

BARTRAM SPRINGS
Community Development District

May 10, 2021

Bartram Springs

Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

May 3, 2021

Board of Supervisors
Bartram Springs Community
Development District

Dear Board Members:

The regular Board of Supervisors meeting of the Bartram Springs Community Development District will be held Monday, May 10, 2021, at 8:30 a.m. at the Bartram Springs Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.

Following is the advance agenda for this meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Minutes of the April 12, 2021 Meeting
- IV. Matters Related to Bond Refinancing
- V. Discussion of Resident Suspension
- VI. Consideration of Resolution 2021-03, Approving the Proposed Budget and Setting a Public Hearing Date for Adoption
- VII. Ratification of Agreements for Tennis Lights Purchase and Installation
 - A. Lynch Electrical
 - B. Bullet Fabrications
- VIII. Ratification of Memorandum of Understanding with St. Johns County Property Appraiser
- IX. Second Quarter Revenue Sharing
- X. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager
 - D. General Manager - Report
 - E. Operation Manager
 1. Report
 2. Wood Line Cleaning Proposal from VerdeGo
- XI. Supervisor's Request and Audience Comments
- XII. Financial Statements
 - A. Balance Sheet as of March 31, 2021 and Statement of Revenue & Expenditures for the Period Ending March 31, 2021
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- XIII. Action Items for Follow-Up

- XIV. Next Scheduled Meeting – June 14, 2021 at 8:30 a.m. @ Bartram Springs Club
Amenity Center
XV. Adjournment

Enclosed for your review and approval is a copy of the minutes of the April 12, 2021 meeting.

The fifth order of business is discussion of resident suspension. Enclosed is a copy of the letter sent to the resident.

The sixth order of business is approval of the proposed budget for Fiscal Year 2022 and consideration of Resolution 2021-03, which is enclosed for your review. A copy of the proposed budget will be sent under separate cover. Approval of the proposed budget begins the budget process, allowing in excess of 60 days for Board and staff input prior to a public hearing and adoption of the budget.

The seventh order of business is ratification of agreements for tennis lights. Enclosed is a copy of the agreements as outlined above.

The eighth order of business is ratification of memorandum of understanding, which is enclosed for your review.

Enclosed under the ninth order of business is a copy of the second quarter revenue sharing.

A copy of the General Manager's report is enclosed for your review.

Enclosed under the Operation Manager's report are the items as outlined above.

Enclosed are the financials, assessment receipt schedule and check register.

The balance of the agenda is routine in nature and staff will give their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

James Oliver

James Oliver
Manager

cc:	Roy Deary	Winslow Wheeler
	Scott Wild	Sue O'Lear
	Dan Fagen	Carl Eldred
	Darrin Mossing	George Katsaras

AGENDA

Bartram Springs Community Development District

Monday
May 10, 2021
8:30 a.m.

Bartram Springs Club Amenity Center
14530 Cherry Lake Drive
Jacksonville, Florida

District Website: www.BartramSpringsCDD.com

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MINUTES

BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Springs Community Development District was held Monday, April 12, 2021 at 6:00 p.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.

Present and constituting a quorum were:

Kevin Colcord	Chairman
Andrew Walden	Vice Chairman
James Chipman	Supervisor
Stephanie McKinney	Supervisor
Derri Lassiter Young	Supervisor

Also present were:

Jim Oliver	District Manager
Carl Eldred	District Counsel
Sue O'Lear	Bartram Club Manager
Dan Fagen	Vesta/Amenity Services Group
Winslow Wheeler	Vesta/Amenity Services Group
Sete Zare	MBS Capital Markets, LLC (by telephone)
Sarah Johnson	Vesta/Amenity Services Group
Jayne Zoratti	Vesta/Amenity Services Group
Larry Page	Vesta/Amenity Services Group
Ken Council	Vesta/Amenity Services Group

The following is a summary of the actions taken at the April 12, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the March 8, 2021 Meeting

On MOTION by Mr. Walden seconded by Mr. Colcord with all in favor the minutes of the March 8, 2021 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Discussion of Bond Refinancing

Ms. Zare stated in order to move forward with a refinancing we need to be hired as your underwriter and we will need the investment banking agreement approved.

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the agreement with MBS Capital Markets, LLC was approved.

Ms. Zare gave a presentation for the proposed issuance of bonds for the purpose of refunding the district's series 2016-1 and -2 bonds to create a savings for the residents.

Mr. Oliver asked is there an option that the district could take some cash out for projects as well as pay down the assessment?

Ms. Zare responded there are two options. What I provided to you is a reduction in your debt service, the other option is take project money out.

Mr. Eldred stated you can take money out and when we do that we are also increasing the debt. Once the bonds are issued or we take the bond out we are only able to spend it on the projects that were identified in the engineer's report.

Ms. Zare stated if you choose option no. 2 whereby you use the savings in terms of project costs that will increase your principal amount above what it currently is today so you will have an increase in your principal rather than a decrease and we have to go through a separate process whereby every home covered by the bond will be noticed that the principal installment is increasing.

Ms. Young stated it was mentioned that this would affect the assessments to the residents possibly decreasing but if we go with option 2 and the principal remains the same, wouldn't the assessments be relatively the same and not decrease?

Ms. Zare stated option no. 2 if you are taking project money out then your annual assessments every year you save \$1,500 that is going to stay at the same level but if you are seeking project funds in terms of your savings your principal installment will increase. It means as a landowner if I want to prepay the debt on my property then I am going to have to prepay a bigger

amount. It only affects people who prepay their debt. This will maintain your annual assessments level but increase your principal. Option C provides for additional project funds.

Mr. Eldred stated if someone has already paid off the debt service on their home, then we take project funds out, essentially, we will be requiring that person to pay additional debt.

If there are projects that the board wants to undertake there are options. One is to issue more debt and go through that process of issuing new bonds or it takes money out of the refunding bond or raise the O&M assessments.

Mr. Chipman stated if we go with Option 1 as shown we are going to get \$142,000 per year savings to put somewhere else.

Mr. Oliver stated no, this is the assessments on the property.

Mr. Colcord stated you don't get that money. The only way we would do it is if we go Option 2 where you would take some money out for whatever the wish list capital project you may want.

Ms. Zare stated we can start the process under the project funding scenario. Again, the principal is going to increase if you go with option no. 2. We can start the process with the banks and bring that back to the next meeting.

Mr. Colcord stated I can only think of three that would be a capital project to consider right now and that is golf carts, pickleball court and landscaping. The tennis court lights are going to be more of an O&M project. We have to consider if it is worth it to pull that out of the refinancing, probably in the scheme of things that is a couple hundred thousand dollars would complete those projects and is it something that can be handled under capital reserves.

Mr. Oliver stated the third way is to pass the savings on to the residents and lower the assessments.

On MOTION by Mr. Chipman seconded by Mr. Colcord with all in favor staff was directed to begin the RFP process for Option 2 with the banks and bring back the results at the next meeting.

FIFTH ORDER OF BUSINESS

Presentation of Certificates of Appreciation

Ms. O'Lear stated this is my fifth board meeting and I have heard over and over again from Vesta folks about the strength of the staff that existed here. You can imagine how excited I was at my first meeting with John, to hear board members complimenting our staff.

After last month's meeting I purchased some note cards and wrote a personal note and included a gift card for each of the four staff members that were recognized at the meeting and they were Sarah Johnson, Jayne Zoratti, Larry Page and Ken Council. I appreciate all you feeling the same as I do for the staff.

Mr. Walden stated you four are the cornerstone of this amenity center, without you it wouldn't run the way it should. I think you will succeed in life if you keep going the way you are.

SIXTH ORDER OF BUSINESS

Consideration of Updated Amenities Policies (Pickle Ball)

Ms. O'Lear stated we have an active and growing pickleball community. We don't have a 100% dedicated pickleball court. Making time during peak hours for both pickleball and tennis as well as tennis lessons is stressing me out. One suggestion was to bring back the reservation system on sign-up genius that was instituted during COVID. I recommend that we have an actual schedule of time spots that are 90 minutes long with alternating schedule during peak hours.

On MOTION by Mr. Chipman seconded by Mr. Colcord with all in favor the updated amenities policies to include pickle ball were approved.

SEVENTH ORDER OF BUSINESS

Consideration of Proposals

A. Bulkhead Installation

This item tabled.

B. Tennis Lights

Mr. Wheeler stated the lights are shoebox lights and wattage and voltage is the same for all companies and it is a matter of who has the best quality and the best price for lights.

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the proposal from Lynch Electrical Service, Inc. in the amount of \$29,270 for nine tennis court lights and light poles was approved.

C. ShoreSox Proposals

This item tabled.

D. Benches

Mr. Walden gave a presentation on the placement of benches.

The board discussed the availability of the benches, the pricing, shipping and took the following action.

On MOTION by Mr. Colcord seconded by Ms. Young with all in favor staff was authorized to order seven benches rather than three previously approved in the same style.

EIGHTH ORDER OF BUSINESS

Update Regarding Website and Mobile App

Ms. O’Lear gave a demonstration of the new bartramspringsamenity.com website and mobile app.

NINTH ORDER OF BUSINESS

Board Guidance for Preparation of Fiscal Year 2022 Budget

Mr. Oliver stated we will start the budget process at the next meeting, we will have a proposed budget at your May meeting and once we approve the proposed budget that formally kicks off the budget process. You will adopt it at the public hearing in July and we will put it on the assessment roll and provide it to the tax collector so he can put it on the tax bills. I will provide to the board what the assessments have been over the past five or six years. I will bring a fully loaded budget to the May meeting for approval and approving that budget means you can’t go any higher than that, you can lower it. If assessments are to go up we will have to send mailed notice to all property owners and they will be invited to the public hearing to provide input to the board.

TENTH ORDER OF BUSINESS

Ratification of Proposal from Unicorn Web Development

Mr. Oliver stated next is ratification of the proposal form Unicorn Web Development for a monthly fee of \$95 with a 2-hour maximum and additional hours will be billed at \$55,00 in 15-minute increments.

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the proposal from Unicorn Web Development for scaled down website dated April 2021 was ratified.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Eldred stated as a reminder to the board members all CDD related emails, social media posts, text messages, etc. are subject to public records requests.

B. Engineer

There being none, the next item followed.

C. Manager

There being none, the next item followed.

D. Operation Manager

1. Report

A copy of the report was included in the agenda package.

2. COJ Sidewalk Update

Mr. Wheeler stated the city has started their sidewalk project and they provided a schedule to me.

3. Reserve Study Update

Mr. Wheeler stated Sue and I have been working on the reserve study,

E. General Center Manager - Report

Ms. O'Lear gave an overview of the amenity center activities and maintenance items, which were outlined on the monthly memorandum, which was included as part of the agenda package.

Reopening of facilities

On MOTION by Mr. Colcord seconded by Mr. Chipman with all in favor the pool and deck will be at 100% capacity.

On MOTION by Mr. Colcord seconded by Ms. McKinney with four in favor and Ms. Young opposed the social hall will be open 100% capacity with masks recommended.

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor in the sauna will have a capacity of two people max.

On MOTION by Ms. Young seconded by Ms. McKinney with all in favor masks will be required at public meetings.

Vesta to increase the number of campers to 50 campers per day.

Fitness room to be operated at Vesta's rules and discretion.

TWELFTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Additional items discussed were open lap pool on Monday afternoons after maintenance, clean underbrush at park along Bartram Springs Boulevard, possible restitution for vandalism of community property, vendor restrictions at Food Truck Friday, communicate with HOA regarding sidewalks, entry/exit at amenity center to reduce COVID exposure, amenity center gate not closing properly, better trimming of hedges at Cherry Lake, color of railings at entrance, non-residents using pool, residents skirting rules, quarterly revenue sharing of recreational programs income, and accounting for access card revenues.

THIRTEENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of February 28, 2021 and Statement of Revenues and Expenses for the Period Ending February 28, 2021

A copy of the financials was included in the agenda package.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

C. Approval of Check Register

On MOTION by Mr. Walden seconded by Mr. Colcord with four in favor and Mr. Chipman abstaining due to a conflict of interest the UV Disinfection invoices were approved.

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the balance of the check register was approved.

FOURTEENTH ORDER OF BUSINESS Action Items for Follow-Up

Mr. Oliver stated I will send out the meeting notes tomorrow.

FIFTEENTH ORDER OF BUSINESS Next Scheduled Meeting – May 10, 2021 at 8:30 a.m. @ Bartram Springs Amenity Center

Mr. Oliver stated the next scheduled meeting is May 10, 2021 at 8:30 a.m.

On MOTION by Mr. Walden seconded by Mr. Colcord with all in favor the meeting adjourned at 8:23 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS

**BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT**

475 West Town Place, Suite 114
St. Augustine, Florida 32092

April 21, 2021

VIA EXPRESS COURIER



Re: Bartram Springs Community Development District
Suspension of Amenity Facility Access

Dear 

On behalf of the Bartram Springs Community Development District (the "District"), I am writing to advise you that I have decided to temporarily suspend your Amenity Center privileges. On April 20, 2021, you were reported to have violated District policies by entering closed District amenity facilities after hours by jumping over a fence. During this incident, you also entered the amenity staff office without authorization and took a contactor access card to attempt to enter the locked fitness center and flex room. Due to the egregious nature of this violation of amenity policies, your access to the Amenity Facilities has been suspended effective immediately, in accordance with the Policies.

Pursuant to the Policies, your suspension will remain in effect until the next Board of Supervisors meeting, which is scheduled for May 10, 2021 at 8:30 a.m., to be held at the at the District's Amenity Center. At the meeting, the Board of Supervisors will be presented with the facts surrounding the incident, and may make a recommendation of further suspension, termination or reinstatement of your access to the Amenity Facilities. You are entitled to attend the meeting to present evidence as to why your access to the Amenity Facilities should be reinstated.

Should you have any questions regarding any of the foregoing, please don't hesitate to contact me at (904) 940-5850 ext. 406.

Sincerely,

James Oliver
District Manager

SIXTH ORDER OF BUSINESS

RESOLUTION 2021-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2021/2022 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Bartram Springs Community Development District ("**District**") prior to June 15, 2021, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("**Fiscal Year 2021/2022**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2021/2022 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: _____, 2021

HOUR: _____

LOCATION: _____

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Jacksonville and Duval County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 10Th DAY OF MAY, 2021.

ATTEST:

**BARTRAM SPRINGS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____

SEVENTH ORDER OF BUSINESS

A.

**AGREEMENT BETWEEN THE BARTRAM SPRINGS COMMUNITY
DEVELOPMENT DISTRICT AND LYNCH ELECTRICAL SERVICE, INC. FOR
TENNIS COURT LIGHTING**

This Agreement ("Agreement") is made and entered into this 20th day of April, 2021, by and between:

Bartram Springs Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, located in Duval County, Florida, whose address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092 ("District"), and

Lynch Electrical Service, Inc., a Florida corporation, with a mailing address of 876 State Road 13, Jacksonville, Florida 32259 ("Contractor").

RECITALS

WHEREAS the District was established for the purpose of planning, financing, constructing, installing, operating and/or maintaining certain infrastructure within the boundaries of the District; and

WHEREAS, the District has a need to retain an independent contractor to furnish and install tennis court light fixtures; and

WHEREAS, Contractor understands that Bullet Fabrication, LLC., ("Bullet") will furnish and install the light poles on which the Contractor will install the light fixtures and represents that Contractor has communicated with Bullet and that the light poles will accommodate the light fixtures; and

WHEREAS, Contractor represents that it is qualified to provide such services and has agreed to provide to the District those services identified in **Exhibit A**, attached hereto and incorporated by reference herein ("Services"); and

WHEREAS, the District and Contractor (together, "Parties") warrant and agree that they have all right, power and authority to enter into and be bound by this Agreement.

NOW, THEREFORE, in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

SECTION 1. RECITALS. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Agreement.

SECTION 2. DUTIES. The duties, obligations, and responsibilities of the Contractor are described in **Exhibit A** hereto. Contractor shall be solely responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the

District. While providing the Services, the Contractor shall assign such staff as may be required, and such staff shall be responsible for coordinating, expediting, and controlling all aspects to assure completion of the Services.

- A. Contractor shall provide services as described in **Exhibit A**.
- B. Contractor represents that the light fixtures can be installed on the light poles to be installed by Bullet: specifically; 9 aluminum poles, 6 with single tenons and 3 with center poles with bullhorn style 2 post tenons.
- C. Contractor shall perform all Services in a neat and workmanlike manner. In the event the District in its sole determination, finds that the work of Contractor is not satisfactory to District, District shall have the right to immediately terminate this Agreement and will only be responsible for payment of work satisfactorily completed and for materials actually incorporated into the Services.
- D. Work shall commence following execution of this Agreement and upon written direction from the District's Amenity Manager, and shall be completed within two weeks of commencement unless extended in writing by the District in its sole discretion or terminated earlier in accordance with Section 11 herein.

SECTION 3. COMPENSATION. The District shall pay Contractor Ten Thousand Three Hundred and Thirty Dollars and No Cents (\$10,330) for the Services as identified in **Exhibit A** attached hereto and incorporated herein by reference. The District shall pay a deposit in the amount of Seven Thousand Five Hundred Dollars and No Cents (\$7,500.00) upon execution of this Agreement. The remaining balance shall be payable upon satisfactory completion of the Services.

SECTION 4. WARRANTY. The Contractor guarantees all Services against defects in workmanship or materials for a period of two (2) year from the date of completion. The Contractor warrants to the District that all materials furnished under this Agreement shall be new, and that all services and materials shall be of good quality, free from faults and defects, and will conform to the standards and practices for projects of similar design and complexity in an expeditious and economical manner consistent with the best interest of the District. Contractor shall replace or repair warranted items to the District's satisfaction and in the District's discretion. Neither final acceptance of the Services, nor final payment therefore, nor any provision of the Agreement shall relieve Contractor of responsibility for defective or deficient materials or Services. If any of the materials or Services are found to be defective, deficient or not in accordance with the Agreement, Contractor shall correct, remove and replace it promptly after receipt of a written notice from the District and correct and pay for any other damage resulting therefrom to District property or the property of landowner's within the District. This warranty does not cover acts of God or vandalism.

SECTION 8. AGREEMENT. This instrument, together with **Exhibit A**, shall constitute the final and complete expression of the agreement between the Parties relating to the subject matter of this Agreement. This instrument is to be read in harmony together with **Exhibit A** and full effect shall be given to all terms. To the extent of any conflict between this Agreement and **Exhibit A** exists, this instrument shall control.

SECTION 9. AMENDMENTS. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both Parties.

SECTION 10. AUTHORIZATION. The execution of this Agreement has been duly authorized by the appropriate body or official of the Parties, the Parties have complied with all the requirements of law, and the Parties have full power and authority to comply with the terms and provisions of this instrument.

SECTION 11. CANCELLATION. The District shall have the right to cancel this Agreement at any time, with or without cause, upon written notice. Contractor shall have the right to cancel this Agreement upon thirty (30) days' written notice to the District stating a failure of the District to perform in accordance with the terms of this Agreement.

SECTION 12. ENFORCEMENT OF AGREEMENT. In the event that either the District or the Contractor is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.

SECTION 13. NOTICES. All notices, requests, consents, and other communications under this Agreement ("Notice" or "Notices") shall be in writing and shall be hand delivered, mailed by First Class Mail, postage prepaid, or sent by overnight delivery service, to the Parties, as follows:

A. If to Contractor: Lynch Electrical Service, Inc.
876 State Road 13
Jacksonville, Florida 32259

B. If to District: Bartram Springs Community Development District
475 West Town Place, Suite 114
St. Augustine, Florida 32092
Attention: District Manager

With a copy to: Hopping Green & Sams, P.A.
119 South Monroe Street, Suite 300 (32301)
Post Office Box 6526
Tallahassee, Florida 32314
Attn: District Counsel

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notices on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other Parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days' written notice to the Parties and addressees set forth in this Agreement.

SECTION 14. ASSIGNMENT. Neither the District nor the Contractor may assign this Agreement or any monies to become due under this Agreement without the prior written approval of the other, and such approval shall not be unreasonably withheld.

SECTION 15. CONTROLLING LAW AND VENUE. This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. All actions and disputes shall be brought in the proper court and venue, which shall be Duval County, Florida.

SECTION 16. PUBLIC RECORDS. Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including, but not limited, to Section 119.0701, Florida Statutes. Contractor acknowledges that the designated public records custodian for the District is James Oliver ("Public Records Custodian"). Among other requirements and to the extent applicable by law, Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by Contractor, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS

**RELATING TO THIS CONTRACT, CONTACT THE PUBLIC
RECORDS CUSTODIAN AT 1-904-940-5850,
JOLIVER@GMSNF.COM, AND 475 WEST TOWN PLACE,
SUITE 114, WORLD GOLF VILLAGE, ST. AUGUSTINE,
FLORIDA 32092.**

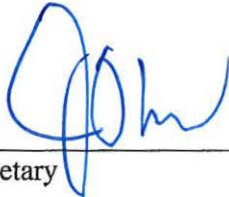
SECTION 17. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

SECTION 18. HEADINGS FOR CONVENIENCE ONLY. The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

SECTION 19. COUNTERPARTS. This instrument may be executed in any number of counterparts, each of which, when executed and delivered, shall constitute an original, and such counterparts together shall constitute one and the same instrument. Signature and acknowledgment pages, if any, may be detached from the counterparts and attached to a single copy of this document to physically form one document.

IN WITNESS WHEREOF, the Parties hereto have signed this Agreement on the day and year first written above.

Attest:



Secretary

**BARTRAM SPRINGS COMMUNITY
DEVELOPMENT DISTRICT**



Chairperson, Board of Supervisors

LYNCH ELECTRICAL SERVICE, INC.,


(Signature of Witness)

By:



Print: WILLIAM M. LYNCH

Its: PRESIDENT

Exhibit A: Scope of Services

EXHIBIT A

LYNCH ELECTRICAL SERVICE, INC.

STATE CERTIFIED ELECTRICAL CONTRACTOR

876 STATE ROAD 13
JACKSONVILLE, FL 32259
LICENSE #EC0002221

PHONE 904-287-1203

wirewilly@comcast.net

FAX: 904-287-0001

PROPOSAL

MARCH 5, 2021

TO: BARTRAM SPRINGS HOA
C/O: VESTA PROPERTY SERVICES

ATT: WINSLOW WHEELER

RE: TENNIS COURT LIGHTS

PROPOSAL TO FURNISH MATERIAL AND LABOR TO REPLACE EXISTING (12) TENNIS COURT LIGHT FIXTURES. INCLUDES REMOVAL OF EXISTING 12 METAL HALIDE FIXTURES AND EXTENSION ARMS. NEW LED FIXTURES TO BE 240WATTS, 4000K WITH SLIP FITTERS AND 3 BULLHORNS. INCLUDES LIFT RENTAL FOR ACCESS TO COURTS.

PROPOSAL TOTAL: \$ 10,330.00

TERMS: DEPOSIT OF \$7,500 UPON APPROVAL WITH BALANCE DUE UPON COMPLETION.

ALL EMPLOYEES ARE COVERED BY WORKERS COMPENSATION AND GENERAL LIABILITY INSURANCE
ALL EMPLOYEES ARE CERTIFIED, LICENSED ELECTRICIANS.

WILLIAM M. LYNCH
FL. STATE CERT.#EC 2221

THIS PROPOSAL APPROVED:
SIGNATURE / DATE:

B.

**AGREEMENT BETWEEN THE BARTRAM SPRINGS COMMUNITY
DEVELOPMENT DISTRICT AND BULLET FABRICATION, LLC FOR TENNIS
COURT LIGHT POLE REMOVAL AND INSTALLATION**

This Agreement ("Agreement") is made and entered into this 20th day of April, 2021, by and between:

Bartram Springs Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, located in Duval County, Florida, whose address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092 ("District"), and

Bullet Fabrication, LLC., a Florida limited liability company, with a mailing address of 2229 Janet Drive, St. Johns, Florida 32259 ("Contractor").

RECITALS

WHEREAS the District was established for the purpose of planning, financing, constructing, installing, operating and/or maintaining certain infrastructure within the boundaries of the District; and

WHEREAS, the District has a need to retain an independent contractor to remove the existing tennis court lighting and furnish and install nine new poles; and

WHEREAS, Contractor understands that Lynch Electrical Service, Inc. ("Lynch") will furnish and install the light fixtures on the poles and represents that Contractor has communicated with Lynch that the poles will accommodate the light fixtures to be installed by Lynch; and

WHEREAS, Contractor represents that it is qualified to provide such services and has agreed to provide to the District those services identified in **Exhibit A**, attached hereto and incorporated by reference herein ("Services"); and

WHEREAS, the District and Contractor (together, "Parties") warrant and agree that they have all right, power and authority to enter into and be bound by this Agreement.

NOW, THEREFORE, in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

SECTION 1. RECITALS. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Agreement.

SECTION 2. DUTIES. The duties, obligations, and responsibilities of the Contractor are described in **Exhibit A** hereto. Contractor shall be solely responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the

District. While providing the Services, the Contractor shall assign such staff as may be required, and such staff shall be responsible for coordinating, expediting, and controlling all aspects to assure completion of the Services.

- A. Contractor shall provide services as described in **Exhibit A**.
- B. Contractor represents that the poles being furnished will accommodate the 240 Watt, 4000k LED fixtures with slip fitters and three bullhorns to be installed by Lynch.
- C. Contractor shall perform all Services in a neat and workmanlike manner. In the event the District in its sole determination, finds that the work of Contractor is not satisfactory to District, District shall have the right to immediately terminate this Agreement and will only be responsible for payment of work satisfactorily completed and for materials actually incorporated into the Services.
- D. Work shall commence following execution of this Agreement and upon written direction from the District's Amenity Manager, and shall be completed within two weeks of commencement unless extended in writing by the District in its sole discretion or terminated earlier in accordance with Section 11 herein.

SECTION 3. COMPENSATION. The District shall pay Contractor Eighteen Thousand Nine Hundred and Forty Dollars and No Cents (\$18,940) for the Services as identified in **Exhibit A** attached hereto and incorporated herein by reference. The District shall pay a deposit in the amount of Nine Thousand Four Hundred and Seventy Dollars and No Cents (\$9,470.00) upon execution of this Agreement. The remaining balance shall be payable upon satisfactory completion of the Services.

SECTION 4. WARRANTY. The Contractor guarantees all Services against defects in workmanship or materials for a period of two (2) year from the date of completion. The Contractor warrants to the District that all materials furnished under this Agreement shall be new, and that all services and materials shall be of good quality, free from faults and defects, and will conform to the standards and practices for projects of similar design and complexity in an expeditious and economical manner consistent with the best interest of the District. Contractor shall replace or repair warranted items to the District's satisfaction and in the District's discretion. Neither final acceptance of the Services, nor final payment therefore, nor any provision of the Agreement shall relieve Contractor of responsibility for defective or deficient materials or Services. If any of the materials or Services are found to be defective, deficient or not in accordance with the Agreement, Contractor shall correct, remove and replace it promptly after receipt of a written notice from the District and correct and pay for any other damage resulting therefrom to District property or the property of landowner's within the District.

SECTION 5. INDEPENDENT CONTRACTOR. In all matters relating to this Agreement, the Contractor shall be acting as an independent contractor. Neither the Contractor nor

employees of the Contractor, if there are any, are employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. The Contractor agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of the Contractor, if there are any, in the performance of this Agreement. The Contractor shall not have any authority to assume or create any obligation, express or implied, on behalf of the District and the Contractor shall have no authority to represent the District as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.

SECTION 6. INSURANCE. Contractor shall, at its own expense, maintain insurance during the performance of its services under this Agreement, with limits of liability not less than the following:

Workers Compensation	statutory
General Liability	
<i>Bodily Injury (including contractual)</i>	\$1,000,000/\$2,000,000
<i>Property Damage (including contractual)</i>	\$1,000,000/\$2,000,000
Automobile Liability	
<i>Bodily Injury</i>	Combined Single Limit \$1,000,000
<i>Property Damage</i>	

Contractor shall provide to District, prior to the commencement of any performance under this contract, a certificate naming the District as an additional insured. At no time shall Contractor be without insurance in the above amounts. No policy may be canceled during the term of this Agreement without at least thirty (30) days' written notice to the District.

SECTION 7. INDEMNIFICATION.

- A. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.
- B. Contractor agrees to defend, indemnify and hold harmless the District and its officers, agents and employees from any and all liability, obligations, claims, actions, suits or demands by any person, corporation or other entity for injuries, death, property damage or of any nature, arising out of, or in connection with, the work to be performed by Contractor, including litigation or any appellate proceedings with respect thereto. Contractor further agrees that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in Section 768.28, Florida Statutes, or other statute.

SECTION 8. AGREEMENT. This instrument, together with **Exhibit A**, shall constitute the final and complete expression of the agreement between the Parties relating to the subject

matter of this Agreement. This instrument is to be read in harmony together with **Exhibit A** and full effect shall be given to all terms. To the extent of any conflict between this Agreement and **Exhibit A** exists, this instrument shall control.

SECTION 9. AMENDMENTS. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both Parties.

SECTION 10. AUTHORIZATION. The execution of this Agreement has been duly authorized by the appropriate body or official of the Parties, the Parties have complied with all the requirements of law, and the Parties have full power and authority to comply with the terms and provisions of this instrument.

SECTION 11. CANCELLATION. The District shall have the right to cancel this Agreement at any time, with or without cause, upon written notice. Contractor shall have the right to cancel this Agreement upon thirty (30) days' written notice to the District stating a failure of the District to perform in accordance with the terms of this Agreement.

SECTION 12. ENFORCEMENT OF AGREEMENT. In the event that either the District or the Contractor is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.

SECTION 13. NOTICES. All notices, requests, consents, and other communications under this Agreement ("Notice" or "Notices") shall be in writing and shall be hand delivered, mailed by First Class Mail, postage prepaid, or sent by overnight delivery service, to the Parties, as follows:

- A. If to Contractor:** Bullet Fabrication, LLC.
2229 Janet Drive
Saint Johns, Florida 32259
- B. If to District:** Bartram Springs Community Development District
475 West Town Place, Suite 114
St. Augustine, Florida 32092
Attention: District Manager
- With a copy to:** Hopping Green & Sams, P.A.
119 South Monroe Street, Suite 300 (32301)
Post Office Box 6526
Tallahassee, Florida 32314
Attn: District Counsel

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day.

If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notices on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other Parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days' written notice to the Parties and addressees set forth in this Agreement.

SECTION 14. ASSIGNMENT. Neither the District nor the Contractor may assign this Agreement or any monies to become due under this Agreement without the prior written approval of the other, and such approval shall not be unreasonably withheld.

SECTION 15. CONTROLLING LAW AND VENUE. This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. All actions and disputes shall be brought in the proper court and venue, which shall be Duval County, Florida.

SECTION 16. PUBLIC RECORDS. Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including, but not limited, to Section 119.0701, Florida Statutes. Contractor acknowledges that the designated public records custodian for the District is James Oliver ("Public Records Custodian"). Among other requirements and to the extent applicable by law, Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by Contractor, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE PUBLIC RECORDS CUSTODIAN AT 1-904-940-5850, JOLIVER@GMSNF.COM, AND 475 WEST TOWN PLACE, SUITE 114, WORLD GOLF VILLAGE, ST. AUGUSTINE, FLORIDA 32092.

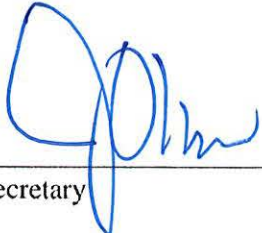
SECTION 17. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

SECTION 18. HEADINGS FOR CONVENIENCE ONLY. The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

SECTION 19. COUNTERPARTS. This instrument may be executed in any number of counterparts, each of which, when executed and delivered, shall constitute an original, and such counterparts together shall constitute one and the same instrument. Signature and acknowledgment pages, if any, may be detached from the counterparts and attached to a single copy of this document to physically form one document.

IN WITNESS WHEREOF, the Parties hereto have signed this Agreement on the day and year first written above.

Attest:



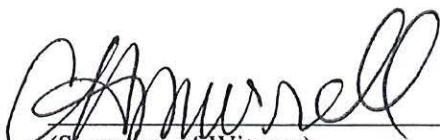
Secretary

**BARTRAM SPRINGS COMMUNITY
DEVELOPMENT DISTRICT**



Chairperson, Board of Supervisors

BULLET FABRICATION, LLC.,



(Signature of Witness)

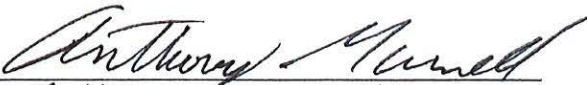
By: 
Print: Anthony Murrell
Its: _____

Exhibit A: Scope of Services

EXHIBIT A

Anthony Murrell Bullet Fabrication
2229 Janet Drive
St Johns, FL 32259
(904)226-9395
bulletfabrication@yahoo.com



Estimate

ADDRESS

Winslow Wheeler
14530 Cherry Lake Drive
East
Jacksonville, FL 32258

ESTIMATE # 1037

DATE 04/13/2021

EXPIRATION 05/14/2021

DATE

ACTIVITY	QTY	RATE	AMOUNT
Sales 9 Aluminum poles 22' long powder coated in black, 6 with single tenons and the remaining 3 center poles with a bullhorn style 2 post tenons, installed	1	14,690.00	14,690.00
Sales Labor, lift, and disposal of old poles	1	4,250.00	4,250.00

Please sign and return.

We require a deposit of 50% of the total to start job.

Parts will be ordered and work will commence once the deposit has been received.

TOTAL

\$18,940.00

Accepted By

Accepted Date

EIGHTH ORDER OF BUSINESS

MEMORANDUM OF UNDERSTANDING
BETWEEN THE ST. JOHNS COUNTY PROPERTY APPRAISER
AND BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT

This Memorandum of Understanding ("MOU") dated April 23, 2021 is made between the Bartram Springs Community Development District, a local unit of special purpose government ("District"), and the St. Johns County Property Appraiser, a constitutional officer of the State of Florida ("Property Appraiser"). The parties agree as follows:

WHEREAS, the parties have a need for Property Assessment Records and GIS digital data for operation of certain functions; and

WHEREAS, the Property Appraiser, receives requests pursuant to Chapter 119, Florida Statutes, to protect information that is confidential and exempt from public disclosure; and

WHEREAS, the Property Appraiser redacts Property Assessment Records and GIS digital data based on such requests; and

WHEREAS, the District requires access to the unredacted Property Assessment Records and GIS digital data for proper functioning of governmental functions; and

WHEREAS, the parties desire to protect information that is confidential and exempt from disclosure pursuant to Florida Statutes.

NOW THEREFORE, the parties agree as follows:

1. The recitals above are hereby incorporated and made a part of this MOU.
2. The Property Appraiser will update and maintain the Property Assessment Records and GIS ownership data to protect the information that has been identified as confidential and exempt from public disclosure pursuant to Section 119.071(4)d.2., Fla. Stat., or other applicable Statute ("Exempt Information") and will include a reference to the statutory citation under which the exemption is being claimed. During the regularly scheduled update, the Property Appraiser, will save a file containing all data (both exempt and non-exempt); the file will be placed in a secure location with access available to the District. The Property Appraiser will be responsible for creating, maintaining and hosting the secure location available to the District. The data will be made available in a file format deemed appropriate by the Property Appraiser according to the nature of the data and placed in the secure folder created, maintained and hosted by the Property Appraiser. The Property Appraiser will provide credentials for access to the secure location and the District assumes responsibility for restricting access to data provided.
3. The District will update and maintain the data to protect the Exempt Information and will include a reference to the statutory citation under which the exemption is being claimed.
4. The District will share the confidential data corresponding to the confidential and exempt Property Assessment Records and GIS ownership data provided by the Property Appraiser, with the District and its statutorily authorized district manager, including the statutory citation under which the exemption is being claimed.
5. The parties agree to maintain the Exempt Information as confidential and exempt from public disclosure pursuant to Florida Statutes.
6. The parties agree to implement, maintain and update appropriate security measures and permissions within their respective networks to ensure that confidential data is only accessible by appropriate employees or agents in full compliance with Florida Law and administrative regulations. In

addition, each party agrees to provide its employees with appropriate training to ensure the lawful access and use of such confidential information.

7. The parties agree to provide the redacted records and the applicable statutory exemption identified by the Property Appraiser and the District when responding to a public records request that would include any portion of the Exempt Information.

8. Each party agrees to be responsible for the negligent acts of its officers, agents and employees. As between the parties, subject to the limitation of Section 768.28 Fla. Stat. Each party assumes the responsibility for the intentional or negligent acts or omissions of its employees. This provision shall not be deemed a waiver of the sovereign immunity afforded the parties by Florida law, the provisions of Section 768.28 Fla. Stat. or a consent to be sued by third parties.

9. This MOU may be terminated immediately by any party upon written notification to the other parties. Any dispute or conflict between the parties that arises from the implementation of the Agreement shall be provided in writing to representatives of the parties. The representatives shall meet to discuss disputed issue(s) and attempt in good faith to resolve such dispute(s).

10. Any modifications to this MOU must be made in writing executed by all parties hereto.


IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be signed by their respective duly authorized officers.

ST. JOHNS COUNTY PROPERTY APPRAISER



Eddie Creamer, PROPERTY APPRAISER

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT
DISTRICT**


District Chairman

NINTH ORDER OF BUSINESS

AMENITY SERVICES GROUP, INC.

Bartram Springs C.D.D.

Program Revenue for the period: Jan-March 2021

Date	Memo	Swim and Aerobics	Camp	Tennis	Flag Football	Amount
3/31/21	Kids Camp					-
3/31/21	Zumba/ Kat Dance					-
3/31/21	Flag Football				12,550.60	#####
3/31/21	Tennis			90.00		90.00
		-	-	90.00	12,550.60	#####

10% Revenue Sharing #####

TENTH ORDER OF BUSINESS

D.



General Manager's Report

Date of report: 5/1/2021

Submitted by: Sue O'Lear

General Managers Update

Supervisors,

In April, we onboarded, certified, and trained 5 lifeguards (bringing us to 8), and have 3 more coming through the system now. We also onboarded a camp coordinator who will begin planning the summer camp programming this month, and we are currently training a new FA. With all these new faces comes a heightened focus on training and development, as we continue to be ready for the end of school and the height of our summer season.

COVID 19 Virus Update

Latest update

- We have successfully reopened the pool deck to 100% capacity and will continue to monitor numbers and distancing as our crowds grow.
- Residents have been excited to be able to rent the gazebos once again to plan their summer parties.

Website Design

- BartramSpringsAmenity.com has launched, awaiting word on approval of app.
- Logo Contest Update: We had zero submissions for the contest prior to the end date.

Summer Swim Team

- We have coordinated with Gary Sowell on the start of practices and the scheduling of their parent meetings. Their signs are posted, and their registration is up and running. They have confirmed that there will be three meets this summer, and will take place virtually, which means that A. The crowd will be MUCH smaller on those meet days because it will just be the home team families, and B. They will probably be done doing their events by 12PM – 1PM.

Summer Camp

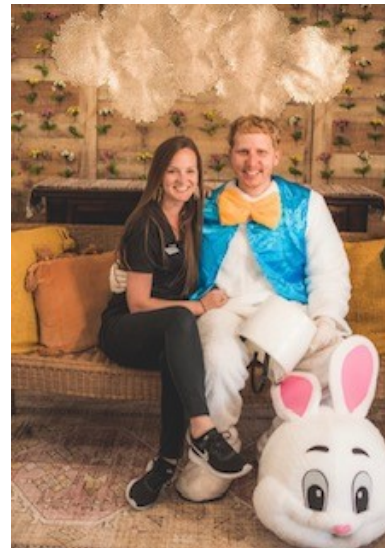
- Returning counselor Elisabeth Batchelor has been appointed Summer Camp Coordinator, and will begin work in May to complete the planning and preparation for theme weeks, activities, programming, etc.

Fitness

- Now that we are open to indoor fitness (with some COVID precautions), I am working to reach out to instructors and a personal trainer to bring group fitness to the Flex room beginning in June.

Special Events

- **Step into Spring:** Our April event, Step into Spring, was another success, with every reservation booked. Families who came to the Amenity Center were able to meet and greet with the Easter Bunny, have a professional family photo taken, and to eat delicious cupcakes, and children were able to take home candy-filled eggs and a sunflower sprouting kit.



- **Ladies Picnic Brunch:** On May 8th, we are inviting the ladies of Bartram Springs to join us for a picnic on the lawn that will include charcuterie boxes and mimosas catered by 904 Picnic Co.



Ladies Picnic Brunch

Join us for mimosas, charcuterie, and time with friends.

MAY **8** 2021

11AM - 1PM

Amenity Center Front Lawn

\$10 per lady must be provided to RSVP at the Amenity Center before May 5th

Spaces are limited and you must be 21 yrs or older

- Friday, May 28th we will have our Summer Kickoff Pool Party, featuring DJ Irv Nice, games like cornhole, spikeball, and Giant Jenga/Giant Connect Four, and food trucks.



E.

1.

Bartram Springs

Field Operations Manager's Report

Date of report: 5/10/2021

Submitted by Winslow Wheeler

Tennis Court Lighting Project- Board Action Necessary

Ratification of agreements for Lynch Electric and Billet Fabrication.

Bartram Springs Parkway brush clearing- Board Action Necessary

The following proposal is submitted for review to clear out the brush along Bartram Springs Parkway, between Ginny Springs and the Elementary school. This area had dense palms and vines that impede the view of the park and field. Removing the material will provide better aesthetics while relieving the area of animals especially during the hot season. No other proposal was obtained due to VerdeGo being our landscape vendor.

VerdeGO- \$4200.00.



CIP-Review of 2021 Projects-No Board Action Required-Update

A spread sheet has been prepared for the purposes of following all the ongoing CIP projects that will be discussed by this writer. Please see updated Capital improvements budget for your review.

1. Pump and Motor for irrigation well-Complete.
2. Landscape refurbishment-In Progress
3. Pool Slide Refurbishment-Interior- Complete.
4. Pool Slide refurbishment-exterior- Complete
5. Aluminum Playground fence- Complete
6. Asphalt resurfacing- basketball courts- Complete

7. Tennis Court Repair- Estimated start date 4/12/2012
8. JEA-Reclaimed Water Meter-west pond- Complete
9. Wood pergola refurbishment- Complete.
10. All facility tile Floors cleaned, and anti-slip coating applied-Complete.
11. Fitness equipment-Complete
12. Pool furniture-Pending

Completed Projects

1. Refurbished rails on bridge at entry way
2. Replace landscape light at front median.
3. Gutters installed on slide tower to protect the interior of the slide.
4. Repaired Ice machine.
5. Replacement of Park Benches at Amenity Park and Splash pad.
6. Landscape light on Racetrack road.
7. Security cameras installed at Veterans park.
8. Replaced dry wall in club suite.
9. Security Cameras are infrared capable.
10. City of Jacksonville contacted regarding facility uneven sidewalks (all highlighted with spray paint).
11. Shrubbery in front of the elementary school has been removed.
12. Repaired Caps on entryway walls.
13. Touched up and cleaned walls in gym.
14. Replaced silicon in ladies and men's bathrooms.
15. Replaced light bulb at splash pad and repaired parking lot lighting.
16. Repair exterior window frame at social hall.
17. Monthly follow up on community street lighting.
18. Acid washed all pool drains.
19. Daily maintenance completed of the pools and Amenity center area. Pictures of completed projects will be available upon request.

Expected Projects

1. Working on repairing Bollards at front entrance.
2. Community potholes, working with COJ for repairs.
3. Repairing leak under the concrete on the exterior shower at the volleyball court.
4. Replacing baby pool motor.
5. Refurbishment of amenity interior landscape.
6. Clearing wood line between Ginny springs road and the Elementary school.
7. Anticipated pickle ball court option. \$3.50 square foot for the court. 10k for each pickle board courts.
8. Ongoing community sidewalk repairs.
9. Front entry bridge railing will be painted hunter green.
10. Add three park benches to the dog park area.
11. Tennis court post will be repaired.
12. Replacement light at splash pad on order.
13. Replacing pool coffin hinges
14. Install Kick plates on interior bathroom door in the gym.
15. Updating amenity center landscape in foyer.
16. Replacing all ceiling fans at social hall.
17. Paint all community monument caps.

LAKE DOCTORS UPDATE

- Routine monthly treatments continue, with temperatures expected to begin increasing algae and vegetation growth increase. We will adhere to our regimented treatment schedule and Lake Doctors has been available to respond quickly to any problems.
- Actions include methodical and appropriate treatments to control aquatic weeds and algae. There have been few challenges this Fall and winter. The Techs report that they are not having problems regarding access or issues requiring CDD assistance.

LANDSCAPE UPDATE

- The cutting season began on 4/1/21 where crews will be on site 4 times per month. Crews will continue weekly grass cutting and detailing of the property, while cutting the surrounding areas twice per month. As well, we have been in discussion to change the annual flower install. Mr. Walden and I continue to work closely with the site manager to keep the property looking up to par, while continuing to find improvements.
- Other items to notice are a few pending changes to the flower beds inside the amenity center. The 3 flower beds on the first landing will be remodeled. In addition, the lower flowerbed in front of the fountain will be rearranged so that chlorine water does not hurt our annual plants.

Should you have any comments or questions feel free to contact me directly.



2.



PROPOSAL

Mailing Address

Bartram Springs CDD
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

Job Address

Bartram Springs CDD
14530 Cherry lake Dr. E
Jacksonville, FL 32258

Date: April 27, 2021

Phone:

Opportunity#: 5108

Job Summary:

Proposal for cleaning out of wood line on west side of athletic fields. All under brush will be cut out and debris removed. Price includes all labor and debris removal.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
1.00	wood line clearing-sub	Flat	\$4,200.00	\$4,200.00
Landscape Enhancement Total				\$4,200.00

Proposal Total: \$4,200.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.



PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Robert Jones
Date 4/27/2021

VerdeGo

By _____
Date _____
Bartram Springs CDD

TWELFTH ORDER OF BUSINESS

A.

Bartram Springs

Community Development District

Unaudited Financial Reporting as of
March 31, 2021

Meeting Date
May 10, 2021

**BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
March 31, 2021**

	Major Funds		Non-Major Funds	Total Governmental Funds
	General	Debt Service	Capital Reserve	
<u>ASSETS:</u>				
CASH				
Hancock Bank	\$66,628	---	---	\$66,628
Petty Cash	\$200	---	---	\$200
Capital Reserve	---	---	\$37,378	\$37,378
INVESTMENTS				
State Board	\$7,720	---	---	\$7,720
Custody - Excess Funds	\$950,196	---	---	\$950,196
Series - 2016-1				
Reserve	---	\$714,862	---	\$714,862
Revenue	---	\$1,370,018	---	\$1,370,018
Redemption	---	\$9,883	---	\$9,883
Due From Other	\$32	---	---	\$32
Series - 2016-2				
Revenue	---	\$59,622	---	\$59,622
Redemption	---	\$980	---	\$980
ELECTRIC DEPOSITS	\$720	---	---	\$720
TOTAL ASSETS	\$1,025,495.87	\$2,155,365	\$37,378	\$3,218,239
<u>LIABILITIES:</u>				
ACCOUNTS PAYABLE	\$65,336	---	\$39,219	\$104,555
ACCRUED EXPENSES	\$8,631	---	---	\$8,631
FICA/FEDERAL PAYABLE	---	---	---	\$0
DEFERRED REVENUE	---	---	---	\$0
DUE TO GENERAL FUND	---	---	---	\$0
DUE TO DEBT SERVICE	---	---	---	\$0
FUND BALANCES:				
NONSPENDABLE	\$720	---	---	\$720
UNASSIGNED	\$950,808	---	---	\$950,808
RESTRICTED FOR DEBT SERVICE	---	\$2,155,365	---	\$2,155,365
ASSIGNED FOR CAPITAL PROJECTS	---	---	(\$1,840)	(\$1,840)
TOTAL LIABILITIES & FUND EQUITY & OTHER CREDITS	\$1,025,496	\$2,155,365	\$37,378	\$3,218,239

BARTRAM SPRINGS

Community Development District

General Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

For the Period Ended March 31, 2021

DESCRIPTION	ADOPTED BUDGET	Prorated Budget Thru 03/31/21	Actual Thru 03/31/21	Variance
REVENUES:				
Maintenance Assessments	\$1,266,292	\$1,239,482	\$1,239,482	\$0
Facility Income	\$9,000	\$4,500	\$2,438	(\$2,062)
Program Sharing - ASG	\$7,000	\$2,041	\$2,041	\$0
Comcast Revenue Share	\$18,000	\$4,500	\$10,277	\$5,777
Interest/Miscellaneous Income	\$1,000	\$500	\$92	(\$408)
TOTAL REVENUES	\$1,301,292	\$1,251,023	\$1,254,329	\$3,306
EXPENDITURES:				
ADMINISTRATIVE:				
Supervisor Fees	\$12,000	\$6,000	\$4,800	\$1,200
Fica Expense	\$918	\$459	\$367	\$92
Engineering Fees	\$6,000	\$3,000	\$1,989	\$1,012
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Arbitrage	\$600	\$0	\$0	\$0
Attorney Fees	\$38,000	\$19,000	\$16,432	\$2,568
Dissemination	\$500	\$250	\$0	\$250
Trustee Fees	\$12,300	\$12,220	\$12,220	\$0
Annual Audit	\$3,250	\$0	\$0	\$0
Management Fees	\$51,090	\$25,545	\$25,545	\$0
Computer Time	\$1,000	\$500	\$500	\$0
Website	\$2,400	\$1,200	\$900	\$300
Telephone	\$250	\$125	\$322	(\$197)
Postage	\$1,000	\$500	\$140	\$360
Insurance	\$50,629	\$50,629	\$50,302	\$327
Printing & Binding	\$1,500	\$750	\$622	\$128
Record Storage	\$350	\$175	\$0	\$175
Legal Advertising	\$2,900	\$1,450	\$496	\$954
Other Current Charges	\$1,000	\$500	\$384	\$116
Office Supplies	\$350	\$175	\$312	(\$137)
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE EXPENDITURES	\$191,212	\$127,653	\$120,506	\$7,147
AMENITY CENTER				
Utilities:				
Electric	\$65,000	\$32,500	\$30,692	\$1,808
Water/Irrigation	\$24,000	\$12,000	\$12,549	(\$549)
Cable	\$7,000	\$3,500	\$4,457	(\$957)
Gas	\$1,500	\$750	\$680	\$70
Trash Removal	\$9,036	\$4,518	\$4,643	(\$125)
Security:				
Security Monitoring	\$3,300	\$1,650	\$280	\$1,370
Access Cards	\$2,200	\$1,100	\$0	\$1,100
Management Contracts:				
Facility Management	\$141,424	\$70,712	\$70,712	\$0
Pool Attendants	\$59,990	\$29,995	\$5,637	\$24,358
Field Management/Administration	\$64,500	\$32,250	\$32,250	\$0

BARTRAM SPRINGS

Community Development District

General Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

For the Period Ended March 31, 2021

DESCRIPTION	ADOPTED BUDGET	Prorated Budget Thru 03/31/21	Actual Thru 03/31/21	Variance
Pool Maintenance	\$38,528	\$19,264	\$19,264	\$0
Pool Chemicals	\$25,000	\$12,500	\$9,500	\$3,000
Janitorial	\$33,865	\$16,933	\$16,932	\$0
Gym Monitor	\$25,743	\$12,872	\$12,871	\$0
Night Swim	\$8,960	\$4,480	\$0	\$4,480
Facility Maintenance	\$47,841	\$23,921	\$23,921	\$0
Mobile Application	\$0	\$0	\$250	(\$250)
Facility Maintenance - COVID	\$0	\$0	\$4,628	(\$4,628)
Repairs and Maintenance	\$64,660	\$32,330	\$21,072	\$11,258
Special Events	\$17,050	\$8,525	\$4,165	\$4,360
Holiday Decorations	\$4,500	\$2,250	\$188	\$2,062
Fitness Center Repairs/Supplies	\$9,500	\$4,750	\$2,879	\$1,871
Office Supplies	\$4,500	\$2,250	\$1,098	\$1,152
ASCAP/BMI Licenses	\$3,000	\$1,500	\$0	\$1,500
TOTAL AMENITY CENTER	\$661,097	\$330,549	\$278,670	\$51,878
<i>GROUPS MAINTENANCE</i>				
Landscape Maintenance	\$178,415	\$89,208	\$89,208	(\$0)
Landscape Contingency	\$40,000	\$20,000	\$3,420	\$16,580
Lake Maintenance	\$20,328	\$10,164	\$10,164	\$0
Fountain Maintenance	\$1,140	\$570	\$1,003	(\$433)
Grounds Maintenance	\$20,000	\$10,000	\$2,386	\$7,614
Pump Repairs	\$7,500	\$3,750	\$1,770	\$1,980
Streetlight Repairs	\$5,700	\$2,850	\$0	\$2,850
Irrigation Repairs	\$10,000	\$5,000	\$0	\$5,000
Miscellaneous	\$2,500	\$1,250	\$0	\$1,250
Capital Reserves Contributions	\$163,400	\$0	\$0	\$0
TOTAL GROUNDS MAINTENANCE	\$448,983	\$142,792	\$107,951	\$34,841
TOTAL EXPENDITURES	\$1,301,292	\$600,993	\$507,126	\$93,867
EXCESS REVENUES/(EXPENDITURES)	\$0		\$747,203	
Fund Balance - Beginning	\$0		\$204,326	
Fund Balance - Ending	\$0		\$951,529	

Bartram Springs
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2021

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Revenues:</u>													
Maintenance Assessments	\$8,995	\$246,593	\$948,453	\$21,024	\$6,869	\$7,547	\$0	\$0	\$0	\$0	\$0	\$0	\$1,239,482
Facility Income	\$200	\$0	\$1,469	\$0	\$381	\$388	\$0	\$0	\$0	\$0	\$0	\$0	\$2,438
Fitness Training Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Program Sharing - ASG	\$0	\$0	\$796	\$0	\$1,245	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,041
Comcast Revenue Share	\$0	\$0	\$5,099	\$0	\$0	\$5,178	\$0	\$0	\$0	\$0	\$0	\$0	\$10,277
Interest/Miscellaneous Income	\$2	\$2	\$73	\$5	\$5	\$4	\$0	\$0	\$0	\$0	\$0	\$0	\$92
Total Revenues	\$9,197	\$246,595	\$955,891	\$21,029	\$8,500	\$13,117	\$0	\$0	\$0	\$0	\$0	\$0	\$1,254,329

Expenditures:

Administrative

Supervisor Fees	\$0	\$1,000	\$800	\$1,200	\$800	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,800
FICA Expense	\$0	\$77	\$61	\$92	\$61	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$367
Engineering	\$291	\$534	\$485	\$485	\$194	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,989
Assessment Roll	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees	\$0	\$0	\$0	\$0	\$12,220	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,220
Dissemination	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Attorney	\$334	\$2,843	\$3,670	\$4,422	\$5,164	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,432
Bond Counsel Opinion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,258	\$4,258	\$4,258	\$4,258	\$4,258	\$4,258	\$0	\$0	\$0	\$0	\$0	\$0	\$25,545
Computer Time	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Website	\$150	\$150	\$150	\$150	\$150	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$900
Telephone	\$21	\$16	\$14	\$61	\$133	\$78	\$0	\$0	\$0	\$0	\$0	\$0	\$322
Postage	\$19	\$14	\$2	\$11	\$37	\$59	\$0	\$0	\$0	\$0	\$0	\$0	\$140
Insurance	\$50,302	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,302
Printing & Binding	\$46	\$19	\$117	\$156	\$101	\$183	\$0	\$0	\$0	\$0	\$0	\$0	\$622
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Legal Advertising	\$174	\$0	\$83	\$80	\$80	\$80	\$0	\$0	\$0	\$0	\$0	\$0	\$496
Other Current Charges	\$115	\$57	\$106	\$57	\$24	\$23	\$0	\$0	\$0	\$0	\$0	\$0	\$384
Office Supplies	\$9	\$152	\$81	\$8	\$53	\$9	\$0	\$0	\$0	\$0	\$0	\$0	\$312
Dues, Licenses & Subscriptions	\$0	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$60,801	\$9,376	\$9,911	\$11,061	\$23,357	\$5,999	\$0	\$0	\$0	\$0	\$0	\$0	\$120,506

Bartram Springs
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2021

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Amenity Center</u>													
Utilities													
Electric	\$6,045	\$4,886	\$4,800	\$4,881	\$5,042	\$5,038	\$0	\$0	\$0	\$0	\$0	\$0	\$30,692
Water/irrigation	\$2,660	\$1,623	\$3,028	\$1,075	\$2,927	\$1,236	\$0	\$0	\$0	\$0	\$0	\$0	\$12,549
Cable	\$718	\$726	\$726	\$726	\$776	\$786	\$0	\$0	\$0	\$0	\$0	\$0	\$4,457
Gas	\$85	\$153	\$260	\$132	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$680
Trash Removal	\$727	\$783	\$783	\$783	\$783	\$783	\$0	\$0	\$0	\$0	\$0	\$0	\$4,643
Security													
Security Monitoring	\$0	\$280	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$280
Access Cards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Contracts													
Facility Management	\$11,785	\$11,785	\$11,785	\$11,785	\$11,785	\$11,785	\$0	\$0	\$0	\$0	\$0	\$0	\$70,712
Pool Attendants	\$0	\$0	\$0	\$0	\$144	\$5,493	\$0	\$0	\$0	\$0	\$0	\$0	\$5,637
Field Mgmt/Admin	\$5,375	\$5,375	\$5,375	\$5,375	\$5,375	\$5,375	\$0	\$0	\$0	\$0	\$0	\$0	\$32,250
Pool Maintenance	\$3,211	\$3,211	\$3,211	\$3,211	\$3,211	\$3,211	\$0	\$0	\$0	\$0	\$0	\$0	\$19,264
Pool Chemicals	\$1,583	\$1,583	\$1,583	\$1,583	\$1,583	\$1,583	\$0	\$0	\$0	\$0	\$0	\$0	\$9,500
Janitorial	\$2,822	\$2,822	\$2,822	\$2,822	\$2,822	\$2,822	\$0	\$0	\$0	\$0	\$0	\$0	\$16,932
Gym Monitor	\$2,145	\$2,145	\$2,145	\$2,145	\$2,145	\$2,145	\$0	\$0	\$0	\$0	\$0	\$0	\$12,871
Night Swim	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Maintenance	\$3,987	\$3,987	\$3,987	\$3,987	\$3,987	\$3,987	\$0	\$0	\$0	\$0	\$0	\$0	\$23,921
Mobile Application	\$0	\$0	\$0	\$0	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Facility Maintenance - COVID	\$796	\$1,046	\$796	\$597	\$597	\$796	\$0	\$0	\$0	\$0	\$0	\$0	\$4,628
Repairs and Maintenance	\$8,123	\$4,395	\$3,302	\$3,081	\$1,981	\$191	\$0	\$0	\$0	\$0	\$0	\$0	\$21,072
Special Events	\$0	\$371	\$1,928	\$440	\$350	\$1,076	\$0	\$0	\$0	\$0	\$0	\$0	\$4,165
Holiday Decorations	\$0	\$188	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$188
Fitness Center Repairs/Supplies	\$1,082	\$650	\$1,147	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,879
Office Supplies	\$510	\$193	\$395	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,098
ASCAP/BMI Licenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Amenity Center	\$51,653	\$46,203	\$48,074	\$42,623	\$43,808	\$46,308	\$0	\$0	\$0	\$0	\$0	\$0	\$278,670
<u>Grounds Maintenance</u>													
Landscape Maintenance	\$14,868	\$14,868	\$14,868	\$14,868	\$14,868	\$14,868	\$0	\$0	\$0	\$0	\$0	\$0	\$89,208
Landscape Contingency	\$650	\$825	\$1,275	\$0	\$0	\$670	\$0	\$0	\$0	\$0	\$0	\$0	\$3,420
Lake Maintenance	\$1,694	\$1,694	\$1,694	\$1,694	\$1,694	\$1,694	\$0	\$0	\$0	\$0	\$0	\$0	\$10,164
Fountain Maintenance	\$0	\$0	\$285	\$0	\$718	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,003
Grounds Maintenance	\$363	\$535	\$0	\$0	\$0	\$1,488	\$0	\$0	\$0	\$0	\$0	\$0	\$2,386
Pump Repairs	\$1,245	\$0	\$0	\$525	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,770
Streetlight Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Irrigation Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserves Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Grounds Maintenance	\$18,820	\$17,922	\$18,122	\$17,087	\$17,280	\$18,719	\$0	\$0	\$0	\$0	\$0	\$0	\$107,951
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$131,275	\$73,502	\$76,106	\$70,772	\$84,445	\$71,026	\$0	\$0	\$0	\$0	\$0	\$0	\$507,126
Excess Revenues (Expenditures)													
	(\$122,078)	\$173,093	\$879,785	(\$49,743)	(\$75,945)	(\$57,909)	\$0	\$0	\$0	\$0	\$0	\$0	\$747,203

BARTRAM SPRINGS
Community Development District
Debt Service - Series 2016-1 and 2016-2
Statement of Revenues & Expenditures
For the Period Ended March 31, 2021

DESCRIPTION	Adopted Budget	Prorated Budget Thru 03/31/21	Actual Thru 03/31/21	Variance
<u>REVENUES:</u>				
Assessments	\$1,433,591	\$1,403,155	\$1,403,155	\$0
Interest Earned	\$5,000	\$2,500	\$228	(\$2,272)
Prepayment	\$0	\$0	\$10,646	\$10,646
TOTAL REVENUES	<u>\$1,438,591</u>	<u>\$1,405,655</u>	<u>\$1,414,029</u>	<u>\$8,374</u>
<u>EXPENDITURES:</u>				
<u>Series 2016-1</u>				
Interest - 11/1	\$276,575	\$276,575	\$276,575	\$0
Special Call - 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest - 5/1	\$276,575	\$0	\$0	\$0
Principal - 5/1	\$830,000	\$0	\$0	\$0
Special Call - 5/1	\$0	\$0	\$0	\$0
<u>Series 2016-2</u>				
Interest - 11/1	\$29,600	\$29,600	\$29,600	\$0
Interest - 5/1	\$29,600	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$1,442,350</u>	<u>\$306,175</u>	<u>\$311,175</u>	<u>(\$5,000)</u>
<u>OTHER SOURCES/(USES):</u>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES(USES)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
EXCESS REVENUES/(EXPENDITURES)	<u>(\$3,759)</u>		<u>\$1,102,854</u>	
Fund Balance - Beginning	\$337,754		\$1,052,511	
Fund Balance - Ending	<u>\$333,995</u>		<u>\$2,155,365</u>	

BARTRAM SPRINGS
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For the Period Ended March 31, 2021

DESCRIPTION	Adopted Budget	Prorated Budget Thru 03/31/21	Actual Thru 03/31/21	Variance
REVENUES:				
New Capital Projects - Transfer In	\$163,400	\$0	\$0	\$0
TOTAL REVENUES	\$163,400	\$0	\$0	\$0
EXPENDITURES:				
Capital Projects	\$75,000	\$37,500	\$85,157	(\$47,657)
Repairs and Maintenance	\$0	\$0	\$18,659	(\$18,659)
Other Service Charges	\$800	\$400	\$242	\$158
TOTAL EXPENDITURES	\$75,800	\$37,900	\$104,058	(\$66,158)
OTHER SOURCES/(USES):				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES(USES)	\$0	\$0	\$0	\$0
EXCESS REVENUES/(EXPENDITURES)	\$87,600		(\$104,058)	
Fund Balance - Beginning	\$114,559		\$102,218	
Fund Balance - Ending	<u>\$202,159</u>		<u>(\$1,840)</u>	

Bartram Springs
Community Development District
Long Term Debt Report

Series 2016-1 Special Assessment Refunding and Revenue Bonds

Interest Rate:	3.70%%
Maturity Date:	5/1/36
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$715,211
Reserve Balance:	\$714,862
Bonds outstanding - 11/1/2019	\$15,760,000
Less: May 1, 2020 (Mandatory)	(\$800,000)
Less: May 1, 2020 (Prepayment)	(\$10,000)
Less: November 1, 2020 (Prepayment)	(\$5,000)

Current Bonds Outstanding	\$14,945,000
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Series 2016-2 Special Assessment Revenue Bonds

Interest Rate:	3.70%
Maturity Date:	5/1/34
Reserve Fund Definition:	One reserve account
Reserve Fund Requirement:	\$0.00
Reserve Balance:	\$0.00
Bonds outstanding - 11/1/2019	\$1,600,000

Current Bonds Outstanding	\$1,600,000
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B.

BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2021 SUMMARY OF ASSESSMENT RECEIPTS

DIRECT BILLS					
DIRECT BILLS ASSESSED	UNITS	2016-1 DEBT ASSESSED	2016-2 DEBT ASSESSED	O&M ASSESSED	TOTAL ASSESSED
COMMERCIAL - BS CENTER, LLC	21,818	15,943.53	-	8,994.66	24,938.19
DIRECT BILLS RECEIVED		2016-1 DEBT RECEIVED	2016-2 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
COMMERCIAL - BS CENTER, LLC		15,943.53	-	8,994.66	24,938.19
DIRECT BILLS - BALANCE DUE		-		-	-
Direct bills on payment plan with 50% due 11/1/20, 25% due 2/1/21, and 25% due 5/1/21					

TAX ROLL					
TOTAL TAX ROLL	UNITS	2016-1 DEBT ASSESSED	2016-2 DEBT ASSESSED	O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED	1,694	1,358,241.31	59,197.95	1,257,299.70	2,674,738.95
DUVAL COUNTY DISTRIBUTION	DATE RECEIVED	2016-1 DEBT RECEIVED	2016-2 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/6/2020	7,945.87	346.32	7,355.35	15,647.54
2	11/13/2020	22,540.89	982.43	20,865.70	44,389.02
3	11/20/2020	67,490.76	2,941.54	62,474.99	132,907.29
4	11/27/2020	168,413.53	7,340.18	155,897.39	331,651.10
5	12/7/2020	989,065.02	43,107.67	915,559.82	1,947,732.51
6	12/11/2020	24,148.25	1,052.48	22,353.61	47,554.34
7	12/23/2020	11,386.20	496.26	10,540.00	22,422.46
8	1/6/2021	17,569.27	765.74	16,263.56	34,598.57
9	1/21/2021	5,142.75	224.14	4,760.55	10,127.44
10	2/4/2021	6,687.34	291.46	6,190.35	13,169.15
11	2/22/2021	733.20	31.96	678.70	1,443.86
12	3/4/2021	4,088.60	178.20	3,784.74	8,051.54
13	3/19/2021	4,064.41	177.14	3,762.35	8,003.90
14	4/5/2021	10,121.10	441.12	9,368.93	19,931.15
15	4/19/2021	2,465.19	107.44	2,281.99	4,854.62
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
TOTAL COUNTY DISTRIB.		1,341,862.38	58,484.08	1,242,138.03	2,642,484.49
TOTAL TAX ROLL DUE (DISCOUNTS NOT TAKEN)		16,378.93	713.87	15,161.67	32,254.46

TOTAL DISTRICT	UNITS	2016-1 DEBT SERVICE	2016-2 DEBT SERVICE	O&M	TOTAL
TOTAL ASSESSED	23,512	1,374,184.84	59,197.95	1,266,294.36	2,699,677.14
TOTAL RECEIVED		1,357,805.91	58,484.08	1,251,132.69	2,667,422.68

PERCENT COLLECTED DIRECT BILL	100.00%	100.00%	100.00%	100.00%
PERCENT COLLECTED TAX ROLL	98.79%	98.79%	98.79%	98.79%
TOTAL PERCENT COLLECTED	98.81%	98.79%	98.80%	98.81%

C.

BARTRAM SPRINGS
Community Development District
Check Register Summary 3/1/2021 -3/31/2021

Check Date	Check No.	Amount
General Fund - Hancock		
3/4/21	1777-1782	\$6,588.07
3/15/21	1783-1793	\$19,657.01
3/23/21	1794-1799	\$13,210.94
3/30/21	1800-1806	\$5,540.82
		<hr/> \$44,996.84
General Fund - Capital Reserve		
3/15/21	244	\$5,900.00
		<hr/> \$5,900.00
<i>Utilities and Autopayments</i>		
3/11/21	JEA	\$6,138.84
3/10/21	Comcast	\$785.81
3/23/21	Rubicon	\$783.12
		<hr/> \$7,707.77
Total		<hr/> \$58,604.61

*Fedex invoices will be available upon request.

AP300R	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN	4/30/21	PAGE	1
*** CHECK DATES 03/01/2021 - 03/31/2021 ***		BARTRAM SPRINGS - GENERAL FUND												
		BANK B GENERAL FUND-HANCOCK												
CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT	#					
3/04/21	00010	2/03/21 196740	202101 310-51300-31100		JAN PROFESSIONAL SERVICES	*	485.00							
					ENGLAND, THIMS & MILLER, INC.			485.00	001777					
3/04/21	00373	2/10/21 421039ES	202101 320-57200-43300		JAN GAS	*	18.57							
					FLORIDA NATURAL GAS			18.57	001778					
3/04/21	00013	2/11/21 120300	202101 310-51300-31500		JAN GENERAL COUNSEL	*	2,921.50							
					HOPPING GREEN & SAMS			2,921.50	001779					
3/04/21	00013	2/11/21 120301	202101 310-51300-31500		JAN MONTHLY MEETING	*	1,500.00							
					HOPPING GREEN & SAMS			1,500.00	001780					
3/04/21	00135	2/24/21 21-01261	202102 310-51300-48000		NOTICE OF MEETING 2/24	*	79.63							
					JACKSONVILLE DAILY RECORD C/O			79.63	001781					
3/04/21	00201	3/01/21 13129559	202103 320-57200-46500		MAR POOL CHEMICALS	*	1,583.37							
					POOLSURE			1,583.37	001782					
3/15/21	00416	3/10/21 237784	202103 330-57200-46275		BACKFLOW INSTALLATION	*	1,487.56							
					BF PLUMBING SERVICES LLC			1,487.56	001783					
3/15/21	00403	2/26/21 211383	202102 330-57200-46000		REPLC LANDSCAPE LIGHTS	*	312.35							
					LAMP SALES UNLIMITED, INC			312.35	001784					
3/15/21	00340	11/17/20 1210066	202103 320-57200-49300		MOVIE NIGHT 3/19/21	*	350.00							
					PROGRESSIVE ENTERTAINMENT SRVCS.			350.00	001785					
3/15/21	00322	2/17/21 90003849	202102 330-57200-46000		TILE & GROUT DEEP CLEAN	*	1,548.18							
					STORM CLEAN INC DBA MR STEAMLUX			1,548.18	001786					
3/15/21	00189	12/08/20 13452	202012 330-57200-46250		REMOVAL OF DEAD TREES	*	200.00							
					TAYLOR TREE SERVICES, INC.			200.00	001787					
3/15/21	00406	3/01/21 2625	202103 310-51300-35101		MAR MAINTENANCE FEE	*	150.00							
					ROBERTA G NAGLE DBA UNICORN			150.00	001788					
<div style="display: flex; justify-content: space-between; width: 100%;"> BSPR BART SPRING BPEREGRINO </div>														

AP300R	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN	4/30/21	PAGE	2
*** CHECK DATES 03/01/2021 - 03/31/2021 ***														
BARTRAM SPRINGS - GENERAL FUND														
BANK B GENERAL FUND-HANCOCK														

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/15/21	00437	2/18/21 1152	202102 320-57200-34200	UV DISINFECTION 2/17/21	*	199.00	
							199.00 001789
JAMES CHIPMAN DBA UV DISINFECTION							
3/15/21	00437	2/25/21 1153	202102 320-57200-34200	UV DISINFECTION 2/24/21	*	199.00	
							199.00 001790
JAMES CHIPMAN DBA UV DISINFECTION							
3/15/21	00437	3/04/21 1154	202103 320-57200-34200	UV DISINFECTION 3/03/21	*	199.00	
							199.00 001791
JAMES CHIPMAN DBA UV DISINFECTION							
3/15/21	00351	2/28/21 380989	202102 320-57200-33100	PENGUIN PLUNGE POOL ATTEN	*	144.00	
							144.00 001792
VESTA PROPERTY SERVICES, INC.							
3/15/21	00388	3/01/21 4834	202103 330-57200-46200	MAR LANDSCAPE MAINTENANCE	*	14,867.92	
							14,867.92 001793
VERDEGO, LLC							
3/23/21	00201	1/31/21 13129559	202012 300-13100-10100	FIN CHRG INV131295596598	*	32.01	
							32.01 001794
POOLSURE							
3/23/21	00134	2/25/21 6045417	202102 310-51300-32300	TRUSTEE FEES SE 2016-2	*	4,250.00	
2/25/21		6045417	202102 310-51300-32300	INCIDENTAL EXPENSES	*	329.38	
							4,579.38 001795
US BANK							
3/23/21	00134	2/25/21 6045799	202102 310-51300-32300	TRUSTEE FEES SE 2016-2	*	7,091.00	
2/25/21		6045799	202102 310-51300-32300	INCIDENTAL EXPENSES	*	549.55	
							7,640.55 001796
US BANK							
3/23/21	00437	3/17/21 1157	202103 320-57200-34200	UV DISINFECTION	*	199.00	
							199.00 001797
JAMES CHIPMAN DBA UV DISINFECTION							
3/23/21	00351	1/31/21 380651	202101 320-57200-49300	MOVIE ON THE LAWN 1/8/21	*	90.00	
							90.00 001798
VESTA PROPERTY SERVICES, INC.							
3/23/21	00388	3/05/21 4824	202103 330-57200-46250	HEDGE REMOVAL	*	670.00	
							670.00 001799
VERDEGO, LLC							

BSPR BART SPRING BPEREGRINO							

*** CHECK DATES 03/01/2021 - 03/31/2021 ***
 BARTRAM SPRINGS - GENERAL FUND
 BANK B GENERAL FUND-HANCOCK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/30/21	00330	2/23/21 32156	202102 330-57200-46000	SENSOR ON FENCE REMOVED	*	120.00	
				ADVANCED TECHNICAL SERVICES			120.00 001800
3/30/21	00010	3/05/21 197178	202102 310-51300-31100	FEB ENGINEERING SERVICES	*	194.00	
				ENGLAND, THIMS & MILLER, INC.			194.00 001801
3/30/21	00259	3/25/21 29973471	202103 330-57200-46000	SIGN W/ WIRE STAKE	*	191.06	
				FASTSIGNS			191.06 001802
3/30/21	00071	3/01/21 534	202103 310-51300-34000	MAR MANAGEMENT FEES	*	4,257.50	
		3/01/21 534	202103 310-51300-35100	MAR INFORMATION TECHNOLOG	*	83.33	
		3/01/21 534	202103 310-51300-51000	OFFICE SUPPLIES	*	8.73	
		3/01/21 534	202103 310-51300-42000	POSTAGE	*	58.80	
		3/01/21 534	202103 310-51300-42500	COPIES	*	183.45	
		3/01/21 534	202103 310-51300-41000	TELEPHONE	*	77.73	
				GOVERNMENTAL MANAGEMENT SERVICES			4,669.54 001803
3/30/21	00427	3/19/21 3524	202103 320-57200-35000	IRRIGATION REPAIRS	*	135.00	
				LYNCH ELECTRICAL SERVICE, INC.			135.00 001804
3/30/21	00023	3/10/21 03102021	202102 320-57200-43300	FEB GAS	*	32.22	
				TECO PEOPLES GAS			32.22 001805
3/30/21	00437	3/25/21 1159	202103 320-57200-34200	UV DISINVECTION	*	199.00	
				JAMES CHIPMAN DBA UV DISINFECTION			199.00 001806
						TOTAL FOR BANK B	44,996.84
						TOTAL FOR REGISTER	44,996.84

BSPR BART SPRING BPEREGRINO



Bartram Springs CDD
c/o GMS, LLC
475 West Town Place
Suite 114
St. Augustine, FL 32092

February 3, 2021
Project No: 02022.25000
Invoice No: 0196740

Project 02022.25000 *10B* Bartram Springs Community Development District-2018/2019 General
Jan Consulting Engineering Services (WA#23)

Professional Services rendered through January 31, 2021 *001-310 - 51300 - 31100*

Professional Personnel

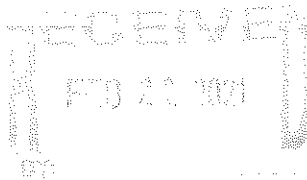
		Hours	Rate	Amount
Senior Engineer				
Katsaras, George	1/9/2021	.50	194.00	97.00
Katsaras, George	1/16/2021	1.50	194.00	291.00
Katsaras, George	1/30/2021	.50	194.00	97.00
Totals		2.50		485.00
Total Labor				485.00

Invoice Total this Period \$485.00

Outstanding Invoices

Number	Date	Balance
0196396	1/7/2021	485.00
Total		485.00

Total Now Due \$970.00



England-Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32258 • Tel: 904-642-8900 • Fax: 904-646-9485
CA-90002584 LC-0000318



Florida Natural Gas

P.O. Box 78760
Atlanta, GA 30357-2760

Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Invoice

MDG2021 00000077 00



Bartram Springs CDD
Accounts Payable
475 West Town Place Suite 114
St Augustine, FL 32092-0000

Billing Group #:	38488
Invoice Date:	February 10, 2021
Invoice #:	421039ES
Due Date:	March 05, 2021
Current Charges:	\$47.26
Last Payment:	\$85.04
Payment Date:	February 08, 2021
Prior Balance Due:	(\$28.69)
Total Amount Due:	\$18.57

Jan Gas



3736

1-320-572-433

Description	Term	Therm	Cost
INSIDE FERC FGT Z3	01/07/21 - 02/05/21	87.20	\$33.40
Fuel	01/07/21 - 02/05/21	2.28	\$0.87
Commodity Charges Sub Total:		89.48	\$34.27
Transportation			\$7.04
Transportation Charges Sub Total:			\$7.04
Customer Charge			\$5.95
Miscellaneous Charges Sub Total:			\$5.95
Pre-Tax Sub Total:			\$47.26
Sales Taxes			\$0.00
Taxes Sub Total:			\$0.00
Total Current Charges:			\$47.26
Prior Balance Due:			(\$28.69)
Total Amount Due:			\$18.57

Simplify your life by signing up for FNG's Paperless Billing and AutoPay. It's easy and convenient. Enroll online at OnlyFNG.com. Thank you for your business.

Please detach and remit this portion with your payment

Billing Group #:	38488	Bartram Springs CDD
Invoice Date:	February 10, 2021	Accounts Payable
Invoice #:	421039ES	475 West Town Place Suite
Due Date:	March 05, 2021	114
Current Charges:	\$47.26	St Augustine, FL 32092-0000
Last Payment:	\$85.04	
Payment Date:	February 08, 2021	
Prior Balance Due:	(\$28.69)	
Total Amount Due:	\$18.57	
Amount Paid:		

Make Checks Payable To: Florida Natural Gas

Please include your Billing Group # on your check.

Wire/ACH Payment To:

Bank: Wells Fargo Bank Atlanta GA

ABA #: 121000248

Acct Name: Florida Natural Gas

Account #: 2000036933330

Mail Payment To:

Florida Natural Gas
P.O. Box 934726
Atlanta, GA 31193-4726

100000 01 01 000077 000077 P



Florida Natural Gas

Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Page 2 of 2

Invoice #: 421039ES

Account Detail

Service Address:	14530 Cherry Lake Dr E	City, State:	Jacksonville, FL
Utility:	TECO - Peoples Gas	Utility Account #:	221003032432

Current Charges

Natural Gas - Commodity

Description	Term	Therm	Price	Cost
INSIDE FERC FGT Z3	01/07/21 - 02/05/21	87.20	\$0.3830	\$33.40
Fuel	01/07/21 - 02/05/21	2.28	\$0.3830	\$0.87
Totals:		89.48		\$34.27

Transportation Charges

Description	Units	Price	Cost
Transportation	87.20	\$0.0807	\$7.04
Totals:			\$7.04

Miscellaneous Charges

Description	Cost
Customer Charge	\$5.95
Totals:	\$5.95

Taxes

Description	Cost
Duval County Tax 100% Exempt	\$0.00
Florida State Tax 100% Exempt	\$0.00
Totals:	\$0.00

Total Account Charges: \$47.26

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

February 11, 2021

Bartram Springs Community Development District
c/o Governmental Management Services, LLC
475 W. Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 120300
Billed through 01/31/2021

RECEIVED

Jan
General Counsel
BARTRM 00001 CEL

13B

FEB 23 2021
001-310-51300-31500

FOR PROFESSIONAL SERVICES RENDERED

12/31/20	EGRE	Research application of E-Verify law; prepare memorandum regarding same.	0.10 hrs
01/04/21	CEL	Review correspondence from Wheeler regarding contracts; prepare same; prepare for and attend agenda call; review e-Verify requirements.	3.40 hrs
01/05/21	CEL	Review meeting action items; correspond with Oliver regarding same.	0.30 hrs
01/06/21	CEL	Research meeting action items.	0.20 hrs
01/07/21	CEL	Review and edit contracts; correspond with Wheeler regarding same; review correspondence regarding amenity use.	0.50 hrs
01/11/21	CEL	Review meeting agenda package; telephone conference with Oliver.	0.90 hrs
01/12/21	CEL	Review and research meeting action items; correspond with Wheeler regarding contracts; telephone conference with Oliver.	0.60 hrs
01/13/21	CEL	Research meeting action items; correspond with Wheeler regarding contracts; edit same	0.50 hrs
01/22/21	CEL	Research meeting action items; correspond with Oliver regarding website.	0.20 hrs
01/26/21	CEL	Telephone conference with Vesta and Oliver regarding website; research same.	0.50 hrs
01/27/21	CEL	Research website contract.	0.20 hrs
01/28/21	CEL	Research regarding website contract; telephone conference with staff regarding meeting agenda items.	0.60 hrs
01/29/21	CEL	Research and prepare website agreement.	0.50 hrs
01/29/21	JLK	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	0.50 hrs
01/29/21	MKR	Confer with Eldred regarding Vesta proposal for website and mobile app.	0.30 hrs
01/30/21	CEL	Research and prepare website agreement.	0.20 hrs

Total fees for this matter

\$2,921.50

MATTER SUMMARY

Eldred, Carl	8.60 hrs	310 /hr	\$2,666.00
Gregory, Emma C.	0.10 hrs	235 /hr	\$23.50
Kilinski, Jennifer L.	0.50 hrs	305 /hr	\$152.50
Rigoni, Michelle K.	0.30 hrs	265 /hr	\$79.50

TOTAL FEES

\$2,921.50

TOTAL CHARGES FOR THIS MATTER**\$2,921.50****BILLING SUMMARY**

Eldred, Carl	8.60 hrs	310 /hr	\$2,666.00
Gregory, Emma C.	0.10 hrs	235 /hr	\$23.50
Kilinski, Jennifer L.	0.50 hrs	305 /hr	\$152.50
Rigoni, Michelle K.	0.30 hrs	265 /hr	\$79.50

TOTAL FEES

\$2,921.50

TOTAL CHARGES FOR THIS BILL**\$2,921.50****Please include the bill number with your payment.**

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

February 11, 2021

Bartram Springs Community Development District
c/o Governmental Management Services, LLC
475 W. Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 120301
Billed through 01/31/2021

Jan
Monthly Meeting

BARTRM 00101 CEL

13 B
1-310-51300-31500
FEB 22 2021
RECEIVED

FOR PROFESSIONAL SERVICES RENDERED

01/11/21 CEL Attend Board Meeting.

Total fees for this matter

\$1,500.00

MATTER SUMMARY

TOTAL FEES

\$1,500.00

TOTAL CHARGES FOR THIS MATTER

\$1,500.00

BILLING SUMMARY

TOTAL FEES

\$1,500.00

TOTAL CHARGES FOR THIS BILL

\$1,500.00

Please include the bill number with your payment.

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

February 24, 2021

Date

RECEIVED

FEB 24 2021

Attn: Sarah Sweeting
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial #	21-01261D	PO/File #		\$79.63
Notice of Meeting				Amount Due
				Amount Paid
Bartram Springs Community Development District				\$79.63
				Payment Due
Case Number				
Publication Dates	2/24			
County	Duval			

135B

1-310-51300-48000

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at
jaxdailyrecord.com/send-payment.*

Your notice can be found at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

*Please read copy of this advertisement and advise us of any
necessary corrections before further publications.*

**NOTICE OF MEETING
BARTRAM SPRINGS
COMMUNITY
DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bartram Springs Community Development District will be held on **Monday, March 8 2021, at 8:30 a.m., at the Bartram Springs Amenity Center, 14530 Cherry Lake Drive East, Jacksonville, FL.** The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at this meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager

Feb. 24 00(21-01261D)



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 3/1/2021

Invoice # 131295598070

Terms	Net 20
Due Date	3/21/2021
PO #	

Bill To GMS, LLC. GMS, LLC. C/O Bartram Springs C.D.D. 475 West Town Place Ste 114 St Augustine FL 32092	Ship To Bartram Springs CDD GMS, LLC. 14530 Cherry Lake Dr. East Jacksonville FL 32256
--	---

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,473.23
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	110.14
<p>March Pool Chemicals RECEIVED 1-320-57200-246500 201B</p>				

Total 1,583.37
Amount Due \$1,583.37

Remittance Slip

Customer
13BAR126
Invoice #
131295598070

Amount Due \$1,583.37

Amount Paid

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295598070



Fenwick Services
 11623 Columbia Park Drive E.
 Jacksonville, FL 32258
 P: (904)-724-7022
 www.fenwickhomeservices.com
 Plumbing Lic#: CFC040039

BILL TO
 Bartram Springs Club House
 475 West Town Place
 St. Augustine, FL 32092 USA

INVOICE
 237784

INVOICE DATE
 Mar 10, 2021

JOB ADDRESS
 Bartram Springs Clubhouse - Backflow
 61 Everest Lane
 Saint Johns, FL 32259 USA

Completed Date:
Payment Term: Due Upon Receipt

416 B

1.330.57200. 46895

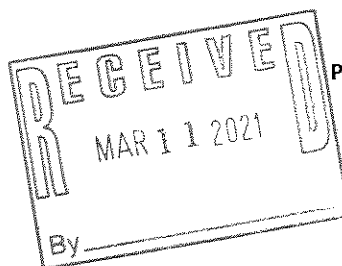
DESCRIPTION OF WORK

grounds maintenance
 backflow equipment
 installation

Install 1 inch RPZ backflow preventer and run a new line from meter to backflow and from backflow to retention pond. Meter is reclaimed water from JEA.

Her previous estimate given, new reclaimed water meter installed for pond during drought season. Installed a 1 inch PVC line buried approximately a foot and a half for 15 feet and then installed and secured a 1 inch RPZ backflow preventer. On the downstream side of the backflow preventer the line was buried and ran out approximately 20 feet into the pond. The backflow was insulated and tested. Paperwork will be submitted to JEA as soon as they allow access with their new online program. A copy of the paperwork has been sent to the customer for their records. The only information I do not have is the JEA account number which Winslow is going to text to me.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
T&M	Specific Request: Parts and labor and permit for Coming off of water meter and a 1 inch RPZ backflow installation. Also including testing and certifying through the county.	1487.56	\$1.00	\$1,487.56



POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$1,487.56
TAX	\$0.00
TOTAL DUE	\$1,487.56
BALANCE DUE	\$1,487.56

Thank you for choosing Fenwick Plumbing Services LLC.
 We appreciate your business!

CUSTOMER AUTHORIZATION

I, the undersigned, am owner/authorized representative/tenant of the premises at which the work mentioned above is to be done. I hereby authorize you to perform Diagnosis/Solution, and to use such labor and materials as you deem advisable.

Sign here



Date 3/10/2021

CUSTOMER ACKNOWLEDGEMENT

I find the service and materials rendered in connection with the above work mentioned to have been completed in a satisfactory manner. I agree that the amount set forth on labeled "TOTAL" to be the total and complete flat rate/minimum charge. I agree to pay reasonable attorney fees and court costs in the event of legal action. A monthly service charge of 1 1/2% will be added after 10 days. I acknowledge that I have read and received a legible copy of this contract and have read the Notice to Owner and statement required thereon.

Sign here



Date 3/10/2021

Lamp Sales Unlimited, Inc.

Invoice

www.lampsalesunlimited.com

REMIT TO:

P.O. Box 10606
Jacksonville, FL 32247
Toll Free (800) 352-8954

Jacksonville

4580 St. Augustine Road
Jacksonville, FL 32207
Phone (904) 737-9292
Fax (904) 737-4333

Orlando

1271 La Quinta Drive Unit # 13
Orlando, FL 32809
Phone (407) 859-1515
Fax (407) 859-2423

Invoice Number: 211383

Sales Order Number: 213581

Customer ID: **BAR200**

Bill To: **Bartram CDD**

14530 Cherry Lake Drive East
Jacksonville, FL 32258

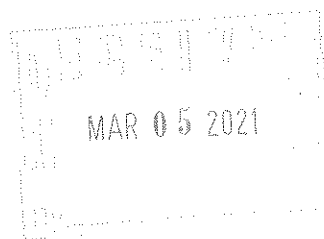
Ship To: **Bartram CDD**

14530 Cherry Lake Drive East
Jacksonville, FL 32258

Invoiced Date		Order Date	Phone Number	Ship Via	Terms	
02/26/21		02/22/21	(904) 318-0797	Our Truck	Net 30	
Purchase Order Number		Description / Job Number		Order Number		
WINSLOW		Hope Clayton Rix		213581		
Quantity			Item Number	Item Description	Unit Price	Amount
Req	Shipped	B.O.				
2	2		TFX1 LED 50K MVOLT	THK DDBXD M6 NON INVENTORY LITHONIA PLUS FRT	145.00	290.00

Subtotal: 290.00
Misc. Charge: 0.00
Sales Tax: 0.00
Freight Charge: 22.35
Invoice total: 312.35

403 B



1,330.572.46000

R/R Pool Deck
landscape lights

Thank You



Total Entertainment Services

Invoice-Agreement

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, Fl. 32225

(904) 645-9068 Fax: (904)645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

Invoice date: 11/17/2020

Invoice # 1210066

Terms: Due at event

PO#

Customer name:

Bartram Springs CDD

Event type: Movie Night

Billing address:

14530 Cherry Lake Drive E., Jacksonville, Fl. 32258

Original contact person:

Erika Budzinski **Wk:** 904-880-5156 **Cell:**

E-mail/ fax: ebudzinski@vestapropertyservices.com

At event contacts with cell:

Same

Event date: Friday March 19, 2021

Hours of event: 7:00 pm-9:00 pm

Hours of service: Same

Approximate set up time:

Between: 5:15-5:30 pm

Location name and address:

Same

Where to set up at location:

On grass courtyard

Power within 75': Yes

Set up-grass or pavement:

GR

Water within 75': NA

Covered area for entertainer: NA

Notes:

SERVICES NEEDED:

* 32 foot Mega frame screen, projection, complete sound, operator

Reg. Rate \$ 595.00

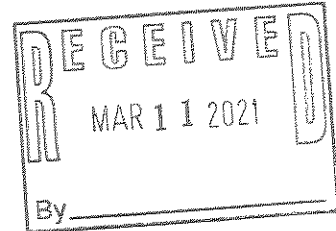
Your Cost \$ 350.00

Your Total Savings \$245.00

Movie night 3/19/21

340B

1-320-57200-49300



Sub Total: \$ 350.00

Sales Tax: \$ -

Invoice Total: \$ 350.00

50 % Deposit required \$ Waived

Balance due at set up \$ 350.00

Payments received \$ -

Current Balance \$ 350.00

CANCELLATION, RE-SCHEDULING, INCLEMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x _____ **Date:** _____



INVOICE	#90003849
SERVICE DATE	Feb 17, 2021
INVOICE DATE	Feb 17, 2021
DUE	net 30
AMOUNT DUE	\$1,548.18

Bartram Springs

(904) 318-0797

Wwheeler@vestapropertyservices.com

CONTACT US

33 Sapphire Lane

St. Augustine, FL 32092

(904) 813-1401

aaron@steamlux.com

Service completed by: Your Tech

INVOICE

322A
1-330-57200-460000

Services	qty	unit price	amount
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Office	198.0	\$0.49	\$97.02
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Men's bathroom	465.0	\$0.49	\$227.85
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Women's restroom	621.0	\$0.49	\$304.29
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Gym bath women's	160.0	\$0.49	\$78.40
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Gym bath men's	75.0	\$0.49	\$36.75
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Woman's outdoor bath bathroom at gym	64.0	\$0.49	\$31.36
Hard Floor Surface Cleaning - Tile & Grout Deep Cleaning Men's outdoor restroom connected to gym	64.0	\$0.49	\$31.36
Custom Services - Anti Slip Treatment For Tile	1647.0	\$0.45	\$741.15

Anti slip treatment for tile improves the overall grip of tile and reduces the risk of a slip and fall.
Tile must be cleaned first for this to be effective, lasts approximately 1 year with normal traffic

Subtotal	\$1,548.18
<hr/>	
Tax (Duvall 7%)	\$0.00
<hr/>	
Total	\$1,548.18

Thank you for doing business with us. We always look forward to serving you.



Taylor Tree Services, Inc.
4600 Ave B
St. Augustine, FL 32095 US
(904) 692-2008
info@taylor-tree.com

Invoice

BILL TO
Winslow Wheeler 6436 Ginnie Springs Rd Jacksonville, FL

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
13452	12/08/2020	\$200.00	12/08/2020	Due on receipt	

SCOPE	QTY	RATE	AMOUNT
Bartram Springs 6142 Kissengen Ct- Removal of dead tree. Completed on October 8, 2020.	1	200.00	200.00

BALANCE DUE

\$200.00

Rmv dead tree

1-330-57200-46250

189B

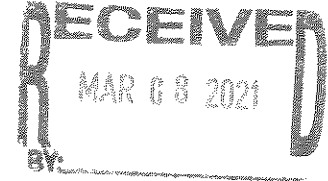


Web Development, LLC

Invoice

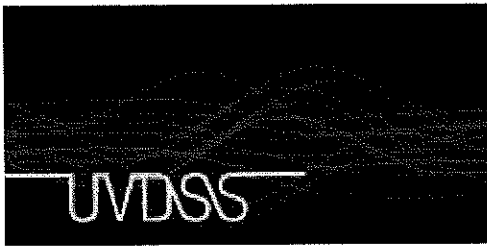
Date	Invoice #
3/1/2021	2625

Bill To
GOVERNMENTAL MANAGEMENT SERVICES, LLC BARTRAM SPRINGS 475 WEST TOWN PLACE, SUITE 114 WORLD GOLF VILLAGE ST. AUGUSTINE, FL 32092



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	MAINTENANCE FEE - BARTRAM SPRINGS 406B 1-310-51300-35101 Mar Maintenance Fee	150.00	150.00
Total			\$150.00



INVOICE

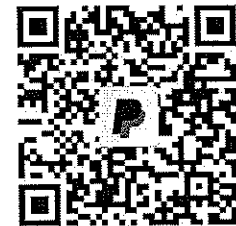
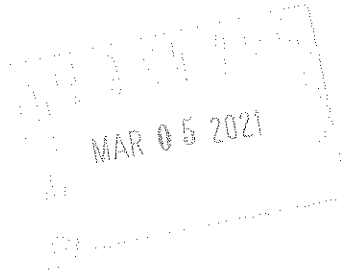
Invoice #: 1152
Invoice Date: Feb 18, 2021
Due date: Feb 18, 2021

UV Disinfection Solution Specialists, llc

James Chipman
14388 Chestnut Ridge Ct
Jacksonville, FL 32258
United States

Phone: 1 9043022295
james@uvdss.com
www.UVDSS.com

Amount due:
\$199.00



Scan. Pay. Go

Bill To:

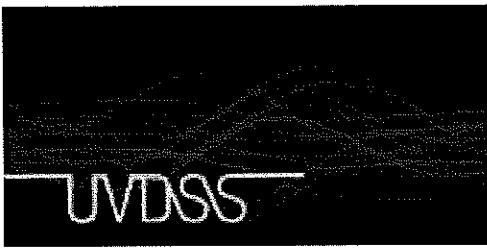
solear@vestapropertyservices.com

Description	Quantity	Price	Amount
UV Commercial Office Disinfection UV-C Disinfection Bartram Springs CDD GYM 02/17/2021	1	\$199.00	\$199.00
Subtotal			\$199.00
Discount (\$0.00)			\$0.00
Shipping			\$0.00
Total			\$199.00 USD

1-320-572-342
437B

Notes

Thank you for your Business



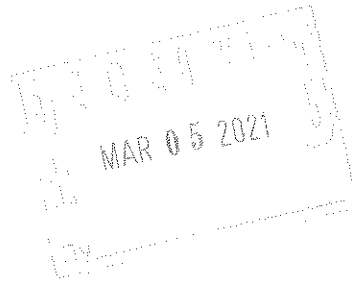
INVOICE

Invoice #: 1153
Invoice Date: Feb 25, 2021
Due date: Feb 25, 2021

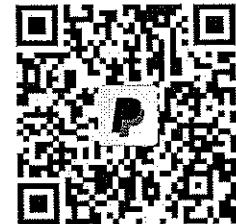
UV Disinfection Solution Specialists, llc

James Chipman
14388 Chestnut Ridge Ct
Jacksonville, FL 32258
United States

Phone: 1 9043022295
james@uvdss.com
www.UVDSS.com



Amount due:
\$199.00



Scan. Pay. Go

Bill To:

solear@vestapropertyservices.com

Description	Quantity	Price	Amount
UV Commercial Office Disinfection UV-C Disinfection Bartram Springs CDD GYM 02/24/2021	1	\$199.00	\$199.00
Subtotal			\$199.00
Discount (\$0.00)			\$0.00
Shipping			\$0.00
Total			\$199.00 USD

1-320-572-342
437 B

Notes

Thank you for your Business

INVOICE

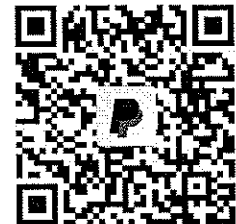
Invoice #: 1154
Invoice Date: Mar 4, 2021
Due date: Mar 4, 2021

UV Disinfection Solution Specialists, llc

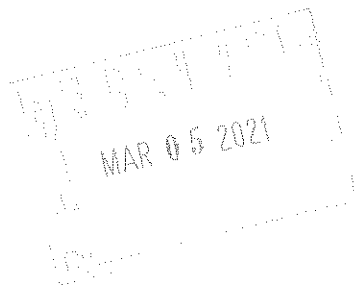
James Chipman
14388 Chestnut Ridge Ct
Jacksonville, FL 32258
United States

Phone: 1 9043022295
james@uvdss.com
www.UVDSS.com

Amount due:
\$199.00



Scan. Pay. Go



Bill To:

solear@vestapropertyservices.com

Description	Quantity	Price	Amount
UV Commercial Office Disinfection UV-C Disinfection Bartram Springs CDD GYM 03/03/2021	1	\$199.00	\$199.00
Subtotal			\$199.00
Discount (\$0.00)			\$0.00
Shipping			\$0.00
Total			\$199.00 USD

1-320-572-342
437B

Notes

Thank you for your Business



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 380989
Date 2/28/2021

Terms Net 30
Due Date 3/30/2021
Memo Special Events

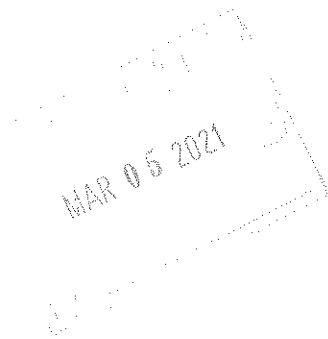
Bill To

Bartram Springs C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

351 B

Description	Quantity	Rate	Amount
Penguin Plunge Lifeguards	8	18.00	144.00

Total \$144.00



001.320.572.331.
Pool Attendants

<i>Community</i>			Bartram Springs	<i>Month:</i>
Date of Service	Services Provided	Total Billable Hours		
2/13/2021	Penguin Plunge Lifeguards	8		
	Total			

File document by community and month
Sue Oleir

Sue Oleir

[illegible]



Invoice

Invoice #: 4834

Date: 03/01/21

Customer PO:

DUE DATE: 03/31/2021

BILL TO

Bartram Springs CDD
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#3755 - Standard Maintenance Contract March 2021

AMOUNT

\$14,867.92

Invoice Notes:

Thank you for your business!

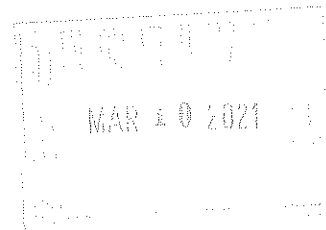
AMOUNT DUE THIS INVOICE

\$14,867.92

Mav Landscape Maintenance

1-330-572⁰⁰-46200

388B



**Finance Charge**Date
Invoice #1/31/2021
1312955978711707 Townhurst Dr.
Houston TX 77043

Terms	Net 20
Due Date	2/20/2021
PO #	

Bill ToGMS, LLC.
C/O Bartram Springs C.D.D.
475 W. Town Place, Suite 114
St Augustine FL 32092

LATE FEE: This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees.

Item	Description	Amount
FinChrg	Finance Charge on Overdue Balance Invoice, Due Date, Amount #131295596598, 12/21/2020, \$1,583.37 001-360-13100-10100 1-200-1280- 2018	32.01

Total 32.01
Amount Due \$32.01**Remittance Slip****Customer**
13BAR126
Invoice #
131295597871**Amount Due** \$32.01
Amount Paid _____**Make Checks Payable To**
Poolsure
PO Box 55372
Houston, TX 77255-5372

131295597871



Corporate Trust Services,
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

3/3

Invoice Number: 6045417
Invoice Date: 02/25/2021
Account Number: 262098000
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

BARTRAM SPRINGS COMMUNITY DEVELOPMENT
DISTRICT (JACKSONVILLE, FLORIDA) SPECIAL
ASSESSMENT BONDS, SERIES 2016-2

Accounts Included 262098000 262098001 262098002 262098003 262098004
In This Relationship:

CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP				
Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04510 Paying Agent / Trustee <i>Trustee Fees</i> <i>82 2016-2</i>	1.00	4,250.00	100.00%	\$4,250.00
Subtotal Administration Fees - In Advance 02/01/2021 - 01/31/2022				\$4,250.00
Incidental Expenses <i>1-310-513-323</i>	4,250.00	0.0775		\$329.38
Subtotal Incidental Expenses				\$329.38
TOTAL AMOUNT DUE				\$4,579.38

134 B
1-310-513-323 80





Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 6045417
Account Number: 262098000
Invoice Date: 02/25/2021
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

BARTRAM SPRINGS CDD
ATTN JIM OLIVER DISTRICT MGR
5385 N NOB HILL ROAD
SUNRISE FL 33351

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT (JACKSONVILLE, FLORIDA) SPECIAL
ASSESSMENT BONDS, SERIES 2016-2**

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

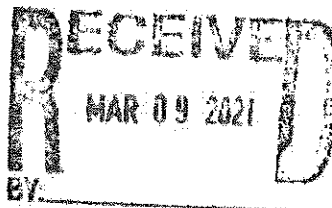
STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE

\$4,579.38

All Invoices are due upon receipt.



Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT
DISTRICT (JACKSONVILLE, FLORIDA) SPECIAL
ASSESSMENT BONDS, SERIES 2016-2**

Invoice Number:	6045417
Account Number:	262098000
Current Due:	\$4,579.38
Direct Inquiries To:	STACEY JOHNSON
Phone:	407-835-3805

Wire Instructions:

U.S. Bank
ABA # 091000022
Acct # 1-801-5013-5135
Trust Acct # 262098000
Invoice # 6045417
Attn: Fee Dept St. Paul

Please mail payments to:

U.S. Bank
CM-9690
PO BOX 70870
St. Paul, MN 55170-9690





Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 6045799
Invoice Date: 02/25/2021
Account Number: 273631000
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

BARTRAM SPRINGS COMMUNITY DEVELOPMENT
DISTRICT (JACKSONVILLE, FLORIDA) SPECIAL
ASSESSMENT REFUNDING BONDS, SERIES 2016-1

Accounts Included 273631000 273631001 273631002 273631003 273631004 273631005
In This Relationship:

CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP				
Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04510 Paying Agent / Trustee <i>Trustee Fees</i> <i>SE 2016-2</i>	1.00	7,091.00	100.00%	\$7,091.00
Subtotal Administration Fees - In Advance 02/01/2021 - 01/31/2022				\$7,091.00
Incidental Expenses	7,091.00	0.0775		\$549.55
Subtotal Incidental Expenses				\$549.55
TOTAL AMOUNT DUE				\$7,640.55

134B

1-310-513-32300





Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 6045799
Account Number: 273631000
Invoice Date: 02/25/2021
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

BARTRAM SPRINGS CDD
ATTN JIM OLIVER DISTRICT MGR
5385 N NOB HILL ROAD
SUNRISE FL 33351

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT (JACKSONVILLE, FLORIDA) SPECIAL
ASSESSMENT REFUNDING BONDS, SERIES 2016-1**

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

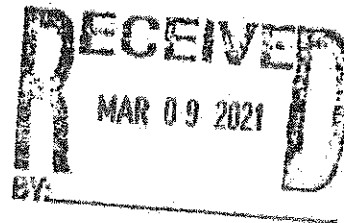
STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE

\$7,640.55

All invoices are due upon receipt.



Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

**BARTRAM SPRINGS COMMUNITY DEVELOPMENT
DISTRICT (JACKSONVILLE, FLORIDA) SPECIAL
ASSESSMENT REFUNDING BONDS, SERIES 2016-1**

Invoice Number:	6045799
Account Number:	273631000
Current Due:	\$7,640.55
Direct Inquiries To:	STACEY JOHNSON
Phone:	407-835-3805

Wire Instructions:

U.S. Bank
ABA # 091000022
Acct # 1-801-5013-5135
Trust Acct # 273631000
Invoice # 6045799
Attn: Fee Dept St. Paul

Please mail payments to:

U.S. Bank
CM-9690
PO BOX 70870
St. Paul, MN 55170-9690





INVOICE

Invoice #: 1157
Invoice Date: Mar 17, 2021
Due date: Mar 17, 2021

UV Disinfection Solution Specialists, llc

James Chipman
14388 Chestnut Ridge Ct
Jacksonville, FL 32258
United States

Phone: 1 9043022295
james@uvdss.com
www.UVDSS.com

Amount due:
\$199.00

Bill To:

solear@vestapropertyservices.com

Description	Quantity	Price	Amount
UV Commercial Office Disinfection UV-C Disinfection Bartram Springs CDD GYM 03/17/2021	1	\$199.00	\$199.00
Subtotal			\$199.00
Discount (\$0.00)			\$0.00
Shipping			\$0.00
Total			\$199.00 USD

1-320-572-342
437B

Notes

Thank you for your Business



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 380651
Date 1/31/2021
Terms Net 30
Due Date 3/2/2021
Memo Special Events

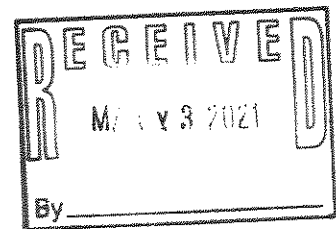
Bill To

Bartam Springs C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Movie on the lawn Jan 8 2021	5	18.00	90.00

Total \$90.00

351B
1-320-57200-49300



Sincerely,

VerdeGo, LLC
386-437-3122



388 B

Invoice

Invoice #: 4824

Date: 03/05/21

Customer PO:

DUE DATE: 04/04/2021

BILL TO

Bartram Springs CDD
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#4634 - Hedge row removal

Removal of hedge row along side walk in front of school on Bartram Springs Parkway.
Plant material will be removed and area raked out. No new plant material will be installed
here at this time. Price includes removal of plants and disposal of all job related debris.
Landscape Enhancement

AMOUNT

\$670.00

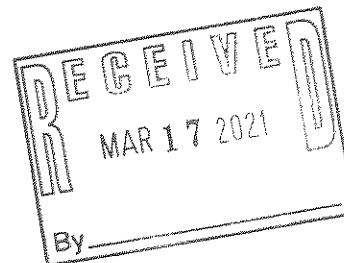
Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$670.00

1.330.572.46250





AT Services of North Florida

14286 Beach Blvd Suite 10
Jacksonville FL 32250

Invoice

Date:

2/23/2021

Invoice #

32156

BILL TO:

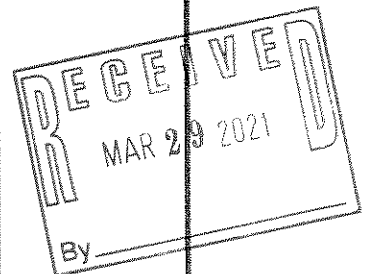
Bartram Springs
9145 Narcoossee Rd Ste A206
Orlando, FL 32827

SHIP TO:

3300

P.O. No.

Item	Description	Qty	Rate	Amount
SVC-T	<p>SERVICE CALL: sensor on fence</p> <p>1,330.572.460</p> <ul style="list-style-type: none">•sensor that is on fence was looked at and determined it was a receiver end of a pulsed beam of the actual perimeter security system•they do not know who currently servicing the alarm•i helped the maintenance manager in checking the wire for voltage and disconnecting the beam•the wire has no voltage to power the beam and the "zone wire" was previously disconnected from sensor and "2 relay wires" were twisted to physically disabled the sensor•the wire, beam and junction box was removed from fence post, so now the fence can be replaced now•at some point this perimeter beam was made nonfunctional by others <p>•we only removed this as a service, we will not be reconnecting or servicing the security alarm onsite</p> <p>issues with network wifi connections reported also while onsite</p> <ul style="list-style-type: none">•they power reset the comcast router and 2 other switches at front entry office•this did not remedy the issue	1	120.00	120.00



Comments:

PLEASE BE SURE TO LIST YOUR NAME OR BUSINESS IF PAYING ONLINE SO THAT WE CAN MATCH THE PAYMENT! THANK YOU

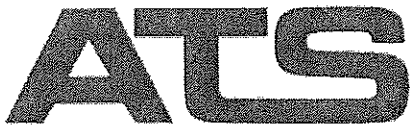
Subtotal:

Sales Tax:

Total:

Balance Due:

THANK YOU FOR YOUR BUSINESS.



AT Services of North Florida

14286 Beach Blvd Suite 10
Jacksonville FL 32250

Invoice

Date:

2/23/2021

Invoice #

32156

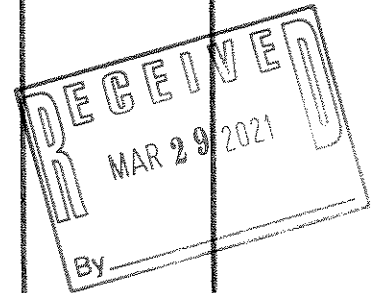
BILL TO:

Bartram Springs
9145 Narcoossee Rd Ste A206
Orlando, FL 32827

SHIP TO:

P.O. No.

Item	Description	Qty	Rate	Amount
	•they will call us for service on network if needed			



Comments:

PLEASE BE SURE TO LIST YOUR NAME OR BUSINESS IF PAYING
ONLINE SO THAT WE CAN MATCH THE PAYMENT! THANK YOU

Subtotal:

Sales Tax:

Total:

Balance Due:

Phone:

9045273546

Web Site:

www.atservicesjax.com

THANK YOU FOR YOUR BUSINESS.



Bartram Springs CDD
c/o GMS, LLC
475 West Town Place
Suite 114
St. Augustine, FL 32092

March 5, 2021
Project No: 02022.25000
Invoice No: 0197178

Project 02022.25000 Bartram Springs Community Development District-2018/2019 General
Consulting Engineering Services (WA#23)

Professional Services rendered through February 28, 2021

Professional Personnel

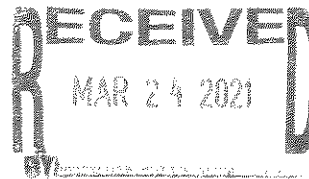
		Hours	Rate	Amount
Senior Engineer				
Katsaras, George	2/13/2021	.50	194.00	97.00
Katsaras, George	2/20/2021	.50	194.00	97.00
Totals		1.00		194.00
Total Labor				194.00
			Invoice Total this Period	\$194.00

Outstanding Invoices

Number	Date	Balance
0196740	2/3/2021	485.00
Total		485.00

Total Now Due \$679.00

1-81-513-3(1
10



England • Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32258 • Tel 904-642-8990 • Fax 904-646-9485
CA-00002684 LC-0000316

FASTSIGNS#171701

8535-7 Baymeadows Rd.

Jacksonville, FL 32256

Phone 904-443-7446

Fax. 904-443-6228

Email: sales@fsonbaymeadows.com

Invoice:

Invoice Date:

299 73471

3/25/2021

Salesperson: sales@fsonbaymeadows.com

Customer: **Bartram Springs CDD**

Contact: Winslow Wheeler

Description: Pardon Our Dust Signs

Sales Person: Kimberly Brown

Clerk: Kimberly Brown

Customer: 8386

ph: (904) 318-0797

fax: (904) 288-7669

Email: wwheeler@vestapropertyservices.com

	Product	Qty	Sides	H x W	Unit Cost	Item Total
1	DS COROPLAST 18X24	6	2	18 x 24	\$31.84	\$191.06
	Color: 4/4					
	Description: Double Sided Coroplast Sign w/ Wire Stake					

1.330.572.460

Misc- Ground Maintenance

25913

Other Payments:

Shipping Notes:

Form of Payment / Amount / Initials

Notes:

Line Item Total:	\$191.06
Tax Exempt Amt:	\$191.06
Subtotal:	\$191.06
Taxes:	\$0.00
Total:	\$191.06
Total Payments:	\$0.00
Balance Due:	\$191.06

Payment due within 30 days of pick-up.

ATTN: Winslow Wheeler

Bartram Springs CDD

475 West Town Place

Suite 114

St. Augustine, FL 32092

Received/Accepted By:

/ /

Invoice

Lynch Electrical Service, Inc.

876 State Road 13
Jacksonville, FL 32259

EC#2221

Phone # (904) 287-1203

Fax # (904) 287-0001

Date	Invoice #
3/19/2021	3524

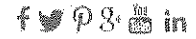
Bill To
BARTRAM SPRINGS C/O: WINSLOW WHEELER VESTA PROPERTY SERVICES wwheeler@vestapropertyservices.com

Description	Amount
DATE OF SERVICE: 3/18/21 TO BILL FOR CHECKING OUT AND REPAIRS TO IRRIGATION CONTROLLER CIRCUIT AT FRONT ENTRY, AS REQUESTED. TOTAL DUE THIS INVOICE FOR SERVICES RENDERED: \$ 135.00 <div>RECEIVED MAR 19 2021 1.320.572.464 1.32.572.35 427</div>	135.00
Thank you for your business.	Total \$135.00



ACCOUNT INVOICE

peoplesgas.com



Statement Date: 03/10/2021

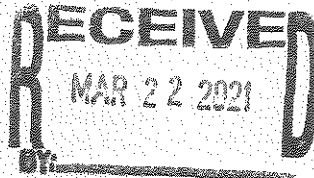
Account: 211003320143

BARTRAM SPRINGS CDD
C/O JOHNNY AMITTON/ACCOUNTING
14530 CHERRY LAKE DR E
JACKSONVILLE, FL 32258-5133

Current month's charges:	\$32.22
Total amount due:	\$32.22
Payment Due By:	03/31/2021

Your Account Summary

Previous Amount Due	\$32.22
Payment(s) Received Since Last Statement	-\$32.22
Current Month's Charges	\$32.22
Total Amount Due	\$32.22



One Less Worry :)

Paperless Billing -
Contact free;
worry free!

Sign up for free today!

peoplesgas.com/paperless



Amount not paid by due date may be assessed a late payment charge and an additional deposit.

1-32-572-433
23

SCAM ALERT!

Scammers are calling. Don't be a victim.

- Scammers can alter caller ID numbers to make it look like TECO is calling.
- We will never ask you to purchase a prepaid credit or debit card.
- **Know what you owe.** Reference your most recent bill or log in to your online account.
- If you think a call is a scam, hang up and call us.

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 211003320143

Current month's charges:	\$32.22
Total amount due:	\$32.22
Payment Due By:	03/31/2021

Amount Enclosed \$ _____

631630437929

00002202 02 AB 0.42 32092 FTECO103102122523010 00000 04 01000000 014 04 23465 004



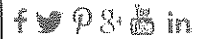
BARTRAM SPRINGS CDD
C/O JOHNNY AMITTON/ACCOUNTING
475 W TOWN PL, STE 114
ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318

6316304379292110033201430000000032221



ACCOUNT INVOICE



Account: 211003320143
 Statement Date: 03/10/2021
 Current month's charges due 03/31/2021

Details of Current Month's Charges – Service from - 02/06/2021 to 03/08/2021

Service for: 14530 CHERRY LAKE DR E, JACKSONVILLE, FL 32258-5133

Rate Schedule: Small General Service - Transportation

Meter Number	Read Date	Current Reading	- Previous Reading	= Measured Volume	x BTU	x Conversion	= Total Used	Billing Period
AHI40399	03/08/2021	639	639	0 CCF	1.048	1.0000	0.0 Therms	31 Days

Customer Charge

\$30.60

Peoples Gas Usage History

Natural Gas Service Cost

\$30.60

Franchise Fee

\$1.62

Therms Per Day
(Average)

Total Natural Gas Cost, Local Fees and Taxes

\$32.22

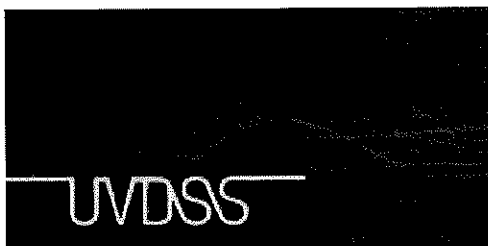
Total Current Month's Charges

\$32.22

MAR 2021	0.0
FEB	0.0
JAN	0.0
DEC	0.0
NOV	0.0
OCT	0.0
SEP	0.0
AUG	0.0
JUL	0.0
JUN	0.0
MAY	0.0
APR	0.1
MAR 2020	0.0

00002202-0004554-Page 3 of 8





INVOICE

Invoice #: 1159
Invoice Date: Mar 25, 2021
Due date: Mar 25, 2021

UV Disinfection Solution Specialists, llc

James Chipman
14388 Chestnut Ridge Ct
Jacksonville, FL 32258
United States

Phone: 1 9043022295
james@uvdss.com
www.UVDSS.com

Amount due:
\$199.00

Bill To:

solear@vestapropertyservices.com

1-32-572-342
437

Description	Quantity	Price	Amount
UV Commercial Office Disinfection UV-C Disinfection Bartram Springs CDD GYM 03/24/2021	1	\$199.00	\$199.00
		Subtotal	\$199.00
		Discount (\$0.00)	\$0.00
		Shipping	\$0.00
		Total	\$199.00 USD

Notes

Thank you for your Business

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/15/21	00092	3/10/21 03102021	202103 600-53800-60000 FINAL PMT RESURFACE COURT	TENNIS UNLIMITED MAINTENANCE & SUPP	*	5,900.00	
							5,900.00 000244
						TOTAL FOR BANK B	5,900.00
						TOTAL FOR REGISTER	5,900.00

Invoice

Attention:		Project Title:	
Title:		Project Description:	resurface basketball
Company Name:	Bartram springs community	P.O. Number:	
Address:	475 west town pl	Invoice Number:	
City, State Zip Code:	St Augustine fl	Term:	
Date:	3-10-2021		

Description	Quantity	Unit Price	Cost
resurface two basketball courts.	1		\$0.00
			\$0.00
Deposit paid 4000.00			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
balance due 5900.00			5900.00
		Subtotal	\$0.00
	Tax	8.25%	

Total 5900.00

9213

33-600-53800-60000 - Capital Outlay
Dcp Resurface Court
Final payment

Sincerely yours,

Your Name

