

BARTRAM SPRINGS
Community Development District

April 12, 2021

Bartram Springs

Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

April 5, 2021

Board of Supervisors
Bartram Springs Community
Development District

Dear Board Members:

The regular Board of Supervisors meeting of the Bartram Springs Community Development District will be held Monday, April 12, 2021, at 6:00 p.m. at the Bartram Springs Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.

Following is the advance agenda for this meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Minutes of the March 8, 2021 Meeting
- IV. Discussion of Bond Refinancing
- V. Presentation of Certificates of Appreciation
- VI. Consideration of Updated Amenities Policies (Pickle Ball)
- VII. Consideration of Proposals
 - A. Bulkhead Installation
 - B. Tennis Lights
 - C. ShoreSox Proposals
- VIII. Update Regarding Website and Mobile App
- IX. Board Guidance for Preparation of Fiscal Year 2022 Budget
- X. Ratification of Proposal from Unicorn Web Development
- XI. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - D. Operation Manager
 1. Report
 2. COJ Sidewalk Update
 3. Reserve Study Update
 - E. Amenity Manager - Report
- XII. Supervisor's Request and Audience Comments
- XIII. Financial Statements
 - A. Balance Sheet as of February 28, 2021 and Statement of Revenue & Expenditures for the Period Ending February 28, 2021
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register

XIV. Action Items for Follow-Up

XV. Next Scheduled Meeting – May 10, 2021 at 8:30 a.m. @ Bartram Springs Club
Amenity Center

XVI. Adjournment

Enclosed for your review and approval is a copy of the minutes of the March 8, 2021 meeting.

The seventh order of business is consideration of updated amenity policies, which are enclosed for your review.

The tenth order of business is ratification of proposal from Unicorn Web Development, which is enclosed for your review.

Enclosed under the Operation Manager's report are the items as outlined above.

A copy of the Amenity Manger's report is enclosed for your review.

Enclosed are the financials, assessment receipt schedule and check register.

The balance of the agenda is routine in nature and staff will give their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

James Oliver

James Oliver
Manager

cc: Roy Deary
Scott Wild
Dan Fagen
Darrin Mossing

Winslow Wheeler
Sue O'Lear
Carl Eldred
George Katsaras

AGENDA

Bartram Springs Community Development District

Monday
April 12, 2021
6:00 p.m.

Bartram Springs Club Amenity Center
14530 Cherry Lake Drive
Jacksonville, Florida

District Website: www.BartramSpringsCDD.com

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- D. Operation Manager
 - 1. Report
 - 2. COJ Sidewalk Update
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- E. Amenity Manager - Report

XII. Supervisor's Request and Audience Comments

XIII. Financial Statements

- A. Balance Sheet as of February 28, 2021 and Statement of Revenue & Expenditures for the Period Ending February 28, 2021
- B. Assessment Receipt Schedule
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XVI. Adjournment

MINUTES

BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Springs Community Development District was held Monday, March 8, 2021 at 8:30 a.m. at the Bartram Springs Club Amenity Center, 14530 Cherry Lake Drive, Jacksonville, Florida.

Present and constituting a quorum were:

Kevin Colcord	Chairman
Andrew Walden	Vice Chairman
James Chipman	Supervisor
Stephanie McKinney	Supervisor
Derri Lassiter Young	Supervisor

Also present were:

Jim Oliver	District Manager
Carl Eldred	District Counsel (by telephone)
Sue O'Lear	Bartram Club General Manager
Winslow Wheeler	CDD Operations & Property Manager
Dan Fagen	Vesta, Director of Amenity Operations

The following is a summary of the actions taken at the March 8, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 8:30 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the February 8, 2021 Meeting

On MOTION by Mr. Walden seconded by Mr. Chipman with all in favor the minutes of the February 8, 2021 meeting were approved as presented.

FOURTH ORDER OF BUSINESS**Consideration of Resolution 2021-02
Classifying Surplus Tangible property**

Mr. Eldred stated I understand the board is getting ready to acquire new furniture for the social hall and as you may remember there is a process that we need to go through when we are disposing of surplus property and in this case it is the existing social hall furniture. Presented in the agenda package are two resolutions, one which provides for the sale of the furniture and one that provides for the donation of the furniture. Depending on which option the board chooses we will recommend execution of the appropriate resolution. The resolutions make the necessary finding that the property to be sold or donated is obsolete, that continued use of the property is uneconomical or inefficient and that the property no longer serves a useful function. If the value of the furniture is in excess of \$5,000 there is a separate process we would have to go through, but I understand that is not the case here. We need the board to decide if they want to donate the furniture or sell the furniture.

On MOTION by Ms. Young seconded by Ms. McKinney with all in favor Resolution 2021-02 authorizing the sale of surplus furniture was approved.

FIFTH ORDER OF BUSINESS**Consideration of Proposals****A. Bulkhead Installation**

This item tabled.

B. Bartram Club/Social Hall Furniture

Ms. O'Lear and Ms. Young reviewed in detail the furniture that included tables, love seats, chairs, barstools, drapes and tropical plant for the social hall the total of which came in under the previously approved not to exceed amount of \$16,000.

C. Park Benches with Concrete Pads

Mr. Wheeler stated our recommendation is to go with the Everest Series 6-foot benches. We discussed the installation of concrete pads for the benches. The only consideration is the style of bench and color.

On MOTION by Mr. Walden seconded by Mr. Chipman with all in favor a not to exceed amount of \$1,500 for the purchase and installation of three 6-foot Global Industrial benches and concrete pads was approved.

SIXTH ORDER OF BUSINESS

Ratification of Security Camera Proposal

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the security camera proposal was ratified.

SEVENTH ORDER OF BUSINESS

Update Regarding Website and Mobile App

Ms. O’Lear stated I’m still scheduled by the 13th and 15th of the month to see the data of the website and I can make whatever suggestions or adjustments we need to make. In my report are three proposed logo designs and if you like any of them it would be a good time to update the Bartram Springs logo for the website.

EIGHTH ORDER OF BUSINESS

Update Regarding Comcast Revenue

Mr. Oliver stated as you will recall the district has a revenue sharing agreement with Comcast and in your agenda packet is a copy of the revenue receipt for \$5,177.62, received for the first quarter of FY 2021, which is October 1 through December 31, 2020.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney – E-Verify Memo and Memorandum of Understanding

Mr. Eldred stated in your agenda package you will see an E-Verify Memorandum of Understanding for employers. This is driven by a statute that came into effect this year, essentially it requires local governments to use the E-Verify System, which is a system offered by the Department of Homeland Security whenever they are employing somebody. The district typically doesn’t have any employees per se, but the way the statute is written it could be read to apply to some of the contracts that we enter into with some of our service providers. In an abundance of caution we are recommending that the district enter into the E-Verify agreement and in our agreements we typically enter into with our service providers, we will include language whereby they will acknowledge that they will use the E-Verify system when employing individuals.

On MOTION by Mr. Colcord seconded by Mr. Walden with all in favor the E-Verify Memorandum of Understanding was ratified.

B. Engineer

There being none, the next item followed.

C. Manager

Mr. Oliver stated we will soon be starting our budget process for Fiscal Year 2022. Staff will bring a proposed FY22 budget to the board for approval. At that time the board will approve the budget and set a public hearing date to be held at your July meeting. For Duval County, CDDs must transmit certified assessment rolls to the tax collector by July 31st. The assessments will go on the tax bills that will be mailed out November 1, 2021.

D. Operation Manager - Report

Mr. Wheeler reviewed the items outlined in the monthly memorandum, which was included in the agenda package.

E. Amenity Center Manager - Report

Ms. O’Lear reviewed the amenity center activities and maintenance items, which were outlined on the monthly memorandum, and recommended policies for a better reservation and guest policy for both tennis and pickleball.

Supervisor McKinney left the meeting during this item.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Supervisors and staff addressed the following: dedicated exit gate during spring break, update policies, proposed recognition of staff (Larry, Jane and Sarah) with certificates of appreciation, tennis lighting conversion to LED, monthly updates to capital reserves schedule to reflect approved obligations and expenditures, basketball/flag football programs, parking availability at park, awnings at park vandalized, and sconce light out at amenity center.

ELEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of January 31, 2021 and Statement of Revenues and Expenses for the Period Ending January 31, 2021

A copy of the financials was included in the agenda package.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package. The CDD has received 97% of assessments and should be fully collected within the next few months.

C. Approval of Check Register

On MOTION by Mr. Colcord seconded by Mr. Walden with three in favor and Mr. Chipman abstaining due to a conflict of interest the UV Disinfection invoices were approved.

On MOTION by Mr. Colcord seconded by Mr. Walden with four in favor the balance of the check register was approved.

TWELFTH ORDER OF BUSINESS

Action Items for Follow-Up

THIRTEENTH ORDER OF BUSINESS

Next Scheduled Meeting – April 12, 2021 at 6:00 p.m. @ Bartram Springs Amenity Center

Mr. Oliver stated the next meeting will be April 12, 2021 at 6:00 p.m.

On MOTION by Mr. Walden seconded by Mr. Colcord with all in favor the meeting adjourned at 10:26 a.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SIXTH ORDER OF BUSINESS

**BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT**

**Policies Regarding District
Amenity Facilities**

USER FEE STRUCTURE

- (1) The annual user fee for persons not owning property within the District is \$1,500.00.
- (2) The District will provide the following persons with two Amenity Center Access Cards (“Access Cards”) per household at no charge: (a) real property owners within the District; (b) tenants of real property owners who have submitted an Amenity Release Form signed by the real property owner; and (c) persons who do not own real property within the District who have paid the annual user fee. Additional Access Cards, including replacement cards, may be purchased by such persons for \$25.00.
- (3) Real property owners within the District - to receive an Access Card, a real property owner within the District must submit to Amenity Center Staff a completed Amenity Facility Access Card Form, valid government issued photo identification, and proof of residency within the District, such as a warranty deed or HUD-1 settlement statement.
- (4) Tenants of real property owners within the District – to receive an Access Card, tenants of persons who own real property within the District must submit to Amenity Center Staff an Amenity Release Form signed by the real property owner transferring their Amenity Center privileges to the tenant, a completed Amenity Facility Access Card Form, valid government issued photo identification, and signed lease agreement for the home within the District. Only persons on the lease agreement may be issued an Access Card.
- (5) Annual Fee Payers – to receive an Access Card, persons who do not own real property within the District who have paid the annual user fee must present to Amenity Center Staff a completed Amenity Facility Access Card Form and valid government issued photo identification. An annual fee payer’s Amenity Center privileges shall be valid for twelve months from the date of fee payment.
- (6) Each Patron may be issued one guest card (“Guest Card”), at no charge, good for twenty-four guest uses per calendar year. Guest Cards will expire at the end of the calendar year regardless of whether fully utilized or not. If all twenty-four visits are used, additional Guest Cards may be purchased for \$50 dollars and will be good for an additional twenty-four guest uses. Guests not in possession of a House Guest Pass, discussed below, must be accompanied by the District homeowner.
- (7) Out of town guests (100 miles from the District) staying in the home of a district homeowner for more than one day shall be permitted to use the Amenity Center if a Patron purchases a “House Guest Pass”. The rate for a House Guest Pass is \$5.00 per person per week. No more than 6 house guests are allowed per household at any one time. House Guest Passes must be purchased from the District offices by a Patron. The house guest may use the facility without being accompanied by the Patron.

(8) An Access Card may be used by Patrons and other eligible persons residing with Patron described below (“Resident”) who are in the photograph taken by Amenity Center Staff in connection with the issuance of an Access Card:

- Spouse;
- Children, including step children, residing with Patron up to 25 years old;
- Children, including step children, not residing with Patron that are full-time students, up to 25 years old;
- Parents of Patron or Patron’s spouse, provided the parent has the same permanent address as Patron as evidenced by a valid driver’s license, voter’s registration, utility bill, or similar proof; and
- An adult unrelated, to Patron, provided the adult has the same permanent address as Patron as evidenced by a valid driver’s license, voter’s registration, utility bill, or similar proof.

DEFINITIONS

“Amenity Center” or “Amenity Facility” is defined as the amenity building (offices, social hall, restrooms and fitness center), Pool Area (as defined below), Splash Pad Area (as defined below), Club Suite (as defined below), Fire Pit Area, Volleyball Courts, Tennis Facility, Basketball Courts, Playgrounds, Racquetball Courts, Athletic Fields (as defined below), parking lots, open space and other appurtenances or related improvements, all located within the Bartram Springs Community Development District.

“Amenity Center Staff” shall mean the persons responsible for daily operation of the amenity center, including the Amenity Manager, lifeguards, facility attendants, maintenance personnel or any District employee.

“Amenity Manager” shall mean the individual responsible for overseeing the Amenity Centers and Amenity Center Staff.

“Athletic Fields” shall mean the soccer field located on Ginnie Springs Road and the multi-purpose sports field located near the Tennis Facility.

“Board” shall be defined as the Bartram Springs Community Development District Board of Supervisors.

“Club Suite” shall mean the multi-purpose room that is so labeled and is located immediately to the west of the Amenity Center entrance.

“District” shall mean the Bartram Springs Community Development District.

“District Operations Manager” shall mean a representative of the District’s management company who serves as a point of contact between the District and Amenity Center Staff.

“District Property” shall mean all property owned by the District including, but not limited to, the Amenity Centers, common areas, parking lots and ponds.

“Fitness Center” shall mean the free standing gym, space within the amenity building used for exercise or fitness, saunas and changing rooms.

“Fire Pit Area” shall mean the area surrounding the fire pit located in the Pool Area, including any gazebos, adjacent decks and shade structures.

“Patron” shall mean persons or entities who own real property within the District and those persons or entities who do not own land within the District who have paid the annual user fee.

“Playground” or “Playgrounds” shall include the playgrounds at the amenity building on Cherry Lake Drive and near the soccer field on Ginnie Springs Road. The Procedures herein apply to all facilities.

“Policies” shall include these Policies Regarding the District Amenity Facilities, as amended from time to time, and all other policies established by the District including, but not limited to, Lake Policies, Dog Park Policies, Parking Policies, and Fishing Policies.

“Lap Pool” shall mean that portion of the Swimming Pool containing lane markers and used for competitive swim meets.

Except where otherwise specified, the terms **“Pool”**, and **“Swimming Pool”** shall mean the lap pool, the Rec Pool (as defined below), the foot bridge separating the Lap and Rec Pool and the water slide. **“Pool Area”** shall mean all of the above, plus any gazebos, adjacent decks, shade structures and other property or improvements within the fenced area surrounding the Pools.

“Rec Pool” shall mean the Swimming Pool adjacent to the water slide not containing lane markers.

“Splash Pad Area” shall mean the Splash Pad and deck within the fenced area surrounding the Splash Pad.

GENERAL PROVISIONS

- (1) Patrons must present their access cards upon entering the Bartram Springs Amenity Center.
- (2) Unless provided elsewhere, children fifteen (15) years of age and younger must be accompanied by an adult eighteen (18) years of age or older.
- (3) The Amenity Center’s hours of operation will be established and published by the District considering the season of the year and other circumstances.
- (4) Alcoholic beverages shall not be served or sold, nor permitted to be consumed on the Amenity Facility’s premises, except at pre-approved special events, subject to the Facility Rental Policies below.
- (5) Dogs or other pets (with the exception of service animals) are not permitted in the Amenity

Center. Where service animals are permitted on the grounds, they must be leashed at all times.

- (6) Vehicles must be parked in designated areas. Vehicles should not be parked on grass lawns, or in any way which blocks the normal flow of traffic. Vehicles may not be left in the parking lot overnight without approval from the Amenity Manager.
- (7) Fireworks of any kind are not permitted anywhere in the Amenity Center or adjacent areas.
- (8) No Patron, visitor or guest is allowed in the service areas of the facility.
- (9) These Policies may be modified from time to time when necessary by:
 - (a) The Board of Supervisors at a publicly-noticed Board meeting; or
 - (b) The Amenity Center Staff, upon approval of the Board Chairperson, and subject to Board ratification at the next publicly-noticed Board meeting.
- (10) The Board of Supervisors and Amenity Center Staff shall have full authority to enforce the Policies.
- (11) Facility Access Cards will be issued to Patrons at the time their membership commences. All Patrons must use their Facility Access Card for entrance to the Amenity Center. All lost or stolen swipe cards should be reported immediately to the Amenity Manager. There will be a \$25.00 replacement card fee.
- (12) Smoking (including e-cigarettes) is not permitted anywhere in the Amenity Center, except for designated areas, or within 25 feet of any entrance to the Amenity Center.
- (13) Disregard for the Policies will result in expulsion from the facility and/or loss of Amenity Center privileges in accordance with the termination policy.
- (14) Glass and other breakable items are not permitted at the Amenity Center.
- (15) Patrons and their guests shall treat Amenity Center Staff with courtesy and respect.
- (16) Skateboarding is not permitted at the Amenity Center, including all parking lots, and sidewalks encompassing the Amenity Center.
- (17) Bicycles, skateboards, roller blades, scooters and golf carts are not permitted inside of the Amenity Center gates. All bicycles must be placed at a bike rack.
- (18) No open flames are permitted in the social hall, fitness center, Club Suite or Pool Area, with the exception of Sterno-type heaters used to warm food during private events in the social hall. Barbecue grills are available in the Pool Area for use by Patrons in accordance

with the Barbecue Grill Policy.

- (19) No items may be brought to the Amenity Center that, in the discretion of Amenity Staff, could cause injury, death or damage to property.
- (20) Firearms are not permitted at the Amenity Center or on any District property in each case to the extent such prohibitions are permitted under Florida law. Among other prohibitions, no firearms may be carried to any meeting of the District's Board of Supervisors.
- (21) Public displays of affection are not permitted at the Amenity Center

GENERAL SWIMMING POOL POLICIES

- (1) All Patrons and their guests must sign in upon entry of the Pool Area. Patron households are limited to four (4) guests at the Pool Area, with additional guests to be permitted subject to pool capacity and in the sole discretion of Amenity Center Staff.
- (2) Lifeguards are on duty for the water slide on a seasonal basis only. Patrons and guests who use the Swimming Pool do so at their own risk.
- (3) Children fifteen (15) years of age and younger must be supervised at all times by an adult of at least eighteen (18) years of age for usage of the Pool.
- (4) Infants and children under the age of 3 are not permitted in the Lap Pool.
- (5) Radios, televisions, music devices, video devices, tablets, phones, laptops and the like may be listened to if equipped with headphones. All other electrical equipment is not permitted in the Pool Area.
- (6) Swimming is permitted only during designated hours, as posted at the Pool. Hours are seasonal and subject to change.
- (7) Showers are required before entering the Pool.
- (8) Glass containers and alcoholic beverages are not permitted in the Pool Area.
- (9) Children three (3) years of age and younger, and those who are not fully toilet-trained, must wear rubber lined swim diapers, as well as a swim suit over the swim diaper, to reduce the health risks associated with human waste in the Pool Area.
- (10) Play equipment, such as floats, rafts, snorkels, dive sticks, and flotation devices must meet with Amenity Center Staff approval prior to use. The Amenity Center Staff reserves the right to prohibit use of any play equipment, especially during times of peak or scheduled activity at the Swimming Pool, or if the equipment provides a safety concern or nuisance as determined by Amenity Center Staff. The following items are generally allowed: pool

noodles, kick boards, water wings, soft foam balls, and dive sticks. The following items are generally prohibited: large rafts or any inflatable beyond infant swim rings, tennis balls, boogie boards, hard toys, hard footballs, battery operated toys, squirt guns or any other item deemed a safety concern or a nuisance to other Patrons.

- (11) Swimming Pool availability may be changed without notice in order to facilitate maintenance of the Amenity Center or other scheduled events.
- (12) Hanging on the lane lines, interfering with the lap-swimming lane, and diving are prohibited.
- (13) The Amenity Center staff reserves the right to authorize all programs and activities, including the number of guest participants, equipment and supplies usage, etc., conducted at the pool, including Swim Lessons, Aquatic/Recreational Programs and Pool Parties.
- (14) Swimming pool hours will be posted.
- (15) Proper swim attire must be worn in the Pool. No jeans, buckles, belts zippers, buttons, or any other street clothes shall be permitted.
- (16) Chewing gum is not permitted in the Pool Area.
- (17) No diving, jumping, pushing, running or other horseplay is allowed in the Pool Area.
- (18) For the comfort of others, the changing of diapers or clothes is not allowed in the Pool Area.
- (19) No one shall pollute the Pool. Anyone who does pollute the Pool is liable for any costs incurred in treating and reopening the Pool.
- (20) Pool entrances must be kept clear at all times.
- (21) Smoking (including e-cigarettes) is not permitted in the Pool Area.
- (22) No swinging or climbing on ladders, fences, or railings is allowed.
- (23) Pool furniture is not to be removed from the Pool Area, thrown into the Pool or otherwise disturbed.
- (24) Loud, profane, or abusive language is prohibited.
- (25) Patrons and guests who use the water slide do so at their own risk.
- (26) Children less than forty (40) inches tall are not permitted to ride the water slide.

- (27) Only one person may ride the water slide at a time.
- (28) No shorts with snaps or rivets will be allowed on the water slide.
- (29) Keep arms and hands inside flumes at all times.
- (30) No flotation devices are allowed on the water slide.
- (31) For safety reasons, pregnant women and persons with health conditions or back problems should not ride the water slide.
- (32) The water slide may only be used during Pool hours when it is attended by two (2) lifeguards.
- (33) To ride the water slide, all persons must be able to swim and surface for air recovery after sliding.
- (34) Catching children at the bottom of the water slide is not permitted. Parents or other parties who wish to catch their children must wait to the side of the water slide.
- (35) No goggles, sunglasses, reading glasses, snorkels, flotation devices on the water slide.
- (36) At the beginning of the Duval County Public Schools spring break, Amenity Center Staff shall enforce an "adults only swim period" once every hour, for ten (10) minutes. During the adults only swim period, all persons under the age of eighteen (18) must exit the Pool for a mandatory rest period until Amenity Center Staff advises that the adults only swim period has concluded.
- (37) Water guns and similar instrumentalities are prohibited in the Pool Area.
- (38) Proper swim attire must be worn in the Pool Area. Thong-style swim attire is not permitted. Swim attire must be worn properly.
- (40) The chair lift(s) in the Pool Area are provided pursuant to the Americans with Disabilities Act. They are to be used only to facilitate usage of the Pool by disabled individuals. Any use of the chair lift for other than its intended purpose is strictly prohibited.
- (41) Children using the kiddie pool must be accompanied by an adult of at least eighteen (18) years of age.
- (42) Parents or other supervising Adults must be within arm's length of the children they are supervising when in the Pool.
- (43) No food or drink is permitted on the Pool Deck within six (6) feet of the Pool.

SWIMMING POOL: THUNDERSTORM POLICY

The lifeguards or Amenity Manager are in control of the operation of the Pool Area during thunderstorms, heavy rain and other inclement weather. The lifeguards or Amenity Manager will determine whether swimming is permitted or not during the times the Swimming Pool is attended. During periods of heavy rain, thunderstorms and other inclement weather, the Pool Area will be closed. If heavy rain, thunder and/or lightning occur, everyone will be required to exit the Pool and Pool Area at the first sound of thunder and/or first sighting of lightning for a waiting period of at least 30 minutes. At any point during the 30-minute waiting period, if thunder and/or lightning is heard or seen, the waiting period will be extended 30-minutes from the last sighting or sound.

SWIMMING POOL: FECES POLICY

- (1) If contamination occurs, the Pool will be closed for twelve (12) hours and the water will be shocked with chlorine to kill bacteria.
- (2) Parents should take their children to the restroom before entering the Pool.
- (3) Children three (3) years of age and younger, and those who are not reliably toilet trained, must wear rubber lined swim diapers and a swimsuit over the swim diaper.

SPLASH PAD POLICIES

- (1) All Patrons and their guests must present access cards at the Amenity Center before entering the Splash Pad Area.
- (2) Splash Pad Area capacity is limited to 16 persons at one time.
- (3) Children fifteen (15) years of age and younger must be supervised at all times by an adult of at least eighteen (18) years of age for usage of the Pool.
- (4) No food or beverages are allowed in the Splash Pad Area.
- (5) Chewing gum is not permitted in the Splash Pad Area.
- (6) Glass containers and alcoholic beverages are not permitted in the Splash Pad Area.
- (7) Showers are required before entering the Splash Pad.
- (8) Patrons should not swallow Splash Pad water, it is re-circulated.
- (9) Patrons should not use the Splash Pad if ill with diarrhea.

- (10) Radios, televisions, music devices, video devices, tablets, phones, laptops and the like may be listened to if equipped with headphones. All other electrical equipment is not permitted in the Splash Pad Area.
- (11) Splash Pad availability may be changed without notice in order to facilitate maintenance of the Amenity Center or other scheduled events.
- (12) Splash Pad hours will be posted.
- (13) Smoking (including e-cigarettes) is not permitted in the Pool Area.
- (14) No swinging or climbing on fences, Splash Pad equipment is allowed.
- (15) Loud, profane, or abusive language is prohibited.
- (16) Patrons and guests who use the Splash Pad do so at their own risk.
- (17) Water guns and similar instrumentalities are prohibited in the Splash Pad Area.
- (18) Proper swim attire must be worn in the Splash Pad Area. Thong-style swim attire is not permitted. Swim attire must be worn properly.

FIRE PIT AREA POLICIES

All Patrons and guests using the Fire Pit Area are expected to conduct themselves in a responsible, courteous and safe manner in compliance with the Policies. Disregard or violation of the Policies and misuse or destruction of the Fire Pit or furniture in the Fire Pit Area may result in the suspension or termination of Amenity Center privileges. Guests may use the Fire Pit Area if accompanied by a Patron.

- (1) *Eligible Users.* Patrons and guests must be eighteen (18) years of age and older to enter and use the Fire Pit Area.
- (2) *Hours:* The Fire Pit Area may only be used during designated hours.
- (3) **Use of the Fire Pit is at the Patron's own risk.**
- (4) Smoking (including e-cigarettes) is not permitted in the Fire Pit Area.
- (5) Glass containers and alcoholic beverages are not permitted in the Fire Pit Area.
- (6) Radios, televisions, music devices, video devices, tablets, phones, laptops and the like may be listened to if equipped with headphones.

- (7) Chewing gum is not permitted in the Fire Pit Area.
- (8) Furniture in the Fire Pit Area shall not be removed from the Area.
- (9) The cooking of food on the fire pit, such as marshmallows, hot dogs, etc., is not permitted.
- (10) Please see Amenity Center Staff for operation of the fire pit.
- (11) No pets (other than service animals) are permitted in the Fire Pit Area.

VOLLEYBALL COURT POLICIES

All Patrons and guests using the Volleyball Courts are expected to conduct themselves in a responsible, courteous and safe manner in compliance with the Policies. Disregard or violation of the Policies and misuse or destruction of Volleyball Court equipment may result in the suspension or termination of Volleyball privileges. Guests may use the Volleyball Courts if accompanied by a Patron.

Please note that the Volleyball Courts are unattended and persons using the Volleyball Courts do so at their own risk. Persons interested in using the Volleyball Courts are encouraged to consult with a physician prior to use.

- (1) *Eligible Users.* Patrons and guests twelve (12) years of age and older are permitted to use the Volleyball Courts during designated operating hours. Children who are eleven (11) years of age and younger may use the Volleyball Courts only when accompanied by an adult eighteen (18) years of age or older.
- (2) *Hours.* The Volleyball Courts are available for use during daylight hours. The Volleyball Courts may not be used after dark.
- (3) *Emergencies:* For all emergencies, call 911 immediately. All emergencies and injuries must also be reported to Amenity Center Staff as well as the District Operations Manager at 904-759-8907.
- (4) *Proper Attire:* Proper attire is required at all times while on the Volleyball Courts.
- (5) The Volleyball Courts are available on a first come, first serve basis. Patrons and their guests shall limit use of the Volleyball Courts to one (1) hour if others are waiting, or shall invite Patrons and guests who are waiting to join the current game.
- (6) *General Policies.*
 - Proper etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.

- Persons using the Volleyball Courts must supply their own volleyballs.
- The Volleyball Courts are for the play of volleyball only.
- Beverages are permitted at the Volleyball Courts if contained in non-breakable containers with screw top or sealed lids. No alcoholic beverages, glass or other breakable items are permitted on the Volleyball Courts.
- No chairs other than those provided by the District are permitted on the Volleyball Courts. Chairs may not be placed in the sand at any time.
- The Volleyball Courts must be left clean after use.
- Do not hang on the volleyball nets or remove sand at any time.
- Patrons and guests who misuse the Volleyball Courts will be suspended from further use of the Volleyball Courts.
- No pets (other than service animals) are permitted at the Volleyball Courts.

FITNESS CENTER POLICIES

All Patrons and guests using the Fitness Center are expected to conduct themselves in a responsible, courteous and safe manner in compliance with the Policies. Disregard or violation of the Policies and misuse or destruction of Fitness Center equipment may result in the suspension or termination of Fitness Center privileges.

Please note that the Fitness Center is an unattended facility and persons using the facility do so at their own risk. Persons interested in using the Fitness Center are encouraged to consult with a physician prior to commencing a fitness program.

- (1) *Hours:* The Fitness Center is open seven (7) days a week during the hours posted at the Fitness Center. Use of the Fitness Center is permitted only during the posted hours. Any Patron using the Fitness Center outside of the posted hours will be responsible for reimbursing the District for any fees or charges incurred in responding to the Fitness Center security alarm.
- (2) *Emergencies:* For all emergencies, call 911 immediately. All emergencies and injuries must also be reported to Amenity Center Staff as well as the District Operations Manager at 904-759-8907.
- (3) *Eligible Users:* Patrons and guests fifteen (15) years of age and older are permitted to use the Fitness Center during designated operating hours. Children who are thirteen (13) and fourteen (14) years of age may use the Fitness Center only when accompanied by an authorized adult eighteen (18) years of age or older. No children twelve (12) years of age and under are permitted in the Fitness Center.

Persons under the age of eighteen (18) must have an executed Parental Release of Liability Form on file at The Bartram Club prior to using the Fitness Center.

- (4) *Proper Attire:* Appropriate clothing and footwear (covering the entire foot) must be worn at all times in the Fitness Center. Appropriate clothing includes t-shirts, tank tops, shorts (no jeans), leotards, and/or sweat suits (no swimsuits).
- (5) *Food and Beverage:* Food (including chewing gum) is not permitted within the Fitness Center. Beverages, however, are permitted in the Fitness Center if contained in non-breakable containers with screw top or sealed lids.
- (6) *General Policies:*
- Each individual is responsible for wiping off fitness equipment after use.
 - Use of personal trainers is not permitted in the Fitness Center.
 - Hand chalk is not permitted to be used in the Fitness Center.
 - Radios, televisions, music devices, video devices, tablets, phones, laptops and the like may be listened to if equipped with headphones and played at a volume that does not disturb others.
 - No bags, gear, or jackets are permitted on the floor of the Fitness Center or on the fitness equipment.
 - Weights or other fitness equipment may not be removed from the Fitness Center.
 - Please limit use of cardiovascular equipment to thirty (30) minutes and step aside between multiple sets on weight equipment if other persons are waiting.
 - Please return weights to their proper location after use.
 - Free weights are not to be dropped and should be placed only on the floor or on equipment made specifically for storage of the weights.
 - Any fitness program operated established and run by the District may have priority over other users of the Fitness Center.
 - Weights, fitness equipment or other exercise is prohibited in the saunas.

TENNIS FACILITY POLICIES

All Patrons and guests using the Tennis Facility are expected to conduct themselves in a responsible, courteous and safe manner in compliance with the Policies. Disregard or violation of the Policies and misuse or destruction of Tennis Facility equipment may result in the suspension or termination of Tennis Facility privileges. Guests may use the Tennis Facility if accompanied by a Patron, and in accordance with Tennis guest policy.

Deleted: Guests may use the Tennis Facility if accompanied by a Patron.

Please note that the Tennis Facility is an unattended facility and persons using the facility do so at their own risk. Persons interested in using the Tennis Facility are encouraged to consult with a physician prior to use.

- (1) *Eligible Users.* Patrons and guests fifteen (15) years of age and older are permitted to use the Tennis Facility during designated operating hours. Children who are fourteen (14) years of age and younger may use the Tennis Facility only when accompanied by an adult eighteen (18) years of age or older.

(2) Hours: The Tennis Facility is available for use by Patrons from dawn until 11PM unless otherwise designated. The first available reservation time slot will begin at 8AM.

Deleted: *Hours:* The Tennis Facility is available for use by Patrons from dawn till 11 p.m.

(3) Emergencies: For all emergencies, call 911 immediately. All emergencies and injuries must also be reported to Amenity Center Staff as well as the District Operations Manager at 904-759-8907.

(4) Proper Attire: Proper tennis shoes and attire is required at all times while on the Tennis Courts.

(5) Reservations: Patrons may reserve the Tennis Courts by utilizing the online reservation system or by contacting the Amenity Center attendant during business hours (reservations left on the voicemail are not guaranteed). The names of all Patrons and Guests shall appear on the reservation.

Courts are available at fixed 90-minute intervals throughout the day. Reservations may be made up to 48 hours in advance for up to one (1) time slot. Patrons may reserve one (1) court per day. If the Patron is twenty (20) minutes late for their reservation, the reservation shall be forfeited. Patrons will check in with an Amenity Center attendant upon arrival.

When not reserved, the Tennis Courts are available on a first come, first serve basis. It is recommended that persons wanting to use the Tennis Courts check with the Amenity Facility attendant to verify availability. Use of a Tennis Court is limited to one (1) court when others are waiting unless the Tennis Court being used pursuant to a reservation discussed above.

(6) Cancellations: Patrons must let the Amenity Center attendant know if they are not able to utilize the court for their reserved time slot. Any more than three (3) no call no shows per resident may result in a suspension of reservation privileges per Board discretion.

(7) Guests: At no time should the number of guests utilizing the court exceed the number of Patrons. For singles play, up to one (1) guest is permitted. For doubles, up to two (2) guests are permitted. All guests, accompanied by their Patron, will check in at the front office with their Patron upon arrival.

(8) General Policies:

- Certain time slots on the courts may be designated either Tennis Only or Community Pickleball Only.
- Players with existing reservations override players who are first come, first serve. All players should check in with the Amenity Center attendant to ensure availability.
- If you find it necessary to “bump” other players when it is your turn to play:

Deleted: *Reservations:* Patrons may reserve the Tennis Courts by contacting the Amenity Center attendant. Reservations may be made up to a week in advance for a period of up to one (1) hour. Patrons may reserve up to two (2) Tennis Courts at any given time. If the Patron is twenty (20) minutes late for their reservation, the reservation shall be forfeited.

¶
When not the subject of a reservation, the Tennis Courts are available on a first come, first serve basis. It is recommended that persons desiring to use the Tennis Courts check with the Amenity Facility attendant to verify availability. Use of a Tennis Courts is limited to one (1) Tennis Court when others are waiting unless the Tennis Court being used pursuant to a reservation discussed above.

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- Wait outside the gate and politely inform players that you have a reservation time.
- Allow players to finish out one more point, then change over.
- Proper tennis etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.
- Persons using the Tennis Facility must supply their own equipment (rackets, balls, etc.).
- The Tennis Facility is the play of tennis only. Roller blades, bikes, skates, skateboards, and scooters are prohibited from the Tennis Facility.
- Beverages are permitted at the Tennis Facility if contained in non-breakable containers with screw top or sealed lids. No glass containers are permitted on the Tennis Facilities.
- No chairs other than those provided by the District are permitted on the Tennis Courts.
- Lights at the Tennis Facility must be turned off after use, and in no event shall the lights remain on after 11:00 p.m.
- No pets (other than services animals) are permitted at the Tennis Facility.
- The amenity management company has subcontracted with a qualified tennis professional to offer tennis lessons, at a separate fee, to Patrons. This is an exclusive agreement. No other professional, for-profit tennis instruction will be allowed on District courts.

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PICKLEBALL FACILITY POLICIES

All Patrons and guests using the Pickleball Courts are expected to conduct themselves in a responsible, courteous, and safe manner in compliance with the Policies. Disregard or violation of the Policies and misuse or destruction of the Pickleball Facility equipment may result in the suspension or termination of Pickleball Facility privileges. Guests may use the Pickleball Facility if accompanied by a Patron and in accordance with Pickleball guest policy.

Please note that the Pickleball Facility is an unattended facility and persons using the facility do so at their own risk. Persons interested in using the Pickleball Facility are encouraged to consult with a physician prior to use.

(1) Eligible Users: Patrons and guests fifteen (15) years of age and older are permitted to use the Pickleball Facility during designated operating hours. Children who are fourteen (14) years of age and younger may use the Pickleball Facility only when accompanied by an adult eighteen (18) years of age or older.

(2) Hours: The Pickleball Facility is available for use by Patrons from dawn until 11PM unless otherwise designated. The first reservation slot available begins at 8AM.

(3) Emergencies: For all emergencies, call 911 immediately. All emergencies and injuries must also be reported to Amenity Center Staff as well as the District Operations Manager at 904-759-8907.

(4) Proper Attire: Proper shoes and attire are required at all times while on the Pickleball Courts.

(5) Reservations: Patrons may reserve Pickleball Courts by utilizing the online reservation system or by contacting the Amenity Center attendant during business hours (reservations left on the voicemail are not guaranteed). The names of all Patrons and Guests shall appear on the reservation.

Courts are available at fixed 90-minute intervals throughout the day. Reservations may be made up to 48 hours in advance for up to one (1) time slot. Patrons may reserve one (1) Pickleball court per day. If the Patron is twenty (20) minutes late for their reservation, the reservation shall be forfeited. Patrons will check in with an Amenity Center attendant upon arrival.

When not the subject of a reservation or other designation, Pickleball Courts are available on a first come, first serve basis. It is recommended that persons desiring to use the Pickleball Courts check with the Amenity Facility attendant to verify availability. Use of a Pickleball Court is limited to one (1) court when others are waiting unless the Pickleball Court being used pursuant to a reservation discussed above.

(6) Cancellations: Patrons must let the Amenity Center attendant know if they are not able to utilize the court for their reserved time slot. Any more than three (3) no call no shows per resident may result in a suspension of reservation privileges per Board discretion.

(7) Guests: At no time should the number of guests utilizing the court exceed the number of Patrons. For singles play, up to one (1) guest is permitted. For doubles, up to two (2) guests are permitted. All guests, accompanied by their Patron, shall check in with the Amenity Center attendant upon arrival.

(8) General Policies:

- Certain time slots on the courts may be designated either Tennis Only or Community Pickleball Only.
- Players with existing reservations override players who are first come, first serve. All players should check in with the Amenity Center attendant to ensure availability.
- If you find it necessary to “bump” other players when it is your turn to play:
 - Wait outside the gate and politely inform players that you have a reservation time.
 - Allow players to finish out one more point, then change over.

- Proper Pickleball etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.
- Persons using the Pickleball Facility must supply their own equipment (paddles, balls, etc.).
- The Tennis/Pickleball facility is for the play of tennis/pickleball only. Roller blades, bikes, skates, skateboards, and scooters are prohibited from the Tennis/Pickleball facility.
- No chairs other than those provided by the District are permitted on the Tennis/Pickleball courts.
- Lights at the Tennis/Pickleball facility must be turned off after use, and in no event shall the lights remain on after 11:00PM.
- No pets (other than service animals) are permitted in the Tennis/Pickleball Facility.

BASKETBALL FACILITY POLICIES

All Patrons and guests using the Basketball Courts are expected to conduct themselves in a responsible, courteous and safe manner in compliance with the Policies. Disregard or violation of the Policies and misuse or destruction of Basketball Facility equipment may result in the suspension or termination of Basketball Facility privileges. Guests may use the Basketball Facility if accompanied by a Patron.

Please note that the Basketball Facility is an unattended facility and persons using the facility do so at their own risk. Persons interested in using the Basketball Facility are encouraged to consult with a physician prior to use.

- (1) *Eligible Users.* Patrons and guests twelve (12) years of age and older are permitted to use the Basketball Facility during designated operating hours. Children who are eleven (11) years of age and younger may use the Basketball Facility only when accompanied by an adult eighteen (18) years of age or older.
- (2) *Hours:* The Basketball Facility is available for use by Patrons during daylight hours. Use of the Basketball Facility after dark is prohibited.
- (3) *Emergencies:* For all emergencies, call 911 immediately. All emergencies and injuries must also be reported to Amenity Center Staff as well as the District Operations Manager at 904-759-8907.
- (4) *Proper Attire:* Proper basketball shoes and attire is required at all times while on the Basketball Courts.
- (5) *Reservations:* the Basketball Facility is available on a first come, first serve basis. Use of a Basketball Court is limited to one (1) hour when others are waiting.

(6) *General Policies:*

- Proper basketball etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.
- Persons using the Basketball Facility must supply their own equipment.
- The Basketball Facility is for basketball playing only. Roller blades, bikes, skates, skateboards, and scooters are prohibited from the Basketball Facility.
- Beverages are permitted at the Basketball Facility if contained in non-breakable containers with screw top or sealed lids. No glass containers are permitted at the Basketball Facilities.
- The Basketball Facility must be left clean after use.
- No pets (other than services animals) are permitted at the Basketball Facility.

PLAYGROUND POLICIES

Please note that the Playgrounds are unattended facilities and persons using the Playground do so at their own risk.

- (1) *Eligible Users.* Children eleven (11) years of age and younger must be accompanied by an adult eighteen (18) years of age or older.
- (2) *Hours.* The Playgrounds shall be available for use from dawn to dusk.
- (3) *Emergencies.* For all emergencies, call 911 immediately. All emergencies and injuries must also be reported to Amenity Center Staff as well as the District Operations Manager at 904-759-8907.
- (4) No roughhousing at the Playgrounds.
- (5) Persons using the Playgrounds must clean up all food, beverages and miscellaneous trash brought to the Playgrounds.
- (6) Use of the Playgrounds may be limited from time to time due to a sponsored event, which must be approved by the District Manager.
- (7) The use of profanity or disruptive behavior is prohibited.
- (8) No pets (other than services animals) are permitted at the Playground.

ATHLETIC FIELD POLICIES

Please note that the Athletic Fields are unattended facilities and persons using the Athletic Fields do so at their own risk.

- (1) *Eligible Users.* Patrons and guests ten (10) years and older are permitted to use the Athletic Fields. Children under the age of ten (10) must be accompanied by an adult eighteen (18) years of age or older. Patrons may accompany up to five (5) guests.
- (2) *Hours.* The Athletic Fields shall be available for use from dawn until dusk.

- (3) *Emergencies:* For all emergencies, call 911 immediately. All emergencies and injuries must also be reported to Amenity Center Staff as well as the District Operations Manager at 904-759-8907.
- (4) *Reservations.* Patrons may reserve the Athletic Fields by submitting a request to the Amenity Facility Staff. Reservations may be made up to a week in advance for a period of three (3) hours. Only one (1) reservation may be held by a Patron at any given time. If the Patron is twenty (20) minutes late for his or her reservation, the reservation shall be forfeited. When not subject to a reservation, the Athletic Fields are available on a first-come, first-served basis.
- (5) The Athletic Fields are not to be used for events other than athletic events, Board approved reservations, or District sponsored events.
- (6) Bicycles, skates, skateboard, scooters, rollerblades and motorized vehicles of any kind are prohibited at the Athletic Fields.
- (7) Alcoholic beverages, glass containers and other breakable items are prohibited.
- (8) The use of profanity or disruptive behavior is prohibited.
- (9) Patrons must bring their own sports equipment (e.g., soccer balls, softball bats, etc.).
- (10) Persons using the Athletic Fields must clean up all food, beverages and miscellaneous trash brought to the Athletic Fields.
- (11) Use of the Athletic Fields may be limited from time to time due to a District-sponsored event.
- (12) The restrooms at the Ginnie Springs Road Athletic Field will be open on Saturday mornings from 8 a.m. to 12 p.m. during soccer seasons only. Between 8 a.m. and 9 p.m. Monday- Sunday all other days, and after 12 p.m. on Saturdays during soccer season, the restrooms may only be opened with a Facility Access Card. The restrooms will be unavailable between the hours of 9 p.m. and 8 a.m.
- (13) No pets (other than services animals) are permitted at the Athletic Fields.

BARBECUE GRILL POLICIES

- (1) Use of the Barbecue Grill is limited to Patrons, their guests and their family members.
- (2) Except during District-sponsored events, the Barbecue Grill may only be used when the Amenity Facility is attended by Amenity Facility Staff.
- (3) Use of the Barbecue Grill is on a first come, first serve basis.

- (4) **Use of the Barbecue Grill is at the Patron's own risk.**
- (5) No persons under the age of eighteen (18) may operate the Barbecue Grill at any time.
- (6) Glass and other breakable items are not permitted around the Barbecue Grill.
- (7) Alcoholic beverages are not permitted around the Barbecue Grill.
- (8) Patrons must thoroughly clean the Barbecue Grill after each use. Patrons must, at a minimum, remove all charcoal, food remnants, trash and cooking implements. Cleaning supplies are available from Amenity Center Staff.
- (9) Patrons must provide their own cooking implements.
- (10) Patrons must notify Amenity Facility Staff when they have finished using the Barbecue Grill. Staff will ensure that the Barbecue Grill has been properly cleaned and lock the Barbecue Grill after each use.

FACILITY RENTAL POLICIES

Patrons may reserve for rental certain portions of the Bartram Springs Amenity Center for a "Private Event," defined as any event not open to the general public. (Events which are open to the general public are not subject to these Facility Rental Policies.) Two (2) rooms or portions of the Amenity Center are available for rental at any given time and reservations may not be made more than four (4) months prior to the event. Only one (1) available facility may be rented per Private Event. Persons interested in doing so should contact the Amenity Manager regarding the anticipated date and time of the event to determine availability. Please note that the Amenity Center is unavailable for Private Events on the following holidays:

Easter Sunday	Memorial Day
4 th of July	Labor Day
Thanksgiving	Christmas Eve
Christmas Day	New Year's Eve
New Year's Day	

- (1) *Available Facilities:* The following areas of the Amenity Center are available for Private Event rental (capacity; rental fee where applicable) for up to four (4) total hours (including set-up and post event clean up):
- Social Hall in the amenity building (includes the adjacent outdoor patio and card room) (capacity: 75; \$50.00).
 - Gazebo(s) in the Pool Area (only when Amenity Center Staff is on duty) (capacity: 25; \$25.00) There are two gazebos in the Pool Area that are available for rental.

Only one gazebo can be rented at a time. The gazebo rental includes 4 tables and 4 chairs per table.

- Club Suite shall not exceed the capacity of 28; no rental fee or deposit required.

The Pool Area and the outside grill are not available for Private Event rental and shall remain open to other Patrons and their guests during normal operating hours.

Patrons and guests attending a Private Event in the Social Hall may not use the Pool during the event. After the event is concluded, the guest limitations as set forth in the General Swimming Pool Policies shall apply.

The Patron renting any portion of the Amenity Center shall be responsible for any and all damage and expenses arising from the event.

- (2) *Reservations:* Patrons interested in reserving a room must submit to the Amenity Manager a completed Facility Use Application. At the time of approval and where applicable, two (2) checks or money orders (no cash) made out to the *Bartram Springs Community Development District* should be submitted to the Amenity Manager in order to reserve the room. One (1) check should be in the amount of the room rental fee and the other check should be in the amount of Three Hundred Dollars (\$300.00) as a deposit. The Amenity Manager will review the Facility Use Application on a case-by-case basis and has the authority to reasonably deny a request. Denial of a request may be appealed to the District's Board of Supervisors for consideration.
- (3) *Staffing:* During the Amenity Center's operating hours in which a staff member is present, Private Events with twenty-five (25) or fewer persons will not require an additional Amenity Center Staff member. For events in excess of twenty-five (25) persons during operating hours or events after operating hours, an additional Amenity Center Staff member will be required at the hourly rate established by the Amenity Manager. However, notwithstanding the above, Patrons renting the Club Suite after operating hours may do so without the provision of staff until 11:00 p.m. provided they have signed any District required form(s) for use of such facility and otherwise comply with all applicable Facility Rental Policies. Patrons renting the Gazebo during the months of May through October must retain a lifeguard, at the hourly rate for lifeguard services established by the Amenity Manager, for a minimum of four (4) hours. Gazebo rentals between the months of October and May will not require a lifeguard; however, the water slide will be unavailable. All checks or money orders for the additional Amenity Center Staff shall be payable to Amenity Services Group.
- (4) *Deposit:* As stated above and where applicable, deposit in the amount of Three Hundred Dollars (\$300.00) is required by the time the reservation is approved. To receive a full refund of the deposit, the following must be completed (the following must also be completed for any Patrons renting the Club Suite after operating hours):
 - Ensure that all garbage is removed and placed in the dumpster.

- Remove all displays, favors or remnants of the event.
- Restore the furniture and other items to their original position.
- Wipe off counters, table tops and sink area.
- Replace garbage liner.
- Clean out and wipe down the refrigerator, and all cabinets and appliances used.
- Clean any windows and doors in the rented room.
- Ensure that no damage has occurred to the Amenity Center and its property.

If additional cleaning is required, the Patron reserving the room will be liable for any expenses incurred by the District to hire an outside cleaning contractor. In light of the foregoing, Patrons may opt to pay for the actual cost of cleaning by a professional cleaning service hired by the District. The Amenity Manager in their sole discretion shall determine the amount of deposit to return, if any.

Deposit checks will be returned only to the Patron who completed the Facility Use Application or to a party designated in writing on the Facility Use Application. Photo identification shall be required for the return of deposit checks.

(4) *General Policies:*

- Rooms may be rented after normal operating hours; parties shall end no later than 11:00 p.m. unless a later time is approved in advance by the Amenity Manager. Gazebo rental hours will be based on season and are subject to change by Amenity Center Staff. All parties are to be set up and clean up within the four hour time period.
- No decorations may be affixed to the walls, doors or any fixtures.
- Patrons are responsible for ensuring that their guests adhere to the policies set forth herein.
- The volume of live or recorded music must not violate applicable Duval County noise ordinances.
- No glass, breakable items or alcohol are permitted in or around the Pool Area.
- Event Liability coverage may be required, even in the absence of alcohol service, on a case by case basis in the sole discretion of the Board of Supervisors.

(5) *Alcohol Policy.*

- Patrons intending to serve alcohol at a rented facility must so indicate on the Facility Use Application. Any Patron who does not so indicate at the time the application is submitted shall not be permitted to serve alcohol.
- Event Liability insurance coverage in the following amounts will be required for all events that are approved to serve alcoholic beverages:
 - Property Damage in the amount of Two Hundred Fifty Thousand Dollars (\$250,000).
 - Personal Injury in the amount of One Million Dollars (\$1,000,000).

The District, the Board, and District staff and consultants are to be named on these policies as additional insureds.

- Patrons serving alcohol to other Patrons or guests shall agree to indemnify and hold harmless the District, Amenity Services Group and their Supervisors, officers, directors, consultants and staff from any and all liability, claims, actions, suits, or demands by any person, corporation or other entity, for injuries, death property damage of any nature, arising out of, or in connection with, the service of alcohol. Patrons agree that such indemnification shall not constitute or be construed as a waiver of the District's sovereign immunity granted pursuant to Section 768.28, Fla. Stat.
- Patrons must hire a certified bartender to dispense alcohol.
- If Patrons or guests serve or consume alcohol in the rented facility in violation of this policy, the District may stop the event and eject Patrons and guests from the rented facility.

SUSPENSION AND TERMINATION OF PRIVILEGES

- (1) Privileges at the Amenity Center can be subject to suspension or termination by the Board of Supervisors or an appointee thereof if a Patron:

- Submits false information on the application for an Access Card or Guest Card.
- Permits unauthorized use of an Access Card or Guest Card.
- Exhibits unsatisfactory behavior, deportment or appearance.
- Violates any provision of the Policies.
- Treats the personnel or employees of the facilities in an unreasonable or abusive manner.
- Engages in conduct that is improper or likely to endanger the welfare, safety or reputation of the Amenity Center or its management.
- Fails to pay fees owed to the District in a proper and timely manner.
- Damages or destroys District property.

- (2) The District shall follow the following process for suspending or terminating the Amenity Center privileges of a Patron or a Patron's family member or guest:

- a. First Offense: Verbal and Written warning by Amenity Center Staff and Suspension from the Amenity Center for the remainder of the day on which the violation occurs.
- b. Second Offense: Automatic suspension of all Amenity Center privileges for one (1) week from the commencement of the suspension, with the preparation by Amenity Center Staff of a written report to be signed by the Patron and filed in the Amenity Center office.
- c. Third Offense: Suspension of all Amenity Center privileges from the time the violation occurs to the next regular meeting of the Board of Supervisors. At said meeting, the record of all previous offenses will be presented to the Board for

recommendation of termination of the Patron's privileges for one (1) calendar year. The length of the suspension is in the discretion of the Board and may be for less than one year.

- (3) Each offense shall expire one (1) year after such offense was committed, at which time the number of offenses on record for the Patron or Patron's family member or guest shall be reduced by one (1). For example, if a Patron commits a first offense on February 1 and a second offense on August 1, the Patron will have two (2) offenses on record until February 1 of the following year, at which time the first offense will expire and the second offense will thereafter be considered a first offense until it expires on the following August 1. The provisions of this Paragraph 3 shall not at any time serve to reduce any suspensions or terminations pursuant to Paragraph 2.c, above or Paragraph 4, below, which may have been imposed prior to the expiration of any offenses.
- (4) Notwithstanding the foregoing, any time a Patron, or Patron's family member or guest, is arrested for an act committed, or allegedly committed, while on the premises of the Amenity Center, or violates the Policies in a manner that, in the discretion of the Amenity Center Staff upon consultation with one (1) Board member, justifies suspension beyond the guidelines set forth above, such Patron shall have all amenity privileges immediately suspended until the next Board of Supervisors meeting. At the Board meeting, the Board will be presented with the facts surrounding the arrest or violation and the Board may make a recommendation of suspension or termination of the Patron's privileges, which suspension or termination may include members of the Patron's household.
- (5) Any suspension or termination of Amenity Center privileges may be appealed to the Board of Supervisors for reversal or reduction. The Board's decision on appeal shall be final.

PROPERTY DAMAGE

Each Patron shall be liable for any property damage at the Amenity Facilities caused by him or her, his or her Guests, or members of his or her Family. The District reserves the right to pursue any and all legal and equitable measures necessary to remedy any losses due to property damage.

Each Patron and Guest, as a condition of invitation to the Amenity Facilities, assumes sole responsibility for his or her property. The District shall not be responsible for the loss or damage to any private property used or stored at the Amenity Facilities, whether in lockers or elsewhere.

USE AT OWN RISK; INDEMNIFICATION

Any Patron, Guest, or other person who participates in the Activities (as defined below), shall do so at his or her own risk, and shall indemnify, defend, release, hold harmless, and forever discharge the District and its contractors, and the present, former, and future supervisors, staff, officers, employees, representatives, agents, and contractors of each (together, "Indemnitees"), for any and all liability, claims, lawsuits, actions, suits or

demands, whether known or unknown, in law or equity, by any individual of any age, or any corporation or other entity, for any and all loss, injury, damage, theft, real or personal property damage, expenses (including attorney's fees, costs and other expenses for investigation and defense and in connection with, among other proceedings, alternative dispute resolution, trial court, and appellate proceedings), and harm of any kind or nature arising out of, or in connection with, the participation in the Activities, by said Patron, Guest, or other person, and any of his or her Guests and any members of his or her Family.

Should any Patron, Guest, or other person, bring suit against the Indemnitees in connection with the Activities or relating in any way to the Amenities, and fail to obtain judgment therein against the Indemnitees, said Patron, Guest, or other person shall be liable to the District for all attorney's fees, costs, and other expenses for investigation and defense and in connection with, among other proceedings, alternative dispute resolution, trial court, and appellate proceedings.

The waiver of liability contained herein does not apply to any act of intentional, willful or wanton misconduct by the Indemnitees.

For purposes of this section, the term "Activities," shall mean the use of or acceptance of the use of the Amenities, or engagement in any contest, game, function, exercise, competition, sport, event, or other activity operated, organized, arranged or sponsored by the District, its contractors or third parties authorized by the District.

SOVEREIGN IMMUNITY

Nothing herein shall constitute or be construed as a waiver of the Districts' limitations on liability contained in Section 768.28, F.S., or other statutes or law.

SEVERABILITY

The invalidity or unenforceability of any one or more provisions of these policies shall not affect the validity or enforceability of the remaining provisions, or any part of the policies not held to be invalid or unenforceable.

AMENDMENTS / WAIVERS

The Board in its sole discretion may amend these policies from time to time. The Board may also elect in its sole discretion at any time to grant waivers to any of the provisions of these policies.

The above Policies were amended and adopted by the Bartram Springs Community Development District Board of Supervisors this 12th day of April, 2021.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

Deleted: 1

Deleted: 9

Deleted: March

Deleted: 0

Deleted: 1

SEVENTH ORDER OF BUSINESS

A.

Florida ULS Operating LLC

12428 San Jose Blvd
Jacksonville, FL 32223 US
910348279255
info@unitedlandscapes.com

**Estimate****ADDRESS**

Bartram Springs HOA

**ESTIMATE
DATE****1181
01/20/2021****DESCRIPTION****QTY****RATE****AMOUNT**

Bartram Springs HOA

Install 100 foot of 2" tall manne grade bulkhead

100

135.00

13,500.00

Install 4" tall 2 rail aluminum fence on top of wall

140

23.00

3,220.00

Install 3 pallets of Bahia sod

3

250.00

750.00

Labor to back fill wall

1

500.00

500.00

TOTAL**\$17,970.00**

Accepted By

Accepted Date

Docks, Decks & More Inc.

DMS-13
BL-4659
(904) 226-3688

Quote

Vesta Property
Contact : Winslow Wheeler
Dog Park
14530 Cherry Lake Dr
East Jacksonville FL 32258
318 0797
wwheeler@vestapropertyservices.com

2-28-21

WORK TO BE DONE: Build 3 Separate Bulkhead (3' x 90) Include Returns + Railings

Bulkhead	18,200.00
Hand Rails	
Fill Dirt	
Sod	

SPECIFICATIONS:

- 1> All Poles & Wood used will be Marine Grade treated (CCA 2.5).
- 2> Will put a tie back rod on every pole, Anchored with a butt and cement.
- 3> Will put filter cloth on back of entire wall
- 4> Will put a cap brd on top of entire wall

Terms:

Payments to be made as follows:

250.00 down, 50% - 250.00 (8,850.00) when materials are delivered.
Balance (9,100.00) due on completion of job
Any work changes made to the above are subject to a charge.
Both parties have to agree.

Home, Business Owner Date:

Docks, Deck & More Inc Date:

THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 20 DAYS.

FARRELL BROS

MARINE CONSTRUCTION, INC.

Docks • Decks • Boat Lifts • Bulkheads

P.O. Box 50397, Jacksonville Beach, FL 32240

904.626.4506 www.farrellmarine.com

Proposal

Date	Estimate #
2/17/2021	2021-053

Name / Address
Bartram Springs CDD Winslow Wheeler, Operations Mgr. 14530 Cherry Lake Drive East Jacksonville, FL 32258 (904) 218-0797 redskins20@icloud.com

Job Site Location
Bartram Springs CDD Dog Park 14530 Cherry Lake Drive East Jacksonville, FL 32258

If you have any questions of concerns, please contact
Scott Farrell at:
(904) 626-4506 or sfarrell@farrellmarine.com

P.O. No.	Project
Bulkhead	Bulkhead

Description	Qty	Unit Cost	Total
BULKHEAD BID PROPOSAL			
Farrell Brothers Marine Construction will			
PT WOOD BULKHEAD WITH WOOD CAP - approx 120' Total Length Construct a PT Timber Bulkhead according to the following specs: - Exposure Height: 3' +/- - Frontage Length: 120' (includes return walls) - Wing Wall Lengths: N/A - Face Pile Diameter & Length: 12' long - 8" butt spaced on 5' centers - Vertical Cribbing Dimensions: 2"x8"x5' long - Waler: two (2) Double Laminated 2"x8" PT Timbers - Tie Rod Type, Length, & Spacing: N/A - Wall will be Cantilever Design - Cap Type, Width, Fasteners: 2"x10" #1 Grade PT Timber attached with 3" Stainless steel screws - Mirafi Non-woven Geotextile Fabric will line interior of Bulkhead * Includes up to five (5) - truck loads (18 cubic yards per truck) of fill dirt	1	32,890.00	32,890.00
ENVIRONMENTAL PERMIT: FDEP Full Permit Application & Associated Fees (if required)		1,445.00	1,445.00
Attain St. John's County Building Permits with Associated Approvals & Inspections (requires Sealed Engineered Drawings) (if required)		1,485.00	1,485.00
Engineered Sealed Drawings of Structure (if required)		950.00	950.00
All pilings will be hydraulically driven with a 1,000 lbs. hydraulic pile driving hammer and/or 1,000 lbs. vibratory hammer. All bolts, nails, washers and nuts are hot dipped galvanized or stainless steel.			
Replacement Sod, Irrigation, Electrical, and Water are not included in price, however they can be arranged. All permits are required to be on file at Farrell Brothers Marine. All insurance certificates are available upon request. Farrell Brothers Marine Construction is not responsible for any grass, shrubs, utilities, sprinkler systems, septic systems, trees, walkways / paths, pools in work area or its path. Extreme care will be taken to avoid any damages.			

FARRELL BROS MARINE CONSTRUCTION INC

Docks • Decks • Boat Lifts • Bulkheads

PO Box 50397, Jacksonville Beach, FL 32240

904 626 4506 www.farrellmarine.com

Proposal

Date	Estimate #
2/17/2021	2021-053

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Bartram Springs CDD Winslow Wheeler, Operations Mgr. 14530 Cherry Lake Drive East Jacksonville, FL 32258 (904) 218-0797 redskins20@icloud.com

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Scott Farrell at:
(904) 626-4506 or sfarrell@farrellmarine.com

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Replacement Sod, Irrigation, Electrical, and Water are not included in price, however they can be arranged. All permits are required to be on file at Farrell Brothers Marine. All insurance certificates are available upon request. Farrell Brothers Marine Construction is not responsible for any grass, shrubs, utilities, sprinkler systems, septic systems, trees, walkways / paths, pools in work area or its path. Extreme care will be taken to avoid any damages.			

FARRELL BROS MARINE CONSTRUCTION, INC.

Docks • Decks • Boat Lifts • Bulkheads

P.O. Box 50397, Jacksonville Beach, FL 32240

904.626-4506 www.farrellmarine.com

Proposal

Date	Estimate #
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Name / Address
Bartram Springs CDD Winslow Wheeler, Operations Mgr. 14530 Cherry Lake Drive East Jacksonville, FL 32258
(904) 218-0797 redskins20@icloud.com

Job Site Location
Bartram Springs CDD Dog Park 14530 Cherry Lake Drive East Jacksonville, FL 32258

If you have any questions of concerns, please contact
Scott Farrell at:
(904) 626-4506 or sfarrell@farrellmarine.com

P.O. No.	Project
Bulkhead	Bulkhead

Description	Qty	Unit Cost	Total
<p>TERMS: 10% due at contract signing, 40% at arrival of crew, equipment, and materials. 40% due at 80% completion. Remaining 10% plus fill dirt & any additional balance due to change orders due at completion of project.</p> <p>THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS</p> <p>* Material prices are extremely volatile right now because of COVID, we have done our best to anticipate a fair value for all of the material involved. Price is subject to change if there is a significant move in the material market.</p>			

Questions or Concerns, please contact Scott Farrell at: (904) 626-4506 or sfarrell@farrellmarine.com

B.

LYNCH ELECTRICAL SERVICE, INC.

876 STATE ROAD 13

JACKSONVILLE, FL 32259
STATE CERTIFIED ELECTRICAL CONTRACTOR
LICENSE #EC0002221

PHONE 904-287-1203
904-287-0001

wirewilly@comcast.net

FAX:

PROPOSAL

MARCH 5, 2021

TO: BARTRAM SPRINGS HOA
C/O: VESTA PROPERTY SERVICES

ATT: WINSLOW WHEELER

RE: TENNIS COURT LIGHTS

PROPOSAL TO FURNISH MATERIAL AND LABOR TO REPLACE EXISTING (12) TENNIS COURT LIGHT FIXTURES. INCLUDES REMOVAL OF EXISTING 12 METAL HALIDE FIXTURES AND EXTENSION ARMS. NEW LED FIXTURES TO BE 240WATTS, 4000K WITH SLIP FITTERS AND 3 BULLHORNS. INCLUDES LIFT RENTAL FOR ACCESS TO COURTS.

PROPOSAL TOTAL: \$ 10,330.00

TERMS: DEPOSIT OF \$7,500 UPON APPROVAL WITH BALANCE DUE UPON COMPLETION.

ALL EMPLOYEES ARE COVERED BY WORKERS COMPENSATION AND GENERAL LIABILITY INSURANCE
ALL EMPLOYEES ARE CERTIFIED, LICENSED ELECTRICIANS.

WILLIAM M. LYNCH
FL. STATE CERT.#EC 2221

THIS PROPOSAL APPROVED:
SIGNATURE / DATE:

02/22/21

Vesta Property Services
Winslow Wheeler
Operations Manager
14530 Cherry Lake Dr. East
Jacksonville, FL 32258

Winslow Wheeler,

EAG-LED is one of America's TOP commercial LED manufacturers, with over 50 years of combined LED lighting experience.

Our solutions help customers significantly reduce overhead expense, increase their bottom line and help the environment. EAG-LED products and customer service are truly unparalleled in terms of performance and value, and our vast array of over 850 premium quality products includes lighting solutions for both indoor and outdoor needs.

Our experienced lighting specialists work diligently with our customers to provide the absolute best LED solutions available, with no retrofits, no recalls, and no problems, ever.

Enclosed you will find your EAG-LED proposal for improving the areas and spaces examined during our survey of your facility.

Once you have had a chance to review our proposal we welcome the opportunity to discuss your project, and significant potential savings further. Our \$0 upfront option allows customers to experience the savings long before any payment is due.

Best Regards,

Daryl Smith

Daryl Smith

Executive Sales Director

SUMMARY

Total Project Cost	Annual Savings	Annualized ROI
\$15,428	\$1,027	6.66%
	Lifetime Savings	
	\$47,040	

RETURN ON INVESTMENT (ROI)

Total Return on Investment (ROI)	304.9%
Annualized ROI	6.66%

COST SAVINGS

Annual Energy Savings	\$896
Annual HVAC Savings	\$0
Annual Maintenance Savings	\$131
Total Annual Savings	\$1,027
Lifetime Savings	\$47,040

ENERGY SAVINGS

Total Energy Usage Existing Fixtures	12000 kWh
Total Energy Usage EAG-LED Fixtures	3120 kWh
Total Energy Saved	8880 kWh
Percent of Energy Saved	74%

PROJECT INVESTMENT

EAG-LED Fixtures	\$10,578
Installation	\$3,250
Lift Allowance	\$1,600
Total Project Cost	\$15,428

EAG-LED Global Lights
13046 Racetrack Rd. Suite 187
Tampa, FL 33626
813-463-2420
www.eag-led.com

SUMMARY

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\$15,428	\$1,027	6.66%
	Lifetime Savings	
	\$47,040	

RETURN ON INVESTMENT (ROI)

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Installation	\$3,250
Lift Allowance	\$1,600
Total Project Cost	\$15,428

LEASE OPTIONS

Want to keep your cash? We are willing to put our money where our mouth is.

Lease it with **NO payment for 90 days.**

See our 36, 48, and 60 month rates below and the cash flow created monthly.

36 Months

Net Project Cost	\$15,428
Simple Interest Rate	7.47%
Term for 36 Months	36
Monthly Payment	\$524.55
Monthly Energy, Maintenance, HVAC Savings	\$85.61
Avg Monthly Cash Flow During Lease Period	-\$438.94

48 Months

Net Project Cost	\$15,428
Simple Interest Rate	6.80%
Term for 48 Months	48
Monthly Payment	\$401.13
Monthly Energy, Maintenance, HVAC Savings	\$85.61
Avg Monthly Cash Flow During Lease Period	-\$315.52

60 Months

Net Project Cost	\$15,428
Simple Interest Rate	6.40%
Term for 60 Months	60
Monthly Payment	\$339.42
Monthly Energy, Maintenance, HVAC Savings	\$85.61
Avg Monthly Cash Flow During Lease Period	-\$253.80

13046 Racetrack Rd. Suite 187
Tampa, FL 33626
813-463-2420
www.eag-led.com

LET'S DO THIS

TOTAL COST OF PROJECT	<u>\$15,428.00</u>
50% DOWN	<u>\$7,714.00</u>
50% at Installation	<u>\$7,714.00</u>
TAKE ADVANTAGE OF THE LEASING OPTION	
TERM	<u> </u>
MONTHLY PAYMENT	<u> </u>

START SAVING TODAY

SIGNATURE

DATE

SALES REP SIGNATURE

DATE

Terms For Installation: 50% deposit with order, balance due in full at the time LED product is delivered. This will allow us to schedule and complete installation, which includes removal and replacement of existing fixtures. Installation does not include disposal of removed lights and fixtures. Additional required electrical work and or materials are additional and will be charged. All credit card payments will be charged a 3% processing fee.

Thank you for your purchase; we genuinely appreciate your business!

By ordering and/or receiving services/items listed, the above mentioned customer agrees to all conditions and terms of sale as stated by EAG-LED, LLC and/or as may be customary in the trade. All products listed or conveyed herein remain the property of EAG-LED, LLC until paid in full. customer agrees to meet all agreed conditions and/or obligations and further agrees to bear all reasonable costs in the event legal action becomes necessary to enforce any terms. All invoices are due and payable upon presentation. Post due items will incur a 1 1/2% monthly charge and will necessitate COD or CIA future orders. TM & ©2018 EAG-LED, all rights reserved.

SUMMARY

Total Project Cost	Annual Savings	Annualized ROI
\$43,073	\$2,075	4.82%
	Lifetime Savings	
	\$71,260	

RETURN ON INVESTMENT (ROI)

Total Return on Investment (ROI)	165.4%
Annualized ROI	4.82%

COST SAVINGS

Annual Energy Savings	\$1,195
Annual HVAC Savings	\$0
Annual Maintenance Savings	\$880
Total Annual Savings	\$2,075
Lifetime Savings	\$71,260

ENERGY SAVINGS

Total Energy Usage Existing Fixtures	12000 kWh
Total Energy Usage EAG-LED Fixtures	2880 kWh
Total Energy Saved	9120 kWh
Percent of Energy Saved	76%

PROJECT INVESTMENT

EAG-LED Fixtures	\$25,593
Installation	\$13,980
Lift Allowance	\$3,500
Total Project Cost	\$43,073

Price includes all freight, sales tax, install

100% LED Conversion
 LED Conversion of 1000000
 1000000
 1000000
 1000000

SUMMARY

Total Project Cost	Annual Savings	Annualized ROI
\$12,000	\$1,000	4.80%
	Lifetime Savings	
	\$7,200	

RETURN ON INVESTMENT (ROI)

Total Return on Investment (ROI)	100.00%
Annualized ROI	4.80%

ESTIMATES

Annual Energy Savings	\$1,000
Annual HVAC Savings	\$0
Annual Maintenance Savings	\$0
Total Annual Savings	\$1,000
Lifetime Savings	\$7,200

ENERGY SAVINGS

Total Energy Usage Existing Fixtures	10000 kWh
Total Energy Usage LED Fixtures	10000 kWh
Total Energy Saved	0 kWh
Percent Saved	0%

\$12,000

\$12,000

\$12,000

\$12,000

LEASE OPTIONS

Want to keep your cash? We are willing to put our money where our mouth is.

Lease it with **NO payment for 90 days.**

See our 36, 48, and 60 month rates below and the cash flow created monthly.

36 Months

Net Project Cost	\$43,073
Simple Interest Rate	7.47%
Term for 36 Months	36
Monthly Payment	\$1,464.48
Monthly Energy, Maintenance, HVAC Savings	\$172.92
Avg Monthly Cash Flow During Lease Period	-\$1,291.56

48 Months

Net Project Cost	\$43,073
Simple Interest Rate	6.80%
Term for 48 Months	48
Monthly Payment	\$1,119.90
Monthly Energy, Maintenance, HVAC Savings	\$172.92
Avg Monthly Cash Flow During Lease Period	-\$946.97

60 Months

Net Project Cost	\$43,073
Simple Interest Rate	6.40%
Term for 60 Months	60
Monthly Payment	\$947.61
Monthly Energy, Maintenance, HVAC Savings	\$172.92
Avg Monthly Cash Flow During Lease Period	-\$774.68

LET'S DO THIS

TOTAL COST OF PROJECT	<u>\$43,073.00</u>
50% DOWN	<u>\$21,536.50</u>
50% at Installation	<u>\$21,536.50</u>
TAKE ADVANTAGE OF THE LEASING OPTION	
TERM	<u> </u>
MONTHLY PAYMENT	<u> </u>

START SAVING TODAY

SIGNATURE

DATE

SALES REP SIGNATURE

DATE

Terms For Installation: 50% deposit with order, balance due in full at the time LED product is delivered. This will allow us to schedule and complete installation, which includes removal and replacement of existing fixtures. Installation does not include disposal of removed lights and fixtures. Additional required electrical work and or materials are additional and will be charged. All credit card payments will be charged a 3% processing fee.

Thank you for your purchase; we genuinely appreciate your business!

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DOBSON ELECTRIC INC.

Dobson Electric, Inc.
FL EC #13006075
9378 Arlington Expressway Suite #220
SUBJECT: Vesta- Bartram Springs Tennis Court Lighting
DATE: 3.23.2021

The following proposal will cover the replacement of the Tennis Court Lighting at the 14350 Cherry Lake Drive East Amenity Center. This work will include removal and replacement of nine poles, six (6) single head and three (3) double head.

Clarifications for Tennis Court Lighting Replacement Options #1 & #2:

- Provide lifting equipment and plywood for replacement of fixtures.
- Removal of old fixtures and mounting brackets/arms.
- Remove nine (9) old poles from pole bases.
- Inspect wiring from pole and replace if it is damaged.
- Install new mounting hardware on nine (9) new poles.
- Install new LED fixtures on new poles.
- Connect new fixtures to existing lighting circuits and controls.
- Proper disposal of old fixtures, poles and mounting brackets.

Option One provides a 41% reduction of energy costs based on existing fixtures at 1,000watt Metal Halide. This option provides ***Class III Competitive Play*** Quality lighting

Option Two provides a 54% reduction of energy costs based on existing fixtures at 1,000watt Metal Halide. This option provides ***Class IV Recreational Play*** Quality lighting

Exclusions:

1. Troubleshooting of existing circuitry.
2. Replacement of poles on option #3
3. Drilling/taping of existing pole bases if needed.

Notes:

1. Work performed at straight time during scheduled working hours.
2. Lighting will be connected to existing circuitry and lighting controls.
3. Lifting equipment provided in proposal.
4. Fixtures Carry Five (5) Year Limited Warranty for Drivers and LEDs.
5. Labor warranty is one year from project acceptance date.
6. Allow 12-14 weeks for fabrication and delivery of new poles.

Option #1 Totals:

Labor	\$2,520.00
Misc. Materials	\$68.00
Fixtures	\$32,520.00
Lift	\$1,480.00
Total	\$36,588.00



DOBSON ELECTRIC INC.

Option #2 Totals:

Labor	\$2,520.00
Misc. Materials	\$68.00
Fixtures	\$30,170.00
Lift	\$1,480.00
Total	\$34,238.00

Option #3 Replace fixtures on existing poles:

This option is **NOT** a tennis or sports specific fixture. This will update the existing lighting to an LED fixture providing better lighting and cost savings but not engineered or designed to light sports playing areas.

Option #3 Totals:

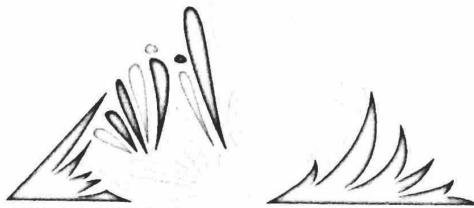
Labor	\$2,268.00
Misc. Materials	\$68.00
Fixtures	\$4,680.00
Broken Pole Replacement	\$3,900.00
Lift	\$1,480.00
Total	\$12,396.00

Keith Dobson EC#13006075

Cell 904.219.8091

Ka.dobson23@gmail.com

C.



ESTATE MANAGEMENT SERVICES, Inc.

305 Indigo Drive, Brunswick, GA 31525

888-307-6637 Toll Free

(912) 466-9800 Main Office

(912) 261-8882 Fax

www.A2Zponds.com

February 26, 2021

Winslow Wheeler
Bartram Springs CDD
Ph: 904-318-0797
Email: wwheeler@vestapropertyservices.com

Re: SOX Dredge

Dear Winslow Wheeler,

Per your request, we are providing you with a proposal to repair a 150' section of the dog park pond using SOX system. The stormwater pond is about 1.2 acres and has multiple drains from adjacent areas leading to the pond. Some of the adjacent areas of the pond sheet drain to the pond. The drains and drainage profile are in our consideration of this proposal. The grass around the pond seems to be coastal Bermuda that has heavy foot/dog traffic. The eroded areas of the bank have exceeded the constructed bank line to a distance of about eight feet. Some of the worst eroded areas have a negative elevation to full pool.

We are proposing a SOX system to correct the eroded areas (150') and to permanently stabilize the newly created shoreline. SOX is a synthetic woven material that can be 6', 12', 18', or 24' depending on the severity of the erosion. I have attached a SOX brochure for our review. We have confirmed with the manufacturer that pet activity over the system is no issue for SOX. We typically install 200' of SOX per day. The SOX system will use sediment removed from the pond by hydraulic dredge to fill the SOX. We perform a hydroacoustic bathymetry survey pre and post of a SOX project. The survey will identify sediment location and volumes in the pond. The survey will also further benefit your stormwater permit by allowing us to remove sediment and decrease your diminish holding capacity (NPDES MS4 regulations). Typically, clients will sod over, seed over, or mulch over our finished SOX product to help blend in with the adjacent areas.

We propose to supply all labor and material to complete your 150' shoreline SOX project. We will use a 12' SOX in order to encapsulate the new shoreline as well as the deep impacted erosion areas. The slope of the SOX will be a gradual slope that transitions into the water versus a

bullnose finish. The gradual slope will be suited for pet activity. Once we finish the SOX installation, we will apply a thin layer of sediment over the SOX and seed the area with a coastal blend. The sediment will be removed from the pond using our amphibious dredge unit (Truxor). The Truxor access will be from the gate opening. The two park benches will be removed to complete the project (if we can). Estate Management Services will not accept responsibility for damage to the benches in the removal process. It is our understanding; the benches were scheduled for replacement anyways. Once this project has been completed, we offer a five year warranty or a lifetime warranty if we manage the pond actively. The cost for this project will be: \$11,700.00.

Upon acceptance, a formal contract will be provided. We require a 25% deposit, 25% due upon arrival, 24% due upon major completion, and a final payment due net 15 upon completion of the project and receipt of our summary and final bathymetry survey. Our current lead time on SOX projects is about 3.5 months.

Estate Management Services, Inc. is a Georgia based corporation with office locations throughout the Southeast, Midsouth, and Midwest. The company has been a federally licensed aquatics contractor for 27 years. We hold multiple licenses and are Master Certified in stormwater management. We are factory authorized for SOX distribution, installation, and inspection.

Upon your approval, please initial, sign, date, and fax back to 912-261-8882. If you would like to discuss this further, please call 912-466-9800.

Customer Print Name

Title

Customer Signature

Date

John Crabb/ESTATE MANAGEMENT SERVICES, Inc.

02/26/2021

Date

Customer Billing Information: _____

Sue A. O'lear

From: Winslow Wheeler
Sent: Monday, March 8, 2021 8:07 AM
To: Sue A. O'lear
Subject: FW: Bartram Park Dog Park Erosion Control
Attachments: ShoreSox Profile.pdf; CASESTUDY-ORIOLE EST..pdf; SOX Product Guide.pdf

From: Katie Cabanillas <katie.cabanillas@solitudelake.com>
Sent: Friday, March 5, 2021 12:34 PM
To: Winslow Wheeler <wwheeler@vestapropertyservices.com>
Subject: Bartram Park Dog Park Erosion Control

Good Afternoon Winslow!

I hope this finds you well. I am the local contact for Sox and Solitude here in Northeast Florida- Josh and Casey with Sox passed your contact information over to me along with the scope of work.

This project could be completed using the eroded soil pumped in from the bottom of the pond, plus we'll need to account for bringing in some sand and possibly some erosion matting to help anchor in the sod we install on top of it all. This is specifically called a DredgeSox, and is additionally lined with burlap to help the material dewater. With the SOX material in place at the toe, the sod will be able to root into the material and it should prevent the erosion from happening again. Some initial pricing for this job is as follows:

\$148.90/foot for 125 ft of shoreline: \$18,612.00 total

I have attached some documents for the SOX, so you can get a better idea of how it is installed. The nice thing about this system is that it will keep the shoreline from eroding away again, even with continued use by the dogs. Additionally, this material is a knitted polyethylene mesh which is a 'rip-stop' material, so any punctures in the Sox would not spread or get any larger and it would not lead to failure of the system.

The only stipulation is that we would recommend giving it some time after the repair, to allow the sod to become established.

Please let me know if you have any questions! I will give you a quick ring by the end of the day if I don't hear from you to make sure you receive this email. I am always happy to chat on the phone or to meet you on site to discuss the system further.

Kindest regards,

Katie Cabanillas
Business Development Consultant Biologist



P: 888.480.5253 | D: 904.525.6477



solitudelakemanagement.com

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11341 Distribution Avenue East
Suite #6
Jacksonville FL 32256
Office: 904-880-1817
Web: bluewaterjax.com
Email: erosion@bluewaterjax.com

Custom SOX Erosion Control Proposal

Prepared for
Mr. Winslow Wheeler
Bartram Springs Community Development District
14751 Bartram Springs Parkway
Jacksonville, FL 32258
March 10, 2021
904-318-0797

EROSION CONTROL / SHORELINE RESTORATION AGREEMENT

This agreement dated _____, is made between BLUE WATER ENVIRONMENTAL of FLORIDA, INC and CUSTOMER: BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT.

Job Specifications: COMMUNITY DOG PARK 14751 BARTRAM SPRINGS PARKWAY.

1. Repair approximately 130 linear feet of lake embankment at \$76.00 / per linear foot. (See aerial Restoration Target Area Map)
2. Prep areas that will consist of removing debris and/or trash for DredgeSox installation.
3. Fill Dredge SOX with sediment dredged from the waterway. Reclaim eroded embankment.
4. Materials used will consist of the following: 6' and 12' wide DredgeSox material, anchor stakes wooden (custom built yellow pine), anchor rope, sand, and bamboo sod stakes.
5. SOX Installation area to be covered with sod, grass type Bahia.
6. It will be the responsibility of the Customer to irrigate the new sod/planted area once installed.
7. It is also the responsibility of Landscapers to protect the sod from physical and chemical damage. It will be their sole responsibility to replace any damaged sod immediately. Exposed DredgeSox from physical or chemical sod damage will not be covered under the Warranty.



Customer Responsibilities:

CUSTOMER is responsible for the cost of any necessary permits that may be required prior to commencement of work.

Irrigation heads will be marked by the CUSTOMER otherwise **BLUE WATER ENVIRONMENTAL** will not be responsible for damage to them during the course of work. **BLUE WATER ENVIRONMENTAL** will repair any exposed sprinkler heads damaged during erosion work in a timely manner.

A staging area for materials and equipment will be required. **BLUE WATER ENVIRONMENTAL** will access the shoreline at designated areas and re-sod any damaged grass in the ingress. **(NOTE: CUSTOMER is responsible for maintenance of sod once installed)**

BLUE WATER ENVIRONMENTAL is not responsible for damage to any underground irrigation, headwalls, piping, electrical, trees or any lines not noted on the as-built or not located by Florida Locating Services 811 (where digging is necessary).



CERTIFIED
SERVICE PROVIDER

Proposal Acceptance

The specifications, pricing and conditions outlined within this proposal are hereby agreed upon and accepted. Additional terms and conditions must be in agreement by both BWE and Customer and addendum(s) included within the original proposal.

SOX Investment:

Bartram Springs CDD Dog Park = \$9,880.00

SCHEDULE OF PAYMENTS:

40% Mobilization Deposit = \$2,470.00

40% Upon Installation of Dredge SOX = \$2,470.00

20% Balance Due Upon Completion of Sod = \$1,976.00

CUSTOMER:

Bartram Springs CDD
14751 Bartram Springs parkway
Jacksonville, FL 32258

Signature: _____

Printed Name: _____

Date: _____

John Pastore / President-Owner

Signature: John Pastore

Blue Water Environmental of Florida, Inc.
11341 Distribution Avenue East
Suite #6
Jacksonville, FL 32256
Office: 904-880-1817
Fax: 904-880-1339

Printed Name: John Pastore

Date: March 10, 2021

The Manufacturers warranty for SOX material is for Five (5) years provided the material is properly covered by living vegetation at all times. The labor warranty for any manual adjustments needed is for a one (1) year period. Our warranty does not include the loss of material due to 'acts of God' such as floods, fire, hurricanes, or other catastrophic events, nor does it include losses due to theft, lack of adequate irrigation, vandalism or negligence by others, or other factors outside the control of our organization.



CERTIFIED
SERVICE PROVIDER

Special Conditions:

1. Ownership of property is implied by CUSTOMER with acceptance of this Agreement. In the event that CUSTOMER does not expressly own the areas where the above stated services are to be provided, CUSTOMER represents that express permission of the owner is given and that authorization to commence the above mentioned services is allowed. In the event of dispute of ownership, CUSTOMER agrees to hold harmless BLUE WATER ENVIRONMENTAL for the consequences of such services.
2. BLUE WATER ENVIRONMENTAL shall not be responsible for acts beyond its reasonable control, including adverse soil and / or water conditions, adverse weather conditions, unavailable materials, Acts of God, war, acts of vandalism, theft or third party actions. CUSTOMER further states that neither party shall be responsible in damages or penalties for any failure or delay in performance of any of its obligations caused by above named incidences.
3. Invoices submitted for work completed shall be paid within 30 days of receipt. A finance charge of 1.500% per month or an annual percentage rate of 18.000% will be computed on all past due balances.
4. Any incidental activity not explicitly mentioned in this proposal is excluded from the scope of work.
5. This proposal shall be valid for 30 days.
6. If BLUE WATER ENVIRONMENTAL is required to enroll in any third-party compliance programs, invoicing or payment plans that asses fees in order to perform work for CUSTOMER, those charges will be invoiced back to CUSTOMER as invoiced to BLUE WATER ENVIRONMENTAL.
7. BLUE WATER ENVIRONMENTAL will maintain insurance coverage, which includes but is not limited to; General Liability Property Damage, Automobile Liability, and Workman's Compensation at its own expense.
8. No alterations or modifications, oral or written, of the terms contained above shall be valid unless made in writing, and wholly accepted by authorized representatives of both BLUE WATER ENVIRONMENTAL and the CUSTOMER.



CERTIFIED
SERVICE PROVIDER

TENTH ORDER OF BUSINESS



Proposal for Bartram Springs CDD Change of Terms – April 2021

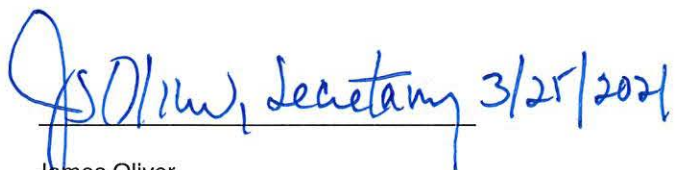
- Maintain the Bartram Springs CDD website for documents required to keep the CDD in compliance (budgets, audits, agenda packets, etc).
- Maintain the website to ADA compliancy
- Other tasks needed if changes in requirements are made.

Monthly fee: \$95.00 with a 2 hour maximum

Additional hours will be billed at \$55.00 in 15 minute increments

The change in monthly service will become effective April 1, 2021.

Agreement is on a month-to-month basis, however a 30-day notice of termination is required.

A handwritten signature in blue ink, appearing to read "James Oliver, Secretary 3/25/2021", written over a horizontal line.

James Oliver
Bartram Springs CDD

A handwritten signature in blue ink, appearing to read "B Nagle", written over a horizontal line. To the right of the signature, the date "3/24/2021" is written.

Bobbi G. Nagle

Unicorn Web Development, llc

ELEVENTH ORDER OF BUSINESS

D.

1.

Bartram Springs

Field Operations Manager's Report

Date of report: 4/12/2021

Submitted by Winslow Wheeler

Sidewalk replacement update-No Action Necessary-see spread sheet.

We have contacted the City of Jacksonville/Public works division who currently has 60 open tickets for our Community. The tickets reach back as far as 2018 and currently the public works is handling the tickets sequentially with the following streets to be repaired before 10/21, Shade hill road, Buelo creek drive, Witherington lakes and Fern hammock drive. Cherry lake tickets that began in 11/2018 are expected to be dealt with before 10/1/22. Due to dealing with a 1 million budget for each fiscal year and the exceeding number of tickets throughout the city, we are told we are on the list and they will get to us as quick as possible. All repairs will be ADA compliant.

Tennis Court Lighting Project- Board Action Necessary

The current tennis court lighting has been in place since Bartram Springs inaugural year. And in the advancement of lighting, the comparison of the current usage versus new LED, the figures will show a distinct savings per month (\$85.00), per year (\$1027.00) and over the next 18 years (\$18,486). The ROI (return on investment) for the conversion is well above average at 6.0% annually. Currently, the light poles and mounts for the lighting are reaching their age limit. A fabrication company has done an independent evaluation of the existing poles to determine a strong consideration and attention needs to be focused on replacing six of the nine existing light poles.

EXCLUDING NEW 24' POLES

Proposer	Materials	Warranty	Cost	Comments
Lynch Electric	Shoebox LED light, bull hone mount, provide lift equipment, light removal, inspect wiring, mounting, connecting and disposal	5-year Limited Warranty for Drivers/LED-1 year labor	\$ 10,330.00	Shoe Box lighting,32K Lumens, 100K hrs.
Eagle LED	Shoebox LED light, bull hone mount, provide lift equipment, light removal, inspect wiring, mounting, connecting and disposal	5-year Limited Warranty for Drivers/LED-1 year labor	\$15,428.00	Shoe Box lighting,32K Lumens, 100K hrs LEASE options for 3,4 and 5 years
Dobson Electric	Shoebox LED light, bull hone mount, provide lift equipment, light removal, inspect wiring, mounting, connecting and disposal	5-year Limited Warranty for Drivers/LED-1 year labor	\$ 26,928 Option 2	Shoe Box lighting,32K Lumens, 100K hrs. cost of instillation of poles is not included at \$7310.

Recommendation: All condition are equal regarding the type and style of light. However, in comparison of prices the most noticeable difference in price is due to the vendors choice of end user (or where they obtain the LED lights) and the cost of the margins passed on to us as the customer.

INCLUDING NEW 24' POLES

Proposer	Materials	Warranty	Cost	Comments
Lynch Electric	Shoebox LED light, bull hone mount, provide lift equipment, light removal, inspect wiring, mounting, connecting and disposal	5-year Limited Warranty for Drivers/LED-1 year labor	\$ 10,330.00	Shoe Box lighting,32K Lumens, 100K hrs. Awaiting Pricing, outsourcing the install of the light poles
Eagle LED	Shoebox LED light, bull hone mount, provide lift equipment, light removal, inspect wiring, mounting, connecting and disposal	5-year Limited Warranty for Drivers/LED-1 year labor	\$43,073.00	Shoe Box lighting,32K Lumens, 100K hrs LEASE options for 3,4 and 5 years. Cost per pole is \$2850.00 or \$1985.00 when purchasing 9.
Dobson Electric	Shoebox LED light, bull hone mount, provide lift equipment, light removal, inspect wiring, mounting, connecting and disposal	5-year Limited Warranty for Drivers/LED-1 year labor	\$34,238.00 Option 2	Shoe Box lighting,32K Lumens, 100K hrs, cost of instillation of poles is included at \$7310.00

Recommendation: All condition are equal regarding the type and style of light. However, in comparison of prices the most noticeable difference in price is due to the vendors choice of end user (or where they obtain the LED lights) and the cost of the margins passed on to us as the customer. Further, the vendors manufacturers for poles are all different, therefore prices vary per pole and in bulk. The delivery time is approximately 8-12 weeks.



Repairing Shore Erosion at Veterans Dog Park- Board Action Necessary-2 options

1. **“Bulkhead”** is an option available for a long-term repair of the area which are traditionally pressure treated wood, and in our scenario 3 feet in height and 100-feet long. The bulkhead would have a rail/fence installed on the caps for security with two identical openings for entry to the water. Further, the bulkhead would be backfilled with dirt for strength and be completed with sod installed in the fill areas.

Proposer	Materials	Warranty	Cost	Comments
United Landscapes	100 feet of pressure treated Bulkhead	TBD	\$17,970.00	\$179.00 Per foot for 100 feet of shoreline
Docks, Decks and More	100 feet of pressure treated Bulkhead	TBD	\$20,200.00	\$202.00 per foot for 100 feet of shoreline
Farrell Brothers Marine Construction	100 feet of pressure treated Bulkhead	TBD	\$27,408.00	\$274.08 per foot for 100 feet of shoreline

Recommendation: Bulkhead is a viable, maintenance free option to repair the shoreline while similarly giving a much harder definition to the space. It is natural along many shorelines but has drawbacks in the height that will be added to the space. Start times are 6-12 weeks from acceptance of any proposals.



Repairing Shore Erosion at Veterans Dog Park- Board Action Necessary

2. **“Shoresox”** is describe as and is constructed with a single layer of knitted high density polyethylene mesh that is lined with burlap, giving Shoresox its maximum moisture retention capabilities that allows vegetation of new living shorelines and hillsides. Either, once completed will secure the wall from further erosion while being a maintenance free solution.




Proposer	Materials	Warranty	Cost	Comments
Estate Management	12" sox	5-year manufactures/1 year labor	\$10,140.00	\$78.00 Per foot for 130 feet of shoreline
Solitude Lake Management	12" sox	5-year manufactures/1 year labor	\$19,357.00	\$148.90 per foot for 130 feet of shoreline
Blue Water Environmental	12" sox	5-year manufactures/1 year labor	\$9,880.00	\$76.00 per foot for 130 feet of shoreline

Recommendation: Shoresox is a viable and sustainable maintenance free option to repair the shoreline while similarly providing a softer and more natural definition to the space. All materials are environmentally safe, and the product utilizes pond sediments to re-define the natural area. Start times are 8-12 weeks from acceptance of any proposals.






Lake Benches-Board Action Needed

Global Industrial- Please see below.

Proposer	Materials	Warranty	Cost	Comments
	Frog Furnishings Recycled Plastic 5 ft. Heritage Bench, Cedar Bench/Green Frame	3-year manufactures	\$766.00	Recycled Plastic
	Polly Products Econo-Mizer 6 Ft. Backed Bench, Cedar Bench/Black Frame	3-year manufactures	\$307.95	Recycled Plastic- Request NTE due to differences in shipping prices.
	Global Industrial™ 6 ft. Outdoor Steel Bench with Backrest - Expanded Metal - Blue	3-year manufactures	\$340.95	Steel- Request NTE due to differences in shipping prices.

Recommendation: Materials utilized in the building of each bench are universal. Pricing differences are individual to each company where occasional variations in pricing are available when ordering in bulk. Request NTE due to differences in shipping prices.

The Park and Facilities- Please see below.

Proposer	Materials	Warranty	Cost	Comments
	Everest Series 6-Ft. Park Bench With Back	3-year manufactures	\$370.00	Steel- Request NTE due to differences in shipping prices.
	Newport Recycled Plastic Bench	3-year manufactures	\$432.00	Recycled Plastic- Request NTE due to differences in shipping prices.
	Recycled Plastic Renaissance Park Bench	3-year manufactures	\$1026.00	Recycled Plastic

Recommendation: Materials utilized in the building of each bench are universal. Pricing differences are individual to each company where occasional variations in pricing are available when ordering in bulk. Request NTE due to differences in shipping prices.

CIP-Review of 2021 Projects-No Board Action Required-Update

A spread sheet has been prepared for the purposes of following all the ongoing CIP projects that will be discussed by this writer.

1. Pump and Motor for irrigation well-Complete.
2. Landscape refurbishment-In Progress
3. Pool Slide Refurbishment-Interior- Complete.
4. Pool Slide refurbishment-exterior- Complete
5. Aluminum Playground fence- Complete
6. Asphalt resurfacing- basketball courts- Complete
7. Tennis Court Repair- Estimated start date 4/12/2012
8. JEA-Reclaimed Water Meter-west pond- Complete
9. Wood pergola refurbishment- Complete.
10. All facility tile Floors cleaned, and anti-slip coating applied-Complete.
11. Fitness equipment-Complete
12. Pool furniture-Pending

Completed Projects

1. Replacement of Park Benches at Amenity Park and Splash pad.
2. Landscape light on Racetrack road.
3. Security cameras installed at Veterans park.
4. Repaired Bollard lighting at front entrance.
5. Replaced dry wall in club suite.
6. Security Cameras are infrared capable.
7. City of Jacksonville contacted regarding facility uneven sidewalks (all highlighted with spray paint).
8. Shrubbery in front of the elementary school has been removed.
9. Repaired Caps on entryway walls.
10. Touched up and cleaned walls in gym.
11. Replaced silicon in ladies and men's bathrooms.
12. Replaced light bulb at splash pad and repaired parking lot lighting.
13. Repair exterior window frame at social hall.
14. Monthly follow up on community street lighting.
15. Acid washed all pool drains.
16. Painted tops of all green trash lids on pool deck.
17. Added Dog station at Garth Pond.
18. Replaced Veterans park flags.
19. Lake doctors replaced aerator at Veterans dog park.
20. Daily maintenance completed of the pools and Amenity center area. Pictures of completed projects will be available upon request.

Expected Projects

1. Capital Improvement projects in progress. Please see above entry.
2. Anticipated pickle ball court option. \$3.50 square foot for the court. 10k for each pickle board courts.
3. Road repair on Bartram Springs Parkway.
4. Ongoing community sidewalk repairs.
5. Slide tower gutters will be installed.
6. Front entry bridge railing will be painted hunter green.
7. Add three park benches to the dog park area.
8. Tennis court post will be repaired.
9. Tennis court light replacement proposals are being gathered.
10. Basketball court resurfacing has been pending due to weather.
11. Replacement light at splash pad on order.
12. Replacement light for median (east) on racetrack road.
13. Working on lighting for median at traffic light for RTR and BSP.
14. Replacing pool coffin hinges
15. Install Kick plates on interior bathroom door in the gym.
16. Updating amenity center landscape in foyer.
17. Replacing all ceiling light at social hall
18. Replacing all ceiling fans at social hall.
19. Paint all community monument caps.

LAKE DOCTORS UPDATE

- Routine monthly treatments continue, with temperatures expected to begin increasing algae and vegetation growth increase. We will adhere to our regimented treatment schedule and Lake Doctors has been available to respond quickly to any problems.
- Actions include methodical and appropriate treatments to control aquatic weeds and algae. There have been few challenges this Fall and winter. The Techs report that they are not having problems regarding access or issues requiring CDD assistance.

LANDSCAPE UPDATE

- Landscape crews continue to work the facility every two weeks. Crews are doing more detailing at this point prepping for the spring season where growth will increase and require crews to be present 4 times per month/weekly.
- Changes are on the horizon!! The new landscape for the front of the facility will begin 3/15/21. Thank you to Mr. Walden and board members for all your efforts in bringing about the necessary changes to the community.
- Other items to notice are a few pending changes to the flower beds inside the amenity center. The 3 flower beds on the first landing will be remodeled. In addition, the lower flowerbed in front of the fountain will be rearranged so that chlorine water does not hurt our annual plants.

Should you have any comments or questions feel free to contact me directly.



2.

In Line	Tivoli#	CARE #	MyJax#	Address	Type	Entered	
37	1879425	2019-167560	190809-016122	6003 SHADEHILL RD	SW	7/8/19	Estimated
39	1890122	2019-181858	190809-018827	14869 BULOW CREEK DR	SW	7/29/19	Estimated
136	1904501	2019-7554897	190826-000739	6311 WITHERINGTON LAKE CT	SW	8/27/19	
140	1926533	2020-7601303	191011-001167	14796 FERN HAMMOCK DR	SW	10/12/19	
149	1949950	2020-7652776	191205-000640	6496 SILVER GLEN DR	SW	12/5/19	
150	1957609	2020-7667536	191220-001077	14474 FALLING WATERS DR	SW	12/26/19	
159	1973798	2020-7734471	200203-000937	14420 LAKE JESSUP DR	SW	2/4/20	
160	1973799	2020-7734663	200203-001147	14468 BIG BRUSH LA	SW	2/4/20	
162	1976653	2020-7741832	200210-000900	Green Pond Dr @ Cherry Lake Dr W	SW	2/11/20	
166	1980623	2020-7752292	200219-001712	14825 FALLING WATERS DR	SW	2/20/20	
168	1982310	2020-7755811	200224-000436	14446 MILLHOPPER RD	SW	2/24/20	
170	1984930	2020-7759692	200226-001357	6414 GREEN MYRTLE DR	SW	2/27/20	
171	1985137	2020-7760076	200227-000270	14900 FERN HAMMOCK DR W	DW	2/27/20	
172	1987503	2020-7765694	200303-001407	5916 BRUSH HOLLOW RD	SW	3/4/20	
184	2012845	2020-7843151	200512-001525	14460 LAKE JESSUP DR	SW	5/13/20	
185	2013635	2020-7846483	200514-001360	FERN HAMMOCK DR	SW	5/15/20	
190	2027452	2020-7905601	200621-000104	14967 FERN HAMMOCK DR N	SW	6/22/20	
202	2078826	2021-8050456	201015-000499	5996 WIND CAVE LA	SW	10/16/20	
206	2088699	2021-8073969	201106-001085	14534 CHERRY LAKE DR W	SW	11/9/20	
210	2091333	2021-8081707	2021-8081707	14371 CHERRY LAKE DR E	SW	11/16/20	
211	2091331	2021-8081557	201113-001022	14807 GRASSY HOLE CT	SW	11/16/20	
212	2091834	2021-8082994	201116-000639	6297 OLETA WY	SW	11/17/20	
215	2102071	2021-8109596	201211-000536	5764 ALAMOSA CR	SW	12/11/20	
216	2108516	2021-8111375	201214-000652	6214 APOPKA CT	SW	12/28/20	
217	2108517	2021-8113676	201215-001351	BARTRAM SPRINGS PY	SW	12/28/20	
221	2114398	2021-8137493	210111-001612	6375 GREEN MYRTLE DR	SW	1/12/21	
222	2114391	2021-8137481	210111-001600	14508 LAKE JESSUP DR	SW	1/12/21	
223	2114393	2021-8137487	210111-001606	6398 GREEN MYRTLE DR	SW	1/12/21	
224	2114397	2021-8137496	210111-001615	6221 APOPKA CT	SW	1/12/21	
225	2114386	2021-8137482	210111-001601	14252 PALMETTO SPRINGS ST	SW	1/12/21	
226	2114389	2021-8137480	210111-001599	5991 WIND CAVE LA	SW	1/12/21	
227	2114503	2021-8138470	210112-001030	14446 CHERRY LAKE DR W	SW	1/12/21	
228	2114506	2021-8138492	210112-001048	14463 CHERRY LAKE DR N	SW	1/12/21	
229	2115307	2021-8138983	210113-000090	6065 CALADESI CT	SW	1/14/21	
230	2115308	2021-8138972	210113-000077	BARTRAM SPRINGS	SW	1/14/21	
231	2115310	2021-8138924	210113-000023	5936 WIND CAVE LA	SW	1/14/21	
232	2115311	2021-8138910	210113-000009	6063 WAKULLA SPRINGS RD	SW	1/14/21	
233	2115312	2021-8138905	210113-000004	14959 FERN HAMMOCK DR N	SW	1/14/21	
234	2115313	2021-8138932	210113-000031	14704 FERN HAMMOCK DR	SW	1/14/21	
235	2115314	2021-8138834	210112-001414	14750 FERN HAMMOCK DR	SW	1/14/21	
236	2115316	2021-8138912	210113-000011	6140 WHITE TIP RD	SW	1/14/21	
237	2115318	2021-8138831	210112-001411	6122 WAKULLA SPRINGS RD	SW	1/14/21	
238	2115320	2021-8138828	210112-001408	14290 BIG SPRING ST	SW	1/14/21	
241	2115317	2021-8138921	210113-000020	6575 SILVER GLEN DR	SW	1/14/21	
242	2115321	2021-8138823	210112-001403	6254 CHERRY LAKE DR N	SW	1/14/21	
243	2115322	2021-8138799	210112-001380	14603 FALLING WATERS DR	SW	1/14/21	
244	2115323	2021-8138792	210112-001376	6190 CHERRY LAKE DR N	SW	1/14/21	
245	2115325	2021-8138747	210112-001328	6323 FOREST STUMP LA	SW	1/14/21	
246	2115327	2021-8138595	210112-001159	6211 DALTON SPRINGS CT	SW	1/14/21	
247	2115328	2021-8138513	210112-001077	14704 FALLING WATERS DR	SW	1/14/21	
248	2115329	2021-8138632	210112-001204	14329 BIG SPRING ST	SW	1/14/21	
249	2115330	2021-8138561	210112-001127	6034 GREEN POND DR	SW	1/14/21	
250	2115331	2021-8140314	210113-001479	CHERRY LAKE DR E	SW	1/14/21	
251	2115332	2021-8140278	210113-001443	14530 CHERRY LAKE DR E	SW	1/14/21	
252	2115333	2021-8139247	210113-000365	6212 POTTER SPRING CT	SW	1/14/21	
253	2115334	2021-8139078	210113-000186	6414 GREEN MYRTLE DR	SW	1/14/21	
254	2115335	2021-8139546	210113-000679	5942 WIND CAVE LA	SW	1/14/21	
255	2115336	2021-8139591	210113-000728	5902 ALDERFER SPRINGS DR	SW	1/14/21	

In Line	Tivoli#	CARE #	MyJax#	Address	Type	Entered	
256	2115337	2021-8139237	210113-000357	14326 MILLHOPPER RD	SW	1/14/21	
257	2115338	2021-8138996	210113-000100	14807 GRASSY HOLE CT	SW	1/14/21	
258	2115339	2021-8138914	210113-000013	5930 GREEN POND DR	SW	1/14/21	
259	2115340	2021-8138926	210113-000025	SILVER GLEN DR	SW	1/14/21	
260	2115341	2021-8138922	210113-000021	6089 CALADESI CT	SW	1/14/21	
261	2115458	2021-8140482	210114-000167	14530 CHERRY LAKE DR E	SW	1/14/21	
262	2116943	2021-8143025	210118-000141	6023 WAKULLA SPRINGS RD	SW	1/19/21	
263	2116953	2021-8143128	210118-000245	6181 Kissengen Springs Court	SW	1/19/21	
276	2127165	2021-8164071	210211-000687	14558 MILLHOPPER RD	SW	2/12/21	
277	2130010	2021-8169532	210218-000892	6354 FOREST STUMP LA	SW	2/19/21	

3.

[illegible]

E.



General Manager's Report

Date of report: 4/1/2021

Submitted by: Sue O'Lear

General Managers Update

Supervisors,

Things around the Amenity Center really came alive in March. Spring Break brought with it warmer temperatures and lots of activity. We focused on another social event, staffing up of lifeguards, and making our COVID protocols as user-friendly as possible for residents.

COVID 19 Virus Update

Latest update

- POOL: Currently we are operating at 70% capacity on the pool deck, asking people make reservations so we can more easily keep track of the number of patrons and be able to provide contact tracing, and quickly be able to verify that all members of a party are residents of Bartram Springs. We are not allowing daily guests, however, grandparents/caregivers/out of town guests who are registered through the front office are admitted.
- RENTALS: Due to the current guest policy around the pool, gazebo rentals are still on pause. Social Hall rentals are permitted for groups up to 50 with masks required indoors.
- GYM/FITNESS: The gym is open to full capacity (though that number is never met), and there are no guests allowed in the gym.
- SUMMER CAMP: Camp is limited to 30 Bartram Resident Campers per day with small groups, social distancing, and indoor mask policies in place.

Area Update

- Since the BSCDD Board last met, several other area properties have opened with varying degrees of restriction:
 - Aberdeen: Full capacity, no restriction
 - Durbin: No capacity limits, heightened cleaning/sanitizing protocol

- Heritage Landing: Full capacity, sign-ins, increased sanitizing
- Julington Creek: Reservations for pools, no guests during “peak” hours, “mask” hours and “non-mask” hours in gym, 12 person max for indoor fitness classes
- RiverTown: Full capacity, no guests during peak hours/days

Website Design

- Awaiting updates from IT team.

Summer Swim Team

- The Swim Team coaches met on March 30th to discuss the season. Registration is opening the week of April 5th, with practices starting May 5. They will practice in the afternoons until school is out, then switch to the mornings per usual. Their meets will be virtual, and the number and dates are being confirmed and will be sent over to me in the next week. They plan to follow/adhere to whatever COVID protocols we have in place in the Amenity Center.

Special Events

- **CORNHOLE TOURNAMENT AND CHILI COOKOFF:** This event took place Friday, March 26th and was a great success! We had over 80 people come through and sample the chili, and we had 8 teams face off in the Cornhole tournament. Residents enjoyed live music provided by Mellow and the Fellows as well. Many suggestions were made about doing this type of event again!



- **STEP INTO SPRING:** On Saturday, April 3rd from 4 – 7 we are hosting Step into Spring, which will feature a gorgeous spring photo op with a professional photographer, a visit from the Easter Bunny, delicious cupcakes, and a cute bunny bag filled with a craft activity and Easter eggs. Reservations are more than 80% full! Slots are in 15 minute increments with 15 people admitted per time slot. We anticipate it being another fantastic event!



2021 Programs

- **Amenity Athletics**
 - **Flag Football:** Summer Flag Football registration information will go out around April 15th. The season will have 7 game days, starting June 5th through July 24th (no games July 4th weekend).
 - **3 on 3 Basketball:** BSCDD agreed to host one evening of games for the 3 on 3 basketball program, which is happening on April 29th.

THIRTEENTH ORDER OF BUSINESS

A.

Bartram Springs

Community Development District

Unaudited Financial Reporting as of
February 28, 2021

Meeting Date
April 12, 2021

**BARTRAM SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
February 28, 2021**

	Major Funds		Non-Major Funds	Total Governmental Funds
	General	Debt Service	Capital Reserve	
<u>ASSETS:</u>				
CASH				
Hancock Bank	\$114,867	---	---	\$114,867
Petty Cash	\$200	---	---	\$200
Capital Reserve	---	---	\$43,325	\$43,325
INVESTMENTS				
State Board	\$7,719	---	---	\$7,719
Custody - Excess Funds	\$942,645	---	---	\$942,645
Series - 2016-1				
Reserve	---	\$714,846	---	\$714,846
Revenue	---	\$1,362,032	---	\$1,362,032
Due From Other	\$32	---	---	\$32
Series - 2016-2				
Revenue	---	\$59,285	---	\$59,285
ELECTRIC DEPOSITS	\$720	---	---	\$720
TOTAL ASSETS	\$1,066,184	\$2,136,163	\$43,325	\$3,245,671
<u>LIABILITIES:</u>				
ACCOUNTS PAYABLE	\$21,989	---	\$20,653	\$42,643
ACCRUED EXPENSES	\$29,575	---	---	\$29,575
FICA/FEDERAL PAYABLE	---	---	---	\$0
DEFERRED REVENUE	---	---	---	\$0
DUE TO GENERAL FUND	---	---	---	\$0
DUE TO DEBT SERVICE	---	---	---	\$0
FUND BALANCES:				
NONSPENDABLE	\$720	---	---	\$720
UNASSIGNED	\$1,013,899	---	---	\$1,013,899
RESTRICTED FOR DEBT SERVICE	---	\$2,136,163	---	\$2,136,163
ASSIGNED FOR CAPITAL PROJECTS	---	---	\$22,671	\$22,671
TOTAL LIABILITIES & FUND EQUITY & OTHER CREDITS	\$1,066,184	\$2,136,163	\$43,325	\$3,245,671

BARTRAM SPRINGS
Community Development District
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended February 28, 2021

DESCRIPTION	ADOPTED BUDGET	Prorated Budget Thru 02/28/21	Actual Thru 02/28/21	Variance
REVENUES:				
Maintenance Assessments	\$1,266,292	\$1,231,935	\$1,231,935	\$0
Facility Income	\$9,000	\$3,750	\$2,051	(\$1,700)
Program Sharing - ASG	\$7,000	\$2,041	\$2,041	\$0
Comcast Revenue Share	\$18,000	\$4,500	\$5,099	\$599
Interest/Miscellaneous Income	\$1,000	\$417	\$87	(\$329)
TOTAL REVENUES	\$1,301,292	\$1,242,642	\$1,241,212	(\$1,430)
EXPENDITURES:				
ADMINISTRATIVE:				
Supervisor Fees	\$12,000	\$5,000	\$3,800	\$1,200
Fica Expense	\$918	\$383	\$291	\$92
Engineering Fees	\$6,000	\$2,500	\$1,989	\$512
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Arbitrage	\$600	\$0	\$0	\$0
Attorney Fees	\$38,000	\$15,833	\$11,269	\$4,564
Dissemination	\$500	\$208	\$0	\$208
Trustee Fees	\$12,300	\$12,220	\$12,220	\$0
Annual Audit	\$3,250	\$0	\$0	\$0
Management Fees	\$51,090	\$21,288	\$21,288	\$0
Computer Time	\$1,000	\$417	\$417	\$0
Website	\$2,400	\$1,000	\$750	\$250
Telephone	\$250	\$104	\$244	(\$140)
Postage	\$1,000	\$417	\$81	\$335
Insurance	\$50,629	\$50,629	\$50,302	\$327
Printing & Binding	\$1,500	\$625	\$439	\$186
Record Storage	\$350	\$146	\$0	\$146
Legal Advertising	\$2,900	\$1,208	\$416	\$792
Other Current Charges	\$1,000	\$417	\$360	\$56
Office Supplies	\$350	\$146	\$303	(\$157)
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE EXPENDITURES	\$191,212	\$117,715	\$109,343	\$8,372
AMENITY CENTER				
Utilities:				
Electric	\$65,000	\$27,083	\$25,655	\$1,429
Water/Irrigation	\$24,000	\$10,000	\$11,313	(\$1,313)
Cable	\$7,000	\$2,917	\$3,671	(\$754)
Gas	\$1,500	\$625	\$663	(\$38)
Trash Removal	\$9,036	\$3,765	\$3,860	(\$95)
Security:				
Security Monitoring	\$3,300	\$1,375	\$280	\$1,095
Access Cards	\$2,200	\$917	\$0	\$917
Management Contracts:				
Facility Management	\$141,424	\$58,927	\$58,927	\$0
Pool Attendants	\$59,990	\$24,996	\$144	\$24,852
Field Management/Administration	\$64,500	\$26,875	\$26,875	\$0

BARTRAM SPRINGS

Community Development District

General Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

For the Period Ended February 28, 2021

DESCRIPTION	ADOPTED BUDGET	Prorated Budget Thru 02/28/21	Actual Thru 02/28/21	Variance
Pool Maintenance	\$38,528	\$16,053	\$16,053	\$0
Pool Chemicals	\$25,000	\$10,417	\$7,917	\$2,500
Janitorial	\$33,865	\$14,110	\$14,110	\$0
Gym Monitor	\$25,743	\$10,726	\$10,726	\$0
Night Swim	\$8,960	\$3,733	\$0	\$3,733
Facility Maintenance	\$47,841	\$19,934	\$19,934	\$0
Mobile Application	\$0	\$0	\$250	(\$250)
Facility Maintenance - COVID	\$0	\$0	\$3,832	(\$3,832)
Repairs and Maintenance	\$64,660	\$26,942	\$20,881	\$6,061
Special Events	\$17,050	\$7,104	\$3,089	\$4,015
Holiday Decorations	\$4,500	\$1,875	\$188	\$1,687
Fitness Center Repairs/Supplies	\$9,500	\$3,958	\$2,879	\$1,079
Office Supplies	\$4,500	\$1,875	\$1,098	\$777
ASCAP/BMI Licenses	\$3,000	\$1,250	\$0	\$1,250
TOTAL AMENITY CENTER	\$661,097	\$275,457	\$232,345	\$43,112
<u>GROUNDS MAINTENANCE</u>				
Landscape Maintenance	\$178,415	\$74,340	\$74,340	(\$0)
Landscape Contingency	\$40,000	\$16,667	\$2,750	\$13,917
Lake Maintenance	\$20,328	\$8,470	\$8,470	\$0
Fountain Maintenance	\$1,140	\$475	\$1,003	(\$528)
Grounds Maintenance	\$20,000	\$8,333	\$899	\$7,435
Pump Repairs	\$7,500	\$3,125	\$1,770	\$1,355
Streetlight Repairs	\$5,700	\$2,375	\$0	\$2,375
Irrigation Repairs	\$10,000	\$4,167	\$0	\$4,167
Miscellaneous	\$2,500	\$1,042	\$0	\$1,042
Capital Reserves Contributions	\$163,400	\$0	\$0	\$0
TOTAL GROUNDS MAINTENANCE	\$448,983	\$118,993	\$89,231	\$29,762
TOTAL EXPENDITURES	\$1,301,292	\$512,165	\$430,919	\$81,246
EXCESS REVENUES/(EXPENDITURES)	\$0		\$810,293	
Fund Balance - Beginning	\$0		\$204,326	
Fund Balance - Ending	<u>\$0</u>		<u>\$1,014,619</u>	

Bartram Springs
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2021

Revenues:

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Maintenance Assessments	\$8,995	\$246,593	\$948,453	\$21,024	\$6,869	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,231,935
Facility Income	\$200	\$0	\$1,469	\$0	\$381	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,051
Fitness Training Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Program Sharing - ASG	\$0	\$0	\$796	\$0	\$1,245	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,041
Comcast Revenue Share	\$0	\$0	\$5,099	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,099
Interest/Miscellaneous Income	\$2	\$2	\$73	\$5	\$5	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$87
Total Revenues	\$9,197	\$246,595	\$955,891	\$21,029	\$8,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,241,212

Expenditures:

Administrative

Supervisor Fees	\$0	\$1,000	\$800	\$1,200	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,800
FICA Expense	\$0	\$77	\$61	\$92	\$61	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$291
Engineering	\$291	\$534	\$485	\$485	\$194	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,989
Assessment Roll	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees	\$0	\$0	\$0	\$0	\$12,220	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,220
Dissemination	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Attorney	\$334	\$2,843	\$3,670	\$4,422	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,269
Bond Counsel Opinion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,258	\$4,258	\$4,258	\$4,258	\$4,258	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,288
Computer Time	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$417
Website	\$150	\$150	\$150	\$150	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$750
Telephone	\$21	\$16	\$14	\$61	\$133	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$244
Postage	\$19	\$14	\$2	\$11	\$37	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81
Insurance	\$50,302	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,302
Printing & Binding	\$46	\$19	\$117	\$156	\$101	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$439
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Legal Advertising	\$174	\$0	\$83	\$80	\$80	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$416
Other Current Charges	\$115	\$57	\$106	\$57	\$24	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$360
Office Supplies	\$9	\$152	\$81	\$8	\$53	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$303
Dues, Licenses & Subscriptions	\$0	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$60,801	\$9,376	\$9,911	\$11,061	\$18,193	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$109,343

Bartram Springs
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2021

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Amenity Center</u>													
Utilities													
Electric	\$6,045	\$4,886	\$4,800	\$4,881	\$5,042	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,655
Water/irrigation	\$2,660	\$1,623	\$3,028	\$1,075	\$2,927	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,313
Cable	\$718	\$726	\$726	\$726	\$776	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,671
Gas	\$85	\$153	\$260	\$132	\$32	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$663
Trash Removal	\$727	\$783	\$783	\$783	\$783	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,860
Security													
Security Monitoring	\$0	\$280	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$280
Access Cards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Contracts													
Facility Management	\$11,785	\$11,785	\$11,785	\$11,785	\$11,785	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$58,927
Pool Attendants	\$0	\$0	\$0	\$0	\$144	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$144
Field Mgmt/Admin	\$5,375	\$5,375	\$5,375	\$5,375	\$5,375	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,875
Pool Maintenance	\$3,211	\$3,211	\$3,211	\$3,211	\$3,211	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,053
Pool Chemicals	\$1,583	\$1,583	\$1,583	\$1,583	\$1,583	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,917
Janitorial	\$2,822	\$2,822	\$2,822	\$2,822	\$2,822	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,110
Gym Monitor	\$2,145	\$2,145	\$2,145	\$2,145	\$2,145	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,726
Night Swim	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Maintenance	\$3,987	\$3,987	\$3,987	\$3,987	\$3,987	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,934
Mobile Application	\$0	\$0	\$0	\$0	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Facility Maintenance - COVID	\$796	\$1,046	\$796	\$597	\$597	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,832
Repairs and Maintenance	\$8,123	\$4,395	\$3,302	\$3,081	\$1,981	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,881
Special Events	\$0	\$371	\$1,928	\$440	\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,089
Holiday Decorations	\$0	\$188	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$188
Fitness Center Repairs/Supplies	\$1,082	\$650	\$1,147	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,879
Office Supplies	\$510	\$193	\$395	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,098
ASCAP/BMI Licenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Amenity Center	\$51,653	\$46,203	\$48,074	\$42,623	\$43,791	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$232,345
<u>Grounds Maintenance</u>													
Landscape Maintenance	\$14,868	\$14,868	\$14,868	\$14,868	\$14,868	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$74,340
Landscape Contingency	\$650	\$825	\$1,275	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,750
Lake Maintenance	\$1,694	\$1,694	\$1,694	\$1,694	\$1,694	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,470
Fountain Maintenance	\$0	\$0	\$285	\$0	\$718	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,003
Grounds Maintenance	\$363	\$535	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$899
Pump Repairs	\$1,245	\$0	\$0	\$525	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,770
Streetlight Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Irrigation Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserves Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Grounds Maintenance	\$18,820	\$17,922	\$18,122	\$17,087	\$17,280	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$89,231
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$131,275	\$73,502	\$76,106	\$70,772	\$79,264	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$430,919
Excess Revenues (Expenditures)													
	(\$122,078)	\$173,093	\$879,785	(\$49,743)	(\$70,764)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$810,293

BARTRAM SPRINGS
Community Development District
Debt Service - Series 2016-1 and 2016-2
Statement of Revenues & Expenditures
For the Period Ended February 28, 2021

DESCRIPTION	Adopted Budget	Prorated Budget Thru 02/28/21	Actual Thru 02/28/21	Variance
REVENUES:				
Assessments	\$1,433,591	\$1,394,647	\$1,394,647	\$0
Interest Earned	\$5,000	\$2,083	\$180	(\$1,903)
TOTAL REVENUES	\$1,438,591	\$1,396,730	\$1,394,827	(\$1,903)
EXPENDITURES:				
<u>Series 2016-1</u>				
Interest - 11/1	\$276,575	\$276,575	\$276,575	\$0
Special Call - 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest - 5/1	\$276,575	\$0	\$0	\$0
Principal - 5/1	\$830,000	\$0	\$0	\$0
Special Call - 5/1	\$0	\$0	\$0	\$0
<u>Series 2016-2</u>				
Interest - 11/1	\$29,600	\$29,600	\$29,600	\$0
Interest - 5/1	\$29,600	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,442,350	\$306,175	\$311,175	(\$5,000)
OTHER SOURCES/(USES):				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES(USES)	\$0	\$0	\$0	\$0
EXCESS REVENUES/(EXPENDITURES)	(\$3,759)		\$1,083,652	
Fund Balance - Beginning	\$337,754		\$1,052,511	
Fund Balance - Ending	<u>\$333,995</u>		<u>\$2,136,163</u>	

BARTRAM SPRINGS
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For the Period Ended February 28, 2021

DESCRIPTION	Adopted Budget	Prorated Budget Thru 02/28/21	Actual Thru 02/28/21	Variance
REVENUES:				
New Capital Projects - Transfer In	\$163,400	\$0	\$0	\$0
TOTAL REVENUES	\$163,400	\$0	\$0	\$0
EXPENDITURES:				
Capital Projects	\$75,000	\$31,250	\$60,692	(\$29,442)
Repairs and Maintenance	\$0	\$0	\$18,659	(\$18,659)
Other Service Charges	\$800	\$333	\$195	\$138
TOTAL EXPENDITURES	\$75,800	\$31,583	\$79,546	(\$47,963)
OTHER SOURCES/(USES):				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES(USES)	\$0	\$0	\$0	\$0
EXCESS REVENUES/(EXPENDITURES)	\$87,600		(\$79,546)	
Fund Balance - Beginning	\$114,559		\$102,218	
Fund Balance - Ending	<u>\$202,159</u>		<u>\$22,671</u>	

Bartram Springs
Community Development District
Long Term Debt Report

Series 2016-1 Special Assessment Refunding and Revenue Bonds

Interest Rate:	3.70%%
Maturity Date:	5/1/36
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$715,211
Reserve Balance:	\$714,846
 Bonds outstanding - 11/1/2019	 \$15,760,000
Less: May 1, 2020 (Mandatory)	(\$800,000)
Less: May 1, 2020 (Prepayment)	(\$10,000)
Less: November 1, 2020 (Prepayment)	(\$5,000)

Current Bonds Outstanding	\$14,945,000
---------------------------	--------------

Series 2016-2 Special Assessment Revenue Bonds

Interest Rate:	3.70%
Maturity Date:	5/1/34
Reserve Fund Definition:	One reserve account
Reserve Fund Requirement:	\$0.00
Reserve Balance:	\$0.00
 Bonds outstanding - 11/1/2019	 \$1,600,000

Current Bonds Outstanding	\$1,600,000
---------------------------	-------------

B.

BARTRAM SPRINGS COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2021 SUMMARY OF ASSESSMENT RECEIPTS

DIRECT BILLS					
DIRECT BILLS ASSESSED	UNITS	2016-1 DEBT ASSESSED	2016-2 DEBT ASSESSED	O&M ASSESSED	TOTAL ASSESSED
COMMERCIAL - BS CENTER, LLC	21,818	15,943.53	-	8,994.66	24,938.19
DIRECT BILLS RECEIVED		2016-1 DEBT RECEIVED	2016-2 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
COMMERCIAL - BS CENTER, LLC		15,943.53	-	8,994.66	24,938.19
DIRECT BILLS - BALANCE DUE		-		-	-
Direct bills on payment plan with 50% due 11/1/20, 25% due 2/1/21, and 25% due 5/1/21					

TAX ROLL					
TOTAL TAX ROLL	UNITS	2016-1 DEBT ASSESSED	2016-2 DEBT ASSESSED	O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED	1,694	1,358,241.31	59,197.95	1,257,299.70	2,674,738.95
DUVAL COUNTY DISTRIBUTION	DATE RECEIVED	2016-1 DEBT RECEIVED	2016-2 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/6/2020	7,945.87	346.32	7,355.35	15,647.54
2	11/13/2020	22,540.89	982.43	20,865.70	44,389.02
3	11/20/2020	67,490.76	2,941.54	62,474.99	132,907.29
4	11/27/2020	168,413.53	7,340.18	155,897.39	331,651.10
5	12/7/2020	989,065.02	43,107.67	915,559.82	1,947,732.51
6	12/11/2020	24,148.25	1,052.48	22,353.61	47,554.34
7	12/23/2020	11,386.20	496.26	10,540.00	22,422.46
8	1/6/2021	17,569.27	765.74	16,263.56	34,598.57
9	1/21/2021	5,142.75	224.14	4,760.55	10,127.44
10	2/4/2021	6,687.34	291.46	6,190.35	13,169.15
11	2/22/2021	733.20	31.96	678.70	1,443.86
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
TOTAL COUNTY DISTRIB.		1,321,123.08	57,580.18	1,222,940.02	2,601,643.28
TOTAL TAX ROLL DUE (DISCOUNTS NOT TAKEN)		37,118.23	1,617.77	34,359.68	73,095.67

TOTAL DISTRICT	UNITS	2016-1 DEBT SERVICE	2016-2 DEBT SERVICE	O&M	TOTAL
TOTAL ASSESSED	23,512	1,374,184.84	59,197.95	1,266,294.36	2,699,677.14
TOTAL RECEIVED		1,337,066.61	57,580.18	1,231,934.68	2,626,581.47

PERCENT COLLECTED DIRECT BILL	100.00%	100.00%	100.00%	100.00%
PERCENT COLLECTED TAX ROLL	97.27%	97.27%	97.27%	97.27%
TOTAL PERCENT COLLECTED	97.30%	97.27%	97.29%	97.29%

C.

BARTRAM SPRINGS
Community Development District
Check Register Summary 2/1/2021 - 2/28/2021

Check Date	Check No.	Amount
General Fund - Hancock		
2/3/21	1753-1761	\$6,668.60
2/10/21	1762-1769	\$24,341.79
2/16/21	1770	\$900.00
2/19/21	1771	\$350.00
2/22/21	1172-1776	\$15,176.67
		<hr/> \$47,437.06
General Fund - Capital Reserve		
2/3/21	241	\$5,687.21
2/9/21	242-243	\$14,785.00
		<hr/> \$20,472.21
<i>Utilities and Autopayments</i>		
1/7/21	JEA	\$13,726.70
1/11/21	Comcast	\$775.59
1/21/21	Rubicon	\$783.12
		<hr/> \$15,285.41
Total		<hr/> \$83,194.68

*Fedex invoices will be available upon request.

AP300R	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN	4/01/21	PAGE	1
*** CHECK DATES 02/01/2021 - 02/28/2021 ***														
BARTRAM SPRINGS - GENERAL FUND														
BANK B GENERAL FUND-HANCOCK														

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/03/21	00010	1/07/21 196396	202012 310-51300-31100	DEC PROFESSIONAL SERVICES	*	485.00	
				ENGLAND, THIMS & MILLER, INC.			485.00 001753
2/03/21	00373	1/12/21 408097ES	202012 320-57200-43300	DEC GAS	*	56.35	
				FLORIDA NATURAL GAS			56.35 001754
2/03/21	00013	1/20/21 119755	202012 310-51300-31500	DEC MONTHLY MEETING	*	1,500.00	
				HOPPING GREEN & SAMS			1,500.00 001755
2/03/21	00013	1/20/21 119762	202012 310-51300-31500	DEC GENERAL COUNSEL	*	2,170.00	
				HOPPING GREEN & SAMS			2,170.00 001756
2/03/21	00135	1/27/21 21-00557	202101 310-51300-48000	NOTICE OF MEETING 1/27	*	79.63	
				JACKSONVILLE DAILY RECORD C/O			79.63 001757
2/03/21	00201	2/01/21 13129559	202102 320-57200-46500	FEB POOL CHEMICALS	*	1,583.37	
				POOLSURE			1,583.37 001758
2/03/21	00065	1/13/21 40413652	202101 330-57200-46000	JAN PEST CONTROL	*	146.00	
				TERMINIX			146.00 001759
2/03/21	00437	1/21/21 1148	202101 320-57200-34200	UV DISINFECTION 01/20/21	*	199.00	
				JAMES CHIPMAN DBA UV DISINFECTION			199.00 001760
2/03/21	00429	1/22/21 C22025	202101 330-57200-46000	REPLACED HVAC FILTER	*	449.25	
				WEATHER ENGINEERS, INC.			449.25 001761
2/10/21	00140	1/28/21 38122	202101 330-57200-46100	PUMPS MAINTENANCE	*	525.00	
				EAST COAST WELLS & PUMP SERVICE INC			525.00 001762
2/10/21	00071	2/01/21 533	202102 310-51300-34000	FEB MANAGEMENT FEES	*	4,257.50	
		2/01/21 533	202102 310-51300-35100	FEB INFORMATION TECHNOLOG	*	83.33	
		2/01/21 533	202102 310-51300-51000	OFFICE SUPPLIES	*	8.37	

BSPR BART SPRING BPEREGRINO

AP300R	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN	4/01/21	PAGE	2
*** CHECK DATES 02/01/2021 - 02/28/2021 ***		BARTRAM SPRINGS - GENERAL FUND												
		BANK B GENERAL FUND-HANCOCK												
CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #							
		2/01/21 533	202102 310-51300-42000		*	36.68								
		POSTAGE												
		2/01/21 533	202102 310-51300-42500		*	100.50								
		COPIES												
		2/01/21 533	202102 310-51300-41000		*	133.12								
		TELEPHONE												
GOVERNMENTAL MANAGEMENT SERVICES							4,619.50	001763						
2/10/21 00040	2/04/21	559173	202102 330-57200-46600		*	718.00								
		FOUNTAIN MAINTENANCE												
THE LAKE DOCTORS, INC.							718.00	001764						
2/10/21 00040	2/01/21	554980	202102 330-57200-46600		*	1,694.00								
		FEB LAKE MAINTENANCE												
THE LAKE DOCTORS, INC.							1,694.00	001765						
2/10/21 00201	12/01/20	13129559	202012 320-57200-46500		*	1,583.37								
		DEC POOL CHEMICALS												
POOLSURE							1,583.37	001766						
2/10/21 00274	1/29/21	58507	202101 330-57200-46000		*	135.00								
		PERIMETER PROTECTION PROG												
QUICK CATCH							135.00	001767						
2/10/21 00437	2/04/21	1150	202102 320-57200-34200		*	199.00								
		UV DISINFECTION 2/3/21												
JAMES CHIPMAN DBA UV DISINFECTION							199.00	001768						
2/10/21 00388	11/01/20	4644	202102 330-57200-46200		*	14,867.92								
		MAINTENANCE CONTRACT11/20												
VERDEGO, LLC							14,867.92	001769						
2/16/21 00451	1/29/21	01292021	202101 330-57200-46000		*	900.00								
		PRESSURE WASH AMENITY CTR												
BRANDON EDWARDS DBA							900.00	001770						
2/19/21 00340	11/17/20	1210065	202102 320-57200-49300		*	350.00								
		MOVIE NIGHT 2/19/21												
PROGRESSIVE ENTERTAINMENT SRVCS.							350.00	001771						
2/22/21 00175	2/04/21	99012477	202102 310-51300-51000		*	44.86								
		SIGNAGE												
HOLMES STAMP & DESIGN							44.86	001772						
2/22/21 00023	2/09/21	2092021F	202101 320-57200-43300		*	81.67								
		FEB GAS FIREPIT												
TECO PEOPLES GAS							81.67	001773						

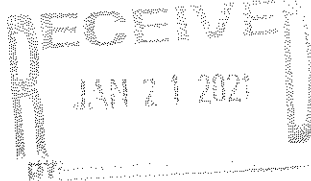
BSPR BART SPRING BPEREGRINO														

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/22/21	00023	2/09/21 2092021G FEB GAS	202101 320-57200-43300	TECO PEOPLES GAS	*	32.22	32.22 001774
2/22/21	00406	2/01/21 2610 FEB MAINTENANCE FEE	202102 310-51300-35101	ROBERTA G NAGLE DBA UNICORN	*	150.00	150.00 001775
2/22/21	00388	11/01/20 3984 NOV LANDSCAPE MAINTENANCE	202011 330-57200-46200	VERDEGO, LLC	*	14,867.92	14,867.92 001776
TOTAL FOR BANK B						47,437.06	
TOTAL FOR REGISTER						47,437.06	



VISION • EXPERIENCE • RESULTS

Bartram Springs CDD
c/o GMS, LLC
475 West Town Place
Suite 114
St. Augustine, FL 32092



January 7, 2021
Project No: 02022.25000
Invoice No: 0196396

Project 02022.25000 Bartram Springs Community Development District-2018/2019 General
Consulting Engineering Services (WA#23)

Professional Services rendered through December 31, 2020

Professional Personnel

		Hours	Rate	Amount
Senior Engineer				
Katsaras, George	12/12/2020	.50	194.00	97.00
Katsaras, George	12/19/2020	2.00	194.00	388.00
Totals		2.50		485.00
Total Labor				485.00

Invoice Total this Period

\$485.00

Outstanding Invoices

Number	Date	Balance
0195713	10/12/2020	582.00
Total		582.00

Total Now Due \$1,067.00

001-310-51300-31100-10B

England-Thimms & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32258 • tel 904-642-8990 • fax 904-645-9485
CA-00002584 LC-00000316



P.O. Box 78760
Atlanta, GA 30357-2760

Phone: 877-436-4427 Fax: 844-393-9006

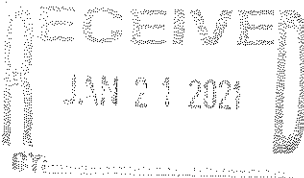
Email: customerservice@onlyfng.com

Invoice

MDG2021 00000172 00



Bartram Springs CDD
Accounts Payable
475 West Town Place Suite 114
St Augustine, FL 32092-0000



Billing Group #:	38488
Invoice Date:	January 12, 2021
Invoice #:	408097ES
Due Date:	February 04, 2021
Current Charges:	\$41.85
Last Payment:	\$14.19
Payment Date:	December 14, 2020
Prior Balance Due:	\$14.50
Total Amount Due:	\$56.35



Description	Term	Therm	Cost
INSIDE FERC FGT Z3	12/07/20 - 01/07/21	80.70	\$28.65
Fuel	12/07/20 - 01/07/21	2.11	\$0.75
Commodity Charges Sub Total:			82.81
			\$29.40
Transportation			\$6.50
Transportation Charges Sub Total:			\$6.50
Customer Charge			\$5.95
Miscellaneous Charges Sub Total:			\$5.95
Pre-Tax Sub Total:			\$41.85
Sales Taxes			\$0.00
Taxes Sub Total:			\$0.00
Total Current Charges:			\$41.85
Prior Balance Due:			\$14.50
Total Amount Due:			\$56.35

Simplify your life by signing up for FNG's Paperless Billing and AutoPay. It's easy and convenient. Enroll online at OnlyFNG.com. Thank you for your business.

373B

001-320-57200-43300

Please detach and remit this portion with your payment

Billing Group #:	38488
Invoice Date:	January 12, 2021
Invoice #:	408097ES
Due Date:	February 04, 2021
Current Charges:	\$41.85
Last Payment:	\$14.19
Payment Date:	December 14, 2020
Prior Balance Due:	\$14.50
Total Amount Due:	\$56.35
Amount Paid:	

Bartram Springs CDD
Accounts Payable
475 West Town Place Suite 114
St Augustine, FL 32092-0000

Make Checks Payable To: Florida Natural Gas
Please include your Billing Group # on your check.

Wire/ACH Payment To:

Bank: Wells Fargo Bank Atlanta GA

ABA #: 121000248

Acct Name: Florida Natural Gas

Account #: 2000036933330

Mail Payment To:

Florida Natural Gas
P.O. Box 934726
Atlanta, GA 31193-4726



Florida Natural Gas

Phone: 877-436-4427 Fax: 844-393-9006
Email: customerservice@onlyfng.com

Page 2 of 2

Invoice #: 408097ES

Account Detail

Service Address:	14530 Cherry Lake Dr E	City, State:	Jacksonville, FL
Utility:	TECO - Peoples Gas	Utility Account #:	221003032432

Current Charges

Natural Gas - Commodity

Description	Term	Therm	Price	Cost
INSIDE FERC FGT Z3	12/07/20 - 01/07/21	80.70	\$0.3550	\$28.65
Fuel	12/07/20 - 01/07/21	2.11	\$0.3550	\$0.75
Totals:		82.81		\$29.40

Transportation Charges

Description	Units	Price	Cost
Transportation	80.70	\$0.0806	\$6.50
Totals:			\$6.50

Miscellaneous Charges

Description	Cost
Customer Charge	\$5.95
Totals:	\$5.95

Taxes

Description	Cost
Duval County Tax 100% Exempt	\$0.00
Florida State Tax 100% Exempt	\$0.00
Totals:	\$0.00

Total Account Charges: \$41.85

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

January 20, 2021

Bartram Springs Community Development District
c/o Governmental Management Services, LLC
475 W. Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 119755
Billed through 12/31/2020

RECEIVED

JAN 20 2021

001-310-51300-
31500

Monthly Meeting

BARTRM 00101 CEL

FOR PROFESSIONAL SERVICES RENDERED

12/14/20 CEL Travel to and attend board meeting; return travel.

Total fees for this matter

13B

\$1,500.00

MATTER SUMMARY

TOTAL FEES \$1,500.00

TOTAL CHARGES FOR THIS MATTER \$1,500.00

BILLING SUMMARY

TOTAL FEES \$1,500.00

TOTAL CHARGES FOR THIS BILL \$1,500.00

Please include the bill number with your payment.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

January 20, 2021

Bartram Springs Community Development District
c/o Governmental Management Services, LLC
475 W. Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 119762
Billed through 12/30/2020

RECEIVED

JAN 20 2021

001-310-51300-31500

138

General Counsel

BARTRM 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

12/02/20	CEL	Review agenda and action items.	0.20 hrs
12/07/20	CEL	Review meeting agenda; prepare agenda items and social media policy update.	1.20 hrs
12/08/20	CEL	Review agenda and meeting action items.	0.30 hrs
12/09/20	CEL	Review correspondence from Lucansky and Wheeler and respond to same; review meeting agenda package and related items.	1.30 hrs
12/10/20	CEL	Prepare agreements for disinfection services; review meeting agenda items; telephone conference with Oliver.	1.70 hrs
12/12/20	CEL	Review meeting action items.	0.20 hrs
12/17/20	CEL	Review meeting action items; correspond with Wheeler.	0.40 hrs
12/21/20	CEL	Prepare slide repair contract; research meeting action items; review meeting minutes.	1.70 hrs
Total fees for this matter			\$2,170.00

MATTER SUMMARY

Eldred, Carl	7.00 hrs	310 /hr	\$2,170.00
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TOTAL FEES	\$2,170.00
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TOTAL CHARGES FOR THIS MATTER	\$2,170.00
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BILLING SUMMARY

Eldred, Carl	7.00 hrs	310 /hr	\$2,170.00
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TOTAL FEES	\$2,170.00
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=====

TOTAL CHARGES FOR THIS BILL

\$2,170.00

Please include the bill number with your payment.

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

January 27, 2021

Date

Attn: Sarah Sweeting
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

IRE
RECEIVED
JAN 27 2021

Payment Due Upon Receipt

Serial #	21-00557D	PO/File #		\$79.63
Notice of Meeting				Amount Due
				Amount Paid
Bartram Springs Community Development District				\$79.63
				Payment Due
Case Number				
Publication Dates	1/27			
County	Duval			

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at
jaxdailyrecord.com/send-payment.*

001-310-51300-48000
135B

Your notice can be found at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

***Please read copy of this advertisement and advise us of any
necessary corrections before further publications.***

**NOTICE OF MEETING
BARTRAM SPRINGS
COMMUNITY**

DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Springs Community Development District will be held on **Monday, February 8, 2021, at 8:30 a.m., at the Bartram Springs Amenity Center, 14530 Cherry Lake Drive East, Jacksonville, FL.** The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at this meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver

District Manager

Jan. 27

00 (21-00557D)



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date

2/1/2021

Invoice #

131295597613

Terms	Net 20
Due Date	2/21/2021
PO #	

Bill To GMS, LLC. GMS, LLC. C/O Bartram Springs C.D.D. 475 West Town Place Ste 114 St Augustine FL 32092	Ship To Bartram Springs CDD GMS, LLC. 14530 Cherry Lake Dr. East Jacksonville FL 32256
--	---

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,473.23
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	110.14
<i>2018 001-320-57200-46500 Feb Pool Chem</i>				

A prepayment discount of 5% is available if the entire amount for 2021 is paid by December 31st, 2020. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Total 1,583.37
Amount Due \$1,583.37

Remittance Slip

Customer
13BAR126
Invoice #
131295597613

Amount Due \$1,583.37
Amount Paid _____
Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295597613

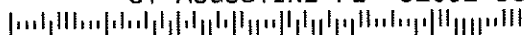


7534 0100 NO RP 14 01162021 YNNNNNN 0003922 31 715

3922 1 AB 0.416



BARTRAM SPRINGS
 475 W TOWN PL STE 114
 ST AUGUSTINE FL 32092-3649

**ACCOUNT INVOICE****My Customer Number:** 4209310**Please Pay By:** 02/01/2021**Total Due:** \$146.00

PAY ONLINE
 TerminixCommercial.com



PAY BY PHONE
 1.855.456.3631



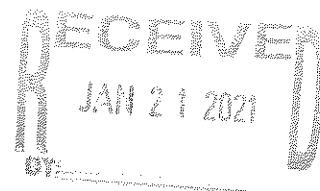
QUESTIONS
 • 1.800.TERMINIX
 • TerminixCommercial.com

EASY WAYS TO PAY YOUR TERMINIX® INVOICE

Paying your bill is easy, especially online. Just visit the "Manage My Account" portal at TerminixCommercial.com and sign up with your **Customer Number: 4209310** and phone number to start paying bills online.



SERVICE DATE	DESCRIPTION OF SERVICES & SERVICE ADDRESS	INVOICE NUMBER	CHARGES	PAYMENTS / CREDITS	NET AMOUNT
01/13/2021	Pest Control Work Order 17881009352 Environmental and Safety Surcharge	404136522	\$139.00 \$7.00		\$146.00
	Location: 14530 CHERRY LAKE DR E, JACKSONVILLE FL 32258				
DUE DATE: 02/01/2021			TOTAL DUE: \$146.00		



65B

001-330-57200-46000

This invoice reflects payments received by 01/18/2021. If you have not paid your previous balance, please make your payment today.

Any Year in Advance payment received will be applied to any previous balance on this agreement

The environmental and safety surcharge covers ongoing costs required for maintaining environmental and safety initiatives for our employees and customers. This includes but is not limited to transportation improvements, safety training and service safety protocols as they may pertain to each industry we service. Limitations apply.

Please tear along line to remit.

**Payment Options:**

- EasyPay automated payments (sign up at TerminixCommercial.com)
- Pay online at My Account at TerminixCommercial.com
- Pay by phone at 1.855.456.3631
- Pay by enclosed check
- Credit card payment. Please fill out the following:

Circle One: DISCOVER VISA MasterCard American Express

() Exp date: ____/____/____

Name (as it appears on credit card): _____

Authorized Signature: _____

Amount Due: **\$146.00** 1 year in advance: **\$567.32**

Amount Paid: _____

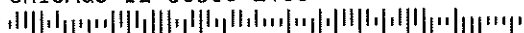
Invoice Number: 404136522**Customer Number:** 4209310

BARTRAM SPRINGS
 475 WEST TOWN PL STE 114
 ST AUGUSTINE FL 32092

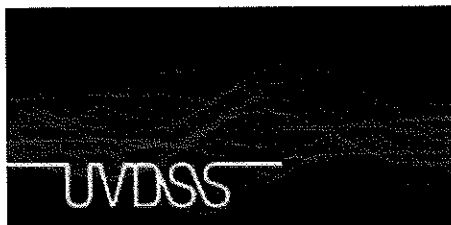
SAVE 3%
 when you pay
 1-Year in advance

REMIT TO:

TERMINIX PROCESSING CENTER
 PO BOX 802155
 CHICAGO IL 60680-2155



3 00000000 10 000042093108 00000000004041365223 0001460000056732 4



INVOICE

Invoice #: 1148
Invoice Date: Jan 21, 2021
Due date: Jan 21, 2021

UV Disinfection Solution Specialists, llc

James Chipman
14388 Chestnut Ridge Ct
Jacksonville, FL 32258
United States

Phone: 1 9043022295
james@uvdss.com
www.UVDSS.com

RECEIVED

JAN 22 2021

Amount due:
\$199.00

001-320-57200-

437 B

34200

Bill To:

solear@vestapropertyservices.com

Description	Quantity	Price	Amount
UV Commercial Office Disinfection	1	\$199.00	\$199.00
UV-C Disinfection Bartram Springs CDD GYM 01/20/2021			
		Subtotal	\$199.00
		Discount (\$0.00)	\$0.00
		Shipping	\$0.00
		Total	\$199.00 USD

Notes

Thank you for your Business



-Since 1963-

Weather Engineers, Inc.

PO Box 37068

Jacksonville, FL 32236

Phone: (904) 356-3963

Fax: (904) 356-4969

www.weatherengineers.com

CAC041190

Tax ID: 59-3076169

Invoice

Number	Date
C22025	01/22/21

BILL TO: #104532

BARTRAM SPRINGS AMENITY CENTER
Winslow Wheeler
14530 CHERRY LAKE DR
JACKSONVILLE FL 32258

SERVICE PERFORMED AT:

BARTRAM SPRINGS AMENITY CENTER
14530 CHERRY LAKE DR
JACKSONVILLE FL 32258

Site Number: 104532-001

Return this portion with payment

Amount Paid: _____

Invoice Date	Customer #	P.O. Number	Salesman	Terms	Contract #
01/22/21	104532			30	SA001

DESCRIPTION

Service Date: 1/21/21

Replaced the air filters for your HVAC equipment as per agreement. Also added algae tabs and checked the Delta T's.

RECEIVED

JAN 22 2021

001 380.575.460

330.572.460

429B

TOTAL : \$ 449.25

We are an equal opportunity employer and do not discriminate against applicants due to race, ethnicity, gender, veterans status, or on the basis of disability or any other federal, state or local protected class. THIS CONTRACTOR AND SUBCONTRACTOR SHALL ABIDE BY THE REQUIREMENTS OF 41 CFR 60-300.5 (A). THIS REGULATION PROHIBITS DISCRIMINATION AGAINST QUALIFIED PROTECTED VETERANS, AND REQUIRES AFFIRMATIVE ACTION BY COVERED PRIME CONTRACTORS AND SUBCONTRACTORS TO EMPLOY AND ADVANCE IN EMPLOYMENT QUALIFIED PROTECTED VETERANS



2021-2 St. Augustine Road E, Jacksonville, FL 32207
888-465-6373



INV:99012477

ACCT#	DATE	TERMS	BIN/CNT
301956	2/4/2021	NET30	
PO# BARTRAM SPRINGS CDD			

: Ground (?? oz)

RECEIVED

FEB 11 2021

BILL TO:

GMS-GOVERNMENTAL MANAGEMENT SERVICES
475 WEST TOWN PLACE
SUITE 114
ST. AUGUSTINE, FL 32092

SHIP TO:

JAMES PERRY
GMS
475 WEST TOWN PLACE SUITE 114
ST. AUGUSTINE, FL 32092

175B

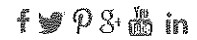
001-310-51300-51000

QTY	SKU	DESCRIPTION	LIST	PRICE	TOTAL
1	210D	DESK SIGN 2X10 ALUMINUM W/INSERT -- Derri Young Ref: INET: 8069214	20.00	18.95	18.95
1	210D	DESK SIGN 2X10 ALUMINUM W/INSERT -- Stephanie McKinney Ref: INET: 8069214	20.00	18.95	18.95
2	PRIORITY	SHIPPING AND HANDLING - USMAIL PRIORITY	3.48	3.48	6.96
		TOTAL			44.86
We appreciate your business !!!					



ACCOUNT INVOICE

peoplesgas.com



Statement Date: 02/09/2021

Account: 221003032432

BARTRAM SPRINGS CDD
CLUBHOUSE FIRE PIT
C/O JOHNNY AMTTON/ACCOUTING
14530 CHERRY LAKE DR E
JACKSONVILLE, FL 32258-5133

Current month's charges:	\$81.67
Total amount due:	\$81.67
Payment Due By:	03/02/2021

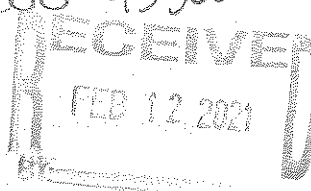
Your Account Summary

Previous Amount Due \$74.90
Payment(s) Received Since Last Statement -\$74.90
Current Month's Charges **\$81.67**
Total Amount Due **\$81.67**

Fire Pit

23B

001 320 57200 43300



Sometimes being safe stinks

If you smell rotten eggs, a gas leak or damaged pipeline could be nearby. Get to a safe location and call us at 877-832-6747.

We're here 24/7 to answer your call about natural gas emergencies.

peoplesgas.com/safety

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

Save Energy with Natural Gas. Save more with our rebates.

Find rebate criteria and steps to redeem at peoplesgas.com/bizrebates

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 221003032432

Current month's charges:	\$81.67
Total amount due:	\$81.67
Payment Due By:	03/02/2021

Amount Enclosed

\$

674840189045

00001748 02 AB 0.42 32092 FTECO102092122580610 00000 04 01000000 014 03 16348 006



BARTRAM SPRINGS CDD
CLUBHOUSE FIRE PIT
C/O JOHNNY AMTTON/ACCOUTING
475 W TOWN PL, STE 114
ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318

67484018904522100303243200000000081675



ACCOUNT INVOICE

peoplesgas.com



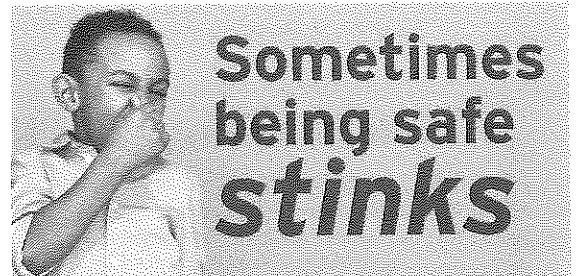
Statement Date: 02/09/2021 *GAS*
Account: 211003320143

BARTRAM SPRINGS CDD
C/O JOHNNY AMTTON/ACCOUING
14530 CHERRY LAKE DR E
JACKSONVILLE, FL 32258-5133

Current month's charges:	\$32.22
Total amount due:	\$32.22
Payment Due By:	03/02/2021

Your Account Summary

Previous Amount Due	\$30.72
Payment(s) Received Since Last Statement	-\$30.72
Current Month's Charges	\$32.22
Total Amount Due	\$32.22



If you smell rotten eggs, a gas leak or damaged pipeline could be nearby. Get to a safe location and call us at 877-832-6747.

We're here 24/7 to answer your call about natural gas emergencies.

peoplesgas.com/safety

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Save Energy with Natural Gas. Save more with our rebates.

Find rebate criteria and steps to redeem at peoplesgas.com/bizrebates

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 211003320143

Current month's charges:	\$32.22
Total amount due:	\$32.22
Payment Due By:	03/02/2021

Amount Enclosed

\$

609408233761



BARTRAM SPRINGS CDD
C/O JOHNNY AMTTON/ACCOUING
475 W TOWN PL, STE 114
ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318

6094082337612110033201430000000032223

Account: 211003320143
Statement Date: 02/09/2021
Current month's charges due 03/02/2021

Details of Current Month's Charges – Service from - 01/08/2021 to 02/05/2021

Service for: 14530 CHERRY LAKE DR E, JACKSONVILLE, FL 32258-5133

Rate Schedule: Small General Service - Transportation

Meter Number	Read Date	Current Reading	-	Previous Reading	=	Measured Volume	x	BTU	x	Conversion	=	Total Used	Billing Period
AHI40399	02/05/2021	639		639		0 CCF		1.051		1.0000		0.0 Therms	29 Days
Customer Charge								\$30.60		Peoples Gas Usage History			
Natural Gas Service Cost								\$30.60		Therms Per Day (Average)			
Franchise Fee								\$1.62		FEB 2021 0.0			
Total Natural Gas Cost, Local Fees and Taxes										JAN 0.0			
										DEC 0.0			
										NOV 0.0			
										OCT 0.0			
										SEP 0.0			
										AUG 0.0			
										JUL 0.0			
										JUN 0.0			
										MAY 0.0			
										APR 0.1			
										MAR 0.0			
										FEB 2020 0.0			
Total Current Month's Charges										\$32.22			

00001746-0005399-Page 3 of 12





Web Development, LLC

Invoice

Date	Invoice #
2/1/2021	2610

Bill To
GOVERNMENTAL MANAGEMENT SERVICES, LLC BARTRAM SPRINGS 475 WEST TOWN PLACE, SUITE 114 WORLD GOLF VILLAGE ST. AUGUSTINE, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	MAINTENANCE FEE - BARTRAM SPRINGS <i>406 B</i> <i>Feb maintenance fee</i>	150.00	150.00
<i>RECEIVED</i> <i>001, 310, 51300, 35701.</i>			
Total			\$150.00



Invoice

Invoice #: 3984

Date: 11/01/20

Customer PO:

DUE DATE: 12/01/2020

BILL TO

Bartram Springs CDD
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

388B
RECEIVED

FEB 12 2021

DESCRIPTION

#3755 - Standard Maintenance Contract November 2020

AMOUNT

\$14,867.92

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$14,867.92

now landscape maintenance
1,330,592.462



Total Entertainment Services

Invoice-Agreement

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, FL 32225

(904) 645-9068 Fax: (904)645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

Invoice date: 11/17/2020

Invoice # 1210065

Terms: Due at event

PO#

Customer name:

Bartram Springs CDD

Event type: Movie Night

Billing address:

14530 Cherry Lake Drive E., Jacksonville, FL 32258

Original contact person:

Erika Budzinski

Wk: 904-880-5156 **Cell:**

E-mail/ fax: ebudzinski@vestapropertyservices.com

At event contacts with cell:

Same

Event date: Friday February 19, 2021

Hours of event: 7:00 pm-9:00 pm

Hours of service: Same

Approximate set up time:

Between: 5:15-5:30 pm

Location name and address:

Same

Where to set up at location:

On grass courtyard

Power within 75': Yes

Set up-grass or pavement:

GR

Water within 75': NA

Covered area for entertainer: NA

Notes:

SERVICES NEEDED:

* 32 foot Mega frame screen, projection, complete sound, operator

Reg. Rate \$ 595.00

Your Cost \$ 350.00

Your Total Savings \$245.00

340 (B)

1,320,572.495

Sub Total: \$ 350.00

Sales Tax: \$ -

Invoice Total: \$ 350.00

50 % Deposit required \$ Waived

Balance due at set up \$ 350.00

Payments received \$ -

Current Balance \$ 350.00

CANCELLATION, RE-SCHEDULING, INCLAMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x _____

Date: _____

East Coast Wells & Pump Service
 PO Box 860179
 St. Augustine, FL 32086-0179
 904 824-6630
 www.eastcoastwells.com
 eastcoastwells@gmail.com

INVOICE

DATE	INVOICE #
1/28/2021	38122

BILL TO:

Bartram Springs CDD
 c/o Vesta Property Services
 14530 Cherry Lake Drive East
 Jacksonville, FL 32258

RECEIVED

JAN 28 2021

P.O. NO	TERMS	REP	PERMIT #
	DUE UPON RECEIPT	DH	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	SITE: (2) ENTRY WAY WELLS AS QUOTED - PERFORMED MAINTENANCE ON PUMPS: - CLEANED OUT PUMP HOUSINGS - CHECKED AMPS & VOLTS - CLEANED IMPELLERS - CHECKED SYSTEMS OUT <i>Pump's Maintenance</i> <i>001 - 380,572.461</i> <i>140B</i>	525.00	525.00

18% APR will be applied to any invoice not paid in full within 30 days.
 Visa or Mastercard Accepted

Total \$525.00

*ALL PUMPS CARRY A ONE YEAR MANUFACTURER'S WARRANTY. PARTS & LABOR ARE PROVIDED FREE OF CHARGE FOR A 30 DAY PERIOD FOLLOWING INSTALLATION. LABOR IS NOT COVERED UNDER WARRANTY AFTER THE FIRST 30 DAYS AND WILL BE BILLED AT THE CURRENT BUSINESS RATE.
 *ALL DISCREPANCIES MUST BE REPORTED WITHIN 10 DAYS.
 *REASONABLE COLLECTION & ATTORNEY'S FEES WILL BE ASSESSED TO ALL ACCOUNTS PLACED FOR COLLECTION.

Payments/Credits \$0.00

Balance Due \$525.00

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 533

Invoice Date: 2/1/21

Due Date: 2/1/21

Case:

P.O. Number:

Bill To:

Bartram Springs CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

FEB 02 2021

71B

Description	Hours/Qty	Rate	Amount
Management Fees - February 2021 001-310-513-34000		4,257.50	4,257.50
Information Technology - February 2021 001-310-51300-35700		83.33	83.33
Office Supplies 001-310-51300-51000		8.37	8.37
Postage 001-310-51300-42000		36.68	36.68
Copies 001-310-51300-42500		100.50	100.50
Telephone 001-310-51300-41000		133.12	133.12
Total			\$4,619.50
Payments/Credits			\$0.00
Balance Due			\$4,619.50



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

RECEIVED

FEB 04 2021

INVOICE

Invoice #	559173
Account #	725583
Invoice Date	2/4/2021
Due Date	2/14/2021
Rep	MAS

Bill To
BARTRAM SPRINGS CDD/FTNCLN VESTA PROPERTY SERVICES 14530 CHERRY LAKE DRIVE EAST JACKSONVILLE, FLORIDA 32258

Invoice Questions: Lakes@lakedoctors.com Payment Questions: Payments@lakedoctors.com
--

Purchase Order Number	Terms
	NET 10 DAYS

Item	Description	Amount
	Fountain /Aeration System Parts (Per Service Order)	468.00
	Fountain /Aeration -Service Call/Labor	225.00
	Freight	25.00
	Feb Lake maintenance 40B 1,380.572,466	
Total Invoice		\$718.00

To ensure prompt and accurate processing of your payment, please include your remittance stub and/or your account number/invoice number on your check.

For scheduling, please contact your local office.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
BARTRAM SPRINGS CDD/FTNCLN VESTA PROPERTY SERVICES 14530 CHERRY LAKE DRIVE EAST JACKSONVILLE, FLORIDA 32258

Amount Enclosed

Invoice #	559173
Account #	725583
Date	2/4/2021

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at:
Frontdesk@lakedoctors.com

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW	
Mastercard	Visa
Card #	American Express
Card Verification #	
Exp. Date #	
Print Name	
Billing Address:	Check box if same as above
Signature	

INVOICE

RECEIVED

FEB 02 2021

3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

Bill To

BARTRAM SPRINGS CDD
VESTA PROPERTY SERVICES
14530 CHERRY LAKE DRIVE EAST
JACKSONVILLE, FLORIDA 32258

Invoice # 554980

Account # 709275

Invoice Date 2/1/2021

Due Date 2/11/2021

Rep MAS

Invoice Questions:

Lakes@lakedoctors.com

Payment Questions:

Payments@lakedoctors.com

Purchase Order Number

Terms

Invoice Date Reflects Month of
Service Provided

NET 10 DAYS

Item

Description

Amount

Monthly Water Management Service (R)

1,694.00

1,380.572.466

40B

Customer Total Balance \$3,388.00

Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill
payer service. Thank you!

Total Invoice

\$1,694.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To

BARTRAM SPRINGS CDD
VESTA PROPERTY SERVICES
14530 CHERRY LAKE DRIVE EAST
JACKSONVILLE, FLORIDA 32258

Amount Enclosed

Invoice # 554980

Account # 709275

Date 2/1/2021

Go Green! Contact us at Payments@lakedoctors.com to
have your invoices emailed.

For address and contact updates, please email us at
Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW

____ Mastercard ____ Visa ____ American Express

Card # _____

Card Verification # _____

Exp. Date # _____

Print Name _____

Billing Address: ____ Check box if same as above

Signature _____



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 12/1/2020

Invoice # 131295596598

Terms	Net 20
Due Date	12/21/2020
PO #	

Bill To GMS, LLC. GMS, LLC. C/O Bartram Springs C.D.D. 475 West Town Place Ste 114 St Augustine FL 32092	Ship To Bartram Springs CDD GMS, LLC. 14530 Cherry Lake Dr. East Jacksonville FL 32256
--	---

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,473.23
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	110.14
<p><i>Dec Pool Chemicals</i> <i>201B</i> <i>REC</i> <i>FEB 01</i> RECEIVED <i>FEB 01 2021</i> <i>1-320-572-465</i></p>				

A prepayment discount of 5% is available if the entire amount for 2021 is paid by December 31st, 2020. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Total 1,583.37
Amount Due \$1,583.37

Remittance Slip

Customer
13BAR126
Invoice #
131295596598

Amount Due \$1,583.37
Amount Paid _____
Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295596598

Quick Catch Inc
12627 San Jose Blvd
Ste 205
Jacksonville, FL 32223
904-859-6585

RECEIVED

FEB 01 2021

Service Inspection Report

ORDER #: 58507

WORK DATE: 01/29/2021 --

BILL-TO 100496

Bartram Springs
Winslow Wheeler
14530 Cherry Lake Dr East
Jacksonville, FL 32258

Phone: 904-318-0797 xcell
Alt. Phone: 904-880-5014 xoff
Mobile: 904-880-5156

LOCATION 100496

Bartram Springs
Winslow Wheeler
14530 Cherry Lake Dr East
Jacksonville, FL 32258

Phone: 904-318-0797 xcell
Alt. Phone: 904-880-5014 xoff
Mobile: 904-880-5156

Time In: 01/29/2021 2:19 PM

Time Out: 01/29/2021 2:37 PM

Customer Signature

Customer is unavailable to sign

Technician Signature

Braden Lamot

License #:

Purchase Order	Terms	Service Description	Quantity	Amount
None	NET 30	PERIMETER PROTECTION PROGRAM	1.00	135.00

001-330-57200-46000-

274 B

Subtotal 135.00

Tax 0.00

Total Due: 135.00

GENERAL COMMENTS / INSTRUCTIONS

Deterrent applied. Will follow up next month.

CONDITIONS / OBSERVATIONS

Reported

Severity

Responsibility

Reviewed

None Noted.

PRODUCTS APPLICATION SUMMARY

None Noted.

PEST ACTIVITY

Areas

Devices

Pest Totals

None Noted.

DEVICE INSPECTION SUMMARY

AREA COMMENTS

None Noted.

DEVICE INSPECTION EXCEPTIONS

None Noted.

Quick Catch Inc
12627 San Jose Blvd
Ste 205
Jacksonville, FL 32223
904-859-6585

Service Inspection Report

ORDER #: 58507

WORK DATE: 01/29/2021

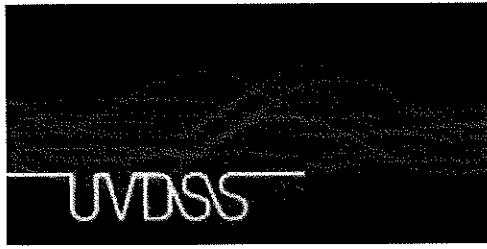
INSPECTION DETAIL

None Noted.

PRODUCTS APPLIED

None Noted.

INVOICE



Invoice #: 1150
Invoice Date: Feb 4, 2021
Due date: Feb 4, 2021

UV Disinfection Solution Specialists, llc

James Chipman
14388 Chestnut Ridge Ct
Jacksonville, FL 32258
United States

Phone: 1 9043022295
james@uvdss.com
www.UVDSS.com

Amount due:
\$199.00

RECEIVED

FEB 04 2021

Bill To:

solear@vestapropertyservices.com

Description	Quantity	Price	Amount
UV Commercial Office Disinfection UV-C Disinfection Bartram Springs CDD GYM 02/03/2021	1	\$199.00	\$199.00
Subtotal			\$199.00
Discount (\$0.00)			\$0.00
Shipping			\$0.00
Total			\$199.00 USD

UV Disinfection 2/3/21

001-320-57200-34200
437 B

Notes

Thank you for your Business



Invoice

Invoice #: 4644

Date: 02/01/21

Customer PO:

DUE DATE: 03/03/2021

BILL TO

Bartram Springs CDD
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#3755 - Standard Maintenance Contract February 2021

AMOUNT

\$14,867.92

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$14,867.92

001-330-57200-46200-3880
Jan Landscape maintenance

RECEIVED

FEB 04 2021



Total Entertainment Services

Invoice-Agreement

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, FL 32225

(904) 645-9068 Fax: (904)645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

Invoice date: 11/17/2020

Invoice # 1210065

Terms: Due at event

PO#

Customer name:

Bartram Springs CDD

Event type: Movie Night

Billing address:

14530 Cherry Lake Drive E., Jacksonville, FL 32258

Original contact person:

Erika Budzinski

Wk: 904-880-5156 **Cell:**

E-mail/ fax: ebudzinski@vestapropertyservices.com

At event contacts with cell:

Same

Event date: Friday February 19, 2021

Hours of event: 7:00 pm-9:00 pm

Hours of service: Same

Approximate set up time:

Between: 5:15-5:30 pm

Location name and address:

Same

Where to set up at location:

On grass courtyard

Power within 75': Yes

Set up-grass or pavement:

GR

Water within 75': NA

Covered area for entertainer: NA

Notes:

SERVICES NEEDED:

* 32 foot Mega frame screen, projection, complete sound, operator

Reg. Rate \$ 595.00

Your Cost \$ 350.00

Your Total Savings \$245.00

340 (B)

1,320,572.495

Sub Total: \$ 350.00

Sales Tax: \$ -

Invoice Total: \$ 350.00

50 % Deposit required \$ Waived

Balance due at set up \$ 350.00

Payments received \$ -

Current Balance \$ 350.00

CANCELLATION, RE-SCHEDULING, INCLAMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x _____

Date: _____



2021-2 St. Augustine Road E, Jacksonville, FL 32207
888-465-6373



INV:99012477

ACCT#	DATE	TERMS	BIN/CNT
301956	2/4/2021	NET30	
PO# BARTRAM SPRINGS CDD			

: Ground (?? oz)

RECEIVED

FEB 11 2021

BILL TO:

GMS-GOVERNMENTAL MANAGEMENT SERVICES
475 WEST TOWN PLACE
SUITE 114
ST. AUGUSTINE, FL 32092

SHIP TO:

JAMES PERRY
GMS
475 WEST TOWN PLACE SUITE 114
ST. AUGUSTINE, FL 32092

175B

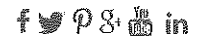
001-310-51300-51000

QTY	SKU	DESCRIPTION	LIST	PRICE	TOTAL
1	210D	DESK SIGN 2X10 ALUMINUM W/INSERT -- Derri Young Ref: INET: 8069214	20.00	18.95	18.95
1	210D	DESK SIGN 2X10 ALUMINUM W/INSERT -- Stephanie McKinney Ref: INET: 8069214	20.00	18.95	18.95
2	PRIORITY	SHIPPING AND HANDLING - USMAIL PRIORITY	3.48	3.48	6.96
		TOTAL			44.86
We appreciate your business !!!					



ACCOUNT INVOICE

peoplesgas.com



Statement Date: 02/09/2021

Account: 221003032432

BARTRAM SPRINGS CDD
CLUBHOUSE FIRE PIT
C/O JOHNNY AMTTON/ACCOUTING
14530 CHERRY LAKE DR E
JACKSONVILLE, FL 32258-5133

Current month's charges:	\$81.67
Total amount due:	\$81.67
Payment Due By:	03/02/2021

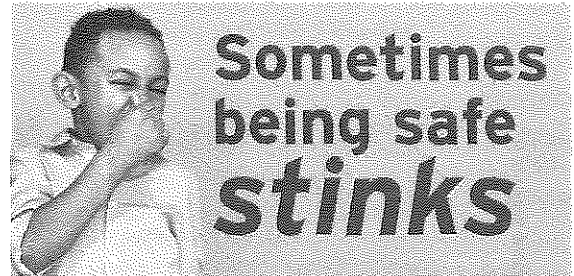
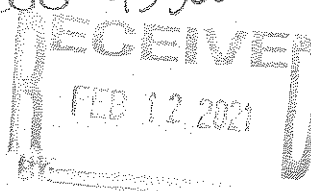
Your Account Summary

Previous Amount Due \$74.90
Payment(s) Received Since Last Statement -\$74.90
Current Month's Charges **\$81.67**
Total Amount Due **\$81.67**

Fire Pit

23B

001 320 57200 43300



Sometimes being safe stinks

If you smell rotten eggs, a gas leak or damaged pipeline could be nearby. Get to a safe location and call us at 877-832-6747.

We're here 24/7 to answer your call about natural gas emergencies.

peoplesgas.com/safety

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

Save Energy with Natural Gas. Save more with our rebates.

Find rebate criteria and steps to redeem at peoplesgas.com/bizrebates

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 221003032432

Current month's charges:	\$81.67
Total amount due:	\$81.67
Payment Due By:	03/02/2021

Amount Enclosed \$

674840189045

00001748 02 AB 0.42 32092 FTECO102092122580610 00000 04 01000000 014 03 16348 006



BARTRAM SPRINGS CDD
CLUBHOUSE FIRE PIT
C/O JOHNNY AMTTON/ACCOUTING
475 W TOWN PL, STE 114
ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318

67484018904522100303243200000000081675



ACCOUNT INVOICE

peoplesgas.com



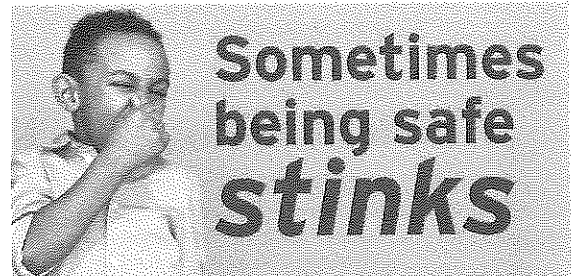
Statement Date: 02/09/2021 *GAS*
Account: 211003320143

BARTRAM SPRINGS CDD
C/O JOHNNY AMTTON/ACCOUING
14530 CHERRY LAKE DR E
JACKSONVILLE, FL 32258-5133

Current month's charges:	\$32.22
Total amount due:	\$32.22
Payment Due By:	03/02/2021

Your Account Summary

Previous Amount Due	\$30.72
Payment(s) Received Since Last Statement	-\$30.72
Current Month's Charges	\$32.22
Total Amount Due	\$32.22



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To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 211003320143

Current month's charges:	\$32.22
Total amount due:	\$32.22
Payment Due By:	03/02/2021

Amount Enclosed

\$ _____

609408233761



BARTRAM SPRINGS CDD
C/O JOHNNY AMTTON/ACCOUING
475 W TOWN PL, STE 114
ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318

6094082337612110033201430000000032223

Account: 211003320143
Statement Date: 02/09/2021
Current month's charges due 03/02/2021

Details of Current Month's Charges – Service from - 01/08/2021 to 02/05/2021

Service for: 14530 CHERRY LAKE DR E, JACKSONVILLE, FL 32258-5133

Rate Schedule: Small General Service - Transportation

Meter Number	Read Date	Current Reading	-	Previous Reading	=	Measured Volume	x	BTU	x	Conversion =	Total Used	Billing Period
AHI40399	02/05/2021	639		639		0 CCF		1.051		1.0000	0.0 Therms	29 Days
Customer Charge								\$30.60		Peoples Gas Usage History		
Natural Gas Service Cost								\$30.60		Therms Per Day (Average)		
Franchise Fee								\$1.62		FEB 2021 0.0		
Total Natural Gas Cost, Local Fees and Taxes								\$32.22		JAN 0.0		
Total Current Month's Charges								\$32.22		DEC 0.0		
										NOV 0.0		
										OCT 0.0		
										SEP 0.0		
										AUG 0.0		
										JUL 0.0		
										JUN 0.0		
										MAY 0.0		
										APR 0.1		
										MAR 0.0		
										FEB 2020 0.0		

00001746-0005399-Page 3 of 12





Web Development, LLC

Invoice

Date	Invoice #
2/1/2021	2610

Bill To
GOVERNMENTAL MANAGEMENT SERVICES, LLC BARTRAM SPRINGS 475 WEST TOWN PLACE, SUITE 114 WORLD GOLF VILLAGE ST. AUGUSTINE, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	MAINTENANCE FEE - BARTRAM SPRINGS <i>406 B</i> <i>Feb maintenance fee</i>	150.00	150.00
<i>RECEIVED</i> <i>001, 310, 51300, 35701.</i>			
Total			\$150.00



Invoice

Invoice #: 3984

Date: 11/01/20

Customer PO:

DUE DATE: 12/01/2020

BILL TO

Bartram Springs CDD
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

388B
RECEIVED

FEB 12 2021

DESCRIPTION

#3755 - Standard Maintenance Contract November 2020

AMOUNT

\$14,867.92

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$14,867.92

now landscape maintenance
1,330.592.462

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/03/21	00093	12/30/20	2725A 202012 600-53800-61000 50% DEPOSIT REPLAC PUMP	PUMPS DONE RIGHT	*	5,687.21	5,687.21 000241
2/09/21	00052	2/08/21	ESTIMATE 202102 600-53800-61000 PAINTING EXTERIOR WATERSL	DUSTIN MACPEEK DBA INVESTMENT	*	4,785.00	4,785.00 000242
2/09/21	00091	2/03/21	1386 202102 600-53800-60000 FINAL PAY WATERSLIDE RESU	JOHN T BLOCK DBA SLIDEPROS	*	10,000.00	10,000.00 000243
TOTAL FOR BANK B						20,472.21	
TOTAL FOR REGISTER						20,472.21	

BSPR BART SPRING BPEREGRINO

INVOICE

**FROM**

Pumps Done Right
6847 Cherokee Ct
Keystone Heights Fl
32656
(904) 352-9564

BILL TO

Bartram Springs CDD

INVOICE #

2725

INVOICE DATE

12/30/2020

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Deposit to pull and replace 10HP pump, motor, surge and phase protector, motor starter and pressure relief valve	5,687.21	5,687.21
		TOTAL	\$5,687.21

33-600-53800-6/2000
93B

A handwritten signature in black ink, appearing to be 'J. J. J.', is written over the handwritten text.

QUOTE

**FROM**

Pumps Done Right
6847 Cherokee Ct
Keystone Heights Fl 32656
(904) 352-9564

QUOTE #

113

QUOTE DATE

12/08/2020

DESCRIPTION**AMOUNT**

Quote is to pull and replace 10HP pump, motor, surge and phase protector, motor starter and pressure relief valve, also some galvanized nipples and gaskets with new bolts. Pump end is a 150 GPM pump. Pump and motor have a 2 year limited warranty and 6 month labor warranty

0.00

1- 200 3 phase 6" 10HP motor

2,380.36

1- 150S150-S grundfos pump end

2,387.44

1- 3 phase all coyote

1,912.63

1- size 1 3/4 enclosed starter

749.00

2- #6 splice kits

60.00

1- 2" pressure relief valve

471.00

1- 3x3 galvanized nipple

25.00

1- 3xCL galvanized nipple

20.00

2- 3" bolt and gasket kits

16.00

Hoist fee

200.00

Estimated 15hrs labor 2 man rate \$200.00 per hr

3,000.00

Misc parts and fittings

150.00

Subtotal

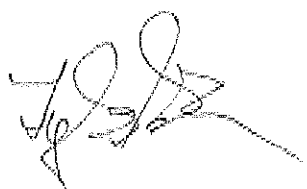
11,371.43

0.0%

0.00

TOTAL

\$11,371.43

A handwritten signature in black ink, appearing to be 'J. J. [unclear]', located in the top right corner of the page.

TERMS & CONDITIONS

A 50% deposit is required \$5687.21 Received on _____

Signature & Date Owner/Contractor



ESTIMATE	#11833
TOTAL	\$4,785.00

Investment Painting Of North Florida

Bartram Springs CDD
14530 Cherry Lake Dr E
Jax, FL 32258

RECEIVED
DEC 10 2020

CONTACT US

229 S Torwood Drive
Saint Johns, FL 32259

john.lucansky@vestaforyou.com

(904) 307-6649
Investmentpaintingfl@yahoo.com

ESTIMATE

Commercial Painting Exterior Of Water Slide	1.0	\$4,785.00	\$4,785.00
Scuff sand exterior (Green) of water slide same pr similar color, prep and Paint with a S-W product that is an epoxy urethane hybrid. Apply rust reformer to rust spots on metal and Prep and paint black metal structure the same color (Black)			
Price includes labor, materials, and taxes			
Total			\$4,785.00

We will match or beat a written formal estimate from a reputable company with proof of estimate!
To accept our estimate and schedule a start date please simply press the accept button on the email you received!
Please see our terms and Conditions for Agreements, Payment Schedules, Scheduling, Cancellation policies and more.
Like us on Facebook! Write us a review on Facebook, Nextdoor & Our Website!
Thank you for your Business!



33.600.538.61000
B
5.2

~~5.2~~

SlidePros

23321 MO 96
Oronogo, MO 64855
407-312-2317



INVOICE

BILL TO

Bartram Springs Community
Development District
475 West Town Place, Suite 114
St. Augustine, FL 32092 USA

SHIP TO

Bartram Springs Community
Development District
475 West Town Place, Suite
114
St. Augustine, FL 32092 USA

INVOICE # 1386**DATE** 02/03/2021**DUE DATE** 02/03/2021**TERMS** Due on receipt**PROJECT**

Water Slide Resurfacing

*Final payment**91B**33-600-53800-60000***DESCRIPTION****AMOUNT**

Water Slide Resurfacing: Interior Surface

Project Balance

10,000.00

BALANCE DUE**\$10,000.00****RECEIVED**

FEB 12 2021