

BARTRAM SPRINGS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Springs Community Development District was held Monday, January 11, 2021 at 6:00 p.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.

Present and constituting a quorum were:

Kevin Colcord	Chairman
Andrew Walden	Vice Chairman
James Chipman	Supervisor
Stephanie McKinney	Supervisor
Derri Lassiter young	Supervisor

Also present were:

Jim Oliver	District Manager
Carl Eldred	District Counsel (by telephone)
George Katsaras	District Engineer 9by telephone)
Sue O'Lear	Bartram Club Manager
Dan Fagen	Vesta/Amenity Services Group
Winslow Wheeler	Vesta/Amenity Services Group
Paul Bohres	HOA President

The following is a summary of the actions taken at the January 11, 2021 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 6:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Mr. Bohres, president of the HOA, stated we have budgeted an allowance to build a structure to house a golf cart and request permission to utilize a spot at the amenity center. There has been some work in the gym for an office and we are interested in that possibly for the HOA manager's office. We need to know if the board would entertain these things so that we can get proposals from contractors to consider and go from there.

Mr. Colcord stated I'm not opposed but we need more information before a decision can be made.

Supervisor Young joined the meeting during this item.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the December 14, 2020 Meeting**

On MOTION by Mr. Walden seconded by Mr. Chipman with all in favor the minutes of the December 14, 2020 meeting were approved as amended.

**FOURTH ORDER OF BUSINESS**

**Approval/Ratification of Agreements**

Mr. Oliver stated these are all proposals that were previously approved by the board and district counsel has prepared agreements for each proposal.

**A. Pumps Done Right (irrigation motor and pump installation)**

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the agreement with Pumps Done Right, LLC for well pump and installation in the amount of \$11,943.43 was approved.

**B. Premier Aquatics LLC/Slide Pros (interior resurfacing of pool slide)**

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the agreement with Premier Aquatic Coatings, LLC/Slide Pros in the amount of \$11,385 was approved.

**C. Investment Painting of North Florida (exterior painting of pool slide)**

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the agreement with Investment Painting of North Florida in the amount of \$4,785 was approved.

**D. Tennis Unlimited (asphalt & resurfacing of basketball court)**

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the agreement with Tennis Unlimited Maintenance & Supplies, Inc. in the amount of \$9,900 was approved.

**E. VerdeGo (landscape renovation project)**

On MOTION by Mr. Walden seconded by Mr. Chipman with all in favor the proposals from VerdeGo in the amount of \$11,637, \$8,310 and \$9,846 for landscape enhancement and renovation projects were approved.

**F. UV Disinfection Services**

On MOTION by Mr. Colcord seconded by Mr. Walden with four in favor and Mr. Chipman abstaining due to a conflict of interest the agreement with UV Disinfection Solution Specialists, LLC was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Proposal for Security Cameras**

This item tabled.

**SIXTH ORDER OF BUSINESS**

**Presentation Regarding New Website and App**

Mr. Fagen and Ms. O’Lear gave an overview of the proposal to develop and ongoing management of the website and community app and after discussion the board took the following action.

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the website and app development and management proposal from Vesta was approved subject to working out the details regarding ADA compliance and avoiding duplication of effort, and Supervisor McKinney was designated to work with staff to finalize the details and district counsel was authorized to prepare an agreement to be considered by the board at a future meeting.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

There being none, the next item followed.

**C. Manager**

There being none, the next item followed.

**D. Operation Manager - Report**

Mr. Wheeler reviewed the items outlined in the monthly memorandum, which was included in the agenda package.

**E. Amenity Center Manager - Report**

Ms. O’Lear reviewed the amenity center activities and maintenance items, which were outlined on the monthly memorandum, which was included as part of the agenda package.

**EIGHTH ORDER OF BUSINESS                      Supervisors Requests and Audience Comments**

The following items were brought up and discussed: fitness equipment packages, agility course, sidewalk repairs reported to the City of Jacksonville, alternative options for previously rejected cricket wicket request, additional activities, licensing for vendors, touch-up painting of weight room, electrostatic painting of rails at community entrance, future dog park improvements and meeting room acoustics.

**NINTH ORDER OF BUSINESS                      Financial Reports**

**A. Balance Sheet as of November 30, 2020 and Statement of Revenues and Expenses for the Period Ending November 30, 2020**

A copy of the financials was included in the agenda package.

**B. Assessment Receipt Schedule**

A copy of the assessment receipt schedule was included in the agenda package.

**C. Approval of Check Register**

On MOTION by Mr. Colcord seconded by Mr. Walden with four in favor and Mr. Chipman abstaining due to a conflict of interest the UV Disinfection invoices were approved.

On MOTION by Mr. Walden seconded by Mr. Colcord with all in favor the balance of the check register was approved.

**TENTH ORDER OF BUSINESS**

**Action Items for Follow-Up**

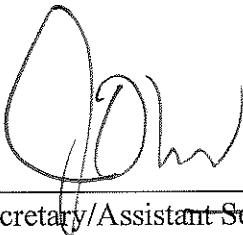
There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Next Scheduled Meeting – February 8, 2021 at 8:30 a.m. @ Bartram Springs Amenity Center**

Mr. Oliver stated the next meeting is scheduled for February 8, 2021.

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the meeting adjourned at 7:15 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman