarten proposed that they buy two or three chairs with two from the Patio Contract and two from the Florida Patio in different colors. He noted that there was no sense to have to replace with exactly what is there now. He suggested that they put these chairs out and get some resident feedback and then determine which chair to get. He stated that going forward, they can figure out a schedule on whether they buy 30 chairs this year or maybe buy 15 chairs this year and 15 chairs next year. Ms. McKinney noted that she felt this was an unnecessary step because these were pretty simple chairs, they all feel exactly the same and it's time to replace them. She explained that she didn't feel the need to ask for feedback on a basic chair.

Discussion ensued on the different options available, and it was decided to approve the purchase of two pool deck chairs. If these chairs are acceptable, the total of 32 chairs will be acquired including the first two chairs.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber reminded the Board of their obligation to obtain four hours of training began on January 1, 2024. The topics are ethics, which is largely Chapter 112 Florida statutes, but also

the Sunshine law and the Public Record law. He noted that they have until December 31, 2024 to complete the training. He clarified that the Board is still required to fill out only the Form 1, not the Form 6. The Form 1 should be submitted no later than July 1, 2024. He did note a change to the way the Form 1 will be filled out, which now will be filled out electronically with the Commission on Ethics. He pointed out that on the Form 1, they will see a box that says, “*Have you completed your required training?*”. He explained that because their requirement doesn’t expire until the end of this year, they do not have to worry about checking that box. The Board will check that box in 2025 when they fill out the form.

B. Engineer – No Report

There being no comments, the next item followed.

C. District Manager

Mr. Oliver reminded everyone that this is election year. He noted that three Seats 1, 3 and 5 were up for election this year. The qualifying period will be held June 10 through June 14. The election will be managed by the Duval County Supervisor of Elections. For more information regarding qualifying to be placed on the ballot, please visit Duvalelections.com.

D. General Manager – Report

Ms. O’Lear first introduced new employee Fred Atwood to the Board. She reviewed her General Manager Report. She noted that in her report she wanted to discuss with the Board about providing key access to yoga instructor due to resident feedback. Ms. Young responded that she did not think that any of the outside vendors should have a key to any of the rooms and she declined that request. Ms. McKinney noted that the residents requested the yoga, and they want the yoga on Mondays. She also explained that they have a long-standing relationship with this yoga instructor, and she felt giving this instructor a key to access this room would be in the best interest of the community and the residents. Ms. Young stated that as a Board they decided to allow that room to be utilized for yoga, but it should not prevent the other residents from being able to utilize it because it is technically a room, in the past, that had been used for whatever the residents wanted to use it for. After discussion of the card room now being used for yoga, fitness training and other small group uses, the Board may consider refurbishing the room for return to its original intended purpose. This item will be brought back to the next meeting for further discussion.

Ms. O’Lear stated that the ice machine has been regularly entering an error state and has become increasingly more difficult to maintain regular function without intervention. The last repair of the machine was in 2023 and was roughly \$800, which at the time, the vendor recommended replacement. Ms. Taylor presented three different ice machine proposals to the Board. After discussion, the Board members were ok with a not to exceed cost of \$2,600 for the purchase of the Katom Restaurant Supply, Inc. ice machine pending Mr. Nierengarten’s feedback from his investigation of the machine.

Ms. O’Lear concluded her report review. Ms. Taylor briefly reviewed the upcoming events. Mr. Oliver asked what the residents weekly fee for Summer Camp was. Ms. Taylor responded that it was \$220 per week except for the week of July 4th because they will not have camp for two of those days. Mr. Oliver asked what the fee for non-residents were. Ms. Taylor responded that it was the same. Ms. Reynolds and Ms. McKinney recommended having a QR code posted for general feedback.

E. Operation Manager – Report

Mr. Wheeler’s presented the Operation Manager report. His report included project completions and updates, ongoing maintenance projects, December facility walk through completed projects, and capital projects and expenses. He noted that they were looking at February 5th, 2024 to get started on the roofing project. He pointed out a small error that he created in some of the pricing. The difference was around \$3,780. He asked for an additional amount of \$3,780. After brief discussion, the Board decided to approve the increase to Mighty Dog’s roofing proposal.

On MOTION by Mr. Walden, seconded by Ms. McKinney, with all in favor, the Increase to Mighty Dog Roofing Proposal for Total Cost of \$78,780, was approved.

Mr. Wheeler noted that the Clubhouse fountain went off on Thursday and is being investigated.

**THIRTEENTH ORDER OF BUSINESS Supervisors Requests and Audience
Comments**

Ms. Reynolds pointed out that the amenity athletic field was in the worse shape than it has ever been, and it needs to be priority. She noted that she looks forward to the discussion on the RFP for the vendors that have submitted for amenity management and landscaping.

**Supervisor Reynolds left the meeting at 12:00 p.m.*

Ms. McKinney asked if they decided to rope off the machine that the resident repaired. Ms. O'Lear responded yes. Ms. McKinney noted that she didn't want to be responsible if something break. She stated that it definitely needs to be roped off.

Mr. Nierengarten asked about why the meeting earlier this month was canceled. Mr. Oliver responded that it was because of quorum. There were two supervisors who were firm on being present for the meeting. For quorum, we must have at least three supervisors present in person. He stated that Mr. Nierengarten sent an email stating that there was a 90% chance he would be there depending on his flight. Ms. Reynolds noted that she said she would be there attending by Phone. Young stated that she sent an email that she would be there in person, but she initially sent an email that she may have to attend by Phone. Mr. Nierengarten stated that he said, "*count me in as attending.*" Mr. Oliver responded that the responded my office received from Taner via email indicating was that there was a 90% chance that he would be there depending on his flight schedule. Ms. Reynolds noted that it is important for the record to show that they did have a quorum because three Supervisors said they would show for the meeting. Ms. McKinney clarified that they didn't have three solid yeses in time. Mr. Oliver explained that he doesn't cancel the meetings , he consults with the Chairman. Mr. Nierengarten stated that if they would have had the meeting and participated by Phone and didn't have a quorum, they could have still had all of these conversations and no voting, but they would be further along today where they could just quick vote on some stuff. Mr. Oliver clarified that they could not have the meeting unless they have three Supervisors in the room. He noted that the only exception to that would be if they had advertised it at least a week in advance as a workshop, for which quorum is not required. Mr. Walden stated that he would take this error. He explained that based on the important business in the agenda, he wanted to be there. If he can't be there, he asks to change the meeting because he can't hear via phone. Ms. Young asked if they could have a specific timeframe to know that they have a quorum. Mr. Oliver responded that they could. The recording secretary will continue to email Board members 7-10 days before each meeting. For all future meetings, she will email the entire Board to confirm quorum, based on each member's email responses.

Mr. Nierengarten asked that moving forward, CDD meetings should have a two-hour max window. Mr. Nierengarten asked if the tennis courts lights go off at 10:00 p.m. The response was yes. Mr. Nierengarten asked if they could go off at 11:00 p.m. Mr. Wheeler noted that the lights shine in the residents' houses.

Mr. Walden asked Ms. O'Lear and Mr. Wheeler to continue to keep them updated on any property damages that they need to know about. Mr. Walden suggested for those putting the volleyball and soccer signs up around the community to get a ruler and level because the signs were tacky for the community. He asked if they ordered the new garage sale sign. Ms. O'Lear responded that they have not ordered it yet. Mr. Walden stated that they need to order that now and toss the sign that they have. He noted that the little light has been out since the accident, and they need to put that light back up. He noted his appreciation for all their work.

A resident noted that the bollards look very good, and most people don't even realize that there is less out there. He also noted that the little light in the front was not only good for walkers, but it was good to see where the end of that is.

Mr. Darrin Mossing reintroduced himself as the founder of the GMS Organization. He noted that as counsel stated, this was a different proposal. Their proposal is significant in material and price. He asked for the Board to please not hesitate to reach out to them with any questions. The Board thanked Mr. Mossing.

Mr. Walden commented on doing two meetings a month because it was a lot of material that they do. He noted that they want to look at the decision cycle to make sound decisions and they need that time. Mr. Oliver stated that they could always call a special meeting or continue a meeting if they need more time to do things. Mr. Oliver noted that they could hold additional meetings as needed, noting are costs associated with to these meetings. Mr. Walden stated that he was going to take full responsibility because as Chairman of the Board, it was his duty and responsibility to make sure they stick to the agenda.

FOURTEENTH ORDER OF BUSINESS Financial Statements

A. Balance Sheet as of November 30, 2023 and Statement of Revenue & Expenditures for the Period Ending November 30, 2023

Mr. Oliver reviewed the financial statements. A copy of the financials was included in the agenda package. The capital reserve balance is \$225,000.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package. The District is 95.29% collected.

C. Approval of Check Register

Mr. Oliver presented the check register for review.

On MOTION by Mr. Walden, seconded by Ms. McKinney, with all in favor, the Check Register, was approved.

FIFTEENTH ORDER OF BUSINESS

**Next Regularly Scheduled Meeting –
February 12, 2024 at 6:00 p.m. @ Bartram
Springs Club Amenity Center**

Mr. Oliver stated the next meeting regular meeting will be on February 12, 2024 at 6:00 p.m. and they will have a special meeting for RFP matters on February 7, 2024 at 6:00 p.m. at the Bartram Springs Club Amenity Center.

SIXTEENTH ORDER OF BUSINESS

Adjournment

Mr. Oliver asked for a motion to adjourn the meeting.

On MOTION by Mr. Walden, seconded by Ms. Young, with all in favor, the meeting adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS



Bartram Springs - February

Thursday, February 1, 2024

25 Areas Identified



Area 1 - Athletic Fields

Assigned To Property Note

To be treated with a pre-emergent herbicide on 1/22/24



Area 2

Assigned To Maintenance Crew

Find the low point of the hedge and make even all the way across



Area 3 - Dog Run Area

Assigned To Maintenance Crew

Spray weeds growing through fence line



Area 4
Assigned To Maintenance Crew
Blow parking lot areas on service days
and spray weeds



Area 5 - Amenity Fields Area
Assigned To Maintenance Crew
Spray weeds in bed with flag pole



Area 6 - Across From Athletic Fields
Assigned To Maintenance Crew
Cut branches growing over the wall up to
10 feet for better wall clearance



Area 7 - Pine Tree Clump By Athletic
Fields
Assigned To Maintenance Crew
Remove weeds and volunteer palm
shoots growing in the area. Pick up sticks
and other debris



Area 8 - Ornamental Grasses
Assigned To Maintenance Crew
Do a hard cut back on ornamental grasses
and remove brown



Area 9 - Blvd Beds
Assigned To Property Note
Torpedo grass is dying off from recent
applications but due to how aggressive it
grows, we will continue to treat



Area 10 - Backside Of Berms
Assigned To Property Note
Backsides of berms are being maintained
during routine services



Area 11 - Yard Signs

Assigned To Maintenance Crew
Remove yard signs in the grass we maintain when doing services



Area 12 - Entrances To Streets

Assigned To Maintenance Crew
Spray weeds and remove accumulated magnolia seed pods



Area 13 - Landscape Beds

Assigned To Property Note
Crews are hand pulling weeds around plants and flower beds



Area 14 - Pool Area

Assigned To Proposal Work

Remove stepping stones, mulch and add additional Trinette plants to block view of the door



Area 15 - Pool Area

Assigned To Irrigation Department

Cap this bubbler or relocate so it is not hanging over the pavers



Area 16 - Amenity Center Flower Beds

Assigned To Maintenance Crew

Spray weeds growing around flowers



Area 17 - Amenity Center
Assigned To Maintenance Crew
Spray weeds along fence line



Area 18 - Pool Area
Assigned To Maintenance Crew
Spray weeds in beds



Area 19 - Amenity Center Parking Lot
Assigned To Maintenance Crew
Over the coming months, we will find the low points of hedges and trim remainder of hedge down to those levels so all hedges are an even height



Area 20 - Pine Tree Area
Assigned To Maintenance Crew
Hand clip volunteer palm shoots and spray weeds in beds



Area 21 - Pine Tree Area
Assigned To Proposal Work
Proposal will be submitted to base cut and haul away dead trees in the area



Area 22 - Blvd

Assigned To Maintenance Crew
Spray crack weeds located in the roadways



Area 23 - Pool Area

Assigned To Property Note
Failing sod was removed and plants/mulch were installed in the area



Area 24 - Pool Area

Assigned To Property Note
2 dead shrubs were replaced



Area 25 - Center Island At Entrance

Assigned To Property Note

Remainder of failing sod was removed, plants and mulch were installed. New sod will be installed in the warmer months

Bryan Wackes
VerdeGo Landscape

FIFTH ORDER OF BUSINESS

A.

Mailing Address

Vesta Property Services
475 West Town Place
Ste 114
St Augustine, FL 32092

Job Address

Bartram Springs CDD
14530 Cherry lake Dr. E
Jacksonville, FL 32258

Date: February 05, 2024

Phone:

Opportunity#: 14698

Job Summary:

Pine Tree Area - Base Cut (4) Trees



Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
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PROPOSAL

6.00	Chainsaw Labor	Hr	\$50.00	\$300.00
1.00	Disposal Fee	Ea	\$100.00	\$100.00
Landscape Enhancement Total				\$400.00

Proposal Total: \$400.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Bryan Wackes

Date 2/5/2024

VerdeGo

By _____

Date _____

Vesta Property Services

B.



PROPOSAL SUMMARY: Champion Swim School Summer 2024 Agreement

Date: February 12, 2024

BACKGROUND: Vesta has been in partnership with Champion Swim School since the summer of 2021. In coming out of COVID, Bartram Springs (as well as many other properties) who had previously been able to provide in-house instructors for swim lessons found staffing extremely challenging post-pandemic. In discovering Champion Swim, we were able to provide high quality instruction, flexible schedules and a proprietary curriculum to residents at a good price. At Bartram Springs, Champion was able to completely replicate the schedules of the 2019 swim season and has continued to do so each year since.

PARTNERSHIP SCOPE:

Pam Villa attended the fall Board Workshop where partnership with Champion was one of the items discussed. Pam submitted a proposed schedule in January based on feedback received from that meeting, including the following changes:

- ✓ Class offerings reduced from Morning and Evening options (8 hours of classes) to 4 hours per day, ideally from 9:30AM – 1:30PM. (Pam mentioned classes being from 9AM – 1PM, however it is difficult for staff to have a program that starts at 9AM as participants begin arriving by 8:45 when they are not present at the window due to opening the facility. She understands and is supportive of classes being from 9:30 – 1:30 instead).
- ✓ Eliminating Sunday lessons completely.
- ✓ Continuing to utilize a portion of one “bubble” of the rec pool on weekdays, as the Bartram Barracudas utilize the lap pool. However, lessons can be moved to one lane of the lap pool on Saturdays if desired.
- ✓ Class registration will be open to residents of Bartram Springs only if desired.
- ✓ 10% of gross revenue will be paid directly to the District.

STAFF RECOMMENDATION/ANALYSIS:

This has been a very successful partnership over the last 3 summers and residents who participate in Swim Lessons are vocal about the high-quality instruction their swimmers receive. Personally, I have always found this company easy to work with, their payments are always on time, and their staff are courteous both to employees and other residents. I would recommend continuing the partnership.

CHAMPION SWIM SCHOOL & BARTRAM SPRINGS

CHAMPION MISSION

- There is no better cause to champion than water safety. Our motto is “We CHAMPION Your Child” because that is our focus during every swim lesson. Our staff strives to understand each child individually and motivate them accordingly, while equipping them with swim skills, to achieve independence in the water.

CHAMPION LEADERSHIP

- As Owners and Operators, Pam Villa and Jessica Rice are very involved in the day to day workings of Champion Swim Lessons. One of us is onsite at your pool at least 2 days per week. We are open to communicating with pool staff and program participants at all times. We take great pride in our work and want the best experience for all.
- We have experienced supervisors that are onsite often, with a goal of ensuring that the program is being facilitated with excellence. They talk to parents to help with questions. They monitor students to be aware of any issues. And they evaluate instructors to help maintain program consistency. All supervisors have taught for 1 year at Champion.
- Our instructors are hired for their strong teaching skills with an emphasis on quality character, patience and work ethics. All instructors have completed 20 hours of in-water training with children.
- All Champion employees are certified Lifeguards which includes CPR and First Aid training.

RENT

- We pay 10% of our gross revenue from Bartram Springs enrollments
- Rent is paid on the 5th of every month for the previous month
- Checks are mailed out directly from the bank and can take 10 business days

MARKETING

- We ask that each pool takes care of the following marketing if allowed:
 - Our ad in the monthly e-newsletter
 - Our ad in a separate e-blast either once a month or in March and April
 - Post our flier in the community bulletin board
 - Keep our rack cards in the office to give to interested families
 - Post our yard sign at the amenity center
- Our staff will be advertising for Bartram Springs swim lessons via:
 - Emailing our current database which includes past Bartram Springs families
 - Paid advertising on local parenting resource websites
 - Posting fliers and rack cards in businesses around the community
 - We advertise “residents only” on our website and in emails when needed

2024 PROPOSED SWIM LESSON SCHEDULE

MAY & AUGUST & SEPTEMBER

- Tuesday, Wednesday, Thursday, Friday = Afternoons
 - Classes start at 3:00pm and end at 7:00pm
- Saturday = Morning
 - Classes start at 9:00am and end at 1:00pm

JUNE & JULY

- Tuesday, Wednesday, Thursday, Friday, Saturday = Mornings
 - Classes start at 9:00am and end at 1:00pm

CHANGES FROM 2023

- No longer offering swim lessons 8 hours per day on weekdays, now we are keeping it to 4 hours per day
- No longer teaching on Sundays
- We are asking to teach at 9:00am rather than starting at 9:30am
 - Benefit for Champion is the staff get a whole 4 hour shift
 - In 2023 we were asked to start at 9:30am to allow pool staff time to set up.
 - We want to know if we need to start at 9:30am again this year, and if so, could we teach through 1:30pm?

OUR TIMELINE

- January 1st 2024
 - We open registration once pools have confirmed schedules with us
 - We are flexible and can open registration at a later date, anytime the schedule is confirmed
- May 1st 2024
 - Lessons start
- May 25th 2024
 - Closed for Memorial Day, Saturday
- July 4th 2024
 - Closed for Independence Day, Thursday
- August 31st 2024
 - Closed for Labor Day, Saturday
- September 28th 2024
 - Last day of the season, Saturday

EIGHTH ORDER OF BUSINESS

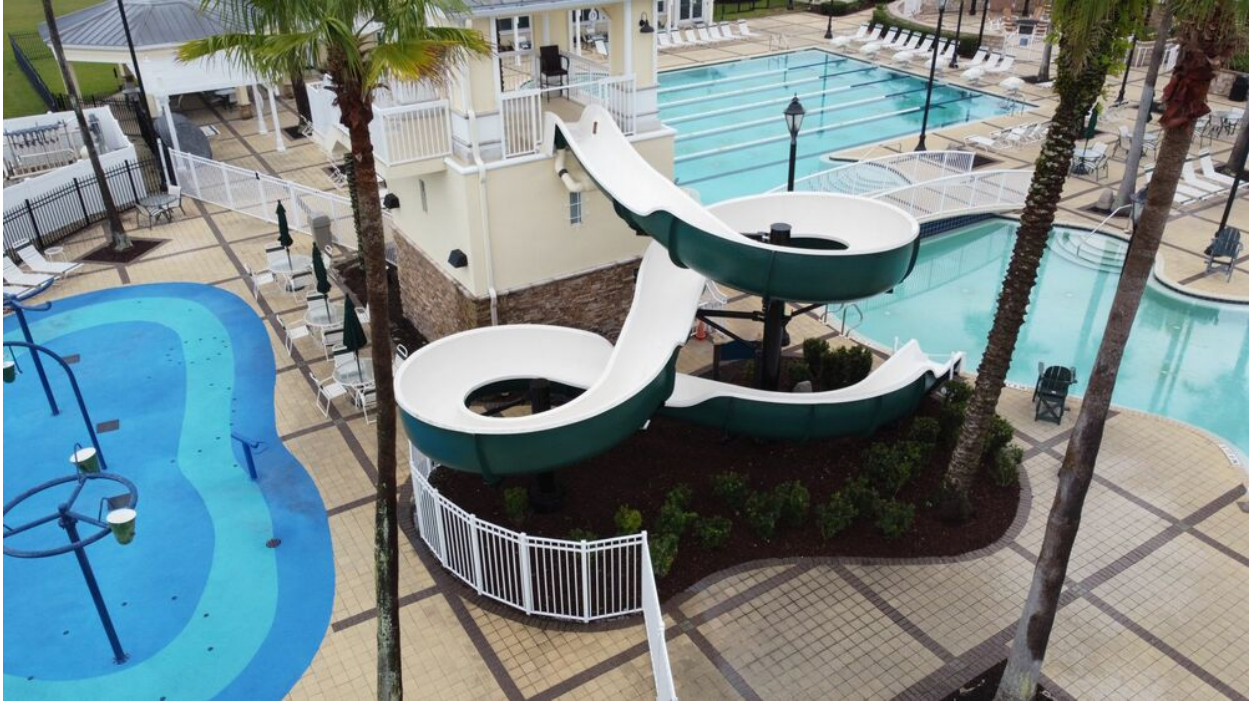


FORTRESS ENGINEERING GROUP LLC

904.821.7300

Steve@FortressEngineeringGroup.com

<https://fortressengineeringgroup.com>



This item has been digitally signed and sealed by Stephen L. McCorvey on the date adjacent to the seal.

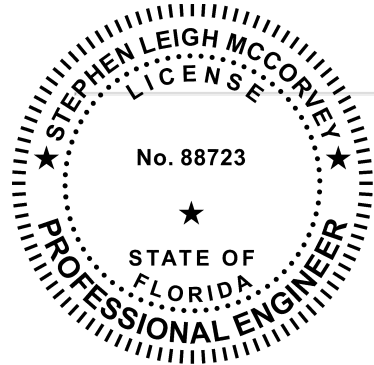
Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies.

STRUCTURAL INSPECTION REPORT

14530 E Cherry Lake Dr
Jacksonville, FL 32258

Winslow Wheeler

SEPTEMBER 27, 2023



Inspector

Stephen McCorvey

Professional Engineer | Inspector | Contractor

(904) 821-7300

steve@fortressengineeringgroup.com



Inspector

Nicholas Oliver

Licensed Inspector

(904) 580-4746

nic@fortressengineeringgroup.com

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2: Slide Structure	6
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SUMMARY



REPAIR
RECOMMENDATIONS

2.1.1 Slide Structure - Slide Structure : Deteriorated / Corroded Hardware

1: INSPECTION DETAILS

Information

In Attendance Property Manager	Structure Material Steel	Temperature (approximate) 80 Fahrenheit (F)
Type of Structure Commercial	Weather Conditions Light Rain	

Scope of Service: Scope of Service

Our firm was contracted to perform a noninvasive, visual inspection at the subject structure to provide a professional opinion regarding the overall structural integrity of the community water slide. Fortress Engineering Group visually investigated the subject building and subsequently prepared this report. No other buildings or structures on the property were inspected and they are not within this scope of report.

Limitations

General

GENERAL

This report is presented as a Limited Condition Survey. The report, its' contents, and findings are strictly our opinion based on the engineer's education, training, and experience with similar conditions we have observed with similar structures. There may be other attributable factors that are not visible or able to be determined without invasive testing which could include destroying otherwise adequate or serviceable portions of the building. Fortress Engineering Group LLC is in no way offering an opinion of insurance coverage and does not review any applicable policies. Fortress Engineering Group reserves the right to amend this report and our findings, conclusions, and recommendations if additional information becomes available to us after the date of inspection. Photographs taken during the assessment, not included in this report, are retained for our files and available upon request.

General

LIMITED ACCESS

It is important to note that we inspect the reasonably accessible areas of the structure, and sometimes cannot access certain areas due to access and safety concerns. We assume no liability for defects not observed, found, or reported in such areas. This inspection and report are in no way a guarantee, expressed or implied, of the future performance, sufficiency, or life expectancy of any structural component or system.

General

MEANS AND METHODS

The structural engineer shall not have control or be responsible for the construction means, methods, techniques, procedures, or sequences; for the acts or omissions of the contractor or any other persons performing the work, or for the failure for any of them to construct the work in accordance with the contract documents. Subject to local building official requirements, design parameters, and level of alteration, additional repairs may be required that are not considered, identified, or referenced in this report.

General

SOIL TESTING / SAMPLING

Although we aim to provide as much structural insight as reasonably possible to each client we serve, it is important to note that we do not perform any soil testing, sampling, analysis, or any other measure used to determine soil profile, strength parameters, composition, compaction, capacity, or any other measure of current or future soil performance below the inspected structure. If such information is desired, we recommend consulting with a licensed geotechnical engineer that performs such services.

General

THIRD PARTY SHARING

This report and its contents are provided solely for the use of the purchaser and person's who sign and agree to our engineering service agreement. We assume zero liability for the use, misinterpretation, or sharing of this report with other parties other than the original purchaser of this report.

2: SLIDE STRUCTURE

		IN	NI	NP	R
2.1	Slide Structure	X			X

IN = Inspected NI = Not Inspected NP = Not Present R = Recommendations

Information

Inspection Method

Visual

General Summary

Our firm was contracted to perform a visual inspection of the accessible structural components of the slide and foundation. No other portions of the slide were inspected within this scope of work.

After performing our inspection, we observed the structure to be generally plumb and level, with no visible racking or settlement. We consider the steel substructure and foundation to be in generally safe and serviceable condition with no *Substantial Structural Damage* as defined by the Florida Building Code. However, we did observe the following items that require repair within the next 6 months.

Our report and structural certification shall be considered expired within one year after the date of our inspection, unless further inspection is performed and approved after the noted repairs are completed.

Recommendations

2.1.1 Slide Structure

 Repair Recommendations

DETERIORATED / CORRODED HARDWARE

The noted structural hardware was observed with deterioration/corrosion and will require replacement for continued use and serviceability. Although this does not pose an immediate major concern at this time, we recommend replacing all deteriorated/corroded hardware (nuts, washers, etc.) in a timely fashion to prevent further deterioration and structural deficiency. Also, prior to any repainting of the structure in the coming years, we recommend stripping the paint from all bolts, nuts, washers and structural connections to expose each fastener for further inspection of any deterioration at that time.

Typical Repair would consist of removing all corroded hardware and replacing with like size, like material hardware, which all appeared to be grade A325 hot dipped galvanized steel. It is extremely important the embedded bolts are not damaged or altered when removing the existing nuts and washers. Further inspection and engineering design will be required if such bolts are damaged or compromised in any fashion.

Recommendation

Contact a qualified general contractor.







FORTRESS ENGINEERING GROUP LLC

904.821.7300

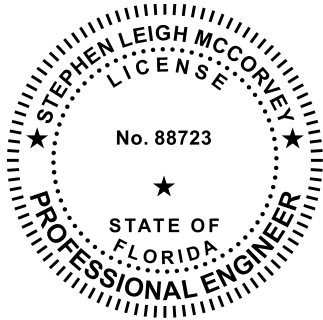
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<https://fortressengineeringgroup.com>



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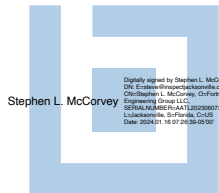
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STRUCTURAL INSPECTION REPORT

14530 E Cherry Lake Dr
Jacksonville, FL 32258

Winslow Wheeler
JANUARY 11, 2024



Stephen L. McCorvey

Digitally signed by Stephen L. McCorvey
DN: c=US, email=stephen@fortresseng.com,
CN=Stephen L. McCorvey, O=Fortress
Engineering Group LLC,
SERIALNUMBER=R-PA-11-202301101277,
location=Orlando, FL, OU=Orlando, CN=US
Date: 2024.01.11 07:26:39 -0500



Inspector

Stephen McCorvey

Professional Engineer | Inspector |
Contractor
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steve@fortressengineeringgroup.com



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SUMMARY



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1: INSPECTION DETAILS

Information

In Attendance

Property Manager

Structure Material

Steel

Temperature (approximate)

50 Fahrenheit (F)

Type of Building

Commercial

Weather Conditions

Clear

Scope of Service: Scope of Service

Our firm was contracted to perform a noninvasive, visual inspection at the subject structure to provide a professional opinion regarding deteriorated hardware repairs performed by a third party contractor. Fortress Engineering Group visually investigated the subject structure and subsequently prepared this report. No other buildings on the property were inspected and they are not within this scope of report.

Limitations

General

GENERAL

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General

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Recommendations

2.1.1 Slide Structure



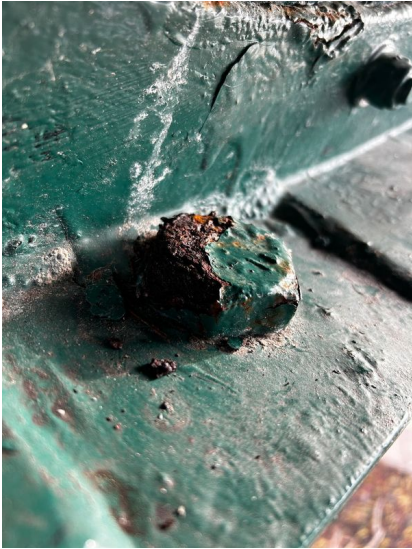
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Recommendation

Contact a qualified general contractor.



NINTH ORDER OF BUSINESS

D.



Bartram Springs CDD General Manager's Report – February 2024
Submitted By: Sue O'Lear, Stephanie Taylor

FOR BOARD ACTION:

Champion Swim School 2024 Agreement

Card Room Usage

FACILITIES UPDATES



REPORT A CONCERN: We created a simple QR Code system where a resident can scan and go to a form to report a concern directly to the General Manager. The form is anonymous but allows a resident to leave their contact details if they would like me to reach back out to them. These codes are placed throughout the Gym, Social Hall, Card Room, Club Suite, Flex Room and Locker Rooms and also in the front window.

ICE MACHINE REPLACEMENT: Supervisor Nierengarten worked with Stephanie to decide on an appropriate choice for the ice machine replacement, and Stephanie is in the process of submitting the invoice for payment.

GYM EQUIPMENT: The invoice has been submitted to the District for the deposit required for the Smith Machine and Squat Rack purchase. Once the check is received by the vendor, delivery will take 2-3 weeks.

SAUNA REPAIR: Since my last update, we have made progress with the Men's Sauna. The new part was received and Dobson Electrical did the installation on Friday, 2/2. The unit has been in continuous working order since that work was completed. We are hopeful that we finally have a long-term fix.

SOCIAL HALL FURNITURE: As my last update stated, we have done a thorough maintenance check on all the furniture in the Social Hall. In addition to a repair on two tables, we have reached out to JaxCo Furniture about ordering replacement feet for all the chairs as well.

RENTAL STAFFING:

We were adequately staffed for every rental that required an extra staff fee in the month of January. There were two people at the front office for all 11 January Social Hall rentals; we did not have any field gazebo, dock gazebo, or fire pit rentals for this previous month.

OVERNIGHT PARKING: We had 3 residents use the overnight parking permits.

- G. Nguyen parked an RV overnight (1/17-1/18)
- B. Yoder parked pick-up truck and camper overnight (1/28-1/29)
- C. Johnson parked an RV for 7 nights with management approval (1/29-2/5)

LIFESTYLE UPDATES

◀ JANUARY		FEBRUARY 2024					MARCH ▶
SU	MO	TU	WE	TH	FR	SA	
28	29	30	31	1	2 Food Trucks	3 Circuit Training	
4	5 Gentle Yoga	6 Yoga Flow with Ayo	7 Yoga with Weights CDD Meeting	8 Yoga Flow with Ayo	9 Food Trucks	10 Circuit Training KAN	
11	12 Gentle Yoga CDD Meeting	13 Yoga Flow with Ayo	14 Yoga with Weights	15 Yoga Flow with Ayo	16 Food Trucks Movie on the Lawn	17 Circuit Training	
18	19 Gentle Yoga	20 Yoga Flow with Ayo	21 Yoga with Weights	22 Yoga Flow with Ayo	23 Food Trucks	24 Circuit Training	
25	26 Gentle Yoga	27 Yoga Flow with Ayo	28 Yoga with Weights	29 Yoga Flow with Ayo	1	2	

Example of Interactive Event Calendar from Website and App

PROCEDURE HIGHLIGHT: We recently answered some questions from a resident who inquired about registration for Kids Activity Night, and in answering those questions I thought it may be a good time to highlight for the Board how we market an event and register participants. Overall, we post upcoming events in at least 5 different places and messages go out via email at minimum 3 times.

Once Stephanie creates an event, Jayne adds the information to our Event Calendar found on the Amenity Website and App. Clicking on the event link will bring up the flier and a registration link if applicable. She will also announce an event in the Monthly Bulletin (that comes out the first of every month) in the month before the actual event takes place in a section called Save the Date. Once we are in the month the event takes place, it moves from Save the Date to Lifestyle Events and Happenings and will also begin appearing in the Weekend Update that comes out every Thursday. Depending on the event it may also get a dedicated eblast to boost registration. Oftentimes residents will post the fliers from the eblasts into the neighborhood Facebook groups

too. Events also appear on the marquee at the neighborhood entrance at the beginning of every month, and fliers hang on the bulletin board in the Amenity Center.

JANUARY EVENTS RECAP



PENGUIN PLUNGE: We had upwards of 65 residents join us for this year's Penguin Plunge between 10AM and noon, which is probably our best attendance to date since I've been the General Manager at Bartram. Perhaps it's no coincidence that it was also the WARMEST Penguin Plunge in that same period. While we did offer hot chocolate as usual, we are thankful to the Bartram Barracudas for loaning us their snow cone machine as well! And resident Justin Reams made the cute balloon art that served as the centerpiece of our Hot Chocolate and Snow Cone bar.

TENNIS SOCIAL/PICKLEBALL SOCIAL: These events continue to bring new people to the courts. In January, Josh Rodgers reached out to inquire about a sponsorship for the events and provided light refreshments for attendees. We hosted 11 Tennis players and 13 Pickleball players for these events.

FEBRUARY AND MARCH EVENTS

In addition to Food Truck Fridays and our monthly Movie on the lawn, we will host the following events in February and March:



We are celebrating Valentine's Day with the kids here at Bartram Springs on Saturday, February 10th 5 PM – 9 PM. Kids, ages 5-12, will join us for an evening filled with festivities. We will spend the evening playing games, visiting the playground, creating a Valentine's Day craft, eating dinner, and ending the night with an ice cream sundae and a movie. There are 39 children registered for this event. There is a \$10 per person supplies fee.

We are also celebrating St. Patrick's Day with a Lucky Run in our neighborhood! Florida Day will be hosting this event, and each participant will receive a themed t-shirt, a medal, and a free online photo from the finish line. The fee is \$30 per person.

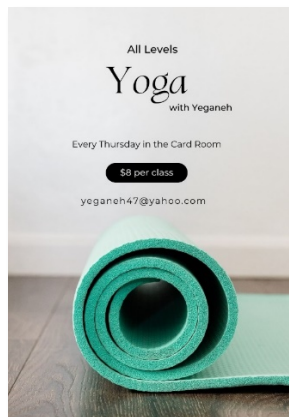


Back by popular demand, we are hosting another pickleball clinic with a certified pickleball coach. Verna Griffin will be hosting a two-hour clinic for residents to learn the fundamentals of pickleball. All equipment will be provided by Verna, and there will be complimentary snacks and beverages. It is a \$10 per person fee for this clinic.

Spring Fling 2024 is Saturday, March 30th 12 PM – 3 PM! We will be bringing back our favorites such as the rock wall, face painters, balloon artists, and Easter Egg/Easter bunny stations. We are adding new items such as a mechanical bull teen zone and an inflatable axe throwing station (all the fun of axe throwing without the sharp edges!).

PROGRAMMING UPDATES

NEW CLASS ALERT: We have two new Yoga instructors offering classes to begin in February. Adrienne Williams is an RYT 200 hour Yoga Alliance certified instructor who is excited to bring a lunchtime all levels flow to fellow Bartram Springs residents. Likewise, Yeganeh Sheikh is a 200 hour certified instructor with 15 years experience teaching Hatha, Vinyasa, and Chair Yoga among others, and was an instructor here at Bartram from 2018 – 2021. She returns with an All Levels Vinyasa class on Thursday evenings.



TENNIS LESSON UPDATES: A request was made by a resident to examine the current procedure used to reserve courts for Tennis lessons. A meeting has been scheduled for February 9th between management and Ron White to discuss the current procedure and to discuss improvements that could potentially make more time slots available for residents on the courts. Update to follow.

PROGRAMMING REVENUE

Following is a summary of revenues collected on behalf of the District from programming vendors for January programming as of February 5, 2024:

	2024	Micki Fitness	Personal Training	Tennis	KatDance	Soccer Shots	Swim Lessons	Adult Swim	TOTALS
Month									
January		\$ 123.10			\$ 241.00				\$ 364.10
February									\$ -
March									\$ -
April									\$ -
May									\$ -
June									\$ -
July									\$ -
August									\$ -
September									\$ -
October									\$ -
November									\$ -
December									\$ -
Totals	\$ -	\$ 123.10	\$ -	\$ 241.00	\$ -	\$ -	\$ -	\$ -	\$ 364.10

E.



Field Operations Report

January 30, 2024

Submitted by: Sue O'Lear, Fred Atwood

No Items for Board Action.

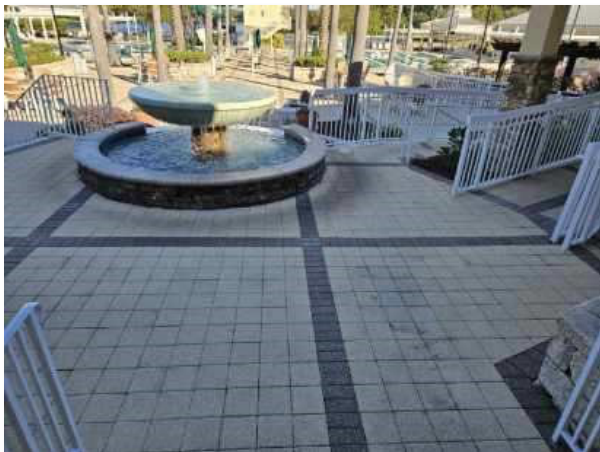
CURRENT PROJECT UPDATES

PAVER PROJECT: The vendor has completed work on stripping, cleaning and resealing high traffic areas around the entryway, social hall and gazebos.

BEFORE PHOTOS



AFTER PHOTOS



BEFORE PHOTOS



AFTER PHOTOS



ROOF REPLACEMENT: A change in start date from what was reported in my update, the roof replacement will begin the week of February 12, exact day to be determined by the weather. We have met extensively with the vendor to stage the area, to be able to work around resident usage as well as planned activities and events. We have also ensured that a safety monitor will be onsite for the entirety of the project.

AMENITY CENTER FOUNTAIN: Lake Doctors continues to work on getting our fountain consistently operational. They were onsite on 2/6 and ended up removing the fountain motor and motor cable, and are working with technical support from the fountain manufacturer to diagnose why the

fountain will not run continuously. They stated in their most recent communication to Vesta that the fountain is running high amps and it is causing it to trip in the control panel. They are doing more testing at the shop to try and determine if we are getting the high amps due to the cord or due to the motor. Both parts test right individually but test bad when hooked together. They state that they are working to have a solution as quickly as possible and will keep us updated.

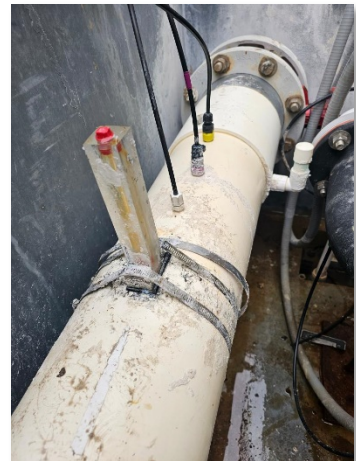
AMENITY KIDS PARK SHADE STRUCTURE: Scheduled for installation the week of February 12.

VERTERANS PARK AWINING COMPLETION: Work is scheduled to be completed February 15.

UPCOMING PROJECTS AND REPAIRS

These upcoming projects and repairs are based on recent property walks with Fred Atwood and our regional Field Operations support personnel assisting in a smooth transition process with ample training.

POOLS: We have conducted an in-depth inspection of the pool pits and equipment to perform all updates and maintenance necessary ahead of our high season. We are awaiting pricing on replacement for several pressure gauges that are at the end of their life expectancy, two valves that are not working properly, and a flow meter that is not measuring properly.



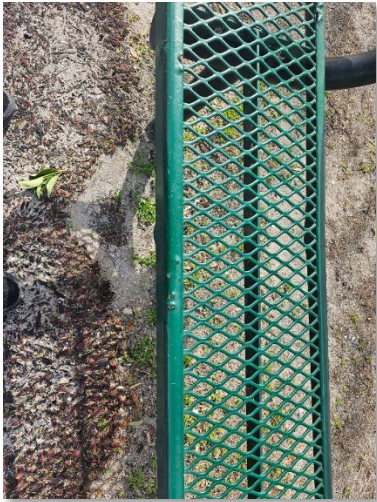
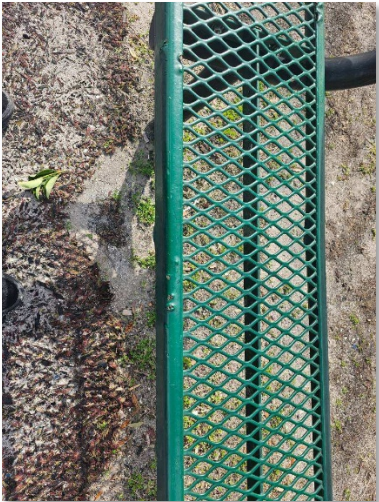
CONCRETE REPAIR: Bids are being collected for repair of several pieces of concrete around the dumpster and front walkway at the Amenity Center.



CARPORT GUTTER REPAIR: Fred has taken over the process of obtaining bids to repair the carport gutter. We plan to present this item in March.



BASKETBALL BENCH REPLACEMENT: A resident brought to our attention the condition of the benches down at the Basketball court. Unfortunately, due to the type of coating on these benches it isn't possible to strip and reseal. Fred is obtaining bids on the benches and determining the best type of mount. We will provide options as soon as we have them compiled.



ELEVENTH ORDER OF BUSINESS

A.

Bartram Springs
Community Development District

Unaudited Financial Reporting
December 31, 2023



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5	<hr/>	<u>Debt Service Fund Series 2016</u>
6-7	<hr/>	<u>Month to Month</u>
8	<hr/>	<u>Long Term Debt Report</u>
9	<hr/>	<u>Assessment Receipt Schedule</u>
10	<hr/>	<u>Check Register Summary</u>

Bartram Springs
Community Development District
Combined Balance Sheet
December 31, 2023

	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Capital Reserve Fund</i>	<i>Totals Governmental Funds</i>
Assets:				
Cash:				
Operating Account - Hancock	\$ 176,353	\$ -	\$ 139,209	\$ 315,562
Operating Account - BOA	-	-	-	-
Petty Cash	200	-	-	200
Paypal	100	-	-	100
Assessments Receivable	-	-	-	-
Due from Other	1,137	-	-	1,137
Due from General Fund	-	-	-	-
Investments:				
State Board of Administration (SBA)	4,912	-	90,498	95,410
Custody US Bank Account	1,328,723	-	-	1,328,723
Series 2021				
Reserve	-	-	-	-
Revenue	-	1,224,085	-	1,224,085
Prepaid Expenses	-	-	-	-
Deposits	720	-	-	720
Total Assets	\$ 1,512,146	\$ 1,224,085	\$ 229,707	\$ 2,965,938
Liabilities:				
Accounts Payable	\$ 79,763	\$ -	\$ 21,014	\$ 100,777
Accrued Expenses	16,207	-	-	16,207
Due to Debt Service	-	-	-	-
Total Liabilities	\$ 95,970	\$ -	\$ 21,014	\$ 116,984
Fund Balance:				
Nonspendable:				
Deposits	\$ 720	\$ -	\$ -	\$ 720
Restricted for:				
Debt Service	-	1,224,085	-	1,224,085
Capital Project	-	-	-	-
Assigned for:				
Capital Reserve Fund	-	-	208,693	208,693
Capital Reserves	-	-	-	-
Unassigned	1,415,455	-	-	1,415,455
Total Fund Balances	\$ 1,416,175	\$ 1,224,085	\$ 208,693	\$ 2,848,953
Total Liabilities & Fund Balance	\$ 1,512,146	\$ 1,224,085	\$ 229,707	\$ 2,965,938

Bartram Springs
Community Development District
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 1,560,531	\$ 1,474,537	\$ 1,474,537	\$ -
Facility Income	8,000	2,000	1,420	(580)
Program Sharing - ASG	20,000	13,177	13,177	-
Comcast Revenue Share	20,000	5,000	5,667	667
Interest/Miscellaneous Income	6,000	1,500	4,827	3,327
Total Revenues	\$ 1,614,531	\$ 1,496,214	\$1,499,627	\$ 3,413
Expenditures:				
General & Administrative:				
Supervisor Fees	\$ 12,000	\$ 3,000	\$ 3,000	\$ -
PR-FICA	918	230	230	-
Engineering	6,300	1,575	-	1,575
Attorney	33,000	8,250	6,430	1,820
Annual Audit	3,250	-	-	-
Assessment Administration	6,500	6,500	6,500	-
Arbitrage Rebate	600	150	-	150
Trustee Fees	4,500	1,125	-	1,125
Management Fees	59,707	14,927	14,927	-
Information Technology	1,625	406	406	-
Website Maintenance	1,272	318	318	-
Telephone	800	200	276	(76)
Postage & Delivery	2,500	625	120	505
Insurance General Liability/Public Officials	82,566	82,566	78,802	3,764
Printing & Binding	2,500	625	621	4
Legal Advertising	2,900	725	1,057	(332)
Other Current Charges	1,560	390	526	(136)
Office Supplies	350	88	41	47
Dues, Licenses & Subscriptions	175	175	175	-
Total General & Administrative	\$ 223,023	\$ 121,874	\$ 113,428	\$ 8,446

Bartram Springs
Community Development District
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
<i>Operations & Maintenance</i>				
Amenity Center Expenditures				
Utilities:				
Electric	\$ 75,000	\$ 18,750	\$ 16,010	\$ 2,740
Water/Irrigation	28,000	7,000	3,769	3,231
Cable	11,000	2,750	3,220	(470)
Gas	1,800	450	271	179
Trash Removal	10,775	2,694	2,643	51
Security:				
Security Monitoring	1,000	250	280	(30)
Access Cards	1,500	-	-	-
Management Contracts:				
Facility Management	195,154	48,788	48,788	-
Pool Attendants	91,293	-	-	-
Field Management/Administration	87,817	21,954	21,954	-
Pool Maintenance	30,955	7,739	7,739	-
Janitorial	19,950	4,988	5,016	(28)
Gym Monitor	34,252	8,563	8,563	-
Facility Maintenance	75,950	18,988	18,988	-
Pool Chemicals	47,200	11,800	5,877	5,923
Mobile Application	2,500	625	625	-
Repairs and Maintenance	78,000	19,500	33,580	(14,080)
Special Events	21,000	10,739	10,739	-
Holiday Decorations	7,500	5,838	5,838	-
Fitness Center Repairs/Supplies	5,000	1,250	1,188	62
Office Supplies	7,000	1,750	1,466	284
ASCAP/BMI Licenses	1,000	250	-	250
Subtotal Amenity Center Expenditures	\$ 833,646	\$ 194,666	\$ 196,555	\$ (1,889)
Grounds Maintenance				
Landscape Maintenance	\$ 200,322	\$ 50,081	\$ 48,622	\$ 1,459
Landscape Contingency	40,000	10,000	12,422	(2,422)
Atheletic Field	25,250	6,313	-	6,313
Lake Maintenance	31,667	7,917	7,247	670
Fountain Maintenance	1,600	400	-	400
Grounds Maintenance	10,000	2,500	234	2,266
Pump Repairs	5,000	1,250	1,268	(18)
Streetlight Repairs	3,000	750	96	654
Irrigation Repairs	15,000	3,750	3,414	336
Miscellaneous	1,500	375	-	375
Capital Reserves Contributions	240,450	-	-	-
Subtotal Grounds Maintenance	\$ 573,789	\$ 83,335	\$ 73,303	\$ 10,032
Total Operations & Maintenance	\$ 1,407,435	\$ 278,001	\$ 269,858	\$ 8,143
Total Expenditures	\$ 1,630,458	\$ 399,875	\$ 383,286	\$ 16,589
Excess (Deficiency) of Revenues over Expenditures	\$ (15,927)	\$ 1,096,340	\$ 1,116,342	\$ 20,002
Net Change in Fund Balance	\$ (15,927)	\$ 1,096,340	\$ 1,116,342	\$ 20,002
Fund Balance - Beginning	\$ 15,927		\$ 299,834	
Fund Balance - Ending	\$ -		\$ 1,416,175	

Bartram Springs
Community Development District
Capital Reserve Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Revenues				
Capital Reserve Transfer In	\$ 240,450	\$ -	\$ -	\$ -
Interest	2,000	500	1,269	769
Total Revenues	\$ 242,450	\$ 500	\$ 1,269	\$ 769
Expenditures:				
Capital Projects	\$ 135,960	\$ 33,990	\$ 9,390	\$ 24,600
Repairs and Maintenance	196,870	49,218	18,623	30,595
Other Service Charges	800	200	-	200
Total Expenditures	\$ 333,630	\$ 83,408	\$ 28,013	\$ 55,395
Excess (Deficiency) of Revenues over Expenditures	\$ (91,180)		\$ (26,744)	
Other Financing Sources/(Uses)				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ (91,180)		\$ (26,744)	
Fund Balance - Beginning	\$ -		\$ 235,437	
Fund Balance - Ending	\$ (91,180)		\$ 208,693	

Bartram Springs
Community Development District
Debt Service Fund Series 2021
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 1,232,157	\$ 1,164,257	\$ 1,164,257	\$ -
Special Assessments - Prepayments	-	-	-	-
Interest Income	9,000	2,250	2,090	(160)
Total Revenues	\$ 1,241,157	\$ 1,166,507	\$ 1,166,348	\$ (160)
Expenditures:				
Interest - 11/1	\$ 130,632	\$ 130,632	\$ 130,632	\$ -
Interest - 5/1	130,632	-	-	-
Principal - 5/1	975,000	-	-	-
Total Expenditures	\$ 1,236,264	\$ 130,632	\$ 130,632	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 4,893	\$ 1,035,875	\$ 1,035,715	\$ (160)
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 4,893	\$ 1,035,875	\$ 1,035,715	\$ (160)
Fund Balance - Beginning	\$ 186,059		\$ 188,370	
Fund Balance - Ending	\$ 190,953		\$ 1,224,085	

Bartram Springs
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Special Assessments - Tax Roll	\$ -	\$ 234,908	\$ 1,239,629	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,474,537
Facility Income	830	590	-	-	-	-	-	-	-	-	-	-	1,420
Program Sharing - ASG	13,177	-	-	-	-	-	-	-	-	-	-	-	13,177
Comcast Revenue Share	-	5,667	-	-	-	-	-	-	-	-	-	-	5,667
Interest/Miscellaneous Income	3,924	619	284	-	-	-	-	-	-	-	-	-	4,827
Total Revenues	\$ 17,931	\$ 241,784	\$ 1,239,912	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,499,627
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
PR-FICA	77	77	77	-	-	-	-	-	-	-	-	-	230
Engineering	-	-	-	-	-	-	-	-	-	-	-	-	-
Attorney	2,461	3,970	-	-	-	-	-	-	-	-	-	-	6,430
Annual Audit	-	-	-	-	-	-	-	-	-	-	-	-	-
Assessment Administration	6,500	-	-	-	-	-	-	-	-	-	-	-	6,500
Arbitrage Rebate	-	-	-	-	-	-	-	-	-	-	-	-	-
Dissemination Agent	-	-	-	-	-	-	-	-	-	-	-	-	-
Trustee Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Management Fees	4,976	4,975	4,976	-	-	-	-	-	-	-	-	-	14,927
Information Technology	135	136	135	-	-	-	-	-	-	-	-	-	406
Website Maintenance	106	106	106	-	-	-	-	-	-	-	-	-	318
Telephone	129	101	46	-	-	-	-	-	-	-	-	-	276
Postage & Delivery	66	34	20	-	-	-	-	-	-	-	-	-	120
Insurance General Liability/Public Officials	78,802	-	-	-	-	-	-	-	-	-	-	-	78,802
Printing & Binding	278	149	194	-	-	-	-	-	-	-	-	-	621
Legal Advertising	140	469	448	-	-	-	-	-	-	-	-	-	1,057
Other Current Charges	178	155	193	-	-	-	-	-	-	-	-	-	526
Office Supplies	14	13	13	-	-	-	-	-	-	-	-	-	41
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Total General & Administrative	\$ 95,036	\$ 11,183	\$ 7,209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,428

Bartram Springs
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<u>Operations & Maintenance</u>													
Amenity Center Expenditures													
Utilities:													
Electric	\$ 5,939	\$ 5,221	\$ 4,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,010
Water/Irrigation	1,444	1,168	1,157	-	-	-	-	-	-	-	-	-	3,769
Cable	943	1,247	1,030	-	-	-	-	-	-	-	-	-	3,220
Gas	85	165	21	-	-	-	-	-	-	-	-	-	271
Trash Removal	881	881	881	-	-	-	-	-	-	-	-	-	2,643
Security:													
Security Monitoring	280	-	-	-	-	-	-	-	-	-	-	-	280
Access Cards	-	-	-	-	-	-	-	-	-	-	-	-	-
Management Contracts:													
Facility Management	16,263	16,263	16,263	-	-	-	-	-	-	-	-	-	48,788
Pool Attendants	-	-	-	-	-	-	-	-	-	-	-	-	-
Field Management/Administration	7,318	7,318	7,318	-	-	-	-	-	-	-	-	-	21,954
Pool Maintenance	2,580	2,580	2,580	-	-	-	-	-	-	-	-	-	7,739
Janitorial	1,691	1,662	1,663	-	-	-	-	-	-	-	-	-	5,016
Gym Monitor	2,854	2,855	2,854	-	-	-	-	-	-	-	-	-	8,563
Facility Maintenance	2,854	9,804	6,329	-	-	-	-	-	-	-	-	-	18,988
Pool Chemicals	1,959	1,959	1,959	-	-	-	-	-	-	-	-	-	5,877
Mobile Application	208	208	208	-	-	-	-	-	-	-	-	-	625
Repairs and Maintenance	14,050	8,711	10,819	-	-	-	-	-	-	-	-	-	33,580
Special Events	7,052	2,358	1,329	-	-	-	-	-	-	-	-	-	10,739
Holiday Decorations	-	5,068	770	-	-	-	-	-	-	-	-	-	5,838
Fitness Center Repairs/Supplies	18	178	992	-	-	-	-	-	-	-	-	-	1,188
Office Supplies	509	339	619	-	-	-	-	-	-	-	-	-	1,466
ASCAP/BMI Licenses													
Subtotal Amenity Center Expenditures	\$ 66,929	\$ 67,984	\$ 61,642	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 196,555
Grounds Maintenance													
Landscape Maintenance	\$ 16,207	\$ 16,207	\$ 16,207	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,622
Landscape Contingency	3,146	7,648	1,629	-	-	-	-	-	-	-	-	-	12,422
Atheletic Field	-	-	-	-	-	-	-	-	-	-	-	-	-
Lake Maintenance	1,821	1,842	3,584	-	-	-	-	-	-	-	-	-	7,247
Fountain Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
Grounds Maintenance	100	-	134	-	-	-	-	-	-	-	-	-	234
Pump Repairs	-	1,268	-	-	-	-	-	-	-	-	-	-	1,268
Streetlight Repairs	96	-	-	-	-	-	-	-	-	-	-	-	96
Irrigation Repairs	2,011	947	455	-	-	-	-	-	-	-	-	-	3,414
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Reserves Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Grounds Maintenance	\$ 23,381	\$ 27,913	\$ 22,009	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,303
Total Operations & Maintenance	\$ 90,310	\$ 95,897	\$ 83,651	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 269,858
Total Expenditures	\$ 185,346	\$ 107,080	\$ 90,860	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 383,286
Excess (Deficiency) of Revenues over Expenditures	\$ (167,415)	\$ 134,704	\$ 1,149,053	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,116,342
Net Change in Fund Balance	\$ (167,415)	\$ 134,704	\$ 1,149,053	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,116,342

Bartram Springs
Community Development District
Long Term Debt Report

Series 2021 Special Assessment Refunding and Revenue Bonds	
Optional Redemption Date	None
Interest Rate:	0.750%-2.520%
Maturity Date:	5/1/1936
Reserve Fund Definition	50% of Maximum Annual Debt Service
Reserve Fund Requirement	\$616,079
Reserve Fund Balance	\$616,079
Excess Funds Revenue Acct 11/2	Any lawful Purpose
Bonds Outstanding - 6/1/21	\$15,175,000
Less: Principal Payment - 5/1/22	(\$955,000)
Less: Principal Payment - 5/1/23	(\$965,000)
Current Bonds Outstanding	\$13,255,000

* Reserve Fund Requirement funded by Surety Bond

B.

Bartram Springs
Community Development District
FISCAL YEAR 2024 SUMMARY OF ASSESSMENT RECEIPTS

TAX ROLL					
TOTAL TAX ROLL	UNITS	2021-1 DEBT ASSESSED	2021-2 DEBT ASSESSED	O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED	23,512	1,192,875.97	39,277.22	1,560,527.28	2,792,680.47
DUVAL COUNTY DISTRIBUTION	DATE RECEIVED	2021-1 DEBT RECEIVED	2021-2 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/3/2023	8,674.64	285.63	11,348.21	20,308.48
2	11/14/2023	25,171.35	828.80	32,929.30	58,929.45
3	11/21/2023	46,197.77	1,521.13	60,436.20	108,155.10
4	11/28/2023	99,521.41	3,276.89	130,194.49	232,992.79
5	12/4/2023	783,033.44	25,782.54	1,024,368.90	1,833,184.88
6	12/6/2023	141,852.90	4,670.72	185,572.78	332,096.40
7	12/14/2023	17,472.73	575.32	22,857.93	40,905.97
8	12/22/2024	5,220.21	171.88	6,829.11	12,221.20
9	1/9/2024	14,733.76	485.13	19,274.79	34,493.68
10	1/22/2024	5,627.79	185.30	7,362.31	13,175.41
11	2/5/2024	8,535.95	281.06	11,166.79	19,983.80
		-	-	-	-
TOTAL COUNTY DISTRIB.		1,156,041.95	38,064.41	1,512,340.82	2,706,447.16
TOTAL TAX ROLL DUE (DISCOUNTS NOT TAKEN)		36,834.02	1,212.81	48,186.46	86,233.31
PERCENT COLLECTED TAX ROLL		96.91%	96.91%	96.91%	96.91%

C.

Bartram Springs
COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2024
Check Register

<i>Date</i>	<i>check #'s</i>	<i>Amount</i>
General Fund - Hancock		
12/05/23	2698-2702	\$8,549.65
12/15/23	2703-2729	\$60,249.54
		<hr/>
		\$68,799.19
 Utilities and Autopayments		
12/04/23	Comcast	\$342.59
12/04/23	Comcast	\$555.51
12/07/23	JEA	\$6,007.74
12/11/23	Comcast	\$131.45
12/21/23	Rubicon	\$880.90
12/26/23	Hancock Whitney Purchase Cards	\$4,588.77
		<hr/>
		\$12,506.96
<hr/> TOTAL		<hr/> \$81,306.15

*Fedex invoices will be available upon request.

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/05/23	00402	10/31/23	13055	202310	330	57200	46000		BIG Z POOL SERVICE, LLC	*	3,712.50	3,712.50	002698
									STAIN REMOVAL TREATMENT				
12/05/23	00464	11/03/23	2820	202311	320	57200	49600		ELITE CHRISTMAS LIGHTING	*	4,259.15	4,259.15	002699
									FINAL PAYMENT XMAS LIGHTS				
12/05/23	00135	8/31/23	23-05614	202308	310	51300	48000		JACKSONVILLE DAILY RECORD C/O	*	83.00	83.00	002700
									NOTICE OF 8/31 MEETINGS				
12/05/23	00224	5/30/23	6509	202305	330	57200	46000		MEZO COMMUNICATIONS, LLC	*	125.00	125.00	002701
									SWAPPED PHONES IN OFFICE				
12/05/23	00329	9/19/23	INV18391	202309	330	57200	46000		SECURITY 101	*	370.00	370.00	002702
									RPR 2 CONTROLLERS SERVER				
12/15/23	00502	12/08/23	17911967	202312	330	57200	46000		DONOVAN ACQUISITION LLC DBA DONOVAN	*	467.00	467.00	002703
									AC SERVICE DISPATCH				
12/15/23	00140	11/09/23	47567	202311	330	57200	46100		EAST COAST WELLS & PUMP SERVICE INC	*	1,268.00	1,268.00	002704
									2 ENTRY WAY WALLS				
12/15/23	00373	11/09/23	925796ES	202310	320	57200	43300		FLORIDA NATURAL GAS	*	7.60	7.60	002705
									OCT INSIDE FERC FGT Z3				
12/15/23	00373	11/09/23	925797ES	202310	320	57200	43300		FLORIDA NATURAL GAS	*	10.61	10.61	002706
									OCT INSIDE FERC FGT Z3				
12/15/23	00373	10/25/23	916258ES	202309	320	57200	43300		FLORIDA NATURAL GAS	*	7.54	7.54	002707
									SEP INSIDE FERC FGT Z3				
12/15/23	00373	10/25/23	916259ES	202309	320	57200	43300		FLORIDA NATURAL GAS	*	10.93	10.93	002708
									SEP INSIDE FERC FGT Z3				
12/15/23	00071	12/01/23	570	202312	310	51300	35100			*	135.42		
									DEC INFO TECH				

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/01/23		570	202312	310-51300-34000					DEC MANAGEMENT FEES	*	4,975.58		
12/01/23		570	202312	310-51300-35200					DEC WEBSITE ADMIN	*	106.00		
12/01/23		570	202312	310-51300-51000					OFFICE SUPPLIES	*	13.10		
12/01/23		570	202312	310-51300-42000					POSTAGE	*	19.99		
12/01/23		570	202312	310-51300-42500					COPIES	*	194.25		
12/01/23		570	202312	310-51300-41000					TELEPHONE	*	46.30		
GOVERNMENTAL MANAGEMENT SERVICES											5,490.64	002709	
12/15/23	00465	11/27/23	4342	202311	330-57200-46000				CAMERAS OFFLINE SRVC CALL	*	132.00		
INTEGRATED ACCESS SOLUTIONS,LLC											132.00	002710	
12/15/23	00135	11/16/23	23-07547	202311	310-51300-48000				REQ QUAL ENGINE SRV 11/16	*	194.38		
JACKSONVILLE DAILY RECORD C/O											194.38	002711	
12/15/23	00135	11/24/23	23-07669	202311	310-51300-48000				REQ QUAL ENGINE SRV 11/24	*	194.38		
JACKSONVILLE DAILY RECORD C/O											194.38	002712	
12/15/23	00135	12/07/23	23-07858	202312	310-51300-48000				LAND/IRR MAINT SRV REQ PL	*	261.88		
JACKSONVILLE DAILY RECORD C/O											261.88	002713	
12/15/23	00135	12/07/23	23-07859	202312	310-51300-48000				REQ PL AMNTY MGT FO MAINT	*	106.63		
JACKSONVILLE DAILY RECORD C/O											106.63	002714	
12/15/23	00471	12/05/23	3322903	202310	310-51300-31500				OCT GENERAL COUNSEL	*	960.50		
KUTAK ROCK LLP											960.50	002715	
12/15/23	00471	12/05/23	3322904	202310	310-51300-31500				OCT MONTHLY MEETING	*	1,500.00		
KUTAK ROCK LLP											1,500.00	002716	
12/15/23	00461	9/22/23	243170	202309	330-57200-46000				9W PL HYB RPLC 26W LIGHTS	*	132.00		
LAMP SALES UNLIMITED, INC											132.00	002717	
BSPR BART SPRING BPEREGRINO													

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/15/23	00201	12/01/23	13129561	202312	320	57200	46500		DEC POOL CHEMICALS	*	1,959.15		
									POOLSURE			1,959.15	002718
12/15/23	00340	11/19/23	12810082	202312	320	57200	49300		12/15 MOVIE NIGHT	*	359.00		
									PROGRESSIVE ENTERTAINMENT SRVCS.			359.00	002719
12/15/23	00274	11/15/23	32013	202311	330	57200	46000		NOV PEST SERVICE	*	365.00		
									QUICK CATCH			365.00	002720
12/15/23	00512	10/24/23	642977	202310	330	57200	46000		CARPET CLEAN AMENITY CTR	*	2,206.18		
									DOUBLE S ENTERPRISES INC DBA			2,206.18	002721
12/15/23	00091	10/25/23	35511920	202310	330	57200	46000		JANITORIAL SUPPLIES	*	1,018.78		
									STAPLES			1,018.78	002722
12/15/23	00377	11/28/23	4572	202311	330	57200	46000		AMNTY GYM WALL DIAMND PLT	*	550.00		
									SUNDANCER SIGN GRAPHICS			550.00	002723
12/15/23	00388	11/20/23	13532	202311	330	57200	46250		2023 FALL ROTATION	*	1,747.41		
									VERDEGO LLC			1,747.41	002724
12/15/23	00388	11/20/23	13533	202311	330	57200	46250		INSTALLATION AT BOLLARDS	*	2,569.10		
									VERDEGO LLC			2,569.10	002725
12/15/23	00351	11/01/23	414392	202311	320	57200	33000		MANAGER AND ATTEDANTS	*	16,262.83		
		11/01/23	414392	202311	320	57200	46400		POOL MAINT SRVCS	*	2,579.58		
		11/01/23	414392	202311	320	57200	34100		GENERAL FAC MAINT SRVCS	*	6,329.17		
		11/01/23	414392	202311	320	57200	43500		JANITORIAL SRVCS	*	1,662.50		
		11/01/23	414392	202311	320	57200	34510		GYM MONITORING SRVCS	*	2,854.33		
		11/01/23	414392	202311	320	57200	34000		FIELD OPERATION SRVCS	*	7,318.09		
		11/01/23	414392	202311	320	57200	34530		MOBILE APP	*	208.33		
									VESTA PROPERTY SERVICES, INC.			37,214.83	002726
									BSPR BART SPRING				
									BPEREGRINO				

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/15/23	00351	11/01/23	415107	202311	330	57200	46000		PRESSURE WASH SPLASH PAD VESTA PROPERTY SERVICES, INC.	*	395.00	395.00	002727
12/15/23	00351	11/10/23	415108	202311	330	57200	46000		BUILD STRUCTURE WELL PUMP VESTA PROPERTY SERVICES, INC.	*	335.00	335.00	002728
12/15/23	00351	11/10/23	415109	202311	330	57200	46250		TRIM/RMVL LOW HANG BRANCH VESTA PROPERTY SERVICES, INC.	*	786.00	786.00	002729
TOTAL FOR BANK B											68,799.19		
TOTAL FOR REGISTER											68,799.19		

BSPR BART SPRING BPEREGRINO



Big Z Pool Service, LLC
 172 Stokes Landing Rd
 Saint Augustine, FL 32095
 office@bigzpoolservice.com
 bigzpoolservice.com

Invoice 13055

BILL TO
 Bartram Springs CDD
 14530 Cherry Lake Drive E
 Jacksonville, FL 32258 USA

DATE 10/31/2023	PLEASE PAY \$3,712.50	DUE DATE 11/10/2023
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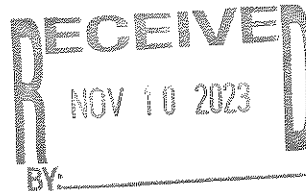
PRODUCT/SERVICE	QTY	RATE	AMOUNT
Approved via email/signed estimate. 10/10/23 Completed: 10/31/23 RE: Floor return stain treatment 78 floor returns Rec Pool-24 Lap Pool-54			
Job Material:Services Stain Removal Treatment -to dive the pool and treat the stains with murratic acid. Once we are done, we will add a metal sequestrant to the water to help remove metals from the water. The pool will need to be closed for the day of services.	1	3,712.50	3,712.50

Thank you for your business!

For work outside of monthly cleaning services, accepted forms of payment are check, cash or a credit card however the credit card is subject to a 3.5% processing fee.

TOTAL DUE \$3,712.50

THANK YOU.



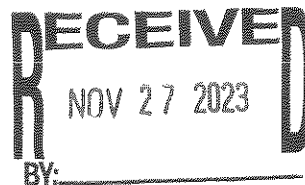
If you have any questions please give us a call at 904-868-4660!

Zach Sullivan
 Big Z Pool Service, LLC
 Licensed & Insured CPC#1459355



Elite Christmas Lighting

1607 91st Ct. Vero Beach, FL 32966
7729339349 | sales@elitechristmaslighting.com |
elitechristmaslighting.com



RECIPIENT:

Bartram CDD (Vesta Property Services)

14530 cherry lake drive east
JACKSONVILLE, FL 32258

SERVICE ADDRESS:

14530 cherry lake drive east
JACKSONVILLE, FL 32258

Invoice #2820

Issued 11/03/2023

Due 11/18/2023

Total \$8,518.30

Account Balance \$4,259.15

Bartram Holiday Lighting

Product/Service	Description	Qty.	Unit Price	Total
Front entry - Upper edge of Bartram monument (2 levels), left & right wall outlined	With C9 commercial grade LED warm white bulbs (Approx. 70ft ea. / 140ft total)	140	\$5.00	\$700.00
FRONT ENTRY - Monument walls to left and right with 1 wreath each	Commercial grade 60" Wreath lit with 5mm LED lights & 18" premium red structure bow	2	\$399.99	\$799.98
Front entry - 3ct. Date palms on left, center, & right sides bases wrapped to wide crown section on top	5mm LED warm white lights (Approx. 12 ea. / 36 total sets)	36	\$32.00	\$1,152.00
Front entry - 1ct. Date palms on left (exit side) near back, base wrapped to wide crown section on top	5mm LED warm white lights (Approx. 12 sets)	12	\$32.00	\$384.00
Front entry - upper horizontal railings of fence on left & right side of entry with	5mm LED warm white lights (Approx. 13 sets each side / 26 total)	26	\$27.00	\$702.00
Front entry - 6ct. Crape Myrtle Trees in center median, main branches wrapped with	5mm LED warm white lights (Approx. 8 ea. / 48 total sets)	48	\$32.00	\$1,536.00
Clubhouse - Outline 1st story, front facing roofline edges	With C9 commercial grade LED warm white bulbs (Approx. 350ft)	350	\$5.00	\$1,750.00
Clubhouse - Main entrance outline of decorative metal entry outlined with	Commercial grade garland 9ft x 14" with 5mm warm white LED lights (Approx. 3 pieces)	3	\$120.00	\$360.00



Elite Christmas Lighting

1607 91st Ct. Vero Beach, FL 32966
 7729339349 | sales@elitechristmaslighting.com |
 elitechristmaslighting.com

Product/Service	Description	Qty.	Unit Price	Total
Round island in front of clubhouse, approx. 4 trees directly in front of clubhouse wrapped approx. halfway to top	With 5mm LED warm white lights (Approx. 8ea. tree / 32 sets)	32	\$33.00	\$1,056.00
Round island in front of clubhouse, 3 small trees by entry to clubhouse, trunk and upper foliage outlined with	With 5mm LED warm white lights (Approx. 6ea. tree / 18 sets)	18	\$31.00	\$558.00
Commercial grade photocell timer		11	\$14.00	\$154.00
Zip Wire (for making custom cut extension cords)	Green / per foot pricing	750	\$0.28747	\$215.60
Male / Female slide on plugs	Commercial grade / green	75	\$1.296	\$97.20

Returned checks will be charged a \$75.00 Non-Sufficient funds fee. Customer is required to make a minimum deposit equal to 50% of the total project cost at the time of booking, prior to commencement of installation. (Installation dates are first come, first served and will not be reserved until full deposit payment is received.) Deposits are non-refundable

Remaining 50% (or balance) of total project cost is due in full the day of project completion. Accounts not paid within terms are subject to a 1.5% monthly finance charge.

If final payment is not made within a timely manner Elite Christmas Lighting reserves the right to remove all decorations immediately with no refund of prior payments. In the event payment is not made and decorations are removed the customer is still liable for full payment of agreed contract price. Customer will be responsible for any collection fees and or legal expenses required to resolve non payment.

Elite Christmas Lighting, as part of the services provided to the customer, will install and remove all lighting, décor, and other miscellaneous equipment. Removal of decor will begin on January 2nd, please advise if you would like to keep the decor beyond that date. Decor can not be kept up beyond the month of January.

Unless specifically stated the customer acknowledges that Elite Christmas Lighting, will not be liable for the removal or storage of any pre-existing lighting, décor, and other miscellaneous equipment belonging to the customer or venue, and not provided by Elite Christmas Lighting.

Customer is willfully requesting the services provided by Elite Christmas Lighting, and understands all risks (including personal injury and loss of personal property) associated with any and all lighting, décor, and other miscellaneous equipment. Customer releases Elite

Subtotal	\$9,464.78
Discount	– \$946.48
Tax Exempt (0.0%)	\$0.00
Total	\$8,518.30
Deposit collected	– \$4,259.15
Invoice balance	\$4,259.15
Account balance	\$4,259.15





Elite Christmas Lighting

1607 91st Ct. Vero Beach, FL 32966
7729339349 | sales@elitechristmaslighting.com |
elitechristmaslighting.com

Notes Continued...

Christmas Lighting. from any known or unknown liability for injuries, loss or damage to personal property, which may occur during installation, use, or removal of all lighting, décor, and other miscellaneous equipment.

Customer understands all risks associated with the use of equipment such as vehicles, man-lifts, ladders, etc. And releases Elite Christmas Lighting from liability of damage to structures or landscaping, including sod, grass, and sidewalks.

Elite Christmas Lighting reserves the right to use photo/video of the decor for promotional use.

Elite Christmas Lighting will maintain the lighting and equipment due to any lighting issues arising from natural failures of equipment and installation. (For example faulty light sets, or falling light strands) valid from date of installation to January 2nd.

Elite Christmas Lighting does not warranty lighting and decor failures due to GFI trips, power surges, lightning strikes, vandalism, cut wiring from landscapers, damage from storms/natural disasters/acts of god, misuse/tampering with equipment, or any other issue not caused by an Elite Christmas Lighting staff member.

Elite Christmas Lighting will service lighting issues as described above at the following rate: \$100/hr for the first hour and \$75/hr each additional hour plus cost of materials/supplies.

Customer understands it is their responsibility to have electrical outlets installed and in working order prior to the day of installation. All trees, shrubs, and landscaping should also be trimmed prior to the day of installation. (Trimming by Elite Christmas Lighting is an additional \$75 / hour)

GFI outlets may trip when wet and we do everything possible to minimize this however, customers are responsible for resetting GFI's. All service calls that are due to GFI trips and unplugged lighting will be charged a service fee as described above.

Elite Christmas Lighting attempts to minimize any permanent fastening to buildings and structures however if deemed necessary will notify customer who will release Elite Christmas Lighting from any future claims arising from the use of such fasteners.

All lighting, décor, and other miscellaneous equipment will be leased to the customer however, Elite Christmas Lighting will retain full ownership of all equipment. (unless specifically stated)

The customer assumes full responsibility for potential damage and theft to all lighting, décor, and other equipment. If the equipment is damaged while in use by the customer, the customer will reimburse Elite Christmas Lighting for the full original price of the equipment damaged.

Customer acknowledges that they are entering into a legally binding contract with Elite Christmas Lighting and agrees to use their services for the full duration of the contract listed. Customer can not cancel this contract without the prior approval of Elite Christmas Lighting. Customer may change the design throughout the length of contract but agrees not to spend less than the predetermined amounts for the predetermined time. Elite Christmas Lighting may cancel this contract with customer at any time if determined necessary.

FL EIN Number 45-3571038

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**NOTICE OF MEETINGS
BARTRAM PARK
COMMUNITY
DEVELOPMENT DISTRICT**

The Board of Supervisors of the Bartram Park Community Development District will hold their regularly scheduled public meetings for Fiscal Year 2024 at 11:00 a.m. at England-Thims & Miller, Inc., 14775 Old St. Augustine Road, Jacksonville, Florida 32258, on the fourth Wednesday of the months listed (*unless notated otherwise) as follows:

October 25, 2023

January 24, 2024

April 24, 2024

July 24, 2024

The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when staff or other individuals may participate by speaker telephone.

Any person requiring special accommodations for the meetings because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at the meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver

District Manager

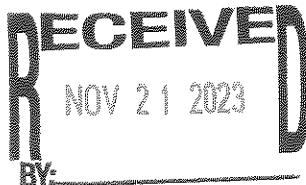
Aug. 31 oo (23-05614D)

Mezo Communications LLC
5800 Beach Blvd.
Suite 203 PMB 253
Jacksonville, FL 32207
+1 9046191062
www.mezocommunications.com

INVOICE

BILL TO

Bartram Springs Club
Bartram Springs Club CDD
GMS
14530 Cherry Lake Dr. East
Suite 114
Jacksonville FL, FL 32258



INVOICE # 6509
DATE 05/30/2023
TERMS Due Upon Receipt

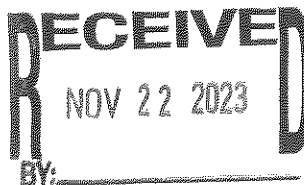
ACTIVITY	QTY	RATE	AMOUNT
ML100 5/16 - Swapped phones in office. - Voicemail not picking up on manager line - Comcast needs to be called.	1	100.00	100.00
travel charge travel charge	1	25.00	25.00

BALANCE DUE **\$125.00**

INVOICE



Security 101 Holdings, LLC
1450 Centrepark Blvd., #210
West Palm Beach FL 33401
1-800-261-2041
jax-invoices@security101.com



DATE:
09/19/2023
INVOICE #:
INV18391

BILL TO

2188 Bartram Springs
14530 CHERRY LAKE DR E
JACKSONVILLE FL 32258
United States

SHIP TO

2188 Bartram Springs
14530 CHERRY LAKE DR E
JACKSONVILLE FL 32258
United States

SALES REP	PO #	JOB	DUE DATE	TERMS
		S214789 (214789)	10/19/2023	Net 30

DESCRIPTION	TAX AMOUNT	QTY	RATE	AMOUNT
9/18/2023: Hours of Service Labor from 02:00 PM to 04:00 PM	\$0.00	2	\$135.00	\$270.00
9/18/2023: Trip Charge	\$0.00	1	\$100.00	\$100.00
Service Admin Fee	\$0.00	1	\$0.00	\$0.00

Service Ticket #214789 dated for 9/18/2023 requested by Amenity Center

Email request:

Our badge system is down. Any new cards assigned, or new badge accounts are not being recognized by the card readers. No pictures or accounts are popping up either when someone badges at any of the card readers as well. Could we get either someone to remotely sign in or come by the office as soon as possible? We are here in the office from 2-9pm tomorrow (Monday) and Tuesday - Sunday 9am to 9pm. Thank you in advance for your assistance.

9/18/23 - Found that 2 controllers were offline and not communicating with server though I was able to connect to them and to the switch they were connected to and could ping them. Reconfigured the way that each controller was connected to the switches in closet so that each controller was on the same switch as the server.

INVOICE



Security 101 Holdings, LLC
1450 Centrepark Blvd., #210
West Palm Beach FL 33401
1-800-261-2041
jax-invoices@security101.com

DATE:

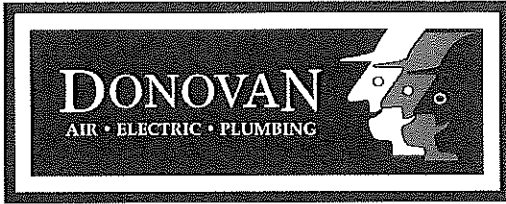
09/19/2023

INVOICE #:

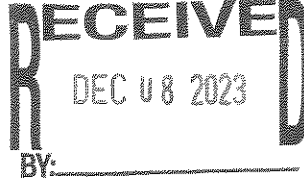
INV18391

SUBTOTAL	\$370.00
TAX	\$0.00
TOTAL	\$370.00
AMOUNT PAID	\$0.00
AMOUNT DUE	\$370.00

We now accept credit cards. A 3.5% convenience fee applies for all credit card charges.
Payments made according to the Terms on this invoice should be processed via check or ACH.
ACH: Routing: 263191387 Account Number: 00240183870
Remit check payments to:
Security 101 Holdings, LLC 1450 Centrepark Blvd., #210 West Palm Beach, FL 33401



Donovan Air, Electric & Plumbing
 315 6th Avenue South
 Jacksonville Beach, FL 32250
 www.DonovanAC.com
 904-241-3785



BILL TO
 Bartram Springs CDD
 14530 East Cherry Lake Drive
 Jacksonville, FL 32258 USA

INVOICE 179119674	INVOICE DATE Dec 08, 2023
-----------------------------	-------------------------------------

JOB ADDRESS
 Bartram Springs CDD
 14530 East Cherry Lake Drive
 Jacksonville, FL 32258 USA

Completed Date:
Payment Term: Due Upon Receipt

DESCRIPTION OF WORK

Customer states the gym room systems are not operating.

Found systems on in cooling mode by the thermostats and the outdoor units weren't running. I removed the service panels and found both outdoor units off on a fault code for low pressure lock-out.

Performed system diagnostic and reset the boards

Found system #2 4 ton completely void of refrigerant and a audible leak on the indoor evaporator coil.
 Found system #1 5 ton low on refrigerant and a much smaller leak on the indoor evaporator coil. -Confirmed leak with electronic sniffer and injected dye capsule to see it.

Both systems evaporator coils have been replaced once already. I can confirm this by left over misc parts left at the air handler. Also this system comes stock with a copper coil and this coil is made out of aluminum.

Conclusions:

Since both systems have had the coils replaced once and now will need the 3rd set of coils, recommend replacing the system for the best long term solution.

Found a large amount of oil residue inside the #2 system.

Typically when we loose refrigerant, you also loose compressor coil, i suspect if we replace the coils again, the next part to fail would be compressors due to loss of gas and running low on refrigerant a few times.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
REF02	Refrigerant R-410A Per Lb.	3.00	\$119.00	\$357.00
LAB04	Service Dispatch	1.00	\$110.00	\$110.00

POTENTIAL SAVINGS	\$70.50
SUB-TOTAL	\$467.00
TOTAL DUE	\$467.00
BALANCE DUE	\$467.00

Thank You For Choosing Donovan!

CUSTOMER AUTHORIZATION

This estimated price \$467.00 does not cover unforeseen parts or labor which may be needed after the work begins. Written customer authorization will be obtained before beginning any additional work. I authorize the performance of the work described herein. This invoice, including any applicable taxes, is due and payable upon completion of job.

Sign here

Date

CUSTOMER ACKNOWLEDGEMENT

I find and agree that all work performed by Donovan Air, Electric & Plumbing has been completed in a satisfactory and workmanlike manner. I have been given the opportunity to address concerns and/or discrepancies in the work provided, and I either have no such concerns or have found no discrepancies or they have been addressed to my satisfaction. My signature here signifies my full and final acceptance of all work performed by the contractor.

Sign here

Date

East Coast Wells & Pump Service
 135 Jenkins Street, Ste.105B#322
 St. Augustine, FL 32086-5182
 904 824-6630
 www.eastcoastwells.com
 eastcoastwells@gmail.com

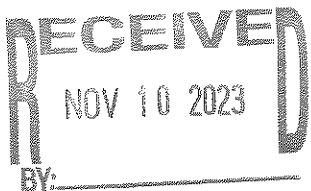
INVOICE

DATE	INVOICE #
11/9/2023	47567

BILL TO:

Bartram Springs CDD
 c/o Vesta Property Services
 14530 Cherry Lake Drive East
 Jacksonville, FL 32258

P.O. NO	TERMS	REP	PERMIT #
	DUE UPON RECEIPT	DH	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	SITE: (2) ENTRY WAY WELLS		
	AS QUOTED: - PERFORMED MAINTENANCE ON SYSTEMS	650.00	650.00
	AS QUOTED: - SEMI- ANNUAL ACID TREATMENT ON BOTH WELLS	550.00	550.00
	MATERIAL: CHECK VALVE	68.00	68.00
	*REPLACED QP15 ON WEST PUMP -- WARRANTY		
			
18% APR will be applied to any invoice not paid in full within 30 days. Visa or Mastercard Accepted		Total	\$1,268.00
*ALL PUMPS CARRY A ONE YEAR MANUFACTURER'S WARRANTY. PARTS & LABOR ARE PROVIDED FREE OF CHARGE FOR A 30 DAY PERIOD FOLLOWING INSTALLATION. LABOR IS NOT COVERED UNDER WARRANTY AFTER THE FIRST 30 DAYS AND WILL BE BILLED AT THE CURRENT BUSINESS RATE. *ALL DISCREPANCIES MUST BE REPORTED WITHIN 10 DAYS. *REASONABLE COLLECTION & ATTORNEY'S FEES WILL BE ASSESSED TO ALL ACCOUNTS PLACED FOR COLLECTION.		Payments/Credits	\$0.00
		Balance Due	\$1,268.00



PO BOX 570828
Atlanta, GA 30357

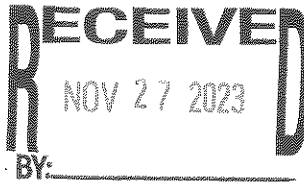
Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Invoice

MDG2023 00000547 00



Bartram Springs CDD
Accounts Payable
475 West Town Place Suite 114
St Augustine, FL 32092-0000

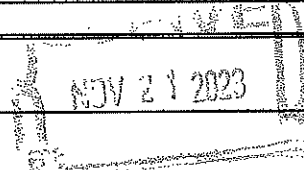


Billing Group #:	38487
Invoice Date:	November 09, 2023
Invoice #:	925796ES
Due Date:	December 04, 2023
Current Charges:	\$7.60
Last Payment:	\$8.68
Payment Date:	November 02, 2023
Prior Balance Due:	\$7.54
Total Amount Due:	\$15.14



* *

Description	Term	Them	Cost
INSIDE FERC FGT Z3	10/05/23 - 11/01/23	2.10	\$0.92
Fuel	10/05/23 - 11/01/23	0.06	\$0.03
Commodity Charges Sub Total:		2.16	\$0.95
Transportation			\$0.17
Transportation Charges Sub Total:			\$0.17
Customer Charge			\$5.95
Miscellaneous Charges Sub Total:			\$5.95
Pre-Tax Sub Total:			\$7.07
Sales Taxes			\$0.53
Taxes Sub Total:			\$0.53
Total Current Charges:			\$7.60
Prior Balance Due:			\$7.54
Total Amount Due:			\$15.14



ARE YOU USING CLICK?

FNG commercial customers can access all their accounts in one place, pay online, enroll in paperless billing and even analyze energy costs! Get your access to the CLICK portal by visiting click.onlyfng.com or contacting your energy manager.

Please detach and remit this portion with your payment

Billing Group #:	38487	Bartram Springs CDD Accounts Payable 475 West Town Place Suite 114 St Augustine, FL 32092-0000
Invoice Date:	November 09, 2023	
Invoice #:	925796ES	
Due Date:	December 04, 2023	
Current Charges:	\$7.60	
Last Payment:	\$8.68	
Payment Date:	November 02, 2023	
Prior Balance Due:	\$7.54	
Total Amount Due:	\$15.14	
Amount Paid:		

Make Checks Payable To: Florida Natural Gas

Please include your Billing Group # on your check.

Wire/ACH Payment To:

If you are interested in setting up ACH payments with Florida Natural Gas, please contact our Customer Care team at 877.436.4427 for additional information.

Mail Payment To:
Florida Natural Gas
P.O. Box 934726
Atlanta, GA 31193-4726





Florida Natural Gas

Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Page 2 of 2

Invoice #: 925796ES

Account Detail

Service Address:	14530 Cherry Lake Dr E	City, State:	Jacksonville, FL
Utility:	TECO - Peoples Gas	Utility Account #:	211003320143

Current Charges

Natural Gas - Commodity

Description	Term	Therm	Price	Cost
INSIDE FERC FGT Z3	10/05/23 - 11/01/23	2.10	\$0.4410	\$0.92
Fuel	10/05/23 - 11/01/23	0.06	\$0.4410	\$0.03
Totals:		2.16		\$0.95

Transportation Charges

Description	Units	Price	Cost
Transportation	2.10	\$0.0833	\$0.17
Totals:			\$0.17

Miscellaneous Charges

Description	Cost
Customer Charge	\$5.95
Totals:	\$5.95

Taxes

Description	Cost
Duval County Tax	\$0.11
Florida State Tax	\$0.42
Totals:	\$0.53

Total Account Charges: \$7.60



PO BOX 570828
Atlanta, GA 30357

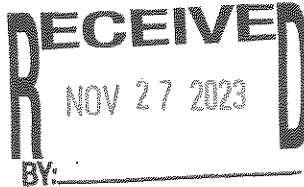
Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Invoice

MDG2023 00000548 00



Bartram Springs CDD
Accounts Payable
475 West Town Place Suite 114
St Augustine, FL 32092-0000

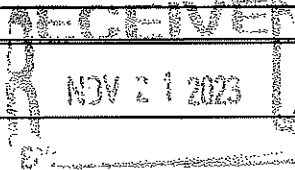


Billing Group #:	38488
Invoice Date:	November 09, 2023
Invoice #:	925797ES
Due Date:	December 04, 2023
Current Charges:	\$10.61
Last Payment:	
Payment Date:	
Prior Balance Due:	\$10.93
Total Amount Due:	\$21.54



* *

Description	Term	Therm	Cost
INSIDE FERC FGT Z3	10/05/23 - 11/01/23	7.30	\$3.22
Fuel	10/05/23 - 11/01/23	0.20	\$0.09
Commodity Charges Sub Total:		7.50	\$3.31
Transportation			\$0.61
Transportation Charges Sub Total:			\$0.61
Customer Charge			\$5.95
Miscellaneous Charges Sub Total:			\$5.95
Pre-Tax Sub Total:			\$9.87
Sales Taxes			\$0.74
Taxes Sub Total:			\$0.74
Total Current Charges:			\$10.61
Prior Balance Due:			\$10.93
Total Amount Due:			\$21.54



ARE YOU USING CLICK?

FNG commercial customers can access all their accounts in one place, pay online, enroll in paperless billing and even analyze energy costs! Get your access to the CLICK portal by visiting click.onlyfng.com or contacting your energy manager.

Please detach and remit this portion with your payment

Billing Group #:	38488	Bartram Springs CDD
Invoice Date:	November 09, 2023	Accounts Payable
Invoice #:	925797ES	475 West Town Place Suite 114
Due Date:	December 04, 2023	St Augustine, FL 32092-0000
Current Charges:	\$10.61	
Last Payment:		
Payment Date:		
Prior Balance Due:	\$10.93	
Total Amount Due:	\$21.54	
Amount Paid:		

Make Checks Payable To: Florida Natural Gas

Please include your Billing Group # on your check.

Wire/ACH Payment To:

If you are interested in setting up ACH payments with Florida Natural Gas, please contact our Customer Care team at 877.436.4427 for additional information.

Mail Payment To:
Florida Natural Gas
P.O. Box 934726
Atlanta, GA 31193-4726





Florida Natural Gas

Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Page 2 of 2

Invoice #: 925797ES

Account Detail

Service Address:	14530 Cherry Lake Dr E	City, State:	Jacksonville, FL
Utility:	TECO - Peoples Gas	Utility Account #:	221003032432

Current Charges:

Natural Gas - Commodity				
Description	Term	Therm	Price	Cost
INSIDE FERC FGT Z3	10/05/23 - 11/01/23	7.30	\$0.4410	\$3.22
Fuel	10/05/23 - 11/01/23	0.20	\$0.4410	\$0.09
Totals:		7.50		\$3.31

Transportation Charges			
Description	Units	Price	Cost
Transportation	7.30	\$0.0833	\$0.61
Totals:			\$0.61

Miscellaneous Charges	
Description	Cost
Customer Charge	\$5.95
Totals:	\$5.95

Taxes	
Description	Cost
Duval County Tax	\$0.15
Florida State Tax	\$0.59
Totals:	\$0.74

Total Account Charges: \$10.61

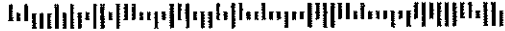


PO BOX 570828
Atlanta, GA 30357

Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Invoice

MDG2023 00000269 00

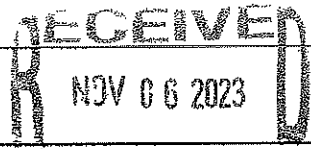


Bartram Springs CDD
Accounts Payable
475 West Town Place Suite 114
St Augustine, FL 32092-0000

Billing Group #:	38487
Invoice Date:	October 25, 2023
Invoice #:	916258ES
Due Date:	November 17, 2023
Current Charges:	\$7.54
Last Payment:	
Payment Date:	
Prior Balance Due:	\$8.68
Total Amount Due:	\$16.22



Description	Term	Therm	Cost
INSIDE FERC FGT Z3	09/05/23 - 10/05/23	2.10	\$0.87
Fuel	09/05/23 - 10/05/23	0.06	\$0.02
Commodity Charges Sub Total:			2.16
Transportation			\$0.17
Transportation Charges Sub Total:			\$0.17
Customer Charge			\$5.95
Miscellaneous Charges Sub Total:			\$5.95
Pre-Tax Sub Total:			\$7.01
Sales Taxes			\$0.53
Taxes Sub Total:			\$0.53
Total Current Charges:			\$7.54
Prior Balance Due:			\$8.68
Total Amount Due:			\$16.22



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Please detach and remit this portion with your payment

Billing Group #:	38487	Bartram Springs CDD Accounts Payable 475 West Town Place Suite 114 St Augustine, FL 32092-0000
Invoice Date:	October 25, 2023	
Invoice #:	916258ES	
Due Date:	November 17, 2023	
Current Charges:	\$7.54	
Last Payment:		
Payment Date:		
Prior Balance Due:	\$8.68	
Total Amount Due:	\$16.22	
Amount Paid:		

Make Checks Payable To: Florida Natural Gas
Please include your Billing Group # on your check.

Wire/ACH Payment To:
If you are interested in setting up ACH payments with Florida Natural Gas, please contact our Customer Care team at 877.436.4427 for additional information.

Mail Payment To:
Florida Natural Gas
P.O. Box 934726
Atlanta, GA 31193-4726



Florida Natural Gas

Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Page 2 of 2

Invoice #: 916258ES

Account Detail

Service Address:	14530 Cherry Lake Dr E	City, State:	Jacksonville, FL
Utility:	TECO - Peoples Gas	Utility Account #:	211003320143

Current Charges

Natural Gas - Commodity

Description	Term	Therm	Price	Cost
INSIDE FERC FGT Z3	09/05/23 - 10/05/23	2.10	\$0.4110	\$0.87
Fuel	09/05/23 - 10/05/23	0.06	\$0.4110	\$0.02
Totals:		2.16		\$0.89

Transportation Charges

Description	Units	Price	Cost
Transportation	2.10	\$0.0794	\$0.17
Totals:			\$0.17

Miscellaneous Charges

Description	Cost
Customer Charge	\$5.95
Totals:	\$5.95

Taxes

Description	Cost
Duval County Tax	\$0.11
Florida State Tax	\$0.42
Totals:	\$0.53

Total Account Charges: \$7.54



PO BOX 570828
Atlanta, GA 30357

Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Invoice

MDG2023 00000270 00

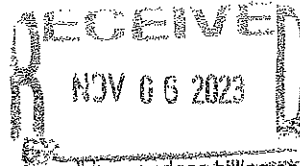


Bartram Springs CDD
Accounts Payable
475 West Town Place Suite 114
St Augustine, FL 32092-0000

Billing Group #:	38488
Invoice Date:	October 25, 2023
Invoice #:	916259ES
Due Date:	November 17, 2023
Current Charges:	\$10.93
Last Payment:	\$8.08
Payment Date:	August 28, 2023
Prior Balance Due:	\$0.00
Total Amount Due:	\$10.93



Description	Term	Therm	Cost
INSIDE FERC FGT Z3	09/05/23 - 10/05/23	8.40	\$3.46
Fuel	09/05/23 - 10/05/23	0.23	\$0.09
Commodity Charges Sub Total:			8.63
Transportation			\$0.67
Transportation Charges Sub Total:			\$0.67
Customer Charge			\$5.95
Miscellaneous Charges Sub Total:			\$5.95
Pre-Tax Sub Total:			\$10.17
Sales Taxes			\$0.76
Taxes Sub Total:			\$0.76
Total Current Charges:			\$10.93



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Please detach and remit this portion with your payment

Billing Group #:	38488	Bartram Springs CDD Accounts Payable 475 West Town Place Suite 114 St Augustine, FL 32092-0000
Invoice Date:	October 25, 2023	
Invoice #:	916259ES	
Due Date:	November 17, 2023	
Current Charges:	\$10.93	
Last Payment:	\$8.08	
Payment Date:	August 28, 2023	
Prior Balance Due:	\$0.00	
Total Amount Due:	\$10.93	
Amount Paid:		

Make Checks Payable To: Florida Natural Gas
Please include your Billing Group # on your check.

Wire/ACH Payment To:
If you are interested in setting up ACH payments with Florida Natural Gas, please contact our Customer Care team at 877.436.4427 for additional information.

Mail Payment To:
Florida Natural Gas
P.O. Box 934726
Atlanta, GA 31193-4726





Florida Natural Gas

Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Page 2 of 2

Invoice #: 916259ES

Account Detail

Service Address:	14530 Cherry Lake Dr E	City, State:	Jacksonville, FL
Utility:	TECO - Peoples Gas	Utility Account #:	221003032432

Current Charges

Natural Gas - Commodity

Description	Term	Therm	Price	Cost
INSIDE FERC FGT Z3	09/05/23 - 10/05/23	8.40	\$0.4110	\$3.46
Fuel	09/05/23 - 10/05/23	0.23	\$0.4110	\$0.09
Totals:		8.63		\$3.55

Transportation Charges

Description	Units	Price	Cost
Transportation	8.40	\$0.0794	\$0.67
Totals:			\$0.67

Miscellaneous Charges

Description	Cost
Customer Charge	\$5.95
Totals:	\$5.95

Taxes

Description	Cost
Duval County Tax	\$0.15
Florida State Tax	\$0.61
Totals:	\$0.76

Total Account Charges: \$10.93

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 570
Invoice Date: 12/1/23
Due Date: 12/1/23
Case:
P.O. Number:

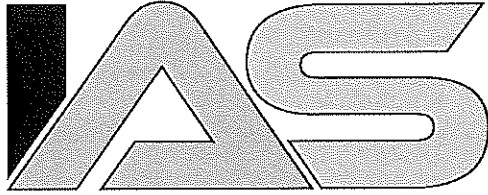
Bill To:

Bartram Springs CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Information Technology - December 2023		135.42	135.42
Management Fees - December 2023		4,975.58	4,975.58
Website Administration - December 2023		106.00	106.00
Office Supplies		13.10	13.10
Postage		19.99	19.99
Copies		194.25	194.25
Telephone		46.30	46.30

RECEIVED
DEC 04 2023
BY: _____

Total	\$5,490.64
Payments/Credits	\$0.00
Balance Due	\$5,490.64



Integrated Access Solutions
 INTEGRATION THAT WORKS FOR YOU

Integrated Access Solutions
 (904)894-8114
 2227 Crystal Cove Dr
 Green Cove Springs, FL 32043
 United States

Billed To
 Bartram Springs

Date of Issue
 11/27/2023

Invoice Number
 0004342

Amount Due (USD)
\$132.00

Due Date
 11/27/2023

Description	Rate	Qty	Line Total
Service Call Service response to replace 1x bad camera in card room. Replaced bad camera with new 4MP Optiview dome camera. Configured camera with IP 10.1.10.49 with login credentials - user: admin password: las01xxx. Connected camera to existing NVR and ensured device is recording and functioning properly. Management requested having their cameras cleaned but could not clean cameras at this time due to rain. Did not want to remove plexiglass covers for cameras and expose the camera to water.	\$132.00	1	\$132.00

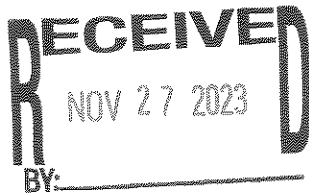
Subtotal 132.00

Tax 0.00

Total 132.00

Amount Paid 0.00

Amount Due (USD) \$132.00



Jacksonville Daily Record

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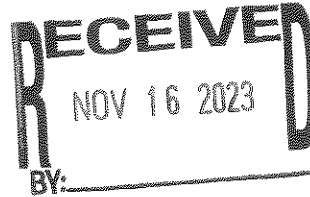
P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

November 16, 2023

Date

Attn: Sarah Sweeting
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092



Serial #	<u>23-07547D</u>	PO/File #	_____	\$194.38
				Payment Due
	Request for Qualifications for Engineering Services			
				\$194.38
				Publication Fee
	Bartram Springs Community Development District			
				Amount Paid
Case Number	_____			
Publication Dates	<u>11/16</u>			
County	<u>Duval</u>			

Payment Due Upon Receipt
For your convenience, you may remit payment online at www.jaxdailyrecord.com/send-payment.

If your payment is being mailed, please reference **Serial # 23-07547D** on your check or remittance advice.

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Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**REQUEST FOR
QUALIFICATIONS FOR
ENGINEERING SERVICES
FOR THE BARTRAM
SPRINGS COMMUNITY
DEVELOPMENT DISTRICT**

RFQ for Engineering Services
The Bartram Springs Community Development District ("District"), located in Duval County, Florida, announces that professional engineering services will be required on a continuing basis for the District's infrastructure improvements authorized by Chapter 190, *Florida Statutes*. The engineering firm selected will act in the general capacity of District Engineer and will provide District engineering services, as required.

Any firm or individual ("Applicant") desiring to provide professional services to the District must: 1) hold applicable federal, state and local licenses; 2) be authorized to do business in Florida in accordance with Florida law; and 3) furnish a statement ("Qualification Statement") of its qualifications and past experience on U.S. General Service Administration's "Architect-Engineer Qualifications, Standard Form No. 330," with pertinent supporting data. Among other things, Applicants must submit information relating to: a) the ability and adequacy of the Applicant's professional personnel; b) whether the Applicant is a certified minority business enterprise; c) the Applicant's willingness to meet time and budget requirements; d) the Applicant's past experience and performance, including but not limited to past experience as a District Engineer for any community development districts and past experience with the [Jurisdiction]; e) the geographic location of the Applicant's headquarters and offices; f) the current and projected workloads of the Applicant; and g) the volume of work previously awarded to the Applicant by the District. Further, each Applicant must identify the specific individual affiliated with the Applicant who would be handling District meetings, construction services, and other engineering tasks.

The District will review all Applicants and will comply with Florida law, including the Con-

sultant's Competitive Negotiations Act, Chapter 287, *Florida Statutes* ("CCNA"). All Applicants interested must submit electronic copies of Standard Form No. 330 and the Qualification Statement by 12:00 p.m. on Monday, November 4, 2023 to the attention of James Oliver (by email to: joliver@gmsnf.com) ("District Manager's Office").

The Board shall select and rank the Applicants using the requirements set forth in the CCNA and the evaluation criteria on file with the District Manager, and the highest ranked Applicant will be requested to enter into contract negotiations. If an agreement cannot be reached between the District and the highest ranked Applicant, negotiations will cease and begin with the next highest ranked Applicant, and if these negotiations are unsuccessful, will continue to the third highest ranked Applicant.

The District reserves the right to reject any and all Qualification Statements. Additionally, there is no express or implied obligation for the District to reimburse Applicants for any expenses associated with the preparation and submittal of the Qualification Statements in response to this request.

Any protest regarding the terms of this Notice, or the evaluation criteria on file with the District Manager, must be filed in writing, within seventy-two (72) hours (excluding weekends) after the publication of this Notice. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid Notice or evaluation criteria provisions. Any person who files a notice of protest shall provide to the District, simultaneous with the filing of the notice, a protest bond with a responsible surety to be approved by the District and in the amount of Twenty Thousand Dollars (\$20,000.00).

Nov. 16 00 (23-07547D)

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REQUEST FOR
QUALIFICATIONS FOR
ENGINEERING SERVICES
FOR THE BARTRAM
SPRINGS COMMUNITY
DEVELOPMENT DISTRICT
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The District will review all Applicants and will comply with Florida law, including the Con-

sultant's Competitive Negotiations Act, Chapter 287, *Florida Statutes* ("CCNA"). All Applicants interested must submit electronic copies of Standard Form No. 330 and the Qualification Statement by 10:00 p.m. on Friday, December 8, 2023 to the attention of James Oliver (by email to: joliver@gmsnf.com) ("District Manager's Office").

The Board shall select and rank the Applicants using the requirements set forth in the CCNA and the evaluation criteria on file with the District Manager, and the highest ranked Applicant will be requested to enter into contract negotiations. If an agreement cannot be reached between the District and the highest ranked Applicant, negotiations will cease and begin with the next highest ranked Applicant, and if these negotiations are unsuccessful, will continue to the third highest ranked Applicant.

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Nov. 24 00 (23-07669D)

Jacksonville Daily Record

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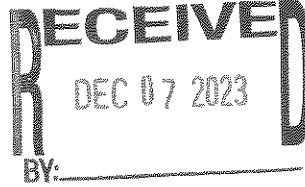
P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

December 7, 2023

Date

Attn: Sarah Sweeting
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092



Serial # <u>23-07858D</u>	PO/File # _____	<u>\$261.88</u>
Landscape and Irrigation Maintenance Services Request for Proposals		Payment Due
Bartram Springs Community Development District		<u>\$261.88</u>
		Publication Fee
Case Number _____		Amount Paid
Publication Dates <u>12/7</u>		
County <u>Duval</u>		

Payment Due Upon Receipt
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If your payment is being mailed, please reference **Serial # 23-07858D** on your check or remittance advice.

Payment is due before the Proof of Publication is released.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter. Please remit any payment due upon receipt of this invoice.

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LANDSCAPE AND
IRRIGATION MAINTENANCE
SERVICES REQUEST FOR
PROPOSALS BARTRAM
SPRINGS COMMUNITY
DEVELOPMENT DISTRICT
Duval County, Florida

Notice is hereby given that the Bartram Springs Community Development District ("District") will accept proposals from qualified firms ("Proposers") interested in providing landscape and irrigation maintenance services, all as more specifically set forth in the Project Manual. The Project Manual, including among other materials, contract documents, project scope and any technical specifications, will be available for public inspection and may be obtained by sending an email to Sarah Sweeting at SSweeting@GMSNE.com.

There will be an optional pre-proposal on-site meeting on December 13, 2023 at 1:00 p.m. (EST) at Bartram Springs Amenity Center, 14530 Cherry Lake Drive East, Jacksonville, Florida 32258. In order to submit a proposal, each Proposer must (1) be authorized to do business in Florida and hold all required state and federal licenses in good standing; and (2) have at least five (5) years of experience with landscape and irrigation maintenance projects. The District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the proposal opening, and to provide notice of such changes only to those Proposers who have attended the pre-proposal meeting and registered.

Firms desiring to provide services for this project must submit one (1) written proposal AND a PDF file on a flash-drive no later than January 4, 2023 at 10:00 a.m. (EST) at Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Attention: Jim Oliver. Additionally, as further described in the Project Manual, each Proposer shall supply a proposal bond or cashier's check in the amount of \$25,000 with its proposal. Proposals shall be submitted in a sealed package that shall bear "RESPONSE TO REQUEST FOR PROPOSALS (Bartram Springs Community Development District - Landscape & Irrigation Maintenance) ENCLOSED" on the face of it. Unless certain circumstances exist where a public opening is unwarranted, proposals will be publicly opened at the time and date stipulated above; those received after the time and date stipulated above may be returned un-opened to the Proposer. Any proposal not completed as specified or missing the required proposal documents may be disqualified.

Proposals will be opened at a public meeting on January 4, 2023, at 10:00 a.m. (EST), at Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. No official action of the District's Board will be taken at this meeting, and it is held for

the limited purpose of opening the RFP responses. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least five (5) calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8870 (Voice), for aid in contacting the District.

Any protest regarding the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours after issuance of the Project Manual. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications or contract documents. Additional information and requirements regarding protests are set forth in the Project Manual and the District's Rules of Procedure, which are available from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Attention: Jim Oliver (904) 940-5850.

Rankings will be made based on the Evaluation Criteria contained within the Project Manual. Price will be one factor used in determining the proposal that is in the best interest of the District, but the District explicitly reserves the right to make such award to other than the lowest price proposal. The District has the right to reject any and all proposals and waive any technical errors, informalities or irregularities if it determines in its discretion it is in the best interest of the District to do so. Proposers are hereby notified that Section 287.05701, Florida Statutes, requires that the District may not request documentation of or consider a Proposer's social, political, or ideological interests when determining if the Proposer is a responsible vendor. Any and all questions relative to this project shall be directed in writing by e-mail only to Wesley Haber at wesley.haber@kutakrock.com, with a further copy to Jim Oliver at joliver@gmsnf.com.

Bartram Springs Community
Development District
Jim Oliver, District Manager
Dec. 7 00 (23-07858D)

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**REQUEST FOR PROPOSALS
AMENITY MANAGEMENT,
FIELD OPERATIONS, AND
MAINTENANCE SERVICES
BARTRAM SPRINGS
COMMUNITY
DEVELOPMENT DISTRICT
Jacksonville, Florida**

Notice is hereby given that the Bartram Springs Community Development District ("District") will accept proposals from qualified firms interested in providing amenity management, field operations, and maintenance services, all as more specifically set forth in the Request for Proposal Package ("RFP"). The RFP may be requested by e-mailing District Counsel, Wesley S. Haber, at wesley.haber@kutakrock.com.

These services are considered contractual services under Florida law and are not required to be competitively bid. In order to submit a proposal, each Proposer must be authorized to do business in Florida, hold all required state and federal licenses in good standing, and otherwise meet any applicable requirements set forth by the District. Proposals, including the pricing information as set forth in the RFP, must be received by January 4, 2023 at 10:00 a.m. via electronic transmission to wesley.haber@kutakrock.com.

The District's Board is expected to consider all proposals at their regularly scheduled meeting on January 8, 2023, and/or at a later scheduled regular or special meeting. Price will be one factor used in determining the proposal that is in the best interest of the District, but the District explicitly reserves the right to make such award to other than the lowest price proposal or to make no award at all. The District has the right to reject any and all proposals and waive any technical errors, informalities, or irregularities if it determines in its discretion it is in the best interest of the District to do so.

Nothing herein shall be construed as or constitute a waiver of District's limitations on liability contained in Section 768.28, Florida Statutes, or other statute or law.

Any and all questions relative to this project shall be directed in writing by e-mail no later than December 28, 2023 by 5:00 p.m. to Wesley Haber, e-mail wesley.haber@kutakrock.com.

Dec. 7 00 (23-07859D)

KUTAK ROCK LLP

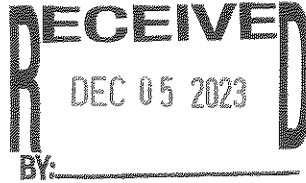
TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

December 5, 2023



Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3322903

Client Matter No. 1923-1

Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Bartram Springs CDD
Governmental Management Services - North Florida
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3322903

1923-1

Re: Bartram Springs-General Counsel

For Professional Legal Services Rendered

10/04/23	A. Warner	0.10	14.50	Correspondence with to district manager regarding EDR Water and Land Survey
10/05/23	S. Sandy	0.20	77.00	Coordinate response to the Office of Economic and Demographic Research's water and land survey
10/11/23	W. Haber	0.20	70.00	Confer with Oliver regarding RFP for amenity management services
10/18/23	W. Haber	0.20	70.00	Review correspondence regarding restitution
10/19/23	K. Jusevitch	0.20	29.00	Review annual agency invoice
10/20/23	W. Haber	0.60	210.00	Confer with Oliver regarding RFP for amenity services; review documents regarding same
10/23/23	W. Haber	0.80	280.00	Confer with Oliver regarding RFPs for landscape maintenance and amenity management; review documents regarding same
10/30/23	W. Haber	0.60	210.00	Prepare agreement with Vesta; confer with Oliver regarding same

KUTAK ROCK LLP

Bartram Springs CDD
December 5, 2023
Client Matter No. 1923-1
Invoice No. 3322903
Page 2

TOTAL HOURS	2.90	
TOTAL FOR SERVICES RENDERED		\$960.50
TOTAL CURRENT AMOUNT DUE		<u>\$960.50</u>

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

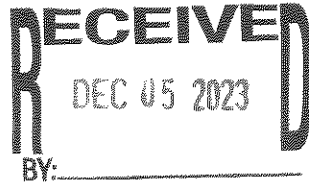
Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

December 5, 2023

Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157



Reference: Invoice No. 3322904
Client Matter No. 1923-2
Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Bartram Springs CDD
Governmental Management Services - North Florida
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3322904
1923-2

Re: Bartram Springs-Monthly Meeting
For Professional Legal Services Rendered

10/06/23	W. Haber	Prepare for Board meeting
10/09/23	W. Haber	Prepare for and participate in Board meeting

TOTAL FOR SERVICES RENDERED	\$1,500.00
TOTAL CURRENT AMOUNT DUE	<u>\$1,500.00</u>

Lamp Sales Unlimited, Inc.

Invoice

www.lampsalesunlimited.com

REMIT TO:
P.O. Box 10606
Jacksonville, FL 32247
Toll Free (800) 352-8954

Jacksonville
4580 St. Augustine Road
Jacksonville, FL 32207
Phone (904) 737-9292
Fax (904) 737-4333

Orlando
4210 L B McLeod Rd #118
Orlando, FL 32811
Phone (407) 859-1515
Fax (407) 859-2423

Invoice Number: 243170
Sales Order Number: 245062

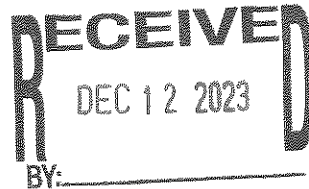
Customer ID: **BAR200**

Bill To: **Bartram CDD**
14530 Cherry Lake Drive East
Jacksonville, FL 32258

Ship To: **Bartram CDD**
14530 Cherry Lake Drive East
Jacksonville, FL 32258

Invoiced Date	Order Date	Phone Number	Ship Via	Terms	
09/22/2023	09/22/2023	(904) 318-0797	Counter Pick-Up	Net 30	
Purchase Order Number		Description / Job Number	Hope	Clayton Rix	
WINSLOW				245062	
Quantity		Item Number	Item Description	Unit Price	Amount
Req	Shipped	B.O.			
6	6	9PLO/840/HYBM	9W PL HYBRID 4000K G24Q OMNI GC# 35003 26W PL REPL 5H5-07	22.0000	132.00

Subtotal: 132.00
Misc. Charge: 0.00
Sales Tax: 0.00
Freight Charge: 0.00
Invoice total: 132.00



Thank You



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 12/1/2023

Invoice # 131295618852

Terms	Net 20
Due Date	12/21/2023
PO #	

Bill To GMS, LLC. C/O Bartram Springs C.D.D. 475 W. Town Place, Suite 114 St Augustine FL 32092	Ship To Bartram Springs CDD GMS, LLC. 14530 Cherry Lake Dr. East Jacksonville FL 32256
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Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,849.01
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	110.14

RECEIVED
NOV 15 2023
BY: _____

Subtotal 1,959.15
Shipping Cost (FEDEX GROUND) 0.00
Total 1,959.15
Amount Due \$1,959.15

Remittance Slip

Customer
13BAR126
Invoice #
131295618852

Amount Due \$1,959.15

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295618852



Total Entertainment Services

Invoice-Agreement

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, Fl. 32225

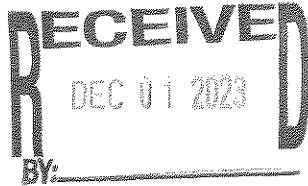
(904) 645-9068 Fax: (904)645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

Invoice date: 11/19/2022 #12810082 Terms: Due at event PO#
Customer name: Bartram Springs CDD Event type: Movie Night
Billing address: 14530 Cherry Lake Drive E., Jacksonville, Fl. 32258
Original contact person: Stephanie Taylor Wk: 904-880-5156 Cell: E-mail/ fax: staylor@vestapropertyservices.com
At event contacts with cell: Same
Event date: Friday December 15, 2023 Hours of event: Sundown till end Hours of service: Same
Approximate set up time: Between: TBA
Location name and address: Same
Where to set up at location: On grass courtyard Power within 75': Yes
Set up-grass or pavement: GR Water within 75': NA Covered area for entertainer: NA

Notes:
SERVICES NEEDED:
* 24 foot Mega frame screen, projection, complete sound, operator
Reg. Rate \$ 459.00 Your Cost \$ 359.00
Your Total Savings \$100.00
Due no Later than event date or \$50 Late Charge



Sub Total: \$ 359.00
Sales Tax: \$ -
Invoice Total: \$ 359.00
Balance due at set up \$ 359.00
Payments received \$ -
Current Balance \$ 359.00
Due no Later than event date or \$50 Late Charge

CANCELLATION, RE-SCHEDULING, INCLAMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x _____ Date: _____

Quick Catch Inc
 12627 San Jose Blvd Suite 205
 Jacksonville, FL 32223 US
 admin@quick-catch.com
 www.quick-catch.com

Invoice

BILL TO
 Bartram Springs - Winslow Wheeler
 14539 Cherry Lake Dr East
 Jacksonville, FL 32258



INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
32013	11/15/2023	\$365.00	11/29/2023	Net 14	

DESCRIPTION	QTY	RATE
service agreements:PPP Perimeter Protection Program	1	135.00
PPP Boxes PPP Monthly Bait Station Checks	1	95.00
service agreements:Monthly Snake Service Monthly Snake Service clubhouse	1	135.00

BALANCE DUE

\$365.00

Please confirm receipt of this invoice. We appreciate your prompt payment. Thank you for your business!

STANLEY STEEMER

6115 Arlington Expy
 Jacksonville FL
 32211
 stanleysteemer.com

Phone: 904.724.9000
 Phone: 1.800.STEEMER
 E-mail: stanleysteemer.jax@gmail.com



Carpet—Tile—Stone—Hardwood—VCT—Airducts—Upholstery—Leather—Water Restoration

Name: Bartum Springs, CDD
 Service Address: 14530 Cherry Lake Dr. E.
 Jacksonville, FL 32258

Invoice #642977
 Customer Phone Number:904-318-0797
 Date: 10/24/2023

Items/Areas	Description	Clean	Protect	Deodorize	Other	Total
1	Social Room	836.00				836.00
1	Card Room	161.00				161.00
1	Flex Room	836.00				836.00
1	Mens & Womens BT	514.00				514.00
Column Totals						
					Subtotal	2347.00
					Discount Amount	140.82
					Tax	
					Total	2206.18

RECEIVED
 OCT 25 2023
 BY: _____

Thank you for choosing Stanley Steemer for your commercial cleaning needs. Stanley Steemer has been providing deep cleaning services since 1947. Our cleaning services go beyond carpet cleaning to upholstery, tile and grout, hardwood, air duct and 24 hour emergency water services. Stanley Steemer provides the highest quality deep cleaning services in the industry, giving you a cleaner and healthier workplace.



Bill to:

VESTA PROPERTY SERVICES
 BARTRAM SPRINGS
 475 WEST TOWN PLACE STE 114
 SAINT AUGUSTINE FL 32092

RUN DATE	CUSTOMER	PAGE NUMBER	ACCOUNT BALANCE
10/28/23	AT-1070806	1 of 1	5,445.92

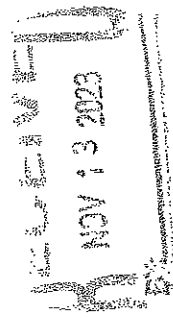
Statement of Account

Trans Date	Summary Invoices	Trans No Invoices	Order No	Ref	Purchase Order Number	Release No	Current	01-30	31-60	61-90	Over 90 Days	
07012023	07312023	8070801942	3541875528	000	7377564249	000	.00	.00	.00	.00	.00	
07012023	07312023	8070801942	3541875530	000	7377792691	000	.00	.00	.00	.00	.00	
07292023	08282023	8071099712	3543763751	000	7902355584	000	.00	.00	.00	.00	.00	
09022023	10022023	8071498092	3546820220	000	7614279024	000	.00	.00	.00	.00	.00	
09302023	10302023	8071797905	3548830670	000	7615666795	000	858.83	.00	.00	.00	.00	
09302023	10302023	8071797905	3548830711	000	7615667028	000	279.23	.00	.00	.00	.00	
10142023	11132023	8071959438	3550049380	000	7618944052	000	28.03	.00	.00	.00	.00	
10282023	11272023	8072118864	3551192089	000	7617785202	000	1,018.78	.00	.00	.00	.00	
07012023	07312023	8070801942	3541875491	000	7377564249	000	.00	.00	.00	.00	.00	
TOTALS							2,185.02	905.93	.00	.00	2,354.97	.00

Paid on 10/27/23 ck # 2671
Paid on 10/27/23 ck # 2671
Paid on 10/27/23 ck # 2670

Remit to: PO BOX 105748 ATLANTA GA 30348-5748
 Make checks payable to STAPLES

Federal ID #: 04-3390816



For billing inquiries call 888-753-4103

Staples

1001766-0003635-0000003 of 00000004-C01-b1-5200-



Order# 7617785202

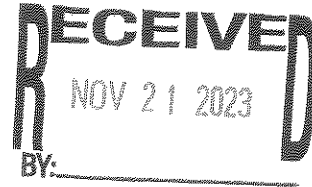
Order placed: October 25, 2023

Billing address

BARTRAM SPRINGS
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE, FL 32092

Shipping address

BARTRAM SPRINGS CDD
SUE O'LEAR
14530 CHERRY LAKE DRIVE WEST
JACKSONVILLE, FL 32258



Invoice # 3551192089

INVOICE ISSUED

Items(s) Shipped

Item#	Item Description	Price	Quantity	Subtotal
24474489	Ammex Professional Series Powder Free Nitrile Exam Gloves, Latex Free, Large, 100/Box (AINPF46100)	\$12.49	1	\$12.49
Budget Center: FACILITIES: BILLABLE				
814882	Coastwide Professional™ 50-56 Gallon Industrial Trash Bag, 43" x 47", Low Density, 1.8 mil, Black, 100 Bags/Box	\$102.99	2	\$205.98
Budget Center: FACILITIES: BILLABLE				
181001	Scott Pro Recycled Hardwound Paper Towels, 1-ply, 1150 ft./Roll, 6 Rolls/ Carton (25702)	\$93.17	1	\$93.17
On Contract				
Budget Center: FACILITIES: BILLABLE				
887836	Coastwide Professional™ Recycled 2-Ply Standard Toilet Paper, White, 350 Sheets/Roll, 48 Rolls/Carton (CW20189)	\$30.69	1	\$30.69
Budget Center: FACILITIES: BILLABLE				
24377880	Perk™ 13 Gallon Scented Kitchen Trash Bag, 28" x 24", Low Density, 0.9 mil, White, 100 Bags/Box (PK56751)	\$22.79	2	\$45.58
Budget Center: FACILITIES: BILLABLE				

 Staples Business Advantage.

Item#	Item Description	Price	Quantity	Subtotal
472380	Coastwide Professional™ AccuFit 32 Gallon Industrial Trash Bag, 33" x 44", Low Density, 1.1 mil, Clear, 8 Rolls	\$104.29	1	\$104.29
Budget Center: FACILITIES: BILLABLE				
503405	Scott Essential JRT Recycled Coreless Toilet Paper, 2-ply, White, 12 Rolls/Case (07006)	\$66.88	2	\$133.76
On Contract				
Budget Center: FACILITIES: BILLABLE				
24451804	Petra HealthEWipes Sanitizing Wipes, 1000 Wipes, 4/Carton (MC7090)	\$115.79	2	\$231.58
Budget Center: FACILITIES: BILLABLE				
373470	Coastwide Professional™ Multifold Paper Towels, 1-ply, 250 Sheets/Pack, 16 Packs/Carton (CW21819)	\$36.99	2	\$73.98
Budget Center: FACILITIES: BILLABLE				
2612139	Brighton Professional™ Aerosol Refill Metered Air Freshener, Fresh Linen, 7 Oz., 4/Ct (BPR50858-A)	\$21.39	1	\$21.39
Budget Center: FACILITIES: BILLABLE				
365384	Coastwide Professional Kitchen Rolls Paper Towel, 2-Ply, White, 85 Sheets/Roll, 30 Rolls/Carton (CW21810CT)	\$40.69	1	\$40.69
Budget Center: FACILITIES: BILLABLE				
24462855	X3 Powder-Free Nitrile Gloves, Latex Free, Large, Black, 100/Box (BX346100)	\$12.59	2	\$25.18
Budget Center: FACILITIES: BILLABLE				

Method of payment
 Invoiced - \$1,018.78

Merchandise Total: \$1,018.78
 Total Invoiced: \$1,018.78



SUNDANCER SIGN GRAPHICS
11259 Business Park Blvd, Suite 3
Jacksonville, FL 32256
904-287-4949
info@sundsg.com

RECEIVED
NOV 28 2023
BY: _____

BILL TO
Bartram Springs CDD
14530 Cherry Lake Drive East
Jacksonville, FL 322598

SHIP TO
Bartram Springs CDD

INVOICE 4572

DATE 11/28/2023 TERMS Due on receipt

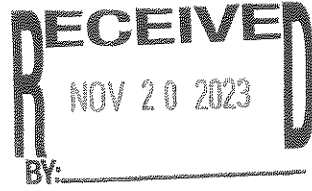
DUE DATE 12/01/2023

ACTIVITY	QTY	RATE	AMOUNT
AMENITY GYM WALL:Amenity Diamond Plate	1	550.00	550.00T

SUBTOTAL 550.00
TAX 0.00
TOTAL 550.00

TOTAL DUE \$550.00

RECEIVED
NOV 28 2023
BY: _____



Invoice

Invoice #: 13532

Date: 11/20/23

Customer PO:

DUE DATE: 12/20/2023

BILL TO

Bartram Springs CDD
475 West Town Place
Ste 114
St Augustine, FL 32092

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

AMOUNT

#13181 - Enhancement - 2023 Fall Rotation

Remove and replace existing annual beds with red and white annuals to be selected with the BOD.

Landscape Enhancement
Annual Installation (Sub)

700.00 \$2.50 \$1,747.41

\$1,747.41

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$1,747.41

Please See Our
Updated Remittance
Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com



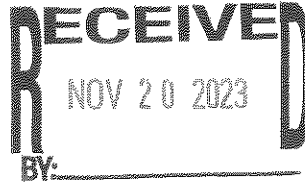
Invoice

Invoice #: 13533

Date: 11/20/23

Customer PO:

DUE DATE: 12/20/2023



BILL TO

Bartram Springs CDD
475 West Town Place
Ste 114
St Augustine, FL 32092

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

AMOUNT

#13305 - Enhancement - Installation at Bollards

Remove existing sod from the light bollards to the curb on both sides.

Create a bed with slight curves and install a staggered row of Liriope then install brown mulch to the beds.

Irrigation will be checked to see if any adjustments need to be made.



<i>Landscape Enhancement</i>				<i>\$2,569.10</i>
Brown Mulch 2 cu. ft. (Material)	40.00	\$8.72	\$348.70	
Disposal Fee (Other)	0.50	\$80.00	\$40.00	
Labor and Prep (Labor)	6.20	\$42.00	\$260.40	
Liriope, Emerald Goddess - (e) (Kit)	96.00	\$20.00	\$1,920.00	

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$2,569.10

Please See Our
Updated Remittance
Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com



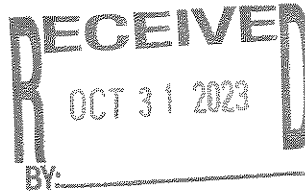
Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 414392
Date 11/01/2023
Terms Net 30
Due Date 12/01/2023
Memo Monthly fees

Bill To

Bartam Springs C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092



Description	Quantity	Rate	Amount
Services of Bartram Club Manager and Attendants	1	16,262.83	16,262.83
Pool Maintenance Services at Bartram Club Pool (excludes pool chemicals)	1	2,579.58	2,579.58
General Facility Maintenance Services	1	6,329.17	6,329.17
Janitorial Services	1	1,662.50	1,662.50
Gym Monitoring Services	1	2,854.33	2,854.33
Field Operation Services	1	7,318.09	7,318.09
Mobile App / website	1	208.33	208.33

Total 37,214.83



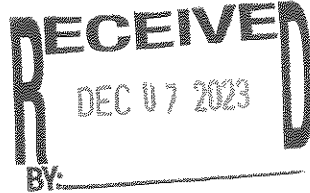
Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

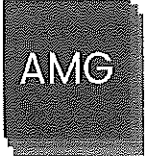
Invoice # 415107
Date 11/01/2023
Terms Net 30
Due Date 12/01/2023
Memo Maintenance Services

Bill To

Bartram Springs C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092



Description	Quantity	Rate	Amount
Pressure wash splash pad	1	395.00	395.00
Total			395.00



AMENITY
MAINTENANCE
GROUP

Amenity

DATE: October 6, 2023

245 Riverside Ave Suite :#300, 32202
Ph: 904-654-6304 / Fax: 904-355-1832

BS100623

BILL TO: Bartram Springs CDD

SCOPE	AMOUNT
<i>Pressure washing of splash pad</i>	
<i>Low pressure wash with chlorinated water of tennis courts</i>	
<i>SUBTOTAL</i>	\$ 395.00
<i>SALES TAX</i>	\$ -
TOTAL	\$ 395.00

*We appreciate your business
Payable within 30 days of receipt*

*Payment is due 30 days upon completion.
Thank you for your business!*



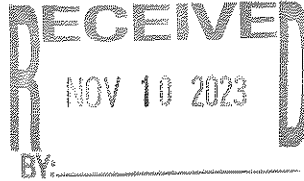
Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

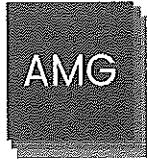
Invoice # 415108
Date 11/10/2023
Terms Net 30
Due Date 12/10/2023
Memo Maintenance Services

Bill To

Bartram Springs C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092



Description	Quantity	Rate	Amount
Building of Structure to secure well pump	1	335.00	335.00
Total			335.00



AMENITY
MAINTENANCE
GROUP

DATE: October 13, 2023

245 Riverside Ave Suite ;#300, 32202
Ph: 904-654-6304 / Fax: 904-355-1832

BS101323

TO: Bartram Springs

SCOPE	UNIT	AMOUNT
Building of structure to secure well pump which required setting cinder blocks and rebar in concrete		\$ 335.00
		SUBTOTAL \$ 335.00
		SALES TAX \$ -
		TOTAL \$ 335.00

RECEIVED
NOV 10 2023
BY: _____

Payment is due 30 days upon completion.
Thank you for your business!



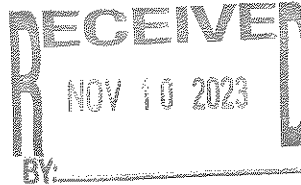
Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

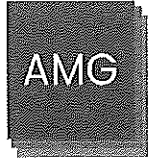
Invoice # 415109
Date 11/10/2023
Terms Net 30
Due Date 12/10/2023
Memo Maintenance Services

Bill To

Bartram Springs C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092



Description	Quantity	Rate	Amount
Trimming and removal of low hanging branches	1	786.00	786.00
Total			786.00



AMENITY
MAINTENANCE
GROUP

DATE: October 1, 2023

245 Riverside Ave Suite ;#300, 32202
Ph: 904-654-6304 / Fax: 904-355-1832

BS10123

TO: Bartram Springs

SCOPE	UNIT	AMOUNT
Trimming and removal of low hanging branches along Cherry Lake and Bartram Springs Parkway		\$ 786.00
	<i>SUBTOTAL</i>	\$ 786.00
	<i>SALES TAX</i>	\$ -
	<i>TOTAL</i>	\$ 786.00

RECEIVED
NOV 10 2023
BY: _____

Payment is due 30 days upon completion.
Thank you for your business!

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/05/23	00119	11/08/23 13594	202311 600-53800-61000	RECOVER 2 SHADE CANOPIES	*	4,704.00	
							4,704.00 000302
BOREE CANVAS UNLIMITED INC							
12/05/23	00043	11/07/23 312920	202311 600-53800-61000	REBUILD COMERCIAL TOILET	*	2,295.00	
							2,295.00 000303
BILL FENWICK							
TOTAL FOR BANK B						6,999.00	
TOTAL FOR REGISTER						6,999.00	

BOREE CANVAS UNLIMITED, INC

4635 HIGHWAY AVENUE

JAX, 32254

(904) 388-8770 - (800) 396-6770

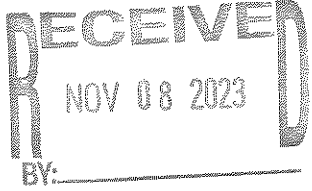
WEBSITE: www.boreecanvas.com

Invoice

DATE	INVOICE #
11/8/2023	13594

BILL TO
BARTRAM SPRINGS CCD. 14530 CHERRY LAKE DR. EAST JACKSONVILLE, FL 32258

P.O. NO.	TERMS
	50% DP / BAL C.O...

DESCRIPTION	QTY	RATE	AMOUNT
RECOVER (2) SHADE CANOPIES	1	9,408.00	9,408.00T
BALANCE DUE AT COMPLETION		-50.00%	-4,704.00
Sales Tax		0.00%	0.00
REMOVE AWNING COVER IN EXCESS OF 75MPH WINDS			
			
50% DEPOSIT REQUIRED (SEE PROPOSAL) THANK YOU !		Total	\$4,704.00



Proposal

BOREE CANVAS UNLIMITED, INC.

4635 Highway Avenue, Jacksonville, FL 32254
 (904) 388-8770 * Fax (904) 387-0174 * (800) 396-6770
 Web: www.boreecanvas.com, E-mail: donnieboree@boreecanvas.com

Fabric:

Valance:

Binding:

Submitted To: BARTRAM SPRINGS CCD	Date: November 8, 2023
Street: 14530 CHERRY LAKE DR EAST	Phone:318-0797 EMAIL: WWHEELER@VESTAPROPERTYSERVICES.COM
City, State, Zip: JACKSONVILLE, FL 32258	Job Name/Location:
Salesman: DONNIE BOREE	Contact: WINSLOW

We hereby submit specifications and estimates for:

REPLACE TWO SHADE CANOPIES APPROXIMATE SIZE: 32' X 21'
 DARK GREEN SHADE MATERIAL

Please note: This is a binding contract for custom work. All deposits are non - refundable.
Permitting and/or engineering are not included unless specified. These services are available at an additional charge.
Prices good for 30 days

CBC 1255294 State certified contractor		Job Price	\$
		Tax	\$
LICENSED, BONDED AND INSURED	Down Payment Info:	Total Job	\$9,408.00
FABRIC IS WARRANTED BY THE MANUFACTURER		Less Deposit	\$4,704.00
1 YEAR WORKMANSHIP WARRANTY APPLIES TO SEWING, AND INSTALLATION		Due @ Com	\$4,704.00

APPROXIMATE COMPLETION TIME: WEEKS AFTER RECEIPT OF SIGNED AND

DATED PROPOSAL AND 50% DEPOSIT, THE BALANCE IS DUE UPON COMPLETION.

NO FRAME WARRANTY ON USED FRAMES OR RECOVERS. NO WARRANTY ON USED OR REPAIRED FABRICS.

Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications will involve extra charge over and above the estimated. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry

fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's compensation Insurance. In the event of a breach of this agreement, the breaching party shall pay all reasonable attorneys' collection fees and costs of the other party incident to any action brought to enforce this agreement. Accounts not paid in full within 30 days are subject to 18% interest charge on the amount due. Items stated in this contract will remain the property of Boree Canvas Unlimited, Inc. until paid for in full, with rights to enter the property for repairs and/or removal.

Salesman's Signature: _____

PLEASE SIGN PROPOSAL: _____

(Buyers Signature)

(Date)



Fenwick Services
 11623 Columbia Park Drive E.
 Jacksonville, FL 32258
 P: (904)-724-7022
 www.fenwickhomeservices.com
 Plumbing Lic#: CFC040039

BILL TO

Bartram Springs Club House
 475 West Town Place
 St. Augustine, FL 32092 USA

INVOICE 312920	INVOICE DATE Nov 07, 2023
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JOB ADDRESS

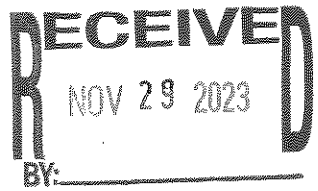
Bartram Springs Club House
 14530 East Cherry Lake Drive
 Jacksonville, FL 32258 USA

Completed Date: 11/7/2023
Payment Term: Due Upon Receipt
Due Date: 11/7/2023

DESCRIPTION OF WORK

Rebuild two commercial toilets flush valve. There is two toilets in the ladies bathroom that are leaking from the flush valve, we are going to do a complete rebuild in both toilets. Customer has 15 days to pay via Travis

TASK	DESCRIPTION	QTY	PRICE	TOTAL
CW500	Commercial Sloan Complete Rebuild: Sloan complete rebuild for comercial toilet	1.00	\$1,147.50	\$1,147.50
CW500	Commercial Sloan Complete Rebuild: Sloan complete rebuild for comercial toilet	1.00	\$1,147.50	\$1,147.50



POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$2,295.00
TAX	\$0.00
TOTAL DUE	\$2,295.00
BALANCE DUE	\$2,295.00

Thank you for choosing Fenwick Plumbing Services LLC.

We appreciate your business!

CUSTOMER AUTHORIZATION

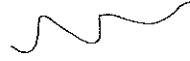
I, the undersigned, am owner/authorized representative/tenant of the premises at which the work mentioned above is to be done. I hereby authorize you to perform Diagnosis/Solution, and to use such labor and materials as you deem advisable.

Sign here

Date 11/7/2023

CUSTOMER ACKNOWLEDGEMENT

I find the service and materials rendered in connection with the above work mentioned to have been completed in a satisfactory manner. I agree that the amount set forth on labeled "TOTAL" to be the total and complete flat rate/minimum charge. I agree to pay reasonable attorney fees and court costs in the event of legal action. A monthly service charge of 1 1/2% will be added after 10 days. I acknowledge that I have read and received a legible copy of this contract and have read the Notice to Owner and statement required thereon.



Sign here

Date 11/7/2023