

MINUTES OF MEETING
BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Springs Community Development District was held Monday, August 8, 2022 at 8:30 a.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.

Present and constituting a quorum were:

Kevin Colcord	Chairman
James Chipman	Supervisor
Stephanie McKinney	Supervisor by telephone
Derri Lassiter Young	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel by telephone
George Katsaras	District Engineer by telephone
Sue O'Lear	General Manager
Winslow Wheeler	Operations Manager
Dan Fagen	Vesta Property Services
Billy Genovese	VerdeGo Landscape
David Landshoot	VerdeGo Landcape

The following is a summary of the actions taken at the August 8, 2022 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 8:30 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the July 11, 2022 Meeting

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On MOTION by Mr. Colcord seconded by Ms. Young with all in favor the minutes of the July 11, 2022 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Landscape Maintenance Update

Mr. Wheeler gave an overview of the landscape maintenance report.

Mr. Genovese updated the board on personnel changes that will improve performance.

FIFTH ORDER OF BUSINESS

Consideration of Vesta Proposal for Fiscal Year 2023 Staffing & Services

Mr. Fagen reviewed the proposal for fiscal year 2023 with the same staffing levels as in fiscal year 2022.

On MOTION by Mr. Chipman seconded by Mr. Colcord with all in favor the proposal for fiscal year 2023 staffing and services in the amount of \$523,843.00 was approved and district counsel was authorized to prepare an agreement for these services.

SIXTH ORDER OF BUSINESS

Consideration of Agreements

A. Ibis Painting

Mr. Oliver stated you considered a proposal at a previous meeting and district counsel has prepared an agreement for that.

On MOTION by Mr. Colcord seconded by Ms. Young with all in favor the agreement with Ibis Painting in the total amount of \$90,124 was approved.

B. Atlantic Coast High School

Mr. Oliver stated in your agenda packet is an agreement with the Duval County School Board. Wes and staff have been working to find a responsible party to execute the agreement on behalf of the swim team, so the CDD is properly indemnified and we a responsible party to hold liable, if necessary.

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On MOTION by Mr. Colcord seconded by Mr. Chipman with all in favor the license agreement with Atlantic Coast High School for swim team use of the competition pool was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager – Discussion of Fiscal Year 2023 Meeting Schedule

On MOTION by Mr. Colcord seconded by Mr. Chipman with all in favor the fiscal year 2023 meeting schedule reflecting meetings on the second Monday of the month was approved.

D. General Manager - Report

Ms. O’Lear reviewed the items outlined in the monthly memorandum, which was included in the agenda package.

E. Operation Manager

1. Report

Mr. Wheeler updated the board on the progress of the dock renovation.

2. Lake Doctors Report

A copy of the Lake Doctors Report was included in the agenda package.

3. Update on Pier Restoration

Mr. Wheeler updated the board on the pier restoration.

4. Proposal from VerdeGo for Plant Removal and Mulch

This item tabled.

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On MOTION by Mr. Colcord seconded by Mr. Chipman with all in favor the meeting adjourned at 9:28 a.m.

DocuSigned by:

Jim Oliver

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Secretary/Assistant Secretary

DocuSigned by:

FKGP

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Chairman/Vice Chairman