

*BARTRAM SPRINGS*  
*Community Development District*

*January 9, 2023*

## *AGENDA*

# Bartram Springs Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

**District Website:** [www.BartramSpringsCDD.com](http://www.BartramSpringsCDD.com)

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January 3, 2023

Board of Supervisors  
Bartram Springs Community Development District

Dear Board Members:

The Meeting of Bartram Springs Community Development District is scheduled for **Monday, January 9, 2023 at 6:00 p.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (*regarding agenda items listed below*)
- III. Approval of Minutes of the December 12, 2022 Meeting
- IV. Ratification of Amendment to Landscape Maintenance Agreement with VerdeGo
- V. Consideration of Proposals to Trim Trees and Bushes Along Sidewalk
- VI. Resident Request to Construct Improvements in Drainage Easement
- VII. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. District Manager – Review of Fiscal Year 2023 Meeting Schedule
  - D. General Manager - Report

E. Operation Manager - Report

VIII. Supervisor's Request and Audience Comments

IX. Financial Statements

A. Balance Sheet as of November 30, 2022 and Statement of Revenue & Expenditures for the Period Ending November 30, 2022

B. Assessment Receipt Schedule

C. Approval of Check Register

X. Next Scheduled Meeting – February 13, 2023 at 8:30 a.m. @ Bartram Springs Club Amenity Center

XI. Adjournment

### *THIRD ORDER OF BUSINESS*

MINUTES OF MEETING  
BARTRAM SPRINGS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Springs Community Development District was held Monday, December 12, 2022 at 8:30 a.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.

Present and constituting a quorum were:

Andrew Walden	Chairman
Derri Lassiter Young	Vice Chairperson
Stephanie McKinney	Supervisor
Taner Nierengarten	Supervisor
Lacy Reynolds	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Sue O'Lear	Bartram Club General Manager
Winslow Wheeler	Field Operations Manager
Stephanie Taylor	Bartram Club Assistant Manager
Dan Fagen	Vesta/Amenity Services Group
Bruno Perez	VerdeGo Landscape
Trey Starling	VerdeGo Landscape

*The following is a summary of the actions taken at the December 12, 2022 Bartram Springs Community Development District Regular Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 8:30 a.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Mr. Oliver asked for audience comments. He noted this was an opportunity for audience to make comments to the Board on items that are on the agenda. He noted that they will also have

audience comments toward the end of the meeting and that can be about any CDD matters, whether on the agenda or not. There were no audience comments at this time.

### **THIRD ORDER OF BUSINESS**

#### **Organizational Matters**

##### **A. Oath of Office for Newly Elected Supervisors**

Mr. Oliver noted that they had two new Supervisors that were elected to the Board through the general election cycle in 2022. Mr. Oliver administered the oath of office to Ms. Reynolds and Mr. Nierengarten.

##### **B. Review of CDD Supervisor Duties & Responsibilities, Sunshine Law, and Public Records Law**

Mr. Oliver reminded the Board of the Sunshine Law and Public Records Law.

##### **C. Election of Officers, Resolution 2023-01**

Mr. Oliver stated that Chapter 190 requires that after each general election cycle, the Board reconstitute itself and elect officers.

Mr. Walden proposed that the Board elect him to be the Chairman of the Board of Supervisors. Mr. Walden stated that he has been on the Board since 2007 and he has learned a lot of things, and he nominated himself as the Chairman of the Board.

Ms. Young noted that Mr. Walden has been the longest person serving. She stated that during her short period of time being on the board, he has done a lot. Ms. Young also nominated Mr. Walden to be the Chairman of the Board.

Mr. Oliver noted that if there is no opposition, then Mr. Walden's name would be filled in as the Chairman in Resolution 2023-01.

Ms. McKinney nominated herself as Vice Chairperson and stated that she has worked closely with Ms. O'Lear and would like more responsibility.

Ms. Young also nominated herself to be Vice Chairperson. She noted that she has been on the Board for two years and she has worked on a lot of projects and spent a lot of time working on those projects. Ms. Young noted that a few of those projects are the dog park project which did take some time. She also worked on the Amenity Center flooring, her and Winslow worked together on choosing the flooring and Ms. Young worked with Sue on selling the furniture as well as bringing the new furniture in. Also the contract with Vesta, Jim, Wes, and Ms. Young worked together on trying to come to a median ground on the verbiage of that contract. Ms. Young stated

that she has been very open to making sure that everything is running smoothly and that their community is a success. Sue and Ms. Young met last week trying to see what they can do about the swim team contract. She stated that her main focus and my main goal is to make sure that their community remains a success.

Mr. Oliver noted that the Board would have to make a decision on the Vice Chairperson. He asked if there was a second for Ms. McKinney's nomination as Vice Chairperson. There was no second and the motion died. Mr. Oliver asked for a second on Ms. Young's nomination as Vice Chairperson.

On MOTION by Ms. Young, seconded by Ms. Reynolds, with all in favor, Nominating Ms. Derri Young to serve as Vice Chairperson, was approved.

On MOTION by Mr. Walden, seconded by Ms. Reynolds, with all in favor, Resolution 2023-01 with Mr. Walden as Chairperson, Ms. Young as Vice Chairperson, Ms. McKinney, Ms. Reynolds, and Mr. Nierengarten as Supervisors, was approved.

#### **FOURTH ORDER OF BUSINESS**

#### **Approval of the Minutes of the November 14, 2022 Meeting**

Mr. Oliver stated the next item is approval of the minutes of the November 14, 2022 meeting. Mr. Oliver asked for any changes. Ms. Reynolds corrected the spelling of her first name.

On MOTION by Mr. Walden, seconded by Ms. McKinney, with all in favor, the Minutes of the November 14, 2022 meeting, were approved as revised.

#### **FIFTH ORDER OF BUSINESS**

#### **Consideration of Landscape Maintenance Agreement with VerdeGo**

Mr. Wheeler presented the price increases for the FY23 services contract with VerdeGo. Mr. Perez reviewed the price increase for the Board and offered to answer any questions on the agreement. Mr. Nierengarten noted that there were issues last year and asked if VerdeGo could work with the 7% and Mr. Perez stated that they had worked it from 15% to 7%. Mr. Walden noted that he agreed with the 7% increase.



Ms. Young noted that even though she understands the increase in fuel, the increase in expenses, but the issue she has is that for two years, she feels like they've already gotten their 7% because their community hasn't been provided with the quality of services that they should have been provided with, but yet they paid. She stated that she would like to see an additional decrease even from the 7%.

Mr. Perez noted that he would like to do that, but to give them the service they need, that 7% is what they're going to need to be able to do that. He noted that they have had managerial changes in this branch. He stated that he is going to see to it that they get what they're asking for and make sure that this team does everything they can to make the property as great as the Board envisions. Mr. Perez introduced their new account manager, Trey Starling.

Ms. Reynolds asked about the pricing increase starting on October 1. Mr. Perez noted that if that was a big concern, they could start it as of December 1.

On MOTION by Mr. Walden, seconded by Ms. Young, with all in favor, the VerdeGo Landscape Maintenance Agreement Price Increase effective December 1, 2022 through September 30, 2023, was approved.

## **SIXTH ORDER OF BUSINESS**

### **Resident Request to Construct Improvements in Drainage Easement**

Mr. Oliver noted that there is a resident who has requested to have certain improvements done in their yard, but it does encroach onto the easement that the District uses for access to treat the pond. Ms. Haber reviewed the request and noted that this happens often in CDDs. He suggested that the Board look at the area and see if the construction of the fence in the easement area will adversely impact the CDD's ability to operate and maintain the stormwater system including the easement area. The Board talked about setting a precedent of approving these requests, and if they will have to continue approving requests after this. After Board discussion, the decided to table this item to the January meeting and directed staff to work with the resident to reach a solution that preserves the ability of Lake Doctors to access the pond for monthly maintenance.

## **SEVENTH ORDER OF BUSINESS**

### **Consideration of Proposals to Trim Trees and Bushes Along Sidewalk**

Mr. Wheeler reviewed the proposals to trim trees and bushes along the sidewalk. He reviewed the areas listed in the proposals. The Jason Shaw Tree Services proposal totaled \$14,500.

The Taylor Tree Services, Inc. proposal totaled \$17,210. The VerdeGo proposal totaled \$19,500. Mr. Walden asked if VerdeGo could get their proposal price down, and Mr. Wheeler stated that they could. VerdeGo was directed to provide another proposal to review at the January Board meeting.

**EIGHTH ORDER OF BUSINESS****Update Regarding Vesta Revenue**

Mr. Oliver reviewed the Vesta quarterly recreational program revenue sharing. For the period of July 1, 2022 to September 30, 2022 Vesta provided \$9,598.74. Ms. Reynolds asked that Mr. Fagen provide a more detailed spreadsheet with a more in-depth breakdown of the costs in the future.

**NINTH ORDER OF BUSINESS****Staff Reports****A. Attorney**

Mr. Haber stated that he was contacted by Mr. Mercer, the attorney who represented Mr. El Kacini at the November 14, 2022 CDD meeting. Mr. Mercer informed Mr. Haber that he was closing his file on the matter and considers the case closed, but he did request a copy of the audio recording for his files.

**B. Engineer**

There being none, the next item followed.

**C. District Manager**

Mr. Oliver stated that they intend to start the budget process in February 2023 with the goal of presenting a solid budget for approval in May. Their goal is to have fewer adjustments leading into the July budget adoption.

**D. General Manager – Report**

Ms. O’Lear reviewed her report included in the agenda package and offered to answer any questions from the Board.

**E. Operation Manager – Report**

Mr. Wheeler reviewed his report which was included in the agenda package. He noted that the Ibis Facility painting began on October 15, 2022 and the amenity center has been completed. Their crew will begin the tower area, Veteran's park, and the community walls next. Mr. Wheeler stated that in the off season there are several projects including installing new rubber mulch, parking lot lines repainting, and Christmas light installs.

#### **TENTH ORDER OF BUSINESS**

#### **Supervisors Requests and Audience Comments**

Mr. Oliver asked for any Supervisors requests.

Mr. Walden congratulated Taner and Lacy on joining the Board. He stated that Mr. Wheeler had done a phenomenal job and thanked him for his work.

Ms. Young welcomed Lacy and Taner to the Board.

Ms. McKinney noted that the Vesta app was not working. She stated that the events were great and her kids attended. She noted that her and Winslow had discussion about a tree, and VerdeGo was supposed to get them a quote to replace the tree at the children's park. Mr. Wheeler will follow up on that quote.

Mr. Nierengarten stated that the event held the prior week was incredible. He noted that someone had reached out to him about events for teenagers. Brief discussion ensued with Mr. Wheeler regarding teen programs.

Ms. Reynolds thanked the Supervisors for the warm welcome. She stated that she was looking forward to working with staff on future projects. She stated that she had an overwhelmingly positive response about the Santa events that were held in the community. Ms. Reynolds asked about putting an RFP out for website vendor services. She suggested live streaming CDD meetings in the future for residents. She suggested creating a calendar for contracts and agreements with start and end dates. Ms. Reynolds inquired about a list for active suspensions of residents so that staff and the Board can keep up with who is suspended. She asked for an audit of access cards to ensure that cards not held by authorized residents or property owners are deactivated.

**ELEVENTH ORDER OF BUSINESS                      Financial Statements**

**A.     Balance Sheet as of October 31, 2022 and Statement of Revenue & Expenditures  
for the Period Ending October 31, 2022**

A copy of the financials was included in the agenda package.

**B.     Assessment Receipt Schedule**

A copy of the assessment receipt schedule was included in the agenda package.

**C.     Approval of Check Register**

Mr. Oliver offered to answer any questions on the check register.

On MOTION by Mr. Walden, seconded by Ms. McKinney, with all in favor, the balance of the check register, was approved.
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**TWELFTH ORDER OF BUSINESS                      Shade Session Regarding Discussion of  
Security System and Security Plan (Board and  
Staff only)\***

Mr. Oliver stated that Florida law requires Board discussions related to the District's security system, as well as any discussion that would reveal the operation of the security system, types of equipment, and/or locations, to be held in a closed session per Section 119.07138 and Section 281.301 of the Florida statutes. Mr. Oliver closed the meeting to Board and staff members only at this time.

**THIRTEENTH ORDER OF BUSINESS                      Consideration of Integrated Access Solutions  
for Installation of Additional Cameras**

Mr. Oliver opened the meeting back up to the public.

On MOTION by Ms. Young, seconded by Ms. Reynolds, with Mr. Walden, Ms. McKinney, Ms. Reynolds, and Ms. Young in favor and Mr. Nierengarten opposed, the Integrated Access Solutions for Installation of Additional Cameras, was approved 4-1.
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**FOURTEENTH ORDER OF BUSINESS                      Next Scheduled Meeting – January 9, 2023 at  
6:00 p.m. @ Bartram Springs Club Amenity  
Center**

Mr. Oliver stated the next meeting will be January 9, 2023 at 6:00 p.m. in the same location.

**FIFTEENTH ORDER OF BUSINESS      Adjournment**

Mr. Oliver asked for a motion to adjourn the meeting.

On MOTION by Mr. Walden, seconded by Ms. McKinney, with all in favor the meeting adjourned.
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Secretary/Assistant Secretary

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Chairman/Vice Chairman

## *FOURTH ORDER OF BUSINESS*

**THIRD AMENDMENT TO THE LANDSCAPE AND IRRIGATION MAINTENANCE  
AGREEMENT BY AND BETWEEN BARTRAM SPRINGS COMMUNITY  
DEVELOPMENT DISTRICT AND VERDEGO, LLC**

This Third Amendment ("Third Amendment") is made and entered into this 19th day of December, 2022, by and between:

**Bartram Springs Community Development District**, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, being situated in St. Johns County, Florida, and having offices at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 ("**District**" or "**Owner**"); and

**VerdeGo, LLC**, a Florida limited liability company, whose address is 3335 North State Street, Bunnell, Florida 32110 (the "**Contractor**," and collectively with the District, the "**Parties**").

**RECITALS**

**WHEREAS**, the District and the Contractor entered into that certain *Landscape and Irrigation Maintenance Agreement* dated September 17, 2018, as amended by the *First Amendment to the Landscape and Irrigation Maintenance Agreement* and the *Second Amendment to the Landscape and Irrigation Maintenance Agreement* (together, the "Maintenance Agreement"); and

**WHEREAS**, the annual contract amount for the term of October 1, 2022 through September 30, 2023 is \$183,767.38; and

**WHEREAS**, Contractor has requested to increase the annual amount by 7% effective December 1, 2022; and

**WHEREAS**, the requested increase increases the total amount of the contract to \$194,487.15, which increase accounts for the 7% increase for the months of December 2022 through September 2023;

**WHEREAS**, pursuant to Section 20 of the Maintenance Agreement, the parties desire to amend the Maintenance Agreement; and

**WHEREAS**, each of the parties hereto has the authority to execute this Third Amendment and to perform its obligations and duties hereunder, and each party has satisfied all conditions precedent to the execution of this Third Amendment so that this Third Amendment constitutes a legal and binding obligation of each party hereto.

**NOW, THEREFORE**, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which are hereby acknowledged, the District and the Contractor agree as follows:

**SECTION 1.** The Maintenance Agreement is hereby affirmed and the parties hereto agree that it continues to constitute a valid and binding agreement between the parties. Except as described in Section 2 of this Third Amendment, nothing herein shall modify the rights and obligations of the parties under the Maintenance Agreement. All of the remaining provisions remain in full effect and fully enforceable.

**SECTION 2.** The Maintenance Agreement is hereby amended as follows:

Effective December 1, 2022, the contract amount shall increase by 7%. This increase increases the total contract amount from \$183,767.38 to \$194,487.15 and increases the monthly payment for the months of December 2022 through September 2023 from \$15,313.95 to \$16,385.93

**SECTION 3.** All other terms of the Maintenance Agreement shall remain in full force and effect and are hereby ratified.

**IN WITNESS WHEREOF,** the parties hereto have signed this Third Amendment to the Maintenance Agreement on the day and year first written above.

ATTEST:

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT  
DISTRICT**

DocuSigned by:

*Jim Oliver*

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Secretary/Assistant Secretary

DocuSigned by:

*Andrew Walden*

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Chairperson, Board of Supervisors

**VERDEGO, LLC**

By: \_\_\_\_\_

Its: \_\_\_\_\_

*Vice President*

By: \_\_\_\_\_



## *FIFTH ORDER OF BUSINESS*



## PROPOSAL

**Mailing Address**

Bartram Springs CDD  
9145 Narcoossee Road, Suite A206  
Orlando, FL 32827

**Job Address**

Bartram Springs CDD  
14530 Cherry lake Dr. E  
Jacksonville, FL 32258

Date: January 04, 2023

Phone:

Opportunity#: 9795

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**Job Summary:****Clean-up of conservation easements.**

1. Bartram Spring Parkway-right and left side before the town homes (inbound) and out bound just before the town homes.
2. Ginny springs road
3. Silver glen drive both sides starting at 6591
4. Cherry lake drive east at 14467
5. Cherry lake drive north at 6142, both sides
6. Alderfer springs at 6015-both sides and at 5939
7. Shadehill Road at 6028 and 6043
8. Buelo Creek drive at 15069 and 14813
9. Green Myrtle Drive at 14397
10. Big Spring street at 14187, "L" shape

Proposal price includes labor, material, and debris removal. \*\*This service is recommended every other year.\*\*

**Landscape Enhancement**

Quantity	Description	Unit	Unit Price	Ext Price
1.00	Wood Line Clean up	LS	\$14,250.00	\$14,250.00
Landscape Enhancement Total				\$14,250.00

## *SIXTH ORDER OF BUSINESS*

<b>POND #</b> <b>(* denotes 1 of 2 routes)</b>	<b>ADDRESSES FOR BOAT ACCESS POINTS</b>
1*	Launch from Bartram Springs Pkwy
2	14832 Grassy Hole Ct. (limited/not usually needed – “walker”)
3	Between 14759 and 14767 Grassy Hole Ct.
4	Open end of cul-de-sac Wakulla Springs Rd.
5*	Between 14735 and 14743 Silver Glen Dr. E.
6*	<b>No launch</b> between 6454 and 6456 Ginnie Springs Rd. – currently a “walker,” which hasn’t been a problem, yet.
7*	Launch behind 6591 Silver Glen Dr.
8*	Launch beside 6358 Crab Creek Dr.
9*	Launch from Witherington Lake Ct.
10*	Launch from Magnolia Springs Ln.
11*	Launch from E. Cherry Lake Dr.
12*	Between 14406 and 14414 Silvertip Ct.
13*	Between 6339 and 6347 Forest Stump Ln.
14*	Between 14293 Palmetto Spring St. and 6167 Cherry Lake Dr. N.
15	Between 14836 and 14844 Bulow Creek Dr.
16	Between 14837 and 14845 Bulow Creek Dr.
17	Between 14864 and 14872 Falling Waters Dr.
18	Between 14540 and 14548 Big Brush Ln.
19	Between 6060 and 6068 Alderfer Springs Rd. Between 6027 and 6035 Green Pond Dr. NOT between 14423 and 14407 Millhopper Rd.
20	Between 5892 and 5900 Brush Hollow Rd.
21	Between 5772 and 5780 Brush Hollow Rd. at end of cul-de-sac
22	Between 6042 and 6050 Shadehill Rd.
23	Between 5885 Alderfer and 5940 Shadehill (potential launch if needed)
24	Anywhere along Alderfer Springs Dr.
25	<b>No access</b>
26	Along open field through the end of cul-de-sac on Wind Cave Ln.
27*	Launch from E. Cherry Lake Dr.
28*	No launch needed – “walker”
29*	No launch needed – “walker”
30*	No launch needed – “walker”



## *SEVENTH ORDER OF BUSINESS*

*C.*

**NOTICE OF MEETINGS  
BARTRAM SPRINGS  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the **Bartram Springs Community Development District** will hold its regularly scheduled public meetings for **Fiscal Year 2023** at **8:30 a.m. at the Bartram Springs Amenity Center, 14530 Cherry Lake Drive East, Jacksonville, FL 32258** on the second Monday of the following months as follows (unless otherwise indicated):

October 10, 2022 (at 6:00 p.m.)  
November 14, 2022  
December 12, 2022  
January 9, 2023 (at 6:00 p.m.)  
February 13, 2023  
March 13, 2023  
April 10, 2023 (at 6:00 p.m.)  
May 8, 2023  
June 12, 2023  
July 10, 2023 (at 6:00 p.m.)  
August 14, 2023  
September 11, 2023



*D.*



## General Manager's Report

*Date of report: 1-2-2023*

*Submitted by: Sue O'Lear*

### GENERAL MANAGER UPDATE



Supervisors,  
Happy New Year!

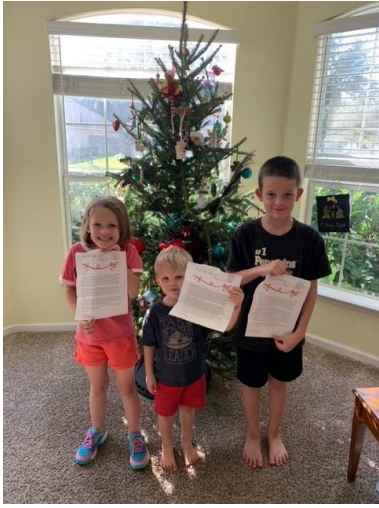
Staff has worked hard during our quieter days through the holidays refreshing and updating systems in the office, and Winslow and his maintenance team have checked a lot of off-season projects off of the list as we continue to prepare for our high season.

### LIFESTYLE AND EVENTS

#### December Wrapup:

**December Kids Activity Night:** Kids Activity Night (KAN) continues to be one of our most popular, most requested kids events and December was no different. Stephanie made some changes to December per resident request by starting the event a bit earlier and extending an hour longer so parents could utilize that time for their own holiday preparations.





**Letters from Santa:** Another holiday themed event that continues to improve each year. There are various services and apps that could be utilized for this service, however Stephanie and our staff opt to do this in-house so that they can increase the personalization. First and foremost, our staff knows so many participants due to their being part of other programs (summer camp, KAN, swim lessons, etc). Second, using SignUpGenius to obtain additional information about the children that Santa could include in the letters allowed not only for personalization among all of the children, but also personalization between children in the same household (we didn't want any child to think Santa sent out form letters!) made this effort truly special. We were able to send out twice as many letters this year as we did last year, and due to the overwhelming positive response, we are brainstorming ways to be able to accommodate even more families next year while not sacrificing the details that make this effort so special.

**Cookies with Santa:** Pre-COVID, this event was hugely popular not only with Bartram residents, but residents of communities nearby. My first holiday season here, we were not yet doing in-person events, so the former GM and Assistant Manager planned a Christmas parade, and my very first day on the job was riding behind Santa through the neighborhood and overall while it was a big change, most people rolled with the punches and we had a good time. 2021 allowed for us to resume the event with 2 major changes per resident request: 1. A reservation system in place to allow for crowd control and an end to waiting in long lines, and 2. Marketing the event for Bartram Residents Only and using SignUpGenius not only for time slots, but also for address verification. The changes were met with such a positive response that we realized the number of Bartram residents that participated actually increased; many people who lived here didn't attend in previous years because of the crowds. So, building on that feedback, we continued with the reservation system and also asked the board for additional funds to increase the amount of time we had Santa here at the facility; we added an additional shift, and filled each and every time slot with families. We have received feedback on the improvements – which also included an easier method of distribution of the professional photos – and feel confident the extra investment in the event was a good one. Additionally, personalized treat bags and a hot chocolate bar by the fire pit (on what turned out to be a pretty chilly day) made this seem like our best Cookies with Santa yet.

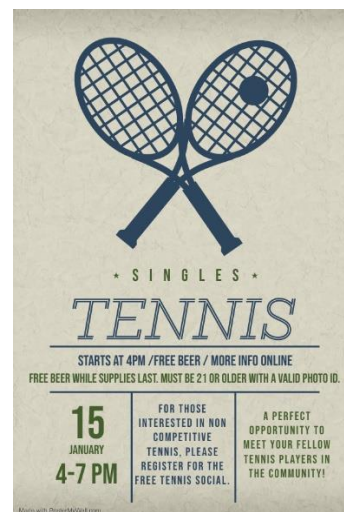






### January Highlights:

In addition to our Penguin Plunge and Tennis Social, we will be sending out Save the Date messages for Summer Camp registration! Our curriculum team met over the holiday break (including our veteran Camp Director who has worked with camp for the past 5 years and is currently a teacher with the St. Johns County School District) and have begun preparations for 2023, which will launch in June.



### More Bartram Kids:



**Winter Soccer Shots:** The winter program continues to run on Thursdays through February 9<sup>th</sup>, and registration for Spring has been opened.

### SUMMER EMPLOYMENT OPPORTUNITIES:

We have opened up the application process for summer seasonal positions, including Lifeguards, Lifeguard Supervisors, Pool Monitors and Camp Counselors. We will host another Summer Seasonal Employment Hiring Event in February, as last year we found it was a very successful event for us as we get a jump on the hiring process. Visit the Careers section of the Bartram Springs Amenity website for links to the applications and more information.



### BARTRAM FITNESS:

In addition to working with our maintenance provider to ensure equipment will be ready for the New Year rush, we have posted policy reminders on social media and throughout the gym, and included new class information in the January newsletter.

#### **HAPPY NEW YEAR!**

This is the time of year when we can expect a higher volume of residents utilizing the fitness center! Please remember the following:

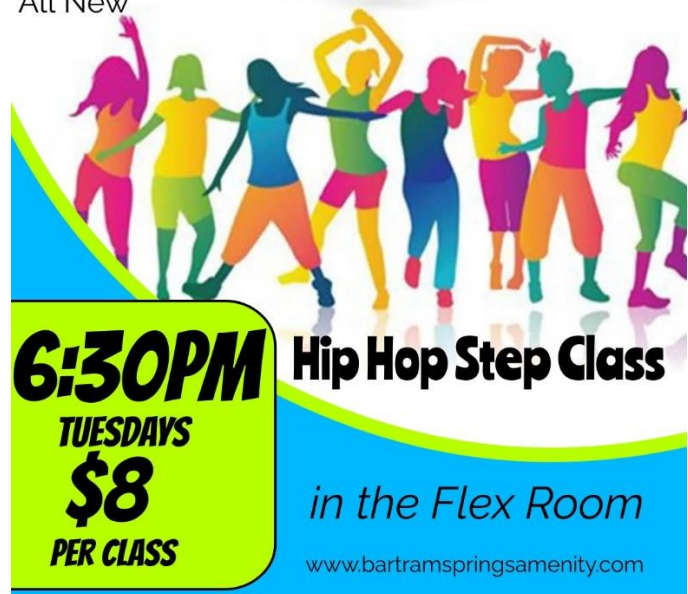
- Patrons of the fitness center must be 15 years old; those who are 13-14 may be in the center with an adult
- Proper gym attire is required
- Remember to wipe equipment and re-rack weights after use
- Step outside if you need to take a phone call
- Please share equipment and allow residents to work through during your rest period
- Remember that outside fitness professionals are not permitted; if you would like professional assistance, reach out to the General Manager for information on how to work with approved fitness staff.



Questions about policy? email  
[solear@vestapropertyservices.com](mailto:solear@vestapropertyservices.com)  
or visit [www.bartramspringsamenity.com](http://www.bartramspringsamenity.com)

**BARTRAM FITNESS**

All New



### AMENITY ATHLETICS:



Spring Soccer Registration has opened.

*E.*

# Bartram Springs

## *Field Operations Manager's Report*

*Date of report: 1/15/2023*

*Submitted by Winslow Wheeler*

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### **Trimming Easement in common areas- No Board Action Necessary**

For consideration is trimming all common areas in the community where the conservation easement has grown into the sidewalk areas. In these areas a 14' requirement for all trees in the community should be maintained. This writer over time has assisted in this compliance, however at this time these specific areas (see proposal) need more maintenance than me and my team can provide. Therefore, please consider the following proposals. All vendors are licensed and insured.

Jason Shaw Tree Service- \$ 14,500.00

VerdeGo- \$ 19,500.00

Taylor Tree Service- \$ 17,210.00

Further Quotes are being obtained

### **Integrated Access Systems- No Board Action Necessary**

On the weekend of 10/15/2022 this writer became aware of vandalism occurring on the soccer field in that there were two pylons that appeared to be knocked over by some sort of golf cart or similar vehicle. In addition, the bike rack closest to BSP was pulled out of the ground. All items have been repaired. This has promoted the suggestion of increasing the security in this area. We can install a security camera to help prevent further vandalism in this area. A camera placed on the corner of the soccer field will allow that area to be incorporated in the current system. The instillation for this addition is as follows. A white pole will be mounted on the field in the corner closest to Ginny Springs Road that will provide a view of the length and width of the soccer field. We will use the existing power that manages the irrigation system, and the image will be available on the camera system in the main office.

Integrated Access System- \$3,441.31

Anticipated Install date is the week of 1/15/2023



### **Other projects for the off season- No board action necessary**

In the off season there are several projects in place to be completed. Instillation of new rubber mulch, the parking lot lines will be repainted, and Christmas lighting will be removed beginning the week of 1/03/2023, bollard light will be revamped to include painting the iron scroll the same color as the bridge fencing.

### **Completed Projects**

1. Repaired pond bank at front entry.
2. Added additional fountain stream to both entry monuments.
3. Repaired entry way fountain.
4. Added additional outlets to the main office.
5. Continued repair to Christmas lighting.
6. Removed all hedges for mulching on Ginny Springs Road.
7. Mounted Bartram Spring Plaques on entryway after painting.
8. Replaced all sconce lighting on the pool deck and tower.
9. Repaired CDD light poles.
10. Painting of the facility began on 10/15/22 and is expected to take 3-4 weeks.
11. Renovation of the lifeguard office.
12. Renovation of the bushes at veteran's park.
13. Repaired gym urinal.
14. All community street sign and road markers are complete.
15. Annuals installed for November are completed at front entry.
16. Added five yards of sand for the volleyball court.
17. Repaired fountain at front entry.
18. The new card system was replaced.
19. Office TV installed for the camera system
20. Removed all wasps' nests on pool deck and surrounding.
21. Ongoing pool tile cleaning.
22. Exchanged military flags at dog park.
23. Repaired handrail on lap pool.
24. Community potholes, working with COJ for repairs.
25. Ongoing raking of volleyball court and dog park.
26. Repaired fence between tennis court and pool pit area.
27. Replaced gym sink.
28. Replacing entry gate to slide tower.
29. Repaired tennis gate.
30. Repaired Gym door locks.
31. Placed fill dirt in soccer field.
32. Amenity ceiling lights changed in bathrooms.
33. Evaluated all sump pumps for operations.
34. Cleaned all cobwebs from amenity ceilings.
35. Repaired lights as needed and reported to JEA, where necessary.
36. Monthly follow up on community street lighting.
37. Daily maintenance is completed of the pools and Amenity center area.



### **Expected Projects**

1. Paint new Parking lot lines at the amenity center and veteran's park.
2. Paint scrolls at main entry on bollards.
3. Replace all rubber mulch.
4. Additional fountain spout installed
5. Front entry bank repair.
6. Repair the driver in the water slide.
7. Replace all pool coffin hinges.
8. Clear and clean up tree/ fence line between the field and school.
9. Racetrack road median project.
10. Conservation easements clean up at dog stations.
11. Conservation easements clean up at 9B.
12. Repair grout in ladies shower area.
13. Pricing new wind covers for the tennis courts.
14. Obtaining pricing for renovation of the showers in the flex room
15. Replacing lock on slide tower door.
16. Recondition amenity park play features.
17. Recondition amenity sauna benches.



## LANDSCAPE STATUS REPORT

### REPORT SUMMARY

REPORT DATE	PROPERTY NAME	PREPARED BY	MONTH OF SERVICE
11/5/22	Bartram Springs	Trey Starling	November

### SERVICE SUMMARY

#### COMPLETED IN AUGUST

- Full-Service maintenance (Mowing/Edging/String Trimming/Blowing)
- Detail Work (Weeding/Spraying/Pruning)
- Weeds pulled Entry beds on walls out front
- Weeds pulled in Annual beds
- Natural bed between soccer field and road sprayed for weeds
- Sprayed crack weeds at amenity center and around club house with a pre-emergent
- Hedges at amenity center trimmed
- Weed Pulled inside pool and clubhouse beds
- Main line repairs and irrigation repairs BSP
- Weeds and vines along berms treated and removed

#### ANTICIPATED FOR NEXT MONTH

- Continued Detail Work (Spraying of landscape bed weeds/Trimming/Weeding of beds)
- Full-Service maintenance (Mowing/Edging/String Trimming/Blowing)
- Lifting of tree canopies in pedestrian walkways and near amenity
- Spraying of Herbicide to target weed pressure on roadways and Landscaped beds
- Trimming hedges at clubhouse and along Bartram Springs Parkway
- Spraying of Berms for weeds and cutting back struggling hedges
- Cutting back community easements

## Comments

**Weeds:** With the amount of precipitation, we have been receiving daily it is causing a large number of weeds to grow throughout the property. We are actively spraying and hand pulling to fight the increasing amounts of weeds to ensure properties overall appearance

**TURF** We are working to target and spot treat weeds in turf throughout the property

**PLANT BEDS** Sprayed for weeds in landscape bed and grass beds to control Torpedo grass and other Broadleaf weeds. (Selective Herbicides applied)

**TREES & SHRUBS** Continued work on lifting of canopies in pedestrian walkways and near structures for clearance. Trimming of shrubs and hedgerows. Spraying hedges with growth regulator to prolong time in between trimming

## LAKE DOCTORS UPDATE

- Routine monthly treatments continue, with temperatures expected to decline algae and vegetation growth should begin to decline also. We will adhere to our regimented treatment schedule and Lake Doctors has been available to respond quickly to any problems.
- Actions include methodical and appropriate treatments to control aquatic weeds and algae. There have been few challenges this summer. The water has been clear overall, and the brim, bass and turtles are observed. Normal Vegetation. The Techs report that they are not having problems regarding access or issues requiring CDD assistance.
- In addition, due to the abnormal amount of weed growth on the entry fountains, Lake doctor mentions they will spray those grasses and weeds monthly until the seasons change. They are doing this at no extra cost.
- All ponds will have added fish stock which is being scheduled.

Should you have any comments or questions feel free to contact me directly.



## *NINTH ORDER OF BUSINESS*

*A.*

# Bartram Springs

## Community Development District

Unaudited Financial Reporting  
November 30, 2022

Meeting Date  
January 9, 2023



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IV.	<u>Check Register Summary 11/1/2022 - 11/30/2022</u>
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**BARTRAM SPRINGS**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**BALANCE SHEET**  
**November 30, 2022**

	General	Debt Service	Capital Reserve	Total Governmental Funds
<b>ASSETS:</b>				
CASH				
Hancock Bank	\$240,803	---	---	\$240,803
Petty Cash	\$200	---	---	\$200
Capital Reserve	---	---	\$107,205	\$107,205
INVESTMENTS				
State Board	\$67,837	---	---	\$67,837
Custody - Excess Funds	\$34,366	---	---	\$34,366
<b>Series - 2021</b>				
Revenue	---	\$211,539	---	\$211,539
DUE FROM OTHER	\$190	---	---	\$190
DUE FROM GENERAL	---	\$13,854	---	\$13,854
ELECTRIC DEPOSITS	\$720	---	---	\$720
<b>TOTAL ASSETS</b>	<b>\$344,116</b>	<b>\$225,393.85</b>	<b>\$107,205</b>	<b>\$676,715</b>
<b>LIABILITIES:</b>				
ACCOUNTS PAYABLE	\$60,737	---	\$470	\$61,207
ACCRUED EXPENSES	\$14,868	---	---	\$14,868
DUE TO DEBT SERVICE	\$13,854	---	---	\$13,854
<b>TOTAL LIABILITIES</b>	<b>\$89,459</b>	<b>\$0</b>	<b>\$470</b>	<b>\$89,929</b>
<b>FUND BALANCES:</b>				
NONSPENDABLE	\$720	---	---	\$720
UNASSIGNED	\$253,936	---	---	\$253,936
RESTRICTED FOR DEBT SERVICE	---	\$225,394	---	\$225,394
ASSIGNED FOR CAPITAL PROJECTS	---	---	\$106,735	\$106,735
<b>TOTAL FUND BALANCES</b>	<b>\$254,656</b>	<b>\$225,394</b>	<b>\$106,735</b>	<b>\$586,786</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>\$344,116</b>	<b>\$225,394</b>	<b>\$107,205</b>	<b>\$676,715</b>



# BARTRAM SPRINGS

## Community Development District

### General Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

For the Period Ended November 30, 2022

	Adopted	Prorated Budget	Actual	
	Budget	Thru 11/30/22	Thru 11/30/22	Variance

#### **REVENUES:**

Maintenance Assessments	\$1,499,158	\$235,169	\$235,169	\$0
Facility Income	\$8,000	\$1,333	\$1,965	\$632
Program Sharing - ASG	\$7,000	\$7,000	\$9,599	\$2,599
Comcast Revenue Share	\$20,000	\$0	\$0	\$0
Interest/Miscellaneous Income	\$200	\$33	\$1,469	\$1,435

<b>TOTAL REVENUES</b>	<b>\$1,534,358</b>	<b>\$243,535</b>	<b>\$248,201</b>	<b>\$4,666</b>
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#### **EXPENDITURES:**

##### **ADMINISTRATIVE:**

Supervisor Fees	\$12,000	\$2,000	\$2,000	\$0
Fica Expense	\$918	\$153	\$153	\$0
Engineering Fees	\$6,000	\$1,000	\$1,381	(\$381)
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Arbitrage	\$600	\$0	\$0	\$0
Attorney Fees	\$38,000	\$6,333	\$1,665	\$4,669
Trustee Fees	\$12,300	\$0	\$0	\$0
Annual Audit	\$3,250	\$0	\$0	\$0
Management Fees	\$56,327	\$9,388	\$9,388	(\$0)
Computer Time	\$1,450	\$242	\$242	\$0
Website Maintenance	\$2,340	\$390	\$390	\$0
Telephone	\$800	\$133	\$131	\$2
Postage	\$1,000	\$167	\$185	(\$19)
Insurance	\$62,480	\$62,480	\$57,089	\$5,391
Printing & Binding	\$1,500	\$250	\$96	\$154
Record Storage	\$350	\$58	\$0	\$58
Legal Advertising	\$2,900	\$483	\$80	\$404
Other Current Charges	\$1,000	\$167	\$141	\$25
Office Supplies	\$350	\$58	\$164	(\$106)
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0

<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$208,740</b>	<b>\$88,477</b>	<b>\$78,280</b>	<b>\$10,197</b>
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##### **AMENITY CENTER**

##### **Utilities:**

Electric	\$69,300	\$11,550	\$13,942	(\$2,392)
Water/Irrigation	\$26,000	\$4,333	\$3,556	\$777
Cable	\$13,306	\$2,218	\$2,252	(\$35)
Gas	\$1,800	\$300	\$215	\$85
Trash Removal	\$10,262	\$1,710	\$1,661	\$49

##### **Security:**

Security Monitoring	\$1,000	\$167	\$280	(\$113)
Access Cards	\$2,200	\$367	\$0	\$367

##### **Management Contracts:**

Facility Management	\$185,861	\$30,977	\$30,977	\$0
Pool Attendants	\$86,125	\$0	\$0	\$0

# BARTRAM SPRINGS

## Community Development District

### General Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

For the Period Ended November 30, 2022

	Adopted	Prorated Budget	Actual	
	Budget	Thru 11/30/22	Thru 11/30/22	Variance
Field Management/Administration	\$71,419	\$11,903	\$11,903	(\$0)
Pool Maintenance	\$46,209	\$7,702	\$7,701	\$0
Janitorial	\$42,834	\$7,139	\$7,139	\$0
Gym Monitor	\$32,621	\$5,437	\$5,437	\$0
Facility Maintenance	\$56,274	\$9,379	\$9,631	(\$252)
Pool Chemicals	\$30,999	\$5,167	\$3,807	\$1,359
Mobile Application	\$2,500	\$417	\$417	\$0
Facility Maintenance - COVID	\$7,200	\$1,200	\$0	\$1,200
Repairs and Maintenance	\$78,000	\$13,000	\$13,135	(\$135)
Special Events	\$21,000	\$8,006	\$8,006	\$0
Holiday Decorations	\$7,500	\$4,733	\$4,733	\$0
Fitness Center Repairs/Supplies	\$9,500	\$1,583	\$384	\$1,199
Office Supplies	\$4,500	\$750	\$854	(\$104)
ASCAP/BMI Licenses	\$3,000	\$500	\$0	\$500
<b>TOTAL AMENITY CENTER</b>	<b>\$809,410</b>	<b>\$128,537</b>	<b>\$126,030</b>	<b>\$2,507</b>
<b><u>GROUNDS MAINTENANCE</u></b>				
Landscape Maintenance	\$183,767	\$30,628	\$29,736	\$892
Landscape Contingency	\$40,000	\$6,667	\$4,600	\$2,067
Lake Maintenance	\$21,141	\$3,524	\$3,524	(\$0)
Fountain Maintenance	\$1,600	\$267	\$0	\$267
Grounds Maintenance	\$15,000	\$2,500	\$353	\$2,147
Pump Repairs	\$7,500	\$1,250	\$2,120	(\$870)
Streetlight Repairs	\$5,700	\$950	\$529	\$421
Irrigation Repairs	\$10,000	\$4,971	\$4,971	\$0
Miscellaneous	\$2,500	\$417	\$240	\$177
Capital Reserves Contributions	\$229,000	\$0	\$0	\$0
<b>TOTAL GROUNDS MAINTENANCE</b>	<b>\$516,208</b>	<b>\$51,173</b>	<b>\$46,073</b>	<b>\$5,100</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,534,358</b>	<b>\$268,187</b>	<b>\$250,383</b>	<b>\$17,803</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$0</b>		<b>(\$2,182)</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>\$256,838</b>	
<b>Fund Balance - Ending</b>	<b>\$0</b>		<b>\$254,656</b>	

**Bartram Springs**  
**Community Development District**  
**General Fund**  
Month By Month Income Statement

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
<b>Revenues:</b>													
Maintenance Assessments	\$10,251	\$224,918	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$235,169
Facility Income	\$1,025	\$940	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,965
Program Sharing - ASG	\$0	\$9,599	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,599
Comcast Revenue Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest/Miscellaneous Income	\$320	\$1,149	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,469
<b>Total Revenues</b>	<b>\$11,596</b>	<b>\$236,605</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$248,201</b>
<b>Expenditures:</b>													
<b>Administrative</b>													
Supervisor Fees	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
FICA Expense	\$77	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$153
Engineering	\$1,381	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,381
Assessment Roll	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Attorney	\$1,665	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,665
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,694	\$4,694	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,388
Computer Time	\$121	\$121	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$242
Website	\$195	\$195	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$390
Telephone	\$79	\$52	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$131
Postage	\$91	\$95	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$185
Insurance	\$57,089	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$57,089
Printing & Binding	\$55	\$41	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$96
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Legal Advertising	\$0	\$80	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80
Other Current Charges	\$64	\$78	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141
Office Supplies	\$5	\$159	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$164
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
<b>Total Administrative</b>	<b>\$71,689</b>	<b>\$6,591</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$78,280</b>

**Bartram Springs**  
**Community Development District**  
**General Fund**  
Month By Month Income Statement

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
<b><u>Amenity Center</u></b>													
<b>Utilities</b>													
Electric	\$7,449	\$6,493	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,942
Water/irrigation	\$1,647	\$1,909	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,556
Cable	\$1,127	\$1,126	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,252
Gas	\$109	\$105	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$215
Trash Removal	\$814	\$847	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,661
<b>Security</b>													
Security Monitoring	\$0	\$280	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$280
Access Cards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Management Contracts</b>													
Facility Management	\$15,488	\$15,488	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,977
Pool Attendants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Night Swim	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Field Mgmt/Admin	\$5,952	\$5,952	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,903
Pool Maintenance	\$3,851	\$3,851	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,701
Pool Chemicals	\$1,904	\$1,904	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,807
Janitorial	\$3,570	\$3,570	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,139
Gym Monitor	\$2,718	\$2,718	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,437
Facility Maintenance	\$4,689	\$4,941	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,631
Mobile Application	\$208	\$208	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$417
Facility Maintenance - COVID	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs and Maintenance	\$2,828	\$10,307	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,135
Special Events	\$6,719	\$1,287	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,006
Holiday Decorations	\$0	\$4,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,733
Fitness Center Repairs/Supplies	\$0	\$384	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$384
Office Supplies	\$353	\$501	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$854
ASCAP/BMI Licenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Amenity Center</b>	<b>\$59,427</b>	<b>\$66,603</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$126,030</b>
<b><u>Grounds Maintenance</u></b>													
Landscape Maintenance	\$14,868	\$14,868	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,736
Landscape Contingency	\$3,500	\$1,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,600
Lake Maintenance	\$1,762	\$1,762	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,524
Fountain Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grounds Maintenance	\$0	\$353	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$353
Pump Repairs	\$245	\$1,875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,120
Streetlight Repairs	\$529	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$529
Miscellaneous	\$0	\$240	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$240
Irrigation Repairs	\$3,452	\$1,519	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,971
Capital Reserves Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Grounds Maintenance</b>	<b>\$24,357</b>	<b>\$21,717</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$46,073</b>
<b>Total Expenditures</b>	<b>\$155,473</b>	<b>\$94,911</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,383</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$143,877)</b>	<b>\$141,695</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$2,182)</b>

**BARTRAM SPRINGS**  
**Community Development District**  
**Debt Service - Series 2021**  
Statement of Revenues & Expenditures  
For the Period Ended November 30, 2022

	Adopted	Prorated Budget	Actual	
	Budget	Thru 11/30/22	Thru 11/30/22	Variance
<b>REVENUES:</b>				
Assessments 2021-1	\$1,192,771	\$191,961	\$191,961	\$0
Assessments 2021-2	\$39,277	\$5,933	\$5,933	\$0
Interest Earned	\$700	\$117	\$689	\$572
<b>TOTAL REVENUES</b>	<b>\$1,232,748</b>	<b>\$198,011</b>	<b>\$198,583</b>	<b>\$572</b>
<b>EXPENDITURES:</b>				
Interest - 11/1	\$134,854	\$134,854	\$134,854	\$0
Interest - 5/1	\$134,854	\$0	\$0	\$0
Principal - 5/1	\$965,000	\$0	\$0	\$0
Special Call - 5/1	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,234,708</b>	<b>\$134,854</b>	<b>\$134,854</b>	<b>\$0</b>
<b>OTHER SOURCES/(USES):</b>				
Interfund Transfer In	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>(\$1,960)</b>		<b>\$63,729</b>	
<b>Fund Balance - Beginning</b>	<b>\$150,613</b>		<b>\$161,665</b>	
<b>Fund Balance - Ending</b>	<b>\$148,654</b>		<b>\$225,394</b>	

**BARTRAM SPRINGS**  
**Community Development District**  
**Capital Reserve Fund**  
Statement of Revenues & Expenditures  
For the Period Ended November 30, 2022

	Adopted	Prorated Budget	Actual	
	Budget	Thru 11/30/22	Thru 11/30/22	Variance
<b>REVENUES:</b>				
Capital Reserve Contribution	\$229,000	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$229,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>				
Capital Projects	\$75,000	\$12,500	\$0	\$12,500
Repairs and Maintenance	\$145,500	\$30,511	\$30,511	\$0
Other Service Charges	\$800	\$133	\$0	\$133
<b>TOTAL EXPENDITURES</b>	<b>\$221,300</b>	<b>\$43,144</b>	<b>\$30,511</b>	<b>\$12,633</b>
<b>OTHER SOURCES/(USES):</b>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$7,700</b>		<b>(\$30,511)</b>	
<b>Fund Balance - Beginning</b>	<b>\$189,018</b>		<b>\$137,246</b>	
<b>Fund Balance - Ending</b>	<b>\$196,718</b>		<b>\$106,735</b>	

***Bartram Springs***  
***Community Development District***  
***Long Term Debt Report***

<b>Series 2021 Special Assessment Refunding and Revenue Bonds</b>		
Interest Rate:	.750%-2.520%	
Maturity Date:	5/1/36	
Reserve Fund Definition:	50% of Max Annual Debt Service	
Reserve Fund Requirement:	\$616,079	
Reserve Balance:	\$616,079	*
Bonds outstanding - 6/1/2021	\$15,175,000	
Less: May 1, 2022 (Mandatory)	(\$955,000)	
Total Outstanding	\$14,220,000	

\* Reserve Fund Requirement funded by Surety Bond

*B.*



## BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2023 SUMMARY OF ASSESSMENT RECEIPTS

DIRECT BILLS					
DIRECT BILLS ASSESSED	UNITS	2021-1 DEBT ASSESSED	2021-2 DEBT ASSESSED	O&M ASSESSED	TOTAL ASSESSED
COMMERCIAL - BS CENTER, LLC	21,818	13,854.43	-	10,251.08	24,105.51
DIRECT BILLS RECEIVED		2021-1 DEBT RECEIVED	2021-2 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
COMMERCIAL - BS CENTER, LLC		13,854.43	-	10,251.08	24,105.51
DIRECT BILLS - BALANCE DUE		-	-	-	-
Direct bills on payment plan with 50% due 11/1/22, 25% due 2/1/23, and 25% due 5/1/23					

[illegible]

TOTAL DISTRICT	UNITS	2021-1 DEBT SERVICE	2021-2 DEBT SERVICE	O&M	TOTAL
TOTAL ASSESSED	23,512	1,192,880.27	39,277.22	1,499,158.16	2,731,315.65
TOTAL RECEIVED		1,133,586.56	37,301.95	1,424,280.39	2,595,168.90

PERCENT COLLECTED DIRECT BILL	100.00%	100.00%	100.00%	100.00%
PERCENT COLLECTED TAX ROLL	94.97%	94.97%	94.97%	94.97%
TOTAL PERCENT COLLECTED	95.03%	94.97%	95.01%	95.02%

*C.*

**BARTRAM SPRINGS**  
**Community Development District**  
Check Register Summary 11/1/2022 - 11/30/2022

Check Date	Check No.	Amount
<b>General Fund - Hancock</b>		
11/3/22	2343-2349	\$4,540.56
11/4/22	2350	\$14,168.78
11/16/22	2351-2365	\$11,605.80
11/22/22	2366-2367	\$6,595.79
11/30/22	2368	\$3,138.54
		<hr/> <b>\$40,049.47</b>
<b>General Fund - Capital Reserve</b>		
11/3/22	283	\$30,041.00
		<hr/> <b>\$30,041.00</b>
<b><i>Utilities and Autopayments</i></b>		
11/7/22	Comcast	\$223.54
11/4/22	Comcast	\$720.53
11/9/22	JEA	\$8,401.66
11/10/22	Comcast	\$181.45
11/21/22	Rubicon	\$847.02
11/22/22	Hancock Whitney Purchase Cards	\$3,122.00
		<hr/> <b>\$13,496.20</b>
<b>Total</b>		<hr/> <b>\$83,586.67</b>

\*Fedex invoices will be available upon request.

AP300R  
\*\*\* CHECK NOS. 002343-002368

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER  
BARTRAM SPRINGS - GENERAL FUND  
BANK B GENERAL FUND-HANCOCK

RUN 1/03/23

PAGE 1

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
11/03/22	00381	10/27/22 86879	202210 330-57200-46000	BACKFLOW TEST	*	45.00	
				BOB'S BACKFLOW & PLUMBING SERVICES			45.00 002343
11/03/22	00490	10/28/22 2023533	202210 330-57200-46000	RPRD BRKN PLUMB TO NOZZLE	*	465.00	
				INNOVATIVE FOUNTAIN SERVICES			465.00 002344
11/03/22	00471	7/31/22 3083140	202206 310-51300-31500	JUN GENERAL COUNSEL	*	1,394.00	
				KUTAK ROCK LLP			1,394.00 002345
11/03/22	00201	11/01/22 13129561	202211 320-57200-46500	NOV POOL CHEMICALS	*	1,903.56	
				POOLSURE			1,903.56 002346
11/03/22	00274	9/19/22 26579	202209 330-57200-46000	SEP BAIT STATION CHECKS	*	120.00	
				QUICK CATCH			120.00 002347
11/03/22	00065	10/20/22 42615860	202210 330-57200-46000	OCT PEST CONTROL	*	163.00	
				TERMINIX			163.00 002348
11/03/22	00429	10/21/22 C33246	202210 330-57200-46000	RPLC FILTER &HVAC INSPECT	*	450.00	
				WEATHER ENGINEERS, INC.			450.00 002349
11/04/22	00351	8/31/22 402515	202208 320-57200-33100	AUG LIFEGUARD HOURS	*	9,628.05	
		9/30/22 403346	202209 320-57200-33100	SEP LIFEGUARD HOURS	*	4,540.73	
				VESTA PROPERTY SERVICES, INC.			14,168.78 002350
11/16/22	00313	9/13/22 54166	202209 310-51300-51000	ROSEWOOD PLAQUE	*	74.80	
		11/15/22 55052	202211 310-51300-51000	GAVEL SET-KEVIN COLCORD	*	109.70	
				CROWN TROPHY			184.50 002351
11/16/22	00004	10/03/22 86653	202210 310-51300-54000	FY23 SPECIAL DISTRICT FEE	*	175.00	
				DEPARTMENT OF ECONOMIC OPPORTUNITY			175.00 002352
11/16/22	00422	11/03/22 22562	202211 330-57200-46000	REPLACE FIXTURE POOL DECK	*	260.00	
				DOBSON ELECTRIC, INC.			260.00 002353
				BSPR BART SPRING			
				BPEREGRINO			

AP300R  
\*\*\* CHECK NOS. 002343-002368

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER  
BARTRAM SPRINGS - GENERAL FUND  
BANK B GENERAL FUND-HANCOCK

RUN 1/03/23

PAGE 2

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
11/16/22	00140	1/10/22 44400	202211 330-57200-46100	ENTRY WAY WELL MAINT	*	1,875.00	
				EAST COAST WELLS & PUMP SERVICE INC			1,875.00 002354
11/16/22	00010	11/07/22 0205622	202210 310-51300-31100	OCT ENGINEERING	*	1,381.00	
				ENGLAND, THIMS & MILLER, INC.			1,381.00 002355
11/16/22	00398	8/19/22 30130	202208 330-57200-46000	REP GASKETS HOLDING TANK	*	1,500.00	
				EPIC POOLS AND HARDSCAPE			1,500.00 002356
11/16/22	00416	11/08/22 288107	202211 330-57200-46000	UNCLOGGED URINAL	*	376.00	
				BF PLUMBING SERVICES LLC			376.00 002357
11/16/22	00490	11/08/22 2023564	202211 330-57200-46000	3" CASCADE NOZZLES	*	1,943.58	
				INNOVATIVE FOUNTAIN SERVICES			1,943.58 002358
11/16/22	00135	11/03/22 22-07019	202211 310-51300-48000	NOTICE OF 11.14 MEETING	*	79.63	
				JACKSONVILLE DAILY RECORD C/O			79.63 002359
11/16/22	00340	10/21/22 1240026	202211 320-57200-49300	11.18 MOVIE NIGHT	*	350.00	
				PROGRESSIVE ENTERTAINMENT SRVCS.			350.00 002360
11/16/22	00274	10/20/22 26580	202210 330-57200-46000	MO BAIT STATION CHECKS	*	120.00	
		11/15/22 26904	202211 330-57200-46000	SNAKE SERVICE, BAIT STAT	*	390.00	
				QUICK CATCH			510.00 002361
11/16/22	00189	11/09/22 16338	202211 330-57200-46250	DEBRIS REMOVAL	*	700.00	
		11/14/22 16347	202211 330-57200-46250	FALLING WATER TREE REMOVE	*	400.00	
				TAYLOR TREE SERVICES, INC.			1,100.00 002362
11/16/22	00023	11/08/22 11082022	202211 320-57200-43300	NOV CLUBHOUSE FIREPIT	*	14.09	
				TECO PEOPLES GAS			14.09 002363
11/16/22	00040	11/01/22 43317B	202211 330-57200-46600	NOV LAKE MAINTENANCE	*	1,762.00	
				THE LAKE DOCTORS INC			1,762.00 002364
				BSPR BART SPRING BPEREGRINO			

AP300R  
\*\*\* CHECK NOS. 002343-002368

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER  
BARTRAM SPRINGS - GENERAL FUND  
BANK B GENERAL FUND-HANCOCK

RUN 1/03/23

PAGE 3

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
11/16/22	00406	11/01/22 2868	202211 310-51300-35101	NOV MAINTENANCE FEE	*	95.00	
							95.00 002365
						ROBERTA G NAGLE DBA UNICORN	
11/22/22	00464	11/18/22 2554	202211 320-57200-49600	HOLIDAY DECORATIONS	*	4,495.77	
							4,495.77 002366
						ELITE CHRISTMAS LIGHTING	
11/22/22	00351	9/30/22 403445	202209 330-57200-46000	WIPE/SANITIZER/AIR FRSHR	*	799.48	
		9/30/22 403445	202209 330-57200-46000	MOUNTED WIPE DISPENSER	*	146.18	
		9/30/22 403445	202209 310-51300-51000	EBLAST	*	105.00	
		9/30/22 403445	202209 320-57200-49300	FALL DECORATIONS	*	103.09	
		9/30/22 403445	202209 330-57200-46000	CHEMICALS	*	93.70	
		9/30/22 403445	202209 330-57200-46000	HURRICANE SUPPLIES	*	89.89	
		9/30/22 403445	202209 330-57200-46000	FACILITY GAS	*	63.43	
		9/30/22 403445	202209 330-57200-46000	TOWER REPAIR	*	126.30	
		9/30/22 403445	202209 330-57200-46000	FACILITY GAS	*	33.69	
		9/30/22 403445	202209 330-57200-46000	MISC SUPPLIES	*	146.63	
		9/30/22 403445	202209 330-57200-46000	SUPPLIES	*	260.32	
		9/30/22 403445	202209 330-57200-46000	REPLACEMENT LIGHT	*	132.31	
							2,100.02 002367
						VESTA PROPERTY SERVICES, INC.	
11/30/22	00322	9/30/22 90003849	202209 330-57200-46000	DEEP CLEAN TILE & GROUT	*	1,548.18	
		9/30/22 90005932	202209 330-57200-46000	CUSTOM FLOOR CLEANING	*	1,590.36	
							3,138.54 002368
						STORM CLEAN INC DBA MR STEAMLUX	
						TOTAL FOR BANK B	40,049.47
						TOTAL FOR REGISTER	40,049.47

BSPR BART SPRING BPEREGRINO

Bob's Backflow & Plumbing Services, Inc.  
4640 Subchaser Ct, Ste 113  
Jacksonville, FL 32244

**Invoice**  
**86879**

Invoice Date  
10/27/2022

<b>Bill To</b>
Bartram Springs CDD c/o Vesta Property Services 1021 Oak Street Jacksonville, FL 32204

<b>Job Location</b>
Bartram Springs CDD 14530 Cherry Lake Dr. E Jacksonville, FL. 32258

Bob's Backflow & Plumbing Services, Inc.  
4640 Subchaser Ct, Ste 113  
Jacksonville, FL 32244  
Phone # 904-268-8009 Fax # 904-292-4403

Please detach and return top portion with payment

P.O. Number	Terms	Due Date
	Net 30	11/26/2022

Serviced	Description	Quantity	Price Each	Amount
10/26/2022	Backflow Test: Backflow Test/ Certified and submitted to proper Water Utility Provider  Process: 2" Wilkins 975XL2 Serial# ACE1021 - Passed	1	45.00	45.00
1.330 57200. 46000 381 B				

Thank you for your business. We appreciate your prompt payment.

Please make checks payable to Bob's Backflow and include your invoice number.

Total	\$45.00
Payments/Credits	\$0.00
Balance Due	\$45.00

## BACKFLOW ASSEMBLY TEST REPORT

Name of premises (company, person) Bartram Springs CDD		Owner or agent's name Winslow Wheeler	
Service Address: 14530 Cherry Lake Dr E Jacksonville, FL 32258		Mailing address c/o 200 Business Park Cir, Ste 109 St. Augustine, FL 32095	
Physical location of device WS of prop		Contact phone number	
JEA account number 2568379466		Meter number 86860454 Scan number	
Commercial test purpose <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Repair <input type="checkbox"/> Replacement <input type="checkbox"/> New Installation Commercial service type <input type="checkbox"/> Fire <input type="checkbox"/> Irrigation <input checked="" type="checkbox"/> Process / Isolation <input type="checkbox"/> Potable <input type="checkbox"/> Fire Bypass    Reclaimed water is supplied <input type="checkbox"/> Residential test purpose <input type="checkbox"/> Annual <input type="checkbox"/> Repair <input type="checkbox"/> Replacement <input type="checkbox"/> New Installation Residential service type <input type="checkbox"/> Potable <input type="checkbox"/> Irrigation    Reclaimed water is supplied <input type="checkbox"/>			
DeviceType: RPZ	Manufacturer: Wilkins	Size: 2"	Model: 975XL2
Serial Number: ACE1021		Install Date: 08-04-21	
INITIAL  TEST	Check valve #1 <input checked="" type="checkbox"/> Closed tight at 8.8 psi <input type="checkbox"/> Leaked	Check valve #2 <input checked="" type="checkbox"/> Closed tight at 2.8 psi <input type="checkbox"/> Leaked	Differential pressure relief valve <input checked="" type="checkbox"/> Opened at 2.8 lbs reduced pressure <input type="checkbox"/> Did not open
	Pressure vacuum breaker <input type="checkbox"/> Air inlet opened at _____ psi <input type="checkbox"/> Did not open		
FINAL TEST	<input type="checkbox"/> Closed tight at _____ psi	<input type="checkbox"/> Closed tight at _____ psi	<input type="checkbox"/> Opened at _____ lbs reduced pressure <input type="checkbox"/> Satisfactory
Remarks:			
Initial test performed by Cameron Cotter		Company affiliation Bob's Backflow & Plumbing Services, Inc.	BFDT certificate number T08-21-14204 Test date 10-26-22
Repaired by		Company affiliation	BFDT certificate number Repair date
Final test performed by		Company affiliation	BFDT certificate number Test date
PASS / FAIL CERTIFICATION I hereby certify the assembly described above <input checked="" type="checkbox"/> passed / <input type="checkbox"/> failed and supportive data is accurate. Signature _____ Date 10-26-22			





INNOVATIVE FOUNTAIN SERVICES  
11637 COLUMBIA PARK DRIVE EAST  
SUITE 4  
JACKSONVILLE, FL 32258

(904) 551-1017

Customerservice@innovativefountainservices.com

# Invoice

Date	Invoice #
10/28/2022	2023533

Terms
Net 30

Bill To
Winslow Wheeler Bartram Springs Community 14530 Cherry Lake Drive East Jacksonville, FL 32258

490 B

Description	Qty	Amount
Repaired the broken plumbing to the nozzle on the west entrance waterfall fountain at the Bartram Springs Community.		465.00
1.330.57200.46000		

Balance Due	\$465.00
-------------	----------

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

July 31, 2022

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3083140

Client Matter No. 1923-1

10/25/22 - Approved  
471B J.O.

1.310.51300.31500

Mr. Jim Oliver

Bartram Springs CDD

Governmental Management Services - North Florida

Suite 114

475 West Town Place

St. Augustine, FL 32092

Invoice No. 3083140

1923-1

Re: Bartram Springs-General Counsel

For Professional Legal Services Rendered

06/01/22	W. Haber	0.70	245.00	Review and revise budget and assessment notices and confer with Sweeting regarding same
06/09/22	K. Jusevitch	0.20	29.00	Prepare registered agent resolution; correspond with district manager
06/15/22	W. Haber	0.20	70.00	Confer with Sweeting regarding revisions to recreation policies
06/16/22	W. Haber	0.30	105.00	Review correspondence regarding resident suspension and confer with Oliver regarding same
06/17/22	W. Haber	0.70	245.00	Prepare agreement for dock improvements; begin preparation of agreement for swim team use
06/27/22	W. Haber	0.50	175.00	Begin review of audit
06/28/22	W. Haber	0.80	280.00	Prepared agreement for high school's use of swim team and conferred with O'Lear regarding same; finalize review of audit and confer with Peregrino regarding same

PRIVILEGED AND CONFIDENTIAL  
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

**KUTAK ROCK LLP**

Bartram Springs CDD  
July 31, 2022  
Client Matter No. 1923-1  
Invoice No. 3083140  
Page 2

06/30/22	W. Haber	0.70	245.00	Review correspondence regarding swim team agreement; participate in call regarding same
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TOTAL HOURS	4.10	
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TOTAL FOR SERVICES RENDERED	\$1,394.00
-----------------------------	------------

TOTAL CURRENT AMOUNT DUE	<u>\$1,394.00</u>
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1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

# Invoice

Date 11/1/2022

Invoice # 131295610586

Terms	Net 20
Due Date	11/21/2022
PO #	

<b>Bill To</b> GMS, LLC. C/O Bartram Springs C.D.D. 475 W. Town Place, Suite 114 St Augustine FL 32092	<b>Ship To</b> Bartram Springs CDD GMS, LLC. 14530 Cherry Lake Dr. East Jacksonville FL 32256
--	---

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,620.56
WM Surcharge	WM Surcharge	1	ea	172.86
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	110.14
2013 1.320.57200.46500				

Subtotal 1,903.56  
Shipping Cost (FEDEX GROUND) 0.00  
Total 1,903.56  
Amount Due \$1,903.56

## Remittance Slip

Customer  
13BAR126  
Invoice #  
131295610586

Amount Due \$1,903.56

Amount Paid

Make Checks Payable To

Poolsure  
PO Box 55372  
Houston, TX 77255-5372



131295610586

Quick Catch Inc  
12627 San Jose Blvd Suite 205  
Jacksonville, FL 32223 US  
admin@quick-catch.com  
www.quick-catch.com

## Invoice

BILL TO  
Bartram Springs - Winslow Wheeler  
14539 Cherry Lake Dr East  
Jacksonville, FL 32258

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
26579	09/19/2022	\$120.00	10/03/2022	Net 14	

DESCRIPTION

PPP Boxes  
PPP Monthly Bait Station Checks

QTY RATE

1 120.00

BALANCE DUE


**\$120.00**

274B  
1,330.57200.46000

Please confirm receipt of this invoice. We appreciate your prompt payment. Thank you for your business!






2782 1 AB 0.488

 **BARTRAM SPRINGS**  
475 W TOWN PL STE 114  
ST AUGUSTINE FL 32092-3649

## ACCOUNT INVOICE

**My Customer Number:** 4209310  
**Please Pay By:** 11/07/2022  
**Total Due:** \$163.00

-  **PAY ONLINE**  
TerminixCommercial.com
-  **PAY BY PHONE**  
1.855.456.3631
-  **QUESTIONS**  
• 1.800.TERMINIX  
• TerminixCommercial.com

### EASY WAYS TO PAY YOUR TERMINIX® INVOICE

Paying your bill is easy, especially online. Just visit the "Manage My Account" portal at TerminixCommercial.com and sign up with your Customer Number: 4209310 and phone number to start paying bills online.



SERVICE DATE	DESCRIPTION OF SERVICES & SERVICE ADDRESS	INVOICE NUMBER	CHARGES	PAYMENTS / CREDITS	NET AMOUNT
10/20/2022	Pest Control Work Order 18912462034 Environmental and Safety Surcharge  Location: 14530 CHERRY LAKE DR E, JACKSONVILLE FL 32258	426158609	\$156.00 \$7.00		\$163.00

6573  
1.330.57200.46000

**RECEIVED**  
OCT 27 2022

**DUE DATE: 11/07/2022** **TOTAL DUE: \$163.00**

This invoice reflects payments received by 10/24/2022. If you have not paid your previous balance, please make your payment today.  
Any Year in Advance payment received will be applied to any previous balance on this agreement.  
The environmental and safety surcharge covers ongoing costs required for maintaining environmental and safety initiatives for our employees and customers. This includes but is not limited to transportation improvements, safety training and service safety protocols as they may pertain to each industry we service. Limitations apply.

Please tear along line to remit.



### Payment Options:

- EasyPay automated payments (sign up at TerminixCommercial.com)
- Pay online at My Account at TerminixCommercial.com
- Pay by phone at 1.855.456.3631
- Pay by enclosed check
- Credit card payment. Please fill out the following:

Circle One: DISCOVER VISA MasterCard American Express

( ) Exp date: /

Name (as it appears on credit card):

Authorized Signature:

Amount Due: \$163.00 1 year in advance: \$633.28

Amount Paid: \_\_\_\_\_

Invoice Number: 426158609  
Customer Number: 4209310

BARTRAM SPRINGS  
475 WEST TOWN PL STE 114  
ST AUGUSTINE FL 32092

SAVE 5%  
when you pay  
1-Year in advance

### REMIT TO:

TERMINIX PROCESSING CENTER  
PO BOX 802155  
CHICAGO IL 60680-2155



3 00000000 10 000042093108 00000000004261586097 0001630000063328 5



Weather Engineers, Inc.  
PO Box 37068  
Jacksonville, FL 32236  
Phone: (904) 356-3963  
Fax: (904) 356-4989  
www.weatherengineers.com  
CAC041190  
Tax ID: 59-3076169

## Invoice

Number	Date
C33246	10/21/22

**BILL TO: #104532**

BARTRAM SPRINGS AMENITY CENTER  
Winslow Wheeler  
14530 CHERRY LAKE DR  
JACKSONVILLE FL 32258

**SERVICE PERFORMED AT:**

BARTRAM SPRINGS AMENITY CENTER  
14530 CHERRY LAKE DR  
JACKSONVILLE FL 32258

Site Number: 104532-001

Return this portion with payment

Amount Paid: \_\_\_\_\_

Invoice Date	Customer #	P.O. Number	Salesman	Terms	Contract #
10/21/22	104532			30	SA001

### DESCRIPTION

Service Date: 10/19/22

Performed a Filter Change & Inspection on your HVAC equipment as per agreement.

1.330.57200.46000  
429B

**TOTAL : \$ 450.00**

We are an equal opportunity employer and do not discriminate against applicants due to race, ethnicity, gender, veterans status, or on the basis of disability or any other federal, state or local protected class. THIS CONTRACTOR AND SUBCONTRACTOR SHALL ABIDE BY THE REQUIREMENTS OF 41 CFR 60-300.5 (A). THIS REGULATION PROHIBITS DISCRIMINATION AGAINST QUALIFIED PROTECTED VETERANS, AND REQUIRES AFFIRMATIVE ACTION BY COVERED PRIME CONTRACTORS AND SUBCONTRACTORS TO EMPLOY AND ADVANCE IN EMPLOYMENT QUALIFIED PROTECTED VETERANS



## Invoice

Vesta Property Services, Inc.  
245 Riverside Avenue  
Suite 300  
Jacksonville FL 32202

Invoice # 402515  
Date 8/31/2022  
Terms Net 30  
Due Date 9/30/2022  
Memo Lifeguard Hours

Bill To  
Bartram Springs C.D.D.  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine FL 32092

351B  
1.320.572.331

Description	PROPERTY	TAXES	AMOUNT
Lifeguard Hours August	576.53	16.70	9,628.05

Thank you for your business.

**Total** \$9,628.05



## Total Hours Summary by Allocation Report

Distribution Totals													
Employee	Home Department	Home Payroll Profile	Home Division	Home Region	Home Location	Home Job Title	Home Job Detail	Home Check Sort	Pay Class	Earning	EarnRate	Hours	Amount
ALEXANDER, TYLER ROSS (A2VR)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	48.45	\$532.95
BARRETT, BROOYKE YASMINE (A37T)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	60.28	\$663.08
COUCH, SABRINA ROSE (A38S)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	42.46	\$467.06
FASCI, DAVIN GIANN (A2V5)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$12.00	32.58	\$390.96
GILMORE, DALTON JAMES (A2UV)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	76.18	\$837.98
GONZALEZ, ALANNAH MARIELE (A3DI)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[POOLMON] Pool Monitor	[PM] Pool Monitor	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$10.00	86.27	\$862.70
GUILLAUME, CHRISTIAN JAMES (A3GV)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	17.73	\$195.03
IVANTSOV, MARGARET VICTOROVNA (A2WW)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$10.00	6.00	\$60.00
NEMECSEK, CHLOE JOY (A2XQ)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	42.36	\$465.96
PRINITY, RHETT MICHAEL (A2VF)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	5.97	\$65.67
SHALTON, LARA MELISSA (A3HP)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	33.63	\$369.93
SHEA, JACK DURANT (A2TZ)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	25.96	\$285.56
TATE, ELIJAH C (A2VL)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	48.18	\$529.98
VLASEK, AMARIE VIRGINIA (A3DJ)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[POOLMON] Pool Monitor	[PM] Pool Monitor	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$10.00	50.48	\$504.80

# Total Hours Summary by Allocation Report

Date Range (09/01/2022 - 09/31/2022)  
Freeze Time (09/01/2022 06:51:16)

Distribution Subtotals		Hours	Units	Amount
		576.53	0.00	\$6231.66
Earning Totals		Hours	Units	Amount
Earning				\$6231.66
Regular (R)		576.53	0.00	\$6231.66
Earning				
Regular (R)		576.53	0.00	\$6231.66
Total		576.53	0.00	\$6231.66

Hours for italicized entries are already included in totals once.



## Invoice

Vesta Property Services, Inc.  
245 Riverside Avenue  
Suite 300  
Jacksonville FL 32202

Invoice # 403346  
Date 9/30/2022  
Terms Net 30  
Due Date 10/30/2022  
Memo Lifeguard Hours

Bill To  
Bartram Springs C.D.D.  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine FL 32092

351 B  
1,320.572.331

Description	Quantity	Rate	Amount
Lifeguard Hours Sept	271.9	16.70	4,540.73

Thank you for your business.

Total \$4,540.73

### Total Hours Summary by Allocation Report

Distribution Totals														
Employee	Home Department	Home Payroll Profile	Home Division	Home Region	Home Location	Home Job Title	Home Job Detail	Home Check Sort	Pay Class	Earning	EarnRate	Hours	Units	Amount
BARRETT, BROOYKE YASMINE (A377)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	29.97	0.00	\$328.67
	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	39.85	0.00	\$438.35
FASCI, DAVIN GIANN (A2V5)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$12.00	3.52	0.00	\$42.24
GUILLAUME, CHRISTIAN JAMES (A3GV)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	35.45	0.00	\$389.95
JERRELL, RIDGE JACOB (A3BV)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[POOLMON] Pool Monitor	[PM] Pool Monitor	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$12.00	40.66	0.00	\$487.92
SHALTON, LARA MELISSA (A3HF)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	8.76	0.00	\$96.36
SHEA, JACK DURANT (A2TZ)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	22.37	0.00	\$246.07
TATE, ELIJAH C (A2VL)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[LG] Lifeguard	[LG] Lifeguard	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$11.00	51.43	0.00	\$565.73
VLASEK, AMARIE VIRGINIA (A3DU)	[AQU] Aquatics	[OWE33] Amenity	[DistrictServices] District Services	[NE] Northeast	[BARTS] Bartram Springs	[POOLMON] Pool Monitor	[PM] Pool Monitor	[BART] Bartram Springs	PT Hourly(PAH)	Regular (R)	\$10.00	39.89	0.00	\$398.90
Distribution Subtotals														
Hours														
271.90														
Units														
0.00														
Amount														
2995.19														
Earning Totals														
Earning														
Regular (R)														
Units														
0.00														
Amount														
\$2995.19														
Hours														
271.90														
Units														
0.00														
Amount														
\$2995.19														
Total														
0.00														
Amount														
\$2995.19														
Hours for italicized entries are already included in totals once.														



**NATIONALLY KNOWN LOCALLY OWNED**

Email: orders@crownjacksonville.com  
 Phone: 904-260-4871  
 11792 San Jose Blvd  
 Jacksonville, FL 32223

## INVOICE

Invoice No.
54166
Date
9/13/2022

Business Name
GMS
Bill TO
GMS Sarah Sweeting 940-5850 x 402

Ship TO
GMS- Bartram Springs Sarah Sweeting ssweeting@gmsnf.com

1.310.513.51

P.O. NO.	Terms	Payment Due Date	Order Complete
		9/20/2022	

Quantity	Item	Description	Rate	Amount	Tax
1.00	RW600	8" x 10" Rosewood Piano Finish Plaque with Metal Frame, Black/Gold engraved plate ENGR: See attached template for "Bartram Springs Community Development District"	68	68.00	Non
1.00	Engraving-Plq/Acryli c/Glass	Engraving Charge on Plaques, Glass, or Acrylic Award	10%	6.80	Non
1.00	Proof	Proof Design Emailed for Approval to: ssweeting@gmsnf.com	0	0.00	Non
1.00	SHIPPING OUTBOUND	BILL To & SHIP TO:  Sarah Sweeting Governmental Management Services, LLC 475 West Town Place, Suite 114 St. Augustine, Florida 32092	0	0.00	Non

Memo: 8x10 Rosewood Plaque\_Bartram Springs  
 Community\_Sweeting

Sub Total	74.80
Sales Tax 7.5% 2021	0.00
Total	74.80
Payment Applied	0.00
Balance Due	74.80



Email: orders@crownjacksonville.com  
 Phone: 904-260-4871  
 11792 San Jose Blvd  
 Jacksonville, FL 32223

# INVOICE

Invoice No.
55052
Date
11/15/2022

Business Name
GMS
Bill TO
GMS Sarah Sweeting 940-5850 x 402

Ship TO
GMS- Bartram Springs CDD Sarah Sweeting ssweeting@gmsnf.com

P.O. NO.	Terms	Payment Due Date	Order Complete
		11/22/2022	

Quantity	Item	Description	Rate	Amount	Tax
1.00	F-GV-RW12	(CR # 808) American Rosewood Gavel Set with Satin-lined Presentation Case with gold metal sublimated plate  ENG: Chairman Kevin Colcord Bartram Springs CDD Board of Supervisors 2010 - 2022	99	99.00	Non
1.00	Engraving-Trophies	Engraved Plate on Trophies	0.75	0.75	Non
1.00	Proof	Proof Design Emailed for Approval to: ssweeting@gmsnf.com	0	0.00	Non
1.00	SHIPPING OUTBOUND	BILL To & SHIP TO:  Sarah Sweeting Governmental Management Services, LLC 475 West Town Place, Suite 114 St. Augustine, Florida 32092	9.95	9.95	Non

Memo: Gavel on Rosewood Stand\_Bartram Springs  
 CDD\_sweeting

Sub Total	109.70
Sales Tax 7.5% 2021	0.00
Total	109.70
Payment Applied	0.00
Balance Due	109.70

**Florida Department of Economic Opportunity, Special District Accountability Program**  
**FY 2022/2023 Special District Fee Invoice and Update Form**  
Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 86653			Date Invoiced: 10/03/2022
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2022: \$175.00

**STEP 1:** Review the following information, make changes directly on the form, and sign and date:

**1. Special District's Name, Registered Agent's Name, and Registered Office Address:**



**Bartram Springs Community Development District**

Mr. Wesley Haber  
Kutak Rock LLP  
107 West College Avenue  
Tallahassee, FL 32301

- |                                       |  |
|---------------------------------------|--|
| <b>2. Telephone:</b>                  | (850) 692-7300                                     |
| <b>3. Fax:</b>                        | (850) 692-7319                                     |
| <b>4. Email:</b>                      | Wesley.Haber@KutakRock.com                         |
| <b>5. Status:</b>                     | Independent  |
| <b>6. Governing Body:</b>             | Elected  |
| <b>7. Website Address:</b>            | BartramSpringsCDD.com                              |
| <b>8. County(ies):</b>                | Duval  |
| <b>9. Function(s):</b>                | Community Development                              |
| <b>10. Boundary Map on File:</b>      | 10/21/2002   |
| <b>11. Creation Document on File:</b> | 10/21/2002   |
| <b>12. Date Established:</b>          | 09/17/2002   |
| <b>13. Creation Method:</b>           | Rule of the Governor and Cabinet                   |
| <b>14. Local Governing Authority:</b> | City of Jacksonville                               |
| <b>15. Creation Document(s):</b>      | Rule 42HH-1.001-1.003, Florida Administrative Code |
| <b>16. Statutory Authority:</b>       | Chapter 190, Florida Statutes                      |
| <b>17. Authority to Issue Bonds:</b>  | Yes  |
| <b>18. Revenue Source(s):</b>         | Assessments  |
| <b>19. Most Recent Update:</b>        | 03/07/2022   |

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: Wesley Haber Date 10.31.2022

**STEP 2:** Pay the annual fee or certify eligibility for the zero fee:

- a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at [www.Floridajobs.org/SpecialDistrictFee](http://www.Floridajobs.org/SpecialDistrictFee) or by check payable to the Department of Economic Opportunity.
- b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.
1. ☐ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
  2. ☐ This special district is in compliance with the reporting requirements of the Department of Financial Services.
  3. ☐ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2020/2021 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Reason: \_\_\_\_\_

**STEP 3:** Make a copy of this form for your records.

**STEP 4:** Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

Ron DeSantis  
GOVERNOR



Dane Eagle  
SECRETARY

**MEMORANDUM**

**To:** All Special District Registered Agents  
**From:** Jack Gaskins Jr., Special District Accountability Program  
**Date:** October 3, 2022  
**Subject:** Fiscal Year 2022-2023 Annual State Fee and Update Requirements  
**Postmarked or Online Payment Due Date is December 2, 2022**

---

This memorandum contains the guidance for complying with the annual state fee and update requirements using the enclosed *Fiscal Year 2022-2023 Annual Special District Fee Invoice and Update* document (enclosure). The state fee is \$175 per special district, unless the special district certifies that it is eligible for a zero fee. To avoid a \$25 late fee, the payment must be postmarked or paid online by **December 2, 2022**.

Special districts now have the option of paying the state fee by electronic check (Automated Clearing House Transfer), which allows a special district to transfer funds directly from its checking account to the Department of Economic Opportunity (DEO). As in the past, special districts may continue to pay the state fee using a Visa or MasterCard. All special districts are encouraged to pay the state fee online by visiting [www.FloridaJobs.org/SpecialDistrictFee](http://www.FloridaJobs.org/SpecialDistrictFee) and following the instructions.

**The Purpose of the Annual State Fee**

Chapter 189, Florida Statutes, the Uniform Special District Accountability Act (Act), assigns duties to the Special District Accountability Program administered by DEO, and requires DEO to annually collect a state fee from each special district to cover the costs of administering the Act. For more information, visit [www.FloridaJobs.org/SDAP](http://www.FloridaJobs.org/SDAP).

**The Purpose of Reviewing the Special District's Profile on the Enclosure**

The Act, along with Rule Chapter 73C-24, Florida Administrative Code, requires each special district to maintain specific information with DEO and requires DEO to make that information available through the *Official List of Special Districts* ([www.FloridaJobs.org/OfficialList](http://www.FloridaJobs.org/OfficialList)). The Florida Legislature, state agencies, and local government officials use that information to monitor special districts, coordinate activities, collect and compile financial and other information, and make informed policy decisions. It is important for each special district's registered agent to annually review the information in the enclosure, make any needed corrections or updates directly on the enclosure, and return it to DEO.

**Reminders**

Each newly created special district must have an official website containing specific information by the end of the first full fiscal year after its creation. All other special districts should already have an official website. If the special district is required to have an official website and its web address is not listed in the enclosure, the special district must provide it. The *Florida Special District Handbook* ([www.FloridaJobs.org/SpecialDistrictHandbook](http://www.FloridaJobs.org/SpecialDistrictHandbook)) provides detailed information about the website requirement along with general operating requirements. DEO encourages all special district staff and governing body members to review this handbook to help ensure compliance with state requirements.

**(TURN OVER FOR INSTRUCTIONS)**

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399  
(850) 245.7105 | [www.FloridaJobs.org](http://www.FloridaJobs.org) | [www.Twitter.com/FLDEO](http://www.Twitter.com/FLDEO) | [www.Facebook.com/FLDEO](http://www.Facebook.com/FLDEO)

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.



**Complying with the Annual State Fee and Update Requirements**

Complete the following in time for the state fee to be postmarked or paid online by December 2, 2022.

**STEP 1: Review the special district's profile (enclosed):**

- ☐ Make any needed changes directly on the enclosure by striking through the outdated or incorrect information and writing in the new or correct information.
- ☐ Complete any missing information.
- ☐ Email or mail to DEO a boundary map and / or creation document, if not on file (see addresses below).
- ☐ Sign and date where indicated.
- ☐ Make a copy for your records.

**STEP 2: Pay the \$175 state fee or certify eligibility for the zero fee and submit the following:**

- **Paying online with a Visa or MasterCard or by electronic check:**
  - ☐ Visit [www.FloridaJobs.org/SpecialDistrictFee](http://www.FloridaJobs.org/SpecialDistrictFee) and follow the instructions -- it's fast, free, and convenient.
  - ☐ Write "Paid Online" on the enclosure and email it or mail it to DEO (see addresses below).
- **Paying by check:**
  - ☐ Prepare a check payable to the **Florida Department of Economic Opportunity**.
  - ☐ Enter the invoice number in the memo field.
  - ☐ Mail the check and the completed enclosure to the address below, ensuring the post-mark date is on or before December 2, 2022.
  - ☐ If it is not possible to include the check with the enclosure, write on the enclosure "check being mailed separately" and email or mail the enclosure to DEO (see addresses below).
- **Qualifying for the zero fee (only if the special district meets all three statements in the Zero Annual Fee Certification Section):**
  - ☐ Certify eligibility by initialing **each** statement.
  - ☐ Email or mail the completed enclosure to DEO (see addresses below).

**Mailing Address:**

Florida Department of Economic Opportunity  
Bureau of Budget Management  
107 East Madison Street, MSC-120  
Tallahassee, FL 32399-4124

**Website address for paying online, downloading a duplicate enclosure and / or DEO's W-9 Form:**

[www.FloridaJobs.org/SpecialDistrictFee](http://www.FloridaJobs.org/SpecialDistrictFee)

**Questions:**

Contact Jack Gaskins at [SpecialDistricts@DEO.MyFlorida.com](mailto:SpecialDistricts@DEO.MyFlorida.com) or 850-717-8430.

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399  
(850) 245.7105 | [www.FloridaJobs.org](http://www.FloridaJobs.org) | [www.Twitter.com/FLDEO](https://twitter.com/FLDEO) | [www.Facebook.com/FLDEO](https://www.Facebook.com/FLDEO)

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

001796080202



Remit To



Dobson Electric, Inc.  
9378 Arlington Expressway Suite #220  
Jacksonville, FL 32225

# Invoice

Date	Invoice #
11/3/2022	22562

Bill To

Vesta Property Services  
Bartram Springs CDD  
14530 E. Cherry Lake Dr  
Jacksonville, FL 32258

11/4 Work Approved by Winslow

1.330.572.400

P.O. No.	Terms
	Net 30

Quantity	Description	Rate	Amount
	TASK  Vesta Property Services 14530 E. Cherry Lake Dr Jacksonville, FL 32258  DEI Job#22566  Replace fixtures on pool deck structure		
2	Journeyman Labor Rate 10/28/2022 Fixtures and lift provided by Vesta Got lift in position, wrong materials Could not reach other lights with lift provided Customer gave order to stop	90.00	180.00
2	Apprentice Labor	40.00	80.00
Thank you for your continued business.  Past due balances are subject to late charge at 1.5% per month		Total	\$260.00

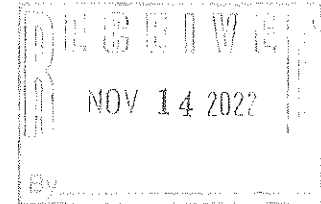
East Coast Wells & Pump Service  
 PO Box 860179  
 St. Augustine, FL 32086-0179  
 904 824-6630  
 www.eastcoastwells.com  
 eastcoastwells@gmail.com

# INVOICE

DATE	INVOICE #
11/10/2022	44400

**BILL TO:**

Bartram Springs CDD  
 c/o Vesta Property Services  
 14530 Cherry Lake Drive East  
 Jacksonville, FL 32258



1 330.572.401

P.O. NO	TERMS	REP	PERMIT #
	DUE UPON RECEIPT	DH	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	SITE: (2) ENTRY WAY WELLS		
	AS QUOTED: - PERFORMED QUARTERLY MAINTENANCE ON SYSTEMS	525.00	525.00
	AS QUOTED: - SEMI- ANNUAL ACID TREATMENT ON BOTH WELLS	400.00	400.00
	AS QUOTED: - REPLACED QP15 ON WEST PUMP	950.00	950.00
18% APR will be applied to any invoice not paid in full within 30 days. Visa or Mastercard Accepted		<b>Total</b>	<b>\$1,875.00</b>
*ALL PUMPS CARRY A ONE YEAR MANUFACTURER'S WARRANTY. PARTS & LABOR ARE PROVIDED FREE OF CHARGE FOR A 30 DAY PERIOD FOLLOWING INSTALLATION. LABOR IS NOT COVERED UNDER WARRANTY AFTER THE FIRST 30 DAYS AND WILL BE BILLED AT THE CURRENT BUSINESS RATE. *ALL DISCREPANCIES MUST BE REPORTED WITHIN 10 DAYS. *REASONABLE COLLECTION & ATTORNEY'S FEES WILL BE ASSESSED TO ALL ACCOUNTS PLACED FOR COLLECTION.		<b>Payments/Credits</b>	<b>\$0.00</b>
		<b>Balance Due</b>	<b>\$1,875.00</b>



Bartram Springs CDD  
c/o GMS, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

November 07, 2022  
Project No: 02022.25000  
Invoice No: 0205622

1-310.513.311

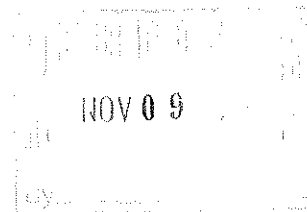
Project 02022.25000 Bartram Springs Community Development District-2018/2019 General  
Consulting Engineering Services (WA#23)

**Professional Services rendered through October 29, 2022**

**Professional Personnel**

		Hours	Rate	Amount
Senior Engineer				
Katsaras, George	10/22/2022	.50	194.00	97.00
Katsaras, George	10/29/2022	1.00	194.00	194.00
Sr. Inspector				
Donchez, James	10/29/2022	1.00	146.00	146.00
Inspector				
Lanh, Pong	10/29/2022	4.00	118.00	472.00
Steeple, Travis	10/29/2022	4.00	118.00	472.00
Totals		10.50		1,381.00
Total Labor				1,381.00

Invoice Total this Period \$1,381.00



England-Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
14775 Old St. Augustine Road • Jacksonville, FL 32218 • Tel: 904-642-8863 • Fax: 904-646-9485  
CA 00002584 LC 000010



1820 State Road 13  
Suite 4  
Saint Johns, FL 32259  
CPC# 1457438

# Invoice

Date	Invoice #
8/19/2022	30130

904-417-5100 Phone

Bill To	Job Address
Bartram Springs CDD 14530 Cherry Lake Drive East Saint Johns, FL 32259  1.330.572.4000	Bartram Springs CDD 14530 Cherry Lake Drive East Saint Johns, FL 32259  RECEIVED NOV 14 2022

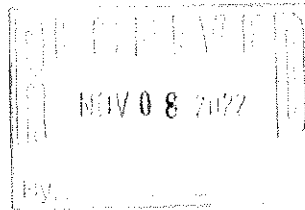
P.O. Number	Terms	Rep	Project
		DB	

Quantity	Description	Price Each	Amount
	REPLACE GASKETS TO 2 DRAIN PIPES IN HOLDING TANK.  LABOR AND MATERIALS INCLUDED	1,500.00	1,500.00
All work is complete! Thank you for your business, we appreciate it very much.		<b>Total</b>	\$1,500.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$1,500.00

debbie@epicpool.com	www.epicpool.com
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Fenwick Services  
11623 Columbia Park Drive E.  
Jacksonville, FL 32258  
P: (904)-724-7022  
www.fenwickhomeservices.com  
Plumbing Lic#: CFC040039



**BILL TO**

Bartram Springs Club House  
475 West Town Place  
St. Augustine, FL 32092 USA

INVOICE  
288107

INVOICE DATE  
Nov 08, 2022

**JOB ADDRESS**

Bartram Springs Club House  
14530 East Cherry Lake Drive  
Jacksonville, FL 32258 USA

**Completed Date:**

**Payment Term:** Due Upon Receipt

**DESCRIPTION OF WORK**

1.330.572.400

Upon arrival, found urinal in gym backed up. Augered urinal. Now flushing ok. Removed tissues from urinal. Explained to customer that tissues cannot be flushed. All else ok.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
DISPFEE	Dispatch Fee: Standard Dispatch Fee	1.00	\$89.00	\$89.00
FUELSURCHARGE	Fuel Surcharge: Fuel Surcharge	1.00	\$15.00	\$15.00
DAGT	Auger Toilet: Augered toilet	1.00	\$272.00	\$272.00

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$376.00
TAX	\$0.00
TOTAL DUE	\$376.00
BALANCE DUE	\$376.00

Thank you for choosing Fenwick Plumbing Services LLC.

We appreciate your business!

**CUSTOMER AUTHORIZATION**

I, the undersigned, am owner/authorized representative/tenant of the premises at which the work mentioned above is to be done. I hereby authorize you to perform Diagnosis/Solution, and to use such labor and materials as you deem advisable.

Sign here



Date 11/8/2022

**CUSTOMER ACKNOWLEDGEMENT**

I find the service and materials rendered in connection with the above work mentioned to have been completed in a satisfactory manner. I agree that the amount set forth on labeled "TOTAL" to be the total and complete flat rate/minimum charge. I agree to pay reasonable attorney fees and court costs in the event of legal action. A monthly service charge of 1 1/2% will be added after 10 days. I acknowledge that I have read and received a legible copy of this contract and have read the Notice to Owner and statement required thereon.

Sign here



Date 11/8/2022



**INNOVATIVE FOUNTAIN SERVICES**  
**11637 COLUMBIA PARK DRIVE EAST**  
**SUITE 4**  
**JACKSONVILLE, FL 32258**

(904) 551-1017

Customerservice@innovativefountainservices.com

# invoice

Date	Invoice #
11/8/2022	2023564

**Terms**

**Net 30**

Bill To
Winslow Wheeler Bartram Springs Community 14530 Cherry Lake Drive East Jacksonville, FL 32258

1.330.572.460

Description	Qty	Amount
<p>Estimate 2951 Completed 11/08</p> <p>Innovative Fountain Services propose to furnish all materials, labor, and tools to supply and plumb in two solid cast bronze, 3" cascade nozzles in the basin above each of the entry waterfall fountains at the Bartram Springs Community.</p>		1,943.58

<b>Balance Due</b>	<b>\$1,943.58</b>
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# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

November 3, 2022

Date

Attn: Sarah Sweeting  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

*1.310.513.48*

Serial #	22-07019D	PO/File #		\$79.63
				Payment Due
Notice of Meeting				
				\$79.63
Bartram Springs Community Development District				Publication Fee
Case Number				Amount Paid
Publication Dates	11/3			
County	Duval			

*Payment is due before  
the Proof of Publication  
is released.*

**Payment Due Upon Receipt**  
For your convenience, you  
may remit payment online at  
[www.jaxdailyrecord.com/  
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being  
mailed, please reference  
**Serial # 22-07019D** on your  
check or remittance advice.

**Your notice can be found at [www.jaxdailyrecord.com](http://www.jaxdailyrecord.com)**

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.  
Please remit any payment due upon receipt of this invoice.

**Preliminary Proof Of Legal Notice**  
***(This is not a proof of publication.)***

***Please read copy of this advertisement and advise us of any  
necessary corrections before further publications.***

**NOTICE OF MEETING  
BARTRAM SPRINGS  
COMMUNITY**

**DEVELOPMENT DISTRICT**  
The regular meeting of the Board of Supervisors of the Bartram Springs Community Development District will be held on Monday, November 14, 2022, at 8:30 a.m., at the Bartram Springs Amenity Center, 14530 Cherry Lake Drive East, Jacksonville, FL. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at this meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager

Nov. 3 00 (22-07019D)



Total Entertainment Services

### Invoice-Agreement

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, FL 32225

(904) 645-9068 Fax: (904) 645-9082

E-mail: [bookme@progressiveent.com](mailto:bookme@progressiveent.com)

[www.progressiveent.com](http://www.progressiveent.com)

**Invoice date:** 10/21/2021

**Invoice #** 1240026

**Terms:** Due at event

**PO#**

**Customer name:**

Bartram Springs CDD

**Event type:** Movie Night

**Billing address:**

14530 Cherry Lake Drive E., Jacksonville, FL 32258

**Original contact person:**

Stephanie Taylor

**Wk:** 904-880-5156

**Cell:**

**E-mail/ fax:** [staylor@vestapropertyservices.com](mailto:staylor@vestapropertyservices.com)

**At event contacts with cell:**

Same

**Event date:**

Friday November 18, 2022

**Hours of event:**

Sundown till end

**Hours of service:**

Same

**Approximate set up time:**

Between: TBA

**Location name and address:**

Same

**Where to set up at location:**

On grass courtyard

**Power within 75':**

Yes

**Set up-grass or pavement:**

GR

**Water within 75':** NA

**Covered area for entertainer:**

NA

**Notes:**

**SERVICES NEEDED:**

\* 20 foot Mega frame screen, projection, complete sound, operator

**Reg. Rate \$** 450.00

**Your Cost \$** 350.00

**Your Total Savings \$** 100.00

**Due no Later than event date or \$50 Late Charge**

1.320.572.493

**Sub Total:** \$ 350.00

**Sales Tax:** \$ -

**Invoice Total:** \$ 350.00

**50 % Deposit required** \$ Waived

**Balance due at set up** \$ 350.00

**Payments received** \$ -

**Current Balance** \$ 350.00

**Due no Later than event date or \$50 Late Charge**

#### CANCELLATION, RE-SCHEDULING, INCLAMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

**Customer signature required x** \_\_\_\_\_ **Date:** \_\_\_\_\_

Quick Catch Inc  
12627 San Jose Blvd Suite 205  
Jacksonville, FL 32223 US  
admin@quick-catch.com  
www.quick-catch.com

## Invoice

BILL TO  
Bartram Springs - Winslow Wheeler  
14539 Cherry Lake Dr East  
Jacksonville, FL 32258

1.330.572.40

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
26580	10/20/2022	\$120.00	11/03/2022	Net 14	

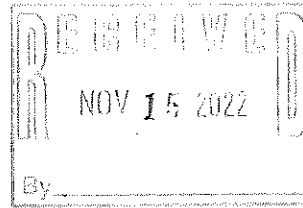
DESCRIPTION	QTY	RATE
PPP Boxes	1	120.00
PPP Monthly Bait Station Checks		
BALANCE DUE		\$120.00

Please confirm receipt of this invoice. We appreciate your prompt payment. Thank you for your business!

Quick Catch Inc  
12627 San Jose Blvd Suite 205  
Jacksonville, FL 32223 US  
admin@quick-catch.com  
www.quick-catch.com

## Invoice

BILL TO  
Bartram Springs - Winslow Wheeler  
14539 Cherry Lake Dr East  
Jacksonville, FL 32258



INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
26904	11/15/2022	\$390.00	11/29/2022	Net 14	

1. 330.572.40

DESCRIPTION	QTY	RATE
service agreements:Monthly Snake Service	1	135.00
Monthly Snake Service		
service agreements:PPP	1	135.00
Perimeter Protection Program		
PPP Boxes	1	120.00
PPP Monthly Bait Station Checks		
BALANCE DUE		\$390.00

Please confirm receipt of this invoice. We appreciate your prompt payment. Thank you for your business!



Taylor Tree Services, Inc.  
4600 Ave B  
St. Augustine, FL 32095 US  
+1 9046922008  
taylortreeservicesinc@gmail.com

## Invoice

BILL TO  
Winslow Wheeler  
Bartram Springs CDD

1.330.512.40250

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
16338	11/09/2022	\$700.00	11/09/2022	Due on receipt	

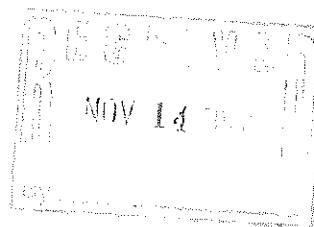
SCOPE	QTY	RATE	AMOUNT
Bartram Springs Debris removal with operators. Completed on October 20, 2022.	1	700.00	700.00
BALANCE DUE			<b>\$700.00</b>

Our mailing address recently changed, please make changes to our vendor information and please use mailing address above. New mailing address is  
4600 Ave B, St. Augustine, FL 32095.



Taylor Tree Services, Inc.  
4600 Ave B  
St. Augustine, FL 32095 US  
+1 9046922008  
taylortreeservicesinc@gmail.com

## Invoice



BILL TO  
Winslow Wheeler  
Bartram Springs CDD

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
16347	11/14/2022	\$400.00	11/14/2022	Due on receipt	

001.330.572.40250

### SCOPE

14563 Falling Waters Drive  
cut down and put back into preserve fallen trees

QTY	RATE	AMOUNT
1	400.00	400.00

BALANCE DUE

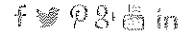
**\$400.00**

Our mailing address recently changed, please make changes to our vendor information and please use mailing address above. New mailing address is  
4600 Ave B, St. Augustine, FL 32095.



## ACCOUNT INVOICE

peoplesgas.com



BARTRAM SPRINGS CDD  
CLUBHOUSE FIRE PIT  
14530 CHERRY LAKE DR E  
JACKSONVILLE, FL 32258-5133

Statement Date: 11/08/2022  
Account: 221003032432

Current month's charges:	\$47.52
Total amount due:	\$14.09
Payment Due By:	11/29/2022

1.320.572.433

### Your Account Summary

Previous Amount Due	\$70.49
Payment(s) Received Since Last Statement	-\$103.92
Credit balance after payments and credits	-\$33.43
<b>Current Month's Charges</b>	<b>\$47.52</b>
<b>Total Amount Due</b>	<b>\$14.09</b>



If you smell rotten eggs, a gas leak or damaged pipeline could be nearby. Get to a safe location, call 911 then call us at 877-832-6747.

We're here 24/7 to answer your call about natural gas emergencies.

[peoplesgas.com/safety](http://peoplesgas.com/safety)

RECEIVED NOV 14 2022

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

**SCAMMERS  
ARE CALLING**  
*Don't be a victim.*

- Scammers can alter caller ID numbers to make it look like TECO is calling.
- We will never ask you to buy a prepaid card or download a payment app.
- Know what you owe. Reference your most recent bill or log in to your online account.
- If you think a call is a scam, hang up and call 800-873-TIPS.



To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



### WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 221003032432

Current month's charges:	\$47.52
Total amount due:	\$14.09
Payment Due By:	11/29/2022

Amount Enclosed

\$ \_\_\_\_\_

622988824032

00000878 01 AB 0.49 32137 FTECO111082222160710 00000 05 01000000 000 04 20319 002



BARTRAM SPRINGS CDD  
CLUBHOUSE FIRE PIT  
393 PALM COAST PKWY SW, UNIT 4  
PALM COAST, FL 32137-4774

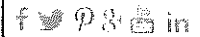
MAIL PAYMENT TO:  
TECO  
P.O. BOX 31318  
TAMPA, FL 33631-3318

6229888240322210030324320000000014097





# ACCOUNT INVOICE



Account: 221003032432  
 Statement Date: 11/08/2022  
 Current month's charges due 11/29/2022

## Details of Current Month's Charges – Service from - 10/11/2022 to 11/08/2022

Service for: 14530 CHERRY LAKE DR E, JACKSONVILLE, FL 32258-5133

Rate Schedule: Small General Service - Transportation

Meter Location: Clubhouse FP

Meter Number	Read Date	Current Reading	- Previous Reading	= Measured Volume	x BTU	x Conversion =	Total Used	Billing Period
AHX25588	11/08/2022	1,088	1,063	25 CCF	1.049	1.0000	26.2 Therms	29 Days

Customer Charge		\$30.60
Distribution Charge	26.2 THMS @ \$0.48718	\$12.76
Swing Service Charge	26.2 THMS @ \$0.03880	\$1.02
Florida Gross Receipts Tax		\$0.75
<b>Natural Gas Service Cost</b>		<b>\$45.13</b>
Franchise Fee		\$2.39
<b>Total Natural Gas Cost, Local Fees and Taxes</b>		<b>\$47.52</b>

Total Current Month's Charges **\$47.52**


### Peoples Gas Usage History

Therms Per Day (Average)	
NOV 2022	0.9
OCT	0.1
SEP	0.2
AUG	0.1
JUL	0.1
JUN	0.1
MAY	1.0
APR	0.5
MAR	0.6
FEB	0.5
JAN	1.0
DEC	
NOV 2021	0.6

00000878-00025338- Page 3 of 4



MAKE CHECK PAYABLE TO:

 **The Lake Doctors, Inc.**  
Po Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER	EXP. DATE
SIGNATURE	AMOUNT PAID

**ADDRESSEE**

☐ Please check if address below is incorrect and indicate change on reverse side

BARTRAM SPRINGS CDD  
WINSLOW WHEELER  
14530 Cherry Lake Drive East  
Jacksonville, FL 32258

ACCOUNT NUMBER	DATE	BALANCE
709275	11/1/2022	\$1,762.00

The Lake Doctors  
Po Box 20122  
Tampa, FL 33622-0122

00000000021558001000000004331700000017620084

Please Return this portion with your payment

1.330.572.466

Invoice 43317B

PO #

Date	Description	Quantity	Amount	Tax	Total
<b>14530 Cherry Lake Drive East, Jacksonville, FL Jacksonville, FL 32258</b>					
11/1/2022	Water Management - Zone 1,Water Management - Zone 2		\$881.00	\$0.00	\$881.00
			\$881.00	\$0.00	\$881.00

Please remit payment for this month's invoice.

Credits \$0.00

Adjustment \$0.00

AMOUNT DUE

\$1762.00

11/01 Approved by Winslow

Account# 709275

Lic#:



P.O. Box 762,  
Middleburg, FL 32050

# Invoice

Date	Invoice #
11/1/2022	2868

Bill To
GOVERNMENTAL MANAGEMENT SERVICES, LLC BARTRAM SPRINGS 475 WEST TOWN PLACE, SUITE 114 WORLD GOLF VILLAGE ST. AUGUSTINE, FL 32092

P.O. No.	Terms	Project

1.310.513.39101

Quantity	Description	Rate	Amount
	MAINTENANCE FEE - BARTRAM SPRINGS	95.00	95.00
		<b>Total</b>	<b>\$95.00</b>



## Elite Christmas Lighting

1607 91st Ct. Vero Beach, FL 32966  
7729339349 | sales@elitechristmaslighting.com |  
elitechristmaslighting.com

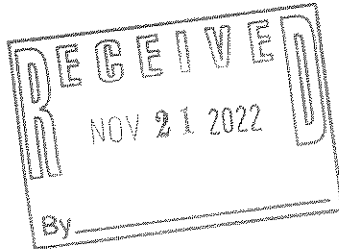
### RECIPIENT:

#### Bartram CDD (Vesta Property Services)

14530 cherry lake drive east  
JACKSONVILLE, FL 32258

### SERVICE ADDRESS:

14530 cherry lake drive east  
JACKSONVILLE, FL 32258



### Invoice #2554

Issued 11/18/2022

Due 11/25/2022

**Total \$8,991.54**

Account Balance

\$4,495.77

4604 ✓  
001-320 57200 49600

### Bartram Springs Holiday Lighting

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Front entry - Upper edge of Bartram monument ( 2 levels), left & right wall outlined	With C9 commercial grade LED GREEN bulbs (Approx. 70ft ea. / 140ft total)	140	\$5.00	\$700.00
FRONT ENTRY - Monument walls to left and right with 1 wreath each	Commercial grade 60" Wreath lit with 5mm LED lights & 18" premium red structure bow	2	\$399.99	\$799.98
Front entry - 3ct. Date palms on left, center, & right sides bases wrapped to fronds with	5mm LED RED lights (Approx. 12 ea. / 36 total sets)	36	\$32.00	\$1,152.00
Front entry - 1ct. Date palms on left (exit side) near back, base wrapped to fronds with	5mm LED RED lights (Approx. 12 sets)	12	\$32.00	\$384.00
Front entry - upper horizontal railings of fence on left & right side of entry with	5mm LED GREEN lights (Approx. 13 sets each side / 26 total)	26	\$27.00	\$702.00
Front entry - 6ct. Grape Myrtle Trees in center median, main branches wrapped with	5mm LED RED lights (Approx. 8 ea. / 48 total sets)	48	\$32.00	\$1,536.00
Clubhouse - Outline 1st story, front facing roofline edges	With C9 commercial grade LED RED bulbs (Approx. 350ft)	350	\$5.00	\$1,750.00
Clubhouse - Main entrance outline of decorative metal entry outlined with	Commercial grade garland 9ft x 14" with 5mm RED LED lights (Approx. 3 pieces)	3	\$120.00	\$360.00



## Elite Christmas Lighting

1607 91st Ct. Vero Beach, FL 32966  
7729339349 | sales@elitechristmaslighting.com |  
elitechristmaslighting.com

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Round island in front of clubhouse, approx. 4 trees directly in front of clubhouse wrapped approx. halfway to top	With 5mm LED GREEN lights (Approx. 8ea. tree / 32 sets)	32	\$33.00	\$1,056.00
Round island in front of clubhouse, 3 small trees by entry to clubhouse, trunk and upper foliage outlined with	With 5mm LED GREEN lights (Approx. 6ea. tree / 18 sets)	18	\$31.00	\$558.00
Commercial grade photocell timer		11	\$14.00	\$154.00
Zip Wire (for making custom cut extension cords)	Green / per foot pricing	750	\$0.28747	\$215.60
Male / Female slide on plugs	Commercial grade / green	75	\$1.296	\$97.20

Returned checks will be charged a \$75.00 Non-Sufficient funds fee.  
Customer is required to make a minimum deposit equal to 50% of the total project cost at the time of booking, prior to commencement of installation. (Installation dates are first come, first served and will not be reserved until full deposit payment is received.) Deposits are non-refundable

Remaining 50% (or balance) of total project cost is due in full the day of project completion. Accounts not paid within terms are subject to a 1.5% monthly finance charge.

If final payment is not made within a timely manner Elite Christmas Lighting reserves the right to remove all decorations immediately with no refund of prior payments. In the event payment is not made and decorations are removed the customer is still liable for full payment of agreed contract price. Customer will be responsible for any collection fees and or legal expenses required to resolve non payment.

Elite Christmas Lighting, as part of the services provided to the customer, will install and remove all lighting, décor, and other miscellaneous equipment. Removal of decor will begin on January 2nd, please advise if you would like to keep the decor beyond that date. Decor can not be kept up beyond the month of January.

Subtotal	\$9,464.78
Discount	– \$473.24
Tax Exempt (0.0%)	\$0.00
<b>Total</b>	<b>\$8,991.54</b>
Deposit collected	– \$4,495.77
<b>Invoice balance</b>	<b>\$4,495.77</b>
Account balance	<b>\$4,495.77</b>



## Elite Christmas Lighting

1607 91st Ct. Vero Beach, FL 32966  
7729339349 | sales@elitechristmaslighting.com |  
elitechristmaslighting.com

### Notes Continued...

Unless specifically stated the customer acknowledges that Elite Christmas Lighting. will not be liable for the removal or storage of any pre-existing lighting, décor, and other miscellaneous equipment belonging to the customer or venue, and not provided by Elite Christmas Lighting.

Customer is willfully requesting the services provided by Elite Christmas Lighting. and understands all risks (including personal injury and loss of personal property) associated with any and all lighting, décor, and other miscellaneous equipment. Customer releases Elite Christmas Lighting. from any known or unknown liability for injuries, loss or damage to personal property, which may occur during installation, use, or removal of all lighting, décor, and other miscellaneous equipment.

Customer understands all risks associated with the use of equipment such as vehicles, man-lifts, ladders, etc. And releases Elite Christmas Lighting from liability of damage to structures or landscaping, including sod, grass, and sidewalks.

Elite Christmas Lighting reserves the right to use photo/video of the decor for promotional use.

Elite Christmas Lighting will maintain the lighting and equipment due to any lighting issues arising from natural failures of equipment and installation. (For example faulty light sets, or falling light strands) valid from date of installation to January 2nd.

Elite Christmas Lighting does not warranty lighting and decor failures due to GFI trips, power surges, lightning strikes, vandalism, cut wiring from landscapers, damage from storms/natural disasters/acts of god, misuse/tampering with equipment, or any other issue not caused by an Elite Christmas Lighting staff member.

Elite Christmas Lighting will service lighting issues as described above at the following rate: \$100/hr for the first hour and \$75/hr each additional hour plus cost of materials/supplies.

Customer understands it is their responsibility to have electrical outlets installed and in working order prior to the day of installation. All trees, shrubs, and landscaping should also be trimmed prior to the day of installation. (Trimming by Elite Christmas Lighting is an additional \$75 / hour)

GFI outlets may trip when wet and we do everything possible to minimize this however, customers are responsible for resetting GFI's. All service calls that are due to GFI trips and unplugged lighting will be charged a service fee as described above.

Elite Christmas Lighting attempts to minimize any permanent fastening to buildings and structures however if deemed necessary will notify customer who will release Elite Christmas Lighting from any future claims arising from the use of such fasteners.

All lighting, décor, and other miscellaneous equipment will be leased to the customer however, Elite Christmas Lighting will retain full ownership of all equipment. (unless specifically stated)

The customer assumes full responsibility for potential damage and theft to all lighting, décor, and other equipment. If the equipment is damaged while in use by the customer, the customer will reimburse Elite Christmas Lighting for the full original price of the equipment damaged.

Customer acknowledges that they are entering into a legally binding contract with Elite Christmas Lighting and agrees to use their services for the full duration of the contract listed. Customer can not cancel this contract without the prior approval of Elite Christmas Lighting. Customer may change the design throughout the length of contract but agrees not to spend less than the predetermined amounts for the predetermined time. Elite Christmas Lighting may cancel this contract with customer at any time if determined necessary.

FL EIN Number 45-3571038



## Invoice

Vesta Property Services, Inc.  
245 Riverside Avenue  
Suite 300  
Jacksonville FL 32202

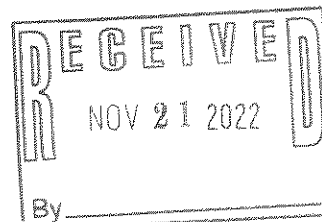
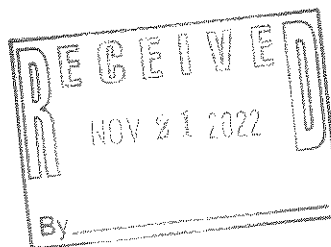
Invoice # 403445  
Date 9/30/2022  
Terms Net 30  
Due Date 10/30/2022  
Memo

### Bill To

Bartram Springs C.D.D.  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Billable Expenses			
Wipes, Hand sanitizer, Clorox products, Air freshner, paper products, trash bags, gloves RR			799.48
Wall mounted wipe dispensers RR			146.18
S.LEAR - CONSTANTCONTACT - eblast OS			105.00
W.WHEELER - Fresh Market - fall decorations (lost receipt) SE			103.09
W.WHEELER - Pinch a Penny - chemicals RR			93.70
W.WHEELER - Home Depot - hurricane supplies RR			89.89
W.WHEELER - Circle K - facility gas RR			63.43
W.WHEELER - Home Depot - tower repair AV			126.30
W.WHEELER - Circle K - facility gas AR			33.69
W.WHEELER - Home Depot - Misc supplies AP			146.63
W.WHEELER - Home Depot - supplies RR			260.32
W.WHEELER - Amazon - replacement light RR			132.31
Total Billable Expenses			2,100.02

Total \$2,100.02





INVOICE DATE	CUSTOMER	SUMMARY INVOICE
9/03/22	ATL 1821005	8067480717
PLEASE PAY BY	TERMS	AMOUNT DUE
10/03/22	Net 30 Days	945.66

# INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070806

Ship to Account: BARTRAM SPRINGS

VESTA PROPERTY SERVICES  
CHEYENNE BARDROFF  
245 RIVERSIDE AVE  
STE 250  
JACKSONVILLE, FL 32202

BARTRAM SPRINGS CDD  
ATTN: SUE O'LEAR  
14530 CHERRY LAKE DR E  
JACKSONVILLE, FL 32258

P O Number :  
P O Desc :  
Release :  
Release Desc:

Invoice Number: 3517262186  
Order : 7364284251-000-001  
Ordered By : SUE O'LEAR  
Order Date : 8/31/22

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
1	633539	PURELL HD SNTZR PUMP 2L FACILITIES: BILLABLE	2		0 EA	2	24.79	49.58
2	453739	CLOROX CLEAN UP SPRAY 32OZ FACILITIES: BILLABLE	4		0 EA	4	6.99	27.96
3	24527513	CLX DISFMIST EUC PMNT 16OZ FACILITIES: BILLABLE	1		0 EA	1	7.99	7.99
4	24527516	CLX DISFMIST LMNGRS MNDRN 16OZ FACILITIES: BILLABLE	1		0 EA	1	7.99	7.99
5	2612139	FRSH LINEN METER AIR FRSHNR CT FACILITIES: BILLABLE	1		0 CT	1	22.99	22.99
6	2612126	WARMWELCME METER AIR FRSHNR CT FACILITIES: BILLABLE	1		0 CT	1	23.99	23.99
7	503405	SCOTT 2-PLY TOILET TISSUE FACILITIES: BILLABLE	1		0 CT	1	55.41	55.41
8	365374	CWP MULTIF WHT 250SH/RL FACILITIES: BILLABLE	2		0 CT	2	38.99	77.98
9	365384	CWP KRT 85SH/RL CT FACILITIES: BILLABLE	2		0 CT	2	34.49	68.98





INVOICE DATE	CUSTOMER	SUMMARY INVOICE
9/03/22	ATL 1821005	8067480717
PLEASE PAY BY	TERMS	AMOUNT DUE
10/03/22	Net 30 Days	945.66

# INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070806

Ship to Account: BARTRAM SPRINGS

VESTA PROPERTY SERVICES  
CHEYENNE BARDROFF  
245 RIVERSIDE AVE  
STE 250  
JACKSONVILLE, FL 32202

BARTRAM SPRINGS CDD  
ATTN: SUE O'LEAR  
14530 CHERRY LAKE DR E  
JACKSONVILLE, FL 32258

P O Number :  
P O Desc :  
Release :  
Release Desc:

Invoice Number: 3517262186  
Order : 7364284251-000-001  
Ordered By : SUE O'LEAR  
Order Date : 8/31/22

Order Line			Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
10	365377	CWP BT 500ST/RL		FACILITIES: BILLABLE	1		0 CT	1	69.99	69.99
11	214963	GLOVE EXAM NTRL PF BLK LG100BX		FACILITIES: BILLABLE	2		0 BX	2	16.29	32.58
12	24451804	WIPES 1000/ROLL 4/CASE		FACILITIES: BILLABLE	1		0 CT	1	102.99	102.99
13	814891	LINER WASTE 40X46 RECYCLED		FACILITIES: BILLABLE	2		0 CT	2	86.99	173.98
14	2608627	GLAD 13GAL FC DS 80BX		FACILITIES: BILLABLE	1		0 BX	1	21.29	21.29
Freight:		.00	Tax: ( 7.5000 %)		55.78		Sub-Total:		743.70	
							Total:		799.48	



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
9/03/22	ATL 1821005	8067480717
PLEASE PAY BY	TERMS	AMOUNT DUE
10/03/22	Net 30 Days	945.66

# INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070806

Ship to Account: BARTRAM SPRINGS

VESTA PROPERTY SERVICES  
CHEYENNE BARDROFF  
245 RIVERSIDE AVE  
STE 250  
JACKSONVILLE, FL 32202

BARTRAM SPRINGS CDD  
ATTN: SUE O'LEAR  
14530 CHERRY LAKE DR E  
JACKSONVILLE, FL 32258

P O Number :  
P O Desc :  
Release :  
Release Desc:

Invoice Number: 3517262180  
Order : 7364033944-000-001  
Ordered By : SUE O'LEAR  
Order Date : 8/28/22

Order Line			Item Number	Description	order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
1	24451802	WALL MOUNTED WIPE DISPENSER FACILITIES: BILLABLE			1		0 EA	1	67.99	67.99
2	24451802	WALL MOUNTED WIPE DISPENSER FACILITIES: BILLABLE			1		0 EA	1	67.99	67.99
Freight:		.00	Tax: ( 7.5000 %)		10.20	Sub-Total:			135.98	
						Total:			146.18	

[Print](#)**Billing Activity - Invoices**

**Bartram Springs**  
*Attn: Sue Olear*  
14530 East Cherry Lake Drive  
Jacksonville FL 32258  
US  
P: 9048805156

**Today's Date:** 10/10/2022**User Name:****Invoices from 09/01/2022 to 09/30/2022**

Date	Description	Charge Amount	Credit Amount
09/01/2022	Invoice #1662017417	\$105.00	
	<b>Inbox Preview</b>		
	0-5 Inbox Preview	\$10.00	
	Max Period Inbox Preview: 0		
	From 08/01/2022 to 09/01/2022		
	<b>Constant Contact - Email Plus</b>		
	2501-5000 Contacts	\$95.00	
	Max Period Contacts: 2997		
	From 08/01/2022 to 09/01/2022		

**Billing questions?** [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

# PINCH-A-PENNY POOL-PATIO-SPA®

The Perfect People For A Perfect Pool



Like Us on Facebook  
For Our Special Offers!

Pinch A Penny 148  
625 State Road 13  
St. Johns, FL 32259  
Phone: 904-230-9299

## Sales Receipt

Transaction #: 840816  
Account #: 001480000649  
Date: 9/21/2022 Time: 9:52:19 AM  
Cashier: David Carlls Register #: 7

BILL TO: bartram springs

Ref#: [20M6Q3DZ1LZ0A2VBJMRN0000A9]

Item	Description	Amount
03620051	25LB BOX D.E. FILTER	\$87.98
	2 @ \$43.99	
	Sub Total	\$87.98
	Sales Tax	\$5.72
	Total	\$93.70
	SIDE TERMINAL Tendered	\$93.70
	Change Due	\$0.00

ACCT: \*\*\*\*\*2784  
APP NAME: AMEX  
AID: A000000025010801  
ARQC: 250A76FB8A930157  
ENTRY: Chip  
APPROVAL: 882480



Thank you for shopping  
Pinch A Penny 148  
We hope you'll come back soon!



**How doers  
get more done.**

230 DURBIN PAVILION DRIVE  
ST. JOHNS, FL 32259 (904)417-4600

1324 00001 17325 09/27/22 11:59 AM  
SALE CASHIER KIMBERLY

686046518381 NYLON TIE <A>  
36" NYLON TIE-25PK  
4@16.50 66.00  
859916007241 15 GAL TOTE <A> 17.98  
HUSKY 15G LATCH & STACK TOTE BLK/RED

SUBTOTAL 83.98  
TAX + PIF 5.91  
TOTAL \$89.89

XXXXXXXXXXXX2784 AMEX  
USD\$ 89.89  
AUTH CODE 882476/7015569 TA  
Chip Read  
AID A000000025010801 AMERICAN EXPRESS

1324 09/27/22 11:59 AM



1324 01 17325 09/27/2022 7727

PIF NOTICE

THE TAX ON YOUR RECEIPT CONTAINS A 0.50%  
PUBLIC INFRASTRUCTURE FEE, PAYABLE TO  
THE DPI COMMUNITY DEVELOPMENT DISTRICT.  
THE FEE IS COLLECTED AND USED TO FINANCE  
PUBLIC IMPROVEMENTS IN THE DISTRICT.  
THIS FEE IS NOT A TAX AND IS CHARGED IN  
ADDITION TO SALES TAX. THIS FEE BECOMES  
PART OF THE SALES PRICE AND IS SUBJECT  
TO SALES TAX.

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90
		12/26/2022

\*\*\*\*\*

**DID WE NAIL IT?**

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

[www.homedepot.com/survey](http://www.homedepot.com/survey)

User ID: H89 36263 34940  
PASSWORD: 22477 34939

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.

9/16/2022 13:58:2  
Order Number:

Circle K 2706785  
1055 St Johns Pkwy  
Saint John FL 32259  
(904) 640-8055

Term: 102

Appr : 857336

UNL-REG

PUMP No.

07

Gallons

18.772

PRICE/G

\$3.379

TOTAL FUEL

\$63.43

TOTAL SALE

\$63.43

SALE

American Express

Card Num : (C)

XXXXXXXXXXXX2784

Chip Read

USD\$ 63.43

AMERICAN EXPRESS

AID:

A000000025010801

TVR: 0000008000

IAD: XXXXXXXXXXXXXXX

TSI: E000

ARC: 00

ARQC:

56F0152DAB6431B3

09/16/2022 13:54:51

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
HAVE A NICE DAY



**How doers  
get more done.**

230 DURBIN PAVILION DRIVE  
ST. JOHNS, FL 32259 (904)417-4600

1324 00052 37367 09/22/22 11:56 AM  
SALE SELF CHECKOUT

020066485986 ES GRY KIT <A> 118.00  
EPOXYSHIELD 1CAR GRAY KIT

SUBTOTAL 118.00  
TAX + PIF 8.30  
TOTAL \$126.30

XXXXXXXXXXXX2784 AMEX USD\$ 126.30

AUTH CODE 819898/2524475 TA  
Chip Read  
AID A000000025010801 AMERICAN EXPRESS

1324 09/22/22 11:56 AM



1324 52 37367 09/22/2022 1714

**PIF NOTICE**

THE TAX ON YOUR RECEIPT CONTAINS A 0.50%  
PUBLIC INFRASTRUCTURE FEE, PAYABLE TO  
THE DPI COMMUNITY DEVELOPMENT DISTRICT.  
THE FEE IS COLLECTED AND USED TO FINANCE  
PUBLIC IMPROVEMENTS IN THE DISTRICT.  
THIS FEE IS NOT A TAX AND IS CHARGED IN  
ADDITION TO SALES TAX. THIS FEE BECOMES  
PART OF THE SALES PRICE AND IS SUBJECT  
TO SALES TAX.

**RETURN POLICY DEFINITIONS**

	POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90	12/21/2022

\*\*\*\*\*

**DID WE NAIL IT?**

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

[www.homedepot.com/survey](http://www.homedepot.com/survey)

User ID: H89 76347 75075  
PASSWORD: 22472 75023

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.

9/14/2022 10:25:15 AM  
Order Number: 88372  
Circle K 2706785  
1055 St Johns Pkwy  
Saint Johns, FL 32259  
(904) 640-8055

Register:100 ICR  
(DUPLICATE RECEIPT)

Pay at Pump Sale  
Pump # 6 UNL-REG  
9.911 Gallons @ \$3.399/Gal \$33.69  
Sub. Total: \$33.69  
Tax: \$0.00  
Total: \$33.69  
Discount Total: \$0.00  
American Express: \$33.69  
**Change \$0.00**

SALE  
American Express  
Card Num : (C)  
XXXXXXXXXX2784  
Chip Read

USD\$ 33.69

AMERICAN EXPRESS  
AID:  
A000000025010801  
TVR: 0000008000  
IAD: XXXXXXXXXXXXX  
TSI: E800  
ARC: 00  
ARQC:  
FADF46948D4A8AF2

09/14/2022 10:24:59

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

Thank You  
Come Again





**How doers  
get more done.**

230 DURBIN PAVILION DRIVE  
ST. JOHNS, FL 32259 (904)417-4600

1324 00064 91559 09/14/22 02:21 PM  
SALE SELF CHECKOUT

736511500684 68SCHLAGEKEY <A>  
68 KEY SCHLAGE 9.81  
303.27  
071121958655 SP W7H 2PK <A> 6.97  
SPECTRACIDE WASP & HORNET TWIN PK  
611942038503 PVC PLUG <A>  
1-1/2" PVC PLUG MPT 7.70  
203.85  
611942038343 3/4 M ADAPTR <A> 0.71  
3/4" PVC MALE ADAPTER SXMP  
678885208189 INT SAMPLE <A> 6.48  
DYNASTY SG DY630 SAMPLE UPW 7.94 OZ  
040235751285 30 SEC GAL <A> 11.48  
30 SECONDS O/DR 128OZ  
046396015518 ES 2CYC 16OZ <A>  
ETHANOL SHIELD 2 CYCLE OIL 16 OZ  
2011.47 22.94  
046396018403 RYOBI PC.095 <A> 14.97  
RYOBI PRECUT SPIRAL LINE .095  
082474805015 PPI/EHGLUWHG <A> 41.98  
BEHR PP I/E 8050 HG UPW 128OZ  
611942066612 PVC40 PEPIPE <A>  
3/4" X 10' PVC40 PE PIPE  
206.98 13.96

SUBTOTAL 137.00  
TAX + PIF 9.63  
TOTAL \$146.63

XXXXXXXXXXXX2784 AMEX USD\$ 146.63  
AUTH CODE 823826/0642689 TA  
Chip Read  
AID A000000025010801 AMERICAN EXPRESS

1324 09/14/22 02:21 PM



1324 64 91559 09/14/2022 1080

**PIF NOTICE**

THE TAX ON YOUR RECEIPT CONTAINS A 0.50%  
PUBLIC INFRASTRUCTURE FEE, PAYABLE TO  
THE DPI COMMUNITY DEVELOPMENT DISTRICT.  
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**RETURN POLICY DEFINITIONS**

POLICY ID	DAYS	POLICY EXPIRES ON
A 1	90	12/13/2022

\*\*\*\*\*

**DID WE NAIL IT?**

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

[www.homedepot.com/survey](http://www.homedepot.com/survey)

User ID: H89 184731 183471  
PASSWORD: 22464 183407

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.



**How doers  
get more done.**

230 DURBIN PAVILION DRIVE  
ST. JOHNS, FL 32259 (904)417-4600

1324 00064 13660 09/21/22 12:54 PM  
SALE SELF CHECKOUT

020066485986 ES GRY KIT <A>	118.00
EPOXYSHIELD 1CAR GRAY KIT	
747583148445 DORADO PEB <A>	
DORADO BEACH PEBBLES BAG-30LB	
3@8.98	26.94
071121958655 SP W7H 2PK <A>	
SPECTRACIDE WASP & HORNET TWIN PK	
2@6.97	13.94
051652100044 KILZPRMRAERO <A>	
KILZ ORIGINAL AEROSOL 10044 13OZ	
3@10.98	32.94
037064096519 WIRE BRUSH <A>	6.98
ANVIL CARBON WIRE BRUSH 4X16 ROWS	
785991120882 4INSQCOVER <A>	4.18
4" SQUARE COVER 1 GFCI	
785991164428 SQUARE BOX <A>	2.26
4X1-1/2 SQBX 1/2&3/4 KO	
051652011722 INT/EXT PRMR <A>	37.98
KILZ MOLD & MILDEW PRMR L2046 128OZ	

SUBTOTAL	243.22
TAX + PIF	17.10
TOTAL	\$260.32

XXXXXXXXXXXX2784 AMEX USD\$ 260.32

AUTH CODE 874676/3643988 TA  
Chip Read  
AID A000000025010801 AMERICAN EXPRESS

1324 09/21/22 12:54 PM



1324 64 13660 09/21/2022 6824

**PIF NOTICE**

THE TAX ON YOUR RECEIPT CONTAINS A 0.50%  
PUBLIC INFRASTRUCTURE FEE, PAYABLE TO  
THE DPI COMMUNITY DEVELOPMENT DISTRICT.  
THE FEE IS COLLECTED AND USED TO FINANCE  
PUBLIC IMPROVEMENTS IN THE DISTRICT.  
THIS FEE IS NOT A TAX AND IS CHARGED IN  
ADDITION TO SALES TAX. THIS FEE BECOMES  
PART OF THE SALES PRICE AND IS SUBJECT  
TO SALES TAX.

**RETURN POLICY DEFINITIONS**

POLICY ID	DAYS	POLICY EXPIRES ON
A 1	90	12/20/2022

\*\*\*\*\*

**DID WE NAIL IT?**

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

..... Opine en español .....

www.homedepot.com/survey

User ID: H89 28933 27673  
PASSWORD: 22471 27609

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.

**Details for Order #111-1948964-5108255**Print this page for your records.**Order Placed:** September 21, 2022**Amazon.com order number:** 111-1948964-5108255**Order Total: \$132.31****Not Yet Shipped****Items Ordered****Price**

1 of: *Lithonia Lighting TFX1 LED 40K MVOLT THK DDBXD M6 Flood Luminaire Knuckle Mount, 9.28-Inch, Dark Bronze* \$132.31  
Sold by: BG Online Retail ([seller profile](#))

Condition: New

**Shipping Address:**

winslow wheeler  
14530 CHERRY LAKE DR E  
JACKSONVILLE, FL 32258-5133  
United States

**Shipping Speed:**

Standard Shipping

**Payment information****Payment Method:**American EXPRESS | Last digits: 1786

Item(s) Subtotal: \$132.31

Shipping &amp; Handling: \$0.00

-----

**Billing address**

winslow wheeler  
14530 CHERRY LAKE DR E  
JACKSONVILLE, FL 32258-5133  
United States

Total before tax: \$132.31

Estimated tax to be collected: \$0.00

-----

**Grand Total: \$132.31**To view the status of your order, return to [Order Summary](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2022, Amazon.com, Inc. or its affiliates



INVOICE #90003849-3  
INVOICE DATE Sep 30, 2022  
DUE Net 30  
AMOUNT DUE \$1,548.18

Bartram Springs

(904) 318-0797  
Wwheeler@vestapropertyservices.com

CONTACT US  
86 Elk Grove  
St. Johns, FL 32259

(904) 813-1401  
aaron@steamlux.com

Service completed by: Garrett Lester

INVOICE

1330 57246000

322B 1.330.57200.46600

Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Office	198.0	\$0.49	\$97.02
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Men's bathroom	465.0	\$0.49	\$227.85
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Women's restroom	621.0	\$0.49	\$304.29
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Gym bath women's	160.0	\$0.49	\$78.40
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Gym bath men's	75.0	\$0.49	\$36.75
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Woman's outdoor bath bathroom at gym	64.0	\$0.49	\$31.36
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Men's outdoor restroom connected to gym	64.0	\$0.49	\$31.36
Custom Services - Anti Slip Treatment For Tile	1647.0	\$0.45	\$741.15

Anti slip treatment for tile improves the overall grip of tile and reduces the risk of a slip and fall.

Tile must be cleaned first for this to be effective, lasts approximately 1 year with normal traffic

---

<b>Subtotal</b>	<b>\$1,548.18</b>
<b>Tax</b>	<b>\$0.00</b>
<b>Duval (7%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$1,548.18</b>

---

Thank you for doing business with us. We always look forward to serving you.



INVOICE	#90005932
INVOICE DATE	Sep 30, 2022
DUE	Net 30
AMOUNT DUE	<b>\$1,590.36</b>

Bartram Springs

CONTACT US

86 Elk Grove  
St. Johns, FL 32259

(904) 318-0797

Wwheeler@vestapropertyservices.com

(904) 813-1401

aaron@steamlux.com

Service completed by: Garrett Lester

INVOICE

1 330-57200 46000 322B 1,330,57200.46600

Services	sq ft	unit price	amount
Custom Services - Custom Job Clean rubber floor in old gym. Prespray and steam clean 1800 square feet	1800.0	\$0.39	\$702.00
Commercial Carpet Cleaning - Commercial Floor Cleaning Services 1176 commercial glue down carpet cleaning	1176.0	\$0.25	\$294.00
Custom Services - Custom Job Prespray and clean rubber floor in new gym. 324 square feet	324.0	\$0.39	\$126.36
Custom Services - Custom Job Cleaned, Vct in clubhouse, moved all chair and tables to make sure all the flooring was cleaned.	1200.0	\$0.39	\$468.00
<b>Total</b>			<b>\$1,590.36</b>

Thank you for doing business with us. We always look forward to serving you.

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
11/03/22	00108	10/31/22 5702	202210 600-53800-61000		*	30,041.00	
		50% COMPLET	PROGR AMENITY	SPENCER CONTRACTING INC DBA			30,041.00 000283
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TOTAL FOR BANK B						30,041.00	
TOTAL FOR REGISTER						30,041.00	

Ibis Painting  
822 N A1A #310  
Ponte Vedra Beach, FL 32082  
www.IbisPainting.com  
904-424-3387



**Invoice #5702**

**Customer:**

Bartram Springs CDD  
14530 Cherry Lake Drive East  
Jacksonville, FL – 32258

Exterior Scope of Work: Repaint all exterior walls, trims, soffits, fascia boards, doors, previously painted railings, ceilings, and white pergolas. Pool equipment pen, dumpster area, and soccer field bathroom building are included.

Paint 35 Light Poles. Paint, stain, or clear coat Gazebo ceilings and front entry tongue and groove ceiling. Paint front entry tower, pylons, and exterior 8' wall on each side of bridge only. Paint pylons on the corner of BSP and CLD. Paint exterior of border wall at Ginny Springs Rd and Exterior of the wall at BSP and CLD. Paint Exterior of the border wall (west side) Fern Hammock and Wakulla Springs.

Prime and Paint all white metal railings. Pro Cryl Primer and Multi-Surface Acrylic Paint.

Excluded Areas: Any areas not listed above.

Maintenance and Preparation: All areas will be pressure cleaned prior to painting. All doors and windows will be recaulked. Any areas of separation on building will be patched or caulked to prevent any future water intrusion. Scuff sand and clean all metal railings prior to painting

Paint Application: Sherwin-Williams Sealer/Conditioner and 2 coats of Sherwin-Williams Emerald Exterior Paint.

**Total Amount - \$90,124**

- **1/3 Deposit Amount - \$30,041** - Paid ✓

**Total Amount Due - \$30,041 - 50% Completion Progress Payment**

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Amenity Ctr  
33-600-53800-61000 10813